

IN THE COUNTY COURT IN AND FOR ALACHUA COUNTY, FLORIDA

STATE OF FLORIDA,

CITATION NO.: \_\_\_\_\_

Plaintiff,

-vs-

\_\_\_\_\_,  
Defendant.

**AFFIDAVIT OF DEFENSE OR ADMISSION AND WAIVER OF APPEARANCE**

**This form must be notarized or witnessed by a Deputy Clerk and you must file the form, plus a cash bond in the statutory amount of your citation, with the Clerk before your hearing date.**

Before me personally appeared \_\_\_\_\_, who after being placed under oath, swears or affirms as follows:

1. My name, address and telephone number are:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

2. I am the defendant in the above-referenced case and am charged with the following violation(s): (List the charges as you understand them to be.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Check **only one** as your plea:

\_\_\_ I hereby plead **NOT GUILTY** and file this affidavit of defense as my sworn statement herein. I understand that when I plead not guilty, I do not have to supply any further statement. I understand that the judge will decide whether I committed the alleged violation on the basis of any statement that I make, sworn testimony from witnesses, and other evidence. I understand that I am waiving my personal appearance at the final hearing of this matter.

\_\_\_ I hereby plead **GUILTY** and file this affidavit as an explanation of what happened and as a statement that the judge can consider before pronouncing sentence. I understand that I am not required to make any statement. I understand that the judge will determine the appropriate sentence and decide whether to adjudicate me guilty.

\_\_\_ I hereby plead **NO CONTEST** and file this affidavit as an explanation of what happened and as a statement that the judge can consider before pronouncing sentence. By pleading no contest, I understand that I am not admitting or denying that the infraction was committed but do not contest the charges and I understand that I may be sentenced and found guilty even though I entered a plea of no contest. I understand that I am not

required to make any statement. I understand that the judge will determine any appropriate sentence and decide whether to adjudicate me guilty.

4. Defendant's Statement (Additional papers, documents, photographs, etc., can be attached. Any attachments should be identified herein.)

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I understand that any material misrepresentation could cause me to be prosecuted for a separate criminal law violation.

\_\_\_\_\_  
Affiant/Defendant

If Affiant is under 18, a parent or guardian must sign this affidavit.

\_\_\_\_\_  
Parent/Guardian

Sworn to or affirmed and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the Affiant, who \_\_\_\_ is personally known to me \_\_\_\_ produced identification in the form of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public/Deputy Clerk

Name: \_\_\_\_\_

Commission No. \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**NOTE TO AFFIANT:** It is your responsibility to ensure that this affidavit is in the court file before the hearing date. With this affidavit, you must post a bond in the amount of the statutory fine for your offense. The bond will be applied toward any fine ordered by the court. If the court orders you to pay a fine, the payment is due on the hearing date. If payment is not made on the hearing date, an additional \$25 fee will apply. You may telephone the Clerk's Office on the hearing date to determine the fine amount and pay the fine by credit card.