SUPPLEMENTAL AGENDA

September 13, 2011

ALACHUA COUNTY COMMISSION MEETING
COUNTY ADMINISTRATION BUILDING
12 SOUTHEAST FIRST STREET
ROOM 209

ITEM ADDED TO THE CONSENT AGENDA

- *Termination Agreement with Nature Quest Inc. for the Management of Poe Springs Park, per Rick Hedrick, see attached agenda sheet and agreement*

REVISED AGENDA SHEET AND RECOMMENDATION TO AGENDA ITEM

- ***ITEM # 24:*** *Solid Waste: Final Rate Resolution*

  Recommended Action: *Adopt the Final Assessment Resolution for Fiscal Year 2011-2012and authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector. Adopt the Final Assessment Resolution for Fiscal Year 2011-2012, authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector and amend fee schedule reducing tipping fee costs from $52.13 per ton to $48.08 per ton.*

  See attached agenda sheet for changes highlighted and Fee Schedule Change document added.

ITEM TO BE HEARD UNDER QUASI JUDICIAL

- ***ITEM # 25:*** *A variance to permit structures within the 100 foot scenic road setback, per Steve Lachnicht* ***(to follow item # 28)***

34
36

Pulled - 11

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

AGENDA SECTION:	Consent/ County Manager CPG	ITEM #:

MEETING DATE:	DATE COMPLETED:	TIME CERTAIN:
9/13/2011	9/9/2011	NO

ITEM DESCRIPTION:	Termination Agreement with Nature Quest Inc. for the management of Poe Springs Park

REQUESTED BY:	ORIGINATING DEPARTMENT:	PREPARED BY:	Vernest LeGree
Richard Hedrick	Public Works	PREPARER' S PHONE #:	352-374-5245

DOCUMENT(S) REQUIRING ACTION:	Termination Agreement	AMOUNT:
		$0.00

EXECUTIVE SUMMARY: On November 25, 2008 the Board approved the ranking and authorized staff to negotiate a contract with Nature Quest, Inc. The Management Services Agreement went into effect on January 13, 2009. Alachua County and Nature Quest, Inc. have mutually agreed to terminate the Management Services Agreement for Poe Springs Park as of September 30, 2011. Alachua County will operate the park after that date.

BACKGROUND: RFP #09-188: Annual Management of Poe Springs Park was advertised on July 30, 2008 and August 6, 2008. Three vendors responded to the RFP. The RFP Evaluation Team ranked the vendors with Nature Quest, Inc. being the topped ranked company. On November 25, 2008 the Board approved the ranking and authorized staff to negotiate a contract with Nature Quest, Inc. Alachua County and Nature Quest, Inc. have mutually agreed to terminate the Management Services Agreement for Poe Springs Park as of September 30, 2011. Alachua County will operate the park after that date.

ISSUES: None

ACTION

Recommendation:	Approve the Termination Agreement with Nature Quest, Inc. for the management of Poe Springs Park and provide direction to staff.
Alternative #1:	Do not approve the Termination Agreement with Nature Quest, Inc. for the management of Poe Springs Park and provide direction to staff.

FISCAL IMPACT

Recommendation:	N/A
Alternative #1:	N/A
Funding Sources:	N/A
Account Code:	N/A

ATTACHMENTS:	Termination Agreement with Nature Quest, Inc.
SUGGESTED REFERENCE MATERIAL:	N/A

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT DIRECTOR	OMB & CONTRACTS	AGENDA OFFICE	LEGAL	COUNTY MANAGER

COMMISSION ACTION
APPROVED _____ **DENIED** _____
Additional Action: _____

REVISED: February 6, 2004

Termination Agreement

This Termination Agreement, executed by both parties this _____ day of _____ _____, 2011, is entered into by and between Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners ("County"), and Nature Quest, Inc. ("Nature Quest")

Purpose

On or about January 27, 2011, the County and Nature Quest entered into an agreement (the "Management Agreement") for the management of Poe Springs Park (the "Park").

The parties have agreed that it is in the best interest of both to amicably terminate the Agreement for their mutual convenience. Accordingly, in consideration of the signing of this document and the obligations imposed by this Termination Agreement, the parties have entered into the following agreement.

Agreement

1) The Agreement is terminated for convenience as of September 30, 2011 ("Termination Date"). As of the Termination Date, all obligations imposed by the Agreement are extinguished and neither party shall be obligated to the other party after that date except as stated in this Termination Agreement.

2) Obligations of the parties:

   a) Nature Quest will continue to operate the Park in accordance with the Management Agreement until Park closing time on September 30, 2011. Nature Quest will abide by all terms of the Management Agreement, including but not limited to, maintaining the specified insurance and meeting all regulatory requirements.

   b) Nature Quest will return all keys to buildings park access gates.

   c) Nature Quest and the County will jointly inventory the equipment at the Park and Nature Quest will return the equipment.

   d) Nature Quest will provide a list of future reservations for the Park that includes, rental dates, name and contact information of renter, deposits and fees already paid, payments due, and any other particulars that will assist in a smooth transition and meeting the needs of the park visitors. Nature Quest will transfer all deposits and fees paid by renters for events to take place after the Termination Date.

   e) County will return the Letter of Credit if Nature Quest adequately fulfills its obligations under the Termination Agreement.

   f) County and Nature Quest will coordinate a mutually convenient date for delivery of items specified herein.

3) Nature Quest agrees that all documents provided to Alachua County are public records in accordance with Ch. 119, F.S., and are not confidential or exempt from disclosure. These documents may be used by County for any purpose. Nature Quest waives all rights to claim that these documents are confidential, propriety or contain trade secrets.

4) Each party for itself, its officers, directors, shareholders, employees, agents, consultants and their respective successors and assigns, does hereby covenant not to sue and forever releases and discharges the other party hereto and its officers, directors, shareholders, employees, agents, consultants and their respective successors and assigns from any and all liabilities, damages, claims, and demands of every kind and character, whether present, conditional, or contingent, whether known or unknown, arising out of any matters occurring from the beginning of time up to and including the Termination Date, including by way of example and not limitation, any claims based on the Agreement, such as breach of contract, or any other claim of any kind that was or might have been asserted by either party under any federal or state statute, local ordinance, common law, tort law, contract law, decision or rule of law whatsoever. This release does not apply to any violations of the terms or conditions of this Termination Agreement.

5) Both parties acknowledge that they have read this Termination Agreement in its entirety; that they understand and agree to all of the terms and provisions of this Termination Agreement, and that there are no other promises or representations relating to this Termination Agreement or its subject matter except as specifically stated in this Termination Agreement.

ALACHUA COUNTY, FLORIDA

By:_____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

Alachua County Attorney's Office

ATTEST

By: James R. Free
Print: James R. Free
Title: Vice-President

Nature Quest, Inc.

By: Teresa M. Free
Print: Teresa M. Free
Title: President

Log Number:_____

Agenda Item Summary Form

Prepared by:	Requested by:	Approved by:	Approved by:	Department Director:
Milton Towns	Milton Towns	Sally Palmi	Ken Fair	Richard Hedrick
Date: 8/1/11	Date: 8/22/11	Date:	Date:	Date:

Select an Agenda	September 13, 2011
Select a Category	Public Hearing
Select a Sub-Category	Community Services
Item Type:	Action
Title	Solid Waste: Final Rate Resolution
Amount:	Revenue: $9,183,791
Description:	Solid Waste Final Assessment Resolution: Public hearing to set rates for solid waste assessments and authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector.
Recommendation:	Adopt the Final Assessment Resolution for Fiscal Year 2011-2012, authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector and amend fee schedule reducing tipping fee costs from $52.13 per ton to $48.08 per ton.
Alternative(s):	Do not adopt the resolution and do not collect the assessments.
Requested By:	Richard L. Hedrick, 352-374-5245, ext. 1211
Originating Department:	Public Works
Attachment(s) Description:	Resolution with Exhibits A through C Waste Management Fee Schedule Change
Documents Requiring Action:	Resolution 11-__ Waste Management Fee Schedule Change
Executive Summary:	This is the public hearing on the Final Assessment Resolution to set rates for solid waste assessments for Fiscal Year 2011-2012 and to authorize the Chair to certify the non-ad valorem assessment roll to the Tax Collector.
Background:	On December 14, 2010 the Board adopted Resolution 10-120, electing to use the uniform method of collecting non-ad valorem assessments for Mandatory curbside collection, rural collection center and solid waste management programs. Resolution 11-75, authorizing the public hearing and directing provision of notice was adopted by the Board on July 12, 2011. This is the public hearing to set rates for the solid waste assessments. *Florida Statutes* require notice of the public hearing to be published in a newspaper at least 20 days prior to the public hearing. This requirement has been met. Proof of publication is attached as Exhibit A of the resolution. Additionally, each property owner subject to the assessments has been notified on the Notice of Proposed Taxes

Log Number:_____

(TRIM).
The proposed annual non-ad valorem assessment rates for Mandatory solid waste collection, disposal and recycling for FY 2011-2012 are as follows:

Per Dwelling Unit:

Mini-can	35 gallon	64 gallon	96 gallon
$163.42	$183.37	$240.68	$335.75

These rates represent a decrease of 2.7% to 9.6% over the 2010-2011 fiscal year rates.

The proposed assessment for the rural collection centers is $88.14 per residential unit in the non-Mandatory area.

This rate represents a decrease of 38% over the 2010-2011 fiscal year rate.

The solid waste assessment, which has been in place since October of 1997, funds the Waste Alternatives Program, thirty-six percent of the rural collection centers, and the hazardous waste program. Staff is proposing to add the costs of maintaining the County's four closed landfills and Balu Forest as a future solid waste management facility to the solid waste assessment. Costs for the maintenance of closed landfills and Balu Forest are currently funded through the tipping fee at the Leveda Brown Environmental Park and transfer station. Beginning in January of 2010 one of the commercial waste haulers began diverting 4,000/tons of waste per month out of Alachua County. This has resulted in those customers not contributing to the costs of the maintenance of the closed landfills and Balu Forest. By shifting these costs to the solid waste assessment, all users of the solid waste system will again contribute equitably. The tipping fee at the Leveda Brown Environmental Park will be reduced by $4.05/ton to reflect this change.

The proposed assessment rates for solid waste management are: $17.78 per Dwelling Unit on residentially collected Residential Property in the incorporated areas and in the Mandatory area, $11.32 per Dwelling Unit on residentially collected Residential Property in the Non-Mandatory area, and $16.62 per Dwelling Unit on commercially collected Residential Property. This reflects an increase of $0.65 to $1.38 over the current fiscal year.

For Commercial Property, the rate is based on waste generation categories, as follows: Less than 5 tons per year, $14.16; 5 to 9.9 tons per year, $43.07; 10 to 19.9 tons per year, $86.44; 20 to 29.9 tons per year, $144.25; 30 to 39.9 tons per year, $202.07; 40 to 49.9 tons per year, $259.88; 50 to 74.9 tons per year, $361.06; 75 to 99.9 tons per year, $505.60; 100 to 149.9 tons per year, $722.41; 150 to 199.9 tons per year, $1,011.49; 200 to 499.9 tons per year, $ 2,023.27; 500 to 999.9 tons per year, $4,335.92; 1,000 to 1,899.9 tons

Log Number:_____

	per year, $8,383.04; over 1,900 tons per year, $13,189.01. This is an 18.2% increase, in all categories, from the current fiscal year. Federal, state and local governmental property is not assessed, including the University of Florida (UF).
Issues:	Whether or not to continue to collect approximately $9.2 million through non-ad valorem assessments to pay for curbside collection, rural collection center and solid waste management programs.
Fiscal Recommendation:	Collect approximately $9.2 million in non-ad valorem assessments to fund the Mandatory curbside collection, rural collection center and solid waste management programs. Reduce tipping fees by $4.05/ton.
Fiscal Alternative(s):	Do not collect approximately $9.2 million in revenue to fund these programs.
Funding Sources:	Revenue
Account Code(s):	148-7600-363.10-00 401-5500-381.90-02 403-7610-363.10-00 405-7620-363.10-00

SCHEDULE OF FEES AND CHARGES

The Board of County Commissioners of Alachua County, Florida, is authorized to establish and collect fees and charges for certain services rendered by the County. It has been deemed advisable to review and revise the existing schedule of fees and charges on an annual basis during the budget adoption process in order to establish a schedule of fees and charges for the upcoming fiscal year. These services are available to all residents of the County, but are not needed by the majority of residents, therefore, those utilizing the services are charged for the service. All fees and charges are to represent a reasonable reimbursement to the County for its actual cost in providing the County service. All requested changes to the Schedule of Fee and Charges during the fiscal year are presented to the Board of County Commissioners for its review and approval.

Originating Department	Description of Service to be Furnished	Fee	
PUBLIC WORKS	**WASTE MANAGEMENT**		
	TRANSFER STATION		
(352) 374-5245	**FOR VEHICLES CROSSING SOLID WASTE MANAGEMENT FACILITY SCALES: NOTE: A *$23.66* per ton surcharge shall be added to the listed fees for materials from non-assessed municipalities.**		
	Brush and Land Clearing Debris: $2.00 minimum charge		
	Fee per ton	~~$52.13~~	$48.08
	Fee per cubic yard	$11.00	
	Governmental Yard Waste	$30.00/ton	
	Commercial Collection Service Franchise:		
	Application - Container Provision only [rental of containers]	$100.00	
	Application - Solid Waste collection and disposal services	$250.00	
	Commercial Franchise Fee (due 30 days after end of month)	10% of gross revenues	
	Garbage (Class I and Class III): $2.00 minimum charge		
	Fee per ton	~~$52.13~~	$48.08
	Fee per compacted cubic yard	$20.00	
	Fee per loose cubic yard	$11.00	
	Commercial Contract Garbage	~~$52.13~~/ ton	$48.08
	Illegal Dump Site Material:		
	Fee per ton	~~$52.13~~	$48.08
	Fee per compacted cubic yard	$20.00	
	Fee per loose cubic yard	$11.00	
	Public Weighing:	$5.00	
	Contaminated or Mixed Loads containing prohibited items	$100.00/incident	
	Recovered Materials Collector:		
	Application	$50.00	
	Annual Renewal	$50.00	
	Special Handling Waste:		
	Fee per ton	$200.00	
	Fee per cubic yard	$52.00	
	Minimum fee per item	$85.00	
	Tires - Whole:		
	Fee per ton	$140.00	
	Fee per cubic yard	$50.00	
	Auto or light truck only in mixed loads or less than 3 without wheels	$3.00 per tire	
	Truck (17" or more) only in mixed loads or less than 3 without wheels	$4.00 per tire	
	Off road tires (loader and tractor): Fee per ton	$275.00/per ton	

SCHEDULE OF FEES AND CHARGES

Originating Department	Description of Service to be Furnished	Fee	
PUBLIC WORKS	**WASTE MANAGEMENT**		
(352) 374-5245	**TRANSFER STATION**		
	FOR VEHICLES CROSSING SOLID WASTE MANAGEMENT FACILITY SCALES:		
	NOTE: A *$23.66* per ton surcharge shall be added to the listed fees for		
	White Goods/Scrap Metal:		
	Containing refrigerants whether freon has been removed or not (per unit)	$25.00	
	Other metals and white goods not including refrigerants (per ton)	~~$52.13~~	$48.08

SPECIAL CONDITIONS

Refuse resulting from cleanups of neighborhoods throughout the County may be disposed of at the transfer station on a non-fee basis provided that authorization from the Alachua County Public Works Department is obtained prior to any disposal activities.

In the event the scales are out of service, the previous average weights of the trucks will be used to calculate the fees. If average weights are not available, the fees will be calculated by cubic yards for all materials.

No burn barrels with material are allowed in the transfer station.

SPECIAL EVENT

Waste Alternatives will sell to the public items which promote the Embrace Zero Waste philosophy of waste reduction, recycling and resource conservation for less than market price. These items will include, but not be limited to, Earth Machine backyard composters and Systern, rain barrels. Units will be picked up by the public at various locations. Items will be available on a first-come, first-served basis for a limited time.

Alachua County Florida
A Proclamation

Declaring "National Senior Recreation Center Month" in Alachua County, Florida

Whereas, *senior recreation centers are a community focal point for senior citizens, providing a place where they can come together for services and activities that support their independence and involvement in the community, and respond to their needs and interests; and*

Whereas, *senior recreation centers offer services and information to connect senior citizens and their families to vital resources; and*

Whereas, *these centers provide health and wellness programs, nutrition services, educational and recreational activities, arts and humanities programs, computer education programs and fitness programs; and*

Whereas, *senior recreation centers enable senior citizens to contribute to their own health and wellbeing, and participate in stimulating social opportunities that allow them to remain positive, vibrant members of their communities; and*

Whereas, *Alachua County and the City of Gainesville are pleased to announce that the City of Gainesville/Alachua County Senior Recreation Center has been built and will be opening soon. The ribbon cutting is scheduled for September 22nd at 11:00 am.*

***Now, therefore,* through the authority vested in me by the Board of County Commissioners of Alachua County, Florida, I do hereby proclaim September 2011 as "National Senior Recreation Center Month" in Alachua County, Florida.**

Duly proclaimed this 13th day of September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:
_____
J.K. Irby, Clerk

BOARD OF COUNTY COMMISSIONERS
OFFICIAL SEAL
ALACHUA COUNTY, FLORIDA

Alachua County Florida
A Proclamation

Declaring "Delta Sigma Zeta Chapter of Zeta Phi Beta Sorority Day" in Alachua County, Florida

Whereas, *the Delta Sigma Zeta Chapter of Zeta Phi Beta Sorority, Incorporated was chartered on September 21, 1951 in Gainesville, Florida by five founders: Dr. Gladys Alexander, Mrs. Julia Harper, Mrs. Wilma Holloway, Mrs. Annie McGhee and Mrs. Cora Roberson; and*

Whereas, *the Delta Sigma Zeta Chapter of Zeta Phi Beta Sorority, Incorporated was the first African American Greek letter organization established in Alachua County and at the University of Florida; and*

Whereas, *the ideals of Delta Sigma Zeta Chapter are Finer Womanhood, Sisterly Love, Service and Scholarship; and*

Whereas, *the Delta Sigma Zeta Chapter is active in the community by sponsoring such scholarship benefits as the Blue Revue and Ebony Fashion Show, which have resulted in the awarding of more than $200,000 in scholarships to female high school graduates; and*

Whereas, *the Delta Sigma Zeta Chapter has volunteered thousands of hours in support of events such as the March for Babies, Breast Cancer Walk, and Relay for Life, to name a few; and*

Whereas, *the Delta Sigma Zeta Chapter provides programs such as Stork's Nest for pregnant moms and hundreds of workshops, such as "Treat Her Like A Lady" and Charm School, which have all enhanced the lives of residents of Gainesville and Alachua County; and*

Whereas, *the Delta Sigma Zeta Chapter recognizes and honors its esteemed founders: Dr. Gladys Alexander of Gainesville, Florida, Mrs. Wilma Holloway of St. Petersburg, Mrs. Annie McGhee of Tampa, Mrs. Cora Roberson of Gainesville, and Mrs. Julia Harper, posthumously.*

Now, therefore, *through the authority vested in me by the Board of County Commissioners of Alachua County, Florida, I do hereby proclaim September 21, 2011 as "Delta Sigma Zeta Chapter of Zeta Phi Beta Sorority Day" in Alachua County, Florida.*

Duly proclaimed this 13th day of September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J.K. Irby, Clerk

BOARD OF COUNTY COMMISSIONERS OFFICIAL SEAL ALACHUA COUNTY, FLORIDA

Alachua County Florida
A Proclamation

Declaring "Historic Evinston Post Office Day" in Alachua County, Florida

Whereas, *the Wood & Swink Country Store and Post Office, a one-story, wood-frame vernacular structure, was built of heart pine in 1882. It was purchased in 1884 by then Evinston Postmaster Joseph S. Wolfendon, and became a general store around the turn of the century; and*

Whereas, *the Evinston Wood & Swink Country Store and Post Office is an important aspect of heritage tourism along the Old Florida Heritage Highway, affording a unique and authentic travel experience; and*

Whereas, *Jane Wood and Diana Cohen worked successfully to have the building placed on the National Register of Historic Places. It earned this distinction in 1989; and*

Whereas, *Henry Wood was serving a fourth term as Alachua County Commissioner when he died in 1930. His succession of heirs continuously operated the Post Office until the retirement of Wilma Sue Wood (wife of Frederick W. Wood Jr.) in 2010; and*

Whereas, *the Wood & Swink Preservation Society, a 501(c)(3) non-profit organization, was formed in January 2011. The organization's mission is to protect and preserve the historic Wood & Swink Country Store and Post Office for future generations; and*

Whereas, *the Board of County Commissioners invites the citizens of Alachua County to join us in recognizing the importance of Evinston's US Post Office at the Wood & Swink Country Store.*

Now, therefore, *through the authority vested in me by the Board of County Commissioners of Alachua County, Florida, I do hereby proclaim September 13th, 2011 as "Historic Evinston Post Office Day" in Alachua County, Florida.*

Duly proclaimed this 13th day of September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:
J.K. Irby, Clerk

BOARD OF COUNTY COMMISSIONERS
OFFICIAL SEAL
ALACHUA COUNTY, FLORIDA

September 13, 2011 Regular BoCC Meeting
Agenda Item #6

Title
Length of Service Recipients (Amended).

Amount
N/A

Description
Request to recognize County Employees who have reached a Length of Service or Career Milestone in August, 2011.

Recommendation
Recognize County Employees that have reached a Length of Service or Career Milestone in August, 2011.

Alternative(s)
Do not Recognize County Employees that have reached a Length of Service or Career Milestone in August, 2011.

Requested By
Kim Baldry, 374-5219

Originating Department
Administrative Services/Human Resources.

Attachment(s) Description
List of Employees who have reached a Length of Service or Career Milestone in August, 2011.

Documents Requiring Action
N/A

Executive Summary
N/A

Background
The County recognizes all employees who have reached a Length milestone year of service (5, 10, 15, 20, 25, 30, 35 OR 40) at an annual awards ceremony following the year the milestone year of service was attained. Also recognized at that event are employees who have achieved outstanding or exemplaryattendance for the previous calendar year. In an effort to provide a timely recognition of employees who have reached a milestone year of service, we are recognizing the employees on the attached list who reached their milestone year in August of 2011. These employees will be invited to the Annual Employee Recognition Ceremony to be held in 2012 where they will be presented with a certificate attesting to their length of service, as well as any other recognition mementos presented to employees attaining that milestone year of service. The County also wishes to recognize employees who have recently achieved a career milestone in their field. These employees and their achievements will be introduced by their respective Department Directors.

Issues
Providing Length of Service Pins is a form of employee recognition that contributes to increased morale. Failure to recognize and show appreciation for employees may result in a decrease in morale and overall efficiency.

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

Attachment: august 9 emp.pdf

LENGTH OF SERVICE PINS
MILESTONE YEAR OF SERVICE REACHED
August 2011

5 Years

Court Services:	**Kathy Coburn** **Ebony Glenn**
Growth Management:	**Steven Kabat**

10 Years

Community Support Services:	**Cynthia Sanders**
Growth Management:	**Thomas Webster**
Public Works:	**Stephen Gayler** **Gwendolyn Jones** **Donald Page, Jr.**

15 Years

Public Safety:	**Eirk Jensen**

September 13, 2011 Regular BoCC Meeting
Agenda Item #8

Title
Early Learning Coalition Appointment (Amended)

Amount
N/A

Description
Consider the appointment of one citizen to the Early Learning Coalition to a term ending June 2015.

Recommendation
Appoint one citizen to the Early Learning Coalition, term ending June 2015.

Alternative(s)
Continue to advertise the vacancy.

Requested By
Mary Lowry, X6904

Originating Department
County Manager's Office

Attachment(s) Description
Tally Sheet, Current membership roster, Early Learning Coalition application.

Documents Requiring Action
N/A

Executive Summary
There is one Alachua County appointee position on this board, and one citizen has applied for appointment. Appointees serve four-year terms, and are limited to two consecutive terms.

Background
Early Learning Coalition Boards are made up of at least 18 but not more than 35 members. The governor appoints two of those members and also appoints the board chair. Florida law requires that coalition boards be representative of a wide variety of community, educational and local governmental entities. One-third of the board must be private sector business members. Also represented on the board are faith-based and private child care providers. County Resident, appointed by BoCC – appoint one to a term ending June 2015: 1) Norma Berger (served 1 term, attendance satisfactory)

Issues
1) This position has been advertised since June and one citizen has applied. 2) Members may serve only two consecutive terms.Ms. Berger has only served one term and is therefore eligible.

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

Attachment: BergerN.pdf
Attachment: Membership List.pdf
Attachment: ELC Tally Sheet.pdf

COMMITTEE: Early Learning Coalition of Alachua County 9/13/2011

APPLICANTS	BAIRD	BYERLY	DeLANEY	LONG	PINKOSON
County appointee: appoint one to a term ending June 2015:					
Norma Berger (served 1 term, attendance satisfactory)					

Early Learning Coalition of Alachua County

Search...

Board of Directors

Current Openings

Private Sector Business Member:

Florida Statutes 411.01 (5)(a)4, 5 requires that the Board of Directors of the Early Learning Coalition be comprised of at least 1/3 private sector business people. The ELCAC is presently seeking members of the for-profit business community who have an interest in promoting and sustaining quality early learning for the youngest children in Alachua county. If interested, please contact Kelli Williams at (352) 375-8133.

Our Board of Directors

Debby Knopf, Chair
Norma Berger
Pam Bremer
Dr. Wendy Cheyney
Ann Crowell
Joyce Daniels
Laura Gillman
Dr. Holly Lane
Wenda Lewis
Dr. Karen Bennett
Libby McGiff
Linda Nattiel
Angela Pate
Christine Regan
Rebekah Reneke
Daniel Rodkin
Russell Scoates
David Cornwell
Ester Tibbs

Upcoming Events

Sat, Sep 10, 2011
08:00AM - 04:00PM
Tracks to Sucress, Early Childhood Conference

Tue, Sep 13, 2011
08:30AM - 09:30AM
Administration Committee Meeting

Wed, Sep 21, 2011
08:30AM - 10:00PM
Board of Directors Meeting

Thu, Oct 6, 2011
12:00PM - 01:00PM
Early Childhood Literacy Committee

Tue, Oct 11, 2011
08:30AM - 09:30AM
Administration Committee Meeting

Sun, Oct 16, 2011
06:00PM - 09:00PM
Title Town Hoedown Bar-B-Que Showdown

Wed, Oct 19, 2011
08:30AM - 10:00AM
Board of Directors Meeting

Thu, Oct 20, 2011
10:00AM - 12:00PM
Quality Committee Meeting

Tue, Nov 15, 2011
08:30AM - 09:30AM
Administration Committee Meeting

Wed, Nov 23, 2011
08:30AM - 10:00AM
Board of Directors Meeting

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3466

Name of Advisory Board/Committee:
Early Learning Coalition

Applying For:
County resident - appointed by County Commission

First Name:
Norma

Middle Initial:
C

Last Name:
Berger

Suffix:

Address:
218 SE 24th St

City:
Gainesville

Zip Code:
32641

E-Mail Address:
nberger@alachuacounty.us

Home Phone:
(352) 642-4782

Work Phone:
(352) 264-6757

Ext:

Occupation:
Foster Grandparent Program Coord.

Place of Employment
Alachua County BOCC

Education:

BA, Sociology

Professional Organizations:

Community Coalition for Older Adults
Seniors and Law Enforcement Together
Alachua County Children's Alliance

Age (60 and over):

Optional - Check the Race/Ethnic Group with which you identify:

White

Are you a resident of Alachua County?

Yes

If yes, how long?

12 years

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

Yes

If yes, please list board(s):

ELC

Civic and Professional Accomplishments/Honors:

Training or Experience Related to the Appointment:

I have been serving for two years on this Board. I have managed the Foster Grandparent Program for seven years, a program which placed senior volunteers with children who have special needs. I previously worked as a protective services counselor at the Dept. of Children and Families.

What contributions do you feel you could make if you were selected for this board?

I am currently serving as Board Secretary. The Foster Grandparent Program partners with the ELC by providing volunteers for many of their contracted centers. Serving on the Board strengthens this partnership and helps maintain open lines of communication. In addition, I care deeply about the education and well being of the children in this community, and act in their best interests as I serve.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

September 13, 2011 Regular BoCC Meeting
Agenda Item #9

Title
Veteran Services Advisory Board Appointments (Amended)

Amount
N/A

Description
Consider the appointment of three citizens to the Veteran Services Advisory Board.

Recommendation
Appoint three citizens to the Veteran Services Advisory Board, two to citizen-at-large (Veteran) positions and one to the Alternate (Veteran) position.

Alternative(s)
Continue to advertise the vacancies.

Requested By
Mary Lowry, X6904

Originating Department
County Manager's Office

Attachment(s) Description
Tally sheet, membership roster, attendance report, applications.

Documents Requiring Action
N/A

Executive Summary
The Veteran Services Advisory Board has three vacancies, and six eligible citizens have applied.

Background
The Veteran Services Advisory Board, comprised of 15 members plus one alternate member, engages in an annual review of the Veterans Service Office and assists and advises on future policies. The Veteran Services Advisory Board was created by Resolution in 1983. Members serve four-year terms. Term lengths were changed from two to four years by a resolution adopted at the September 14, 2010 Regular meeting of the BoCC. In order to allow staggering of terms so that in the future no more than four positions will expire in a given year, one of today's appointments will be to a term of three rather than four years. Citizen-at-large (Veteran) – appoint one to a term ending August 2015: 1) John Gebhardt (served 4 terms, attendance satisfactory) 2) Armando Grundy (served on the Charter Review Commission, attendance satisfactory) 3) Eric Kegley 4) Will G. May, Jr. (served 3 terms, attendance satisfactory) 5) Frank M. Murphy 6) Edward Van Buren (served 1 term as Alternate, attendance satisfactory) Citizen-at-large (Veteran) – appoint one to a term ending August 2014: 1) John Gebhardt (served 4 terms, attendance satisfactory) 2) Armando Grundy (served on the Charter Review Commission, attendance satisfactory) 3) Eric Kegley 4) Will G. May, Jr. (served 3 terms, attendance satisfactory) 5) Frank M. Murphy 6) Edward Van Buren (served 1 term as Alternate, attendance satisfactory) Alternate (Veteran) – appoint one to a term ending August 2015: 1) John Gebhardt (served 4 terms, attendance satisfactory) 2) Armando Grundy (served on the Charter Review Commission, attendance satisfactory) 3) Eric

Kegley 4) Will G. May, Jr. (served 3 terms, attendance satisfactory) 5) Frank M. Murphy 6) Edward Van Buren (served 1 term as Alternate, attendance satisfactory)

Issues
Terms were recently lengthened from 2 years to 4. In order to ensure that no more than four positions expire in a given year, there has been a phase-in period where some terms are less than 4 years. The selection of the second citizen-at-large (Veteran) position for the three-year term was arbitrary. The commission could choose to appoint both citizens-at-large to four-year terms and appoint the Alternate to a three-year term.

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

Attachment: Vet Svcs Tally Sheet.pdf
Attachment: Vet Svcs Attendance.pdf
Attachment: MayW Citizen at large.pdf
Attachment: Van BurenE.pdf
Attachment: GrundyA.pdf
Attachment: GebhardtJ CitizenatLargeVeteran_HC.pdf
Attachment: Vet Svcs 08 24 11.pdf
Attachment: KegleyE Citizen at large.pdf
Attachment: MurphyF Korean War Vet.pdf

COMMITTEE: Veteran Services Advisory Board 09/13/11

APPLICANTS	BAIRD	BYERLY	DeLANEY	LONG	PINKOSON	
Citizen-at-Large (Veteran) – appoint one to a term ending August 2015:						
John Gebhardt (served 4 two-year terms, attendance satisfactory)	✓					1
Armando Grundy (served on the Charter Review Commission, attendance satisfactory)						
Eric Kegley						
Will G. May, Jr. (served 3 two-year terms, attendance satisfactory)				✓		1
Frank Murphy						
Edward Van Buren (served 1 two-year term as Alternate, attendance satisfactory)			✓		✓	2
Citizen-at-Large (Veteran) – appoint one to a term ending August 2014:						
~~John Gebhardt (served 4 two-year terms, attendance satisfactory)~~	✓					1
Armando Grundy (served on the Charter Review Commission, attendance satisfactory)				✓	✓	2
Eric Kegley						
Will G. May, Jr. (served 3 two-year terms, attendance satisfactory)						
Frank Murphy			✓			1
Edward Van Buren (served 1 two-year term as Alternate, attendance satisfactory)						
Alternate (Veteran) – appoint one to a term ending August 2015:						
John Gebhardt (served 4 two-year terms, attendance satisfactory)						
~~Armando Grundy (served on the Charter Review Commission, attendance satisfactory)~~						
Eric Kegley						
Will G. May, Jr. (served 3 two-year terms, attendance satisfactory)						
Frank Murphy	✓		✓	✓	✓	
~~Edward Van Buren (served 1 two-year term as Alternate, attendance satisfactory)~~						

Veteran Services Advisory Board STAFF: Major Stroupe - (352) 264-6740				2 year terms
NAME/MEMBERSHIP CATEGORY	**ADDRESS/PHONE NUMBER**	**DATE TERM EXPIRES**	**TERM CURRENTLY SERVING**	**APPOINTED BY**
Edward Van Buren Appt Date: 2/9/2010 Previous member: Hunt , Daniel B - Resignation Category: Alternate	2686 NW 138th Terrace Gainesville, 32606 (h)(352) 562-9961 (w)(352) 562-9961 eddieptcruiser@yahoo.com	8/31/2011	1	County
Peter Sabo Appt Date: 9/28/2010 Previous member: Category: American Legion Representative	829 NW 124th Drive Newberry, FL 32669 (h)(352) 332-4608 Repeats1@msn.com	8/31/2012	4	County
Donald Sherry Appt Date: 9/28/2010 Previous member: Williams , Mr. Gregory Category: Citizen-at-Large (Veteran)	9511 SW 56th Place Gainesville, FL 32608 (h)(352) 375-8355 dpskwva@yahoo.com	8/31/2012	4	County
Larry L Hinton Appt Date: 2/8/2011 Previous member: Newman , Phillip O - Resignation Category: Citizen-at-Large (Veteran)	10302 SW 41st Place Gainesville FL, 32608 (h)(352) 373-4542 hintons@bellsouth.net	8/31/2013	1	County
John Gebhardt Appt Date: 9/22/2009 Previous member: Lewis, Mr. Ronald - Term Expired Category: Citizen-at-Large (Veteran)	2920 NW 30th Terr Gainesville, Fl 32605 john.gebhardt@sfcollege.edu	8/31/2011	4	County
James W Lynch Appt Date: 9/28/2010 Previous member: Lester , Mr. Richard - Other Category: Citizen-at-Large (Veteran)	3415 NW 46th Place Gainesville, 32605 (h)(325) 372-3915 (w)372-3915 jim_carrie_lynch@yahoo.com	8/31/2014	1	County
Will G May Jr. Appt Date: 9/22/2009 Previous member: Tanner, Doug Category: Citizen-at-Large (Veteran)	8418 SW 152nd Avenue Archer, FL 32618-446 (h)(352) 495-8035 (w)(352) 384-3101 wgmay@me.com	8/31/2011	3	County
Luz M Tipton Appt Date: 10/1/2010 Previous member: Wiest, Mr. William Category: Disabled American Veterans Representative	PO Box 142863 Gainesville, FL 32614 (w)(352) 376-1611 ext: 5263 lzmamnoz@yahoo.com	8/31/2013	2	County

Bob Gasche Appt Date: 9/28/2010 Previous member: Category: Marine Corps League Representative	1111 NW 25th Terr Gainesville, Fl 32605 bobmcl990@gmail.com	8/31/2013	6	County
James C Gleason Appt Date: 9/28/2010 Previous member: Category: Military Officers Association of America Representative	2126 SW 106th St Gainesville, 32607 (h)(352) 333-8974 (w)(352) 222-9322 gleason6@cox.net	8/31/2015	1	BoCC
Kathleen L Yacovelli Appt Date: 2/22/2011 Previous member: Ross, Nicklous J Category: VA Medical Center Representative	508 Turkey Creek Alachua, 32615 (h)(386) 462-2374 (w)(352) 376-1611 ext: 5510 kly501@aol.com	8/31/2012	1	County
Terry Martin-Back Appt Date: 9/28/2010 Previous member: Jenkins, Mr. Walter Category: Veteran, Gulf War	10930 NW 9th Place Gainesville, FL 32606 (h)(352) 332-6842 (w)(352) 870-6842 terry@martinback.com	8/31/2012	3	County
Leland A Hill Appt Date: 9/28/2010 Previous member: Bishop , Jesse - Removal for Attendance Category: Veteran, Iraqi Freedom or Enduring Freedom	2534 NW 33rd Street Gainesville, 32605 (h)(352) 870-7803 (w)(352) 395-5506 Leland1812@gmail.com	8/31/2014	1	County
Richard E Davis Appt Date: 9/28/2010 Previous member: Sherry , Donald Category: Veteran, Korean War	2205 NW 19th Lane Gainesville, FL 32605 (h)(352) 378-5560 mgadick@aol.com	8/31/2014	2	County
Richard Hudgens Appt Date: 2/8/2011 Previous member: Deakins , Mr. John P - Resignation Category: Veteran, Vietnam	3915 SW 78th St Gainesville, Fl 32608 (h)(352) 335-1835 agentclovis@yahoo.com	8/31/2013	1	County
Richard Lester Appt Date: 9/28/2010 Previous member: Newman , Phillip O Category: VFW Representative	14527 NW 59th Drive Gainesville, FL 32653 (h)(386) 462-1192 richardlester@windstream.net	8/31/2012	4	County

Report Date: 8/24/2011 @ 1:51 PM

Attendance Report for the last 7 meetings.

Veteran Services Advisory Board
Staff Liaison: Major Stroupe

Member	Position	Mbr Start	Mbr End	2/14/2011 5:30 PM	3/14/2011 5:30 PM	4/11/2011 5:30 PM	5/9/2011 5:30 PM	6/13/2011 5:30 PM	7/11/2011 5:30 PM	8/8/2011 5:30 PM	Meetings Attended
Davis, Mr. Richard E	Veteran, Korean War	9/28/2010	8/31/2014	P	P	P	P	C	P	P	6 of 6
Gasche , Mr. Bob	Marine Corps League Representative	9/28/2010	8/31/2013	P	P	P	P	C	P	P	6 of 6
Gebhardt , Mr. John	Citizen-at-Large (Veteran)	9/22/2009	8/31/2011	P	P	P	P	C	P	P	6 of 6
Gleason , James C	Military Officers Association of America Representative	9/28/2010	8/31/2011	P	P	P	A	C	A	P	4 of 6
Hill , Leland A	Veteran, Iraqi Freedom or Enduring Freedom	9/28/2010	8/31/2014	P	A	P	P	C	P	P	5 of 6
Hinton , Larry L	Citizen-at-Large (Veteran)	2/8/2011	8/31/2013	A	P	P	P	C	P	P	5 of 6
Hudgens , Mr. Richard	Veteran, Vietnam	2/8/2011	8/31/2011	P	P	P	P	C	P	P	6 of 6
Lester , Mr. Richard	VFW Representative	9/28/2010	8/31/2012	P	P	P	P	C	P	P	6 of 6
Lynch , James W	Citizen-at-Large (Veteran)	9/28/2010	8/31/2011	A	P	P	P	C	P	P	5 of 6
Martin-Back, Terry	Veteran, Gulf War	9/28/2010	8/31/2012	P	P	P	P	C	P	P	6 of 6
May Jr., Mr. Will G	Citizen-at-Large (Veteran)	9/22/2009	8/31/2011	P	P	P	A	C	P	P	5 of 6
Ross, Nicklous J - Continues to serve	VA Medical Center Representative	9/1/2010	2/21/2011	A	--	--	--	--	--	--	0 of 1
Sabo , Peter	American Legion Representative	9/28/2010	8/31/2012	P	P	P	P	C	P	P	6 of 6
Sherry , Donald	Citizen-at-Large (Veteran)	9/28/2010	8/31/2012	P	P	P	P	C	P	P	6 of 6
Tipton , Ms. Luz M	Disabled American Veterans Representative	10/1/2010	8/31/2013	P	A	P	P	C	P	P	5 of 6
Van Buren , Edward	Alternate	2/9/2010	8/31/2011	P	P	P	P	C	P	P	6 of 6
Yacovelli , Kathleen L	VA Medical Center Representative	2/22/2011	8/31/2012	--	P	P	P	C	P	P	5 of 5

[P=Present] [A=Absent] [C=Cancelled] [PNQ=Present No Quorum] [ANQ=Absent No Quorum] [NR=Member Active But No Attendance Record] [--=Member Not Active]

received 8-14-09

ALACHUA COUNTY CITIZEN ADVISORY BOARD APPLICATION

NAME OF ADVISORY BOARD/COMMITTEE: Veteran advisory Bd

APPLYING FOR: one
(May apply for more than one category)

Please return to:
Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877

Telephone: 264-6904
FAX: 338-7363

NAME: John Gebhardt

ADDRESS: 2920 NW 30 terrace CITY: Gville ZIP CODE: 32605

E-MAIL ADDRESS John.Gebhardt@SFCollege.edu TELEPHONE: HOME OFFICE

OCCUPATION: veteran advocate PLACE OF EMPLOYMENT: SF College

EDUCATION: BS plus 15 Grad hrs PROFESSIONAL ORGANIZATIONS:
Certificate higher Executive leadership

AGE: 60 and over ☒ *(Some committees/boards require 60 year age minimum for appointment)*

OPTIONAL--CHECK THE RACE/ETHNIC GROUP WITH WHICH YOU IDENTIFY: African-American ___ Asian___ Hispanic ___ Native American ___ Pacific Islander ___ White / Other ___ (This information helps us provide diversity on our advisory boards.)

Are you a resident of Alachua County? YES ☑ NO ☐ If yes, how long? _____ If no, what county? _____

Are you currently serving on a board?
No ☐ Yes ☑ Name of board(s): vet Board

CIVIC AND PROFESSIONAL ACCOMPLISHMENTS/HONORS

Have served 8 years on the Alachua County Veteran advisory Board

TRAINING OR EXPERIENCE RELATED TO THIS APPOINTMENT?

work directly with veterans

WHAT CONTRIBUTIONS DO YOU FEEL YOU COULD MAKE IF YOU WERE SELECTED TO THIS BOARD?

Continuity

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?
YES ☑ NO ☐

8-14-09 DATE — SIGNATURE

Appointees to advisory boards/committees are required to attend scheduled meetings as specified in the ***"Guidelines for Citizen Advisory Boards and Committees."***

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations? YES ☑ NO ☐

8-14-09 DATE — SIGNATURE

If you have any additional information, such as a resume, please attach. Applications will be kept on file for one year.

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3013

Name of Advisory Board/Committee:
Veteran Services Advisory Board

Applying For:
Citizen-at-Large (Veteran) (also Freedom Veteran)

First Name:
Armando

Middle Initial:
R

Last Name:
Grundy-Gomes

Suffix:

Address:
2800 SW Williston Rd #1815

City:
Gainesville

Zip Code:
32608

E-Mail Address:
vote4armando@gmail.com

Home Phone:
813-398-5580

Work Phone:

Ext:

Occupation:

Place of Employment

Education:

Santa Fe College, Gainesville, Fl (Aug 2007-2009)
University of West Florida, Pensacola, Fl (Aug 2005-2007)
? Voyages Leadership Program (UWF), Pensacola, Fl. (Aug 2005-2007)
? Interpersonal Communication Training (UWF), Pensacola, Fl (Jan 2007)
? Business/Professional Communications Training (UWF) Pensacola, Fl (August 2006)
? Leadership Institute, Washington, D.C. 2005-2007
? Saint Leo University, Saint Leo, Fl (Aug 2002-May 2003)
?

Professional Organizations:

Age (60 and over):

Optional - Check the Race/Ethnic Group with which you identify:

Hispanic

Are you a resident of Alachua County?

Yes

If yes, how long?

3 years

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

Yes

If yes, please list board(s):

Charter Review Commission

Civic and Professional Accomplishments/Honors:

Achievements

? Alachua County Charter Review Commission Member (2009-2010)
? Nationwide Insurance "Living The Values Award (2-times) (2007)
? Voyages Leadership Program- University of West Florida (2005-2007)
? The Florida State Association of Supervisor of Elections Scholarship (FSASE Scholarship) (2006)
? University Presidents List 5 times (2000-2005)
? University Deans list 9 times (2000-2007)
? University Honors Program (2002-2006)
? Army Achievement Medal (2002)
? Army Good Conduct Medal (2002)
? National Defense ribbon (2002)
? Operation Enduring Freedom (2001-2002)
? Department of Defense Airborne Operations school - Honor Graduate(1998)

Training or Experience Related to the Appointment:

Served in the United Stated Army from 1997-2005, on active duty between 1997 and 2002. Served during Operation Enduring Freedom. I haved worked with Veterans Affairs and with veterans and advocating on veterans issues for nearly 10 years.

What contributions do you feel you could make if you were selected for this board?

