

## **Civil Traffic Infraction Community Service Request**

### **For All Drivers**

I am unable to pay the civil penalty and court costs for Traffic Citation

# \_\_\_\_\_ due to financial hardship and I am requesting the Court's permission to perform community service in lieu of payment. A completed Affidavit of Indigency listing my income, assets and expenses is attached. In addition, I understand that if I am approved for community service I must complete all my community service hours and turn in my completed "CERTIFICATE OF COMPLIANCE" form to the Clerk's office by the court ordered compliance date. Credit will not be given for hours completed after the compliance date.

### **For Drivers Whose License Is Currently Valid**

I understand that making this request does not automatically extend my deadline for fulfilling statutory requirements that apply to this citation. I also understand that my driver's license can still be suspended if these requirements are not met on time.

### **For Drivers Whose License Is Currently Suspended**

I understand that making this request will not automatically cause my driver's license to be reinstated. I also understand that, even if the Court grants this request, I will still have to pay the Highway Safety Department's reinstatement fee of \$60.00, the \$7.00 drivers license clearance service charge and, if applicable, the \$25.00 payment plan service charge and collection agency fee. Community service will not cover those amounts.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Name

\_\_\_\_\_  
Signature