



Alachua County Agenda

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

Jack Durrance Auditorium
2nd Floor, County Administration Building
12 SE 1st Street

June 16, 2011 Special Meeting 2 PM

Call to Order (2:00 PM)

Adoption of Agenda

Items for Discussion

Discussion Items

1. Future Jail Management Issues (Amended)

Amount: N/A

Recommended Action: Hear Presentation and discussion on Future Jail Management Issues

Time Certain

Commission General and Informal Discussion

Public Comments

Adjourn



MANAGEMENT PARTNERS

INCORPORATED

June 2, 2011

Mr. Randall H. Reid
County Manager
Alachua County
12 SE 1st Street
Gainesville, FL 32601

Dear Randy,

We have discussed the consideration currently being given to the future management and operation of the County's detention facility. The current agreement with the Sheriff to perform that function expires next year. As part of advanced business planning, you identified a range of alternatives for Board consideration. You provided me with your memo to the Board of January 31, as well as the many other documents related to this topic that you have also provided to the Board.

As you know, Management Partners is a professional management consulting firm specializing in helping local government organizations meet service demands, improve effectiveness and streamline operations. Our clients benefit from the expertise of professionals with extensive experience in all aspects of public management as well as knowledge of how the best jurisdictions in the country provide services.

We have experience working with Florida counties, including boards of county commissioners and their administrators as well as elected sheriffs. We are well-qualified to analyze the alternatives that the Board may wish to have assessed.

You requested that I meet with your staff, the Sheriff and the Board of County Commissioners in a work session as they give further consideration to the direction to be pursued. Such meetings would afford the opportunity to have a preliminary discussion about the alternatives and best approaches to consider, as well as an opportunity for me to become further acquainted with Alachua County leaders and vice versa. I will plan to do that on Tuesday, June 14, the date you requested.

Participation in this day of meetings will help all to narrow and give good focus to a scope of work, thereby getting this process off to a positive start, in a cost-effective way. I look forward to this opportunity for Management Partners to be of assistance to Alachua County.

Sincerely,

Gerald E. Newfarmer
President and CEO



Alachua County County Manager's Office

Randall Reid, County Manager

January 31, 2011

MEMORANDUM

To: Board of County Commissioners

From: Randall H. Reid **242**
County Manager

Subject: Status of Law Enforcement Issues /Jail Operations

This is an update and request for direction and authorization to pursue activities related to previous direction regarding law enforcement and jail discussions.

Law Enforcement Unification Study Special Act: On January 31, 2010, the Legislative Delegation met to take public comment on this issue at the Thomas Center. After great opposition from the area local governments and the citizens of the City of Gainesville, the proposed legislation to study the unification of the GPD and ASO was withdrawn by Senator Oelrich. No legislation will be forthcoming. Part of the discussion related to whether the local City and County Commissions should perform such a study and who would pay for it if not funded by the legislature. Also discussed was the feasibility of a staffing study of local law enforcement agencies including GPD and ACSO. This action requested by the F.O.P. Representative Jeff McAdams, who spoke against the unification. He requested a staffing study of both jurisdictions be required first.

Sheriff's Office Budget Appeal: The County Manager's and County Attorney's staff has been gathering information to prepare a response to the Sheriff's Office Budget Appeal. The first step is a review by the Cabinet executive staff prior to the final hearing before the Cabinet itself. A date has not yet been set for Alachua County. We have been in contact with Pasco County and they have had a date set for February with the Cabinet staff so our first meeting date may be imposed shortly. Pasco has hired a consultant to assist them in the law enforcement oriented critique of the Sheriff's appeal materials and this same firm has offered to perform a similar service for Alachua County. This would involve review

of the Sheriffs Appeal information and our development of a response as well as participation as outside expertise in any required testimony. The firm has offered these services for a sum not to exceed the amount of \$25,000. Initial phase expenditures would be \$9000 and travel expenses for team of three and the remainder of the \$25,000 would be based upon needed additional services prior to a Cabinet presentation.

Recommendation: It the recommendation of County Manager and County Attorney that we acquire these services and keep the costs as low as possible based upon need but not to exceed \$25,000.

Jail Operational Study / New Inter local Development: As you are aware, the current Inter-Local with the Sheriff for operation of the Jail expires in 2012. The Commission discussed in December at our meeting the need to obtain the services of a consulting firm to assist in a review of the Sheriff's jail operation, the takeover of the jail by the BOCC under the County Manager or privatization of the jail facility with an experienced private corrections firm. The following motion passed 4-1: "**Commissioner Long moved to direct the County Manager to proceed with the Board's previous direction to develop a scope of services which include all three options of contracting with the Sheriff, privatization, and the County Commission operating the jail for further review and keep the item on the list for further discussion.**"

I believe we should recognize the fact most counties have the jail operations under their Sheriff. Most efforts to review the appropriate operator of a jail facility have the goal of increasing the efficiency of the operations or controlling costs and monitoring performance of a contract provider. In Alachua County, the Sheriff is in fact the contracted provider of services. To prepare the best scope of services in order to select a consultant through an RFP most firms I have spoken with would suggest a narrower approach would be useful and more cost efficient for the County. I have identified several firms who we believe are experienced and knowledgeable of law enforcement and corrections.

There are four strategies for dealing with Jail operations that would serve to narrow our efforts to select a consultant and limit the scope to reduce costs.

- 1) **New Inter-Local Agreement Development:** The development of a new more performance oriented Inter-local agreement with the Sheriff's Office utilizing the accreditation reporting already required of the Sheriff and some suggested efficiency and productivity measures provided by an outside consultant. Key to a new agreement would be eliminating the ability to shift funding from a Jail capital and operation fund to any other area of the Sheriff's budget. This would likely be done with cooperation of the Sheriff's staff and have minor expenditure by a consultant used for advice and objectivity with state of the art corrections standards and practices. As County Manager, I advocate that this is the cheapest, easiest and best course of action. Est. \$5,000 to \$15,000.
- 2) **Managed Competition:** Another possible approach is to hire a consultant for the process of managed competition. The Sheriff's Office and other private corrections firms will be offered an opportunity to respond to a Request for Qualifications and then prepare a competitive proposal

to operate the Jail facility. A private consultant to be selected by the County Manager to solely supervise the managed completion process and evaluate the responses and assist in developing new contractual requirements to assure compliance. Estimated cost: \$25,000 to \$50,000.

- 3) **Privatization:** A third approach would be for the County to privatize the operation of the jail through a contract with a firm in the corrections business as a means of lowering our cost. There is some doubt in my mind if this is truly beneficial or a long term means of lowering costs and in addition as a member of a Public Safety Coordinating Council can foresee a private firm complicating efforts to reduce jail population. I have made contact with such firms and again there is interest in private firms both running the facility for the BOCC or the Sheriff to reduce costs of all or any part of the operation. There are few privatized county jails in Florida but many jails with privatized operations within them such as medical, food services or security. The Corrections Corporation of America, the largest privatized corrections facility operator, has offered to meet in a workshop with the Commission and/or the Sheriff to discuss how they provide contracted services to public agencies and would be happy to do so. There is limited number of qualified firms to do this and their focus may also be impacted by State of Florida activities related to reduction of Florida prisons. Estimated costs \$25,000 to \$75,000
- 4) **BoCC Take-Over and Transition Planning:** The final strategy would utilize the services of a consultant to set up and identify the issues necessary for the transition of the Jail operations back under the County Commission. This major undertaking has financial, personnel and organizational structural issues on County Government. It is likely the workforce within the Sheriff's Office would have concerns with being under the Board of County Commissioners and how it would impact their status, salaries and benefits. This process could however likely offer most employees an opportunity to have continued employment and utilize existing expertise within the same retirement system and local government. Estimated costs \$15,000 to \$25,000.

I have identified multiple consulting firms for each of these activities that are qualified and experienced to handle any option outlined above. Again, the December motion can be scoped into an RFP, but narrowing its scope to what is politically supported now and the elimination of issues unacceptable to the public would aid an efficient consultant selection. Private corrections firms do not wish to expend efforts to respond to requests for privatization if the County Commission is philosophically opposed to private jail operation. Time and resources could be better spent on transition planning or a managed competition process that gives public and private firms an opportunity to remain a service option.

Staffing Studies and Sheriff Office Efficiency Studies: Several of the firms I spoke with are capable of doing efficiency studies and staffing studies of the Sheriff Office. Should the Commission wish to take over the jail and run it under the authority of the Commission as a County management function the consultant selected for any of the above processes could

perform a pre and/or post efficiency analysis for the jail operation alone. If the Commission wishes to discuss a joint GPD and Sheriff's Office staffing analysis I could broach this subject to the City Manager Russ Blackburn.

Civilian Utilization Analysis: A review of the use of civilian positions in lieu of sworn personnel in the ASO could be done for less than \$10,000 and we are awaiting a response to the Chairs letter to see if the Sheriff will provide this information and participate in the analysis. This is part of a staffing study recommended by FOP Representative McAdams.

I will need to discuss these options with the Commission as soon as possible. The schedule of responding to the Sheriff's Office Budget Appeal requires our immediate attention. At the County Commissions request we have scheduled a joint Sheriff's Budget workshop for March 29, 2011. This budget meeting was not limited to jail operations but a discussion of the Sheriff's entire budget.

**ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS
OFFICE OF MANAGEMENT & BUDGET**

P.O. Box 2877 • Gainesville, Florida 32602-2877
Tel. (352) 374-5262 • Fax (352) 338-7362
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Board of County Commissioners

Richelle M. Sucara
Acting Director

Marcian Brown
Acting
Management/Budget
Supervisor

John D. Johnson
Grants/Contracts
Coordinator

April 25, 2002

MEMORANDUM

To: Randall Reid
County Manager

From: John Johnson, Grants/Contracts Coordinator
Office of Management & Budget

Subject: **Grants/Contracts Approved by the Board of County Commissioners on April 23, 2002**

Enclosed please find one original and one recorded copy of the document referenced below which was approved by the Board on the date referenced above.

ALACHUA COUNTY SHERIFF

Interlocal Agreement for Operations of the Alachua County
Correction Center (Jail)
Term: October 1, 2002 - September 30, 2012
Amount: N/A Account: N/A

Please forward the original document and the recorded copy to the Sheriff and retain a copy for your files. The original recorded document is on file with the Contracts/Grants Coordinator.

Thank you for your assistance.