I will being with me new and innovative ideas to help assist veterans who are returning from campaigns, also with me a vast array of experiences related to being a veteran and being an advocate of them.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3475

Name of Advisory Board/Committee:
Veteran Services Advisory Board

Applying For:
Citizen-at-Large (Veteran)

First Name:
Eric

Middle Initial:
L

Last Name:
Kegley

Suffix:

Address:
4741 NW 78th Rd

City:
Gainesville

Zip Code:
32653

E-Mail Address:
Kegger50@live.com

Home Phone:
352-371-9485

Work Phone:
352-273-1745

Ext:

Occupation:
Coordinator 2, Retirements

Place of Employment
University of Florida

Education:

3 years of College
HS Graduate

Professional Organizations:

Air Force Sergeant's Assn Lifetime Member

Age (60 and over):

Optional - Check the Race/Ethnic Group with which you identify:

White

Are you a resident of Alachua County?

Yes

If yes, how long?

12 years

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

No

If yes, please list board(s):

Civic and Professional Accomplishments/Honors:

Training or Experience Related to the Appointment:

I retired from the United States Air Force in 1999 in the position of First Sergeant.

What contributions do you feel you could make if you were selected for this board?

Since I am a veteran and retired from the military, as an enlisted member, I know what it means to have served, and what the issues are for our military veterans

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

ALACHUA COUNTY CITIZEN ADVISORY BOARD APPLICATION

received 2-28-11

NAME OF ADVISORY BOARD/COMMITTEE Veterans' Advisory Board

Board Position (type of position/category): Military Veteran AT-LARGE

Members appointed to advisory boards and committees should generally (with exceptions) serve a maximum of two terms. If you have any additional information, such as a resume, please attach. Applications will be kept on file for one year. Some positions may require an agency letter of nomination if position serves as representative.

Please return to:
Alachua County Board of Commissioners
Attn: Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877

Telephone: (352) 264-6904
FAX: (352) 338-7363
www.alachuacounty.us

NAME: Will Gray May, JR

ADDRESS: 8418 SW 152 AVE. CITY: ARCHER ZIP CODE: 32618

E-MAIL ADDRESS: WGMAY@me.com TELEPHONE: HOME: 352-495-8035 OFFICE: NA

OCCUPATION: Retired PLACE OF EMPLOYMENT:

EDUCATION: High School / 3.5 yrs College PROFESSIONAL ORGANIZATIONS: International Assn of Fire Chiefs; Florida Fire Chiefs' Assn; US Naval Cryptologic Assn (Veteran's)

AGE: 60 and over ☑ *(Some committees/boards require 60 year age minimum for appointment)*

OPTIONAL--CHECK THE RACE/ETHNIC GROUP WITH WHICH YOU IDENTIFY: African-American ___ Asian___ Hispanic ___ Native American ___ Pacific Islander ___ White ✓ Other___ (This information helps us provide diversity on our advisory boards.)

Are you a resident of Alachua County? YES ☑ NO ☐ If yes, how long? 41 yrs If no, what county?_____

Are you currently serving on a board?
No ☐ Yes ☑ Name of board(s): Veterans' Advisory Board

CIVIC AND PROFESSIONAL ACCOMPLISHMENTS/HONORS

Executive Fire Officer Certification; Alachua County Department of Public Safety Director/Fire Chief 1990-2010; Deputy Chief Gainesville Fire Rescue 1975-1990; Attained Rank of CWO3, USNR (retired)

TRAINING OR EXPERIENCE RELATED TO THIS APPOINTMENT?

28 total years US Navy

WHAT CONTRIBUTIONS DO YOU FEEL YOU COULD MAKE IF YOU WERE SELECTED TO THIS BOARD?

Local and Regional support of County Veterans programs and associations; Knowledge of many veterans programs and support services.

Under Florida law, all information, including e-mail, written letters, documents and phone messages, sent to the Alachua County Board of County Commissioners is subject to Public Records law. This includes the sender's e-mail address, home address or phone number if shown in the message, the content of the message or any associated attachments.

☑ I understand that all information provided will become public record.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?
YES ☑ NO ☐ 2-15-2011 (DATE) Will Gray May Jr. (SIGNATURE)

Appointees to advisory boards/committees are required to attend scheduled meetings as specified in the ***"Alachua County Board of County Commissioners Rules of Procedure."***

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities' rules and regulations?
YES ☑ NO ☐ 2-15-2011 (DATE) Will Gray May Jr. (SIGNATURE)

Rev. 10/2008

ALACHUA COUNTY CITIZEN ADVISORY BOARD APPLICATION

received 8-18-10

NAME OF ADVISORY BOARD/COMMITTEE ALACHUA COUNTY VETERANS ADVISORY BOARD

Board Position (type of position/category): _____

Members appointed to advisory boards and committees should generally (with exceptions) serve a maximum of two terms. If you have any additional information, such as a resume, please attach. Applications will be kept on file for one year. Some positions may require an agency letter of nomination if position serves as representative.

Please return to:
Alachua County Board of Commissioners
Attn: Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877

Telephone: (352) 264-6904
FAX: (352) 338-7363
www.alachuacounty.us

NAME: FRANK M MURPHY

ADDRESS: PO BOX 357292 CITY: GAINESVILLE ZIP CODE: 357292

E-MAIL ADDRESS: emmbis@att.net TELEPHONE: HOME: 352 538 6999 OFFICE: 352 373 6996

OCCUPATION: BUILDING CONSULTANT PLACE OF EMPLOYMENT: RESIDENCE

EDUCATION: UNIV MIAMI 2 YR PROFESSIONAL ORGANIZATIONS: KWVA, LIFE MBR, VFW, LIFE MBR, AMER LEGION

AGE: 60 and over ☒ *(Some committees/boards require 60 year age minimum for appointment)*

OPTIONAL--CHECK THE RACE/ETHNIC GROUP WITH WHICH YOU IDENTIFY: African-American ___ Asian___ Hispanic ___ Native American ___ Pacific Islander ___ White ___ Other ___ (This information helps us provide diversity on our advisory boards.)

Are you a resident of Alachua County? YES ☒ NO ☐ If yes, how long? 1978 If no, what county?_____

Are you currently serving on a board?

No ☒ Yes ☐ Name of board(s): KWVA, 1ST V.P.

CIVIC AND PROFESSIONAL ACCOMPLISHMENTS/HONORS

VP FL ASSOC BLDG INSP (FORMER)
1ST VP KWVA
FOUNDER 1ST REMODELING CONTRACTORS ASSOC IN CENTRAL FL.

TRAINING OR EXPERIENCE RELATED TO THIS APPOINTMENT?

FORMER PRES. S.W. Rotary Club Miami, & MANY OTHER SIMILAR POSITIONS

WHAT CONTRIBUTIONS DO YOU FEEL YOU COULD MAKE IF YOU WERE SELECTED TO THIS BOARD?

PUT FORTH Veterans CONCERNS IN COMMUNITY, PROMOTE AWARENESS OF Veterans needs and represent their interests

Under Florida law, all information, including e-mail, written letters, documents and phone messages, sent to the Alachua County Board of County Commissioners is subject to Public Records law. This includes the sender's e-mail address, home address or phone number if shown in the message, the content of the message or any associated attachments.

☑ I understand that all information provided will become public record.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

YES ☐ NO ☒ 8-9-10 DATE Frank M Murphy SIGNATURE

Appointees to advisory boards/committees are required to attend scheduled meetings as specified in the ***"Alachua County Board of County Commissioners Rules of Procedure."***

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities' rules and regulations?

YES ☒ NO ☐ 8-9-10 DATE Frank M Murphy SIGNATURE

Rev. 10/2008

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3487

Name of Advisory Board/Committee:
Veteran Services Advisory Board

Applying For:
Alternate

First Name:
Edward

Middle Initial:

Last Name:
Van Buren

Suffix:

Address:
2686 NW 138th Terrace

City:
Gainesville

Zip Code:
32606

E-Mail Address:
eddieptcruiser@yahoo.com

Home Phone:
352-562-9961

Work Phone:
352-562-9961

Ext:

Occupation:
Retired Federal Employee

Place of Employment
n/a

Education:

Institute of Computer Management 1968
37 years of Federal government techincal, management, & executive trng.

Professional Organizations:

American Legion; Korean Veterans Association; Sons of the American Legion; American Legion Riders, 40 & 8 Voiture 1388; VETSPACE; All American Liberty Fest;

Age (60 and over):

Yes

Optional - Check the Race/Ethnic Group with which you identify:

White

Are you a resident of Alachua County?

Yes

If yes, how long?

6 yrs

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

Yes

If yes, please list board(s):

Co-Chair, Veterans Advisory Board - Incumbent

Civic and Professional Accomplishments/Honors:

American Legion Commander 2007-2011; Legin District Judge Advocate 2009-present; Secretary VETSPACE board of directors. 2009 Alachua County Veteran of the Year. Numerious Legion awards for leadership, membership, and legion program support

Training or Experience Related to the Appointment:

37 years of government IT project management and leadership. 19 yrs + Legionnaire responsible for a number of Legion programs in support of the Veteran and their families. Extensive background in project and financial management to include office budgets in excess of $200 million.

What contributions do you feel you could make if you were selected for this board?

I am a soldier, son of a soldier and father of a soldier. I have a proven track record in support of the American veteran and wish to continue to do so. I am also a tax-paying citizen and will work to make the wise decisions with regard to veterans support and funding.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

September 13, 2011 Regular BoCC Meeting
Agenda Item #10

Title
Affordable Housing Advisory Committee (Amended)

Amount
N/A

Description
Consider the appointment of five citizens to the Affordable Housing Advisory Committee

Recommendation
Appoint five citizens to the Affordable Housing Advisory Committee.

Alternative(s)
Continue to advertise vacancies

Requested By
Mary Lowry, X6904

Originating Department
County Manager's Office

Attachment(s) Description
Tally sheet, membership roster, attendance report, applications

Documents Requiring Action
N/A

Executive Summary
The Affordable Housing Advisory Committee evaluates local government policies and procedures and recommends specific actions to encourage affordable housing. The committee has nine vacant positions and five eligible citizens have applied.

Background
The Affordable Housing Advisory Committee was created by Resolution at the meeting of the Board of County Commissioners on May 13, 2008. The board is statutorily required for the receipt of SHIP funding, and also administers the CDBG program. Actively engaged in the banking or mortgage industry with an interest in affordable housing - appoint one to a term ending June 2015: 1) Virginia McCormac; Actively engaged in the residential home building industry with an interest in affordable housing - appoint one to a partial term ending June 2012, followed by a full term ending June 2016: 1) Kara Sutton; Actively engaged as a realtor with an interest in affordable housing - appoint one to a term ending June 2015: 1) Jessica Cowart 2) Darlene Pifalo (served 1 term in this position, attendance satisfactory); Alachua County Resident - appoint one to a term ending June 2014: 1) Jessica Cowart 2) Kent Malone 3) Darlene Pifalo (served 1 term as realtor, attendance satisfactory); Alternate - appoint one to a partial term ending June 2012, followed by a full term ending June 2016: 1) Jessica Cowart 2) Kent Malone 3) Darlene Pifalo (served 1 term as realtor, attendance satisfactory)

Issues
Florida Statute 420.9076 provides that: "If a county or eligible municipality whether due to its small size, the presence of a conflict

of interest by prospective appointees, or other reasonable factor, is unable to appoint a citizen actively engaged in these activities in connection with affordable housing, a citizen engaged in the activity without regard to affordable housing may be appointed." The County has been unsuccessful in its efforts over the past two years to get persons with the above qualifications "in connection with affordable housing" to apply for appointment to the AHAC. Therefore, the County Commission is authorized to make the appointments without regard to whether the qualifications are "in connection with affordable housing."

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

Attachment: AHAC Attendance.pdf
Attachment: AHAC.pdf
Attachment: AHAC Tally Sheet.pdf
Attachment: AHAC Membership.pdf
Attachment: CowartJ Realtor.pdf
Attachment: SuttonK Buildng Ind with resume and letter.pdf
Attachment: MaloneK AC Resident with resume.pdf
Attachment: McCormacV banking or mortgage.pdf
Attachment: PifaloD.pdf

COMMITTEE: Affordable Housing Advisory Committee 09/13/11

APPLICANTS	BAIRD	BYERLY	DeLANEY	LONG	PINKOSON
Citizen actively engaged in the banking or mortgage industry with an interest in affordable housing – appoint one to a term ending June 2015:					
Virginia McCormac					
Citizen actively engaged in the residential home building industry with an interest in affordable housing – appoint one to a partial term ending June 2012, followed by a full term ending June 2016:					
Kara Sutton					
Citizen actively engaged as a realtor with an interest in affordable housing – appoint one to a term ending June 2015:					
Jessica Cowart					
Darlene Pifalo (served 1 term in this position, attendance satisfactory) 2015					
Alachua County Resident – appoint one to a term ending June 2014:					
Jessica Cowart 2014					
Darlene Pifalo (served 1 term as realtor, attendance satisfactory)					

Affordable Housing Advisory Committee STAFF: Karen Johnson - (352) 264-7013				4 year terms
NAME/MEMBERSHIP CATEGORY	**ADDRESS/PHONE NUMBER**	**DATE TERM EXPIRES**	**TERM CURRENTLY SERVING**	**APPOINTED BY**
VACANT Appt Date: 7/1/2008 Previous member: Conroy, Mr. Michael - Removal for Attendance 10/14/2009 Category: Actively engaged as a for-profit provider of affordable housing		6/30/2014		County
VACANT Appt Date: 7/1/2008 Previous member: Monahan, Gail - Removal for Attendance 10/15/2009 Category: Actively engaged as a not-for-profit provider of affordable housing		6/30/2015		County
VACANT Appt Date: 7/1/2008 Previous member: Brunner, Mr. John - Resignation 7/8/2009 Category: Actively engaged in the banking or mortgage industry in connection with affordable housing		6/30/2015		County
VACANT Appt Date: 7/1/2008 Previous member: Flanagan, Tim J - Resignation 8/5/2009 Category: Actively engaged in the residential home building industry in connection with affordable housing		6/30/2012		County
VACANT Appt Date: 7/1/2010 Previous member: Selph , Terrance W - Resignation 12/2/2010 Category: Alachua County Resident		6/30/2014		County
VACANT Appt Date: 8/26/2008 Previous member: Hancock, Mr. Joe - Removal for Attendance 1/24/2011 Category: Alternate		6/30/2012		County
VACANT Appt Date: 7/1/2008 Previous member: Wasdo, Shaun M - Removal for Attendance 1/24/2011 Category: Represents laborers actively engaged in residential affordable housing construction		6/30/2012		County

VACANT Appt Date: 7/1/2011 Previous member: Darlene Pifalo - Continues to serve Category: Actively engaged as a realtor in connection with affordable housing	1035 NW 41st Drive Gainesville, FL 32605 (h)(352) 377-1234 (w)(352) 377-6666 darlene@darleneandlucky.com	6/30/2015	1	County
K Richard Blount Appt Date: 7/1/2010 Previous member: Lee, Patricia J - Removal for Attendance Category: Advocate for low-income persons in connection with affordable housing	401 SE 6th Terrace Gainesville, FL 32601 (h)(352) 278-8510 (w)(352) 382-9880 tanacabana@yahoo.com	6/30/2014	1	County
VACANT Appt Date: 7/1/2011 Previous member: Don Davis - Continues to serve Category: Represents employers within the County	3509 N.W. 53rd Terr Gainesville, FL 32606 (h)(352) 373-3211 (w)(352) 548-4770 davis.don@ccbg.com	6/30/2015	1	County
Dawn E Jourdan Appt Date: 4/27/2010 Previous member: Stroh Sr., Robert C - Resignation Category: Represents essential services personnel	7928 SW 17th Place Gainesville, 32607 (h)(816) 739-4416 (w)(352) 392-0997 ext: 428 dawnjourdan@ufl.edu	6/30/2012	1	County
Susan McQuillan Appt Date: 11/9/2010 Previous member: Salafrio , Mr. Carl L Category: Serves on the local planning agency	12516 SW 9th Avenue Newberry, FL 32669 (h)(352) 331-1008 (w)(352) 359-2409 susan.mcquillan@prudentialtrend.com	6/30/2014	1	County
Report Date: 8/24/2011 @ 5:13 PM				

Affordable Housing Advisory Committee
Staff Liaison: Karen Johnson

Member	Position	Mbr Start	Mbr End	2/24/2011 4:00 PM	2/26/2011 4:00 PM	3/24/2011 4:00 PM	4/28/2011 4:00 PM	5/26/2011 4:00 PM	6/23/2011 4:00 PM	7/21/2011 4:00 PM	Meetings Attended
Blount , Mr. K Richard	Advocate for low-income persons in connection with affordable housing	7/1/2010	6/30/2014	P	A	A	C	P	P	P	4 of 6
Davis, Mr. Don	Represents employers within the County	7/1/2008	6/30/2011	P	P	P	C	P	P	A	5 of 6
Jourdan , Dawn E	Represents essential services personnel	4/27/2010	6/30/2012	A	A	P	C	P	A	A	2 of 6
McQuillan , Susan	Serves on the local planning agency	11/9/2010	6/30/2014	P	P	P	C	P	P	P	6 of 6
Pifalo , Darlene	Actively engaged as a realtor in connection with affordable housing	7/1/2008	6/30/2011	P	P	P	C	P	P	A	5 of 6

[P=Present] [A=Absent] [C=Cancelled] [PNQ=Present No Quorum] [ANQ=Absent No Quorum] [NR=Member Active But No Attendance Record] [--=Member Not Active]

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3454

Name of Advisory Board/Committee:
Affordable Housing Advisory Committee

Applying For:
Actively engaged as a realtor in connection with affordable housing

First Name:
Jessica

Middle Initial:
L

Last Name:
Cowart

Suffix:

Address:
11772 SW 168th Drive

City:
Archer

Zip Code:
32618

E-Mail Address:
jlawcowart@gmail.com

Home Phone:
352-318-4464

Work Phone:
352-505-0555

Ext:

Occupation:
Realtor

Place of Employment
Cornell& Associates

Education:

Buchholz high school and university of Florida college of Journalism

Professional Organizations:

National Association, Florida Association and Gainesville/Alachua Association of Realtors, sitting member of GACAR affordable housing committee. Current president of the Women's Council of Realtors. Archer elementary PTA, Destiny Community Church children's leader.

Age (60 and over):

Optional - Check the Race/Ethnic Group with which you identify:

Are you a resident of Alachua County?

Yes

If yes, how long?

32 years

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

No

If yes, please list board(s):

Civic and Professional Accomplishments/Honors:

Florida housing certified affordable housing real estate professional, Women's Council of Realtors 2011 chapter president, GACAR honor society member since 2007.

Training or Experience Related to the Appointment:

Member since 2009 of the GACAR affordable housing committee, assisted in planning 3 first time homebuyer clinics. Florida housing affordable housing certified real estate professional. Closed over 30 transactions with either SHIP or USDA funding.

What contributions do you feel you could make if you were selected for this board?

After helping plan and participating in several first time homebuyer clinics and selling over 30 homes with either SHIP or USDA funding I have first hand knowledge of what buyers need in affordable housing options and also how the current system works. I firmly believe that there is a huge need for quality affordable housing and assistance for our residents and I am committed to facilitating the process.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3523

Name of Advisory Board/Committee:
Affordable Housing Advisory Committee

Applying For:
Alachua County Resident

First Name:
Kent

Middle Initial:

Last Name:
Malone

Suffix:

Address:
PO Box 117168

City:
Gainesville

Zip Code:
32611-7168

E-Mail Address:
kmalone@ufl.edu

Home Phone:

Work Phone:
352-392-0138

Ext:

Occupation:
UF Faculty

Place of Employment
UF Warrington College of Business Administration

Education:

MSRE, MSBC, PhD

Professional Organizations:

Urban Land Institute,
American Real Estate Society,
International Council of Shopping Centers

Age (60 and over):

Optional - Check the Race/Ethnic Group with which you identify:

White

Are you a resident of Alachua County?

Yes

If yes, how long?

8 years

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

No

If yes, please list board(s):

Civic and Professional Accomplishments/Honors:

Training or Experience Related to the Appointment:

Lecturer of Real Estate Principles, Finance and Investment Decision-Making, Lecturer of Construction and Development, Licensed R.E. Broker, Licensed R.E. Instructor (for licensing candidates), formerly Licensed Mortgage Broker. I can submit a resume and academic vita, if requested or required.

What contributions do you feel you could make if you were selected for this board?

Added dimension of diversity, experience and a considered rationale for pluralistic thinking and informed decision-making.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

E. Kent Malone

EDUCATION

University of Florida, *College of Design, Construction and Planning*
Ph.D. in Construction Management, Expected Graduation, Summer 2010

University of Florida, *Rinker School of Building Construction*
Master of Science in Building Construction, May 2007

University of Florida, *Warrington College of Business Administration*
Master of Science in Real Estate, May 2004

University of Florida, *College of Liberal Arts and Sciences*
Bachelor of Arts in Human Communication Processes, May 1992
(Minor emphases in Business Administration and Real Estate)

DISSERTATION

"Organizational Commitment and Work/Life Balance for Women in Construction"

EXPERIENCE

Industry Education Administrator March 2004 to Present
UF Bergstrom Center for Real Estate Studies, Gainesville, Florida

- Course designer and instructor
  - Developed a non-credit comprehensive, interactive online version of FREC Course I (Florida Real Estate Sales Associate Pre-Licensing Course)
  - Maintain student correspondence for rolling enrollments in excess of 250 students
- Course administrator
  - Coordinate and maintain state approval and permit renewals for the course
  - Oversee course administration, maintenance and promotion
  - Assist students with state licensing information and exam protocol

Real Estate Broker-Associate December 1992 – December 2002
Hofacker and Associates, Inc., St. Petersburg, Florida

- Broker-qualified commercial sales associate
- Specialized in multi-family, investment, and commercial property sales

Real Estate Instructor May 1994 – December 2002
Bob Hogue School of Real Estate, St. Petersburg, Florida

- Developed coursework and materials for state-approved real estate courses
- Taught over 4,000 students in five types of courses
  - 63-hour Sales Associate Pre-Licensing course (FREC Course I)
  - 45-hour Sales Associate Post Licensing Course
  - 72-hour Broker Pre-Licensing Course (FREC Course II)
  - 60-hour Broker Post Licensing Course

Mortgage Broker November 2001 – December 2002

Lighthouse Mortgage, Inc., St. Petersburg, Florida

- Coordinated new recruit training program for newly founded mortgage company
- Originated residential mortgage loans

RELATED EXPERIENCE

Real Estate Development January 1998 – November 2003

- Purchased, extensively renovated and sold more than 10 homes
- Managed work crews, coordinated financing, budgeting, scheduling and marketing
- Acted as general contractor for construction of a new two-story residence

TEACHING EXPERIENCE (College Level)

University of Florida, *Rinker School of Building Construction*

- Professional Communication in Building Construction (ENC 3254 – three credits)
  - Served as course TA, Spring 2007
  - Instructor, Fall 2008 - present
- Real Estate Transactions for Homebuilders (BCN 4770 – four credits)
  - Instructor, Fall 2004 and Fall 2005
- Special Topics in Building Construction (BCN 4905)
  - Provided specialized coursework for two students in the "Residential Tract", Fall 2007
  - Required course deliverables were based on an analysis of a new development phase in an existing subdivision, from site clearing to C. O.

University of Florida, *Warrington College of Business Administration*

- Real Estate Analysis (REE 3043 – four credits)
  - Electronic platform course with 200 – 400 students per semester
  - Served as course TA, Spring 2004 – Spring 2005
  - Instructor, Spring 2008 – present

Santa Fe Community College, *Business Technologies Department,* Gainesville, Florida

- Real Estate Principles Practices, and Laws (REE 2040 – four credits)
  - Instructor, Fall 2007 – present

TEXTBOOK CONSULTANT

McGraw/Hill-Irwin; "Real Estate Principles: A Value Approach" (2nd Ed.) by David Ling and Wayne Archer, 2006

- Contracted to update and revise test bank and instructor manual
- Assisted authors in PowerPoint and textbook updates and revisions

Dearborn Publishing Company; "Florida Real Estate Principles, Practices, and Laws" by George Gaines and David Coleman, 1998 to 2000

- Contracted to provide textbook updates and revisions

OVERVIEW OF COURSES TAUGHT

FREC Course I "Florida Real Estate Commission Course I"
This is a state-approved course that satisfies the requirements of the Florida Real Estate Commission for real estate pre-licensing education. The non-credit course is available online via electronic platform to any person seeking real estate licensure in the state of Florida. It has an open enrollment and is updated to reflect the continuing changes in real estate license laws and brokerage operations.

BCN 4770 "Housing Transactions for Home Builders"
The emphasis of this course is from the perspective of the homebuilder, with a motivation for profit and efficient construction management, providing a working knowledge of the processes of evaluation, acquisition, sale, and leasing of real property. An introduction to ownership rights in real property and limitations on those rights, the transfer of rights are covered in this course. The process of site evaluation (from a financial feasibility standpoint), construction materials, hard and soft costs, as well as holding costs are examined. Alternative financing and structured conveyances are introduced. The course covers the process of selling a property, including contracts and closings, mortgages, making financing decisions, and valuation of property.

ENC 3254 "Professional Communication in Building Construction"
Designed specifically for students majoring in Building Construction, this course will strengthen communications skills needed for success in the construction field. Students will learn to write documents important to the construction industry (proposals, requests for information, scope narratives, memos, letters, project summaries, etc.), as well as documents that will be important to their individual careers (resumes and application letters). The course will also focus on oral communication skills by providing practical experiences through mock interviews and team presentations. This course satisfies the General Education Composition Requirement and counts 6000 words toward the University Writing Requirement.

REE 2040 "Real Estate Principles, Practices and Law"
This course follows the state-mandated syllabus for real estate pre-licensing education. Topics covered include agency and other types of relationships, rules of the Florida Real Estate Commission (FREC), Florida real estate licensing and brokerage laws, violations and penalties, a variety of contracts, contract laws, brokerage activities, and mathematical calculations related to real estate brokerage. This course satisfies the requirements of FREC Course I; the Florida real estate pre-licensing course.

REE 3043 "Real Estate Analysis"
Real estate analysis expands on topics covered in REE 2040. While this course is not specifically geared toward licensing education, it is approved to satisfy the requirements of FREC Course I for licensure. This course examines businesses and practices associated with the real estate industry, including brokerage, lending, valuation, development and investment. Contract laws, leases, property rights and interests, conveyances and instruments of conveyance are covered. Time-value of money, IRR, NPV, discounting and other finance concepts are introduced, as well as mortgage financing and the impact of debt service on real estate investments.

REE 4303 "Real Estate Investment Decision Making"
REE 4303 builds on the principles learned in REE 3043. This course explores real estate investments and the demands, skills and challenges of decision-making for those who

make such investments. We will probe further into property/project evaluations with in-depth financial analyses from multiple perspectives. The course is applied in nature, emphasizing the development and refinement of valuation and decision-making skills, and introducing the students some to "tools of the trade", including ARGUS.

REE 6930 "Methods and Materials of Building Construction"
REE 6930 is designed to provide students in the Master of Science in Real Estate (MSRE) program with a basic understanding of the development and construction industry through a functional overview of the diverse planning processes and potential pitfalls related to construction management. The course covers an array of topics including plans reading and interpretation, basic construction materials, construction delivery systems, AIA contract documents, CSI divisions and Florida building codes, quantity takeoff and estimating, as well as scheduling and other key project management functions. Upon completion of this course, students should have a well-formed basis for moving on to more focused studies in feasibility analysis, site evaluation and selection, cash flow evaluation, financing, market analysis, and property acquisition and disposal.

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3511

Name of Advisory Board/Committee:
Affordable Housing Advisory Committee

Applying For:
Actively engaged in the banking or mortgage industry in connection with affordable housing

First Name:
Virginia

Middle Initial:
E

Last Name:
McCormac

Suffix:

Address:
3600 NW 43rd St E-1

City:
Gainsville

Zip Code:
32606

E-Mail Address:
vmccormac@firstam.com

Home Phone:
352-375-6869

Work Phone:
877-727-5925

Ext:

Occupation:
Escrow Officer

Place of Employment

First American Title Insurance Company

Education:

AA equivalent
Licensed Title Agent

Professional Organizations:

Age (60 and over):

Optional - Check the Race/Ethnic Group with which you identify:

White

Are you a resident of Alachua County?

Yes

If yes, how long?

30 plus

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

No

If yes, please list board(s):

Civic and Professional Accomplishments/Honors:

NHDC recognition

Training or Experience Related to the Appointment:

I close loans in connection with SHIP financing

What contributions do you feel you could make if you were selected for this board?

I am interested in learning and assisting in promoting community awareness and training for affordable housing. Homeownership is a win win scenario for individuals, families and our community

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:3508

Name of Advisory Board/Committee:
Affordable Housing Advisory Committee

Applying For:
Actively engaged in the residential home building industry in connection with affordable housing

First Name:
Kara

Middle Initial:
E

Last Name:
Sutton

Suffix:

Address:
6525 SW 74th Drive

City:
Gainesville

Zip Code:
32608

E-Mail Address:
kara@suttonfamilyhomes.com

Home Phone:

Work Phone:
352-318-9864

Ext:

Occupation:
Certified Residential Contractor

Place of Employment

Sutton Family Homes and Management Consulting, Inc.

Education:

Master of Science in Management, UF Graduate School 2002
Bachelor of Science, College of Liberal Arts and Sciences, High Honors, 2000

Professional Organizations:

Officer/Treasuer/Member Board of Directors for Builders Association of North Central Florida

Age (60 and over):

Optional - Check the Race/Ethnic Group with which you identify:

White

Are you a resident of Alachua County?

Yes

If yes, how long?

27 Years

If no, what county?

Are you currently serving or have you ever served on an Alachua County advisory board?

No

If yes, please list board(s):

Civic and Professional Accomplishments/Honors:

Officer/Treasurer, Builders Association of North Central Florida (BANCF), 2011
Presidents Award, Builders Association of North Central Florida (BANCF), December 2010
Parade of Homes, BANCF, October 2008, April 2009, October 2010
Speaker, National Association of Women in Construction, University of Florida, May 2010
Leadership Gainesville, Class 36, Gainesville Area Chamber of Commerce, August 2009-May 2010
Speaker, Miss Independent hosted by Theta Nu Xi Multicultural Society and Gamma Sigma Sigma National Service Sorority, University of Florida, April 2009
Guest Speaker (Construction Finance), M.E. Rinker, Sr. School of Building Construction of the College of Design, Construction and Planning at the University of Florida, February and October 2006
Business of the Year 2005, Newberry Chamber of Commerce, February 2006
Head Cheer Coach, Timucua Conference, Santa Fe Pop Warner, 2004
Assistant Cheer Coach, Timucua Conference, Santa Fe Pop Warner, 2001, 2002, and 2003 seasons
Volunteer and Secretary, Head Start Policy Council, 1998-2001
Poster Presenter, National Academy of Neuropsychology, 2000

Gold Seal Endorsement Academic Scholarship, 1995
Board of Trustees Academic Scholarship, 1995

Training or Experience Related to the Appointment:

No prior experience on advisory board

What contributions do you feel you could make if you were selected for this board?

My goal is to help working members and families within our community to experience the benefits and responsibilities of homeownership, regardless of socioeconomic background. I want to strive to improve the availabliity of affordable, safe housing. I also want to help members keep their homes and be able to budget and perform maintenance and repairs. Not only do I understand the cost to consruct housing, but I have been on the other side. At the age of 16, I was a single mother, raising my daughter by myself and pursuing a higher education. I lived in Section 8 housing in the City of Alachua from 1996 to 1999. I feel I have a unique perspective that will add value and minimize costs and ultimately achieve long-term goals for Alachua County Residents. Affordable, safe housing is imperative to the quaility of life for all members of our community.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

KARA SUTTON

6525 SW 74th Drive ~ Gainesville, Florida 32608
(352) 318-9864 ~ kara@suttonfamilyhomes.com

LICENSES

Certified Residential Contractor, CRC 1328840, State of Florida, Department of Business and Professional Regulation, Construction Industry Licensing Board.

EDUCATION

Master of Science in Management, May 2002, Graduate School, University of Florida, Gainesville, Florida
Grade Point Average: 3.77/4.0

Bachelor of Science in Liberal Science, August 2000, College of Liberal Arts & Sciences, University of Florida, Gainesville, Florida
Major in Psychology, Minor in Business Administration
Grade Point Average: High Honors, 3.91/4.0

Senior Thesis: The Influence of Prenatal Cocaine Exposure, SES, and Difficulty Level of a Frontal-Lobe Sensitive Task on the Neuropsychological Functioning of Seven-Year-Olds

EXPERIENCE

President/Owner, July 2006-Present
Sutton Family Homes and Management Consulting, Inc., Gainesville, Florida
Performed all duties, executive and otherwise, to build new tract and custom homes, producing a profit in a sluggish, volatile housing market.

- Single-handedly constructed over 26 homes (more than 65,000 square feet) in multiple sites throughout Alachua and Columbia counties
- Generated more than $5.9 million dollars in sales revenue
- Maintained commercial builder line of credit in excellent standing, funding 63% of all production

Business Manager, February 2004-June 2006
Sweeney Building Construction, Inc., Alachua, Florida
Managed all aspects of a fast-paced single family residential construction company:

- **Executive Duties:** Built 136 speculative tract single-family homes in four subdivisions, generating over $25 million in sales revenue. Increased sales revenue over 1.6 times annually and doubled average profit margin per job.
- **Construction Duties:**
  - Analyzed bids and selected materialmen and subcontract labor, generated material take-offs and estimates of project cost for each model home.
  - Obtained and prepared all documents required for permitting, including drawing site plans, designing and plotting blueprints, and acquiring engineering documents.
  - Developed critical path method for scheduling the timely delivery of materials on the job and progression of subcontract labor. Average completion time for each home in the previous 12 months was 10.7 weeks with a standard deviation of 7 days.
  - Performed field visits to critique quality of materials and labor, conformance to contract documents, ensure timely performance standards, and identify and resolve bottlenecks in production.
- **Sales & Marketing Activities**
  - Negotiated all sales contracts, change orders and addendums. Approved all finished color selections and prepared work instructions for the field.
  - Designed new plans, modified plan portfolios and features to achieve sales and profit objectives, optimize for odd lot configurations and dimensions, and maintain architectural variety and curb appeal. By designing the floor plans and elevations, I was able to save the builder over $45,000 in professional design fees.
  - Coordinated closing activities such as the buyers new home orientation, final inspection, and closing packet as well as reviewing and signing all closing documents and verifying receipt of all monies due

to the builder. Under my management, no homebuyer closing was delayed due to the builder and 50% of sales were closed an average of 2 weeks earlier than the original contract closing date, increasing client satisfaction. Thousands of dollars in interest costs were saved due to timely job completion.

- **Finance & Accounting Responsibilities:**
  - Established and reviewed pricing strategies for all homes
  - Managed cash flow activities. Evaluated and negotiated with lenders for loan products with terms and covenants to accomplish goals for volume of production while minimizing costs and limitations. Increased builder's line of credit more than 2 ½ times. Managed builder's line of credit with regard to limits of funding as well as identifying and utilizing available funds for production. Prepared cost breakdowns and reviewed appraisals for lenders, scheduled, and closed loans on all new starts.
  - Reviewed job cost reports regularly and performed variance analyses from estimate to actual costs. Variances were less than 2% for all jobs.
  - Applied managerial statistics to maximize profitability of the product offering, increasing overall project profitability by $275,000 from the originally planned product offering.

Project Manager, September 2000 – March 2003
University of Florida, Department of Psychology, Florida Project on Newlywed Marriage and Adult Development, Gainesville, Florida
Managed all aspects of two concurrent, grant funded research projects, including subject recruitment and retention, database generation and management, web site development, marketing, and research design.

- Created and implemented marketing plan to screen and recruit 338 eligible research participants within a six-month time period.
- Developed databases to help manage over 500 research participants in two multiphase longitudinal investigations of newlywed marriage.
- Recruited, trained and managed staff of over 30 undergraduate paid and volunteer research assistants.
- Managed laboratory sessions and conducted in-depth interviews with study participants.
- Co-authored professional manuscript: Obstacles to Ethnic Diversity in Marital Research: On the Failure of Good Intentions (Karney, Krietz, and Sweeney, 2004).

COMPUTER & TECHNICAL SKILLS

Highly proficient in SoftPlan, QuickBooks Contractor Edition, Microsoft Excel, Word, and PowerPoint

AWARDS/ACTIVITIES

Officer/Treasurer, Builders Association of North Central Florida (BANCF), 2011
Presidents Award, Builders Association of North Central Florida (BANCF), December 2010
Parade of Homes, BANCF, October 2008, April 2009, October 2010
Speaker, National Association of Women in Construction, University of Florida, May 2010
Leadership Gainesville, Class 36, Gainesville Area Chamber of Commerce, August 2009-May 2010
Speaker, Miss Independent hosted by Theta Nu Xi Multicultural Society and Gamma Sigma Sigma National Service Sorority, University of Florida, April 2009
Guest Speaker (Construction Finance), M.E. Rinker, Sr. School of Building Construction of the College of Design, Construction and Planning at the University of Florida, February and October 2006
Business of the Year 2005, Newberry Chamber of Commerce, February 2006
Head Cheer Coach, Timucua Conference, Santa Fe Pop Warner, 2004
Assistant Cheer Coach, Timucua Conference, Santa Fe Pop Warner, 2001, 2002, and 2003 seasons
Volunteer and Secretary, Head Start Policy Council, 1998-2001
Poster Presenter, National Academy of Neuropsychology, 2000
Gold Seal Endorsement Academic Scholarship, 1995
Board of Trustees Academic Scholarship, 1995

BUILDERS ASSOCIATION
BA·NCF OF NORTH CENTRAL FLORIDA

Gina M. Hill
Executive Vice President

August 10, 2011

Lee Pinkoson, Chair
Alachua County Commission
via email to mlowry@alachuacounty.us

Dear Chair Pinkoson:

Kara Sutton, Sutton Family Homes and Management Consulting Inc., has applied for the vacant position on the Alachua County Affordable Housing Advisory Committee. Kara is Treasurer of the Builders Association of North Central Florida and slated to be President in 2013. She is showing great leadership this year as Chair of our County Government Affairs Committee and will continue to serve the association and our community over the next several years.

Kara is a well-respected home builder in our community, achieving her dream of owning her own business and providing homes for families in Alachua County. She also has a passion for making sure everyone has the opportunity to experience the American Dream of Home Ownership in a safe and affordable home.

On behalf of the Builders Association of North Central Florida, we highly recommend the appointment of Kara Sutton to the Alachua County Affordable Housing Advisory Committee. She would be a great asset to the committee. If you need further information, please feel free to call me at 352-372-5649.

Sincerely,

Gina M. Hill
Executive Vice President

cc: Board of County Commissioners
Mike Byerly
Rodney Long
Susan Baird
Paula DeLaney
Mary Lowry, County Managers Office

2217 N.W. 66th Court Gainesville, FL 32653 * Phone (352)372-5649 * Fax (352)371-2053

www.bancf.com

Alachua County Board of Commissioners
Advisory Board Coordinator
PO Box 2877
Gainesville, FL 32602-2877
Telephone: 264-6904, FAX: 338-7363
Confirmation #:2131

Name of Advisory Board/Committee:
Affordable Housing Advisory Committee

Applying For:
part of the committee

First Name:
Darlene

Middle Initial:

Last Name:
Pifalo

Suffix:
ms

Address:
1035 NW 41 Drive

City:
Gainesville

Zip Code:
32605

E-Mail Address:
darlene@eratrend.com

Home Phone:
352-377-1234

Work Phone:
352-377-6666

Ext:
224

Occupation:
Realtor

Place of Employment
ERATrend Realty

Education:

High School, 35 years of Real Estate,

Professional Organizations:

I'm a memeber of the Chamber, Gainesville Alachua County Assoc. of Realtors, Gville Home Builders,Fl Association of Realtors, National Association of Realtor, Certified Residential Specialist.

Age (60 and over):

Yes

Optional - Check the Race/Ethnic Group with wohich you identify:

White

Are you a resident of Alachua County?

Yes

If yes, how long?

21 years

If no, what county?

Are you currently serving on a board?

No

If yes, name of board(s):

Civic and Professional Accomplishments/Honors:

Realtor of the year 1996

Training or Experience Related to the Appointment:

36 years of Real Estate, 2nd term for the Governor with Affordable Housing Study commission for the Fl, appointed by Gov. Bush and again Gov Christ.

What contributions do you feel you could make if you were selected for this board?

my experience of real estate and 2 1/2 years witht the Affordable Housing Study for Fla.

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement?

Yes

Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees".

Do you affirm that your personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?

Yes

I understand that this completed application is the property of Alachua County and I hereby certify that the statements made on this application are true and correct.

Checked

Section 420.9076, Florida Statutes. Adoption of affordable housing incentive strategies; committees

(1) Each county or eligible municipality participating in the State Housing Initiatives Partnership Program, including a municipality receiving program funds through the county, or an eligible municipality must, within 12 months after the original adoption of the local housing assistance plan, amend the plan to include local housing incentive strategies as defined in s. 420.9071(16).

(2) The governing board of a county or municipality shall appoint the members of the affordable housing advisory committee by resolution. Pursuant to the terms of any interlocal agreement, a county and municipality may create and jointly appoint an advisory committee to prepare a joint plan. The ordinance adopted pursuant to s. 420.9072 which creates the advisory committee or the resolution appointing the advisory committee members must provide for 11 committee members and their terms. The committee must include:

(a) One citizen who is actively engaged in the residential home building industry in connection with affordable housing.

(b) One citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.

(c) One citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.

(d) One citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.

(e) One citizen who is actively engaged as a for-profit provider of affordable housing.

(f) One citizen who is actively engaged as a not-for-profit provider of affordable housing.

(g) One citizen who is actively engaged as a real estate professional in connection with affordable housing.

(h) One citizen who actively serves on the local planning agency pursuant to s. 163.3174. If the local planning agency is comprised of the governing board of the county or municipality, the governing board may appoint a designee who is knowledgeable in the local planning process.

If a county or eligible municipality whether due to its small size, the presence of a conflict of interest by prospective appointees, or other reasonable factor, is unable to appoint a citizen actively engaged in these activities in connection with affordable housing, a citizen engaged in the activity without regard to affordable housing may be appointed. Local governments that receive the minimum allocation under the State Housing Initiatives Partnership Program may elect to appoint an affordable housing advisory committee with fewer than 11 representatives if they are unable to find representatives who meet the criteria of paragraphs (a)-(k).

September 13, 2011 Regular BoCC Meeting
Agenda Item #11

Title
Termination Agreement Advantek Consulting Engineering Inc. (Amended)

Amount
$42,352.44

Description
Request Approval of the Termination Agreement Advantek Consulting Engineering Inc.

Recommendation
Approve Termination Agreement with Advantek Consulting Engineering, Inc. and authorize staff to begin the RFP process to hire a new Engineer of Record for the Jail Energy Conservation Project Phase 2.

Alternative(s)
Reject Termination Agreement and advise staff

Requested By
Charlie R. Jackson

Originating Department
Administrative Services/Facilities Management

Attachment(s) Description
Termination Agreement

Documents Requiring Action
Termination Agreement

Executive Summary
Staff and Advantek have agreed that it is in the best interest of both parties to terminate the agreement for consulting services related to the Jail Energy Conservation Project Phase 2. The termination is for various reasons, including good faith irreconcilable disagreements, and regarding design and conduct of the Project. Advantek will provide the drawings and specifications in their current state, and the County will pay outstanding invoices in amount of $42,352.44.

Background
This resolves disputes between staff and Advantek regarding invoice formatting and design and conduct of the Project.

Issues
Staff would immediately need to begin the RFP process to replace Advantek as the Engineer of Record for the Jail Energy Conservation Project Phase 2.

Fiscal Recommendation
Approve Termination Agreement and begin RFP process

Fiscal Alternative(s)

Do not approve

Funding Sources
Capital Project Funds

Account Code(s)
300-3264, 348-3264 and 352-3264

Attachment: Advantek Termination Final.pdf

Termination Agreement

This Termination Agreement, executed by both parties this 13 day of September, 2011, is entered into by and between Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners ("County"), and Nature Quest, Inc. ("Nature Quest")

Purpose

On or about January 27, 2011, the County and Nature Quest entered into an agreement (the "Management Agreement") for the management of Poe Springs Park (the "Park").

The parties have agreed that it is in the best interest of both to amicably terminate the Agreement for their mutual convenience. Accordingly, in consideration of the signing of this document and the obligations imposed by this Termination Agreement, the parties have entered into the following agreement.

Agreement

1) The Agreement is terminated for convenience as of September 30, 2011 ("Termination Date"). As of the Termination Date, all obligations imposed by the Agreement are extinguished and neither party shall be obligated to the other party after that date except as stated in this Termination Agreement.

2) Obligations of the parties:

   a) Nature Quest will continue to operate the Park in accordance with the Management Agreement until Park closing time on September 30, 2011. Nature Quest will abide by all terms of the Management Agreement, including but not limited to, maintaining the specified insurance and meeting all regulatory requirements.

   b) Nature Quest will return all keys to buildings park access gates.

   c) Nature Quest and the County will jointly inventory the equipment at the Park and Nature Quest will return the equipment.

   d) Nature Quest will provide a list of future reservations for the Park that includes, rental dates, name and contact information of renter, deposits and fees already paid, payments due, and any other particulars that will assist in a smooth transition and meeting the needs of the park visitors. Nature Quest will transfer all deposits and fees paid by renters for events to take place after the Termination Date.

   e) County will return the Letter of Credit if Nature Quest adequately fulfills its obligations under the Termination Agreement.

   f) County and Nature Quest will coordinate a mutually convenient date for delivery of items specified herein.

3) Nature Quest agrees that all documents provided to Alachua County are public records in accordance with Ch. 119, F.S., and are not confidential or exempt from disclosure. These documents may be used by County for any purpose. Nature Quest waives all rights to claim that these documents are confidential, propriety or contain trade secrets.

4) Each party for itself, its officers, directors, shareholders, employees, agents, consultants and their respective successors and assigns, does hereby covenant not to sue and forever releases and discharges the other party hereto and its officers, directors, shareholders, employees, agents, consultants and their respective successors and assigns from any and all liabilities, damages, claims, and demands of every kind and character, whether present, conditional, or contingent, whether known or unknown, arising out of any matters occurring from the beginning of time up to and including the Termination Date, including by way of example and not limitation, any claims based on the Agreement, such as breach of contract, or any other claim of any kind that was or might have been asserted by either party under any federal or state statute, local ordinance, common law, tort law, contract law, decision or rule of law whatsoever. This release does not apply to any violations of the terms or conditions of this Termination Agreement.

5) Both parties acknowledge that they have read this Termination Agreement in its entirety; that they understand and agree to all of the terms and provisions of this Termination Agreement, and that there are no other promises or representations relating to this Termination Agreement or its subject matter except as specifically stated in this Termination Agreement.

ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:
_____
J. K. Irby, Clerk
(SEAL)

APPROVED AS TO FORM
_____
Alachua County Attorney's Office

ATTEST

By: _____
Print: James R. Free
Title: Vice-President

Nature Quest, Inc.

By: Teresa M. Free
Print: Teresa M. Free
Title: President

September 13, 2011 Regular BoCC Meeting
Agenda Item #12

Title
Chair Letter to the US Postmaster General in support of continuation of the US Post Office at Evinston, Florida.(Amended) (Amended)

Amount
N/A

Description
On August 10, 2011 the County Historical Commission Advisory Board voted unanimously to request the County Commission to issue a proclamation noting the importance of the Evinston Post Office to rural southeast Alachua County, and urging the US Postal Service to continue the mail box and window service at this location. The wording of the requested Proclamation requires a vote by the BoCC, and a Chair Letter is requested to document support.

Recommendation
Approve Chair letter noting the importance of the Evinston Post Office to the rural community in SE Alachua County.

Alternative(s)
Amend the Chair Letter or recommend an alternative action.

Requested By
Kathleen W. Pagan, Senior Planner

Originating Department
Growth Management

Attachment(s) Description
Chair Letter

Documents Requiring Action
Chair Letter

Executive Summary
The announcement by the US Postal Service that Evinston Post Office is under study for possible closure, or alternatively for expanded access as a 'Village Post Office,' requires immediate action to show County support of continuation of the Post Office in a significant historic structure in SE Alachua County.

Background
The Historic Preservation Element of the County Comprehensive Plan includes Objective 5, "Alachua County shall promote the use of historic resources for heritage tourism as part of the County's economic development efforts." The importance of the Evinston Post Office, currently open in conjuction with the Wood & Swink Country Store, is critical to the efforts to promote the Old Florida Heritage Highway, a state scenic byway. The structure has been the focal point of several plein air art events, and on a typical day is the gathering place of the Evinston community. The HPE Policy 1.4 requires, "The County shall coordinate with adjacent local governments, the State, and the Federal Government to preserve and protect historic resources and properties of local, regional and national significance. The Evinston Wood & Swink Country Store and Post Office is listed on the National Register of Historic Places, a recognition of the uniqueness of the site. The Proclamation is consistent with Policy 1.53 of the

Economic Element of the Comprehensive Plan, "Alachua County shall implement the goals of the Alachua County Visitors and Convention Bureau to promote North Central Florida as a toursim destination through events, advertising and accessible recreation sites. The County shall promote tourism, including eco-tourism, and tourism-related businesses which complement the County's environmental, social and economic quality." The Corridor Management Council of the Old Florida Heritage Highway approved a letter of support from the non-profit organization on August 18, 2011.

Issues
Threat of closure of the Evinston Post Office may undermine community social life as well as efforts of heritage tourism and creative industries [ie., plein air art] of the scenic byway.

Fiscal Recommendation
NA

Fiscal Alternative(s)
NA

Funding Sources
NA

Account Code(s)
NA

Attachment: Chr11 103 Support of Evinston Post Office.pdf

12

Alachua County
Board of County Commissioners

Lee Pinkoson, *Chair*
Paula M. DeLaney, *Vice Chair*
Rodney J. Long
Mike Byerly
Susan Baird

Administration
Randall H. Reid
County Manager

September 13, 2011

Patrick R. Donahoe
Postmaster General & CEO U. S. Postal Service
Washington, District of Columbia

Dear Mr. Donahoe,

The Alachua County Board of County Commissioners urges the continuation of the Post Office at Evinston, Florida. While the service delivery function may be a minor part of the postal system, the historic qualities of this site serve to promote heritage tourism in the rural area of our County. Based on the information on the US Postal Service website on August 22, 2011, Evinston is the only location in Alachua County under consideration for the Village Post Office option for expanded access.

The Wood & Swink Old Store and Post Office is a one-story, wood-frame vernacular structure made of heart pine in 1882; It was purchased in 1884 by then Evinston Postmaster, Joseph S. Wolfendon, becoming a general store around the turn of the century; and local historians worked successfully to have the building placed on the National Register of Historic Places. It earned this distinction in 1989.

The Evinston Wood and Swink Country Store and Post Office is an important aspect of heritage tourism along the Old Florida Heritage Highway, a state scenic byway, affording a unique and authentic travel experience. The designation of CR 225 where the Evinston Post Office is located, as part of the Old Florida Heritage Highway, recognizes the outstanding cultural, historical, archaeological, recreational, natural and scenic intrinsic resources along the corridor. We value the intrinsic resources and work to protect these community assets.

The County Comprehensive Plan Conservation and Open Space Element (COSE) Objective 5.3 requires development to "protect the natural resources and scenic quality of the community to preserve and cultivate a unique sense of place while maintaining economic well-being." The COSE definitions includes "Scenic Resources- Shared images of what is special or unique about the County's landscape." The Wood and Swink Old Store and Post Office building is a center of rural community life.

The County Comprehensive Plan includes the following policy specific to the Old Florida Heritage Highway:
Policy 5.3.5. The County shall recognize and participate in voluntary programs for the beautification of public roadways, such as:
2. FDOT Florida Scenic highways, such as the citizen-initiated designation of a portion of SR 441 and spur road system.
a. The Transportation map series shall depict the FDOT designation of a portion of SR 441 in Alachua County

P.O. Box 2877 ■ Gainesville, Florida 32602 ■ Tel. (352) 264-6900 ■ Fax (352) 338-7363
TDD (352) 491-4430
Commissioners' E-Mail: bocc@alachuacounty.us ■ Home Page: www.alachuacounty.us

and related county roads as the Scenic 441 Old Florida Heritage Highway.
b. Alachua County shall participate in the preservation and protection of the natural and cultural resources of the Scenic 441 Old Florida Heritage Highway by supporting the concepts described in the Scenic 441 Vision Statement, and by providing appropriate resources and support to the Corridor Management Council for implementation of the Corridor Management Plan.

As the importance of the building to heritage tourism and community life is central to the efforts of the Old Florida Heritage Highway, we urge the Postal Service to work with the local community to find a workable alternative to possible closure of this location. If you need any information about the County efforts in regards to the Old Florida Heritage Highway, please contact Growth Management Senior Planner Kathleen Pagan, AICP. She can be reached at email kpagan@alachuacounty.us or 352-374-5249.

We thank you for consideration of our request, and for services provided to the County in general.
Regards,

Lee Pinkoson, Chair
Alachua County Commission
Chr11.103
KP/kp

cc: Board of County Commissioners
Randall H. Reid, County Manager
Dave Wagner, County Attorney
Department File
US Senator Bill Nelson
US Senator Marco Rubio
US Congressman Cliff Stearns
US Congresswoman Corrine Brown

September 13, 2011 Regular BoCC Meeting
Agenda Item #13

Title
Environmental Compliance Verification Grant for the Gainesville Renewable Energy Center (Amended)

Amount
$ 25,000.00

Description
Staff requests approval of a resolution and budget amendment for a $25,000 grant from the Gainesville Renewable Energy Center (GREC) to fund the costs associated with the Alachua County Environmental Protection Department (ACEPD) conducting compliance verification activities associated with the construction and operation of the GREC biomass power plant.

Recommendation
Accept the $25,000 compliance verification grant from the Gainesville Renewable Energy Center, adopt the resolution, approve the budget amendment, and authorize Chair acceptance letter

Alternative(s)
Do not accept the $25,000 compliance verification grant from the Gainesville Renewable Energy Center, do not adopt the resolution and do not approve the budget amendment

Requested By
Chris Bird

Originating Department
Environmental Protection

Attachment(s) Description
March 4, 2011 letter from GREC Attorney David S. Dee containing excerpts from a confidential settlement agreement

Documents Requiring Action
Resolution , Budget Amendment, and Chair acceptance letter to GREC

Executive Summary
The Gainesville Renewable Energy Center (GREC) proposes to provide a $25,000 annual grant for six years to the Alachua County Environmental Protection Department to fund the costs of verifying environmental compliance with the terms of state and federal certifications and permits related to construction and operation activities of GREC's wood-fired biomass electric generating project in northwest Gainesville.

Background
The Gainesville Renewable Energy Center (GREC) is a 100 Megawatt wood-fired biomass electric generating project being constructed by American Renewables, Inc. on City of Gainesville property adjacent to the City's Deerhaven powerplant located in northwest Gainesville. Gainesville Regional Utilities (GRU) has entered into a power purchase agreement with GREC for all of the power, capacity, and environmental attributes produced by GREC for a 30 year period. When completed, the GREC project will consist of a wood fuel handling system, a bubbling fluidized bed boiler, a condensing steam turbine generator with an evaporative cooling tower, and support equipment. GREC has been granted authorization to proceed with construction of the facility including approvals and certifications from the City of Gainesville, the Florida Public Service Commission, the Florida

Department of Environmental Protection, and the U.S. Environmental Protection Agency. GREC has entered into a confidential settlement agreement with various individuals that had filed lawsuits challenging the issuance of permits and approvals for the GREC project. Alachua County was not a party to the lawsuits or the settlement agreement. In the agreement, GREC approved granting ACEPD certain rights to access the facility for the purpose of independently verifying compliance with state and federal environmental requirements. GREC also authorized providing ACEPD a $25,000 annual grant for six years to offset the cost of ACEPD personnel and operating expenses incurred resulting from these compliance verification activities. In the event that ACEPD declines to participate, the settlement agreement provides for awarding the GREC grant funds to a non-profit organization. The settlement agreement specifies the pollution control and monitoring equipment, facilities, and information that ACEPD will be granted access for compliance verification purposes. The settlement agreement does not obligate ACEPD to specific work deliverables or schedules, or otherwise establish minimum eligibility requirements for the grant award. ACEPD has identified two existing part time staff positions that are qualified to perform the GREC requested compliance verification activities. If the GREC grant award is accepted, the authorized work hours for these positions are proposed to be temporarily increased for the duration of the grant with the additional personnel expenses not to exceed the grant funding.

Issues

1. GREC has entered into a confidential settlement agreement with various individuals that had filed lawsuits challenging the issuance of permits and approvals for the GREC project. Alachua County was not a party to the lawsuits or the settlement agreement. 2. Over the next five years, the Board of County Commissioners and ACEPD are expected to receive numerous citizen requests for independent environmental compliance verification during the construction and initial operation of the GREC facility. Without the GREC grant award, these verification activities would need to be funded by the General Fund. 3. GREC's position is that the settlement agreement provides an adequate description of the compliance verification work expected to be provided by ACEPD and that a separate agreement between GREC and Alachua County is not necessary in order for Alachua County to accept the proposed grant award and perform the work. 4. In the event that the BoCC accepts the GREC grant award, a Chair letter to GREC is recommended to confirm that ACEPD's commitment to performing compliance verification activities associated with the GREC settlement agreement will not result in expenditures that exceed the GREC grant award.

Fiscal Recommendation

ACEPD compliance verification activities related to GREC will be entirely funded by the GREC annual grant

Fiscal Alternative(s)

ACEPD compliance verification activities related to GREC will be dependent upon the a General Fund allocation

Funding Sources

GREC Grant Fund 108

Account Code(s)

108-5521-337.30-00; 108-5521-537.31-99;108-5521-537.34-99

Attachment: GREC RESOLUTION.pdf
Attachment: GREC Budget Amendment.pdf
Attachment: chr11 102 GREC grant acceptance letter.pdf
Attachment: GREC Settlement Agreement Letter.pdf

RESOLUTION 11-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, TO RECOGNIZE UNANTICIPATED REVENUE FROM THE GAINESVILLE RENEWABLE ENERGY CENTER AND AUTHORIZE EXPENDITURES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, There exists a settlement agreement between the Gainesville Renewable Energy Center (GREC) and various individuals that had been challenging the issuance of permits and approvals for the GREC wood fired biomass electric generating project, and

WHEREAS, Alachua County is not a party to this settlement agreement, and

WHEREAS, the settlement agreement makes available to the Alachua County Environmental Protection Department (ACEPD) a $ 25,000 annual grant for six years to pay the costs for ACEPD to provide inspection and monitoring to independently verify GREC's compliance with certain conditions of state and federal environmental certifications and permits,

WHEREAS, Alachua County shall receive unanticipated revenue from this settlement agreement in the amount of $25,000; and,

WHEREAS, the $25,000 shall be used for ACEPD personnel and operating costs;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. That the fiscal year 2011-2012 budget for the GREC Compliance Verification Grant Fund (Fund 108) is hereby established as reflected in the budget amendment attached hereto as Exhibit "A".

2. By adoption of this resolution and the attached budget amendment, the Board of County Commissioners of Alachua County, Florida, hereby appropriates and permits the expenditure of the funds described therein.

3. That this resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this _____ day of _____, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney

Alachua County
Board of County Commissioners

Lee Pinkoson, *Chair*
Paula M. DeLaney, *Vice Chair*
Rodney J. Long
Mike Byerly
Susan Baird

Administration
Randall H. Reid
County Manager

September 13, 2011

David S. Dee, Esquire
Young Van Assenderp, Attorneys at Law
225 South Adams Street, Suite 200
P.O. Box 1833
Tallahassee, FL 32302-1833

Dear Mr. Dee:

I am writing to indicate acceptance of the offer by the Gainesville Renewable Energy Center (GREC), as referenced in your letter dated March 4, 2011 (copy attached), to provide site access and a $25,000 annual grant award to enable the Alachua County Environmental Protection Department (ACEPD) to conduct environmental compliance verification activities associated with the GREC biomass power plant located in northwest Gainesville.

In your March 4, 2011 letter, you provided excerpts from a confidential settlement agreement that identified a compliance verification role for ACEPD. The referenced settlement agreement also specifies an annual $25,000 grant award to ACEPD for six years to offset the costs ACEPD incurs when inspecting and monitoring the construction and operation of the GREC project.

In agreement with the relevant terms of GREC's offer as outlined in the March 4, 2011 letter, Alachua County will authorize ACEPD to provide the environmental compliance verification activities at GREC identified in the settlement agreement to the extent that ACEPD expenses to perform these activities do not exceed the $25,000 annual grant award. This letter of commitment is contingent upon GREC providing ACEPD access to data, equipment, and property in conformance with the terms specified in the referenced settlement agreement.

Sincerely,

Lee Pinkoson
Chair, Alachua County Commission

CB/ba
Chr11.102

Attachment
cc. Randall H. Reid, County Manager
David Wagner, County Attorney
Craig Lowe, Mayor, City of Gainesville
Bob Hunzinger, GRU General Manager
Chris Bird, Alachua County Environmental Protection Director
Josh Levine

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TDD (352) 491-4430
Commissioners' E-Mail: bocc@alachuacounty.us ■ Home Page: www.alachuacounty.us

YOUNG VAN ASSENDERP, P.A.

ATTORNEYS AT LAW

Attorneys:

David S. Dee
Ronald A. Labasky
John T. LaVia, III
Timothy R. Qualls
Kenza van Assenderp
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Of Counsel Attorneys:

Joseph W. Landers, Jr.
Philip S. Parsons

March 4, 2011

VIA FEDERAL EXPRESS DELIVERY

Chris Bird, Director
Alachua County
Environmental Protection Department
201 SE 2nd Avenue, Suite 201
Gainesville, FL 32601

Re: Gainesville Renewable Energy Center
DEP File No. 001 0131-001-AC (PSD-FL-411)

Dear Mr. Bird:

On behalf of Gainesville Renewable Energy Center, LLC ("GREC"), I am sending you this letter to confirm and supplement the information that was provided to you earlier today during your telephone conversation with Mr. Josh Levine.

GREC recently entered into a settlement agreement ("Agreement") with various individuals ("Appellants") that had been challenging the issuance of the permits and approvals for the Gainesville Renewable Energy Center ("Project"). In the Agreement, GREC agreed to give certain rights to the Alachua County Environmental Protection Department ("ACEPD"), and GREC agreed to provide ACEPD with a copy of the portions of the Agreement that are relevant to ACEPD's role under the Agreement. On behalf of GREC, I am hereby providing you and ACEPD with the relevant excerpts from the Agreement, which I have quoted below. GREC also is hereby providing ACEPD with certain notices and other information that are required under the Agreement.

A. Excerpts from Agreement

1.2. CEMS Data and Reports. GREC shall install, operate and maintain continuous emissions monitoring systems ("CEMS") at the Project for the bubbling fluidized bed ("BFB") boiler. GREC shall make the CEMS monitoring data available for review by the Appellants and the public within seven (7) days after the CEMS reports are prepared. The CEMS reports will be prepared on at least a quarterly basis, pursuant to the requirements of FDEP [the Florida Department of Environmental Protection]. Upon request, FDEP, the Alachua County Environmental Protection Department ("ACEPD"), and the United States Environmental Protection Agency ("EPA") may inspect the CEMS monitoring data at the GREC facility site in real time. The CEMS reports, including all of the back-up hour-by-hour daily CEMS data summaries that were used in preparing the quarterly reports, shall be made available for public inspection, during normal business hours, starting within thirty-seven (37) days after the first quarter of certified CEMS operation, at the Project site or another location in Alachua County. The CEMS reports, the daily CEMS data summaries, and all of the other CEMS data stored by GREC after the completion of the requisite quality assurance/quality control ("QA/QC") review processes, shall be provided to the public in an electronic format (e.g., compact disk ("CD") or digital video disk ("DVD")), upon request, at the Project site or another location in Alachua County. The Project's operating records shall be available for inspection on-site by the ACEPD. GREC shall request FDEP to modify the PSD Permit in accordance with this Section 1.2. GREC shall allow ACEPD to observe the on-site Project computer monitors that receive the real time data feed from the CEMS.

1.3. ACEPD Inspections. GREC shall give ACEPD access to the Project site for the purpose of determining whether GREC is in compliance with GREC's Conditions of Certification and the PSD

Permit, as well as the terms of this Agreement. Among other things, the ACEPD may conduct surveys for protected wildlife species; inspect the biomass fuel; inspect and sample environmental media; review the Project's monitoring data; and inspect the Project's boiler and air pollution control systems. The inspections by ACEPD may be conducted at any reasonable time selected by ACEPD, after giving reasonable notice to GREC. When ACEPD conducts its inspections, ACEPD's employees may be accompanied by consultants (other than Appellants) who have been selected by ACEPD to assist ACEPD with its inspections of the Project and who are deemed by the ACEPD to have the necessary professional education, training, or other qualifications. ACEPD, its employees and its consultants shall: (i) comply with GREC's health and safety procedures that are required by law or permit or are reasonable while conducting inspections or other activities on the GREC site; (ii) not unreasonably interfere with the operation of the Project; and (iii) maintain the confidentiality of any information obtained during such inspections that is legally protected as confidential, proprietary or trade secret. ACEPD shall have no right under this Agreement to inspect GREC's financial or personnel records. GREC shall request FDEP to modify the PSD Permit in accordance with this Section 1.3. If the PSD Permit has not been modified in accordance with this Section 1.3 by the time GREC is ready to clear the Project site, GREC shall nonetheless give ACEPD at least ten (10) days advance notice before GREC clears the Project site, and GREC shall allow ACEPD to inspect the Project site in accordance with the requirements in this Section 1.3. GREC shall provide thirty (30) days' advance notice to ACEPD before GREC conducts stack tests at the Project.

1.4. Grants to ACEPD. GREC shall give an annual grant in the amount of Twenty-Five Thousand Dollars ($25,000.00) to the ACEPD for each of the first six (6) years after the Parties sign the Agreement. These funds shall be used by ACEPD to (i) pay the costs ACEPD incurs when

inspecting and monitoring the construction and operation of the Project, and (ii) pay qualified professional consultants to assist ACEPD with its inspections and monitoring of the Project. The first payment shall be delivered to ACEPD within thirty (30) days after GREC issues its Final Notice to Proceed. For purposes of this Agreement, the term "Final Notice to Proceed" shall mean the document issued by GREC that formally notifies and authorizes GREC's general contractor to commence full construction of the Project. An additional payment shall be delivered to ACEPD each year thereafter, for a total of six (6) years, on or before the anniversary of the first payment. ACEPD shall be provided a copy of the portions of this Agreement relevant to ACEPD's role under this Agreement. Should ACEPD decline to accept the funds referenced herein for the purposes stated herein, those funds shall be provided as additional contributions to [certain non-profit organizations].

* * * * *

1.6. Penalties for Noncompliance. If GREC fails to comply with the requirements in the PSD Permit, GREC shall pay the penalties deemed appropriate by FDEP, provided such penalties are calculated in compliance with the requirements in Chapter 403, Florida Statutes, the FDEP's rules, and the FDEP's enforcement policies. In addition, GREC agrees to pay Ten Thousand Dollars ($10,000.00) to ACEPD for each enforcement case in which GREC pays such penalties to FDEP under a final, non-appealable order, and GREC agrees to pay Twenty-Five Thousand Dollars ($25,000.00) to a non-profit organization designated by Appellants for each enforcement case in which FDEP concludes in a final, non-appealable order that GREC's violation of the PSD Permit was "significantly detrimental to the environment," as that term is used in FDEP's penalty policies (FDEP Guidelines for Characterizing Air Violations). The additional payments described above to ACEPD and/or the designated non-profit

organization(s) shall cumulatively not exceed Two Hundred Fifty Thousand Dollars ($250,000.00) in any one year.

1.7. Dioxin Emission Limit. GREC shall comply with an emission limit for "dioxin" (polychlorinated dibenzo-p-dioxins and furans) from the Project's BFB boiler. Specifically, GREC shall comply with a dioxin emission limit of 0.15 toxic equivalent nanograms per dry standard cubic meter at 7% oxygen (0.15 TEQ ng/dscm @ 7% 02), the emission limit that FDEP previously proposed for a biomass facility in Port St. Joe, Florida. GREC shall request FDEP to modify the PSD Permit in accordance with this Section 1.7.

1.8. Initial Stack Test for Dioxin. GREC shall conduct an initial compliance test for dioxin emissions in stack gases from the Project's BFB boiler. The initial compliance test shall be conducted by an independent third party hired by GREC and it shall be performed in accordance with the applicable EPA Reference Test Methods. ACEPD, including any qualified professional consultant hired by ACEPD (other than the Appellants), may attend and observe the stack test. The test methods used and the test results will be provided to FDEP and ACEPD. The initial compliance test for dioxin shall be conducted at or promptly after the time when GREC conducts the initial compliance tests for other parameters pursuant to the PSD Permit. GREC shall request FDEP to modify the PSD Permit in accordance with this Section 1.8.

1.9. Annual Stack Tests for Dioxin. GREC shall conduct annual stack tests for dioxin from the Project's BFB boiler. The annual tests will be conducted by an independent third party hired by GREC and they shall be performed in accordance with the applicable EPA Reference Test Methods. ACEPD, including any qualified professional consultant hired by ACEPD (other than the Appellants), may attend and observe the annual stack tests. The test methods used and the test results shall be provided to FDEP and ACEPD. The

annual stack tests for dioxin shall be conducted at or promptly after the time when GREC conducts the annual stack tests for other parameters pursuant to the PSD Permit. GREC shall request FDEP to modify the PSD Permit in accordance with this Section 1.9.

1.10. Annual Stack Tests for PM2.5. GREC shall conduct annual stack tests for PM2.5 emissions from the Project's BFB Boiler. The annual tests will be conducted by an independent third party hired by GREC and they shall be performed in accordance with the applicable EPA Reference Test Methods. ACEPD, including any qualified professional consultant hired by ACEPD (other than the Appellants), may attend and observe the annual stack tests. The test methods used and the test results will be provided to FDEP and ACEPD. The annual stack tests for PM2.5 will be conducted at or promptly after the time when GREC conducts the annual stack tests for other parameters pursuant to the PSD Permit. GREC shall request FDEP to modify the PSD Permit in accordance with this Section 1.10.

B. Revisions to PSD Permit for GREC Project

As noted above, GREC has agreed to ask FDEP to make several revisions to the PSD permit for the GREC Project. Specifically, GREC will ask FDEP to revise the PSD permit so that certain provisions in the Agreement will be incorporated into the PSD permit. GREC anticipates that its request for a PSD permit modification will be filed with FDEP in the very near future.

C. Advance Notice of Site Clearing

GREC is hereby giving advance notice to ACEPD pursuant to Section 1.3, above, that GREC may clear the Project site at any time after ten (10) days have passed from your receipt of this letter. ACEPD may inspect the site at any reasonable time, before or after the site has been cleared, provided that ACEPD gives reasonable notice to GREC and otherwise complies with the requirements in Section 1.3 herein.

D. Conclusion

We believe the Agreement provides an excellent opportunity for ACEPD to play a meaningful role in overseeing the construction and operation of the GREC Project. We look forward to working cooperatively with you and ACEPD on this Project.

Please call me or Mr. Levine if you have any questions.

Sincerely,

David S. Dee

Josh Levine
Mick Harrison
Trina Vielhauer, DEP

ALACHUA COUNTY, BOARD OF COUNTY COMMISSIONERS
BUDGET AMENDMENT

FOR OMB USE ONLY	
OMB REFERENCE #	
GROUP NUMBER	
PERIOD/DATE	

#	FUND NAME	DEPARTMENT NAME	ACCOUNT NAME	ACCOUNT NUMBER	REVENUES (+/-)	EXPENSES (+/-)
1	GREC Compliance Verificatio	Envirnmental Protection	Intergovernmental Revenue	108-5521-337.30-00	25,000	
2	GREC Compliance Verificatio	Envirnmental Protection	Professional Services	108-5521-537.31-99		25,000
3				- - . -		
4				- - . -		
5				- - . -		
6				- - . -		
7				- - . -		
8				- - . -		
9				- - . -		
10				- - . -		
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16				- - . -		
17				- - . -		
18				- - . -		
19				- - . -		
20				- - . -		
21				- - . -		
22				- - . -		
					25,000	25,000
				COMBINED TOTAL		50,000

USE WHOLE DOLLARS ONLY.

PERFORMANCE RESULTS: New Grant award

PREPARED BY:

ELECTED OFFICIAL OR DEPARTMENT HEAD

ANALYST

DIRECTOR - OFFICE OF MANAGEMENT AND BUDGET

CHAIR OR COUNTY MANAGER

Updated by OMB November 2006

Alachua County eAgenda

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

September 13, 2011 Regular BoCC Meeting
Agenda Item #14

Title
County Manager's Report

Amount
N/A

Description
Request to give County Manager's Report

Recommendation
Accept County Manager's Report

Alternative(s)
N/A

Requested By
Randall H. Reid

Originating Department
County Manager

Attachment(s) Description
N/A

Documents Requiring Action
N/A

Executive Summary
N/A

Background
N/A

Issues
N/A

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

County Manager's Report September 13, 2011

1. **Does the BOCC wish to have Retreat on Friday October 21, 2011?**

September 13, 2011 Regular BoCC Meeting
Agenda Item #20

Title
SW 1st Place Multi-Use Path resident's concern (Amended)

Amount
$35,000.00

Description
Request Approval of the Discussion of resident's concerns regarding SW 1st Place Multi-Use Path

Recommendation
Approve and Direct staff to proceed with construction of SW 1st Place Multi-Use Path

Alternative(s)
Alternative #1 Direct Public Works to cancel the project and close it out at its current phase – (100% completed design plans)
Alternative #2 Revisit the current prioritization of this project (currently #2 on the Alachua County Bicycle Pedestrian Work Program)

Requested By
Richard Hedrick, (Contact Dave Cerlanek at (352) 374-5245 ext 1214)

Originating Department
Public Works

Attachment(s) Description
1) Copy of memo to County Manager's office

Documents Requiring Action
N/A

Executive Summary
On February 8, 2011 the BoCC approved to construct the SW 1st Place multi-use path project. Construction was scheduled to begin on April 11th, 2011, when residents requested a meeting with staff on April 4th. At that meeting, they stated their opposition to the project. Public Works requests that Alachua County Board of County Commissioners provide direction on how to proceed.

Background
On February 8, 2011 the BoCC approved the SW 1st Place 60% multiuse path design plans with two parts to its direction. The first part of the motion, to approve limited vehicular (bicycle) access was presented in order to comply with a note on the adjacent subdivision plat of Westchester manor which specifically states that BOCC approval is required. The second part of the motion was to approve the 60% plans as proposed and direct staff to proceed with construction once final plans were completed. Both motions were approved with a 4-1 vote. Since board approval, the plans have been completed and construction was scheduled to begin when a new issue arose. Residents of the neighboring subdivisions have expressed through email, telephone and site meetings that they are in strong opposition of the project. Issues expressed by the residents include, 1) Strong concern regarding misuse of the path, predominantly by motorcyclists cutting through, 2) Concern over the quality of maintenance of the new facility, 3) How did this project get ranked so highly on the Work Program list?, 4) Who was responsible for initially putting it on the list?,

and 5) Why weren't the neighbors notified of the project?

Issues
Construction is on hold until further direction

Fiscal Recommendation
N/A

Fiscal Alternative(s)
Sufficient funds exist in the 5 Cent Local Option Gas Tax Fund

Funding Sources
5 Cent Local Option Gas Tax Fund

Account Code(s)
350-7914-541, 63-84

Attachment: 2011 07 07 SW 1st Place Memo to BoCC.pdf

Alachua County Public Works Department

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rhedrick@alachuacounty.us

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Sr. Administrative Support Manager
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Acting Assistant Public Works Director
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Fax: (352) 337-6244

July 7, 2011

MEMORANDUM

TO: Alachua County Board of County Commissioners

Via: Randall Reid, County Manager

Via: Richard Drummond, Asst. County Manager

Via: Richard Hedrick, Director of Public Works

FROM: David Cerlanek, County Engineer

SUBJECT: SW 1st Place Project

On February 8, 2011 the BoCC approved the SW 1st Place 60% multiuse path design plans with two parts to its direction. The first part of the motion, to approve limited vehicular (bicycle) access was presented in order to comply with a note on the adjacent subdivision plat of Westchester manor which specifically states that BOCC approval is required. The second part of the motion was to approve the 60% plans as proposed and direct staff to proceed with construction once final plans were completed. Both motions were approved with a 4-1 vote. Since board approval, the plans have been completed and construction was scheduled to begin when a new issue arose. Residents of the neighboring subdivisions have expressed through email, telephone and site meetings that they are in strong opposition of the project.

The residents shared several concerns with staff. They felt that there would be increased instances of loitering, dumping, motorcycle traffic and maintenance costs. They also expressed as well the perceived lack of notification. Another concern was that the project was moved up to priority #2 when it had been previously identified by the MTPO as a lower priority project. The residents believe that the area in its current state is satisfactory and oppose the project.

The current well-defined 425 linear foot dirt path demonstrates regular usage. In June, 2010, the project was moved up to 2nd on the Alachua County Bicycle/Pedestrian Work Program list. The project will provide ADA compliant accessibility and will be outfitted with new/additional bollards on both the east and west entrances to prevent car traffic which is currently able to access the area. This should also decrease loitering and dumping. Maintenance is not expected to be impacted by the project.

Based on the preceding issues Public Works is preparing an agenda item to bring the item back for further consideration by the Commission. We anticipate putting the item on an evening agenda in August so that interested parties will have the opportunity to express their concerns. Please let us know if you have any questions in the interim.

WDC:dbm

xc: Richard Hedrick, Director
David Cerlanek, County Engineer
Angela Honts, Project Manager

September 13, 2011 Regular BoCC Meeting
Agenda Item #21

Title
Public Hearing: Approve FY12 Proposed Millage Rates and Adjusted Tentative Budgets; Adopt FY12 Financial Policies; Adopt FY12 Schedule of Fees and Charges for Services; Approve FY12-16 Comprehensive Capital Improvement Program (Amended)

Amount
N/A

Description
Pursuant to Florida State Statute 200.065, the Board of County Commissioners will conduct a public hearing to approve proposed FY12 millage rates and adjusted tentative budgets for the General County, MSTU - Unincorporated Services, MSTU - Law Enforcement Funds, MSTU - Fire Protection Services and Alachua County Forever Debt Service Funds. Adopt the FY12 Financial Policies, adopt the FY12 Schedule of Fees and Charges for Services, and approve the FY12-16 Comprehensive Capital Improvement Program.

Recommendation
Conduct public hearing to approve proposed FY12 millage rates and adjusted tentative budgets for the General County, MSTU - Unincorporated Services, MSTU - Law Enforcement Funds, MSTU - Fire Protection Services and Alachua County Forever Debt Service Funds. Adopt the FY12 Financial policies, adpot the FY12 Schedule of Fees and Charges for Services, and approve the FY12-16 Comprehensive Capital Improvement Program.

Alternative(s)
Do not conduct public hearing to approve proposed FY12 millage rates and adjusted tentative budgets for the General County, MSTU - Unincorporated Services, MSTU - Law Enforcement Funds, MSTU - Fire Protection Services and Alachua County Forever Debt Service Funds. Do not adopt the FY12 Financial Policies. Do not adopt the FY12 Schedule of Fees and Charges for Services. Do not approve the FY12-16 Comprehensive Capital Improvement Program.

Requested By
Suzanne Gable

Originating Department
OMB

Attachment(s) Description
FY12 Agenda First Public Hearing; FY12 General County Millage & Budget Resolutions (2); FY12 MSTU - Unincorporated Services Millage & Budget Resolutions; (2) FY12 MSTU - Law Enforcement Funds Millage & Budget (2); FY12 MSTU - Fire Protection Services Millage & Budget Resolutions (2); FY12 Adjusted Tentative Budget; FY12 Financial Policies; FY12 Financial Policies Resolution; FY12 Schedule of Fees and Charges for Services; FY12 Schedule of Fees and Charges for Services Resolution; FY12-16 Comprehensive Capital Improvement Program; FY12 Budget Decision Package Tier 1 as of Sept 1, 2011; Adjusted Tentative Budget FY12 Millage Rates

Documents Requiring Action
FY12 General County Millages & Budget Resolutions (2); FY12 MSTU - Unincorporated Services Millage & Budget Resolutions (2); FY12 MSTU - Law Enforcement Funds Millage & Budget Resolutions (2); FY12 MSTU - Fire Protection Services Millage & Budget Resolutions (2); FY12 Financial Policies Resolution; FY12 Schedule of Fees and Charges for

Services Resolution; FY12-16 Comprehensive Capital Improvement Program

Executive Summary
The Office of Management and Budget, in accordance with Florida State Statute 200.065, is requesting the Board of County Commissioners conduct a public hearing to approve the FY12 proposed millage rates and adjusted tentative budgets for the General County, MSTU - Unincorporated Services, MSTU - Law Enforcement Funds, MSTU - Fire Protection Services and Alachua County Forever Debt Service Funds; adopt the FY12 Financial Policies; adopt the FY12 Schedule of Fees and Charges for Services; and approve the FY12-16 Comprehensive Capital Improvement Program.

Background
In accordance with the Florida State Statute 200.065, within 80 days of certification of value, but not earlier than 65 days, the Board of County Commissioners will hold a public hearing on the proposed millage rates and tentative budgets. Certification of Value was provided by the Property Appraiser on June 28, 2011. This hearing was publicized on the Truth in Millage (TRIM) Notice mailed by the Property Appraiser on August 15, 2011. At this hearing, the taxing authority amends the adjusted tentative budgets; publicly announces the percent, if any, by which the proposed millage exceeds the rolled-back rate; and adopts tentative millage rates and budgets. At this public hearing, staff is also requesting that the Board of County Commissioners adopt the FY12 Financial Policies, adopt the FY12 Schedule of Fees and Charges for Services, and approve the FY12-16 Comprehensive Capital Improvement Program.

Issues
Pursuant to Florida State Statute 200.065, a public hearing is required to approve the FY12 proposed millage rates and adjusted tentative budgets for the General County, MSTU - Unincorporated Services, MSTU - Law Enforcement Funds, MSTU - Fire Protection Services and Alachua County Forever Debt Service Funds. The attached resolutions also include authorization for the County Manager to advertise the final public hearing to be held on September 27, 2011 at 5:30 p.m. in the Jack Durrance Auditorium.

Fiscal Recommendation
Approve the FY12 proposed millage rates and adjusted tentative budgets for the General County, MSTU - Unincorporated Services, MSTU - Law Enforcement Funds, MSTU - Fire Protection Services and Alachua County Forever Debt Service Funds. Adopt the FY12 Financial Policies, adopt the FY12 Schedule of Fees and Charges for Services, and approve the FY12-16 Comprehensive Capital Improvement Program.

Fiscal Alternative(s)
Do not approve the FY12 proposed millage rates and adjusted tentative budgets for the General County, MSTU - Unincorporated Services, MSTU - Law Enforcement Funds, MSTU - Fire Protection Services and Alachua County Forever Debt Service Funds. Do not adopt the FY12 Financial Policies. Do not adopt the FY12 Schedule of Fees and Charges for Services. Do not approve the FY12-16 Comprehensive Capital Improvement Program.

Funding Sources
Various

Account Code(s)
Various

Attachment: 2b FY12 Adopted - Comprehensive Financial Policies.pdf
Attachment: 6a 11 98 MSTU Uninc Millage Reso 12 1st PH.pdf
Attachment: 1 Agenda First Public Hearing Sept 13 2011.pdf
Attachment: 4 FY12 to FY16 Five Year CIP.pdf
Attachment: 7b 11 101 MSTU Law Enf Budget Reso 12 1st PH.pdf

Attachment: 3a 11 95 Reso Fee Schedule 1st PH.pdf
Attachment: 5a 11 96 General County Millage Reso 12 1st PH.pdf
Attachment: 7a 11 100 MSTU Law Enf Millage Reso 12 1st PH.pdf
Attachment: 10 FY12 Adjusted Tentative Budget.pdf
Attachment: 5b 11 97 General County Budget Reso 12 1st PH.pdf
Attachment: 8b 11 103 MSTU Fire Budget Reso 12 1st PH.pdf
Attachment: 2a 11 94 Reso Financial Policies 1st PH.pdf
Attachment: 6b 11 99 MSTU Uninc Budget Reso 12 1st PH.pdf
Attachment: 8a 11 102 MSTU Fire Millage Reso 12 1st PH.pdf
Attachment: 11 Adjusted Tentative Budget FY12 Millage Rates updated 090111.pdf
Attachment: 9 FY12 Budget Decision Package Tier 1 as of Sept 1.pdf
Attachment: 3b FY12 Schedule of Fees and Charges for Services.pdf

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING AGENDA

SEPTEMBER 13, 2011
5:30 P.M.

FIRST PUBLIC HEARING
FISCAL YEAR 2011-12 MILLAGE RATES AND BUDGETS

I. Introduction to Public Hearing on Alachua County Fiscal Year 2011-12 Adjusted Tentative Budget

II. Fiscal Year 2011-12 Proposed Millage Rates and Adjusted Tentative General County and Municipal Services Taxing Units Budgets

   A. Overview of Truth-In-Millage Legislation

   B. Explanation of the General County and Municipal Services Taxing Units Proposed and Rolled Back Millage Rates

   C. Overview of Fiscal Year 2011-12 Tentative Budget and of Adjustments made to that Budget

III. Citizens Comments on Fiscal Year 2011-12 Proposed Millage Rates and Adjusted Tentative Budget

IV. Board of County Commissioners Action on Fiscal Year 2011-12 Proposed Millage Rates and Adjusted Tentative Budget

   A. Adoption of Resolution 11-94 Establishing Fiscal Year 2011-12 Financial Policies

   B. Adoption of Resolution 11-95 Establishing Fiscal Year 2011-12 Schedule of Fees and Charges

   C. Approval of Five Year Comprehensive Capital Improvement Program for FY12-FY16

   D. Adjustments by Motion to the Fiscal Year 2011-12 Adjusted Tentative Alachua County Budget

   E. Adoption of Resolution 11-96 Establishing Fiscal Year 2011-12 Proposed General County Millage Rates

F. Adoption of Resolution 11-97 Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative General County Budget

G. Adoption of Resolution 11-98 Establishing Fiscal Year 2011-12 Proposed Municipal Services Taxing Unit-Unincorporated Services Millage Rate

H. Adoption of Resolution 11-99 Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative Municipal Services Taxing Unit-Unincorporated Services Budget

I. Adoption of Resolution 11-100 Establishing Fiscal Year 2011-12 Proposed Municipal Services Taxing Unit-Law Enforcement Millage Rate

J. Adoption of Resolution 11-101 Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative Municipal Services Taxing Unit-Law Enforcement Budget

K. Adoption of Resolution 11-102 Establishing Fiscal Year 2011-12 Proposed Municipal Services Taxing Unit-Fire Protection Services Millage Rate

L. Adoption of Resolution 11-103 Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative Municipal Services Taxing Unit-Fire Protection Services Budget

V. Close Public Hearing

RESOLUTION 11-94

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, ESTABLISHING THE BUDGET AND FINANCIAL POLICIES TO BE UTILIZED IN BUDGET DEVELOPMENT AND ADOPTION AND FINANCIAL MONITORING AND REPORTING; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapters 129 and 200, Florida Statutes, provide an authority and procedure for the Board of County Commissioners to utilize in the budget development and adoption process; and

WHEREAS, the Board of County Commissioners has previously established a set of budget and financial policies to be followed in budget development and adoption, as well as financial monitoring and reporting; and

WHEREAS, the Board of County Commissioners desires to update its budget and financial policies;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. That Exhibit A, attached hereto and incorporated herein as is fully set forth, entitled Comprehensive Financial Policies shall constitute the guidelines, procedures, and requirements that shall govern the Budget Development and Adoption Process and Financial Monitoring and Reporting for Alachua County and its Board of County Commissioners.

2. That any resolution in conflict with the guidelines, procedures, and requirements established by this resolution be and the same is hereby repealed.

3. That this resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September, 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By:_____
Lee Pinkoson, Chair

ATTEST TO:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

Comprehensive Financial Policies

The following policies establish the framework for the County's overall financial planning and management. These policies show the citizens, credit rating industry, and prospective investors (bond buyers) the County's commitment to sound financial management and fiscal integrity. These policies also improve the County's fiscal stability by helping County officials plan fiscal strategy in a consistent manner. Adherence to adopted financial policies promotes sound financial management.

General Financial Goals

General financial goals are:

1. To maintain the financial viability of the County in order to ensure adequate levels of County services.

2. To maintain financial flexibility in order to continually adapt to local and regional economic and demographic changes.

3. To maintain and enhance public infrastructure in order to provide for the health, safety and welfare of the County's citizens.

Operating Budget Policy

The County will establish and maintain practices for the adoption, administration, and amendment of the annual budget in accordance with Florida Statutes Chapter 129.

For purposes of budgetary control, expenditures cannot legally exceed the total annual budgeted appropriations at the financial reporting Fund level. The County maintains both accounting funds and financial reporting funds defined as:

1. Financial reporting fund – an accounting entity with a self-balancing set of accounts that whenever possible will include a combination of similar "accounting funds".

2. Accounting fund – an accounting entity with a self-balancing set of accounts which are segregated for the purpose of detailing compliance with special regulations, restrictions, or limitations.

    a. Individual accounting funds used to demonstrate compliance with debt service requirements will be combined into one Debt Service Financial Reporting Fund, whenever possible.

    b. Grants that are similar in nature but accounted for in separate accounting funds will be combined into one Special Revenue Financial Reporting Fund whenever possible (i.e. all environmental grants will be combined into one Environmental Special Revenue Financial Reporting Fund.