Enclosures (2)

xc: OMB (memo only)
David Wagner
Cyndi Morton
Finance & Accounting



INTERLOCAL AGREEMENT BETWEEN ALACHUA COUNTY
AND THE ALACHUA COUNTY SHERIFF

THIS INTERLOCAL AGREEMENT ("agreement"), made and entered into
this 23 day of April, 2002, by and between Alachua County, a charter county and political
subdivision of the State of Florida, by and through its Board of County Commissioners,
hereinafter referred to as the "County"; and the Honorable Stephen M. Oelrich, in his official
capacity as Sheriff of Alachua County, hereinafter referred to as the "Sheriff";

WITNESSETH:

WHEREAS, the County and the Sheriff are authorized by §163.01, Florida
Statutes, to enter into agreements to cooperatively and efficiently use their powers to provide
public services that will advance the general health, safety, and welfare of the citizens of Alachua
County; and

WHEREAS, on December 16, 1997 the County and the Sheriff entered into an
agreement to enable the Sheriff to operate the Alachua County Correction Center ("the jail"); and

WHEREAS, the County and the Sheriff amended said agreement on July 14,
1998, to reflect the Sheriff's withdrawal from participation in the County's self-insurance fund;
and

WHEREAS, the term of said agreement expires on September 30, 2002; and

WHEREAS, the parties wish to set forth the terms and conditions for the
continued operation of the jail by the Sheriff in an agreement which supersedes all previous
agreements;

NOW, THEREFORE, in consideration of the mutual covenants and promises
contained herein, the parties agree as follows:

1. **Definitions.**

a. Department of Court Services - The Department of Court Services is comprised of the following programs: Pretrial Services, County Probation, Day Reporting, Community Service, Drug Court, Work Release, Metamorphosis, Court Services Weekenders Monitoring Program and future programs which may be initiated by the County.

b. Jail (also known as the Department of the Jail) - the facility to be operated by the Sheriff located at 3333 N.E. 39th Avenue, Gainesville, Florida.

2. **Term.** This agreement shall become effective on October 1, 2002 and shall continue in full force and effect until September 30, 2012, or until terminated as provided herein. No later than eighteen months prior to September 30, 2012, either party may give notice to the other indicating a desire for renewal of the agreement and the parties then shall meet within 30 days to discuss renewal of the agreement.

3. **Operation.** The Sheriff shall operate, maintain and manage the jail in compliance with all applicable laws, ordinances, regulations, codes, court orders, and model jail standards as provided for in Chapter 951 Florida Statutes, required to perform the terms of this agreement. The Sheriff shall have total responsibility for the care, custody and control of all inmates detained at the jail. The County recognizes the Sheriff's statutory obligation to provide medical care to inmates. The Sheriff shall maintain certification for the jail with the Florida Corrections Accreditation Commission if the County allocates funds in the Sheriff's budget for the accreditation fee. The Sheriff shall maintain accreditation with the National Commission on Correctional Health Care for the medical unit at the jail. The Sheriff shall provide the County with copies of its accreditation reports and inspection reports annually.

The County, through its Department of Court Services, shall provide and administer

those programs and services described in Section 1.a of this agreement.

4. **Assignment and assumption of contracts.** The Sheriff shall make every reasonable effort to enter into contracts that can be unilaterally assigned to the County by the Sheriff. In the event that this agreement is terminated, the Sheriff shall assign all jail contracts and jail grants to the County as requested by the County.

5. **Budget.**

a. **Budget Requests.** The Sheriff shall submit an annual budget request as specified in §30.49 Florida Statutes, along with relevant and pertinent information deemed necessary by the Board of County Commissioners, in the format specified in Exhibit A. The budget request will be considered by the County for funding along with all other budget requests.

b. **Budget Reports.** The Sheriff shall provide to the County's Office of Management and Budget quarterly budget reports in the form specified in Exhibit B each January 31, April 30, July 31, and October 31 for the previous quarter.

c. **Budget Transfers.** The Sheriff may transfer funds among the activities of the Sheriff's budget, except where precluded by other interlocal agreements. If such transfers are made, the Sheriff shall immediately notify the County's Office of Management and Budget in writing.

d. **Revenues.** The Sheriff shall collect and remit monthly to the County all funds collected from all programs administered by the Sheriff at the jail, with the exception of the Inmate Trust Fund and Commissary Trust Fund.

e. **Meetings.** The Sheriff's and the County's fiscal departments shall meet as requested by either party.

6. **Termination.**

a. Default. The failure of either party to comply with any material provision of this agreement will place that party in default and provides the non-defaulting party the right to terminate this agreement. Prior to terminating the agreement, the non-defaulting party will notify the other in writing. This notification will make specific reference to the provision which gave rise to the default. The notice will give the party (30) days to cure the default. The Chairperson of the Board of County Commissioners, when authorized by the Board, may provide written notice on behalf of the County. The Alachua County Sheriff is authorized to give notice on behalf of the Sheriff. If the default situation is not corrected within the allotted time, then the Board of County Commissioners or Sheriff is authorized to provide final termination notice. Such termination shall not be effective for one hundred twenty (120) days.

b. Termination by Mutual Consent. This agreement may be terminated by mutual written consent of the parties.

c. Transfer of Personnel. In the event that this agreement is terminated, all jail employees not retained by the Sheriff shall be offered employment by the County. Based on the County's requirements, each Sheriff's jail employee who desires employment by the County shall submit a completed County employment application. Each such employee shall be hired by the County on a conditional basis pending the satisfactory completion of the application, a criminal history check, driver's license check and drug screen. The County may conduct a more in-depth background investigation if necessitated by the responses in the application, or the information obtained during the criminal history check, driver's license check or drug screen. The length of service for the Sheriff employees offered employment by the County shall be adopted by the County. The offers of employment by the County shall be at the same wage or salary levels as currently received by the individual employees. All former Sheriff employees hired by the

County shall be subject to the County's initial probationary period.

7. **Sheriff's Policies and Procedures.** All County employees, when at the jail on County business, shall abide by the Sheriff's policies and procedures. Space used by County employees at the jail shall be maintained in accordance with the Sheriff's policies and procedures. The Sheriff shall be solely responsible for advising these County employees of the Sheriff's policies and procedures.

8. **Facilities.** The County shall continue to repair and maintain all building and operating systems at the jail such as boilers, rollup and various doors, Touch Screen Security Control System, chillers, elevator, generators, HVAC, and other backup support systems. Housekeeping, janitorial, and grounds services shall be provided by the Sheriff. The County shall be responsible for the utility bills of the jail facility. The Sheriff shall allow the County to retain the space the Facilities Division of Administrative Services currently occupies for its offices and work area at the jail.

9. **Department of Court Services.**

a. The County, through its Department of Court Services, shall continue to manage existing and future County-initiated jail alternative programs.

b. **Mutual cooperation.** The Sheriff and the Department of Court Services shall work together to establish written procedures for efficient interaction and program operation. The Sheriff and the Department of Court Services shall each identify a liaison to coordinate problem resolution.

c. **Metamorphosis Program.** The Sheriff shall ensure that the medical provider under contract with the jail provides a licensed physician to serve as the designated medical director for the Metamorphosis Program. The physician shall provide physical examinations to

all clients admitted to the Metamorphosis Program in accordance with applicable State agency guidelines. Any Metamorphosis client who seeks outside medical treatment shall sign and deliver to the jail's medical contractor a medical release allowing said contractor complete access to the client's medical records. The Sheriff shall provide necessary medical, psychiatric, and emergency dental services to Extended Limits of Confinement (ELOC) Metamorphosis clients who are unemployed or cannot pay for private services. Any co-payment program or procedure implemented at the jail shall also apply to ELOC Metamorphosis clients. The Sheriff shall provide for the transportation of all ELOC clients both to and from the Metamorphosis facility, including the timely transportation of terminated ELOC clients back to the jail.

d. Pretrial Services. The Sheriff shall provide reasonable space for County Court Services, including space within reasonable proximity to defendants scheduled for First Appearance. The County shall provide equipment and furnishings. The Sheriff shall continue to enter all inmate booking information on the jail's automated booking system, and will allow Pretrial Services complete access to said information. The Sheriff shall provide security and remain in close proximity during defendant interviews.

e. Admissions/Releases. The Sheriff shall continue to provide admission and release information to Court Services staff and provide the staff with access to the jail and timely access to inmates.

f. Weekenders Program . The Sheriff shall continue to operate the Weekenders program.

The Department of Court Services shall continue to provide orientation and monitor compliance for Weekenders sentenced to the Department of Court Services.

g. Drug Court. The Sheriff shall provide for the transportation of all current or

potential Drug Court clients from the jail to hearings, to Drug Court upon acceptance, and to the Department of Court Services as ordered by the court.

h. **Mental Health Court.** The Sheriff shall provide for the transportation of all current or potential Mental Health Court clients in custody from the jail to hearings.

10. **Court ordered psychiatric exams.** The Sheriff shall provide psychiatric exams as required by the court.

11. **Work Release.** The Sheriff and Work Release shall communicate regarding escapes, potential escapes, or perimeter security concerns.

a. The Sheriff shall:

1. Provide Work Release access to inmates at the jail as requested.

2. Process new Work Release residents and prepare them for transfer from the jail to Work Release.

3. Provide physical examinations for new Work Release residents as required by State law.

4. Provide necessary medical, psychiatric, and emergency dental services to Work Release residents who are unemployed or cannot pay for private services. Any co-payment program or procedure implemented at the jail shall apply to Work Release residents. Any Work Release resident who seeks outside medical treatment shall sign and deliver to the Jail's medical contractor a medical release allowing said contractor complete access to the resident's medical records.

5. Provide necessary inmate information requested by Work Release.

6. Designate a specific position to be responsible for relaying information to Work Release about gain time calculations on inmates who have earned gain time while at the

jail, and to be responsible for signing gain time paperwork generated by Work Release.

7. Provide three meals per day at cost, consistent with the daily jail menu, for each Work Release resident. Kitchen staff will notify Work Release staff when meals are placed at a mutually agreed upon location, and Work Release will pick up promptly. The Sheriff will provide monthly invoices to the County Department of Court Services for the meals.

8. Provide temporary housing to Work Release residents in the event that the Work Release buildings become uninhabitable, and provide an itemized invoice to the County for any related cost.

b. The County shall require that Work Release residents who utilize bicycles to travel to the place of employment wear acceptable helmets.