3. Individual accounting funds that receive ad valorem taxes or local voter approved sales surtaxes will not be combined with other accounting funds and will be reported as single financial reporting funds (e.g. General Fund, Fire Services MSTU)

Budget Requests

The County shall establish a two-year budget process to:

1. Develop a proposed and planned budget covering a two-year period to include personal services, operating, capital outlay, and non-operating categories.

2. All Board Departments shall submit a two-year budget request in the manner and form prescribed by the Office of Management and Budget no later than the date set forth in the budget instruction manual.

3. All Constitutional Officers shall submit a two-year budget request in the manner and form prescribed by the Board of County Commissioners through the Office of Management and Budget no later than May 1st in accordance with Florida Statutes, Chapter 129.03(2), as amended.

Budget Amendments

Budgetary levels of authority are as follows:

1. Budget Transfer:

    a. Transfers requested within a major expenditure category, between major expenditure categories, and/or between divisions within the same Department, or between activity codes within the same department require approval by the Office of Management and Budget Director.

    b. Transfers within the same Department and Fund of a Constitutional Officers' budget require only the approval of the Constitutional Officer, except as prohibited in Florida Statutes Chapter 129.06(5) for Officers who are not seeking reelection or have not been reelected.

    c. The Office of Management and Budget will provide the Board with a quarterly report of all budget transfers in excess of $25,000 that are approved within this policy.

2. Budget Amendment:

    a. Appropriations related to prior year non-operating encumbrances and capital projects not completed will be submitted to the Board of County Commissioners as a budget amendment by November of each fiscal year. The total carry forward amounts will be reported in the prior year Comprehensive Annual Financial Report as reserves of fund balances.

    b. Amendments between Departments or from the Reserve for Contingency require Board of County Commission approval. There are two exceptions that only require approval by the Director of Management and Budget:

        i. Comprehensive Capital Improvement Program (CCIP) funds with multiple Departments/Divisions.

        ii. Adjustments from any operating account to a utility account within the same fund. This adjustment requires prior written approval from the affected Departments.

    c. Establishing a budget for revenues that were not anticipated during the annual budget process requires that the Board of County Commissioners adopt a resolution to recognize the revenue, appropriate the revenue, and establish a new fund if appropriate.

    d. Upon completion of the prior fiscal year's Comprehensive Annual Financial Report, the operating budget may be adjusted to reflect actual beginning fund balances if deemed necessary by the Office of Management and Budget Director. Audited fund balances that are less than the budgeted amount will be adjusted during the mid-year process to prevent spending of resources not available.

    e. Amendments not specifically authorized in Florida Statute Chapter 129.06(2) (a-e) require the amendment be authorized by resolution or ordinance of the Board of County Commissioners and adopted following a public hearing. The public hearing must be advertised at least two (2) days, but not more than five (5) days, before the date of the hearing. The advertisement and adoption procedures are similar to those required for adoption of the annual budget.

Appropriation Policy

Budget appropriations will be made as follows:

1. Appropriations will be made at the major expenditure category: personal services, operating expense, capital outlay, debt service, grants and aids, and non-operating expenses.

2. The Office of Management and Budget will ensure that the application of the indirect charges, as determined by the County's consultant, do not adversely affect the provision of services of the fund receiving the indirect charge.

3. A fund for private, not-for-profit outside agencies shall be maintained with an annual appropriation. All agencies seeking funding from the Board should do so during the annual open application process through the Community Support Services Department and the Outside Agency Funding Advisory Board.

4. All requests to fund discretionary court programs, otherwise known as "local requirements," as defined within Article V of the Florida Constitution and the supporting Florida Statutes (28.24, 29.008) require Board approval during each budget process and will include a fiscal impact and cumulative funding analysis of the discretionary programs prepared by the Office of Management and Budget.

Performance Measurement

Overview

Alachua County performance management program is called Aligning for Success (AFS). The program ensures that performance results support identified strategies and goals and ensure accountability for our efforts.

Performance management is a powerful tool used to integrate strategic planning, budgeting, and management, with evaluation and reporting in a system that helps create an accountable, transparent, and responsive organization.

Alachua County chooses to use a performance management system to:

1. Align the Mission, Vision, Values, and Commissioner's Guiding Vision with department/division objectives and employee performance,

2. Set program priorities and to ensure our organizational priorities match those of the community via the Board's guidance,

3. Develop meaningful measures, especially outcome measures, to gauge program success

4. Increase organizational coordination to eliminate waste and duplication.

Performance management improves organizational capacity by providing our managers with data on established measures. This performance data empowers managers by supplying data and information necessary to make effective and efficient management decisions to achieve desired results.

Making this data available to the public through the annual Tentative and Adopted Budget documents keeps government accountable and transparent to all stakeholders.

Process

Each Department Director establishes the following for their Department and updates their narrative annually in the GovMax system:

1. Mission Statement
2. Vision Statement
3. Summary of services provided
4. Strategic Plan
5. Executive summary

Division and Program Managers identify the following and provide annual updates in the GovMax system:

1. Mission Statement
2. Summary of services provided
3. Major variances
4. Advisory board info (if applicable)

5. Objectives
6. Performance measures

Performance measures are established to ensure the regular collection of specific information about the effectiveness, the quality, and the efficiency of government services and programs. It is the responsibility of the Department, Division, or Program Director/Manager to establish, review, and update performance measures.

Periodically, new performance measures are added or existing performance measures are edited as the need arises based upon changes in the Board's Guiding Vision, changes to the agency's desired outcomes, changes in program scope or establishment of new programs, based upon mandated reporting requirements, or where program evaluation results in the need for additional measures.

When a measure is established, and annually thereafter, future projections are recorded in the GovMax system based upon targets identified by staff and/or published benchmarks. Typically, performance measures will have one to five years of targets identified within the system.

Performance measures are tracked and recorded on a monthly, quarterly, and/or annual basis as determined by the Department, Division, or program depending on the reporting frequency needed to effectively and efficiently react to performance changes that are out of line with performance targets.

Prior to the submission of the Tentative Budget, the Strategic Performance Manager reviews all narratives, objectives, and measures to ensure alignment and consistency within the agency.

Revenue Policy

1. The Office of Management and Budget will estimate revenues as early as possible in the budget process in order to provide expenditure guidelines. The Board of County Commissioners will establish the County's budget priorities based upon the revenue estimates and expenditure guidelines.
2. The budget shall be balanced; the total estimated receipts (including balances brought forward) shall equal the total appropriations and reserves in accordance with Florida Statute Chapters 129 and 200.
3. In general, current operating revenue should be sufficient to support current operating expenditures, with adjustments made to budgeted fund balance or appropriations if necessary.
4. In recognition of the overall dependence on ad valorem taxes, the County will strive to develop a diversified and stable revenue system.
5. "Earmarking" of available revenues that would unnecessarily restrict the full range of potential uses of such revenues will be avoided. The use of various funds, however, will be consistent with generally accepted accounting principles and Florida Statute Chapter 129.02.
6. One-time revenues will be utilized to fund one-time expenditures wherever possible. If one-time revenues are assigned to pay for recurring expenditures then a three to five year plan for transferring the expenditure to a recurring revenue source will be adopted by the County as a part of the budget process in the initial year.
7. The Board of County Commissioners is authorized to establish and collect fees and charges for certain services rendered by the County. These services are available to all residents of the County but are not needed by the majority of residents, therefore, those utilizing the services are charged for the service. All fees and charges are to represent a reasonable reimbursement to the County for its actual cost in providing a County service. Fees and charges may not exceed the actual cost to the County of providing the service to the individual fee payer. Additionally, fees are solely based on the actual cost of providing what the user is consuming or are charged per direction from a regulatory authority. Fees are not to make a profit for the County or to be used as a penalty. All requested

changes to the Schedule of Fees and Charges during the fiscal year are presented to the Board of County Commissioners for its review and approval.

A fee schedule is therefore adopted and amended by resolution each fiscal year. The County will annually recalculate the full cost of activities, including direct and indirect costs, currently supported by user fees and charges to identify the impact of inflation and other cost increases. Supporting documentation showing calculations for fees charged will be submitted by Departments as part of the annual budget process. Departments shall retain supporting documentation for a period of two (2) years. A thorough review of the County wide fee schedule will be conducted bi-annually by either a consulting firm or through the Office of Management and Budget.

Service Alignment: Knowing what a program or activity costs, and understanding what benefits are derived from these programs or activities, allows the County to make informed funding decisions.

Departments shall utilize performance measures in order to track performance, support operational improvement, and determine effective use of resources for each program.

8. Budget Issue Requests for New or Expanded Programs: When new programs or increased levels of service are proposed as a Budget Issue, Departments will identify any applicable Federal or State mandates; outline client benefits and strategic initiatives; demonstrate alignment to organizational goals, objectives, and agreements; identify related health and safety issues; demonstrate conformance to industry/professional standards; and identify all funding sources including fees or tax increases needed to partially or fully fund the program or service. The Department will document any offsetting revenue or cost avoidance associated with this issue as well as consequences of not funding the Issue.

9. A Municipal Services Taxing Unit (MSTU) for Unincorporated Services is established by ordinance. This fund shall be administered by the Board and follow the established reserve for contingency policy. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund. Public and Communications Services Taxes shall be shared between all MSTU's. The MSTU for Unincorporated Services shall receive 12.5 % of these estimated operating revenues. This allocation shall be reviewed on an annual basis.

10. A Municipal Services Taxing Unit (MSTU) for Law Enforcement Services is established by ordinance. This fund shall be administered by the Board and follow the established reserve for contingency policy. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund. Public and Communications Services Taxes shall be shared between all MSTU's. The MSTU for Law Enforcement Services shall receive 50.0% of these estimated operating revenues. This allocation shall be reviewed on an annual basis.

11. A Municipal Services Taxing Unit (MSTU) for Fire Protection Services is established by ordinance. This fund shall be administered by the Board and follow the established reserve for contingency policy. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund. Public and Communications Services Taxes shall be shared between all MSTU's. The MSTU for Fire Protection Services shall receive 37.5% of these estimated operating revenues. This allocation shall be reviewed on an annual basis.

12. Vehicle/Fleet Replacement surplus sale proceeds, insurance claims, and investment income will be maintained within the applicable Vehicle Replacement Fund to help offset future vehicle and equipment costs.

Expenditures Policy

1. Current operating expenditures should not exceed current operating revenues. When current operating expenditures exceed current operating revenues adjustments will be made in the subsequent years' budget.

2. The financial impact associated with new programs or program modifications will be analyzed and determined prior to adoption by the Board.

3. Internal Service Funds will be self-supporting whenever possible. Internal service fees and the direct impact to County operating budgets shall be analyzed annually as part of the budget process.

4. Grant applications to fund services/programs with state or federal funds will be reviewed by the Office of Management and Budget and the County Manager, with significant consideration given to:

    a. the cost of administering the grant relative to the amount of the grant

    b. the availability of matching funds

    c. The extent to which locally generated funds will be required to support the program when the grant funding is no longer available.

    A recommendation will be presented to the Board.

5. Travel reimbursement policies have been adopted in accordance with Florida Statutes Chapter 112.06 (14).

Capital Management Policies

The Comprehensive Capital Improvement Program (CCIP) shall include the following:

1. Capital Projects will consist of projects/equipment with a cost estimate of at least $50,000 and an asset life of at least five (5) years.

2. Capital preservation improvement items for infrastructure other than technology and energy related costing $25,000 or more.

3. Technology and Utility Reinvestment Capital Preservation projects costing $10,000 or more.

A CCIP project, under this definition, is intended to include those projects that involve a new purchase of capital outlay, infrastructure and any new construction or renovation of County infrastructure, excluding routine repair and maintenance.

Facility repair and maintenance projects at or above $10,000 but under the $25,000 threshold are addressed using a $50,000 "Small Project Allocation" (SPA) account within the Facilities Division for immediate use when needed. Projects below $10,000 are accomplished using the Facilities Division's general operating budget. A quick breakdown for these projects is as follows:

$1 to $9,999	Regular operating budget
$10,000 to $24,999	Small Project Allocation
$25,000 and Above	Capital Preservation Fund
$50,000 and Above	Capital Project Fund

County goals for the CCIP also include building structures to nationally recognized high performance energy and water efficiency standards that will, in turn reduce carbon emissions. Projects that are designed specifically to reduce utility bills either as new construction or retrofits will be Utility Savings Reinvestment Projects (USRP). Project costs as defined by the Utility Reinvestment - Capital Preservation fund will be subject to Board approval. Utility savings accrued over the life of the project improvement shall be reinvested into the USRP via the Utility Reinvestment fund. USRP projects will have General and Enterprise fund designations of "Utility Reinvestment – Capital Preservation". New construction and retrofit projects for the purpose of energy and utility savings will not be limited to the availability of USRP funds alone.

The purchase of vehicles or equipment within an existing replacement fund or which are on a fleet replacement

schedule, which must be submitted during the budget process, shall not constitute a CCIP project.

A five-year CCIP will be submitted to the Board for approval thru the annual budget process. The CCIP will include detail for Capital Project allocations and summarize categories of Capital Preservation Project allocations. A quarterly progress report for all CCIP projects will be submitted to the Board as required in the Financial Reporting section of this document.

CCIP capital project allocation additions or deletions that must be made during the fiscal year will be approved by the Board along with an amendment to the adopted CCIP prior to adjusting any project budgets. However, any capital projects additions deemed an emergency by the County Manager shall be submitted to the Board for approval at the first regularly scheduled Board meeting following the emergency action. Actual Capital Preservation projects will be detailed in the quarterly project progress report. Implementation processes are detailed through the appropriate Administrative Procedures. The following is additional Board mandated policies related to the Comprehensive Capital Improvement Program:

1. Annually, a five-year Comprehensive Capital Improvement Program (CCIP) will be developed. The CCIP will be consistent with and implement the Capital Improvement Element (CIE) of the County's Comprehensive Plan. The CIE established Level of Service Standards for facilities required by law to address the impacts of development, level of service guidelines for other public facilities, and priorities for capital improvement projects. (See Florida Statute Chapter 163.3177(3) and capital improvement of Alachua County Comprehensive Plan adopted by Ordinance 91-17 as amended). Projects needed to maintain adopted Level of Service Standards shall be financially feasible, with identified funding sources based on current revenue projections for the five year period.

2. The first year of the five year Comprehensive Capital Improvement Program will be used as the basis for formal fiscal year appropriations during the annual budget process. Appropriations from prior years for which expenditures have not been incurred nor projects completed, will be reevaluated and incorporated into appropriations for the new fiscal year.

3. Each Comprehensive Capital Improvement Program budget shall include a reserve for contingency for each project, if appropriate. The contingency should be between 5% and 10% of the estimated project cost.

4. Capital improvement life cycle and operating costs shall be coordinated with the development of the Operating Budget. Future operating, maintenance, replacement, and energy costs associated with the new capital improvements will be forecast, matched to available revenue sources, and included in future operating budgets. Additionally, all known future operating costs shall be included within all project detail and description information. If, after review of the operating cost detail, the County determines it is unable to provide for future operating costs the project will be delayed until the operating costs can be funded.

5. The county shall utilize a combination of Debt and pay-as-you-go financing for capital projects. The particular funding mechanism for each project will be determined and included in the CCIP.

6. An annual appropriation to the Technology Fund shall be included in the CCIP for enterprise and vocational capital projects. This investment in technology shall be used to fund long-term needs and can serve as a revenue source for related debt service payments. Expenditures from this fund shall be coordinated by the Information and Telecommunication Services Director.

7. An Economic Development Capital Fund shall be maintained with an annual appropriation included in the CCIP. Expenditures from this fund shall be restricted to capital projects that will remain in Alachua County while benefiting the community as well as the local economy.

8. Capital expenditures for court-related facility needs should be funded first from revenue

generated through the collection of a traffic citation surcharge as provided for by F.S. 318.18(13)(a) and Section 123.20 of the Alachua County Code. Revenues from this surcharge may also be used to fund Court Facilities, including office space leases and utilities. Project priorities will be established through the annual CCIP process and will be coordinated with the affected Constitutional Offices.

9. A Transportation Trust Fund shall be maintained with an annual transfer from the General Fund when not funded with issued bonds. This shall be a dedicated revenue stream for capital transportation related projects eligible under fuel tax funding, such as roads or multi-modal improvements and maintenance.

10. The Utility Savings Reinvestment Program (USRP) shall redirect cost savings from utility conservation, efficiency and renewable energy enhancements to implement additional utility savings projects for County facilities. Utility savings will supplement, not supplant, County capital and capital preservation projects that result in utility savings. USRP projects will coordinate with the CCIP budget cycle and annual review with a prioritized project allocation plan.

    Sources of funds shall include but are not limited to:

    a. Rebate checks from utility providers and vendors.

    b. Direct savings from cost reductions that result from a change in utility consumption

    c. Sale of renewable energy to utilities or other consumers.

    d. Sale of environmental attributes; Renewable Energy Certificates, Carbon Offsets etc.

    e. Net utility savings not related to specific USRP aggregate or performance projects

    Facilities Management shall report on a semi-annual basis to the Board using consumption data for all USRP projects. Project performance will be evaluated and calculated semi-annually to verify re-allocation amounts and any adjustments to the original amount will be presented to the Board as part of the semi-annual reporting requirement.

    a. Special Revenue Funds titled "Utility Reinvestment – Capital Preservation" are designated for General, Enterprise and other fund sources as appropriate.

    b. Allocation of funds will be submitted to the Board as part of the annual CCIP in a Project Priority Matrix providing a cost/benefit analysis for each project. The Project Priority Matrix will consider total project costs, estimated utility savings, utility rebates, useful project life, and implementation time. Utility savings not directly associated with a specific USRP project will also be submitted to the Board. Priority will be given to projects that first conserve energy, second maximize efficiency and third invest in renewable energy. Also projects that can be implemented in less than or equal to one fiscal year will have a higher priority than multi-year projects. Projects eligible for USRP funds will not be used for existing CCIP projects. USRP projects will be coordinated with the CCIP budget cycle and include an annual review with a prioritized project allocation plan.

    c. USRP projects will be Aggregate Cost Reduction or Performance Based Consumption Reduction. Aggregate

Cost Reduction projects are estimated based on professional analysis of the project's annual performance where metering is not an option. Performance Based Consumption Reduction project savings will be based on metered consumption. In the event that either calculation varies by more than 10% from the estimate stated in the project priority matrix, the Board will be made aware by Facilities Management prior to their project approval. The new estimate and the percent difference from the original data will be part of the presentation to the Board. Project savings estimates will be validated upon project completion by contracted engineer or independent energy consultant. Variations of more than 10% from the most recent Board action must be reported to the Board as part of the semi-annual report.

Debt Management Policies

Debt management policies are intended to provide a comprehensive and viable debt management policy which recognizes the capital improvement needs of the County as well as the taxpayers' ability to pay while taking into account existing legal, economic, financial, and debt market considerations.

The County has a capital planning and financing system for use in preparing a multi-year capital improvement plan, which is adopted by the Board of County Commissioners as a part of the County's budget process. No County debt issued for the purpose of funding capital projects shall be authorized by the Board of County Commissioners unless it has been included in the capital improvement plan or until the Board of County Commissioners have modified the plan.

Purposes of Debt Issuance

1. The County shall issue long-term debt only for the purposes of constructing or acquiring capital improvements (specifically, the approved schedule of capital improvements), for making major renovations to existing capital improvements, and for refunding outstanding debt when sufficient cost savings can be realized or it is advantageous to do so.

2. The County may also enter into long-term leases for the acquisition of major equipment when it is cost justifiable to do so.

3. Conduit debt shall be issued/sponsored for activities (such as economic development, housing, or health facilities) that have a general public purpose and are consistent with the County's overall service and policy objectives. All conduit financings must insulate the County completely from any credit risk or exposure and must be approved by the County's bond counsel and financial advisor before being submitted to the Board of County Commissioners for authorization and implementation.

Financing Requirements

1. Capital improvements related to enterprise fund operations should be financed solely by debt to be repaid from user fees and charges and other legally available sources generated from the respective enterprise fund's operation.

2. Capital improvements not related to enterprise fund operations shall be financed by debt to be repaid from legally available revenue sources able to be pledged for same.

3. Cash surpluses, to the extent available and appropriable, shall be used to finance scheduled capital improvements if it is deemed to be the best financing method for that particular improvement.

4. Revenue sources shall be pledged for debt only when legally available and, in those situations where they have previously been used for operation and maintenance expenses and/or general operating expenditures, they shall be pledged for debt only when other sufficient

revenue sources are available to replace operation and maintenance expenses and/or general operating expenditures as deemed appropriate by the Board of County Commissioners.

5. Where possible, capital expenditures shall be funded through pay-as-you-go programs, debt restructuring and alternative financing mechanisms, such as state loan programs or federal pilot projects.

Maturity Limitations

1. All capital improvements financed through the issuance of debt shall be financed for a period not to exceed the useful life of the improvements, but in no event to exceed 30 years.

2. All capital improvements financed through lease-purchase obligations shall be financed for a period not to exceed the useful life of the improvements.

General Debt Limitations

1. Rapid debt repayment is a goal of the County's debt management policies. Each borrowing shall be structured to repay principal as rapidly as the amount of the pledged revenue source will allow. Adjustment in repayment time frames may be modified to reflect changes in the interest rate environment, which may argue for shorter or longer retirement plans.

2. The County shall manage its debt and sustain its financial position in order to seek and maintain the highest credit rating possible.

3. The County shall strive to maintain debt ratios within the median range of benchmarks (based on Moody's Indicators for counties of similar size).

4. The County shall not construct or acquire a public facility if it is unable to adequately provide for the identifiable annual operation and maintenance costs of the facility.

5. The County shall consider coordinating with other local government entities, to the fullest extent possible, so as to minimize the overlapping debt burden to citizens.

6. The County shall ensure that an adequate system of internal control exists so as to provide reasonable assurance as to compliance with applicable laws, rules, regulations, and covenants associated with outstanding debt.

Debt Issuance Restrictions

1. The County shall market its debt through the use of competitive bid whenever deemed feasible, cost effective, and advantageous to do so. However, it is recognized that, in some situations, certain complexities and intricacies of a particular debt issue are such that it may be advantageous to market the debt via negotiated sale.

2. The County shall use the services of outside finance professionals selected using competitive bid.

3. Credit enhancements (insurance, letters of credit, etc.) shall be used only in those instances where the anticipated present value savings in terms of reduced interest expense exceeds the cost of the credit enhancement.

4. In order to maintain a stable debt service burden, the County shall attempt to issue debt that carries a fixed interest rate. However, it is recognized that certain circumstances may warrant the issuances of variable rate debt. In those instances, the County should attempt to stabilize debt service payments through the use of an appropriate stabilization arrangement.

Refunding

1. The County shall continually monitor its outstanding debt in relation to existing conditions in the debt market and shall refund any outstanding debt when sufficient cost savings can be realized.

2. Outstanding debt shall be refunded as long as the net present value savings between the refunded bonds and the refunding bonds is equal to or greater than three (3) percent without extending the maturity of the debt being refunded, unless extenuating circumstances would justify a smaller percentage savings (e.g., historically low interest rates).

3. The County may also refund existing debt for the purpose of revising existing bond covenants to meet particular organizational and/or strategic needs of the County when it is advantageous to do so.

Disclosure Requirements

It is the policy of the County to endeavor to provide full and fair disclosure in connection with the initial sale and distribution of its publicly marketed debt instruments and to provide appropriate ongoing secondary market information, in compliance with the requirements of applicable federal and state securities laws, rules, and regulations, including Securities and Exchange Commission Rule 15c2-12.

Arbitrage Reporting

Finance and Accounting shall establish a system of record keeping and reporting (or procure the services of a company specializing in arbitrage) to meet the arbitrage rebate compliance requirements of the federal tax code. This includes tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the County's outstanding and future debt issues.

Investment of Bond Proceeds

The investment of bond proceeds shall be governed by the County's Investment Policy and any applicable bond covenants. In the event of conflicting policies, the more restrictive policy shall be enforced.

Short-Term and Interim Financing

1. Bond Anticipation Notes - Where their use is judged by the County/Clerk staff, County's bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to issue Bond Anticipation Notes as a source of interim construction financing. Before issuing such notes, takeout financing for such must be planned for and determined to be feasible by the Financial Advisor.

2. Tax (Revenue) Anticipation Notes - Where their use is judged by the County/Clerk staff, County's bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to issue Tax or Revenue Anticipation Notes as a source of interim operating financing.

3. Other - Where their use is judged by the County/Clerk staff, County's bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to use other short-term financing tools such as a line of credit or pooled commercial paper programs.

Debt Affordability Assessment

1. The Florida Constitution requires that long-term debt pledged by the full faith and credit of the County can only be approved by voter referendum. For debt issues to be placed on the ballot, the Board must approve both the capital and financing proposals. There is no statutory limit on the amount of debt and corresponding tax levy the voters can approve. It is the County's own policy to manage debt within the guidelines identified in these policies.

2. The County Manager has formed the Financial Planning Group to implement debt management policies throughout all funds. The Team consists of members including the Office Management and Budget Director, Finance Director, County

Manager or designee, County Attorney or designee, and the County's Financial Advisor. The Team will be responsible for planning all debt issuance for the County including the use of short-term and long-term financing. The County shall not enter into financing agreements without first having the alternatives reviewed by the Team and a recommendation forwarded to the County Manager.

3. The Financial Planning Group shall be responsible for determining reasonable debt levels for the County as part of the annual budget process and capital improvement plan. Each year, the Team shall review the County's ability to absorb and pay for long-term obligations (including new bond issues). The review process shall include recommendations on how much new debt can be afforded by the County. The Teams recommendations shall be based on an analysis of the following measures using the below definitions:

   The terms "Direct Debt" and "Revenue Debt" are defined in GFOA's Recommended Practice for Debt Management Policies as follows:

   Direct Debt – Debt payable from general revenues, including G.O. Bonds, capital leases, and notes payable.

   Revenue Debt – Debt payable from a specific pledged revenue source.

   Debt Limitations:

   1. Total debt service on "Direct Debt" measured as a percent of current General Fund *revenue*. Debt service costs on "Direct Debt" shall not exceed 5% of total General Fund *revenue*.

   2. Total debt service on "Direct Debt" measured as a percent of General Fund *operating expenditures*. Debt service costs on "Direct Debt" shall not exceed 10% of total General Fund *operating expenditures*.

   3. Total debt (includes "Direct Debt" and "Revenue Debt" as a percent of *assessed value*. Total net direct indebtedness shall not exceed 3% of the full valuation of taxable property in the County.

   4. Total debt (includes "Direct Debt" and "Revenue Debt") *per capita*. Total net direct indebtedness shall not exceed $500 per capita.

   5. Per capita debt as a percentage of *per capita income*. Per capita debt shall not exceed 5% of per capita income.

Inter-fund Loan Policy

Inter-fund Loan Policies are intended to provide parameters and guidance for the management of loans between funds. Inter-fund loans may be necessary to provide adequate cash flow for reimbursable grants and contractual obligations with deferred revenues.

1. Repayment of any loan shall not exceed one year without approval of the Board of County Commissioners. Loans outstanding at fiscal year end will be reported to the Board of County Commissioners.

2. Any fund may receive a total loan of up to $25,000 with approval from the Clerk of the Courts, Finance Director, and the Office of Management and Budget Director or County Manager.

3. Any fund may receive a total loan in excess of $25,000 with the approval from the Board of County Commissioners.

4. Due to the receipts of ad-valorem taxes not being sufficiently received until the end of November, the County may not have sufficient cash carry forward fund balances to maintain an adequate cash flow in the beginning of the fiscal year. Therefore upon the approval from the Clerk of the Courts, Finance Director, Office of Management and Budget Director, and the County Manager, the General Fund or MSTU

Fund may borrow, short-term, from other appropriate funds until the receipts of ad-valorem tax revenue provide adequate cash flow. In no instance, without approval of the Board of County Commissioners, shall the loan remain unpaid past December 31 of the year the loan is made.

Contingency Reserves/Cash Carry Forward Balances

Contingency reserves are established to provide for the following:

1. Funding for authorized mid-year increases that will provide for a level of service that was not anticipated during the budget process.
2. Funding for unexpected increases in the cost of providing existing levels of service.
3. Temporary and nonrecurring funding for unanticipated projects.
4. Funding of a local match for public or private grants.
5. Funding to off-set losses in revenue caused by actions of other governmental bodies and/or unanticipated economic downturns.
6. Funding to accommodate unanticipated program mandates from other governmental bodies.
7. Funding for emergencies, whether economic, natural disaster or acts of war.
8. Funding for market and economic fluctuations in enterprise and internal service funds.
9. Funding for contamination remediation.
10. Funding for rate stabilization.

Budgeted Reserve for Contingency

1. Reserve for contingency requests must be approved by the Board of County Commissioners. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated to insure consistency with other Board policies; the urgency of the request; the scope of services to be provided; the short and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
2. A reserve for contingency shall be calculated and budgeted by the Office of Management and Budget for each operating fund in an amount not greater than 10% of the total budget and in accordance with Florida Statute Chapter 129.01(2) (c).
3. The reserve for contingency shall be maintained at a level not less than 5% of the General Fund or MSTU Fund operating revenues. If the reserve for contingency falls below 50% of the minimum level, the reserves shall be reestablished over a three fiscal year period.
4. The reserve for contingency shall be separate from any cash carry forward fund balances.
5. The County's budget will be amended at such time as the Board of County Commissioners authorizes the use of contingency reserves. All requests for the use of any reserve for contingency shall be accompanied by information prepared by the Office of Management and Budget showing the year-to-date activity of the reserve account as well as the current account balance and the net effect on the account balance.

6. Self-Insurance Reserves will be maintained at a level that, together with purchased insurance policies, will adequately indemnify the County's property and liability risks in accordance with Chapter 28 of the Alachua County Code. A qualified actuarial firm shall be retained on an annual basis in order to recommend appropriate funding levels.

7. The Self-Insurance Program will be funded at a confidence level no less than 75% based on an annual Cost of Risk Allocation Study and may include use of accumulated retained earnings to maintain this confidence level. Changes to the confidence level can only be made by Board approval. The County shall maintain a Financial Stability Plan amounting to seven hundred and fifty thousand dollars ($750,000). In the event that retained earnings fall below the seven hundred and fifty thousand dollar ($750,000) level due to a catastrophic loss, a recommendation to replenish retained earnings will be prepared by the Risk Management Division and submitted for Board approval.

   a) The County shall maintain a Financial Stability Plan amounting to one million five hundred thousand dollars ($1,500,000) for a Reserve for Contingency/ Catastrophic Loss in the Self-Insurance Fund. In the event that reserves fall below the one million five hundred thousand dollar ($1,500,000) level due to a catastrophic loss, a recommendation to replenish reserves will be prepared by the Risk Management Division and submitted for Board approval.

   b) The amount of ending retained earnings for the Self Insurance Fund shall be compared to the Financial Stability Plan as part of the annual budget process. Any ending retained earnings in excess of seven hundred and fifty thousand dollars ($750,000) shall be allocated in the following priority order:

      i. To pay short-term liabilities and losses.

      ii. To increase the Loss Reserves per Actuarial Report.

      iii. To increase the Reserve for Contingency/Catastrophic Loss.

      iv. To fund operating expenditures in the Self Insurance Fund, if necessary.

   c) The Self-Insurance Fund Financial Stability Plan shall be analyzed as part of the annual budget process.

8. A reserve for contingency (unrestricted operating reserves) in the Solid Waste Management Fund shall be maintained at a beginning balance of $2,500,000. The balance shall be increased each year by 2.5% until reaching that level. If the operating reserves are used during a fiscal year, a plan will be developed and presented to the Financial Planning Group to replenish the reserve in its entirety the following year. If it is not feasible to replenish the reserve the following year, the Department will present a replacement plan to the Financial Planning Group which will be forwarded to the Board of County Commissioners for their approval during the budget process.

Replacement Funds/Reserves

1. The County shall maintain the replacement plan and the internal service funds that provide for the acquisition/replacement of fleet, computers, and other designated equipment. The replacement plan and funds will be maintained in such a way as to minimize the impact on other funds. It is the intent of the funds to capitalize as many purchases as appropriate under the County's capitalization guidelines.

2. A Vehicle/Fleet Replacement Reserve will be maintained to ensure adequate fund balance required for systemic replacement of fleet vehicles. Operating departments will be charged for fleet operating costs per vehicle and replacement costs spread out over the useful life

of the vehicles. Fleet vehicles and equipment being purchased may be excluded from the vehicle replacement fund as recommended by the Office of Management & Budget Director.

3. A Gas Tax Vehicle/Fleet Replacement Reserve shall be maintained to ensure adequate resources are available for the systematic replacement of rolling stock and fleet vehicles. Annual contributions will be based upon the replacement schedules developed and maintained by the Division of Fleet Management.

4. A Rolling Stock Reserve shall be maintained in the Solid Waste Management Fund to ensure adequate resources are available for the systematic replacement of rolling stock and fleet vehicles. Annual contributions will be based upon the replacement schedules developed and maintained by the Department of Fleet Management.

5. A Facility Replacement Reserve shall be maintained in the Solid Waste Management Fund to ensure adequate resources are available for the replacement and/or upgrade of transformation facilities. Appropriations from the reserve account shall require County Commission approval.

6. An E-911 Equipment Replacement Reserve shall be maintained in the Emergency Communications E-911 System Fund to ensure adequate resources are available for the replacement and/or upgrade of equipment at the primary and back-up PSAP's (Public Safety Answering Point) as allowed by F.S. 365.172. Annual contributions will be made in accordance with F.S. 365.173 which restricts the amount of E-911 carryover revenues.

Cash Reserve Carry Forwards – All Operating Funds

1. The County will maintain an annual unappropriated or cash carry forward fund balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing. The unappropriated fund balance shall be separate from the reserve for contingency.

2. The amount of cash carry forward to be budgeted shall be analyzed and determined during the annual budget process; the Office of Management and Budget Director and the Finance Director will jointly agree upon the carry forward balances.

Fund Balance

1. The County will report Fund Balance in accordance with Governmental Accounting and Financial Standards Board Statement No. 54 Fund Balance Reporting and Government Fund Type Definitions. Each financial reporting fund's Fund Balance shall be composed of non-spendable, restricted, committed, assigned, and unassigned amounts.

2. Fund balance information is used to identify available resources that can repay long-term debt, reduce the property tax burden, add new governmental programs, expand existing ones, or enhance the financial position of the County, in accordance with policies established by the Board of County Commissioners. The unassigned fund balance of the General Fund, at each fiscal year end, shall not be less than 10% of the following year's projected operating revenue. In any fiscal year where the County is unable to maintain the minimum unassigned fund balance as required in this section, the County shall reestablish the minimum amount over a 3 year period. During the reestablishment period, the County shall not appropriate any amounts of unassigned fund balance for the purpose of balancing the budget until the 10% minimum is reached.

Financial and Budgetary Reporting, Audits and Analysis

1. Balanced revenue and expenditure forecasts will be prepared to examine the County's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will encompass five years and will be updated annually.

2. The County's accounting and financial reporting systems will be maintained in conformance with all state, federal and local laws, generally accepted accounting principles as required in Florida Statutes Chapters 129 and 200.

3. An annual audit will be performed by an independent public accounting firm, as required by Florida Statute. The results of the audit will be reported to the Board of County Commissioners and the audit opinion included in the County's Comprehensive Annual Financial Report (CAFR).

4. The Clerk's Office will be asked to submit the CAFR to the Government Finance Officers (GFOA)'s Certificate of Achievement for Excellence in Financial Reporting Program.

5. The Office of Management and Budget will submit the County's Budget to the GFOA's Distinguished Budget Presentation Program.

6. Financial information including the CAFR and the Budget will be published on the Clerk's and County's websites, respectively.

7. The Clerks Office will be asked to publish the Citizens Report annually, in order to better communicate the County's financial information to the citizens. The report will also be submitted to the GFOA Popular Annual Financial Reporting Award Program.

8. Secondary market disclosures will be included in the CAFR.

9. The Office of Management and Budget will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.

10. Facilities will report upon the progress of the Comprehensive Capital Improvement Program on a quarterly basis to the Board. Capital improvement needs related to the County's Comprehensive Plan will be assessed annually as part of the Annual Concurrency Status Review pursuant to Section 36.13 of the County's Unified Land Development Code.

11. Property control shall be applied to all assets valued at over $1,000 (or as required by State Statute), the current minimum monetary threshold for capitalization, and the item shall be tagged and identified by asset number when appropriate. Each item is physically identified and assessed as to its condition at least once per fiscal year.

12. The Office of Management and Budget (OMB) will be responsible for providing to the County's Annexation Team a fiscal analysis of the impact related to proposed annexations. The analysis will be performed, upon receiving a request from the Annexation Team, using the following criteria:

    a) Unincorporated area population reduction between 1% and 3%- base analysis

    b) Unincorporated area taxable property value reduction between 1% and 3% - base analysis

    c) Unincorporated area population reduction greater than 3% - countywide analysis

    d) Unincorporated area taxable property value reduction greater than 3% - countywide analysis

A base analysis will include projections for all major revenues and expenditures that are impacted by unincorporated area population changes. A report on the base analysis will be sent to the Annexation Team within 5 business days of the request.

A countywide analysis will include a base analysis as well as a review by all departments of service delivery impacts in the area being annexed. A report on the countywide analysis will be sent to the Annexation Team within 30 days of the receipt of the request. The OMB will send a review checklist to all departments to be completed and returned within 14 days. OMB will also analyze the fiscal impact of annexations related to Constitutional Offices.

The Annexation Team will also have the discretion of requesting an analysis from OMB for annexations that do not meet the criteria listed above. Such requests may be used to address annexations that fall below the 1% thresholds or to address the cumulative impact of annexations over a certain time period.

EXHIBIT A

Alachua County
FY11/12
Schedule of Fees and Charges for Services

Prepared by: Office of Management & Budget

EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES
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EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES

The Board of County Commissioners of Alachua County, Florida, is authorized to establish and collect fees and charges for certain services rendered by the County. It has been deemed advisable to review and revise the existing schedule of fees and charges on an annual basis during the budget adoption process in order to establish a schedule of fees and charges for the upcoming fiscal year. These services are available to all residents of the County, but are not needed by the majority of residents, therefore, those utilizing the services are charged for the service. All fees and charges are to represent a reasonable reimbursement to the County for its actual cost in providing the County service. All requested changes to the Schedule of Fee and Charges during the fiscal year are presented to the Board of County Commissioners for its review and approval.

Originating Department	Description of Service to be Furnished	Fee
COUNTYWIDE	**COLLECTION FEE:**	
	This is a supplemental fee assessed to accounts placed with a collection agency. The fee will be the current contracted collection agency percentage fee of the balance due at the time the account is transferred to the collection agency. The collection fee will be removed if the account is removed from placement with the collection agency.	Amount charged by collection agency
	COMPUTER REPLACEMENT:	
	Yearly Rental Rate = $\frac{\text{Cost of Computer Equipment}}{\text{Life Expectancy in Years}}$ OR Annual Lease Rate will be Charged to the Department at Cost	
	DEVELOPMENT REVIEW APPLICATION FEES:	
	The County Manager may waive development review application fees and charges to not-for-profit corporations that submit affordable housing projects (See the Alachua County Land Development Code for the definition of affordable housing).	
	DISHONORED CHECKS:	
	For checks dishonored by the bank, there will be a service charge in accordance with the amounts allowed under Florida Statutes at the time the check is dishonored. Chapter 68.065 (Actions to Collect Worthless Checks), Chapter 125.0105 (Service Fee for Dishonored Checks), Chapter 832.07 (Prima Facie Evidence of Intent) and Chapter 832.08 (State Attorney Bad Check Diversion Program) All pertain to fees on dishonored checks. The amounts as of July 1, 1996 are: $25.00 if the face value of the check does not exceed $50.00, $30.00 if the face value exceeds $50.00 but does not exceed $300.00, $40.00 if the face value exceeds $300.00, or up to 5% of the face amount of the check, whichever is greater	

EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COUNTYWIDE	**DOCUMENT/COPYING FEES:**	
	Documents copied by private vendor	Sold at per copy cost for printing
	Staff Zoning Reports	$1.00 / report
	Documents copied onto media: (i.e.., Audio or Video Cassettes, Compact Disc or Diskettes)	Cost of media (+) hourly rate of employee copying files (x) time required
	Documents copied by County Staff	
	Plain color copies:	
	Single sided:	$0.15 / page single sided
	Double sided:	$0.20 / page double sided
	Color Prints:	
	Tabloid Size:	$0.60 / side
	Legal Size:	$0.40 / side
	Letter Size:	$0.30 / side
	Color Copies:	
	Tabloid Size:	$0.60 / side
	Legal Size:	$0.40 / side
	Letter Size:	$0.30 / side
	Plots:	
	Plots with queries:	$35.00 / hour
	Plots not requiring queries:	$25.00 / plot
	Wide Format Copies:	
	24x36 [inches]	$1.00
	30x42 [inches]	$1.50
	Larger than 30x42	$1.50 + $0.10 / linear ft
	Certified Copies:	
	Preparation of a certified copy of any public record	Additional $1.00 / copy
	Note: If total amount for copies is less than $1.00, there will be no charge.	

EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COUNTYWIDE	**DOCUMENT/COPYING FEES:**	
	Special Service Charges as authorized by section 119.07(1)(b), Florida Statutes, when the nature or volume of public records requested to be inspected, examined or copied requires extensive use of information technology resources or extensive clerical or supervisory assistance by County personnel, including the requirement to safeguard records during their inspection.	Hourly rate of employee(s) providing service.
	Extensive means that the request will take more than 30 minutes to locate the records, review for confidential information and copy, or to observe the inspection of records to safeguard them from loss or destruction.	
	Copying blueprints	Approx. $4.50 / print depending on outside vendor cost
	VEHICLE REPLACEMENT:	
	Yearly Rental Rate = (Cost of Vehicle *10% Inflationary Factor) + Cost of Vehicle (including finance charges) / Life Expectancy in Years	
ADMINISTRATIVE SERVICES	**FACILITIES:**	
(352) 374-5229	Main Street Parking Lot	$5.00 / month
(352) 337-6128	**ORGANIZATIONAL DEVELOPMENT & TRAINING:**	
	Registration costs for Constitutional office employees, county municipalities and outside agencies to participate in training sessions or workshops provided or hosted by the Organizational Development and Training Office.	Non-County Presenter: $60.00 / person County Presenter: $45.00 / person
COMMUNITY SUPPORT SERVICES	**PUBLIC HEALTH UNIT (PHU):**	
	AUDITORIUM USE:	
(352) 264-6700	Clean-up fee:	
	Non-Food Event:	
	By Presenter	No Charge
	By ACHD Staff	$10.00
	Food Event:	
	By Presenter	$10.00
	By ACHD Staff	$25.00
	Deposit (refunded if clean and no damage/spills)	$50.00
	Cancellations:	
	48 hour notice	No Charge
	<48 hour notice	$25.00
	Damage	Repair/replacement cost

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT (PHU):**	
	ENVIRONMENTAL HEALTH:	
	Development Review Committee Plan Reviews for Each Development or Phase	$50.00
	Private school inspections Annual Operating Permit (AOP) and Public Schools Without Food Service	$100.00
	Recreational camp inspections (AOP)	$100.00
	Adult Congregate Living Facilities	$70.00
	Late Renewal Fee for All Environmental Health Programs	$25.00
	Reinspection for Noncompliance: Tanning Salons and Mobile Home Parks	$40.00
	WATER PROGRAM FEES:	
	Bacteriological Analysis per sample	$20.00
	Well Surveys for Site Assessment	$200.00 for 1/4 mile $800.00 for 1/2 mile $1,600.00 for 1 mile
	Well Surveys for private environmental consultants	$200.00
COMMUNITY SUPPORT SERVICES	**PUBLIC HEALTH UNIT (PHU):**	
	IMMUNIZATIONS:	
	NON-CHILDHOOD IMMUNIZATIONS:	
	All non-childhood vaccinations will be subject to an administrative fee per shot.	Administrative Fee
	ADMINISTRATIVE FEE	$20.00
	NON-CHILDHOOD IMMUNIZATIONS:	
	All non-childhood vaccinations will be subject to a processing fee per shot.	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	ADULT IMMUNIZATIONS:	
	Tetanus/Diphtheria	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Injectable Polio Vaccine (IPV)	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Oral Polio Vaccine (OPV)	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Measles, Mumps & Rubella	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT (PHU):**	
	IMMUNIZATIONS:	
	ADMINISTRATIVE FEE	$20.00
	ADULT IMMUNIZATIONS:	
	Measles only	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Mumps only	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	IMMUNIZATIONS FOR ALL AGES:	
	Cholera	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Hepatitis B Immune Globulin	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Hepatitis B Immunization	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Children < 11 years old	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Children 11-19 years old	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Immune Globulin	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Japanese Encephalitis	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Influenza	$25.00 per shot
	Meningococcal Vaccine	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT:**	
	IMMUNIZATIONS:	
	ADMINISTRATIVE FEE	$20.00
	IMMUNIZATIONS FOR ALL AGES:	
	Pneumococcal Vaccine	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Typhoid	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Oral Typhoid Vaccine (On request)	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Yellow Fever	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Foreign Travel Consultation	$50.00 per person or $80.00 for parent(s) with own children <18
	Immunization Booklet Replacement Fee	$20.00
	Private Well Clearance:	
	On Site Sewage Treatment and Disposal System:	
	OSTDS PROGRAM FEES: For new and modification and holding tank permits only	
	Site Evaluation only (No Permit):	
	Application (Local PHU Surcharge)	$55.00
	New System Without Well	
	Timed Inspection (Local PHU Surcharge)	$45.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT:**	
	ADMINISTRATIVE FEE	$20.00
	OTHER:	
	Antibody Titer (Measles, Rubella)	Lab Cost + Admin Fee
	Antibody Titer (Rabies)	Lab Cost + Admin Fee
	Anti-HBs (Hepatitis B Antibody)	Lab Cost + Admin Fee
	Body piercing: Annual renewal training (4 hrs+lab)	$100/participant
	Chest X-Ray	$75.00
	Childbirth/Parenting Class	$25.00
	Antibody Titer (Measles, Rubella)	Lab Cost + Admin Fee
	Antibody Titer (Rabies)	Lab Cost + Admin Fee
	Anti-HBs (Hepatitis B Antibody)	Lab Cost + Admin Fee
	Body piercing: Annual renewal training (4 hrs+lab)	$100/participant
	Chest X-Ray	$75.00
	Childbirth/Parenting Class	$25.00
	Colposcopy	$250.00
	CPR Class	$40.00 processing fee based on certifying agency
	Cryo/Chemical Treatment of Genital Warts	$25.00
	Diabetic Teaching	Lab Cost + Admin Fee
	HBs Ag (Hepatitis B Antigen)	Lab Cost + Admin Fee
	Lead Testing	Lab Cost + Admin Fee
	Lyme Disease/Erlichiosis/RMSF/Q Fever	Lab Cost + Admin Fee
	Medical Records Copying	$1.00 per page
	Nursing CE Provider Packet	$35.00 Processing fee
	PUBLIC HEALTH UNIT:	
	OTHER:	
	Pregnancy Test HCG & Pelvis	$5.00 Supply Fee
	Pregnancy Test Serum HCG Quantative	Lab Cost + Admin Fee
	RPR (Syphilis Test)	Lab Cost + Admin Fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT:**	
	OTHER:	
	Signing of out of state marriage license applications	$25.00
	TB Skin Test	$20.00
	TB Symptom Screening	$20.00
	Varicella Zoster Titer	Lab Cost + Admin Fee
	PRIMARY CARE CLIENT FEES BY PROCEDURE AND FEE GROUP:	
		100%
	Office Visit (includes any services not listed below)	Range= $60.00 -$100.00
	Annual Exam (initial) Family Planning	$106.00
	Annual Exam (return) Family Planning	$80.00
	School Physical	$25.00
	Sickle Cell Screen for Sports Physical	$8.00
	Blood Pregnancy Test	$61.00
	Urine Pregnancy Test Supply Fee	$5.00
	Colposcopy with Biopsy	$250.00
	Colposcopy without Biopsy	$200.00
	Cryosurgery	$150.00
	Depo Provera	$53.00
	Diaphragm with Fitting	$83.00
	EKG	$26.00
	Endometrial Biopsy	$100.00
	Cryo/Chemical Treatment of Genital Warts	$25.00
	I.U.D. Insert	$250.00
	I.U.D. Removal	$75.00
	Norplant Removal	$66.00
	Physical Exam (adult or child) Primary Medical Services	$106.00
	STD Lab Screening (Asymptomatic without known contact)	$50.00
	Venipuncture	$20.00
	RABIES VACCINE:	
	Pre-Exposure Rabies	Cost of Vaccine + Administrative Fee
	Post-Exposure Rabies (2 shots immunized/5 shots unimmunized)	Cost of Vaccine + Administrative Fee
	First session Administration Fee	$45.00
	Remaining doses/Administration Fee	$20.00
	TUBERCULOSIS:	
	PPD	$20.00
	X-Ray	$75.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COURT SERVICES (352) 338-7390	**COMMUNITY SERVICES:**	
	Intake fee of $10 per community service orientation. Hardship waiver available for those in need.	$10.00 / orientation
	DAY REPORTING PROGRAM:	
	Assessment Fee -- Individuals required to attend Batterer's Intervention are required to have a professional assessment	$40.00
	Breathalyzer mouthpiece replacement	$2.00 each
	Breathalyzer services to individuals not in program	up to $50.00 / test
	Class fee for individuals not in program	$10.00 / class
	DWLSR Driver's License Class Sliding Fee of up to $55.00 per test	$55.00 / course
	Drug Test	$15.00
	Home Breathalyzer Monitor/Sobrietor -- Fee is assessed to pay for cost of equipment	$3.75 / day
	Indigent participants may perform community service hours in lieu of cash payment for all fees at the rate of $10.00 per hour.	
	Program Services Fee -- Fee is assessed to pay for services provided by the program. Services may include but are not limited to: Batterer's Intervention Program, Life Skills Groups, urine and breath testing, Substance Abuse Prevention and Intervention.	$20.00 / week
	DRUG COURT:	
	Program fee includes supervision, drug tests, acupuncture, psychosocial evaluation, case management, individual and group counseling. Community service may be performed in lieu of cash payment at the rate of $10.00 per hour	$20.00 / week
	Drug Court program clients: Active Drug Court and Day Reporting clients are exempt from this fee.	
	Drug Court participants from outside Alachua County pay $45.00/week for the cost of courtesy supervision provided by Alachua County.	$45.00 / week
	Graduate Aftercare Fee	$10.00 / week
	Drug Test	$15.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COURT SERVICES (352) 338-7390	**METAMORPHOSIS:**	
	Upon admission to the program, clients will be charged up to $100 per month for wait listed beds, determined by the sliding scale listed below. Upon entering the working phase of the program, clients in these beds will pay 50% of their net income up to $100 per month for wait listed beds, determined by the sliding scale listed below. A limited number of non-waitlisted beds is available for $5,000 per month and are not subject to the sliding scale. Sliding Scale based on federal poverty guidelines:	
	CLIENT NET INCOME	CHARGE
	100% of federal poverty level or less	Zero charge
	101% - 119% of federal poverty level	15% of the current charge
	120% - 139% of federal poverty level	33% of the current charge
	140% - 159% of federal poverty level	50% of the current charge
	160% - 179% of federal poverty level	67% of the current charge
	180% - 199% of federal poverty level	83% of the current charge
	Above 200% of federal poverty level	100% of the current charge
	NOTARY FEES:	
	Non-business related notary services performed	$10.00
	PRETRIAL:	
	Pretrial: Electronic Monitoring (EM)/Global Positioning System (GPS) Fees:	
	EM daily fee	$7.96 / day
	GPS daily fee	$10.85 / day
	Sliding scale based on Federal poverty guidelines:	
	100% of Federal poverty level	Zero charge
	101% - 159% of Federal poverty level	50% of the current charge
	160% - 199% of Federal poverty level	75% of the current charge
	Above 200% of Federal poverty level	100% of the current charge
	Probation and Work Release: EM/GPS Fees:	
	EM daily fee	$7.96 / day
	GPS daily fee	$10.85 / day
	Probation and Work Release are sentenced offenders and the sliding scale will NOT be used for the daily fees incurred for EM and GPS monitoring and equipment usage.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COURT SERVICES SERVICES (352) 338-7390	**PROBATION:**	
	Cost of supervision.	Up to $50.00 / month
	This fee is not automatically assessed and is ordered by sentencing Judge as a condition of probation and actual fee assessed may vary. Indigent probationers may perform community service in lieu of cash payments, with the approval of the court. Use sliding fee schedule of up to $50 per month. **Probation Clients:** Will also pay standard Cost of Supervision and Fines and Restitution as ordered by the Court.	
	WORK RELEASE:	
	Alachua County Residents	50% of resident's net pay
ENVIRONMENTAL PROTECTION (352) 264-6800	**DISPOSAL AND SUPPLY COSTS FOR CONDITIONAL EXEMPT SMALL QUANTITY GENERATOR (CESQG) BUSINESSES OF HAZARDOUS WASTES:**	
	NOTE: These fees are the hazardous waste disposal costs for Conditionally Exempt Small Quantity Generator (CESQG) businesses and counties with an interlocal agreement with Alachua County. The Household Hazardous Waste Collection Center will accept CESQG waste during normal operational hours. The fees are to cover disposal costs, labor and supplies for the proper disposal of hazardous wastes generated by CESQG businesses in Alachua County and the HHW counties with an interlocal agreement .	
	LOT A-BULK PACKS	
	Alkyd Paint	$2.00 / gal
	Antifreeze	$1.00 / gal
	Corrosive liquids	$3.00 / gal
	Flammable, combustible liquids	$2.00 / gal
	Formalin Solution	$3.00 / gal
	Non-hazardous liquids, NON-RCRA	$1.50 / gal
	Latex Paint	$2.50 / gal
	Pesticides, liquids	$9.00 / gal
	Pesticides, solids	$1.25 / lb
	Photographic solutions	$3.00 / gal
	Sludges	$3.00 / gal
	Solids, hazardous	$0.35 / lb
	Solids, hazardous-55 gallon drum	$210.00 / drum
	Solids, hazardous-Cubic yard box	$460.00 / cu. yd.
	Solids, non-hazardous	$0.15 / lb
	Solids, non-hazardous-55 gallon drum	$90.00 / drum
	Solids, non-hazardous-Cubic yard box	$260 / cu. yd.
	Wastewaters, non hazardous	$1.00 / gal

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
ENVIRONMENTAL PROTECTION (352) 264-6800	DISPOSAL AND SUPPLY COSTS FOR CONDITIONAL EXEMPT SMALL QUANTITY GENERATOR (CESQG) BUSINESSES OF HAZARDOUS WASTES:	
	LOT B - LOOSE PACKS	
	20 /lb propane tank	$2.00 / unit
	5 /gallon pail of oil filters	$5.00 / unit
	55 /gallon drum oil filters	$20.00 / drum
	Aerosol cans	$2.00 / lb
	Alkyd Paint less than or equal to 1 gallon	$0. 65 / lb
	Alkyd Paint less than or equal to 5 gallon	$0. 65 / lb
	ARC/UV Lamps	$5.00 / unit
	Batteries, Lithium/ mixed button	$1.00 / lb
	Batteries, Ni-Cad, wet or dry cell	$1.00 / lb
	Capacitors	$1.00 / lb
	Computer Monitors, 19" or less	$2.50 / unit
	Computer Monitors, over 19"	$3.50 / unit
	Fluorescent lamps Irregular shape (circular)	$0.25 / unit
	Fluorescent lamps Compact	$0.25 / unit
	Fluorescent lamps less than 4 ft	$0.25 / unit
	Fluorescent lamps more than 4 ft	$0.25 / unit
	HID, Metal Halide, Mercury Vapor Lamp	$1.25 / unit
	Non PCB Ballasts	$0.50 / unit
	PCB Ballasts	$0.75 / unit
	Products in containers liquids/solids, Hazardous	$5.00 / gal
	Products in containers liquids/Solids, Non-Hazardous	$3.00 / gal
	Televisions, 19" or less	$7.00 / unit
	Televisions, over 19"	$11.00 / unit
	LOT C - LAB PACKS	
	Corrosive liquids	$5.00 / gal
	Corrosive liquids, acid or alkaline, toxic	$5.00 / gal
	Corrosive liquids, Oxidizing	$8.00 / gal
	Corrosive solids, acid or alkaline, toxic	$1.00 / lb
	Cyanides, liquid or solid	$18.00 / gal
	Flammable liquids	$6.00 / gal
	Flammable solids	$1.25 / lb
	Isocyanates, liquid or solid	$13.00 / gal
	Mercury debris	$4.00 / lb
	Mercury in manufactured containers	$5.00 / lb
	Mercury salts, liquid or solid	$13.00 / gal
	Mercury, elemental	$5.00 / lb
	Oxidizers, liquid or solid, toxic	$7.00 / lb
	Oxidizing liquids	$7.00 / gal
	Oxidizing solids	$1.00 / lb
	PCB's	$2.50 / lb
	Peroxides, inorganic	$7.00 / gal

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
ENVIRONMENTAL PROTECTION (352) 264-6800	**DISPOSAL AND SUPPLY COSTS FOR CONDITIONAL EXEMPT SMALL QUANTITY GENERATOR (CESQG) BUSINESSES OF HAZARDOUS WASTES:**	
	LOT C - LOOSE PACKS	
	Peroxides, organic	$13.00 / gal
	Poison liquids	$7.00 / gal
	Poison solids	$1.00 / lb
	Reactive	$10.00 / lb
	LOT D - SUPPLIES	
	10' x 20' tent rental (including set up and take down)	$150.00 / day
	1A2 55/gallon drum	$30.00 / unit
	1H2 5/gallon pail	$10.00 / unit
	75% Post-consumer Recycled Paint for Purchase	$2.00 / gal or $10.00 / 5 gal pail
	85 /gallon over pack drum	$100.00 / unit
	Absorbent pad (18 in x 18 in)	$0.50 / unit
	Abzorbit (1.2 cubic foot bag)	$12.00 / unit
	Disposal of 55 /gal drum	$10.00 / unit
	Metals analysis for hazardous waste testing	$150.00 / sample
	P-85 Lamp Tube	$10.00 / unit
	P-85/8 Lamp Tube	$15.00 / unit
	Vermiculite (4 cubic foot bag)	$10.00 / unit
	ENVIRONMENTAL REVIEW APPLICATION FEE:	
	NOTE: Fees shall double if the activity under review was started or conducted prior to receipt of all necessary approvals.	
	Review/renewal of Environmental Monitoring Plans	$3,700.00
	Review of Environmental Monitoring Submissions - annual charge	$1,525.00
	Review/renewal of Environmental Monitoring Plans - minor category (determination of "minor" made at the time of application)	$260.00
	Review of Environmental Monitoring Submissions - minor category - annual charge	$255.00
	HAZARDOUS MATERIALS AND WATER QUALITY PROGRAMS:	
	Investigation, Cleanup and Discharge Response Fees:	
	NOTE: Reimbursable costs incurred by Alachua County associated with the response and/or cleanup of a hazardous material discharge or investigation of a Water Quality Code (Alachua County Land Development Code, Chapter 77) violation shall be charged and billed to the responsible party (or their insurance carrier) and shall include, but not be limited to: cost of cleanup oversight and site rehabilitation report review; cost of equipment operation and maintenance; personnel cost of contracted services; waste transportation and disposal costs; cost of materials; laboratory costs; and County's labor costs. County labor costs associated with a non-transportation oriented hazardous materials discharge will not be charged to the parties who have paid and are not delinquent in paying registration fees associated with the Hazardous Materials Management Code (Alachua County Land Development Code, Chapter 353).	

EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
ENVIRONMENTAL PROTECTION (352) 264-6800	County Labor Cost:	$60.00/hour/person for staff time
	Other Reimbursable Costs:	To be billed at cost
	HAZARDOUS MATERIALS:	
	Facility Class	
	AA	$52.00
	A	$104.00
	B	$196.00
	C	$518.00
	D	$633.00
	This is an annual fee.	
	NOTE: The Facility Classes are established by criteria in Alachua County Land Development Code, Chapter 353 as follows: type of use, anticipated volumes of hazardous materials to be stored, the complexity of hazardous materials storage facilities, and the potential for discharge. Fees include cost of applicable Hazardous Materials Storage License.	
	Late Fee	1 1/2% / month on unpaid balance
	Above Ground Storage Tanks	$75.00 per tank
	Late Fee	1 1/2% / month on unpaid balance
	Under Ground Storage Tanks	$75.00 per tank
	Late Fee	1 1/2% / month on unpaid balance
	Plan Review Fees	
	Installation & Secondary Containment Plans	$75.00
	Closure Plans	$150.00
	Pollution Prevention Plans	$150.00
	Alternate Procedures Plans	$75.00
	WATER QUALITY:	
	Wastewater Treatment Plant Inspection - Field Services	$1,325.00 annually / plant
	Late Fee	1.5 % / month on the unpaid balance
	TIMBER SALES:	
	Sale of Timber	Market Price
	SPECIAL SALES:	
	Items that promote water conservation such as rain barrels and other water saving devices.	Cost plus sales tax

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE (352) 384-3101	**EMERGENCY MEDICAL SERVICES:**	
	ADVANCED LIFE SUPPORT (ALS) TRANSPORT FEE I:	
	This is the base ALS transport fee that will be charged to each patient that is transported by any ground or air ambulance and receives any of the listed procedures. This fee is inclusive of, but not limited to, any of the following procedures: a. Cardiac Monitor b. Vascular access (including catheters, saline locks, administration sets, blood draws, and all fluids) c. Obstetrical Kits d. Medications approved by the Department Medical Director and administered to patients including, but not limited to, those medications listed in the Department Medical Care Protocols Medication List.	$458.00
	ADVANCED LIFE SUPPORT (ALS) TRANSPORT FEE II:	
	This is the base ALS transport fee that will be charged to each patient that is transported by any ground or air ambulance and receives at least three administrations of medication(s) by IV push/bolus or continuous infusion and/or the provision of at least one of the following ALS procedures. This fee is inclusive of, but not limited to, any of the following procedures: a. Cardio-pulmonary resuscitation b. Defibrillation/cardioversion c. Endotrachael/Nasotracheal intubation d. Central venous line e. Cardiac pacing f. Chest decompression g. Surgical airway h. Intraosseous line i. Medications approved by the Department Medical Director and administered to patients including, but not limited to, those medications listed in the Department Medical Care Protocols Medication List.	$647.00
	BASIC LIFE SUPPORT TRANSPORT FEE:	
	This is the base transport fee that will be charged to each patient requiring transport where no ALS procedures are administered.	$355.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE (352) 384-3101	**EMERGENCY MEDICAL SERVICES:**	
	TEAM/EQUIPMENT/TRANSPORT FEE:	
	This is the base transport fee that will be charged for each transport where a patient is not on board (i.e.: medical team(s) and/or medical equipment only).	
	Non-Emergency Response	$155.00
	Emergency Response	$382.00
	ALS TREATMENT FEE/NON-TRANSPORT:	
	This is the fee that will be charged to each patient that receives any of the following procedures and is not transported via ground or air ambulance: a. Vascular access (including catheters, saline locks, administration sets, blood draws, and all fluids) b. Obstetrical Kits c. Medications (see Medication List)*	$180.00
	BLS TREATMENT FEE/NON-TRANSPORT:	
	This is the fee that will be charged to each patient that receives treatment where no ALS procedures are administered and is not transported via ground or air ambulance: a. Sterile bandaging/dressing b. Splinting/immobilization c. Oxygen Administration d. Irrigation with sterile fluid	$128.00
	SPECIAL EVENT *and* STANDBY:	
	ALS Unit	$182.00/ hour
	Additional Staffing (Events requiring additional personnel)	$57.00 / hour / person
	NOTE: Time is calculated from the time of arrival or the requested time of arrival (whichever is later) through the unit available time as documented by the EMS report. Only time increments greater that 7 minutes will be rounded up to the next quarter hour.	
	NOTE: ***Schedule of fees will be applied to patients receiving any billable EMS services at special events.***	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE	**EMERGENCY MEDICAL SERVICES:**	
	SUPPLEMENTAL CHARGES:	
(352) 384-3101	**Trauma Fee** This is a supplemental fee to be charged to each trauma patient that requires ALS I, II, or BLS intervention, full spinal immobilization that includes cervical immobilization device, pediatric immobilization device, collar, backboard, and/or straps.	$89.00
	Extrication Fee This is a supplemental fee to be charged to each trauma patient that requires mechanical extrication (excluding hand tools).	$111.00
	Transport Mileage - Minimum of one mile. Charge will begin when transporting patient(s) or specialized teams. All patients transported will be charged the full mileage rate regardless of number of patients transported from same incident or in the same unit.	$11 / mile
	Special Handling This is a supplemental fee to be charged for unruly patients that require restraints, or if two Alachua County Fire Rescue units are required for lifting purposes, or if an additional ACFR crew member is required during transport. Only time increments greater than 7 minutes will be rounded up to the next quarter hour.	$85.00 per hour per crew member
	Waiting Time with patient This is a supplemental fee to be charged when there is a delay in transferring the patient from the care of Alachua County Fire Rescue to the care of the receiving authority. A minimum of five (5) minutes waiting time must accrue before charging for the first 1/4 hour period. Thereafter, the quarter hour charge applies.	$143.00 for 1st 1/4 hour, $64.00 per 1/4 hour thereafter
	NOTE: Time is calculated from five (5) minutes after unit arrival at the destination until the transfer of the patient, as documented by the EMS report.	
	Collection Fee This is a supplemental fee assessed to accounts placed with a collection agency. The fee will be the current contracted collection agency percentage fee of the balance due at the time the account is transferred to the collection agency. The collection fee will be removed if the account is removed from placement with the collection agency.	Amount charged by collection agency

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE (352) 384-3101	**EMERGENCY MEDICAL SERVICES:**	
	These are the fees and charges that will be charged to each participant in the following classes. ACFR, GFR, Fire Service Network participants, and member of ACFR's Reserve Program are exempt from class fees, but will be charged for the cost of the cards if there is a fee.	
	BASIC LIFE SUPPORT (CPR):	
	Certification Card	$3.00 each
	Heartsaver	$15.00 / person + $15.00 / book
	BLS for Healthcare Providers	$45.00 / person + $15.00 / book
	BLS for Healthcare Providers Recertification	$20.00 / person
	Heartsaver First Aid	$30.00 / person + $15.00 / book
	ADVANCED CARDIAC LIFE SUPPORT (ACLS):	
	Certification Card	$5.00 each
	Nurses & Paramedics	$75.00 / person + $30.00 / book
	Physicians/Others	$100.00 / person + $30.00 / book
	ACLS Recertification	$75.00 / person
	INTERNATIONAL TRAUMA LIFE SUPPORT (ITLS):	
	Certification Card	$20.00 each
	Basic & Advanced	$100.00 / person
	BTLS Recertification	$75.00 / person
	EMERGENCY VEHICLE OPERATIONS COURSE (EVOC):	$75.00 / person
	Recertification	$50.00 / person
	40 Hour First Responder	$50.00 / person
	Recertification	$20.00 / person
	E911 FEES AND SERVICES:	
	Stock Maps: This is the fee that will be charged for the printing of stock maps only.	
	Large Format	$43.00
	Up to 11" x 17"	$16.00
	Custom Maps: This is an hourly rate that will be charged for creating and printing custom maps. One (1) hour minimum charge includes the printing of one (1) map. Charges for additional copies will be based on stock map fees.	$7.00 / hour

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE	**EMERGENCY MEDICAL SERVICES:**	
	OTHER:	
(352) 384-3101	**Waterproof Paper:** This is the additional fee that will be charged for printing a map on waterproof paper.	
	Large Format	$7.00
	Up to 18" x 24"	$5.00
	Up to 11" x 17"	$2.00
	NOTE: Maps necessary to update Public Safety organizations regarding either major addressing changes or maps necessary to accomplish the goals of the E911 office are excluded from these fees.	
	EMERGENCY MANAGEMENT PLAN REVIEW **Per Florida Rule 9G-20.003, F.S. 252 and Agency for Health Care Administration (AHCA) Standard 59A-26.023**	
	Review of emergency plans for health care, hospital and/or group home type facilities for licensing purposes.	
	New Plan Review < 16 beds	$25.00 / hour + 25% Administrative Fee
	New Plan Review > 16 beds	$500.00
	Existing Plan Review	$25.00 / hour + 25% Administrative Fee (maximum fee $250.00)
	SHARPS DISPOSAL PROGRAM	
	This program is a community service designed to assist residents with a safe and environmentally sound method to dispose of sharps (syringes, needles, and lancets). It allows for the sale of "Sharps" boxes to the public at $3.00 per box. The cost of each box is $2.40. The additional $.60 will be used to pay the administration, and disposal cost of the Sharps Disposal Program.	$3.00 / box

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE (352) 384-3101	**FIRE PREVENTION PLAN REVIEW AND INSPECTIONS:**	
	PERIODIC FIRE AND LIFE SAFETY INSPECTIONS PER F.S. 633.025(2), F.A.C. 69A-60.007(1), AND F.S. 633.081(1)	
	All Fire Inspections performed annually as required or periodically for existing buildings unless otherwise referenced in this fee schedule.	$60.00/Inspection
	First Re-Inspection	No Charge
	All Subsequent Re-Inspections after the First Re-Inspection	$60.00/Inspection
	Apartment Buildings Multi-Story - not to include individual apartments unless requested.	$60.00 / Building at each site
	Special Request for Inspections after hours, weekend, or holidays	$90.00 / hour
	Tents and Membrane Structures	$60.00 / First Tent or membrane structure $5.00/each additional structure
	Fireworks-Sale or Storage (Permanent Retail or Wholesale Facility)	$60.00 / inspection
	Fire Works Display - site plan review	$45.00
	Inspection	$60.00 / hour
	Standby-minimum 2 hour charge	$90.00 / hour
	Fire Works Sales - includes site plan review and inspection	$90.00
	Fire Inspection(s) Generated from Complaint (Fee applies only if complaint is validated)	$60.00 / Inspection

	NEW CONSTRUCTION FEES *	PLAN REVIEW FEE:	INSPECTION FEE:
	Fire Marshal Release-minimum fee per permit unless otherwise stated	$45.00 per permit	$60.00 per inspection
	New buildings and building alterations	$15.00/story + $0.005/square foot	
	Pre-Compliance (concealments, etc.)		$15.00/story + $0.0025/sq foot
	Fire Marshal Release		$15.00/story + $0.0025/sq foot
	Fire Sprinkler and Standpipe (new)	$45.00/riser + $30.00 for each additional story + $0.25/head	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
FIRE RESCUE	NEW CONSTRUCTION FEES *	PLAN REVIEW FEES:	INSPECTION FEES:
(352) 384-3101	Hydro and Rough Pipe		$75.00/riser + $30.00/each additional story + $0.50/head
	Final		$45.00/riser + $30.00/each additional story + $0.25/head
	Fire sprinkler alteration: Up to and including 49 heads; alterations effecting more than 49 heads are treated as New Installations; Charges are based on riser and number of modified heads only	$45.00/riser + $0.25/head	
	Hydro and Rough Pipe		$75.00/riser + $30.00/each additional story + $0.50/head
	Final		$45.00/riser + $30.00/each additional story + $0.25/head
	Underground Fire Main Add fee to fire sprinkler if fire sprinkler/standpipe permit includes underground fire main	$45.00	
	Burial Depth, Joints and Flush		$45.00 + $0.50/linear foot
	Hydro and Final		$75.00
	Fire Alarm New - Including monitoring only systems	45.00/panel + $0.50/additional device	
	Rough Wire		$45.00/Panel + $15.00/each additional story + $0.50/each additional device
	Final		$45.00/Panel + $0.50/each additional device

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
FIRE RESCUE	NEW CONSTRUCTION FEES *	PLAN REVIEW FEES:	INSPECTION FEES:
(352) 384-3101	Fire Alarm Alterations Value up to $5,000.00;system alterations exceeding this amount are treated as new install; Fire Alarm Alteration charges based on Panel + number of modified devices only	$45.00/panel + $0.50/additional device	
	Rough Wire		$45.00/Panel + $0.50/each additional device
	Final		$45.00/Panel + $0.50/each additional device
	Exhaust Hood (each)	$45.00/hood	$60.00/system
	Pre-Engineered Suppression System (each)	$30.00 + $3.00/gallon of agent	$60.00/system
	Pre-Engineered System Alteration	$30.00 + $3.00/gallon of agent	$60.00/system
	Fire Pump (each)	$75.00/pump	$180.00/pump
	Spray Booth	$30.00 + $0.50/square foot	$45.00 + $0.50/square foot
	Fuel Tanks (Above Ground and Underground)	$45.00 + $15.00/additional tank	
	Hydro and Suds Test		$45.00 + $15.00/each additional tank
	Burial Depth and Tie Down		$45.00 + $15.00/each additional tank
	Final		$45.00
	LP Gas	$45.00/tank	$45.00/tank
	Gate	n/a	$30.00
	Knox Box (install and key exchange)	n/a	$30.00
	Alternative Water supply	$60.00	$120.00
	Re-Review Fees - 3rd Review and each subsequent Review	1 1/2 X the Original Review Fee	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
FIRE RESCUE	NEW CONSTRUCTION FEES *	PLAN REVIEW FEES:	INSPECTION FEES:
(352) 384-3101	**Re-Inspection Fees**		
	2nd Failed Inspection of same inspection type		Original Inspection Rate
	3rd Failed Inspection and each subsequent inspections of same inspection type		1 1/2 X the Original Inspection Rate
	Overtime - 2 hour minimum	$90.00/hour	$90.00/hour
	Permits Charged by the Hour (regular time)	$60.00/hour (one hour minimum)	$60.00/hour (one hour minimum)

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee		
GROWTH MANAGEMENT (352) 374-5249	DEVELOPMENT REVIEW:			
		AMOUNT	RESUBMIT AMOUNT	FEE/AC OVER 10 *
	Preliminary Plan	$2,500	$1,000	$34
	Preliminary Plan over Threshold @	$4,000	$1,000	$34
	Final Plan	$2,000	$1,000	$0
	Plat Review	$1,200	$600	$0
	Rural Unpaved Subdivision-Preliminary Plan	$1,200	$600	$34
	Rural Unpaved Subdivision-Final Plan	$1,000	$600	$0
	Revised Preliminary or Final	$1,500	$0	$0
	Re-Plat	$600	$0	$0
	Preliminary CLSC Determination	$600	$0	$0
	PD Minor Change	$800	$0	$0
	Section Line Waiver	$150	$0	$0
	Minor Plans (Rural Home-Based Business, Limited Uses, change of use, etc.)	$800	$0	$0
	Ag Ponds over 200 Cubic yards	$1,000	$600	$0
	Flood Prone Permits and Docks over 1,000 square feet	$1,500	$600	$0
	Hourly Rate	$65	$0	$0
	Staff Administrative Review	$150	$0	$0

@	As defined in ULDC Section 402-44
*	Area is computed by rounding up to the nearest full acre.
1	Fees shall cover expenses of review conducted during the one-year period commencing on the date the fee is paid; if plans are submitted for the same project more than one year from the date, a new fee shall be required.
2	A new fee shall be required if a significant change in the scope of the project is made.
3	Development review fees shall be doubled when on-site work has started prior to final approval by the Development Review Committee.
4	The base fee includes the initial application, one insufficiency report and resubmittal. If a second insufficiency report is required, the resubmittal fee shall be collected with the second resubmittal.
5	Preliminary plans that are over the threshold are defined in the Unified Land Development Code, Section 402.44.
6	Fees are allocated to Growth Management, EPD, Public Safety and Public Works.

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
GROWTH MANAGEMENT (352) 374-5249	**PLANNING AND LAND USE FEES:**		
		AMOUNT	FEE/AC OVER 10 *
	Rezoning to "A" or "C-1" District for a single family lot	$1,500	$14
	Rezoning, Special Use Permit, or Special Exception	$4,000	$21
	Special Use Permit for Mining or Excavation and Fill	$4,000	******
	Special Use Permit and Preliminary Development Plan Review	$5,250	$34
	Planned Development	$5,000	$25
	Planned Development and Preliminary Development Plan Review	$6,250	$34
	Major Amendment (PD, SUP or SE)	$3,500	******
	Minor Amendment (PD, SUP or SE), or Temporary use permit	$1,200	******
	Large Scale Comprehensive Plan Amendment	$7,000	$30
	Small Large Scale Comprehensive Plan Amendment	$4,000	******
	ULDC Amendment	$2,000 base plus hourly	******
	Water Sewer Determination	$1,200	******
	Property Owner Notification (per 50 letters)	$40	******
	Hourly Rate (where applicable)	$65	******
	Proportionate Share Determination	Hourly	******
	Vested Rights Fee	Hourly	******

* Area is computed by rounding up to the nearest full acre.

1 In addition to the staff review fee, Tier II and Tier III applications shall be charged consultant fees to evaluate RF engineering and prepare Visual Impact Simulations as directed by staff.

2 Comprehensive Plan Amendment: Where an applicant submits a proposal for territory other than under his/her direct control, only that area under his/her direct control shall be included for the purposes of calculating the fee. Small scale amendments are applications which conform to Section 163.3187(1)(c), Florida Statutes. No acreage fee shall be assessed for large-scale map amendment applications which request redefinition to the Rural/Agriculture land use classification.

3 Fees are allocated to Growth Management, EPD, Fire and Public Works.

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT	**PLANNING AND LAND USE FEES:**	
	PLANNING AND DEVELOPMENT FEE POLICIES:	
(352) 374-5249	1. No rezoning or plan amendment request shall be accepted for processing until the required application fee, or reduced fee as established by Fee Policy number six, is paid. An application fee may be refunded only if the application is withdrawn prior to the County incurring direct costs in processing the application (i.e. copying and distributing copies to staff, advertising, postage, printing reports, etc.). 2. In the event that readvertisement of an application due to any delay or postponement requested by the applicant, or necessitated by some act or failure to act on the part of the applicant, a supplemental fee of $250.00 plus postage costs per advertisement will be charged for a Zoning Application and a supplemental fee of $560 per advertisement for a Comprehensive Plan Amendment or Zoning Ordinance Amendment Request. This supplemental fee is intended to cover additional costs for readvertisement. No additional fee shall be charged if the postponement is requested by the County. 3. In the event the Zoning Administrator determines that the specific purpose of an application is to correct an existing situation which has been determined to be, or is alleged to be, a violation of a County zoning ordinance provision or regulation, a supplemental fee equal to the scheduled application fee shall be charged. This policy shall apply whether or not an actual notice of violation has been issued by the Department of Growth Management, Office of Codes Enforcement. This supplemental fee is intended to cover the additional administrative costs and expenses associated with the investigation of the existing situation and the determination of any corrective action required. 4. A separate fee shall be charged for each action requested unless the Director of Growth Management determines that the requested action is related to another requested action by the applicant and that the request will require no additional staff time (see Fee Policy number 5). 5. The Director of Growth Management may reduce a required application fee where they find: (1) that special circumstances, not under the control of the applicant, justify a reduction in the fee; and (2) that the actual direct cost to the County for processing the application will not exceed the actual fee collected. In no case may a reduced fee be less than advertising cost. No request for reduction in the fee shall be considered unless the request is received within five working days following the date of the application submitted to the Department of Growth Management, Office of Planning and Development. 6. The Board of County Commissioners may waive portions or all of the temporary permit fee as a condition of approval when the Board determines that a personal hardship exists on the applicant. The burden of proof of such hardship must be adequately demonstrated by the applicant to the Board.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT	**PLANNING AND LAND USE FEES:**	
(352) 374-5249	**PLANNING AND DEVELOPMENT FEE POLICIES:**	
	Development of Regional Impact (DRI) Review	Initial Deposit of $7,500.00
	Florida Quality Development	Initial Deposit of $7,500.00
	Substantial Deviation Determinations	$600.00
	Review of projects determined to be substantial deviations or other amendments to development order.	Initial Deposit of $2,500.00
	DRI Annual Report Review Fee	$250.00
	Public Facilities Annual Report Review Fee for DRI establishing Special District under Chapter 189, Florida Statutes.	$250.00
	Community Development District (CDD) Annual Budget Review Fee (for CDD established pursuant to Chapter 190, Florida Statutes and associated with a DRI)	$500.00
	Community Development District Review Fee	$5,000.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT	**PLANNING AND LAND USE FEES:**	
	PLANNING AND DEVELOPMENT FEE POLICIES:	
(352) 374-5249	1. Development of Regional Impact Review deposit will be paid at submission of Application for Development Approval. Florida Quality Development review deposit will be paid at first methodology meeting with County staff. Substantial deviation or other amendments to development order review deposit will be paid upon notification that substantial deviation exists or other amendments to development order is required. 2. All work performed by Alachua county employees, directly and reasonably attributable to review of and recommendations relating to a Development of Regional Impact application, the Florida Quality Development Program, or amendment to a Development Order shall be paid by the applicant. Fees will be based upon the hourly rate of pay and benefits of each employee performing the work multiplied by the number of hours worked, plus 20% indirect cost based on the hourly rate of the employee. Any other additional direct costs incurred by the County in connection with the review and processing of a DRI application, including but not limited to advertising, public notice, duplication of materials, telecommunications, and fees for any outside consultants hired by the County when special expertise beyond County staff is deemed necessary, shall be paid by the applicant. 3. The applicant will be required to pay an additional deposit, as may be required from time to time, when the review expenses have exhausted 75% of any paid deposit. Whenever an additional deposit of fees is required, such deposit shall be, at a minimum, in the amount of 50% of the initial payment set forth herein. Any auditor fees for the establishment and maintenance of this account shall be charged to the applicant. 4. Upon conclusion of any staff review of any application and other actions required for presentation to the Board of County Commissioners for final action, all fees calculated by Alachua County to be due shall be paid in full by the applicant prior to submission to the Board of County Commissioners for final Board action. All refunds of excess deposit money, after all charges are paid, shall be refunded after final action by the Board of County Commissioners. 5. Community Development District: The $5,000 review fee is for the CDDs of less than 1,000 acres. The review fee for CDDs of more than 1,000 acres is set by State Statute. For all CDDs, advertising and the advertising fee is the responsibility of the Petitioner and must be consistent with State Statute requirements.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	All Building Permit Fees are calculated starting with the minimum base permit fee by permit type plus a fee determined by the Dollar Value of Construction as calculated below:	
	MINIMUM BASE BUILDING PERMIT FEES:	
	Minimum Base Permit Fee for single family, single family attached, and two family new construction; residential additions and alterations; and all other building permits (i.e. re-roof, mechanical, plumbing, aluminum, accessory buildings, fire sprinkler, fire alarm, tents, miscellaneous, etc.)	$90.00
	Minimum Base Permit fee for multi-family, office, commercial, industrial or any construction requiring review and/or inspection by the Fire Marshal and for commercial additions and alterations	$180.00
	DOLLAR VALUE OF CONSTRUCTION FEE CALCULATIONS:	
	Dollar Value of Construction from - to:	
	$0 - $1,000	Minimum Base Fee
	$1,001 - $100,000	add $5.25 / Thousand
	$100,001 - $500,000	add $3.15 / Thousand
	$500,001 - $1,000,000	add $2.10 / Thousand
	$1,000,001 - $1,500,000	add $1.05 / Thousand
	$1,500,001 - and Up	add $0.55 / Thousand
	Dollar Value of Construction for single family, single family attached and two family new construction heated area is calculated per square foot at	$55.00
	Dollar value of Construction for single family, single family attached and two family new construction unheated area (i.e. garage, screen porch) is calculated per square foot at	$30.00
	Dollar Value of Construction for unheated area on accessory buildings such as storage sheds, pole barns, carports, and similar structures is calculated per square foot at	$20.00
	Dollar Value of Construction for all other building permits such as for multi-family residential, commercial, signs, re-roof, electrical services, plumbing, mechanical, HVAC, aluminum, fire sprinkler, fire alarm, tents, miscellaneous, etc.	Value based on value of construction (contract price)

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	NOTE: Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the building official's approval or the necessary permits shall be subject to a penalty of 100 percent of the usual fee in addition to the required permit fees (Section 108.4 Florida Building Code - Section 553.73 Florida Statutes). This includes moving on a mobile home prior to obtaining a permit. All permits must be posted on the job site during all progress of the work.	
	REFUND, EXTENSION, AND EXPIRATION POLICY:	
	Building Permit (Applicant Requested) refunds where project is not started will be charged a processing fee.	$70.00
	Extensions of Building Permits approved by the Building Official for permits that have not expired	$70.00
	Note: No refunds shall be issued on expired permits. Expired building permits that have not received a final inspection or certificate of occupancy as required by the Florida Building Code shall be required to obtain a new building permit at full cost.	
	PLAN REVIEW EXAMINATION FEES:	
	When plan review is required based on requirements of the Florida Building Code, a plan review fee shall be paid at the time of submitting plans and building permit application. Such plan review fee is in addition to the building permit fee and Fire Marshal Review Fee. If the building permit application is withdrawn after the plans are reviewed the plan review fee is not refundable.	20% of Building Permit Fee
	Plan Re-stamping or Re-certification Fee	$70.00
	FIRE PREVENTION PLAN REVIEW AND INSPECTION FEES:	
	Refer to the Public Safety Department portion of the Fee Schedule for a complete list of the fees and charges provided by the Fire Prevention Division of the Public Safety Department	
	STATE OF FLORIDA SURCHARGES:	
	Florida Building Commission Surcharge - Submitted to the Florida Department of Community Affairs	1.5 percent of all base building permit fees minimum surcharge collection $2.00 per Florida Statute 553.721
	Building Code Administrators and Inspectors Fund Surcharge - Submitted to the Florida Department of Business and Professional Regulation	1.5 percent of all base building permit fees minimum surcharge collection $2.00 per Florida Statute 468.631

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	FLAT RATE BUILDING PERMIT FEES:	
	Manufactured or Mobile Home	$156.00
	Move On Structure	$266.00
	Modular Structure (Per Building Section)	$266.00
	Note: This applies only to structures approved by the Florida Department of Community Affairs. This permit fee includes base permit fee plus on-site inspections; temporary pole, foundation, plumbing, and final.	
	Swimming pool (in ground)	$220.00
	Swimming pool (above ground))	$90.00
	Power for New or Replacement Well	$90.00
	INSPECTION AND RE-CERTIFICATION FEES:	
	Building Inspections (not included in permit)	$70.00
	Building Inspection - Overtime Rate for Special Requests for Inspections after hours, on weekends and holidays (2 hour minimum)	$105.00 / hour
	Reinspection fee (to be paid prior to requesting next inspection after failed inspection). **All disapproved inspections shall required a mandatory re-inspection fee.**	$70.00
	Inspection Fee for Certification or Renewal of Certificate of Occupancy	$70.00
	Building and/or Zoning Recertification Fee including Zoning Certification for Alcoholic Beverage License or Agricultural Exemption Review	$70.00
	Curb Cut/Driveway Application Processing and Inspection	$47.00
	Requested building inspections exceeding the standard number of inspections paid for in the original building permit will be charged an additional inspection fee per inspection	$70.00
	The Standard Number of Building Inspections allowed for a building permit can be calculated by taking the Calculated Dollar Value of Construction Fee minus the Minimum Base Permit Fee and dividing by $70.00. New Single Family Development will be provided twelve (12) standard inspections as required by the Florida Building Code.	
	PERMITTING BY FAX - PROCESSING FEES:	
	Local Fax Call	$5.00
	Long Distance Fax Call	$10.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
(352) 374-5243	**CONTRACTOR LICENSE FEES:**	
	NOTE: Licenses require bi-annual renewal. The license fee is doubled if the license is on the involuntary inactive list.	
	License Record Management Fee (one time fee for record management of license, insurance, and workers' compensation for state certified contractors)	$50.00
	General Contractor	$70.00
	Building Contractor	$70.00
	Residential Contractor	$70.00
	Plumbing Contractor	$70.00
	Electrical Contractor	$70.00
	Sheet Metal Contractor	$70.00
	Journeyman Electrician	$50.00
	Journeyman Plumber	$50.00
	Inactive License	$30.00
	Roofing Contractor	$70.00
	Commercial Pool Contractor	$70.00
	Residential Pool Contractor	$70.00
	Aluminum Specialty	$50.00
	Swimming Pool/Spa Servicing	$70.00
	Reciprocity Letter	$20.00
	Duplicate or Replacement	$16.00
	Notice of Commencement Forms and/or Statement per Florida Statutes 713.135(4)	$5.00
	BOARD OF ADJUSTMENT FEE:	
	Various (dimensional or S/D) regulations and other appeals requiring public notice.	$400.00
	ADMINISTRATIVE PERMIT FEES:	
	Administrative Temporary Use Permit for outdoor promotional sales, special event sales and the sale of seasonal or temporary goods and commodities	$70.00
	Fireworks Display Permit	$70.00
	Noise Ordinance Waiver or Special Permit	$70.00
	Administrative Temporary Use Permit for filming and media production	$70.00
	Extension of Administrative Temporary Use Permit for filming and media production	$35.00
	Administrative Home Based Business Permit (Requires Renewal every two years)	$70.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	COMMERCIAL AND NON-RESIDENTIAL SOLID WASTE PERMITS:	
	Original Application Fee	$70.00
	Annual Renewal Fee	$35.00
	EXCAVATION AND LANDFILL ANNUAL INSPECTION:	
	Active Excavation and Landfill Special Use Permit for Construction and Demolition Debris or Excavation	$1,626.00
	Active Excavation and Landfill Special Use Permit-Clean Fill Only	$813.00
	Inactive Excavation and Landfill Special Use Permit	$350.00
	TREE REMOVAL PERMIT FEE:	
	Per application at time of submission	$90.00
	DEVELOPMENT REVIEW COMMITTEE:	
	Notice of Development Activity Signs (per sign)	$10.00
	Hear and decide appeals of decisions of the Development Review Committee; the Zoning Administrator on sign permit applications; and hear and decide other land use cases as directed by the County Commission - Hearing Officer	$1,000.00 / day
	Notes:	
	Building Permit Fees shall be submitted at the time of building permit application No Building Permit Applications will be accepted without the required permit fee All Public, Private, and Governmental Entities shall be required to pay building permit fees	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
INFORMATION SERVICES	**DATA:**	
	AS400 APPLICATION PROGRAMMING FOR OUTSIDE AGENCIES:	
(352) 338-7300	Data Charges for Services for Outside Agencies	$40.00 / hour minimum charge
	MISCELLANEOUS:	
	Fiche, CD, Floppy Printing Special form supplies by user (i.e., magnetic tape, labels, floppy disk, CD, etc.	Actual Charge Minimum $25.00 or $1.00 / 1000 lines
	TELEPHONE:	
	TELEPHONE SYSTEM USE:	
	Phone, fax, modem service, voice mail, conference manager and automated attendant	$16.00 / month
	TECHNICIAN SERVICE CHARGE:	
	Normal business hours - 8:00 a.m. to 5:00 p.m./Monday-Friday Minimum 1 hour charge Non-business hours - evening, weekends and holidays Minimum two (2) hour charge	$30.00 / hour $45.00 / hour
	LONG DISTANCE RATES RESTRICTED TO QUEST: (Rates subject to change)	
	Current In-State and Out-of-State F.C.C/P.S.C REGULATED CHARGES: -Local directory Assistance/Call Plus -Long Distance Directory Assistance	$0.039 / minute F.C.C/P.S.C Approved Rate
MURPHREE LAW LIBRARY	Fees and charges are to be set by the Board of Trustees for the John A. Murphree Law Library.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**ANIMAL SERVICES:**	
(352) 374-5245	**Adoption Fees:**	
	Bird (Cockatiel, Parrot)	$35.00
	Bird (Parakeet, Finch, etc.)	$10.00
	Cat, Unaltered (Includes veterinary exam, sterilization, FeLV test, de-worming, FvrCCP vaccination, rabies vaccination; excludes required County license)	$67.00
	Dog, Unaltered (Includes veterinary exam, sterilization, heartworm test, de-worming, DA2PPV/Bordatella vaccination, rabies vaccination; excludes required County license)	$70.00
	Livestock (Goat, Pig, etc.)	$25.00
	New Hope Adoption (Dog) (special events, medically compromised, older animal or held longer than 21 days)	$30.00
	New Hope Adoption (Cat) (special events, medically compromised, older animal or held longer than 21 days)	$25.00
	Reptiles (Snake, Iguana, etc.)	$10.00
	Senior Citizen, County Employee Adoption Discount	20%
	Small Mammal (Rabbit, Guinea Pig, etc.)	$10.00
	Transfer to Animal Welfare Organizations (under age animals - to Rescue Groups only)	No charge
	Transfer to Animal Welfare Organizations (Services Rendered)	20%
	Diagnostic Tests and/or Procedures:	
	Physical Exam, Veterinary	$20.00
	De-Flea	$5.00
	De-Worming	$5.00
	Heartworm Test- Blood Smear Only	$5.00
	Heartworm Test	$10.00
	Canine Parvovirus Test	$18.00
	Fecal Flotation	$7.00
	Feline Leukemia Test (FeLV)	$12.00
	Feline Leukemia/Feline Infectious Viremia Test (FeLV/FIV)	$18.00
	Microchip Implant	$15.00
	Animal Welfare Organizations and County Employee Discount	20%