12. **Computers.** The County shall continue to maintain and support the Sheriff's current jail management system, the platform and the PC network, or any mutually agreed upon future system. The Sheriff shall be responsible for providing system training to the County staff, licenses, and appropriate equipment necessary to maintain and support any new jail management system. The Sheriff shall provide County staff with access to said equipment at any reasonable time. The County shall provide, at a minimum, one full-time equivalent, permanently assigned and located at the jail, in addition to whatever other resources are reasonably necessary to perform its duties under this section.

13. **Telephones.** The County shall continue to maintain the telephone switch and provide telephone service to the jail. The County shall continue to administer a pay telephone system at the jail which is acceptable to the Sheriff. All revenues collected as a result of jail telephone activity shall be the property of the County. The Sheriff shall provide access to said equipment at any reasonable time.

14. Property.

a. **Land and Buildings.** The County will shall retain ownership of all real property, improvements to real property, portable buildings, and fixtures.

b. **Other Property.** In the event that this agreement is terminated by either party, all property necessary for the operation of the jail, including vehicles and applicable titles, furniture, and equipment purchased from jail budgeted funds, shall be transferred to the County. Property disposed of under the surplus procedure shall be accounted for. In the event that this agreement is terminated by either party, custody of all inmate property shall be transferred to the County.

15. Trust Funds. In the event this agreement is terminated, the Sheriff shall transfer the funds contained in the Inmate Trust Fund and the Commissary Trust Fund to the County.

16. Insurance.

a. **County Self-Insurance Fund.** For claims that occurred prior to October 1, 1998, the Self Insurance Fund (SIF) shall provide self insurance coverage to the Sheriff for jail matters in accordance with the SIF standard procedures and in accordance with the County's Self Insurance Code (Chapter 28 of the Alachua County Code, incorporated herein by reference). The County's Risk Manager shall select defense counsel for Workers' Compensation claims arising prior to October 1, 1998. Nothing contained in this agreement shall constitute a waiver by either party of its sovereign immunity or the provisions of §768.28, Florida Statutes.

b. **Reporting and Notices.** The Sheriff agrees to provide detailed information to the County's Self Insurance Review Committee, (SIRC), regarding claims, loss experience and premium payments annually as requested by the County's Risk Management Office. This information will be analyzed by the County's consultant and included in the County's Annual

Risk Management Report. The County designates the Risk Manager as the County's contact person for coordination of claims, notices, and defense for claims with respect to: the County's SIF; the excess insurance carrier; and the additional member endorsement to the Florida Sheriff's Self-Insured Fund of which the Alachua County Sheriff's Office is a covered member. The Sheriff designates his staff attorney and his risk manager as the contact persons for any and all claims arising out of this agreement.

17. **Notices.** Except as otherwise provided herein, any notice, acceptance, request, or approval from either party to the other party shall be in writing and sent by certified mail, return receipt requested, and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. The County's representative and the Sheriff's representative are:

County: Chairperson, Board of County Commissioners
Post Office Box 2877
Gainesville, FL 32602

Sheriff: The Honorable Stephen M. Oelrich
Post Office Box 1210
Gainesville, FL 32602.

A copy of any notice hereunder shall also be sent to:

Clerk of the Circuit Court
Post Office Box 939
Gainesville, FL 32602
Attn: Finance and Accounting

18. **Indemnification by Sheriff.** To the extent permitted by law, the Sheriff shall indemnify and defend Alachua County, the Board of County Commissioners, its officers, agents, and employees for the negligent or wrongful acts or omissions of the Sheriff's officers, employees or agents. As long as in the event the Sheriff does not participate in the County SIF,

the Sheriff shall, for the term of this agreement, secure and maintain insurance coverage for the jail operation and shall have the County listed as an additional named insured and shall provide the County's Risk Manager with copies of all declarations of coverage, policies, and coverage terms for any coverages in effect. The County agrees to pay any premium cost to secure its status as an additional named insured. In the event the County is alleged to be liable on account of alleged acts or omissions of the Sheriff or his agents, the Sheriff shall defend such allegations through the additional named insured provisions of his separate insurance coverage. The Sheriff shall pay all costs of defense, including but not limited to, all attorneys' fees and expenses, court costs, and expert witness fees and expenses, up to the extent of coverage set forth in the agreement naming the County as an additional named insured. This indemnification provision shall survive the termination of this agreement. Nothing contained in this agreement shall constitute a waiver by either party of its sovereign immunity or the provisions of §768.28, Florida Statutes.

19. **Indemnification by County.** To the extent permitted by law, the County shall indemnify and defend the Sheriff for the negligent or wrongful acts or omissions of the County's officers, employees or agents. This indemnification provision shall survive the termination of this agreement. Nothing contained in this agreement shall constitute a waiver by either party of its sovereign immunity or the provisions of §768.28, Florida Statutes.

20. **Assignment of Interest.** Neither party shall assign or transfer any interest in this agreement without prior written consent of the other party.

21. **Successors.** The County and the Sheriff each bind the other and their respective successors in all respects to all of the terms, conditions, covenants, and provisions of this agreement.

22. **Independent Contractor.** In the performance of this agreement, the Sheriff is acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer, or associate of the County. The Sheriff is solely responsible for the means, method, technique, sequence, and procedure utilized by him in the full performance of the agreement. The Sheriff has the sole duty to supervise, manage, operate, control and direct the performance of details in the full performance of this agreement. Nothing in this agreement shall be construed to create a partnership or joint venture, to create the relationship of an employer/employee or principle/agent or, to otherwise create any liability for the County whatsoever with respect to the indebtedness, liabilities and obligations of the Sheriff or any other party.

23. **Third Party Beneficiaries.** This agreement does not create any relationship with, or any rights in favor of, any third party.

24. **Severability.** If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

25. **Non Waiver.** The failure of any party to exercise any right in this agreement shall not waive such right in the event of any further default or non compliance.

26. **Governing Law and Venue.** This agreement is governed in accordance with the laws of the State of Florida. Venue is in Alachua County.

27. **Attachments.** All exhibits attached to this agreement are incorporated into and made part of this agreement by reference.

28. **Amendments.** The parties may amend this agreement only by mutual written agreement of the parties.

29. **Entire Agreement.** This agreement constitutes the entire agreement and supercedes all prior written or oral agreements, understandings, or representations. Both parties

have thoroughly reviewed this agreement, found it to accurately reflect the intent of the parties, and agree that all provisions should be construed with neutrality and not against the drafter.

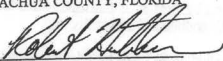
30. **Recording of Agreement.** The County, upon execution of this agreement by all parties, shall record this agreement in the public records of Alachua County, Florida.

(continued)

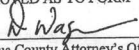
31. **Repeal of Prior Agreement.** This agreement repeals and supercedes that interlocal agreement between the Sheriff and the County dated December 16, 1997 as of its effective date.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

By: 
Robert Hutchinson, Chair
Board of County Commissioners

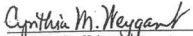
APPROVED AS TO FORM


Alachua County Attorney's Office

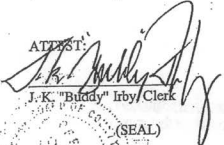
ALACHUA COUNTY SHERIFF'S OFFICE

By: 
Stephen M. Oelrich, Sheriff

APPROVED AS TO FORM:


Sheriff's Staff Attorney

ATTEST:


J. K. "Buddy" Irby/Clerk

(SEAL)

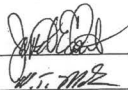

Witnesses as to Sheriff Oelrich

EXHIBIT A
ANNUAL BUDGET REQUEST CERTIFICATION

1.) Personal Services - List the number of Authorized Positions and Filled Positions by Division. This number shall also highlight the number of concurrent officers. (See attached sample.)

2.) Budget Request - Show all budgeted revenues and expenditures. This will include funds that are not subject to appropriation by the BOCC. Provide revenues and expenditures by line item within category (Personal Services, Operating, Capital Outlay, and Non-Operating) and within Division.

Provide budget detail which includes the current year's adopted and amended budget along with year-to-date and prior year revenues and expenditures.

A Fee Schedule shall accompany the proposed budget request.

(See attached samples)

3.) Current Pay Plan - Annually submit a current pay plan for all authorized positions with a summary of applicable fringe benefits, and any bargaining agreements that may apply. (See attached sample.)

4.) Fiscal Policies/Procedures - Annually submit a copy of the policies/procedures used by the Fiscal Bureau including capital replacement plans. (See attached sample.)

5.) Capital Assets Inventory - List all capital assets, along with depreciation schedules, and capital replacement schedules. (See attached sample.)

EXHIBIT B

QUARTERLY BUDGET REPORTS

The following reports shall be submitted to the Alachua County Office of Management and Budget, and are identical to items one and two described in Exhibit A:

1.) Personal Services - List the number of Authorized Positions and Filled Positions by Division. This number should also highlight the number of concurrent officers. (See attached sample.)

2.) Budget Report - Show all budgeted revenues and expenditures. This will include funds that are not subject to appropriation by the BOCC. Provide budgeted and year-to-date actual revenues and expenditures by line item within category (Personal Services, Operating, Capital Outlay, and Non-Operating) and within Division. (See attached sample.)

Provide budget detail which includes the current year's adopted and amended budget along with year-to-date and prior year revenues and expenditures.

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SAMPLE: Exhibit A 1
Exhibit B 1

ALACHUA COUNTY SHERIFF'S OFFICE
JAIL
OCTOBER 1, 2001 - SEPTEMBER 30, 2002

	<u>Continuation</u>	<u>Enhancements</u>	<u>Total</u>
Salaries of Deputies and Assistants	\$13,613,605	\$352,066	\$13,965,671
Expenses other than Salaries	4,690,385	48,544	4,738,929
Equipment	0	82,968	82,968
Reserve for Contingencies (2%)	<u>366,080</u>	<u>9,672</u>	<u>375,751</u>
Total	<u>\$18,670,070</u>	<u>\$493,250</u>	<u>\$19,163,319</u>

PREPARED 04/18/01, 16:02:24
PROGRAM G1601L

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

PAGE 28

ACCOUNT NUMBER ACCOUNT DESCRIPTION

* 607-0000-360.00-00 REVENUE

** INMATE COMMISSARY

ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
0	0	63,060	105,614
0	0	63,060	105,614
0	0	63,060	105,614
44,478,431	45,991,096	31,012,915	41,802,097

SAMPLE: Exhibit A2
Exhibit B2

PREPARED 04/18/01, 15:50:37
PROGRAM G46011

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

PAGE 15

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
001-3342-521.52-47	EQUIPMENT < \$750	0	0	0	2,216
001-3342-521.54-41	BOOKS, FUEL, SUBSC	0	0	0	445
001-3344-521.40-41	TRAVEL AND PER DIEM	0	0	0	2,699
001-3344-521.51-41	OFFICE SUPPLIES	0	0	0	509
001-3344-521.52-42	AMMUNITION	0	0	0	57,990
001-3344-521.52-46	OTHER OPERATING SUPPLIES	0	0	0	56
001-3344-521.53-41	EQUIPMENT < \$750	0	0	0	6,829
001-3344-521.54-41	BOOKS, FUEL, SUBSC	0	0	0	92
001-3344-521.54-47	IN-SERVICE TRAINING	0	0	0	6,155
001-4010-521.40-41	TRAVEL AND PER DIEM	7,000	8,001	7,004	6,555
001-4010-521.41-45	POSTAGE & FREIGHT	0	50	0	0
001-4010-521.44-42	EQUIPMENT RENTAL	1,650	1,650	804	1,474
001-4010-521.46-42	BUILD & FURN FARM	400	225	84	297
001-4010-521.46-47	OTHER REPAIRS/MAINTENANCE	300	300	0	300
001-4010-521.47-41	PRINTING & BINDING	5,500	2,900	2,064	2,254
001-4010-521.49-45	FILMS PROCESSING	0	0	0	33
001-4010-521.49-46	MISCELLANEOUS EXPENSE	4,700	0	0	0
001-4010-521.49-47	PETTY CASH	100	0	0	0
001-4010-521.51-41	OFFICE SUPPLIES	2,000	2,265	717	1,428
001-4010-521.52-46	OTHER OPERATING SUPPLIES	200	0	0	66
001-4010-521.52-47	EQUIPMENT < \$750	1,000	975	407	2,521
001-4010-521.54-41	BOOKS, FUEL, SUBSC	200	600	330	15
001-4010-521.54-44	MEMBERSHIP DUES	240	180	155	155
* 001-4010-521.54-44	OPERATING EXPENSES	1,517,734	1,122,184	620,269	1,215,807
001-1001-521.64-46	OTHER CAP OUTLAY > \$750	0	0	0	3,095
001-2210-521.64-46	OTHER CAP OUTLAY > \$750	0	0	0	818
001-2231-521.64-46	OTHER CAP OUTLAY > \$750	0	0	0	556
001-3110-521.64-41	AUTOMOTIVE CAPITAL	511,250	296,505	159,110	358,104
001-3110-521.64-43	OFFICE FURN & EQUIP>\$750	0	295	280	0
001-3110-521.64-46	OTHER CAP OUTLAY > \$750	0	0	0	34,721
001-3120-521.64-46	OTHER CAP OUTLAY > \$750	0	0	0	1,050
001-3144-521.64-46	OTHER CAP OUTLAY > \$750	0	1,165	0	0
001-3250-521.64-43	OFFICE FURN & EQUIP>\$750	0	0	0	1,510
001-3250-521.64-48	COMPUTER/PRINTER > \$750	17,600	50,570	43,208	35,416
001-3342-521.64-46	OTHER CAP OUTLAY > \$750	0	0	0	3,194
001-4010-521.64-43	OFFICE FURN & EQUIP>\$750	0	1,325	1,322	0
* 001-4010-521.64-43	CAPITAL OUTLAY	528,850	349,860	203,923	438,444
001-1001-523.23-02	LIFE INSURANCE	30,540	30,540	21,334	0
001-1001-523.24-00	WORKERS COMP	303,800	303,800	227,859	0
001-3144-523.12-00	REGULAR SALARY	123,000	121,156	61,491	0
001-3144-523.14-00	OVERTIME	0	6,675	1,739	0
001-3144-523.15-00	POLICE STANDARDS	480	7,480	370	0
001-3144-523.21-01	SOCIAL SECURITY	7,500	7,500	3,750	0
001-3144-523.22-02	MEDICARE	7,700	1,400	877	0
001-3144-523.23-02	RETIREMENT	21,000	21,000	12,832	0
001-3144-523.23-01	HEALTH INSURANCE	11,000	11,000	6,730	0
001-3144-523.23-02	LIFE INSURANCE	220	220	98	0
001-3210-523.12-00	REGULAR SALARY	111,500	102,006	57,452	86,823
001-3210-523.14-00	OVERTIME	500	500	98	509

SAMPLE: Exhibit A 2
Exhibit B 2

PREPARED 04/18/01, 15:50:37
PROGRAM GM601L

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

PAGE 16

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
001-3210-523.15-00	POLICE STANDARDS	0	0	0	76
001-3210-523.16-00	CLASS C TRAVEL	0	0	0	0
001-3210-523.21-01	SOCIAL SECURITY	6,800	6,800	3,465	5,163
001-3210-523.21-02	MEDICARE	1,600	1,600	810	820
001-3210-523.22-00	RETIREMENT	14,300	14,200	5,698	9,164
001-3210-523.23-01	HEALTH INSURANCE	12,900	12,900	3,938	9,794
001-3210-523.23-02	LIFE INSURANCE	200	200	98	127
001-3240-523.12-00	REGULAR SALARY	120,700	127,017	64,707	119,678
001-3240-523.14-00	OVERTIME	200	917	1,069	164
001-3240-523.16-00	CLASS C TRAVEL	0	0	0	3
001-3240-523.21-01	SOCIAL SECURITY	7,500	7,400	4,035	7,348
001-3240-523.21-02	MEDICARE	17,000	17,000	944	7,718
001-3240-523.22-00	RETIREMENT	17,000	17,000	5,917	11,831
001-3240-523.23-01	HEALTH INSURANCE	7,200	7,000	3,984	8,019
001-3240-523.23-02	LIFE INSURANCE	220	220	87	145
001-3250-523.12-00	REGULAR SALARY	27,000	27,229	13,796	15,508
001-3250-523.14-00	OVERTIME	200	763	698	237
001-3250-523.21-01	SOCIAL SECURITY	1,650	1,600	813	880
001-3250-523.21-02	MEDICARE	2,580	2,580	190	206
001-3250-523.22-00	RETIREMENT	5,400	2,450	1,325	1,524
001-3250-523.23-01	HEALTH INSURANCE	50	50	2,769	3,072
001-3250-523.23-02	LIFE INSURANCE	0	0	22	22
001-3344-523.12-00	REGULAR SALARY	0	0	0	99,834
001-3344-523.14-00	OVERTIME	0	0	0	2,927
001-3344-523.16-00	POLICE STANDARDS	0	0	0	250
001-3344-523.21-01	CLASS C TRAVEL	0	0	0	123
001-3344-523.21-02	SOCIAL SECURITY	0	0	0	6,226
001-3344-523.21-02	MEDICARE	0	0	0	1,328
001-3344-523.22-00	RETIREMENT	0	0	0	19,328
001-3344-523.23-01	HEALTH INSURANCE	0	0	0	7,497
001-3344-523.23-02	LIFE INSURANCE	0	0	0	101
001-4010-523.12-00	REGULAR SALARY	192,000	164,266	95,691	141,184
001-4010-523.14-00	OVERTIME	5,400	5,400	939	1,600
001-4010-523.15-00	POLICE STANDARDS	5,200	5,200	273	2,523
001-4010-523.21-01	SOCIAL SECURITY	13,000	13,112	1,033	770
001-4010-523.21-02	MEDICARE	2,800	3,060	3,375	8,999
001-4010-523.22-00	RETIREMENT	37,100	38,941	15,363	2,105
001-4010-523.23-01	HEALTH INSURANCE	18,400	21,064	8,173	26,093
001-4010-523.23-02	LIFE INSURANCE	220	220	97	5,789
001-6001-523.12-00	REGULAR SALARY	1,222,220	943,220	486,304	850,543
001-6001-523.14-00	OVERTIME	50,000	50,000	35,456	55,456
001-6001-523.16-00	POLICE STANDARDS	0	1,658	813	813
001-6001-523.21-01	CLASS C TRAVEL	0	30	30	6
001-6001-523.21-02	SOCIAL SECURITY	57,000	57,888	31,270	53,598
001-6001-523.21-02	MEDICARE	93,000	13,740	17,313	12,535
001-6001-523.22-00	RETIREMENT	93,000	94,852	53,961	62,471
001-6001-523.23-01	HEALTH INSURANCE	124,000	120,836	48,996	90,068
001-6001-523.23-02	LIFE INSURANCE	1,200	1,200	606	915
001-6010-523.12-00	REGULAR SALARY	6,454,909	6,830,514	3,442,072	6,652,051
001-6010-523.13-00	CLOTHING ALLOWANCE	0	141	141	234