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**ANIMAL SERVICES:**	
(352) 374-5245	**License:**	
	Dog License purchased from veterinarian at time of rabies vaccination	$15.00
	Dog License not purchased from veterinarian at time of rabies vaccination	$35.00
	Sterile Dog License Discount	($15.00)
	Cat, Ferret License purchased from veterinarian at time of rabies vaccination	$8.00
	Cat, Ferret License not purchased from veterinarian at time of rabies vaccination	$18.00
	Sterile Cat, Ferret License Discount	($8.00)
	Duplicate License	$3.00
	Miscellaneous Fees:	
	Cremation, Private – Includes Pet Urn for Returned Remains:	
	Small Animal (less than 20 pounds)	$70.00
	Medium Animal (20-60 pounds)	$85.00
	Large Animal (60-120 pounds)	$100.00
	Disposal	$10.00
	Euthanasia, Owner Requested	$30.00
	Dangerous Dog Registration - Annual Registration	$50.00
	Aggressive Dog Registration	
	Initial Registration	$400.00
	Annual Renewal	$40.00
	Transportation (Pick-up and/or Delivery)	$30.00
	Trap Rental, Live Animal	
	First Week Rent, Trap	$15.00
	Additional Weekly Rent, Trap	$7.00
	Pet Products	Cost plus overhead
	Reclaim Fees – All applicable fees listed below are assessed at reclaim:	
	First Reclaim	$135.00
	Second Reclaim	$170.00
	Third and all Subsequent Reclaim	$200.00
	Sterile Pet Reclaim Discount	($100.00)
	Daily Boarding Fee (assessed after day of animal intake until release)	$10.00 / day
	Daily Quarantine Fee (assessed for each day until released)	$15.00 / day
	Prophylactic Vaccination	
	Dog (DA2PPV - Distemper)	$5.00
	Dog (Bordatella)	$5.00
	Cat (FVRCP - Distemper)	$5.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**ANIMAL SERVICES:**	
	Reclaim Fees – All applicable fees listed below are assessed at reclaim:	
(352) 374-5245	De-Flea Treatment	$5.00
	De-Worming Treatment	$5.00
	Rabies Vaccination (if Veterinarian is available)	$6.00
	Rabies Vaccination (if contracted to an outside Veterinarian)	$15.00
	License - Cat, Ferret	See Licenses section
	License - Dog	See Licenses section
	Microchip Implant	$15.00
	Veterinary Medical Expenses	Cost Incurred
	Surrender Fee:	
	Alachua County Resident - Stray	No charge
	Alachua County Resident - Owned Pet with Current License	No charge
	Alachua County Resident - Owned Pet without Current License	$25.00
	Alachua County Resident - Commercial Disposal	$15.00
	Out of County Resident - Stray	$25.00
	Out of County Resident - Owned Pet	$40.00
	Out of County Business - Commercial Disposal (Live Animal)	$25.00
	Out of County Business - Commercial Disposal (Dead Animal)	$10.00
	Vaccinations:	
	Rabies Vaccination	$6.00
	Dogs (DA2PPV - Distemper)	$5.00
	Dogs (Bordatella)	$5.00
	Cats (FVRCP - Distemper)	$5.00
	Veterinary Procedures:	
	Sutures	$20.00
	Antibiotic or Medications	$10.00
	Other Professional Veterinary Procedures	Cost Incurred
	Voucher Program:	
	Gallenkamp Spay/Neuter Voucher/Voucher Redemption	ACHS Fee
	Other Community Grant(s) Spay/Neuter Voucher Sale Fee	Prgm Chg
	Other Community Grant(s) Spay/Neuter Voucher Redemption	Prgm Fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**DEVELOPMENT REVIEW & SIGNS**	
(352) 374-5245	**DRIVEWAY INSPECTION FEES:**	
	Class I (Rural)	$175.00
	Class I (Urban without sidewalk)	$140.00
	Class I with sidewalk	$145.00
	Class II	$225.00
	Class III	$1,000.00
	Class III with Auxiliary Lanes	$1,400.00
	Class IV	$1,025.00
	Class IV with Auxiliary Lanes	$1,450.00
	FINAL SITE INSPECTION FEES:	
	Multi-family residential, office, rural / agricultural subdivision, commercial and industrial (appropriate driveway fee additional)	$250.00 + $8.00 / parking space
	Sites without stormwater management improvements or paved parking, fish ponds and flood-prone area permits	$130.00
	Review of plans revision or re-inspection (per instance)	$100.00
	FLOOD ZONE REQUEST - WRITTEN:	$40.00
	RECORD PLAT REVIEW FEE	$270.00
	RIGHT-OF-WAY UTILIZATION INSPECTION FEES:	
	Above Ground	$85.00
	Underground (Length of construction in feet)	
	1-700	$85.00
	701-1,400	$170.00
	1,401-2,100	$255.00
	2,101-2,800	$340.00
	2,801-3,500	$425.00
	3,501-4,200	$510.00
	4,201-4,900	$595.00
	4,901-5,600	$680.00
	5,601-6,300	$765.00
	6,301-7,000	$850.00
	7,001-7,700	$935.00
	7,701-8,400	$1,020.00
	8,401-9,100	$1,105.00
	9,101-9,800	$1,190.00
	Over 9,800	$1,275.00
	SUBDIVISION INSPECTION FEE:	
	Paving and drainage inspection (appropriate driveway fee additional)	$615.00 + $115.00 / 100 linear feet of roadway

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**DEVELOPMENT REVIEW & SIGNS**	
	TRAFFIC SIGN FEES:	
(352) 374-5245	**NOTE:** A fee will be charged to developers of new subdivisions for the installation of new traffic signs. The same fees will apply to requests from individuals or homeowners associations for installation of signs on roads not maintained by Alachua County. The fee covers plan review, site inspection, sign materials, sign preparation and clerical activities associated with the installation. Signs on the County, State or City street system will be installed by the County and there will be an installation charge. Signs will not be installed on private roads.	
	Street name signs (each plate)	$12.00 / square foot
	Regulatory/traffic signs (Standard)	$8.00 / square foot
	Special Request Signs (Special Orders)	$14.00 / square foot
	Channel iron posts 6 foot	$8.00 each
	Channel iron posts 10 foot	$21.00 each
	Channel iron posts 12 foot	$25.00 each
	Street sign posts 12 foot w/pyramid cap	$24.00 each
	Street sign posts 14 foot w/pyramid cap	$27.00 each
	Installation	$20.00 each
	NOTE: The fee payment is required prior to installation of signs. For new subdivisions the fee payment is due upon issuance of a construction permit.	
	VACATING PLAT AND ROAD FEES:	
	NOTE: Filing fees for vacating plats and roads do not include the cost of legally required advertising. Petitioners will be charged for the County's actual advertising cost, on a case-by-case basis, in addition to filing fees.	
	Filing fee for vacating plats or portions thereof	$1,050.00
	Filing fee for vacating streets, roadways, etc. or portion thereof	$1,050.00
	SURVEYING SERVICES:	
	Sr. Survey Technician	$36.00 / hour
	Survey Technician	$30.00 / hour
	Survey Aide	$22.00 / hour
	FLEET MANAGEMENT FEES:	
	NOTE: Fleet Management is an internal service fund that is fully supported by revenues derived from labor charges and from service charges on parts and fuels.	
	The listed hourly rates shall apply to normal working hours. Work required outside normal hours will be charged at 1.40 times these rates.	
	Labor Rates: In Shop	$55.00 / hour
	Road Call	$65.00 / hour
	External Customer	$65.00 / hour
	Fuel	10%*
	Parts, Supplies & Materials	38%*
	Commercial Services	10%*
	***Note:** Administrative Charge above the cost of the item as calculated by the Fleet Management Faster System.	
	Pooled Vehicle Rental	$4.00 / hour

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**PARKS:**	
	FAIRGROUNDS FACILITIES RENTAL:	
(352) 374-5245	**BUILDING ONLY**	
	Daily Rate	$850.00
	GROUNDS AND POLE BARN	
	Daily Rate	$700.00
	SANTA FE HILLS WATER SYSTEM	
	DEPOSITS:	
	All existing customer deposits assumed by Alachua County as a result of the receivership shall be deemed sufficient unless and until account becomes outstanding and service has been disconnected due to non-payment. All customer deposits shall be held for the duration of service and applied to the customer's final bill and any resulting excess balance shall be refunded.	$50.00
	WATER CHARGES:	
	Minimum Water Service Charge: –Applies to all active customer accounts. –Accounts exceeding 3,000 gallons within a billing cycle will incur additional charges	$13.00
	Additional Water Consumption Charges: –Applies to usage exceeding allowance in the minimum service –Charge prorated	$2.50 / 1,000 gal.
	STREET LIGHT CHARGE:	
	–Applies to only one customer account by original agreement with previous ownership	$3.00 / month
	SERVICE RE-CONNECTION CHARGE:	
	–Water Meter Installation Charge (new installations) –Applies to accounts that have been disconnected due to non-payment and is payable prior to re-connection in addition to payment of any outstanding balance. –Any existing account with a deposit that is less than $50 shall be increased to $50 and payable prior to re-connection of service.	$400.00 $25.00
	WASTE MANAGEMENT	
	CURBSIDE WASTE COLLECTION:	
	Official bags for excess garbage, package of 5 Increase in garbage cart size More than one cart exchange per fiscal year (each additional instance) Special pick up of illegally prepared garbage and trash after notice to property owner.	$11.25 plus tax/pkg. $15.00 plus any applicable refuse fees $15.00 plus any applicable refuse fees $75.00 / incident plus actual disposal cost and any additional collection costs

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**WASTE MANAGEMENT**	
	TRANSFER STATION	
(352) 374-5245	**FOR VEHICLES CROSSING SOLID WASTE MANAGEMENT FACILITY SCALES:**	
	NOTE: A *$23.66* per ton surcharge shall be added to the listed fees for materials from non-assessed municipalities.	
	Brush and Land Clearing Debris: $2.00 minimum charge	
	Fee per ton	$52.13
	Fee per cubic yard	$11.00
	Governmental Yard Waste	$30.00 / ton
	Commercial Collection Service Franchise:	
	Application - Container Provision only [rental of containers]	$100.00
	Application - Solid Waste collection and disposal services	$250.00
	Commercial Franchise Fee (due 30 days after end of month)	10% of gross revenues
	Garbage (Class I and Class III): $2.00 minimum charge	
	Fee per ton	$52.13
	Fee per compacted cubic yard	$20.00
	Fee per loose cubic yard	$11.00
	Commercial Contract Garbage	$52.13 / ton
	Illegal Dump Site Material:	
	Fee per ton	$52.13
	Fee per compacted cubic yard	$20.00
	Fee per loose cubic yard	$11.00
	Public Weighing:	$5.00
	Contaminated or Mixed Loads containing prohibited items	$100.00 / incident
	Recovered Materials Collector:	
	Application	$50.00
	Annual Renewal	$50.00
	Special Handling Waste:	
	Fee per ton	$200.00
	Fee per cubic yard	$52.00
	Minimum fee per item	$85.00
	Tires - Whole:	
	Fee per ton	$140.00
	Fee per cubic yard	$50.00
	Auto or light truck only in mixed loads or less than 3 without wheels	$3.00 / tire
	Truck (17" or more) only in mixed loads or less than 3 without wheels	$4.00 / tire
	Off road tires (loader and tractor): Fee per ton	$275.00 / ton

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**WASTE MANAGEMENT**	
	TRANSFER STATION	
(352) 374-5245	**FOR VEHICLES CROSSING SOLID WASTE MANAGEMENT FACILITY SCALES:**	
	NOTE: A *$23.66* per ton surcharge shall be added to the listed fees for materials from non-assessed municipalities.	
	White Goods/Scrap Metal:	
	Containing refrigerants whether freon has been removed or not (per unit)	$25.00
	Other metals and white goods not including refrigerants (per ton)	$52.13
	SPECIAL CONDITIONS Refuse resulting from cleanups of neighborhoods throughout the County may be disposed of at the transfer station on a non-fee basis provided that authorization from the Alachua County Public Works Department is obtained prior to any disposal activities. In the event the scales are out of service, the previous average weights of the trucks will be used to calculate the fees. If average weights are not available, the fees will be calculated by cubic yards for all materials. No burn barrels with material are allowed in the transfer station. **SPECIAL EVENT** Waste Alternatives will sell to the public items which promote the Embrace Zero Waste philosophy of waste reduction, recycling and resource conservation for less than market price. These items will include, but not be limited to, Earth Machine backyard composters and Systern, rain barrels. Units will be picked up by the public at various locations. Items will be available on a first-come, first-served basis for a limited time.	
	TIMBER SALES:	
	Sale of Timber	Market Price

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
SHERIFF	**EXTRA DUTY:**	
	Extra Duty Employee	$45.00 / hour
(352) 367-4021	**IMPOUNDMENT OF LIVESTOCK RUNNING AT LARGE:**	
	Impound Fee	$50.00 each
	Mileage Fee	IRS Standard Mileage Rate
	Feed/Care Fee	$5.00 / day / animal
	Disposition Fee	$5.00 each
	Dart Fee	$15.00 each
	RECORDS:	
	Fingerprints	$10.00 each
	Background Checks	$6.00 each
	Arrest Records/ Photos/ Videos:	
	CD's Processing Cost	$7.00 each
	CD's Per Item Cost	$3.00 each
	Digital Prints Processing Cost	$7.00 each
	Digital Prints Per Item Cost	$1.00 each
	Negative Prints Processing Cost	$14.00 each
	Vendor Cost	
	Video Tape Processing Cost	$20.00 each
	Video Tape Per Item Cost	$5.00 each
	Fingerprints/Palm Prints Processing Costs	$7.00 each
	Fingerprints/Palm Printers Per Item Cost	$1.00 each
	Enforceable Process:	
	Certified mail to all parties	$4.64 each
	Filing/ Recording Fee (First Page)	$10.00 each
	Filing/ Recording Fee (each additional page)	$8.50 each
	Standby Deputy	Overtime Rate
	Inventory Fee After Second Hour	Overtime Rate

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
SHERIFF	**Advance Cost Deposit:**	
(352) 367-4021	Vehicle, boats, etc., required towing and storage	$1,000.00 each
	Motorcycles or any item requiring covered storage	$1,000.00 each
	Real Property	$1,000.00 each
	Business-call for quotation depending upon contents	$1,500.00 each
	JAIL:	
	Inmate Medical Co-Pay	$5.00 each
	Work Release Meals	$1.32 each
	Inmate Transportation for Elective Medical Treatment	$80.00 each
	Inmate Secure Transportation to Funerals:	
	Processing	$54.00 each
	Deputy	$32.00 / hour
	Mileage	IRS Standard Mileage Rate
	U.S. Marshal Inmate Housing	$57.23 / day
	Private Transport Company Inmate Housing	$57.23 / day
	Inmate Subsistence Fee	$4.00 / day
	Inmate Uniform / Linen Fee	$20.00 each

NOTE: Sheriff's Office fees as submitted in the Sheriff's Certified Budget.

EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES
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EXHIBIT A

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Alachua County Government
FY 2012 Adopted & FY 2013 Planned Budget – CIP Project Summary

Project		Total Project Cost	FY 2012 Tentative Funding
12CFM01	Capital Preservation - Chief Judge	325,000	65,000
12CFM01RA	FY12 Court Related Projects	605,000	605,000
12CFM02	Capital Preservation - Clerk of Courts	150,000	30,000
12CFM03	Capital Preservation - Public Defender	150,000	30,000
12CFM04	Capital Preservation - State Attorney	150,000	30,000
12CFM05	Capital Preservation - Court Security	200,000	40,000
11GFM10	Added - Facilities Maintenance Warehouse Renovation	225,000	200,000
12GFM02RA	Capital Preservation	42,760	42,760
12GFM05RA	Comm Support Srvcs/Health Dept Replace Floor Covering	45,000	45,000
12GFM06RA	Reseal & Paint Building Exterior	341,120	341,120
11USR01	Utility Savings Reinvestment Project TBD	388,000	78,000
12GFM01RA	Civil Courthouse - HVAC Upgrade	1,300,000	650,000
09MFS02	Fire Protection Services Projects - TBD	1,712,917	276,998
12PK01	Lake Alto Park-Restroom, Floating Dock & Picnic Area	220,000	220,000
12PK03	Jonesville Park Playground, Basketball Court, Disc Golf	278,396	278,396
12PK05	Park Improvement Project - TBD	13,604	13,604
12TF01	Electronic Document Management	200,000	200,000
08CR03	Fund Contingency	500,000	50,000
09IF01	Impact Fee Northwest Transport Dist	4,678,379	611,149
09IF02	Impact Fee Southwest Transport Dist	9,385,436	1,242,653
09IF04	Impact Fee East Transport Dist	1,110,729	143,216
12PK04	Lake Kanapaha Park Development	478,271	95,825
08IF01	Impact Fee - Fire	1,275,548	213,074
08ED01	Fairgrounds/Park Initiative	2,486,874	227,500
08ED02	Industrial Park Development	1,753,126	180,000
09GT01	Bike/Ped Priority Projects	2,115,441	260,005
12ST01	SE 175th Av-Unpaved Surface Treatment	70,172	70,172
12ST02	NW 46th Ave-Unpaved Surface Treatment	105,403	105,403
12ST03	NW 122nd Av-Unpaved Surface Treatment	16,690	16,690
12ST04	NW 138th Av-Unpaved Surface Treatment	27,453	27,453
12ST05	SE 41st Ln-Unpaved Surface Treatment	25,811	25,811
12ST06	NE 211 Dr-Unpaved Surface Treatment	68,002	68,002
12ST07	NW262/165-Unpaved Surface Treatment	21,775	21,775
12ST08	NW 266 St-Unpaved Surface Treatment	26,833	26,833
12ST09	NW 174 Av-Unpaved Surface Treatment	41,388	41,388
12MF01	SW 143rd St	329,379	329,379
12MF02	SW 73rd Ave Ext	1,170,941	1,170,941
14GT20	SW 8th Avenue Extension	2,732,195	1,561,254
	Total	**$ 34,766,643**	**$ 9,634,401**

01 - Capital Preservation: Court Related Facilities (037)

Adopted

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
12CFM01 - Capital Preservation - Chief Judge	325,000	0	65,000	65,000	65,000	65,000	65,000	0
12CFM01RA - FY12 Court Related Projects	605,000	0	605,000	0	0	0	0	0
12CFM02 - Capital Preservation - Clerk of Courts	150,000	0	30,000	30,000	30,000	30,000	30,000	0
12CFM03 - Capital Preservation - Public Defender	150,000	0	30,000	30,000	30,000	30,000	30,000	0
12CFM04 - Capital Preservation - State Attorney	150,000	0	30,000	30,000	30,000	30,000	30,000	0
12CFM05 - Capital Preservation - Court Security	200,000	0	40,000	40,000	40,000	40,000	40,000	0
Adopted	**1,580,000**	**0**	**800,000**	**195,000**	**195,000**	**195,000**	**195,000**	**0**
Preservation: Court Related Facilities (037)	**1,580,000**	**0**	**800,000**	**195,000**	**195,000**	**195,000**	**195,000**	**0**

02 - Capital Preservation: General Facilities (200)

Adopted

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
11GFM10 - Added - Facilities Maintenance Warehouse Renovation	225,000	25,000	200,000	0	0	0	0	0
12GFM02RA - Capital Preservation	42,760	0	42,760	0	0	0	0	0
12GFM05RA - Community Support Srvcs/Health Dept Replace Floor Coverin	45,000	0	45,000	0	0	0	0	0
12GFM06RA - Re-seal & Paint State Attorn, Pub Def, & Wilson Bldgs	341,120	0	341,120	0	0	0	0	0
Adopted	**653,880**	**25,000**	**628,880**	**0**	**0**	**0**	**0**	**0**

Proposed (FY12 Through FY16 CIP)

13GFM01 - Capital Preservation	213,500	0	0	213,500	0	0	0	0
13GFM01RA - Lighting Upgrade - Group Re-lamping Project	58,380	0	0	58,380	0	0	0	0
13GFM06RA - HVAC Retrofit and Control Upgrades	78,120	0	0	78,120	0	0	0	0
13GFM09RA - Exterior Re-sealing, Caulking and Exterior/Interior	40,000	0	0	40,000	0	0	0	0
14GFM01 - Capital Preservation	36,000	0	0	0	36,000	0	0	0
14GFM04RA - ACSO Jail Replacement of Food Slots & Hinges	130,000	0	0	0	130,000	0	0	0
14GFM06RA - Resurface & Sealing of Various Parking Lots	198,000	0	0	0	198,000	0	0	0
14GFM07RA - Exterior Sealing & Painting of Various Buildings	225,000	0	0	0	225,000	0	0	0
15GFM01 - Capital Preservation	200,000	0	0	0	0	200,000	0	0
15GFM03RA - Mechanical HVAC Components and Building Automation Upgrades	300,000	0	0	0	0	300,000	0	0
15GFM04RA - Building Envelope Improvements	250,000	0	0	0	0	250,000	0	0
16GFM01RA - Group Re-lamping and Lighting Upgrades	250,000	0	0	0	0	0	250,000	0
16GFM04RA - Capital Preservation	306,150	0	0	0	0	0	306,150	0

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
02 - Capital Preservation: General Facilities (200)								
Proposed (FY12 Through FY16 CIP)	2,285,150	0	0	390,000	589,000	750,000	556,150	0
apital Preservation: General Facilities (200)	2,939,030	25,000	628,880	390,000	589,000	750,000	556,150	0

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
03 - Utility Savings Reinvestment Program (210)								
Adopted								
11USR01 - Utility Savings Reinvestment Project TBD	388,000	78,000	78,000	78,000	78,000	38,000	38,000	0
Adopted	**388,000**	**78,000**	**78,000**	**78,000**	**78,000**	**38,000**	**38,000**	**0**
Utility Savings Reinvestment Program (210)	**388,000**	**78,000**	**78,000**	**78,000**	**78,000**	**38,000**	**38,000**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
04 - General Facilities (300)								
Adopted								
12GFM01RA - Civil Courthouse - HVAC Upgrade	1,300,000	0	650,000	650,000	0	0	0	0
Adopted	**1,300,000**	**0**	**650,000**	**650,000**	**0**	**0**	**0**	**0**
Proposed (FY12 Through FY16 CIP)								
13GFM02RA - Animal Services Perimeter Fencing	50,000	0	0	50,000	0	0	0	0
13GFM03RA - Administration Building Shutter Replacement	90,000	0	0	90,000	0	0	0	0
13GFM04RA - Community Services/Health Department Paint	200,000	0	0	200,000	0	0	0	0
13GFM08RA - ACSO Jail Elevator Upgrade	70,000	0	0	70,000	0	0	0	0
14GFM00RA - Admin Building Critical Mechanical Assets Replacement	450,000	0	0	0	450,000	0	0	0
14GFM01RA - Work Release Roof Replacement & Interior Ceil Repairs	50,000	0	0	0	50,000	0	0	0
14GFM02RA - ACSO Jail Replacement of 5 IPM UPS Units	151,000	0	0	0	151,000	0	0	0
14GFM08RA - Floor Covering Replacement Project	210,000	0	0	0	210,000	0	0	0
15GFM05RA - Administration Building Roof Replacement	300,000	0	0	0	0	300,000	0	0
15GFM06RA - Jail Fire Suppression water line decoupling	400,000	0	0	0	0	400,000	0	0
16GFM02RA - Building Management and Automation Control Upgrades	450,000	0	0	0	0	0	450,000	0
16GFM03RA - Building Envelope Improvements - County Buildings	443,850	0	0	0	0	0	443,850	0
Proposed (FY12 Through FY16 CIP)	**2,864,850**	**0**	**0**	**410,000**	**861,000**	**700,000**	**893,850**	**0**
04 - General Facilities (300)	**4,164,850**	**0**	**650,000**	**1,060,000**	**861,000**	**700,000**	**893,850**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
05 - Fire Facilities (300)								
Adopted								
09MFS02 - Fire Protection Services Projects - To be determined	1,712,917	327,927	276,998	276,998	276,998	276,998	276,998	0
Adopted	**1,712,917**	**327,927**	**276,998**	**276,998**	**276,998**	**276,998**	**276,998**	**0**
05 - Fire Facilities (300)	**1,712,917**	**327,927**	**276,998**	**276,998**	**276,998**	**276,998**	**276,998**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
08 - Parks (318)								
Adopted								
12PK01 - Lake Alto Park-Restroom, Floating Dock & Picnic Area	220,000	0	220,000	0	0	0	0	0
12PK03 - Jonesville Park Playground, Basketball Court, Disc Golf	278,396	0	278,396	0	0	0	0	0
12PK05 - Park Improvement Project TBD	13,604	0	13,604	0	0	0	0	0
Adopted	**512,000**	**0**	**512,000**	**0**	**0**	**0**	**0**	**0**
Proposed (FY12 Through FY16 CIP)								
13PK01 - Kanapaha Park Sports Field Lighting	417,956	0	0	417,956	0	0	0	0
13PK02 - Squirrel Ridge Park Basketball Court and Picnic Area	370,000	0	0	146,000	224,000	0	0	0
14PK01 - Owens-Illinois Park Boardwalk & Pier	341,980	0	0	0	341,980	0	0	0
15PK01 - Regional Trails	1,051,960	0	0	0	0	485,980	565,980	0
15PK02 - M.K. Rawlings Picnic Area	80,000	0	0	0	0	80,000	0	0
Proposed (FY12 Through FY16 CIP)	**2,261,896**	**0**	**0**	**563,956**	**565,980**	**565,980**	**565,980**	**0**
08 - Parks (318)	**2,773,896**	**0**	**512,000**	**563,956**	**565,980**	**565,980**	**565,980**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
09 - Technology (327)								
Adopted								
12TF01 - Electronic Document Management	200,000	0	200,000	0	0	0	0	0
Adopted	**200,000**	**0**	**200,000**	**0**	**0**	**0**	**0**	**0**
Proposed (FY12 Through FY16 CIP)								
08TF10 - Countywide Enterprise Projects	545,000	145,000	0	100,000	100,000	100,000	100,000	0
09TF01 - Countywide Vocational Projects	945,000	545,000	0	100,000	100,000	100,000	100,000	0
Proposed (FY12 Through FY16 CIP)	**1,490,000**	**690,000**	**0**	**200,000**	**200,000**	**200,000**	**200,000**	**0**
09 - Technology (327)	**1,690,000**	**690,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
10 - Court Related Facilities (334)								
Adopted								
08CR03 - Fund Contingency	500,000	250,000	50,000	50,000	50,000	50,000	50,000	0
Adopted	**500,000**	**250,000**	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**	**0**
Proposed (FY12 Through FY16 CIP)								
13CFM01RA - FY13 Court Related Projects	605,000	0	0	605,000	0	0	0	0
14CFM01RA - FY14 Court Related Projects	605,000	0	0	0	605,000	0	0	0
15CFM01RA - FY15 Court Related Projects	605,000	0	0	0	0	605,000	0	0
16CFM01RA - FY16 Court Related Projects	605,000	0	0	0	0	0	605,000	0
Proposed (FY12 Through FY16 CIP)	**2,420,000**	**0**	**0**	**605,000**	**605,000**	**605,000**	**605,000**	**0**
10 - Court Related Facilities (334)	**2,920,000**	**250,000**	**50,000**	**655,000**	**655,000**	**655,000**	**655,000**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
11 - Impact Fee: Northwest (336)								
Adopted								
09IF01 - Impact Fee Northwest Transport Dist	4,678,379	1,670,478	611,149	610,711	595,535	595,350	595,156	0
Adopted	**4,678,379**	**1,670,478**	**611,149**	**610,711**	**595,535**	**595,350**	**595,156**	**0**
11 - Impact Fee: Northwest (336)	**4,678,379**	**1,670,478**	**611,149**	**610,711**	**595,535**	**595,350**	**595,156**	**0**

12 - Impact Fee: Southwest (337)

Adopted

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
09IF02 - Impact Fee Southwest Transport Dist	9,385,436	3,330,746	1,242,653	1,241,908	1,242,239	1,241,925	1,085,965	0
Adopted	**9,385,436**	**3,330,746**	**1,242,653**	**1,241,908**	**1,242,239**	**1,241,925**	**1,085,965**	**0**
12 - Impact Fee: Southwest (337)	**9,385,436**	**3,330,746**	**1,242,653**	**1,241,908**	**1,242,239**	**1,241,925**	**1,085,965**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
13 - Impact Fee: East (338)								
Adopted								
09IF04 - Impact Fee East Transport Dist	1,110,729	403,935	143,216	134,172	143,154	143,136	143,116	0
Adopted	**1,110,729**	**403,935**	**143,216**	**134,172**	**143,154**	**143,136**	**143,116**	**0**
13 - Impact Fee: East (338)	**1,110,729**	**403,935**	**143,216**	**134,172**	**143,154**	**143,136**	**143,116**	**0**

14 - Impact Fee: Parks (339)

Adopted

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
12PK04 - Lake Kanapaha Resourse Based Park Development	478,271	0	95,825	95,693	95,641	95,585	95,527	0
Adopted	**478,271**	**0**	**95,825**	**95,693**	**95,641**	**95,585**	**95,527**	**0**
14 - Impact Fee: Parks (339)	**478,271**	**0**	**95,825**	**95,693**	**95,641**	**95,585**	**95,527**	**0**

15 - Impact Fee: Fire (340)

Adopted

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
08IF01 - Impact Fee - Fire	1,275,548	211,601	213,074	212,879	212,737	212,651	212,606	0
Adopted	**1,275,548**	**211,601**	**213,074**	**212,879**	**212,737**	**212,651**	**212,606**	**0**
15 - Impact Fee: Fire (340)	**1,275,548**	**211,601**	**213,074**	**212,879**	**212,737**	**212,651**	**212,606**	**0**

17 - Economic Development (342)

Adopted

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
08ED01 - Fairgrounds/Park Initiative	2,486,874	1,349,374	227,500	227,500	227,500	227,500	227,500	0
08ED02 - Industrial Park Development	1,753,126	853,126	180,000	180,000	180,000	180,000	180,000	0
Adopted	**4,240,000**	**2,202,500**	**407,500**	**407,500**	**407,500**	**407,500**	**407,500**	**0**
17 - Economic Development (342)	**4,240,000**	**2,202,500**	**407,500**	**407,500**	**407,500**	**407,500**	**407,500**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
19 - 2008 $0.05 Local Option Gas Tax, Transp (350 & 353)								
Adopted								
09GT01 - Bike/Ped Priority Projects	2,115,441	789,155	260,005	262,605	265,231	267,883	270,562	0
12ST01 - SE 175th Av-Unpaved Surface Treatment	70,172	0	70,172	0	0	0	0	0
12ST02 - NW 46th Ave-Unpaved Surface Treatment	105,403	0	105,403	0	0	0	0	0
12ST03 - NW 122nd Av-Unpaved Surface Treatment	16,690	0	16,690	0	0	0	0	0
12ST04 - NW 138th Av-Unpaved Surface Treatment	27,453	0	27,453	0	0	0	0	0
12ST05 - SE 41st Ln-Unpaved Surface Treatment	25,811	0	25,811	0	0	0	0	0
12ST06 - NE 211 Dr-Unpaved Surface Treatment	68,002	0	68,002	0	0	0	0	0
12ST07 - NW262/165-Unpaved Surface Treatment	21,775	0	21,775	0	0	0	0	0
12ST08 - NW 266 St-Unpaved Surface Treatment	26,833	0	26,833	0	0	0	0	0
12ST09 - NW 174 Av-Unpaved Surface Treatment	41,388	0	41,388	0	0	0	0	0
Adopted	**2,518,968**	**789,155**	**663,532**	**262,605**	**265,231**	**267,883**	**270,562**	**0**
Proposed (FY12 Through FY16 CIP)								
13ST01 - NW 62 Av-Unpaved Surface Treatment	273,144	0	0	273,144	0	0	0	0
13ST02 - NW 166Av-Unpaved Surface Treatment	27,842	0	0	27,842	0	0	0	0
13ST03 - SE 177th Ave - Unpaved Surface Treatment	31,884	0	0	31,884	0	0	0	0
13ST04 - Old Bellamy Rd - Unpaved Surface Treatment	27,168	0	0	27,168	0	0	0	0
13ST05 - SW 190 St/194 St - Unpaved Surface Treatment	38,801	0	0	38,801	0	0	0	0
13ST06 - NW 142nd Ave - Unpaved Surface Treatment	98,360	0	0	98,360	0	0	0	0

19 - 2008 $0.05 Local Option Gas Tax, Transp (350 & 353)

Proposed (FY12 Through FY16 CIP)

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
13ST07 - NW 218th Ave - Unpaved Surface Treatment	22,708	0	0	22,708	0	0	0	0
13ST08 - NE 120th Ave - Unpaved Surface Treatment	12,810	0	0	12,810	0	0	0	0
14GT02 - SW 63rd Blvd/62nd Avenue Resurface/Realign	4,000,000	0	0	0	0	4,000,000	0	0
14GT03 - NW CR 235 Mill and Resurface	10,000,000	0	0	0	0	10,000,000	0	0
14GT04 - NW 43rd Street Mill and Resurface	4,200,000	0	0	0	0	4,200,000	0	0
14GT05 - NW CR 231 Mill and Resurface	5,600,000	0	0	0	0	5,600,000	0	0
Proposed (FY12 Through FY16 CIP)	**24,332,717**	**0**	**0**	**532,717**	**0**	**23,800,000**	**0**	**0**
Local Option Gas Tax, Transp (350 & 353)	**26,851,685**	**789,155**	**663,532**	**795,322**	**265,231**	**24,067,883**	**270,562**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
22 - Transportation - Other								
Adopted								
12MF01 - SW 143rd St	329,379	0	329,379	0	0	0	0	0
12MF02 - SW 73rd Ave Ext	1,170,941	0	1,170,941	0	0	0	0	0
14GT20 - SW 8th Avenue Extension	2,732,195	1,170,941	1,561,254	0	0	0	0	0
Adopted	**4,232,515**	**1,170,941**	**3,061,574**	**0**	**0**	**0**	**0**	**0**
Proposed (FY12 Through FY16 CIP)								
13MF01 - SW 45th St	5,105,723	0	0	5,105,723	0	0	0	0
13MF02 - SE 43rd St	864,535	0	0	864,535	0	0	0	0
14GT19 - SW 20th Avenue Bridge Widening I-75	8,800,000	0	0	0	8,800,000	0	0	0
15MF01 - Ft. Clarke Blvd Dedicated Transit Lanes	2,422,556	0	0	0	0	2,422,556	0	0
15MF02 - SW 91st St/SW 73rd Ave Ext	1,170,941	0	0	0	0	1,170,941	0	0
15MF03 - SW 30th Ave (bridge)	12,660,039	0	0	0	0	12,660,039	0	0
Proposed (FY12 Through FY16 CIP)	**31,023,794**	**0**	**0**	**5,970,258**	**8,800,000**	**16,253,536**	**0**	**0**
22 - Transportation - Other	**35,256,309**	**1,170,941**	**3,061,574**	**5,970,258**	**8,800,000**	**16,253,536**	**0**	**0**
Report Total	**101,445,050**	**11,150,283**	**9,634,401**	**12,887,397**	**15,183,015**	**46,398,544**	**6,191,410**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
02 - Capital Preservation: General Facilities (200)								
Ongoing (Funded Prior To FY12)								
09GFM09 - Power Line Management Control	134,051	134,051	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**134,051**	**134,051**	**0**	**0**	**0**	**0**	**0**	**0**
apital Preservation: General Facilities (200)	**134,051**	**134,051**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
04 - General Facilities (300)								
Ongoing (Funded Prior To FY12)								
09GFM03 - ACSO - Jail Window/Frame Replacement (Phase I and II)	525,000	525,000	0	0	0	0	0	0
10GFM05 - ACSO Correctional Kitchen Renovation - Phase I	339,522	339,522	0	0	0	0	0	0
11GFM04 - ACSO Correctional Kitchen Renovation - Phase II	400,000	400,000	0	0	0	0	0	0
11GFM06 - Tag Agency 34th Street Roof Replacement Exterior & Interi	84,630	84,630	0	0	0	0	0	0
11GFM14 - Jail Roof/HVAC & Energy Conservation	1,793,932	1,793,932	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**3,143,084**	**3,143,084**	**0**	**0**	**0**	**0**	**0**	**0**
04 - General Facilities (300)	**3,143,084**	**3,143,084**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
07 - Wild Spaces Public Places								
Ongoing (Funded Prior To FY12)								
10PK02 - Kanapaha Park Community Center	1,103,000	1,103,000	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**1,103,000**	**1,103,000**	**0**	**0**	**0**	**0**	**0**	**0**
07 - Wild Spaces Public Places	**1,103,000**	**1,103,000**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
08 - Parks (318)								
Ongoing (Funded Prior To FY12)								
09PK02 - Owens-Illinois Park Picnic Area	129,700	129,700	0	0	0	0	0	0
09PK03 - Santa Fe Lake Park Restroom	240,130	240,130	0	0	0	0	0	0
10PK03 - Poe Springs Park	112,000	112,000	0	0	0	0	0	0
10PK04 - Kanapaha Park Community Center	296,228	296,228	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**778,058**	**778,058**	**0**	**0**	**0**	**0**	**0**	**0**
08 - Parks (318)	**778,058**	**778,058**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
09 - Technology (327)								
Ongoing (Funded Prior To FY12)								
10TF03 - SAN Upgrade for all County Applications	250,000	250,000	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**250,000**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**
09 - Technology (327)	**250,000**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
10 - Court Related Facilities (334)								
Ongoing (Funded Prior To FY12)								
08CR09 - Facilities-Civil Courthouse Interior Painting of Building	31,500	31,500	0	0	0	0	0	0
08CR10 - 4th of 4 Repair Projects: Re-Seal Building Envelope	892,725	892,725	0	0	0	0	0	0
08FC11 - Fire Alarm/Sprinkler Sys. Design Upgrade - Civil Courthouse	400,000	400,000	0	0	0	0	0	0
10CFM02 - Added - ADA Compliance Civil Courthouse	80,000	80,000	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**1,404,225**	**1,404,225**	**0**	**0**	**0**	**0**	**0**	**0**
10 - Court Related Facilities (334)	**1,404,225**	**1,404,225**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
14 - Impact Fee: Parks (339)								
Ongoing (Funded Prior To FY12)								
08PK03 - Jonesville Park Soccer Field Lighting	215,000	215,000	0	0	0	0	0	0
09PK01 - Forest Park Sports Lighting	197,641	197,641	0	0	0	0	0	0
11PK04 - Kanapaha Park Community Center	310,000	310,000	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**722,641**	**722,641**	**0**	**0**	**0**	**0**	**0**	**0**
14 - Impact Fee: Parks (339)	**722,641**	**722,641**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
18 - 2007 P.I. Sales Tax Revenue Bond (348)								
Ongoing (Funded Prior To FY12)								
08FBM01 - Animal Services Renovation	1,000,000	1,000,000	0	0	0	0	0	0
09TP05 - Traffic Management System Signalization Project	2,232,978	2,232,978	0	0	0	0	0	0
11GFM15 - ADDED - Jail Roof/HVAC & Energy Conservation	2,190,906	2,190,906	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**5,423,884**	**5,423,884**	**0**	**0**	**0**	**0**	**0**	**0**
- 2007 P.I. Sales Tax Revenue Bond (348)	**5,423,884**	**5,423,884**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
19 - 2008 $0.05 Local Option Gas Tax, Transp (350 & 353)								
Ongoing (Funded Prior To FY12)								
09ST01 - SW 85th Avenue - Unpaved Surface Treatment	97,361	97,361	0	0	0	0	0	0
09ST02 - SE 65th Lane - Unpaved Surface Treatment	53,592	53,592	0	0	0	0	0	0
10ST01 - NW 227th Dr - Unpaved Surface Treatment	183,983	183,983	0	0	0	0	0	0
10ST02 - SW 175th Av - Unpaved Surface Treatment	110,820	110,820	0	0	0	0	0	0
10ST03 - NW 75th St - Unpaved Surface Treatment	46,229	46,229	0	0	0	0	0	0
11GT01 - NW 16th Avenue Mill and Resurface	6,500,000	6,500,000	0	0	0	0	0	0
11ST01 - Old Bell Rd- Unpaved Surface Treatment	102,271	102,271	0	0	0	0	0	0
11ST02 - SW 63rd Blvd-Unpaved Surface Treatment	12,396	12,396	0	0	0	0	0	0
11ST03 - SW 121st Ave-Unpaved Surface Treatment	73,255	73,255	0	0	0	0	0	0
11ST04 - NW 142nd Ave-Unpaved Surface Treatment	115,223	115,223	0	0	0	0	0	0
11ST05 - NW 170th St-Unpaved Surface Treatment	81,010	81,010	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**7,376,140**	**7,376,140**	**0**	**0**	**0**	**0**	**0**	**0**
Local Option Gas Tax, Transp (350 & 353)	**7,376,140**	**7,376,140**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
21 - Jail Energy Conservation Project Phase II (352)								
Ongoing (Funded Prior To FY12)								
09GFM02 - Jail Roof/HVAC & Energy Conservation	7,662,500	7,662,500	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**7,662,500**	**7,662,500**	**0**	**0**	**0**	**0**	**0**	**0**
Energy Conservation Project Phase II (352)	**7,662,500**	**7,662,500**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
22 - Transportation - Other								
Ongoing (Funded Prior To FY12)								
08TP02 - SW 91st Street Reconstruction	900,000	900,000	0	0	0	0	0	0
08TP11 - SW 61st St. at SW 24th Ave. Intersection Modifications	1,219,847	1,219,847	0	0	0	0	0	0
09IF03 - SW 91st St. at SW 8th Ave. Intersection Modifications	1,244,244	1,244,244	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**3,364,091**	**3,364,091**	**0**	**0**	**0**	**0**	**0**	**0**
22 - Transportation - Other	**3,364,091**	**3,364,091**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
23 - Solid Waste (400)								
Ongoing (Funded Prior To FY12)								
11FSW01 - Hazardous Waste Collection Building Expansion	150,000	150,000	0	0	0	0	0	0
Ongoing (Funded Prior To FY12)	**150,000**	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**
23 - Solid Waste (400)	**150,000**	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**
Report Total	**31,511,674**	**31,511,674**	**0**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
04 - General Facilities (300)								
Unfunded								
08FC07 - Animal Services Crematory/Incinerator	0	0	0	0	0	0	0	97,450
10GFM01 - Supervisor of Elections Modular Building	125,753	125,753	0	0	0	0	0	374,247
Unfunded	**125,753**	**125,753**	**0**	**0**	**0**	**0**	**0**	**471,697**
04 - General Facilities (300)	**125,753**	**125,753**	**0**	**0**	**0**	**0**	**0**	**471,697**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
14 - Impact Fee: Parks (339)								
Unfunded								
12PK02 - Squirrel Ridge Park Restroom	258,000	0	258,000	0	0	0	0	0
Unfunded	**258,000**	**0**	**258,000**	**0**	**0**	**0**	**0**	**0**
14 - Impact Fee: Parks (339)	**258,000**	**0**	**258,000**	**0**	**0**	**0**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
22 - Transportation - Other								
Unfunded								
14GT01 - Tower Road Grid (Remaining Projects) Construction	817,350	0	0	817,350	0	0	0	0
14GT06 - Wacahoota Road Resurface/Widen	5,600,000	0	0	0	0	5,600,000	0	0
14GT07 - Lakeshore Drive/CR 329B Resurface/Widen	4,000,000	0	0	0	0	4,000,000	0	0
14GT08 - NW 32nd Avenue Reconstruction	3,000,000	0	0	0	0	3,000,000	0	0
14GT09 - CR 325 Mill and Resurface	4,500,000	0	0	0	0	4,500,000	0	0
14GT10 - CR 239 Mill and Resurface	6,000,000	0	0	0	0	6,000,000	0	0
14GT11 - Rocky Point Road Resurface/Widen	2,500,000	0	0	0	0	2,500,000	0	0
14GT12 - NW 78th Avenue Resurface	2,400,000	0	0	0	0	2,400,000	0	0
14GT13 - Kincaid Hills Subdivision Resurface	800,000	0	0	0	0	800,000	0	0
14GT14 - NW 94th Avenue Mill and Resurface	5,400,000	0	0	0	0	5,400,000	0	0
14GT15 - SW CR 234 Mill and Resurface	1,500,000	0	0	0	0	1,500,000	0	0
14GT16 - NW 55th Terrace Subdivision Resurface	300,000	0	0	0	0	300,000	0	0
14GT17 - SW 75th Street Mill and Resurface	1,200,000	0	0	0	0	1,200,000	0	0
14GT18 - SW 143rd Street Mill and Resurface	547,412	0	0	0	0	547,412	0	0
Unfunded	**38,564,762**	**0**	**0**	**817,350**	**0**	**37,747,412**	**0**	**0**
22 - Transportation - Other	**38,564,762**	**0**	**0**	**817,350**	**0**	**37,747,412**	**0**	**0**

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
Facilities								
Unfunded								
UNFAC03 - Court Services - Community Corrections and Treatment Center	0	0	0	0	0	0	0	9,434,081
UNFAC04 - Court Services - Drug Court/Day Reporting/Outpatient Center	0	0	0	0	0	0	0	3,897,696
UNFAC05 - Court Services - Main Building Upgrades	759,000	0	0	69,000	690,000	0	0	0
UNFAC06 - Mechanical System Inventory	0	0	0	0	0	0	0	500,000
UNFAC08 - ACSO Jail - Cleaning and Resealing Pipes	1,000,000	0	0	1,000,000	0	0	0	0
UNFAC09 - ACSO - Door andHardware Replacement	577,000	0	0	577,000	0	0	0	0
UNFAC10 - Jail - Mechanical Door Replacement	29,600	0	0	29,600	0	0	0	0
UNFAC11 - County Health Dept Renovation	0	0	0	0	0	0	0	800,000
UNFAC13 - Senior Center	0	0	0	0	0	0	0	10,000,000
UNFAC14 - Fire Rescue Station #9 Replacement	0	0	0	0	0	0	0	2,792,044
UNFAC15 - Fire Rescue Station #21 Replacement	3,829,500	0	0	0	3,829,500	0	0	0
UNFAC16 - Fire Rescue Headquarter Expansion	0	0	0	0	0	0	0	3,320,625
UNFAC17 - Fire Rescue Station #12 Equipment Bay	0	0	0	0	0	0	0	240,811
UNFAC18 - Fire Rescue Station #15 Equipment Bay	0	0	0	0	0	0	0	2,184,454
UNFAC19 - Emergency Operations Expansion	0	0	0	0	0	0	0	4,500,000
UNFAC20 - Rescue Station #4 Replacement	2,473,430	0	2,473,430	0	0	0	0	274,826
UNFAC21 - Rescue Station #3 Replacement	1,966,009	0	1,966,009	0	0	0	0	218,445

Project	CIP Total	Appro. To Date	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget	Future Funding
Facilities								
Unfunded								
UNFAC22 - Fire Rescue Station #11 Replacement	1,419,542	0	1,419,542	0	0	0	0	157,727
UNFAC23 - Rescue Station #2 Replacement	0	0	0	0	0	0	0	2,800,000
UNFAC24 - Fire Rescue Station #14 Replacement	1,973,018	0	197,302	1,775,716	0	0	0	0
UNFAC25 - Fire Rescue Station NE Urban Area	0	0	0	0	0	0	0	3,189,201
UNFAC26 - Fire Rescue Station #18 Construction	3,300,000	0	330,000	2,970,000	0	0	0	495,000
UNFAC27 - Fire Rescue Station #19 Replacement	1,897,500	0	0	0	1,897,500	0	0	0
UNFAC28 - Fire Rescue Station #25 New Station	3,500,000	0	0	0	3,500,000	0	0	0
UNFAC29 - Fire Rescue Station #23	3,500,000	0	0	0	3,500,000	0	0	0
Unfunded	**26,224,599**	**0**	**6,386,283**	**6,421,316**	**13,417,000**	**0**	**0**	**44,804,910**
Facilities	**26,224,599**	**0**	**6,386,283**	**6,421,316**	**13,417,000**	**0**	**0**	**44,804,910**
Report Total	**65,173,114**	**125,753**	**6,644,283**	**7,238,666**	**13,417,000**	**37,747,412**	**0**	**45,276,607**

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING SCRIPT

SEPTEMBER 13, 2011

FIRST PUBLIC HEARING 5:30 PM

FISCAL YEAR 2011-12 MILLAGES AND BUDGETS

I. Introduction to Public Hearing on Alachua County Fiscal Year 2011-12 Adjusted Tentative Budget

CHAIR:

The Alachua County Board of County Commissioners convenes the Public Hearing on the Alachua County Fiscal Year 2011-12 Proposed Millage Rates and Adjusted Tentative Budget as required by Florida Statutes, Chapters 129 and 200 and as advertised in the TRIM Notices.