PREPARED 04/18/01, 15:50:37
PROGRAM G4601L

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

AGE
PAGE 17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
001-6010-523.14-00	OVERTIME	653,583	500,000	197,953	488,449
001-6010-523.15-00	POLICE STANDARDS	23,000	23,200	14,070	20,471
001-6010-523.16-00	CLASS C TRAVEL	0	0	96	54
001-6010-523.21-00	SOCIAL SECURITY	400,000	425,000	219,361	430,763
001-6010-523.21-02	MEDICARE	93,000	93,000	51,302	100,744
001-6010-523.22-00	RETIREMENT	1,234,000	1,330,000	682,891	1,396,401
001-6010-523.23-00	HEALTH INSURANCE	632,000	632,000	309,752	574,296
001-6010-523.23-02	LIFE INSURANCE	206,700	174,097	101,840	182,310
001-6011-523.12-00	REGULAR SALARY	206,591	10,000	5,560	22,973
001-6011-523.14-00	OVERTIME	12,400	18,900	9,554	12,421
001-6011-523.21-01	SOCIAL SECURITY	2,900	2,900	1,533	2,905
001-6011-523.23-02	MEDICARE	18,900	20,400	9,827	20,779
001-6011-523.23-00	RETIREMENT	34,000	34,700	9,670	16,520
001-6011-523.23-01	HEALTH INSURANCE	260	260	95	130
001-6011-523.23-02	LIFE INSURANCE	0	0	0	37,474
001-6012-523.23-02	LIFE INSURANCE	0	0	0	228,492
*001-6012-523.24-00	WORKERS COMP	0	0	0	0
	SALARIES	12,438,302	12,471,274	6,369,453	11,969,917
001-1001-523.45-42	LIABILITY INSURANCE	0	204,171	153,139	0
001-1001-523.45-43	AUTO INSURANCE	0	14,545	10,916	0
001-1001-523.45-44	SELF INSURANCE FUND EOC	0	25,000	12,434	0
001-3110-523.44-41	AUTO RENTAL	1,500	150	151	517
001-3110-523.44-45	OTHER RENTALS & LEASES	0	100	157	56
001-3110-523.46-45	AUTO/TIRES/TOWING - RAM	26,090	10,750	2,771	12,657
001-3110-523.46-47	OTHER REPAIRS/MAINTENANCE	0	150	16	177
001-3110-523.48-43	MOBILE TITLE AND TAGS	110	110	0	344
001-3110-523.52-41	MOTOR FUELS/OIL	7,000	7,000	4,728	11,163
001-3110-523.52-44	CLOTHING	0	0	0	1,029
001-3110-523.52-46	OTHER OPERATING SUPPLIES	6,418	1,918	764	1,221
001-3110-523.52-47	EQUIPMENT < \$750	2,500	500	0	6,795
001-3120-523.52-41	OFFICE SUPPLIES	0	300	268	0
001-3120-523.52-47	EQUIPMENT < \$750	0	150	131	0
001-3124-523.52-44	CLOTHING	0	12,355	3,767	0
001-3144-523.40-41	TRAVEL AND PER DIEM	3,500	3,500	1,550	0
001-3144-523.51-41	OFFICE SUPPLIES	277	277	151	0
001-3144-523.52-42	AVAILATION	15,000	15,214	15,214	0
001-3144-523.52-49	TRAINING SUPPLIES	1,150	1,450	1,042	0
001-3144-523.54-41	BOOKS, FUEL, SUBSC	800	1,100	1,080	0
001-3144-523.54-47	IN-SERVICE TRAINING SENT	18,800	18,300	9,337	0
001-3210-523.31-40	ANNUAL PHYSICALS	0	20,000	10,257	2,790
001-3210-523.31-41	EMPLOYMENT PHYSICALS	17,000	10,500	1,395	18,919
001-3210-523.31-42	EMPLOYMENT VACCINATIONS	0	5,050	0	1,182
001-3210-523.31-46	CONSULTANT FEES	25,000	1,000	325	5,560
001-3210-523.33-43	PSYCHIATRIC EVALUATIONS	0	750	7	580
001-3210-523.33-43	BACKGROUND CHECKS	0	750	7	0
001-3210-523.33-43	OTHER CONTRACTUAL SERVICE	3,500	3,500	811	104
001-3210-523.40-41	TRAVEL AND PER DIEM	3,000	4,200	149	1,713
001-3210-523.49-41	ADVERTISING	3,000	4,200	612	1,523
001-3210-523.49-46	MISCELLANEOUS EXPENSE	3,500	4,750	1,488	1,356
001-3210-523.51-41	OFFICE SUPPLIES	2,500	2,400	1,350	2,160

SAMPLE: Exhibit A2
Exhibit B2

PREPARED 04/18/01, 15:50:37
PROGRAM GM6011

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

PAGE 18

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
001-3210-523.52-46	OTHER OPERATING SUPPLIES	0	100	59	3,501
001-3210-523.52-47	EQUIPMENT < \$750	2,500	2,500	409	0
001-3210-523.52-41	BOOKS, FUEL, SUBSC	300	400	241	0
001-3210-523.52-44	MEMBERSHIP DUES	0	300	259	125
001-3210-523.52-49	CANDIDATE TRAINING	0	463	465	24,330
001-3210-523.52-41	TUITION REIMBURSEMENTS	0	100	145	707
001-3240-523.40-41	TRAVEL AND PER DIEM	1,500	1,500	0	125
001-3240-523.44-41	EQUIPMENT RENTAL	0	932	468	217
001-3240-523.46-43	EQUIP & FURN RGM	500	490	0	0
001-3240-523.47-41	PRINTING & BINDING	1,000	1,000	191	385
001-3240-523.49-46	ADVERTISING	1,000	2,000	0	860
001-3240-523.51-41	MISCELLANEOUS EXPENSE	0	2,000	1,044	194
001-3240-523.51-47	OFFICE SUPPLIES	1,000	1,000	465	1,966
001-3240-523.52-47	EQUIPMENT < \$750	300	300	0	647
001-3240-523.52-44	MEMBERSHIP DUES	200	200	0	0
001-3240-523.52-41	EQUIPMENT < \$750	0	704	204	2,273
001-3250-523.52-48	SOFTWARE	1,200	700	0	514
001-3310-523.46-42	COMPUTER/S-WARE FEES	0	36,900	36,093	27,428
001-3344-523.40-41	RADIO REPAIRS & MAINT	0	5,938	2,551	5,862
001-3344-523.40-41	TRAVEL AND PER DIEM	0	0	0	1,757
001-3344-523.47-41	PRINTING & BINDING	0	0	0	23
001-3344-523.51-41	OFFICE SUPPLIES	0	0	0	107
001-3344-523.52-41	AMMUNITION	0	0	0	368
001-3344-523.52-47	EQUIPMENT < \$750	0	0	0	48
001-3344-523.52-41	BOOKS, FUEL, SUBSC	0	0	0	895
001-3344-523.52-47	IN-SERVICE TRAINING SANT	0	0	0	9,098
001-4010-523.40-41	TRAVEL AND PER DIEM	2,750	2,750	2,233	2,008
001-4010-523.47-41	PRINTING & BINDING	0	1,000	897	333
001-4010-523.51-41	OFFICE SUPPLIES	1,000	1,000	992	736
001-4010-523.52-47	EQUIPMENT < \$750	1,000	1,000	480	0
001-6001-523.31-46	CONSULTANT FEES	10,000	10,000	0	0
001-6001-523.31-46	OTHER CONTRACTUAL SERVICE	24,110	53,250	4,733	24,107
001-6001-523.40-41	TRAVEL AND PER DIEM	10,500	10,468	4,295	12,297
001-6001-523.44-42	EQUIPMENT RENTAL	0	0	0	200
001-6001-523.44-42	LIABILITY INSURANCE	0	86,000	31,714	0
001-6001-523.46-43	EQUIP & FURN RGM	3,800	3,800	0	0
001-6001-523.47-41	PRINTING & BINDING	0	1,150	946	714
001-6001-523.49-46	ADVERTISING	550	550	0	0
001-6001-523.51-41	FILMS PROCESSING	0	1,000	5	0
001-6001-523.51-46	MISCELLANEOUS EXPENSE	1,400	1,300	804	2,401
001-6001-523.52-47	PETTY CASH	300	100	300	163
001-6001-523.52-50	AWARDS/TROPHIES	0	100	0	0
001-6001-523.52-51-41	OFFICE SUPPLIES	35,300	34,450	19,074	30,596
001-6001-523.52-46	OTHER OPERATING SUPPLIES	9,650	6,650	3,651	192
001-6001-523.52-47	EQUIPMENT < \$750	6,200	6,100	3,588	2,140
001-6001-523.52-41	BOOKS, FUEL, SUBSC	300	300	0	473
001-6001-523.52-44	MEMBERSHIP DUES	1,000	1,000	142	305
001-6010-523.31-46	CONSULTANT FEES	0	0	220	100
001-6010-523.31-47	JAIL MEDICAL	1,751,800	1,708,800	798,849	1,409,396
001-6010-523.31-48	PSYCHIATRIC EVALUATIONS	60,000	60,000	12,954	43,569

SAMPLE: Exhibit A2

PREPARED 04/18/01, 15:50:37
PROGRAM G601L

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

PAGE 19

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
001-6010-523-34-41	PRISONER TRANSPORT	15,000	0	0	14,956
001-6010-523-34-43	OTHER CONTRACTUAL SERVICE	5,000	861	320	0
001-6010-523-40-41	TRAVEL AND PER DIEM	3,800	7,300	7,086	3,284
001-6010-523-44-44	PAGER RENTAL	2,600	3,197	1,905	2,817
001-6010-523-45-41	NOTARY INSURANCE	1,400	1,400	0	0
001-6010-523-46-42	RADIO REPAIRS & MAINT	0	0	0	255
001-6010-523-46-43	EQUIP & FURN R&M	0	8,300	4,435	3,488
001-6010-523-47-41	OTHER REPAIRS/MAINTENANCE	8,700	0	0	0
001-6010-523-47-41	PRINTING & BINDING	15,200	8,200	972	1,802
001-6010-523-49-46	MISCELLANEOUS EXPENSE	100	80	0	245
001-6010-523-51-41	OFFICE SUPPLIES	7,450	7,450	3,900	8,448
001-6010-523-52-43	FINGER PRINT/PHOTO SUPPLY	15,500	5,500	476	4,658
001-6010-523-52-44	CLOTHING	80,000	67,150	48,472	42,167
001-6010-523-52-46	OTHER OPERATING SUPPLIES	89,000	93,113	68,263	105,977
001-6010-523-52-47	EQUIPMENT < \$750	3,000	10,765	9,836	8,278
001-6010-523-52-52	JANITORIAL SUPPLIES	0	0	0	20,765
001-6010-523-54-41	BOOKS, FUEL, SUBSC	0	0	23	174
001-6011-523-31-46	CONSULTANT FEES	3,000	0	0	0
001-6011-523-34-43	OTHER CONTRACTUAL SERVICE	0	8,400	4,200	6,300
001-6011-523-40-41	TRAVEL AND PER DIEM	1,000	1,000	335	228
001-6011-523-44-45	OTHER RENTALS & LEASES	4,500	4,500	2,003	3,478
001-6011-523-46-43	EQUIP & FURN R&M	0	25,300	9,472	16,796
001-6011-523-46-47	OTHER REPAIRS/MAINTENANCE	25,300	0	0	0
001-6011-523-49-46	MISCELLANEOUS EXPENSE	220	220	0	210
001-6011-523-51-41	OFFICE SUPPLIES	550	550	90	112
001-6011-523-52-44	CLOTHING	2,100	2,600	960	0
001-6011-523-52-46	OTHER OPERATING SUPPLIES	49,000	45,200	20,268	38,012
001-6011-523-52-47	EQUIPMENT < \$750	0	0	7	0
001-6011-523-52-50	FOOD	660,000	660,000	299,979	664,060
001-6012-523-41-41	TELEPHONE	71,400	71,400	21,724	69,606
001-6012-523-41-43	CELLULAR PHONE	2,600	2,600	923	1,965
001-6012-523-41-45	POSTAGE & FREIGHT	4,425	4,425	0	0
001-6012-523-43-41	UTILITY SERVICES	680,400	679,495	397,364	696,615
001-6012-523-44-41	AUTO RENTAL	0	100	390	0
001-6012-523-45-42	EQUIPMENT RENTAL	47,525	47,425	24,471	46,208
001-6012-523-45-42	LIABILITY INSURANCE	168,823	0	0	182,447
001-6012-523-45-43	AUTO INSURANCE	10,968	0	0	12,733
001-6012-523-45-44	SELF INSURANCE FUND BOCC	27,056	0	0	27,325
001-6012-523-46-41	AUTO/TIRES/TOWING - R&M	5,100	1,100	0	0
001-6012-523-46-42	RADIO REPAIRS & MAINT	5,300	4,300	0	0
001-6012-523-46-43	EQUIP & FURN R&M	3,225	0	1,002	19,068
001-6012-523-46-47	OTHER REPAIRS/MAINTENANCE	69,745	32,845	10,395	17,626
001-6012-523-47-41	PRINTING & BINDING	0	0	0	414
001-6012-523-49-46	MISCELLANEOUS EXPENSE	250	250	47	47
001-6012-523-51-41	OFFICE SUPPLIES	0	0	0	701
001-6012-523-52-41	MOTOR FUELS/OIL	0	0	0	218
001-6012-523-52-46	OTHER OPERATING SUPPLIES	10,500	2,000	789	2,627
001-6012-523-52-47	EQUIPMENT < \$750	17,500	439	439	13,303
001-6012-523-54-41	BOOKS, FUEL, SUBSC	1,000	1,000	889	989
* OPERATING EXPENSES		4,184,442	4,241,401	2,101,009	3,722,587

SAMPLE: Exhibit A 2
Exhibit B 2

PREPARED 04/19/01, 15:50:37
PROGRAM GR6011

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
001-3110-523-64-48	AUTO/OILIVE CAPITAL	43,450	0	0	81,688
001-320-523-64-48	COMPUTER/PRINTER >	32,120	0	0	35,723
001-321-523-64-48	OTHER CAP OUTLAY >	0	16,400	0	4,562
001-322-523-64-48	OTHER CAP OUTLAY >	0	0	0	23,062
001-6012-523-64-48	OFFICE RENOVATION >	0	0	0	29,989
001-6012-523-64-48	OTHER CAP OUTLAY >	75,570	16,400	0	176,727
CAPITAL OUTLAY					
001-0000-581-35-00	TO BCT	0	0	0	300,374
001-0000-581-35-20	INTERFUND T/O CHARITABLE	101,630	0	0	0
001-0000-581-35-23	INTERFUND T/O JAIL	0	29,940	0	0
001-0000-581-35-23	INTERFUND T/O JAIL	101,630	36,179	3,673	300,374
OTHER USES					
** GENERAL FUND					
		34,022,683	34,065,262	17,075,779	30,237,412

SAMPLE: Exhibit A 2
Exhibit B 2

ALACHUA COUNTY SHERIFF'S OFFICE
ALL FUNDS BUDGET
FISCAL YEAR ENDING 9/30/01

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	PRIOR YEAR ACTUALS
607-6001-523.41-45	POSTAGE & FREIGHT	0	0	305	0
607-6001-523.43-41	UTILITY SERVICES	0	0	1,088	483
607-6001-523.44-42	EQUIPMENT RENTAL	0	0	1,412	3,548
607-6001-523.45-41	NOTARY INSURANCE	0	0	0	199
607-6001-523.46-43	EQUIP & FURN RM	0	0	0	177
607-6001-523.46-47	OTHER REPAIRS/MAINTENANCE	0	0	0	0
607-6001-523.49-46	MISCELLANEOUS EXPENSE	0	0	4,054	6,611
607-6001-523.49-51	OVERAGE/SHORTAGE	0	0	278	299
607-6001-523.51-41	OFFICE SUPPLIES	0	0	1,322	1,744
607-6001-523.52-44	CLOTHING	0	0	11,954	0
607-6001-523.52-46	OTHER OPERATING SUPPLIES	0	0	16,827	22,551
607-6001-523.52-47	EQUIPMENT < \$750	0	0	12,338	7,304
607-6001-523.54-41	BOOKS, FUEL, SUBSC	0	0	5,520	7,296
*	OPERATING EXPENSES	0	0	55,098	50,261
607-6001-523.64-46	OTHER CAP OUTLAY > \$750	0	0	1,195	4,535
*	CAPITAL OUTLAY	0	0	1,195	4,535
**	INMATE COMMISSARY	0	0	56,293	54,796
		44,645,584	46,636,300	23,292,589	41,371,850

SAMPLE: Exhibit A 2
Exhibit B 2

ALACHUA COUNTY SHERIFF'S OFFICE
FEES AND CHARGES FOR SERVICES
FISCAL YEAR 00 - 01

EXTRA DUTY:	
Extra Duty - Lieutenant	\$35.00
Extra Duty - Sergeant	31.00
Extra Duty - Deputy	27.00
Extra Duty - Reserves/Part Time	18.35
FLEET:	
Vehicle Safety Violation Ticket Inspection	4.00
RECORDS:	
Copies	0.15
Copies (doubled-sided)	0.20
Fingerprint	5.00
Mug Shots	3.00
Records Check	3.00
Research	18.00
Audio Tapes	35.00
CIVIL:	
Non Enforceable Process	20.00
Out of State Non Enforceable Process	40.00
Enforceable Process:	
Docket Writ of Execution	20.00
Sheriff's Levy for Demand	50.00
Preparation of Newspaper Ad	20.00
Certified Mail to all Parties	3.50
Conducting Sheriff's Sale	20.00
Bill of Sale of Sheriff's Sale	20.00
Satisfaction of Judgement	20.00
Filing/Recording Fee (First Page)	6.00
Filing/Recording Fee (each addtl page)	4.50
Standby Deputy	27.00
Inventory Fee after second hour	27.00
Advance Cost Deposit:	
Vehicles, boats, etc., requiring towing and storage	500.00
Motorcycles, or any item requiring covered storage	600.00
Real Property	500.00
Business-call for quotation depending upon contents	1,000.00
Arrest Orders - In County	70.00
Arrest Orders - Out of County	70.00
Injunctions for Domestic Violence or Repeat Violence	20.00
Writs of Replevin/Attachment	70.00
JAILS:	
Staff Dining	1.50
Medical Co-Pay	5.00
Work Release Meals	1.32
Transportation for elective medical treatment	80.00
Secure transportation to funerals:	
Processing	54.00
Deputy	27.00
Mileage	0.29
U.S. Marshall Inmate housing	57.23
Private transport company inmate housing	57.23
Subsistence Fee	2.00
Booking Fee	10.00
FALSE ALARMS:	
First & Second	25.00
Third & Fourth	50.00
Fifth & Sixth	100.00
Seventh & Eighth	200.00
Ninth & Above	400.00

SAMPLE: Exhibit A 2

FY 2000-2001

PAYGRADE	BASE	MID	TOP
10	8.32	8.78	9.24
12	9.86	9.86	9.86
14	12.36	12.36	12.36
15	15,914	18,777	21,640
16	16,965	20,837	24,709
17	20,518	23,732	26,945
18	20,518	25,342	30,166
20	22,648	27,161	31,674
22	22,648	27,725	32,802
24	23,854	28,328	32,802
26	23,854	28,828	33,802
28	24,257	29,030	33,802
30	25,000	29,401	33,802
32	25,750	30,644	35,538
34	26,523	31,030	35,538
36	27,595	31,902	36,208
38	28,209	33,066	37,922
40	28,483	34,192	39,900
44	28,483	34,790	41,098
46	28,899	35,450	42,000
48	32,000	37,000	42,000
50	34,000	39,906	45,812
52	37,969	41,891	45,812
54	37,969	42,925	47,881
56	37,969	46,021	54,073
58	46,149	56,295	66,440
60	56,650	67,394	78,138
62	60,000	70,568	81,135
64	65,824	78,464	91,928

SAMPLE:
Exhibit A 3(a)

14 Aug 00
DATE
Effective October 1, 2000

Stephen M. Oelrich
STEPHEN M. OELRICH, SHERIFF
Approval Disapproval



By Order of:

Stephen M. Oelrich, Sheriff

Effective: 10-01-00
Rescinds: 1.04.04, (06-18-99)

POLICY - A fair and equitable benefit program shall be provided to Alachua County Sheriff's Office employees. (CALEA 4th 22.2.1)

LEAVE BENEFITS

A. Annual Leave (CALEA 4th 22.2.1 d.)

1. Full time employees shall accrue annual leave provided the employee is in active status for at least 75% of the pay period. Annual leave shall be earned each pay period with the exception of the last pay period of the months with three (3) pay checks. Annual leave is accrued at the end of the pay period and is not available for use until the following pay period. In other words, annual leave may not and shall not be taken prior to the time of its accrual.
 - a. Employees with less than five (5) years continuous service receive four (4) hours annual leave per pay period for a total of eight (8) hours per month.
 - b. Employees with five (5) years through nine (9) years continuous service receive five (5) hours annual leave per pay period for a total of ten (10) hours per month.
 - c. Employees with ten (10) years through fourteen (14) years of continuous service receive six (6) hours annual leave per pay period for a total of twelve (12) hours per month.
 - d. Employees with fifteen (15) years through nineteen (19) years continuous service receive seven (7) hours annual leave per pay period for a total of fourteen (14) hours per month.
 - e. Employees with twenty (20) years and beyond of continuous service receive eight (8) hours annual leave per pay period for a total of sixteen (16) hours per month.
2. Annual leave shall not be used in increments of less than one-half (½) hour.

3. On December 31 of each year, Accumulated Annual Leave (AAL) in excess of 240 hours will be transferred to Sick Leave. Employees who have AAL in excess of 240 hours on December 31, as a result of their request for leave being denied or canceled by their supervisor, can request those hours be restored to AAL. Requests for restoration of AAL in excess of 240 hours must be submitted in writing by January 31 to the Sheriff, via the employee's chain of command. Denied or canceled leave slips must accompany the written request. If approved, the Fiscal Bureau will accomplish the restoration of approved hours. All restored hours must be utilized within the calendar year of restoration or be forfeited.