If anyone in our audience is here for the purpose of contesting their assessment, a petition for adjustment with the Value Adjustment Board should have been filed by 5:00 P.M. Friday, September 9, 2011. This information was included in the TRIM notices. Petition forms were available from the Property Appraiser's Office.

This evening we will take a number of actions related to the adoption of proposed millage rates and budgets. The Final Public Hearing on these matters will be held on Tuesday, September 27, 2011 at 5:30 p.m. in this same location, the Alachua County Administration Building, Jack Durrance Auditorium.

I urge you, if you have not already done so, to get a copy of the agenda so you may easily follow the proceedings this evening. Citizen comments will be taken following the overview of the adjusted tentative budget by the County Manager and the OMB Director. The County Attorney will now present an overview of the Truth-In-Millage Legislation followed by the County Manager's explanation of the proposed and rolled back millage rates.

II. Fiscal Year 2011-12 Proposed Millage Rates and Adjusted Tentative General County and Municipal Services Taxing Units Budgets

A. Overview of Truth-in-Millage Legislation

COUNTY ATTORNEY:

In 1980, the Florida Legislature adopted what is known as the Truth in Millage Legislation or TRIM, as it's called. The goal of the legislation was to ensure that taxpayers were advised of the public hearings at which the local taxing authorities' budgets and millage rates are considered and adopted. Each year, the Property Appraiser completes an assessment of the value of all property and certifies to each taxing authority the taxable value of the property within its jurisdiction. Each taxing authority then notifies the Property Appraiser of its proposed millage rate, its rolled back rate and the date, time and place of the public hearing to consider the proposed millage rate and the adjusted tentative budget. Once the Property Appraiser receives the information, he sends a notice by first class mail to every taxpayer on the assessment role. The notice contains the information from the taxing authorities as to the proposed millage rate and the time and place of the public hearing. The notice sent to taxpayers is called the TRIM notice. The TRIM notice lists what the taxes were for the prior year, what the taxes will be if the proposed budget changes are made, and what the taxes will be if no budget changes are made. This information is listed for each taxing authority. The notice also lists all voted levies for debt service. The purpose of the TRIM notice is to provide taxpayers with sufficient basic information to enable them to participate in the public hearing process.

B. Explanation of the General County and Municipal Services Taxing Units Proposed and Rolled Back Millage Rates

COUNTY MANAGER:

One of the requirements of the Truth-in-Millage legislation is to provide information about why proposed millage rates differ from the rolled back millage rates. The proposed millage for the Board of County Commissioners County-wide levy is 8.6299 mills, which is 1.06% less than the rolled back rate of 8.7224 mills. The proposed millage for county-wide debt service is 0 .2500 mills, which is 3.96% less than the rolled back rate of 0.2603. A rolled back rate calculation for voted debt service is not required for the Department of Revenue but has been calculated for informational purposes. The proposed millage for the Board of County Commissioners Municipal Services Taxing Unit-Unincorporated Services levy is .4124 mills, which is 4.54% less than the rolled back rate of .4320 mills. The proposed millage for the Board of County Commissioners Municipal Services Taxing Unit- Law Enforcement levy is 1.6710 mills, which is 3.46% less than the rolled back rate of 1.7308 mills. The proposed millage for the Board of County Commissioners Municipal Services Taxing Unit- Fire Protection Services levy is 1.3391 mills, which is 4.51% less than the rolled back rate of 1.4023 mills. Rolled back millage rate is defined as "the millage rate, which exclusive of new construction, additions to structure, deletions, and property added due to geographic boundary changes, will provide the same ad valorem tax revenue for each taxing authority as was levied during the prior year."

The current year proposed aggregate millage rate will generate approximately $2,497,151 less than the aggregate rolled back millage rate would have. The $2,497,151 decrease in tax revenue is a result of the proposed millage rates for the General County, Municipal Service Taxing Unit-Unincorporated Services, Municipal Service Taxing Unit-Law Enforcement and Municipal Service Taxing Unit-Fire Protection Services being less than each of their rolled back rates. Suzanne Gable, Director of the Office of Management and Budget will now present an overview of the adjusted tentative budget for fiscal year 2011-12.

C. Overview of Fiscal Year 2011-12 Tentative Budget and of Adjustments made to that Budget

OMB DIRECTOR:

Mister Chair the total County adjusted tentative budget for fiscal year 2011-12 is $318,541,424 which is a net decrease of $1,631,782 compared to the tentative budget of $320,173,206. This is due to the net decrease in millage and corresponding budgeted revenue for the General County and is reflected in the FY12 Adjusted Tentative Budget included in your agenda packet.

Mister Chair that concludes my comments on the changes that were made to the tentative budget. I would be happy to answer any questions about the budget at this time.

III. Citizens Comments on Fiscal Year 2011-12 Proposed Millage Rates and Adjusted Tentative Budget

CHAIR:

I would now like to invite citizens to comment on the Fiscal Year 2011-12 proposed millage rates and adjusted tentative budget. Please come forward to either podium if you wish to address the Board. We do request each speaker try to limit his or her comments to ~~5~~ 3 minutes. The hearing will continue until everyone who wishes to address the Commission has had an opportunity to speak.

Citizen Comments allowed at this time.

CHAIR (following all citizen comments)**:**

I will now close the public comment section of this public hearing.

IV. Board of County Commissioners Action on FY 2011-12 Proposed Millage Rates and Adjusted Tentative Budget

A. Adoption of Resolution Establishing Fiscal Year 2011-12 Financial Policies

COUNTY COMMISSION (following any discussion):

Move adoption of resolution 11-94 to adopt FY12 Comprehensive Financial Policies

B. Adoption of Resolution Establishing Fiscal Year 2011-12 Schedule of Fees and Charges

COUNTY COMMISSION (following any discussion):

Move adoption of resolution 11-95 establishing FY12 Schedule of Fees and Charges

C. Approval of Five Year Comprehensive Capital Improvement Program for FY12 – FY16

COUNTY COMMISSION (following any discussion):

Move Approval of FY 12 – FY16 Comprehensive Capital Improvement Program

D. Adjustments by Motion to the Fiscal Year 2011-12 Adjusted Tentative Alachua County Budget

OMB DIRECTOR:

Mister Chair, the budget document before you, the "FY12 Adjusted Tentative Budget", includes the changes that were described earlier as well as an FY12 "Full Time Equivalent Position Summary". Any additional adjustments to this budget can be made by motion at this time.

COUNTY COMMISSION:

Adjustments adopted by motion (if any adjustments are entertained).

E. Adoption of Resolution Establishing Fiscal Year 2011-12 Proposed General County Millage Rates

COUNTY MANAGER:

Florida Statutes require the name of the taxing authority, the millage rate to be levied, the rolled-back rate and the percentage change over rolled-back rate be publicly announced. Accordingly, the Alachua County Board of County Commissioners has determined that a proposed millage rate of 8.6299 mills is necessary to fund the adjusted tentative general County budget. The proposed millage rate represents a decrease of 1.06% under the rolled-back rate of 8.7224 mills. This Resolution also includes the voter approved Debt Service millage rate.

COUNTY COMMISSION:

Move Adoption of Resolution 11-96 Establishing FY12 Proposed General County Millage Rates

F. Adoption of Resolution Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative General County Budget

COUNTY COMMISSION:

Move Adoption of Resolution 11-97 Adopting Changed Revenue Estimates and the FY12 Adjusted Tentative General County Budget

G. Adoption of Resolution Establishing Fiscal Year 2011-12 Proposed Municipal Services Taxing Unit-Unincorporated Services Millage Rate

COUNTY MANAGER:

Florida Statutes require the name of the taxing authority, the millage rate to be levied, the rolled-back rate, and the percentage change over rolled-back rate be publicly announced.

Accordingly, the Alachua County Board of County Commissioners has determined that a proposed millage rate of .4124 mills for the Municipal Service Taxing Unit - Unincorporated Services is required to fund the adjusted tentative Municipal Services Taxing Unit-Unincorporated Services budget. The adjusted tentative millage rate represents a decrease of 4.54% under the rolled back rate of .4320 mills.

COUNTY COMMISSION:

Move Adoption of Resolution 11-98 establishing FY12 proposed Municipal Services Taxing Unit – Unincorporated Services millage rate.

H. Adoption of Resolution Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative Municipal Services Taxing Unit-Unincorporated Services Budget

COUNTY COMMISSION:

Move Adoption of Resolution 11-99 adopting changed revenue estimates and the FY12 Adjusted Tentative Municipal Services Taxing Unit – Unincorporated Services Budget

I. Adoption of Resolution Establishing Fiscal Year 2011-12 Proposed Municipal Services Taxing Unit-Law Enforcement Millage Rate

COUNTY MANAGER:

Florida Statutes require the name of the taxing authority, the millage rate to be levied, the rolled-back rate, and the percentage change over rolled-back rate be publicly announced.

Accordingly, the Alachua County Board of County Commissioners has determined that a proposed millage rate of 1.6710 mills for the Municipal Service Taxing Unit - Law Enforcement is required to fund the adjusted tentative Municipal Services

Taxing Unit - Law Enforcement budget. The adjusted tentative millage rate represents a decrease of 3.46 % under the rolled back rate of 1.7308 mills.

COUNTY COMMISSION:

Move Adoption of Resolution 11-100 establishing FY12 proposed Municipal Services Taxing Unit – Law Enforcement millage rate.

J. Adoption of Resolution Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative Municipal Services Taxing Unit-Law Enforcement Budget

COUNTY COMMISSION:

Move Adoption of Resolution 11-101 adopting changed revenue estimates and the FY12 Adjusted Tentative Municipal Services Taxing Unit – Law Enforcement Budget

K. Adoption of Resolution Establishing Fiscal Year 2011-12 Proposed Municipal Services Taxing Unit-Fire Protection Services Millage Rate

COUNTY MANAGER:

Florida Statutes require the name of the taxing authority, the millage rate to be levied, the rolled-back rate, and the percentage change over rolled-back rate be publicly announced.

Accordingly, the Alachua County Board of County Commissioners has determined that a proposed millage rate of 1.3391 mills for the Municipal Service Taxing Unit - Fire Protection Services is required to fund the adjusted tentative Municipal Services Taxing Unit - Fire Protection Services budget. The adjusted tentative

millage rate represents a decrease of 4.51% under the rolled back rate of 1.4023 mills.

COUNTY COMMISSION:

Move Adoption of Resolution 11-102 establishing FY12 proposed Municipal Services Taxing Unit – Fire Protection Services millage rate.

L. Adoption of Resolution Adopting Changed Revenue Estimates and the Fiscal Year 2011-12 Adjusted Tentative Municipal Services Taxing Unit-Fire Protection Services Budget

COUNTY COMMISSION:

Move Adoption of Resolution 11-103 adopting changed revenue estimates and the FY12 Adjusted Tentative Municipal Services Taxing Unit Fire Protection Budget.

M. Conclusion of Public Hearing

RESOLUTION 11-95

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, ESTABLISHING THE SCHEDULE OF FEES AND CHARGES FOR THE 2011-12 FISCAL YEAR FOR CERTAIN SERVICES RENDERED BY THE COUNTY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Alachua County, Florida, is authorized to establish and collect fees and charges for certain services rendered by the County; and,

WHEREAS, it is advisable to review and revise the existing schedule of fees and charges on an annual basis during the budget adoption process in order to establish a schedule of fees and charges for the upcoming fiscal year; and

WHEREAS, the existing schedule of fees and charges has been reviewed and revised and the attached schedule represents a reasonable reimbursement to the County for its actual costs in providing County services for the 2011-12 fiscal year and the Board wishes to adopt such schedule;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. The revised schedule of fees and charges for the 2011-12 fiscal year which is effective on October 1, 2011, attached hereto as Exhibit "A" and incorporated herein by reference is hereby adopted.

2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J.K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

EXHIBIT A

Alachua County
FY11/12
Schedule of Fees and Charges for Services

Prepared by: Office of Management & Budget

EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES
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EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES
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EXHIBIT A

SCHEDULE OF FEES AND CHARGES FOR SERVICES

The Board of County Commissioners of Alachua County, Florida, is authorized to establish and collect fees and charges for certain services rendered by the County. It has been deemed advisable to review and revise the existing schedule of fees and charges on an annual basis during the budget adoption process in order to establish a schedule of fees and charges for the upcoming fiscal year. These services are available to all residents of the County, but are not needed by the majority of residents, therefore, those utilizing the services are charged for the service. All fees and charges are to represent a reasonable reimbursement to the County for its actual cost in providing the County service. All requested changes to the Schedule of Fee and Charges during the fiscal year are presented to the Board of County Commissioners for its review and approval.

Originating Department	Description of Service to be Furnished	Fee
COUNTYWIDE	**COLLECTION FEE:**	
	This is a supplemental fee assessed to accounts placed with a collection agency. The fee will be the current contracted collection agency percentage fee of the balance due at the time the account is transferred to the collection agency. The collection fee will be removed if the account is removed from placement with the collection agency.	Amount charged by collection agency
	COMPUTER REPLACEMENT:	
	Yearly Rental Rate = Cost of Computer Equipment / Life Expectancy in Years OR Annual Lease Rate will be Charged to the Department at Cost	
	DEVELOPMENT REVIEW APPLICATION FEES:	
	The County Manager may waive development review application fees and charges to not-for-profit corporations that submit affordable housing projects (See the Alachua County Land Development Code for the definition of affordable housing).	
	DISHONORED CHECKS:	
	For checks dishonored by the bank, there will be a service charge in accordance with the amounts allowed under Florida Statutes at the time the check is dishonored. Chapter 68.065 (Actions to Collect Worthless Checks), Chapter 125.0105 (Service Fee for Dishonored Checks), Chapter 832.07 (Prima Facie Evidence of Intent) and Chapter 832.08 (State Attorney Bad Check Diversion Program) All pertain to fees on dishonored checks. The amounts as of July 1, 1996 are: $25.00 if the face value of the check does not exceed $50.00, $30.00 if the face value exceeds $50.00 but does not exceed $300.00, $40.00 if the face value exceeds $300.00, or up to 5% of the face amount of the check, whichever is greater	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COUNTYWIDE	**DOCUMENT/COPYING FEES:**	
	Documents copied by private vendor	Sold at per copy cost for printing
	Staff Zoning Reports	$1.00 / report
	Documents copied onto media: (i.e.., Audio or Video Cassettes, Compact Disc or Diskettes)	Cost of media (+) hourly rate of employee copying files (x) time required
	Documents copied by County Staff	
	Plain color copies:	
	Single sided:	$0.15 / page single sided
	Double sided:	$0.20 / page double sided
	Color Prints:	
	Tabloid Size:	$0.60 / side
	Legal Size:	$0.40 / side
	Letter Size:	$0.30 / side
	Color Copies:	
	Tabloid Size:	$0.60 / side
	Legal Size:	$0.40 / side
	Letter Size:	$0.30 / side
	Plots:	
	Plots with queries:	$35.00 / hour
	Plots not requiring queries:	$25.00 / plot
	Wide Format Copies:	
	24x36 [inches]	$1.00
	30x42 [inches]	$1.50
	Larger than 30x42	$1.50 + $0.10 / linear ft
	Certified Copies:	
	Preparation of a certified copy of any public record	Additional $1.00 / copy
	Note: If total amount for copies is less than $1.00, there will be no charge.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COUNTYWIDE	**DOCUMENT/COPYING FEES:**	
	Special Service Charges as authorized by section 119.07(1)(b), Florida Statutes, when the nature or volume of public records requested to be inspected, examined or copied requires extensive use of information technology resources or extensive clerical or supervisory assistance by County personnel, including the requirement to safeguard records during their inspection.	Hourly rate of employee(s) providing service.
	Extensive means that the request will take more than 30 minutes to locate the records, review for confidential information and copy, or to observe the inspection of records to safeguard them from loss or destruction.	
	Copying blueprints	Approx. $4.50 / print depending on outside vendor cost
	VEHICLE REPLACEMENT:	
	Yearly Rental Rate = (Cost of Vehicle *10% Inflationary Factor) + Cost of Vehicle (including finance charges) / Life Expectancy in Years	
ADMINISTRATIVE SERVICES	**FACILITIES:**	
(352) 374-5229	Main Street Parking Lot	$5.00 / month
(352) 337-6128	**ORGANIZATIONAL DEVELOPMENT & TRAINING:**	
	Registration costs for Constitutional office employees, county municipalities and outside agencies to participate in training sessions or workshops provided or hosted by the Organizational Development and Training Office.	Non-County Presenter: $60.00 / person County Presenter: $45.00 / person
COMMUNITY SUPPORT SERVICES	**PUBLIC HEALTH UNIT (PHU):**	
	AUDITORIUM USE:	
(352) 264-6700	Clean-up fee:	
	Non-Food Event:	
	By Presenter	No Charge
	By ACHD Staff	$10.00
	Food Event:	
	By Presenter	$10.00
	By ACHD Staff	$25.00
	Deposit (refunded if clean and no damage/spills)	$50.00
	Cancellations:	
	48 hour notice	No Charge
	<48 hour notice	$25.00
	Damage	Repair/replacement cost

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT (PHU):**	
	ENVIRONMENTAL HEALTH:	
	Development Review Committee Plan Reviews for Each Development or Phase	$50.00
	Private school inspections Annual Operating Permit (AOP) and Public Schools Without Food Service	$100.00
	Recreational camp inspections (AOP)	$100.00
	Adult Congregate Living Facilities	$70.00
	Late Renewal Fee for All Environmental Health Programs	$25.00
	Reinspection for Noncompliance: Tanning Salons and Mobile Home Parks	$40.00
	WATER PROGRAM FEES:	
	Bacteriological Analysis per sample	$20.00
	Well Surveys for Site Assessment	$200.00 for 1/4 mile $800.00 for 1/2 mile $1,600.00 for 1 mile
	Well Surveys for private environmental consultants	$200.00
COMMUNITY SUPPORT SERVICES	**PUBLIC HEALTH UNIT (PHU):**	
	IMMUNIZATIONS:	
	NON-CHILDHOOD IMMUNIZATIONS:	
	All non-childhood vaccinations will be subject to an administrative fee per shot.	Administrative Fee
	ADMINISTRATIVE FEE	$20.00
	NON-CHILDHOOD IMMUNIZATIONS:	
	All non-childhood vaccinations will be subject to a processing fee per shot.	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	ADULT IMMUNIZATIONS:	
	Tetanus/Diphtheria	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Injectable Polio Vaccine (IPV)	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Oral Polio Vaccine (OPV)	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Measles, Mumps & Rubella	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT (PHU):**	
	IMMUNIZATIONS:	
	ADMINISTRATIVE FEE	$20.00
	ADULT IMMUNIZATIONS:	
	Measles only	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Mumps only	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	IMMUNIZATIONS FOR ALL AGES:	
	Cholera	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Hepatitis B Immune Globulin	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Hepatitis B Immunization	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Children < 11 years old	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Children 11-19 years old	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Immune Globulin	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Japanese Encephalitis	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Influenza	$25.00 per shot
	Meningococcal Vaccine	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT:**	
	IMMUNIZATIONS:	
	ADMINISTRATIVE FEE	$20.00
	IMMUNIZATIONS FOR ALL AGES:	
	Pneumococcal Vaccine	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Typhoid	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Oral Typhoid Vaccine (On request)	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Yellow Fever	(Cost of Vaccine + Administrative fee) + 25% of cost of vaccine and administration fee
	Foreign Travel Consultation	$50.00 per person or $80.00 for parent(s) with own children <18
	Immunization Booklet Replacement Fee	$20.00
	Private Well Clearance:	
	On Site Sewage Treatment and Disposal System:	
	OSTDS PROGRAM FEES: For new and modification and holding tank permits only	
	Site Evaluation only (No Permit):	
	Application (Local PHU Surcharge)	$55.00
	New System Without Well	
	Timed Inspection (Local PHU Surcharge)	$45.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT:**	
	ADMINISTRATIVE FEE	$20.00
	OTHER:	
	Antibody Titer (Measles, Rubella)	Lab Cost + Admin Fee
	Antibody Titer (Rabies)	Lab Cost + Admin Fee
	Anti-HBs (Hepatitis B Antibody)	Lab Cost + Admin Fee
	Body piercing: Annual renewal training (4 hrs+lab)	$100/participant
	Chest X-Ray	$75.00
	Childbirth/Parenting Class	$25.00
	Antibody Titer (Measles, Rubella)	Lab Cost + Admin Fee
	Antibody Titer (Rabies)	Lab Cost + Admin Fee
	Anti-HBs (Hepatitis B Antibody)	Lab Cost + Admin Fee
	Body piercing: Annual renewal training (4 hrs+lab)	$100/participant
	Chest X-Ray	$75.00
	Childbirth/Parenting Class	$25.00
	Colposcopy	$250.00
	CPR Class	$40.00 processing fee based on certifying agency
	Cryo/Chemical Treatment of Genital Warts	$25.00
	Diabetic Teaching	Lab Cost + Admin Fee
	HBs Ag (Hepatitis B Antigen)	Lab Cost + Admin Fee
	Lead Testing	Lab Cost + Admin Fee
	Lyme Disease/Erlichiosis/RMSF/Q Fever	Lab Cost + Admin Fee
	Medical Records Copying	$1.00 per page
	Nursing CE Provider Packet	$35.00 Processing fee
	PUBLIC HEALTH UNIT:	
	OTHER:	
	Pregnancy Test HCG & Pelvis	$5.00 Supply Fee
	Pregnancy Test Serum HCG Quantative	Lab Cost + Admin Fee
	RPR (Syphilis Test)	Lab Cost + Admin Fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COMMUNITY SUPPORT SERVICES (352) 264-6700	**PUBLIC HEALTH UNIT:**	
	OTHER:	
	Signing of out of state marriage license applications	$25.00
	TB Skin Test	$20.00
	TB Symptom Screening	$20.00
	Varicella Zoster Titer	Lab Cost + Admin Fee
	PRIMARY CARE CLIENT FEES BY PROCEDURE AND FEE GROUP:	
		100%
	Office Visit (includes any services not listed below)	Range= $60.00 -$100.00
	Annual Exam (initial) Family Planning	$106.00
	Annual Exam (return) Family Planning	$80.00
	School Physical	$25.00
	Sickle Cell Screen for Sports Physical	$8.00
	Blood Pregnancy Test	$61.00
	Urine Pregnancy Test Supply Fee	$5.00
	Colposcopy with Biopsy	$250.00
	Colposcopy without Biopsy	$200.00
	Cryosurgery	$150.00
	Depo Provera	$53.00
	Diaphragm with Fitting	$83.00
	EKG	$26.00
	Endometrial Biopsy	$100.00
	Cryo/Chemical Treatment of Genital Warts	$25.00
	I.U.D. Insert	$250.00
	I.U.D. Removal	$75.00
	Norplant Removal	$66.00
	Physical Exam (adult or child) Primary Medical Services	$106.00
	STD Lab Screening (Asymptomatic without known contact)	$50.00
	Venipuncture	$20.00
	RABIES VACCINE:	
	Pre-Exposure Rabies	Cost of Vaccine + Administrative Fee
	Post-Exposure Rabies	Cost of Vaccine + Administrative Fee
	(2 shots immunized/5 shots unimmunized)	
	First session Administration Fee	$45.00
	Remaining doses/Administration Fee	$20.00
	TUBERCULOSIS:	
	PPD	$20.00
	X-Ray	$75.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COURT SERVICES (352) 338-7390	**COMMUNITY SERVICES:**	
	Intake fee of $10 per community service orientation. Hardship waiver available for those in need.	$10.00 / orientation
	DAY REPORTING PROGRAM:	
	Assessment Fee -- Individuals required to attend Batterer's Intervention are required to have a professional assessment	$40.00
	Breathalyzer mouthpiece replacement	$2.00 each
	Breathalyzer services to individuals not in program	up to $50.00 / test
	Class fee for individuals not in program	$10.00 / class
	DWLSR Driver's License Class Sliding Fee of up to $55.00 per test	$55.00 / course
	Drug Test	$15.00
	Home Breathalyzer Monitor/Sobrietor -- Fee is assessed to pay for cost of equipment	$3.75 / day
	Indigent participants may perform community service hours in lieu of cash payment for all fees at the rate of $10.00 per hour.	
	Program Services Fee -- Fee is assessed to pay for services provided by the program. Services may include but are not limited to: Batterer's Intervention Program, Life Skills Groups, urine and breath testing, Substance Abuse Prevention and Intervention.	$20.00 / week
	DRUG COURT:	
	Program fee includes supervision, drug tests, acupuncture, psychosocial evaluation, case management, individual and group counseling. Community service may be performed in lieu of cash payment at the rate of $10.00 per hour	$20.00 / week
	Drug Court program clients: Active Drug Court and Day Reporting clients are exempt from this fee.	
	Drug Court participants from outside Alachua County pay $45.00/week for the cost of courtesy supervision provided by Alachua County.	$45.00 / week
	Graduate Aftercare Fee	$10.00 / week
	Drug Test	$15.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COURT SERVICES (352) 338-7390	**METAMORPHOSIS:**	
	Upon admission to the program, clients will be charged up to $100 per month for wait listed beds, determined by the sliding scale listed below. Upon entering the working phase of the program, clients in these beds will pay 50% of their net income up to $100 per month for wait listed beds, determined by the sliding scale listed below. A limited number of non-waitlisted beds is available for $5,000 per month and are not subject to the sliding scale. Sliding Scale based on federal poverty guidelines:	
	CLIENT NET INCOME	CHARGE
	100% of federal poverty level or less	Zero charge
	101% - 119% of federal poverty level	15% of the current charge
	120% - 139% of federal poverty level	33% of the current charge
	140% - 159% of federal poverty level	50% of the current charge
	160% - 179% of federal poverty level	67% of the current charge
	180% - 199% of federal poverty level	83% of the current charge
	Above 200% of federal poverty level	100% of the current charge
	NOTARY FEES:	
	Non-business related notary services performed	$10.00
	PRETRIAL:	
	Pretrial: Electronic Monitoring (EM)/Global Positioning System (GPS) Fees: EM daily fee GPS daily fee Sliding scale based on Federal poverty guidelines: 100% of Federal poverty level 101% - 159% of Federal poverty level 160% - 199% of Federal poverty level Above 200% of Federal poverty level Probation and Work Release: EM/GPS Fees: EM daily fee GPS daily fee Probation and Work Release are sentenced offenders and the sliding scale will NOT be used for the daily fees incurred for EM and GPS monitoring and equipment usage.	 $7.96 / day $10.85 / day Zero charge 50% of the current charge 75% of the current charge 100% of the current charge $7.96 / day $10.85 / day

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
COURT SERVICES SERVICES (352) 338-7390	**PROBATION:**	
	Cost of supervision.	Up to $50.00 / month
	This fee is not automatically assessed and is ordered by sentencing Judge as a condition of probation and actual fee assessed may vary. Indigent probationers may perform community service in lieu of cash payments, with the approval of the court. Use sliding fee schedule of up to $50 per month. **Probation Clients:** Will also pay standard Cost of Supervision and Fines and Restitution as ordered by the Court.	
	WORK RELEASE:	
	Alachua County Residents	50% of resident's net pay
ENVIRONMENTAL PROTECTION (352) 264-6800	**DISPOSAL AND SUPPLY COSTS FOR CONDITIONAL EXEMPT SMALL QUANTITY GENERATOR (CESQG) BUSINESSES OF HAZARDOUS WASTES:**	
	NOTE: These fees are the hazardous waste disposal costs for Conditionally Exempt Small Quantity Generator (CESQG) businesses and counties with an interlocal agreement with Alachua County. The Household Hazardous Waste Collection Center will accept CESQG waste during normal operational hours. The fees are to cover disposal costs, labor and supplies for the proper disposal of hazardous wastes generated by CESQG businesses in Alachua County and the HHW counties with an interlocal agreement .	
	LOT A-BULK PACKS	
	Alkyd Paint	$2.00 / gal
	Antifreeze	$1.00 / gal
	Corrosive liquids	$3.00 / gal
	Flammable, combustible liquids	$2.00 / gal
	Formalin Solution	$3.00 / gal
	Non-hazardous liquids, NON-RCRA	$1.50 / gal
	Latex Paint	$2.50 / gal
	Pesticides, liquids	$9.00 / gal
	Pesticides, solids	$1.25 / lb
	Photographic solutions	$3.00 / gal
	Sludges	$3.00 / gal
	Solids, hazardous	$0.35 / lb
	Solids, hazardous-55 gallon drum	$210.00 / drum
	Solids, hazardous-Cubic yard box	$460.00 / cu. yd.
	Solids, non-hazardous	$0.15 / lb
	Solids, non-hazardous-55 gallon drum	$90.00 / drum
	Solids, non-hazardous-Cubic yard box	$260 / cu. yd.
	Wastewaters, non hazardous	$1.00 / gal

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
ENVIRONMENTAL PROTECTION (352) 264-6800	**DISPOSAL AND SUPPLY COSTS FOR CONDITIONAL EXEMPT SMALL QUANTITY GENERATOR (CESQG) BUSINESSES OF HAZARDOUS WASTES:**	
	LOT B - LOOSE PACKS	
	20 /lb propane tank	$2.00 / unit
	5 /gallon pail of oil filters	$5.00 / unit
	55 /gallon drum oil filters	$20.00 / drum
	Aerosol cans	$2.00 / lb
	Alkyd Paint less than or equal to 1 gallon	$0. 65 / lb
	Alkyd Paint less than or equal to 5 gallon	$0. 65 / lb
	ARC/UV Lamps	$5.00 / unit
	Batteries, Lithium/ mixed button	$1.00 / lb
	Batteries, Ni-Cad, wet or dry cell	$1.00 / lb
	Capacitors	$1.00 / lb
	Computer Monitors, 19" or less	$2.50 / unit
	Computer Monitors, over 19"	$3.50 / unit
	Fluorescent lamps Irregular shape (circular)	$0.25 / unit
	Fluorescent lamps Compact	$0.25 / unit
	Fluorescent lamps less than 4 ft	$0.25 / unit
	Fluorescent lamps more than 4 ft	$0.25 / unit
	HID, Metal Halide, Mercury Vapor Lamp	$1.25 / unit
	Non PCB Ballasts	$0.50 / unit
	PCB Ballasts	$0.75 / unit
	Products in containers liquids/solids, Hazardous	$5.00 / gal
	Products in containers liquids/Solids, Non-Hazardous	$3.00 / gal
	Televisions, 19" or less	$7.00 / unit
	Televisions, over 19"	$11.00 / unit
	LOT C - LAB PACKS	
	Corrosive liquids	$5.00 / gal
	Corrosive liquids, acid or alkaline, toxic	$5.00 / gal
	Corrosive liquids, Oxidizing	$8.00 / gal
	Corrosive solids, acid or alkaline, toxic	$1.00 / lb
	Cyanides, liquid or solid	$18.00 / gal
	Flammable liquids	$6.00 / gal
	Flammable solids	$1.25 / lb
	Isocyanates, liquid or solid	$13.00 / gal
	Mercury debris	$4.00 / lb
	Mercury in manufactured containers	$5.00 / lb
	Mercury salts, liquid or solid	$13.00 / gal
	Mercury, elemental	$5.00 / lb
	Oxidizers, liquid or solid, toxic	$7.00 / lb
	Oxidizing liquids	$7.00 / gal
	Oxidizing solids	$1.00 / lb
	PCB's	$2.50 / lb
	Peroxides, inorganic	$7.00 / gal

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
ENVIRONMENTAL PROTECTION (352) 264-6800	**DISPOSAL AND SUPPLY COSTS FOR CONDITIONAL EXEMPT SMALL QUANTITY GENERATOR (CESQG) BUSINESSES OF HAZARDOUS WASTES:**	
	LOT C - LOOSE PACKS	
	Peroxides, organic	$13.00 / gal
	Poison liquids	$7.00 / gal
	Poison solids	$1.00 / lb
	Reactive	$10.00 / lb
	LOT D - SUPPLIES	
	10' x 20' tent rental (including set up and take down)	$150.00 / day
	1A2 55/gallon drum	$30.00 / unit
	1H2 5/gallon pail	$10.00 / unit
	75% Post-consumer Recycled Paint for Purchase	$2.00 / gal or $10.00 / 5 gal pail
	85 /gallon over pack drum	$100.00 / unit
	Absorbent pad (18 in x 18 in)	$0.50 / unit
	Abzorbit (1.2 cubic foot bag)	$12.00 / unit
	Disposal of 55 /gal drum	$10.00 / unit
	Metals analysis for hazardous waste testing	$150.00 / sample
	P-85 Lamp Tube	$10.00 / unit
	P-85/8 Lamp Tube	$15.00 / unit
	Vermiculite (4 cubic foot bag)	$10.00 / unit
	ENVIRONMENTAL REVIEW APPLICATION FEE:	
	NOTE: Fees shall double if the activity under review was started or conducted prior to receipt of all necessary approvals.	
	Review/renewal of Environmental Monitoring Plans	$3,700.00
	Review of Environmental Monitoring Submissions - annual charge	$1,525.00
	Review/renewal of Environmental Monitoring Plans - minor category (determination of "minor" made at the time of application)	$260.00
	Review of Environmental Monitoring Submissions - minor category - annual charge	$255.00
	HAZARDOUS MATERIALS AND WATER QUALITY PROGRAMS:	
	Investigation, Cleanup and Discharge Response Fees:	
	NOTE: Reimbursable costs incurred by Alachua County associated with the response and/or cleanup of a hazardous material discharge or investigation of a Water Quality Code (Alachua County Land Development Code, Chapter 77) violation shall be charged and billed to the responsible party (or their insurance carrier) and shall include, but not be limited to: cost of cleanup oversight and site rehabilitation report review; cost of equipment operation and maintenance; personnel cost of contracted services; waste transportation and disposal costs; cost of materials; laboratory costs; and County's labor costs. County labor costs associated with a non-transportation oriented hazardous materials discharge will not be charged to the parties who have paid and are not delinquent in paying registration fees associated with the Hazardous Materials Management Code (Alachua County Land Development Code, Chapter 353).	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
ENVIRONMENTAL PROTECTION (352) 264-6800	County Labor Cost:	$60.00/hour/person for staff time
	Other Reimbursable Costs:	To be billed at cost
	HAZARDOUS MATERIALS:	
	Facility Class	
	AA	$52.00
	A	$104.00
	B	$196.00
	C	$518.00
	D	$633.00
	This is an annual fee.	
	NOTE: The Facility Classes are established by criteria in Alachua County Land Development Code, Chapter 353 as follows: type of use, anticipated volumes of hazardous materials to be stored, the complexity of hazardous materials storage facilities, and the potential for discharge. Fees include cost of applicable Hazardous Materials Storage License.	
	Late Fee	1 1/2% / month on unpaid balance
	Above Ground Storage Tanks	$75.00 per tank
	Late Fee	1 1/2% / month on unpaid balance
	Under Ground Storage Tanks	$75.00 per tank
	Late Fee	1 1/2% / month on unpaid balance
	Plan Review Fees	
	Installation & Secondary Containment Plans	$75.00
	Closure Plans	$150.00
	Pollution Prevention Plans	$150.00
	Alternate Procedures Plans	$75.00
	WATER QUALITY:	
	Wastewater Treatment Plant Inspection - Field Services	$1,325.00 annually / plant
	Late Fee	1.5 % / month on the unpaid balance
	TIMBER SALES:	
	Sale of Timber	Market Price
	SPECIAL SALES:	
	Items that promote water conservation such as rain barrels and other water saving devices.	Cost plus sales tax

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE	**EMERGENCY MEDICAL SERVICES:**	
	ADVANCED LIFE SUPPORT (ALS) TRANSPORT FEE I:	
(352) 384-3101	This is the base ALS transport fee that will be charged to each patient that is transported by any ground or air ambulance and receives any of the listed procedures. This fee is inclusive of, but not limited to, any of the following procedures: a. Cardiac Monitor b. Vascular access (including catheters, saline locks, administration sets, blood draws, and all fluids) c. Obstetrical Kits d. Medications approved by the Department Medical Director and administered to patients including, but not limited to, those medications listed in the Department Medical Care Protocols Medication List.	$458.00
	ADVANCED LIFE SUPPORT (ALS) TRANSPORT FEE II:	
	This is the base ALS transport fee that will be charged to each patient that is transported by any ground or air ambulance and receives at least three administrations of medication(s) by IV push/bolus or continuous infusion and/or the provision of at least one of the following ALS procedures. This fee is inclusive of, but not limited to, any of the following procedures: a. Cardio-pulmonary resuscitation b. Defibrillation/cardioversion c. Endotrachael/Nasotracheal intubation d. Central venous line e. Cardiac pacing f. Chest decompression g. Surgical airway h. Intraosseous line i. Medications approved by the Department Medical Director and administered to patients including, but not limited to, those medications listed in the Department Medical Care Protocols Medication List.	$647.00
	BASIC LIFE SUPPORT TRANSPORT FEE:	
	This is the base transport fee that will be charged to each patient requiring transport where no ALS procedures are administered.	$355.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE (352) 384-3101	**EMERGENCY MEDICAL SERVICES:**	
	TEAM/EQUIPMENT/TRANSPORT FEE:	
	This is the base transport fee that will be charged for each transport where a patient is not on board (i.e.: medical team(s) and/or medical equipment only).	
	Non-Emergency Response	$155.00
	Emergency Response	$382.00
	ALS TREATMENT FEE/NON-TRANSPORT:	
	This is the fee that will be charged to each patient that receives any of the following procedures and is not transported via ground or air ambulance: a. Vascular access (including catheters, saline locks, administration sets, blood draws, and all fluids) b. Obstetrical Kits c. Medications (see Medication List)*	$180.00
	BLS TREATMENT FEE/NON-TRANSPORT:	
	This is the fee that will be charged to each patient that receives treatment where no ALS procedures are administered and is not transported via ground or air ambulance: a. Sterile bandaging/dressing b. Splinting/immobilization c. Oxygen Administration d. Irrigation with sterile fluid	$128.00
	SPECIAL EVENT *and* STANDBY:	
	ALS Unit	$182.00/ hour
	Additional Staffing (Events requiring additional personnel)	$57.00 / hour / person
	NOTE: Time is calculated from the time of arrival or the requested time of arrival (whichever is later) through the unit available time as documented by the EMS report. Only time increments greater that 7 minutes will be rounded up to the next quarter hour.	
	NOTE: *Schedule of fees will be applied to patients receiving any billable EMS services at special events.*	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE	**EMERGENCY MEDICAL SERVICES:**	
	SUPPLEMENTAL CHARGES:	
(352) 384-3101	**Trauma Fee** This is a supplemental fee to be charged to each trauma patient that requires ALS I, II, or BLS intervention, full spinal immobilization that includes cervical immobilization device, pediatric immobilization device, collar, backboard, and/or straps.	$89.00
	Extrication Fee This is a supplemental fee to be charged to each trauma patient that requires mechanical extrication (excluding hand tools).	$111.00
	Transport Mileage - Minimum of one mile. Charge will begin when transporting patient(s) or specialized teams. All patients transported will be charged the full mileage rate regardless of number of patients transported from same incident or in the same unit.	$11 / mile
	Special Handling This is a supplemental fee to be charged for unruly patients that require restraints, or if two Alachua County Fire Rescue units are required for lifting purposes, or if an additional ACFR crew member is required during transport. Only time increments greater than 7 minutes will be rounded up to the next quarter hour.	$85.00 per hour per crew member
	Waiting Time with patient This is a supplemental fee to be charged when there is a delay in transferring the patient from the care of Alachua County Fire Rescue to the care of the receiving authority. A minimum of five (5) minutes waiting time must accrue before charging for the first 1/4 hour period. Thereafter, the quarter hour charge applies.	$143.00 for 1st 1/4 hour, $64.00 per 1/4 hour thereafter
	NOTE: Time is calculated from five (5) minutes after unit arrival at the destination until the transfer of the patient, as documented by the EMS report.	
	Collection Fee This is a supplemental fee assessed to accounts placed with a collection agency. The fee will be the current contracted collection agency percentage fee of the balance due at the time the account is transferred to the collection agency. The collection fee will be removed if the account is removed from placement with the collection agency.	Amount charged by collection agency