4. Pay-out of Accumulated Annual Leave ☒ capped at 240 hours for all employees upon termination of employment, retirement or upon entering the Florida Retirement System DROP program.

5. Upon separation, the employee (or his/her beneficiary) will be paid for AAL. ~~Based on the number of hours paid out upon entering DROP at the employee's final rate of pay. For example, an employee who elected to be paid for 200 hours of AAL upon entering DROP is only entitled to receive payment for an additional 40 hours upon separation.~~

B. Special Event Leave - Each full-time employee accrues eight (8) hours special event leave every calendar quarter. A new employee must work a full quarter before earning their first eight (8) hours of special event leave time. These eight (8) hours must be utilized the subsequent calendar quarter, and there is no payment in lieu of use. All eight hours must be used at one time.

1st Quarter	January 1 - March 31
2nd Quarter	April 1 - June 30
3rd Quarter	July 1 - September 30
4th Quarter	October 1 - December 31

SAMPLE: Exhibit A 3 (b)



BY ORDER OF:

Stephen M. Oelrich
Stephen M. Oelrich, Sheriff

Effective: 04-30-99
New Policy

I. **SCOPE and PURPOSE** - This section applies to all ACSO personnel and establishes policy and procedures to ensure sound purchasing practices.

II. **POLICY** - It is the policy of the Alachua County Sheriff's Office to make all purchases based on sound business practices, to ascertain that all public money spent on equipment and supplies is consistent with state and county requirements, and to develop and maintain goodwill between the agency and suppliers.

III. **PURCHASING AGENT RESPONSIBILITIES**

- A. Administering purchasing policies and procedures as approved by the Sheriff.
- B. Effecting cost savings by purchasing goods and services at the lowest price, consistent with quality, performance and delivery requirements.
- C. Assuring continuity of supply but avoiding duplication and waste through standardization.
- D. Familiarization with agency-wide needs.
- E. Locating sources and availability of needed products/services.
- F. Processing all requisitions and purchase orders with the least possible delay.
- G. Working with the supplier in correlating all the steps involved in completing a purchase, including purchase order follow-up.
- H. With assistance of requesting Division, prepare specification for products/services.

IV. **PURCHASING PROCEDURES IMPLEMENTATION**

(Note: See Section XIV.D. for detailed instructions on preparing a Purchase Requisition)

A. In most circumstances purchasing procedures begin only after a Purchase Requisition has moved through the three levels of approval noted below:

- 1. Bureau Chief/Lieutenant
- 2. Division Commander
- 3. Major

B. Starting with the initial purchase request and entry into the HTE system each approval level is responsible for insuring the purchase is necessary and prudent, funding availability exists and proper funding code has been entered.

C. The Purchasing Agent will review the approved requisition for completeness, validate the accuracy of the charge code and verify that funds are available. Purchasing may return to sender any incomplete or incorrectly charged requisitions with a note in the comment section stating the reason for the return. Only after it has been determined that a requisition is accurate and complete can the Purchasing Agent begin the process of obtaining bids, quotes, and acquisition of the product or services.

D. If funds are not available in the proper account the requisition will be held and the Division Commander will be notified to transfer funds to the proper account before processing can continue. Transfer forms must be signed by the Division Commander and sent to the Fiscal Bureau for approval and processing prior to any purchasing action. (CALEA 4* 17.3.1 e.)

V. **BIDS AND QUOTES** (CALEA 4* 17.3.1 b. & c.) (ACA 3-ALDF-1B-11) (FCAC 3.04)

A. The purchasing agent will award the order to the lowest most responsive and responsible bidder meeting the needs of the user component.

SAMPLE: Exhibit A 4 (a)



Stephen M. Oelrich
Stephen M. Oelrich, Sheriff

Rescinds: 1.84 (03-31-98)

SCOPE - This section applies to all employees and establishes sound fiscal management practices.

POLICY - It is the policy of the Alachua County Sheriff's Office to maintain fiscal management practices consistent with applicable federal, state and local laws, and generally accepted accounting principles.

I. DEFINITIONS

A. **Fiscal Year** - A financial period to which revenues, appropriations and expenditures are related for accounting purposes. The fiscal year for the ACSO begins October 1st and ends September 30th of the following calendar year.

B. **Generally Accepted Accounting Principles** - Accounting processes developed and documented by nationally recognized professional organizations in order to conduct, measure and report financial and related activities in a consistent manner.

C. **Obligational Authority** - Authority delegated by the Sheriff to certain personnel who may obligate public funds for authorized purchases of services and supplies.

I. FISCAL CONTROL AND RESPONSIBILITY [ACA 1B-01] [FCAC 3.01]

A. The Sheriff has the authority and the responsibility for the sound fiscal management of the Office of the Sheriff, per Florida State Statute, Chapter 30 and may delegate this authority: [CALEA 4th 17.1.1]

B. The Finance and Budget Manager/Fiscal Bureau Chief, later referred to as Fiscal Bureau Chief is responsible for the fiscal management function of the ACSO as delegated by the Sheriff through the Director of Staff Services and Administrative Services Division Manager. Fiscal Bureau Chief responsibilities include:

1. Supervise Fiscal Bureau functions and employees;

2. Annual budget development, preparation, management and supervision of internal expenditures;

3. Internal audits as directed by the Sheriff and coordination of independent audits; and

4. Internal control procedures to include purchasing, payroll, off duty, and cash and fiduciary funds.

C. The Fiscal Bureau shall report to the Administrative Services Division Manager and keep him/her, the Director of Staff Services, and Sheriff informed of the status of funds and other fiscal matters.

III. BUDGET PROCESS [ACA 1B-02, 03, 05]

The ACSO budget shall be prepared and presented to the Alachua County Board of County Commissioners (BOCC) each year in accordance with the schedule established by the Alachua County Office of Management and Budget (OMB) and applicable Florida Statutes.

A. All component budget requests shall be prepared in accordance with the format set forth by the OMB and shall be based on the functional goals and objectives of each component, as well as the ACSO. [CALEA 4th 17.2.2]

B. Justification must be provided for major continuing expenditures, new positions, and major equipment items;

C. Budget requests shall be grouped according to the Uniform Classification of Accounts.

SAMPLE: Exhibit A 4 (b)

REV. 11/1/2003

**ALACHUA COUNTY SHERIFF'S OFFICE
GAINESVILLE, FLORIDA**

POLICY MANUAL

**POLICY 1.85 - INVESTMENT OF SURPLUS
ACSO FUNDS**

- I. **SCOPE** - These investment guidelines apply to all surplus funds ~~(funds that are temporarily in excess of operating needs)~~ held by or for the benefit of the Alachua County Sheriff's Office. Investments of the Alachua County Sheriff's Office are subject to Section 219.075, Florida Statutes, and Section 218.415(15), Florida Statutes.
- II. **INVESTMENT POLICY** - It is the Policy of the Sheriff's Office to achieve with each investment opportunity, the following objectives, in order of priority:
- A. **SAFETY** - Safety of capital is regarded as the highest priority in the handling of investments for the Alachua County Sheriff's Office. All other investment objectives are secondary to the safety of capital; therefore, each investment transaction shall seek to first ensure that capital losses are avoided.
 - B. **LIQUIDITY** - The Sheriff's Office investment portfolio will provide sufficient liquidity so that funds are available for timely satisfaction of financial obligations.
 - C. **INVESTMENT INCOME** - The Sheriff's Office will strive to optimize return on investments within the restraints of safety and liquidity.

III. DEFINITIONS

Surplus funds means any funds in any general or special account or fund of a unit of local government, or funds held by an independent trustee on behalf of a unit of local government, which in reasonable contemplation will not be immediately needed for the purposes intended. (s. 218.403 (3), F.S.)

IV. AUTHORIZED INVESTMENTS

The Alachua County Sheriff's Office has elected to conduct investment activities within the guidelines of s. 218.415(15), F.S., "Alternative Investment Guidelines". Therefore, the Sheriff's Office may invest in the following instruments, subject to the limitations of s. 218.415(15), F.S.:

SAMPLE: Exhibit A 4 (c)

Type	Item Description	Purchase Cost	Replacement Date
OE	POLYGRAPH MACHINE, 4 CHANNEL, LAFEYET	1,950	01/01/84
OTH	MODEL NVS 100 NIGHT VISION	3,795	09/01/85
KI	FOOD SLICER, BERKEL 818	1,923	11/01/85
OTH	MODEL NYC 3042 300MM LENS	1,250	09/01/86
OTH	INSPECTOR X RAY MODEL 2000	3,250	09/17/86
R	BASE STATION	2,322	07/01/87
R	D.O.C. BASE STATION & TOWER SITE	11,209	09/01/87
COM	EPSON LQ PRINTER W/CABLE W/SHEET FEEDER	799	09/17/89
OE	CANON PC COPIER	1,378	09/19/89
OTH	RADIOGRAPHIC SYSTEM W/CASSETTE LOADING TRAY, OCCES	1,275	06/24/90
COM	HEWLETT PACKARD LASER PRINTER JET SERIES II W/CABL	1,993	07/30/90
OTH	EKTAMATIC PROCESSOR 214K	1,012	08/21/90
OTH	VARO HP NIGHT VISION GOGGLES	5,750	09/10/90
OTH	VARO HP NIGHT VISION GOGGLES	5,750	09/10/90
R	CONTROL STATION DVP W/MIKE AND POWER SUPPLY	3,121	09/27/91
COM	LASER WRITER II NT PRINTER	3,650	09/30/91
OTH	SONY VIDEO CAMERA MONITOR W/LENS ADAPTER, BATTERIES	810	02/18/92
OTH	TX 903A 1 WATT TRANSMITTER	1,199	05/24/92
VEH	LIVESTOCK TRAILER VEH 999	2,500	06/01/92
OTH	PRO-KOOL SYSTEM W/CASE COOLING SYSTEM	1,600	06/06/92
VEH	TRACTOR, FORD, MODEL 6610 W/FLAIL MOWER (CS100)	14,159	07/01/92
R	WIRELESS COMM SYSTEM FO BOMB SUIT W/CASE, ACCESSORI	4,250	06/08/92
VEH	1989 FORD CROWN VICTORIA 4 DR VEH 349	11,880	02/20/93
VEH	1989 FORD CROWN VICTORIA 4 DR VEH 348	11,880	02/23/93
R	WIRELESS COMM SYST 3 BASE STA W/CASE 2 HEADSETS	7,540	07/09/93
COM	LASER JET III PRINTER W/M BOARD, CABLE, CARTRIDGE	2,496	08/03/93
OTH	MINI VOICE POCKET TRANSMITTER W/MIKE, ANT & ACCESS	1,499	09/20/93
OTH	PANASONIC CAMCORDER W/BARR, PACK, CASE, CABLE	2,765	09/27/93
OTH	HEWLT PACKRD LASER JET PRINTER W/PARALE INTERFACE	1,547	09/28/93
OE	POLYGRAPH INSTRUMENT MODEL 76740	3,934	09/29/93
OTH	AID MINATURE VOICE TRANSMITTER POCKET MODEL TX922	1,295	09/29/93
VEH	1991 FORD CROWN VICTORIA 4 DR VEH 376	12,449	06/01/94
COM	MICROTEK PAGE SCANNER 3002	1,995	07/09/94
VEH	TRUCK PU, 87 CHEV, WHITE, CS014	8,030	07/16/94
COM	IBM CNM 5822-010 DSU/CSU, AT DIS	1,094	07/25/94
COM	9500 BPS MODEM #7855 V.35	945	07/25/94
COM	PRINTER #4224 FORMS STAND/CONT FORM DEVICE, AT DIS	2,965	07/25/94
COM	FIBER CONNECTOR #8220-001 AT CDC	1,978	09/03/94
COM	FIBER CONNECTOR 8220-001 LOCATED AT DIS	1,977	09/03/94
COM	FIBER CONNECTOR 8220-001 LOCATED AT DIS	3,763	09/03/94
COM	IBM PS/2 8540-045 W/ASSOC EQUIP	1,363	09/19/94
COM	WORKSTATIONS, BA80, WITH KEYBOARD	1,363	09/19/94
COM	WORKSTATIONS, BA80, WITH KEYBOARD	1,363	09/19/94
COM	WORKSTATIONS, BA80, WITH KEYBOARD	1,363	09/19/94
COM	IBM NOTEBOOK COMP, W/80 MEG HARD DRIVE, BATTERY, N4SSL	3,048	09/25/94
OTH	CANON INFARED VIDEO CAMERA W/LIGHT, GRANT, C OF GVIL	2,875	09/27/94
COM	IBM NOTEBOOK IN IS SPARE PARTS CLOSET	2,825	09/28/94
COM	IBM NOTEBK COMP, W/80 MEG HARD DR, MODEL N4SSL	2,825	09/28/94
COM	IBM NOTEBOOK IN IS SPARE PARTS CLOSET	2,825	09/28/94
COM	IBM NOTEBK COMP, W/80 MEG HARD DR, BATTERY, N4SSL	2,825	09/28/94
COM	IBM NOTEBK COMP, W/80 MEG HARD DR, BATTERY, N4SSL	2,825	09/28/94
VEH	1991 FORD CROWN VICTORIA 4 DR WHITE VEH 427	12,534	11/28/94
VEH	1991 FORD CROWN VICTORIA 4 DR WHITE VEH 421	12,534	11/28/94
VEH	1991 FORD CROWN VICTORIA 4 DR WHITE VEH 391	12,534	11/28/94
VEH	1985 FORD BRONCO 4 WH DR DONATED ACBCC, VEH #316	13,152	02/10/95
OE	SHARP OA50 LIQUID DISPLAY PANEL, REMOTE, CABLE, CASE	826	08/09/95
COM	IBM THINKPAD, CAR ADAPTER, BATTERY PACK, LAPLINK V	3,212	09/03/95
COM	SCANJET II CIBM W/C1752A INTERFACE KIT AUTOMATIC	1,789	09/08/95
VEH	1988 GMC RALLY STX VAN VEH 303	15,600	09/20/95
OTH	NOTCH FILTER AMPLIFIER GRANT, CITY OF GVILLE	949	09/27/95
COM	T.J. TRAVELMATE 4000E NOTEBOOK & ACCESS	3,247	09/30/95
COM	T.J. TRAVELMATE 4000E NOTEBOOK COMPUTER	3,542	12/06/95
COM	T.J. TRAVELMATE 4000E NOTEBOOK COMPUTER	2,230	12/06/95
COM	T.J. TRAVELMATE 4000E NOTEBOOK COMPUTER	3,248	12/10/95
OTH	MICROFILM READER/PRINTER W/ATTACHMENTS	1,695	01/02/96
OTH	CAMERA, JVC, COLOR, SINGLE TUBE, GX5700U	1,710	01/13/96
COM	PRINTER, LASER, IBM, 10PPM		

SAMPLE: Exhibit A 5



Alachua County Board of County Commissioners

Lee Pinkoson, *Chair*
Paula M. DeLaney, *Vice Chair*
Rodney J. Long
Mike Byerly
Susan Baird

Administration
Randall H. Reid
County Manager

The President
The White House
1600 Pennsylvania Avenue
Washington, DC 20500

Dear Mr. President,

On behalf of the Alachua County Commission, I am writing to respectfully request your assistance in prompting federal action to resolve local concerns as a result of the Cabots/ Koppers Superfund site located in Gainesville Florida.

For approximately thirty years (yes, 30 years!) the individuals and families living near this facility have been waiting for a corrective solution from the federal government to clean up this toxic area. Consequently, the wait has allowed a toxic plume to move closer to a significant wellfield area, increasing the threat to our municipal water supply.

Recently, EPA issued its much anticipated Record of Decision (ROD) detailing the plan to clean up the superfund site. Both the Alachua County and City of Gainesville Commissions believed the plan was inadequate, especially when EPA's mission is to protect the safety and well being of the citizens of the United States. Because we apparently have no more input into the plan for cleaning up the site, we seek your assistance in helping the people in the homes surrounding the Kopper's plant. At this point EPA has yet to determine its ultimate solution for this area. As you can imagine, the psychological and emotional burden placed upon them as a result of not knowing how their lives have been and will be impacted by the potential exposure to dioxin, is unfathomable. We need your assistance and your influence in expediting:

- the delineation of the offsite dioxin contamination surrounding the superfund site, including the extent of soil and indoor dust contamination in all potentially affected properties;
- immediate action to provide temporary and permanent relocation of affected residents; and
- analysis by the CDC of the field data to determine and resolve the uncertainties of potential health effects as a result of exposure to dioxin in the area.

Mr. President, I cannot even imagine the number of overwhelming issues you must consider daily, but this environmental threat merits your consideration. The people affected by this superfund site are your people and

they currently feel let down by their government as a result of the EPA's ROD. Please help restore their faith in their elected officials.

Respectfully,

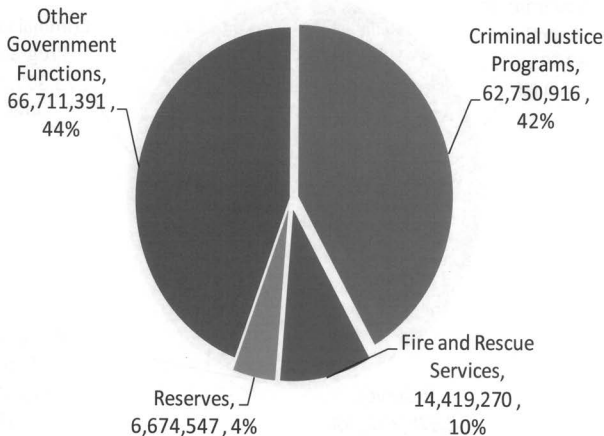
Lee Pinkoson, Chair
Alachua County Commission

Chr11.078
LP/ba

cc. Lisa Jackson, USEPA Administrator
Dr. Thomas Frieden, Director, Centers for Disease Control and Prevention
Herschel Vinyard, FDEP Secretary
Dr. Harry Farmer, Florida Surgeon General
Senator Bill Nelson
Senator Marco Rubio
Congressman Cliff Stearns
Congresswoman Corrine Brown
Board of County Commissioners
Randall H. Reid, County Manager
David Wagner, County Attorney
Craig Lowe, Gainesville Mayor
Russ Blackburn, City Manager, Gainesville
Marion Radson, City Attorney, Gainesville

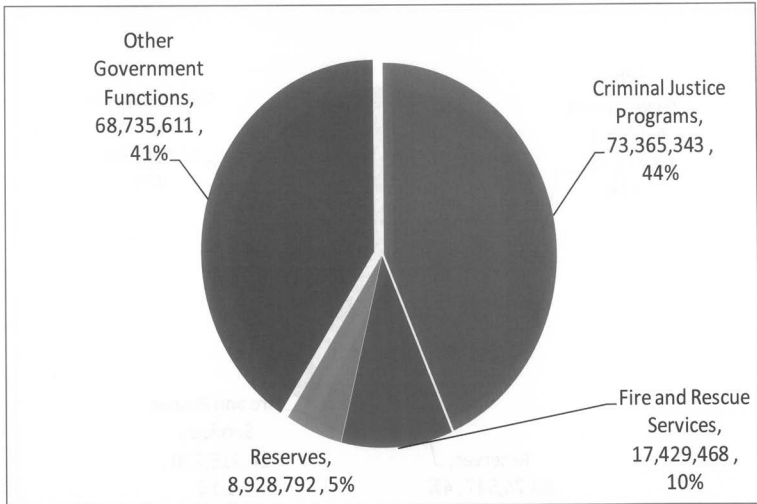
FY06 Adopted Budget

General, MSTU and Gas Tax Funds



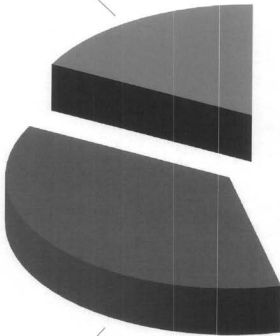
FY11 Adopted Budget

General, MSTU and Gas Tax Funds



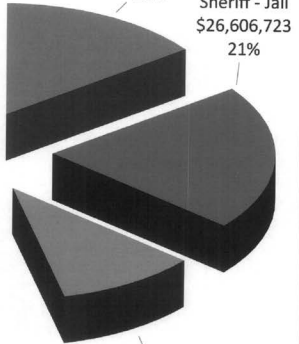
FY 2011 Adopted- Jail Expenditures

All Other BoCC
Functions
\$22,138,929
18%



Board of County
Commissioners -
Departments
\$45,439,833
36%

Sheriff - Law
Enforcement
\$18,598,638
15%



Other
Constitutional &
Judicial Offices
\$12,822,366
10%