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE (352) 384-3101	**EMERGENCY MEDICAL SERVICES:**	
	These are the fees and charges that will be charged to each participant in the following classes. ACFR, GFR, Fire Service Network participants, and member of ACFR's Reserve Program are exempt from class fees, but will be charged for the cost of the cards if there is a fee.	
	BASIC LIFE SUPPORT (CPR):	
	Certification Card	$3.00 each
	Heartsaver	$15.00 / person + $15.00 / book
	BLS for Healthcare Providers	$45.00 / person + $15.00 / book
	BLS for Healthcare Providers Recertification	$20.00 / person
	Heartsaver First Aid	$30.00 / person + $15.00 / book
	ADVANCED CARDIAC LIFE SUPPORT (ACLS):	
	Certification Card	$5.00 each
	Nurses & Paramedics	$75.00 / person + $30.00 / book
	Physicians/Others	$100.00 / person + $30.00 / book
	ACLS Recertification	$75.00 / person
	INTERNATIONAL TRAUMA LIFE SUPPORT (ITLS):	
	Certification Card	$20.00 each
	Basic & Advanced	$100.00 / person
	BTLS Recertification	$75.00 / person
	EMERGENCY VEHICLE OPERATIONS COURSE (EVOC):	$75.00 / person
	Recertification	$50.00 / person
	40 Hour First Responder	$50.00 / person
	Recertification	$20.00 / person
	E911 FEES AND SERVICES:	
	Stock Maps: This is the fee that will be charged for the printing of stock maps only.	
	Large Format	$43.00
	Up to 11" x 17"	$16.00
	Custom Maps: This is an hourly rate that will be charged for creating and printing custom maps. One (1) hour minimum charge includes the printing of one (1) map. Charges for additional copies will be based on stock map fees.	$7.00 / hour

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE	**EMERGENCY MEDICAL SERVICES:**	
	OTHER:	
(352) 384-3101	**Waterproof Paper:** This is the additional fee that will be charged for printing a map on waterproof paper.	
	Large Format	$7.00
	Up to 18" x 24"	$5.00
	Up to 11" x 17"	$2.00
	NOTE: Maps necessary to update Public Safety organizations regarding either major addressing changes or maps necessary to accomplish the goals of the E911 office are excluded from these fees.	
	EMERGENCY MANAGEMENT PLAN REVIEW **Per Florida Rule 9G-20.003, F.S. 252 and Agency for Health Care Administration (AHCA) Standard 59A-26.023**	
	Review of emergency plans for health care, hospital and/or group home type facilities for licensing purposes.	
	New Plan Review < 16 beds	$25.00 / hour + 25% Administrative Fee
	New Plan Review > 16 beds	$500.00
	Existing Plan Review	$25.00 / hour + 25% Administrative Fee (maximum fee $250.00)
	SHARPS DISPOSAL PROGRAM	
	This program is a community service designed to assist residents with a safe and environmentally sound method to dispose of sharps (syringes, needles, and lancets). It allows for the sale of "Sharps" boxes to the public at $3.00 per box. The cost of each box is $2.40. The additional $.60 will be used to pay the administration, and disposal cost of the Sharps Disposal Program.	$3.00 / box

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
FIRE RESCUE (352) 384-3101	**FIRE PREVENTION PLAN REVIEW AND INSPECTIONS:**	
	PERIODIC FIRE AND LIFE SAFETY INSPECTIONS PER F.S. 633.025(2), F.A.C. 69A-60.007(1), AND F.S. 633.081(1)	
	All Fire Inspections performed annually as required or periodically for existing buildings unless otherwise referenced in this fee schedule.	$60.00/Inspection
	First Re-Inspection	No Charge
	All Subsequent Re-Inspections after the First Re-Inspection	$60.00/Inspection
	Apartment Buildings Multi-Story - not to include individual apartments unless requested.	$60.00 / Building at each site
	Special Request for Inspections after hours, weekend, or holidays	$90.00 / hour
	Tents and Membrane Structures	$60.00 / First Tent or membrane structure $5.00/each additional structure
	Fireworks-Sale or Storage (Permanent Retail or Wholesale Facility)	$60.00 / inspection
	Fire Works Display - site plan review	$45.00
	Inspection	$60.00 / hour
	Standby-minimum 2 hour charge	$90.00 / hour
	Fire Works Sales - includes site plan review and inspection	$90.00
	Fire Inspection(s) Generated from Complaint (Fee applies only if complaint is validated)	$60.00 / Inspection

	NEW CONSTRUCTION FEES *	PLAN REVIEW FEE:	INSPECTION FEE:
	Fire Marshal Release-minimum fee per permit unless otherwise stated	$45.00 per permit	$60.00 per inspection
	New buildings and building alterations	$15.00/story + $0.005/square foot	
	Pre-Compliance (concealments, etc.)		$15.00/story + $0.0025/sq foot
	Fire Marshal Release		$15.00/story + $0.0025/sq foot
	Fire Sprinkler and Standpipe (new)	$45.00/riser + $30.00 for each additional story + $0.25/head	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
FIRE RESCUE	NEW CONSTRUCTION FEES *	PLAN REVIEW FEES:	INSPECTION FEES:
(352) 384-3101	Hydro and Rough Pipe		$75.00/riser + $30.00/each additional story + $0.50/head
	Final		$45.00/riser + $30.00/each additional story + $0.25/head
	Fire sprinkler alteration: Up to and including 49 heads; alterations effecting more than 49 heads are treated as New Installations; Charges are based on riser and number of modified heads only	$45.00/riser + $0.25/head	
	Hydro and Rough Pipe		$75.00/riser + $30.00/each additional story + $0.50/head
	Final		$45.00/riser + $30.00/each additional story + $0.25/head
	Underground Fire Main Add fee to fire sprinkler if fire sprinkler/standpipe permit includes underground fire main	$45.00	
	Burial Depth, Joints and Flush		$45.00 + $0.50/linear foot
	Hydro and Final		$75.00
	Fire Alarm New - Including monitoring only systems	45.00/panel + $0.50/additional device	
	Rough Wire		$45.00/Panel + $15.00/each additional story + $0.50/each additional device
	Final		$45.00/Panel + $0.50/each additional device

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
FIRE RESCUE	NEW CONSTRUCTION FEES *	PLAN REVIEW FEES:	INSPECTION FEES:
(352) 384-3101	Fire Alarm Alterations Value up to $5,000.00;system alterations exceeding this amount are treated as new install; Fire Alarm Alteration charges based on Panel + number of modified devices only	$45.00/panel + $0.50/additional device	
	Rough Wire		$45.00/Panel + $0.50/each additional device
	Final		$45.00/Panel + $0.50/each additional device
	Exhaust Hood (each)	$45.00/hood	$60.00/system
	Pre-Engineered Suppression System (each)	$30.00 + $3.00/gallon of agent	$60.00/system
	Pre-Engineered System Alteration	$30.00 + $3.00/gallon of agent	$60.00/system
	Fire Pump (each)	$75.00/pump	$180.00/pump
	Spray Booth	$30.00 + $0.50/square foot	$45.00 + $0.50/square foot
	Fuel Tanks (Above Ground and Underground)	$45.00 + $15.00/additional tank	
	Hydro and Suds Test		$45.00 + $15.00/each additional tank
	Burial Depth and Tie Down		$45.00 + $15.00/each additional tank
	Final		$45.00
	LP Gas	$45.00/tank	$45.00/tank
	Gate	n/a	$30.00
	Knox Box (install and key exchange)	n/a	$30.00
	Alternative Water supply	$60.00	$120.00
	Re-Review Fees - 3rd Review and each subsequent Review	1 1/2 X the Original Review Fee	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
FIRE RESCUE	NEW CONSTRUCTION FEES *	PLAN REVIEW FEES:	INSPECTION FEES:
(352) 384-3101	**Re-Inspection Fees**		
	2nd Failed Inspection of same inspection type		Original Inspection Rate
	3rd Failed Inspection and each subsequent inspections of same inspection type		1 1/2 X the Original Inspection Rate
	Overtime - 2 hour minimum	$90.00/hour	$90.00/hour
	Permits Charged by the Hour (regular time)	$60.00/hour (one hour minimum)	$60.00/hour (one hour minimum)

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee		
GROWTH MANAGEMENT (352) 374-5249	**DEVELOPMENT REVIEW:**			
		AMOUNT	RESUBMIT AMOUNT	FEE/AC OVER 10 *
	Preliminary Plan	$2,500	$1,000	$34
	Preliminary Plan over Threshold @	$4,000	$1,000	$34
	Final Plan	$2,000	$1,000	$0
	Plat Review	$1,200	$600	$0
	Rural Unpaved Subdivision-Preliminary Plan	$1,200	$600	$34
	Rural Unpaved Subdivision-Final Plan	$1,000	$600	$0
	Revised Preliminary or Final	$1,500	$0	$0
	Re-Plat	$600	$0	$0
	Preliminary CLSC Determination	$600	$0	$0
	PD Minor Change	$800	$0	$0
	Section Line Waiver	$150	$0	$0
	Minor Plans (Rural Home-Based Business, Limited Uses, change of use, etc.)	$800	$0	$0
	Ag Ponds over 200 Cubic yards	$1,000	$600	$0
	Flood Prone Permits and Docks over 1,000 square feet	$1,500	$600	$0
	Hourly Rate	$65	$0	$0
	Staff Administrative Review	$150	$0	$0

@	As defined in ULDC Section 402-44
*	Area is computed by rounding up to the nearest full acre.
1	Fees shall cover expenses of review conducted during the one-year period commencing on the date the fee is paid; if plans are submitted for the same project more than one year from the date, a new fee shall be required.
2	A new fee shall be required if a significant change in the scope of the project is made.
3	Development review fees shall be doubled when on-site work has started prior to final approval by the Development Review Committee.
4	The base fee includes the initial application, one insufficiency report and resubmittal. If a second insufficiency report is required, the resubmittal fee shall be collected with the second resubmittal.
5	Preliminary plans that are over the threshold are defined in the Unified Land Development Code, Section 402.44.
6	Fees are allocated to Growth Management, EPD, Public Safety and Public Works.

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee	
GROWTH MANAGEMENT (352) 374-5249	**PLANNING AND LAND USE FEES:**		
		AMOUNT	FEE/AC OVER 10 *
	Rezoning to "A" or "C-1" District for a single family lot	$1,500	$14
	Rezoning, Special Use Permit, or Special Exception	$4,000	$21
	Special Use Permit for Mining or Excavation and Fill	$4,000	******
	Special Use Permit and Preliminary Development Plan Review	$5,250	$34
	Planned Development	$5,000	$25
	Planned Development and Preliminary Development Plan Review	$6,250	$34
	Major Amendment (PD, SUP or SE)	$3,500	******
	Minor Amendment (PD, SUP or SE), or Temporary use permit	$1,200	******
	Large Scale Comprehensive Plan Amendment	$7,000	$30
	Small Large Scale Comprehensive Plan Amendment	$4,000	******
	ULDC Amendment	$2,000 base plus hourly	******
	Water Sewer Determination	$1,200	******
	Property Owner Notification (per 50 letters)	$40	******
	Hourly Rate (where applicable)	$65	******
	Proportionate Share Determination	Hourly	******
	Vested Rights Fee	Hourly	******

* Area is computed by rounding up to the nearest full acre.

1 In addition to the staff review fee, Tier II and Tier III applications shall be charged consultant fees to evaluate RF engineering and prepare Visual Impact Simulations as directed by staff.

2 Comprehensive Plan Amendment: Where an applicant submits a proposal for territory other than under his/her direct control, only that area under his/her direct control shall be included for the purposes of calculating the fee. Small scale amendments are applications which conform to Section 163.3187(1)(c), Florida Statutes. No acreage fee shall be assessed for large-scale map amendment applications which request redefinition to the Rural/Agriculture land use classification.

3 Fees are allocated to Growth Management, EPD, Fire and Public Works.

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT	**PLANNING AND LAND USE FEES:**	
(352) 374-5249	**PLANNING AND DEVELOPMENT FEE POLICIES:**	
	1. No rezoning or plan amendment request shall be accepted for processing until the required application fee, or reduced fee as established by Fee Policy number six, is paid. An application fee may be refunded only if the application is withdrawn prior to the County incurring direct costs in processing the application (i.e. copying and distributing copies to staff, advertising, postage, printing reports, etc.).	
	2. In the event that readvertisement of an application due to any delay or postponement requested by the applicant, or necessitated by some act or failure to act on the part of the applicant, a supplemental fee of $250.00 plus postage costs per advertisement will be charged for a Zoning Application and a supplemental fee of $560 per advertisement for a Comprehensive Plan Amendment or Zoning Ordinance Amendment Request. This supplemental fee is intended to cover additional costs for readvertisement. No additional fee shall be charged if the postponement is requested by the County.	
	3. In the event the Zoning Administrator determines that the specific purpose of an application is to correct an existing situation which has been determined to be, or is alleged to be, a violation of a County zoning ordinance provision or regulation, a supplemental fee equal to the scheduled application fee shall be charged. This policy shall apply whether or not an actual notice of violation has been issued by the Department of Growth Management, Office of Codes Enforcement. This supplemental fee is intended to cover the additional administrative costs and expenses associated with the investigation of the existing situation and the determination of any corrective action required.	
	4. A separate fee shall be charged for each action requested unless the Director of Growth Management determines that the requested action is related to another requested action by the applicant and that the request will require no additional staff time (see Fee Policy number 5).	
	5. The Director of Growth Management may reduce a required application fee where they find: (1) that special circumstances, not under the control of the applicant, justify a reduction in the fee; and (2) that the actual direct cost to the County for processing the application will not exceed the actual fee collected. In no case may a reduced fee be less than advertising cost. No request for reduction in the fee shall be considered unless the request is received within five working days following the date of the application submitted to the Department of Growth Management, Office of Planning and Development.	
	6. The Board of County Commissioners may waive portions or all of the temporary permit fee as a condition of approval when the Board determines that a personal hardship exists on the applicant. The burden of proof of such hardship must be adequately demonstrated by the applicant to the Board.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT	**PLANNING AND LAND USE FEES:**	
(352) 374-5249	**PLANNING AND DEVELOPMENT FEE POLICIES:**	
	Development of Regional Impact (DRI) Review	Initial Deposit of $7,500.00
	Florida Quality Development	Initial Deposit of $7,500.00
	Substantial Deviation Determinations	$600.00
	Review of projects determined to be substantial deviations or other amendments to development order.	Initial Deposit of $2,500.00
	DRI Annual Report Review Fee	$250.00
	Public Facilities Annual Report Review Fee for DRI establishing Special District under Chapter 189, Florida Statutes.	$250.00
	Community Development District (CDD) Annual Budget Review Fee (for CDD established pursuant to Chapter 190, Florida Statutes and associated with a DRI)	$500.00
	Community Development District Review Fee	$5,000.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5249	**PLANNING AND LAND USE FEES:**	
	PLANNING AND DEVELOPMENT FEE POLICIES:	
	1. Development of Regional Impact Review deposit will be paid at submission of Application for Development Approval. Florida Quality Development review deposit will be paid at first methodology meeting with County staff. Substantial deviation or other amendments to development order review deposit will be paid upon notification that substantial deviation exists or other amendments to development order is required. 2. All work performed by Alachua county employees, directly and reasonably attributable to review of and recommendations relating to a Development of Regional Impact application, the Florida Quality Development Program, or amendment to a Development Order shall be paid by the applicant. Fees will be based upon the hourly rate of pay and benefits of each employee performing the work multiplied by the number of hours worked, plus 20% indirect cost based on the hourly rate of the employee. Any other additional direct costs incurred by the County in connection with the review and processing of a DRI application, including but not limited to advertising, public notice, duplication of materials, telecommunications, and fees for any outside consultants hired by the County when special expertise beyond County staff is deemed necessary, shall be paid by the applicant. 3. The applicant will be required to pay an additional deposit, as may be required from time to time, when the review expenses have exhausted 75% of any paid deposit. Whenever an additional deposit of fees is required, such deposit shall be, at a minimum, in the amount of 50% of the initial payment set forth herein. Any auditor fees for the establishment and maintenance of this account shall be charged to the applicant. 4. Upon conclusion of any staff review of any application and other actions required for presentation to the Board of County Commissioners for final action, all fees calculated by Alachua County to be due shall be paid in full by the applicant prior to submission to the Board of County Commissioners for final Board action. All refunds of excess deposit money, after all charges are paid, shall be refunded after final action by the Board of County Commissioners. 5. Community Development District: The $5,000 review fee is for the CDDs of less than 1,000 acres. The review fee for CDDs of more than 1,000 acres is set by State Statute. For all CDDs, advertising and the advertising fee is the responsibility of the Petitioner and must be consistent with State Statute requirements.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	All Building Permit Fees are calculated starting with the minimum base permit fee by permit type plus a fee determined by the Dollar Value of Construction as calculated below:	
	MINIMUM BASE BUILDING PERMIT FEES:	
	Minimum Base Permit Fee for single family, single family attached, and two family new construction; residential additions and alterations; and all other building permits (i.e. re-roof, mechanical, plumbing, aluminum, accessory buildings, fire sprinkler, fire alarm, tents, miscellaneous, etc.)	$90.00
	Minimum Base Permit fee for multi-family, office, commercial, industrial or any construction requiring review and/or inspection by the Fire Marshal and for commercial additions and alterations	$180.00
	DOLLAR VALUE OF CONSTRUCTION FEE CALCULATIONS:	
	Dollar Value of Construction from - to: $0 - $1,000 $1,001 - $100,000 $100,001 - $500,000 $500,001 - $1,000,000 $1,000,001 - $1,500,000 $1,500,001 - and Up	 Minimum Base Fee add $5.25 / Thousand add $3.15 / Thousand add $2.10 / Thousand add $1.05 / Thousand add $0.55 / Thousand
	Dollar Value of Construction for single family, single family attached and two family new construction heated area is calculated per square foot at	$55.00
	Dollar value of Construction for single family, single family attached and two family new construction unheated area (i.e. garage, screen porch) is calculated per square foot at	$30.00
	Dollar Value of Construction for unheated area on accessory buildings such as storage sheds, pole barns, carports, and similar structures is calculated per square foot at	$20.00
	Dollar Value of Construction for all other building permits such as for multi-family residential, commercial, signs, re-roof, electrical services, plumbing, mechanical, HVAC, aluminum, fire sprinkler, fire alarm, tents, miscellaneous, etc.	Value based on value of construction (contract price)

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	NOTE: Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the building official's approval or the necessary permits shall be subject to a penalty of 100 percent of the usual fee in addition to the required permit fees (Section 108.4 Florida Building Code - Section 553.73 Florida Statutes). This includes moving on a mobile home prior to obtaining a permit. All permits must be posted on the job site during all progress of the work.	
	REFUND, EXTENSION, AND EXPIRATION POLICY:	
	Building Permit (Applicant Requested) refunds where project is not started will be charged a processing fee.	$70.00
	Extensions of Building Permits approved by the Building Official for permits that have not expired	$70.00
	Note: No refunds shall be issued on expired permits. Expired building permits that have not received a final inspection or certificate of occupancy as required by the Florida Building Code shall be required to obtain a new building permit at full cost.	
	PLAN REVIEW EXAMINATION FEES:	
	When plan review is required based on requirements of the Florida Building Code, a plan review fee shall be paid at the time of submitting plans and building permit application. Such plan review fee is in addition to the building permit fee and Fire Marshal Review Fee. If the building permit application is withdrawn after the plans are reviewed the plan review fee is not refundable.	20% of Building Permit Fee
	Plan Re-stamping or Re-certification Fee	$70.00
	FIRE PREVENTION PLAN REVIEW AND INSPECTION FEES:	
	Refer to the Public Safety Department portion of the Fee Schedule for a complete list of the fees and charges provided by the Fire Prevention Division of the Public Safety Department	
	STATE OF FLORIDA SURCHARGES:	
	Florida Building Commission Surcharge - Submitted to the Florida Department of Community Affairs	1.5 percent of all base building permit fees minimum surcharge collection $2.00 per Florida Statute 553.721
	Building Code Administrators and Inspectors Fund Surcharge - Submitted to the Florida Department of Business and Professional Regulation	1.5 percent of all base building permit fees minimum surcharge collection $2.00 per Florida Statute 468.631

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	FLAT RATE BUILDING PERMIT FEES:	
	Manufactured or Mobile Home	$156.00
	Move On Structure	$266.00
	Modular Structure (Per Building Section)	$266.00
	Note: This applies only to structures approved by the Florida Department of Community Affairs. This permit fee includes base permit fee plus on-site inspections; temporary pole, foundation, plumbing, and final.	
	Swimming pool (in ground)	$220.00
	Swimming pool (above ground))	$90.00
	Power for New or Replacement Well	$90.00
	INSPECTION AND RE-CERTIFICATION FEES:	
	Building Inspections (not included in permit)	$70.00
	Building Inspection - Overtime Rate for Special Requests for Inspections after hours, on weekends and holidays (2 hour minimum)	$105.00 / hour
	Reinspection fee (to be paid prior to requesting next inspection after failed inspection). **All disapproved inspections shall required a mandatory re-inspection fee.**	$70.00
	Inspection Fee for Certification or Renewal of Certificate of Occupancy	$70.00
	Building and/or Zoning Recertification Fee including Zoning Certification for Alcoholic Beverage License or Agricultural Exemption Review	$70.00
	Curb Cut/Driveway Application Processing and Inspection	$47.00
	Requested building inspections exceeding the standard number of inspections paid for in the original building permit will be charged an additional inspection fee per inspection	$70.00
	The Standard Number of Building Inspections allowed for a building permit can be calculated by taking the Calculated Dollar Value of Construction Fee minus the Minimum Base Permit Fee and dividing by $70.00. New Single Family Development will be provided twelve (12) standard inspections as required by the Florida Building Code.	
	PERMITTING BY FAX - PROCESSING FEES:	
	Local Fax Call	$5.00
	Long Distance Fax Call	$10.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	CONTRACTOR LICENSE FEES:	
	NOTE: Licenses require bi-annual renewal. The license fee is doubled if the license is on the involuntary inactive list.	
	License Record Management Fee (one time fee for record management of license, insurance, and workers' compensation for state certified contractors)	$50.00
	General Contractor	$70.00
	Building Contractor	$70.00
	Residential Contractor	$70.00
	Plumbing Contractor	$70.00
	Electrical Contractor	$70.00
	Sheet Metal Contractor	$70.00
	Journeyman Electrician	$50.00
	Journeyman Plumber	$50.00
	Inactive License	$30.00
	Roofing Contractor	$70.00
	Commercial Pool Contractor	$70.00
	Residential Pool Contractor	$70.00
	Aluminum Specialty	$50.00
	Swimming Pool/Spa Servicing	$70.00
	Reciprocity Letter	$20.00
	Duplicate or Replacement	$16.00
	Notice of Commencement Forms and/or Statement per Florida Statutes 713.135(4)	$5.00
	BOARD OF ADJUSTMENT FEE:	
	Various (dimensional or S/D) regulations and other appeals requiring public notice.	$400.00
	ADMINISTRATIVE PERMIT FEES:	
	Administrative Temporary Use Permit for outdoor promotional sales, special event sales and the sale of seasonal or temporary goods and commodities	$70.00
	Fireworks Display Permit	$70.00
	Noise Ordinance Waiver or Special Permit	$70.00
	Administrative Temporary Use Permit for filming and media production	$70.00
	Extension of Administrative Temporary Use Permit for filming and media production	$35.00
	Administrative Home Based Business Permit (Requires Renewal every two years)	$70.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
GROWTH MANAGEMENT (352) 374-5243	**BUILDING PERMITTING AND CODES ENFORCEMENT:**	
	COMMERCIAL AND NON-RESIDENTIAL SOLID WASTE PERMITS:	
	Original Application Fee	$70.00
	Annual Renewal Fee	$35.00
	EXCAVATION AND LANDFILL ANNUAL INSPECTION:	
	Active Excavation and Landfill Special Use Permit for Construction and Demolition Debris or Excavation	$1,626.00
	Active Excavation and Landfill Special Use Permit-Clean Fill Only	$813.00
	Inactive Excavation and Landfill Special Use Permit	$350.00
	TREE REMOVAL PERMIT FEE:	
	Per application at time of submission	$90.00
	DEVELOPMENT REVIEW COMMITTEE:	
	Notice of Development Activity Signs (per sign)	$10.00
	Hear and decide appeals of decisions of the Development Review Committee; the Zoning Administrator on sign permit applications; and hear and decide other land use cases as directed by the County Commission - Hearing Officer	$1,000.00 / day
	Notes:	
	Building Permit Fees shall be submitted at the time of building permit application No Building Permit Applications will be accepted without the required permit fee All Public, Private, and Governmental Entities shall be required to pay building permit fees	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
INFORMATION SERVICES	**DATA:**	
	AS400 APPLICATION PROGRAMMING FOR OUTSIDE AGENCIES:	
(352) 338-7300	Data Charges for Services for Outside Agencies	$40.00 / hour minimum charge
	MISCELLANEOUS:	
	Fiche, CD, Floppy Printing Special form supplies by user (i.e., magnetic tape, labels, floppy disk, CD, etc.	Actual Charge Minimum $25.00 or $1.00 / 1000 lines
	TELEPHONE:	
	TELEPHONE SYSTEM USE:	
	Phone, fax, modem service, voice mail, conference manager and automated attendant	$16.00 / month
	TECHNICIAN SERVICE CHARGE:	
	Normal business hours - 8:00 a.m. to 5:00 p.m./Monday-Friday Minimum 1 hour charge Non-business hours - evening, weekends and holidays Minimum two (2) hour charge	$30.00 / hour $45.00 / hour
	LONG DISTANCE RATES RESTRICTED TO QUEST: (Rates subject to change)	
	Current In-State and Out-of-State F.C.C/P.S.C REGULATED CHARGES: -Local directory Assistance/Call Plus -Long Distance Directory Assistance	$0.039 / minute F.C.C/P.S.C Approved Rate
MURPHREE LAW LIBRARY	Fees and charges are to be set by the Board of Trustees for the John A. Murphree Law Library.	

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**ANIMAL SERVICES:**	
(352) 374-5245	**Adoption Fees:**	
	Bird (Cockatiel, Parrot)	$35.00
	Bird (Parakeet, Finch, etc.)	$10.00
	Cat, Unaltered (Includes veterinary exam, sterilization, FeLV test, de-worming, FvrCCP vaccination, rabies vaccination; excludes required County license)	$67.00
	Dog, Unaltered (Includes veterinary exam, sterilization, heartworm test, de-worming, DA2PPV/Bordatella vaccination, rabies vaccination; excludes required County license)	$70.00
	Livestock (Goat, Pig, etc.)	$25.00
	New Hope Adoption (Dog) (special events, medically compromised, older animal or held longer than 21 days)	$30.00
	New Hope Adoption (Cat) (special events, medically compromised, older animal or held longer than 21 days)	$25.00
	Reptiles (Snake, Iguana, etc.)	$10.00
	Senior Citizen, County Employee Adoption Discount	20%
	Small Mammal (Rabbit, Guinea Pig, etc.)	$10.00
	Transfer to Animal Welfare Organizations (under age animals - to Rescue Groups only)	No charge
	Transfer to Animal Welfare Organizations (Services Rendered)	20%
	Diagnostic Tests and/or Procedures:	
	Physical Exam, Veterinary	$20.00
	De-Flea	$5.00
	De-Worming	$5.00
	Heartworm Test- Blood Smear Only	$5.00
	Heartworm Test	$10.00
	Canine Parvovirus Test	$18.00
	Fecal Flotation	$7.00
	Feline Leukemia Test (FeLV)	$12.00
	Feline Leukemia/Feline Infectious Viremia Test (FeLV/FIV)	$18.00
	Microchip Implant	$15.00
	Animal Welfare Organizations and County Employee Discount	20%

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**ANIMAL SERVICES:**	
	License:	
(352) 374-5245	Dog License purchased from veterinarian at time of rabies vaccination	$15.00
	Dog License not purchased from veterinarian at time of rabies vaccination	$35.00
	Sterile Dog License Discount	($15.00)
	Cat, Ferret License purchased from veterinarian at time of rabies vaccination	$8.00
	Cat, Ferret License not purchased from veterinarian at time of rabies vaccination	$18.00
	Sterile Cat, Ferret License Discount	($8.00)
	Duplicate License	$3.00
	Miscellaneous Fees:	
	Cremation, Private – Includes Pet Urn for Returned Remains:	
	Small Animal (less than 20 pounds)	$70.00
	Medium Animal (20-60 pounds)	$85.00
	Large Animal (60-120 pounds)	$100.00
	Disposal	$10.00
	Euthanasia, Owner Requested	$30.00
	Dangerous Dog Registration - Annual Registration	$50.00
	Aggressive Dog Registration	
	Initial Registration	$400.00
	Annual Renewal	$40.00
	Transportation (Pick-up and/or Delivery)	$30.00
	Trap Rental, Live Animal	
	First Week Rent, Trap	$15.00
	Additional Weekly Rent, Trap	$7.00
	Pet Products	Cost plus overhead
	Reclaim Fees – All applicable fees listed below are assessed at reclaim:	
	First Reclaim	$135.00
	Second Reclaim	$170.00
	Third and all Subsequent Reclaim	$200.00
	Sterile Pet Reclaim Discount	($100.00)
	Daily Boarding Fee (assessed after day of animal intake until release)	$10.00 / day
	Daily Quarantine Fee (assessed for each day until released)	$15.00 / day
	Prophylactic Vaccination	
	Dog (DA2PPV - Distemper)	$5.00
	Dog (Bordatella)	$5.00
	Cat (FVRCP - Distemper)	$5.00

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**ANIMAL SERVICES:**	
(352) 374-5245	**Reclaim Fees – All applicable fees listed below are assessed at reclaim:**	
	De-Flea Treatment	$5.00
	De-Worming Treatment	$5.00
	Rabies Vaccination (if Veterinarian is available)	$6.00
	Rabies Vaccination (if contracted to an outside Veterinarian)	$15.00
	License - Cat, Ferret	See Licenses section
	License - Dog	See Licenses section
	Microchip Implant	$15.00
	Veterinary Medical Expenses	Cost Incurred
	Surrender Fee:	
	Alachua County Resident - Stray	No charge
	Alachua County Resident - Owned Pet with Current License	No charge
	Alachua County Resident - Owned Pet without Current License	$25.00
	Alachua County Resident - Commercial Disposal	$15.00
	Out of County Resident - Stray	$25.00
	Out of County Resident - Owned Pet	$40.00
	Out of County Business - Commercial Disposal (Live Animal)	$25.00
	Out of County Business - Commercial Disposal (Dead Animal)	$10.00
	Vaccinations:	
	Rabies Vaccination	$6.00
	Dogs (DA2PPV - Distemper)	$5.00
	Dogs (Bordatella)	$5.00
	Cats (FVRCP - Distemper)	$5.00
	Veterinary Procedures:	
	Sutures	$20.00
	Antibiotic or Medications	$10.00
	Other Professional Veterinary Procedures	Cost Incurred
	Voucher Program:	
	Gallenkamp Spay/Neuter Voucher/Voucher Redemption	ACHS Fee
	Other Community Grant(s) Spay/Neuter Voucher Sale Fee	Prgm Chg
	Other Community Grant(s) Spay/Neuter Voucher Redemption	Prgm Fee

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**DEVELOPMENT REVIEW & SIGNS**	
	DRIVEWAY INSPECTION FEES:	
(352) 374-5245	Class I (Rural)	$175.00
	Class I (Urban without sidewalk)	$140.00
	Class I with sidewalk	$145.00
	Class II	$225.00
	Class III	$1,000.00
	Class III with Auxiliary Lanes	$1,400.00
	Class IV	$1,025.00
	Class IV with Auxiliary Lanes	$1,450.00
	FINAL SITE INSPECTION FEES:	
	Multi-family residential, office, rural / agricultural subdivision, commercial and industrial (appropriate driveway fee additional)	$250.00 + $8.00 / parking space
	Sites without stormwater management improvements or paved parking, fish ponds and flood-prone area permits	$130.00
	Review of plans revision or re-inspection (per instance)	$100.00
	FLOOD ZONE REQUEST - WRITTEN:	$40.00
	RECORD PLAT REVIEW FEE	$270.00
	RIGHT-OF-WAY UTILIZATION INSPECTION FEES:	
	Above Ground	$85.00
	Underground (Length of construction in feet)	
	1-700	$85.00
	701-1,400	$170.00
	1,401-2,100	$255.00
	2,101-2,800	$340.00
	2,801-3,500	$425.00
	3,501-4,200	$510.00
	4,201-4,900	$595.00
	4,901-5,600	$680.00
	5,601-6,300	$765.00
	6,301-7,000	$850.00
	7,001-7,700	$935.00
	7,701-8,400	$1,020.00
	8,401-9,100	$1,105.00
	9,101-9,800	$1,190.00
	Over 9,800	$1,275.00
	SUBDIVISION INSPECTION FEE:	
	Paving and drainage inspection (appropriate driveway fee additional)	$615.00 + $115.00 / 100 linear feet of roadway

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**DEVELOPMENT REVIEW & SIGNS**	
	TRAFFIC SIGN FEES:	
(352) 374-5245	**NOTE:** A fee will be charged to developers of new subdivisions for the installation of new traffic signs. The same fees will apply to requests from individuals or homeowners associations for installation of signs on roads not maintained by Alachua County. The fee covers plan review, site inspection, sign materials, sign preparation and clerical activities associated with the installation. Signs on the County, State or City street system will be installed by the County and there will be an installation charge. Signs will not be installed on private roads.	
	Street name signs (each plate)	$12.00 / square foot
	Regulatory/traffic signs (Standard)	$8.00 / square foot
	Special Request Signs (Special Orders)	$14.00 / square foot
	Channel iron posts 6 foot	$8.00 each
	Channel iron posts 10 foot	$21.00 each
	Channel iron posts 12 foot	$25.00 each
	Street sign posts 12 foot w/pyramid cap	$24.00 each
	Street sign posts 14 foot w/pyramid cap	$27.00 each
	Installation	$20.00 each
	NOTE: The fee payment is required prior to installation of signs. For new subdivisions the fee payment is due upon issuance of a construction permit.	
	VACATING PLAT AND ROAD FEES:	
	NOTE: Filing fees for vacating plats and roads do not include the cost of legally required advertising. Petitioners will be charged for the County's actual advertising cost, on a case-by-case basis, in addition to filing fees.	
	Filing fee for vacating plats or portions thereof	$1,050.00
	Filing fee for vacating streets, roadways, etc. or portion thereof	$1,050.00
	SURVEYING SERVICES:	
	Sr. Survey Technician	$36.00 / hour
	Survey Technician	$30.00 / hour
	Survey Aide	$22.00 / hour
	FLEET MANAGEMENT FEES:	
	NOTE: Fleet Management is an internal service fund that is fully supported by revenues derived from labor charges and from service charges on parts and fuels.	
	The listed hourly rates shall apply to normal working hours. Work required outside normal hours will be charged at 1.40 times these rates.	
	Labor Rates: In Shop	$55.00 / hour
	Road Call	$65.00 / hour
	External Customer	$65.00 / hour
	Fuel	10%*
	Parts, Supplies & Materials	38%*
	Commercial Services	10%*
	***Note:** Administrative Charge above the cost of the item as calculated by the Fleet Management Faster System.	
	Pooled Vehicle Rental	$4.00 / hour

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**PARKS:**	
	FAIRGROUNDS FACILITIES RENTAL:	
(352) 374-5245	**BUILDING ONLY**	
	Daily Rate	$850.00
	GROUNDS AND POLE BARN	
	Daily Rate	$700.00
	SANTA FE HILLS WATER SYSTEM	
	DEPOSITS:	
	All existing customer deposits assumed by Alachua County as a result of the receivership shall be deemed sufficient unless and until account becomes outstanding and service has been disconnected due to non-payment. All customer deposits shall be held for the duration of service and applied to the customer's final bill and any resulting excess balance shall be refunded.	$50.00
	WATER CHARGES:	
	Minimum Water Service Charge: –Applies to all active customer accounts. –Accounts exceeding 3,000 gallons within a billing cycle will incur additional charges Additional Water Consumption Charges: –Applies to usage exceeding allowance in the minimum service –Charge prorated	$13.00 $2.50 / 1,000 gal.
	STREET LIGHT CHARGE:	
	–Applies to only one customer account by original agreement with previous ownership	$3.00 / month
	SERVICE RE-CONNECTION CHARGE:	
	–Water Meter Installation Charge (new installations) –Applies to accounts that have been disconnected due to non-payment and is payable prior to re-connection in addition to payment of any outstanding balance. –Any existing account with a deposit that is less than $50 shall be increased to $50 and payable prior to re-connection of service.	$400.00 $25.00
	WASTE MANAGEMENT	
	CURBSIDE WASTE COLLECTION:	
	Official bags for excess garbage, package of 5 Increase in garbage cart size More than one cart exchange per fiscal year (each additional instance) Special pick up of illegally prepared garbage and trash after notice to property owner.	$11.25 plus tax/pkg. $15.00 plus any applicable refuse fees $15.00 plus any applicable refuse fees $75.00 / incident plus actual disposal cost and any additional collection costs

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**WASTE MANAGEMENT**	
	TRANSFER STATION	
(352) 374-5245	**FOR VEHICLES CROSSING SOLID WASTE MANAGEMENT FACILITY SCALES:**	
	NOTE: A *$23.66* per ton surcharge shall be added to the listed fees for materials from non-assessed municipalities.	
	Brush and Land Clearing Debris: $2.00 minimum charge	
	Fee per ton	$52.13
	Fee per cubic yard	$11.00
	Governmental Yard Waste	$30.00 / ton
	Commercial Collection Service Franchise:	
	Application - Container Provision only [rental of containers]	$100.00
	Application - Solid Waste collection and disposal services	$250.00
	Commercial Franchise Fee (due 30 days after end of month)	10% of gross revenues
	Garbage (Class I and Class III): $2.00 minimum charge	
	Fee per ton	$52.13
	Fee per compacted cubic yard	$20.00
	Fee per loose cubic yard	$11.00
	Commercial Contract Garbage	$52.13 / ton
	Illegal Dump Site Material:	
	Fee per ton	$52.13
	Fee per compacted cubic yard	$20.00
	Fee per loose cubic yard	$11.00
	Public Weighing:	$5.00
	Contaminated or Mixed Loads containing prohibited items	$100.00 / incident
	Recovered Materials Collector:	
	Application	$50.00
	Annual Renewal	$50.00
	Special Handling Waste:	
	Fee per ton	$200.00
	Fee per cubic yard	$52.00
	Minimum fee per item	$85.00
	Tires - Whole:	
	Fee per ton	$140.00
	Fee per cubic yard	$50.00
	Auto or light truck only in mixed loads or less than 3 without wheels	$3.00 / tire
	Truck (17" or more) only in mixed loads or less than 3 without wheels	$4.00 / tire
	Off road tires (loader and tractor): Fee per ton	$275.00 / ton

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
PUBLIC WORKS	**WASTE MANAGEMENT**	
	TRANSFER STATION	
(352) 374-5245	**FOR VEHICLES CROSSING SOLID WASTE MANAGEMENT FACILITY SCALES:**	
	NOTE: A *$23.66* per ton surcharge shall be added to the listed fees for materials from non-assessed municipalities.	
	White Goods/Scrap Metal:	
	Containing refrigerants whether freon has been removed or not (per unit)	$25.00
	Other metals and white goods not including refrigerants (per ton)	$52.13
	SPECIAL CONDITIONS Refuse resulting from cleanups of neighborhoods throughout the County may be disposed of at the transfer station on a non-fee basis provided that authorization from the Alachua County Public Works Department is obtained prior to any disposal activities. In the event the scales are out of service, the previous average weights of the trucks will be used to calculate the fees. If average weights are not available, the fees will be calculated by cubic yards for all materials. No burn barrels with material are allowed in the transfer station. **SPECIAL EVENT** Waste Alternatives will sell to the public items which promote the Embrace Zero Waste philosophy of waste reduction, recycling and resource conservation for less than market price. These items will include, but not be limited to, Earth Machine backyard composters and Systern, rain barrels. Units will be picked up by the public at various locations. Items will be available on a first-come, first-served basis for a limited time.	
	TIMBER SALES:	
	Sale of Timber	Market Price

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
SHERIFF	**EXTRA DUTY:**	
	Extra Duty Employee	$45.00 / hour
(352) 367-4021	**IMPOUNDMENT OF LIVESTOCK RUNNING AT LARGE:**	
	Impound Fee	$50.00 each
	Mileage Fee	IRS Standard Mileage Rate
	Feed/Care Fee	$5.00 / day / animal
	Disposition Fee	$5.00 each
	Dart Fee	$15.00 each
	RECORDS:	
	Fingerprints	$10.00 each
	Background Checks	$6.00 each
	Arrest Records/ Photos/ Videos:	
	CD's Processing Cost	$7.00 each
	CD's Per Item Cost	$3.00 each
	Digital Prints Processing Cost	$7.00 each
	Digital Prints Per Item Cost	$1.00 each
	Negative Prints Processing Cost	$14.00 each
	Vendor Cost	
	Video Tape Processing Cost	$20.00 each
	Video Tape Per Item Cost	$5.00 each
	Fingerprints/Palm Prints Processing Costs	$7.00 each
	Fingerprints/Palm Printers Per Item Cost	$1.00 each
	Enforceable Process:	
	Certified mail to all parties	$4.64 each
	Filing/ Recording Fee (First Page)	$10.00 each
	Filing/ Recording Fee (each additional page)	$8.50 each
	Standby Deputy	Overtime Rate
	Inventory Fee After Second Hour	Overtime Rate

SCHEDULE OF FEES AND CHARGES FOR SERVICES

Originating Department	Description of Service to be Furnished	Fee
SHERIFF (352) 367-4021	**Advance Cost Deposit:**	
	Vehicle, boats, etc., required towing and storage	$1,000.00 each
	Motorcycles or any item requiring covered storage	$1,000.00 each
	Real Property	$1,000.00 each
	Business-call for quotation depending upon contents	$1,500.00 each
	JAIL:	
	Inmate Medical Co-Pay	$5.00 each
	Work Release Meals	$1.32 each
	Inmate Transportation for Elective Medical Treatment	$80.00 each
	Inmate Secure Transportation to Funerals:	
	Processing	$54.00 each
	Deputy	$32.00 / hour
	Mileage	IRS Standard Mileage Rate
	U.S. Marshal Inmate Housing	$57.23 / day
	Private Transport Company Inmate Housing	$57.23 / day
	Inmate Subsistence Fee	$4.00 / day
	Inmate Uniform / Linen Fee	$20.00 each

NOTE: Sheriff's Office fees as submitted in the Sheriff's Certified Budget.

SCHEDULE OF FEES AND CHARGES FOR SERVICES
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RESOLUTION 11-96

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO THE LEVY OF GENERAL COUNTY PURPOSE AD VALOREM TAXES FOR THE 2011 TAX YEAR; APPROVING PROPOSED MILLAGE RATES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 12, 2011, the Board of County Commissioners adopted Resolution 11-71 approving the proposed millage rate necessary to fund the said tentative general County budget; and,

WHEREAS, pursuant to law and utilizing the rates established in the said resolution, on August 15th, 2011, the Alachua County Property Appraiser mailed a Notice of Proposed Property Taxes to each taxpayer listed on the current year's assessment roll; and,

WHEREAS, the said Notice of Proposed Property Taxes advised the recipients of a public hearing to be conducted by the Board of County Commissioners on this date for consideration of its adjusted tentative general county budget and the proposed millages necessary to fund the said budget; and,

WHEREAS, the public hearing has been held as specified in the Notice of Proposed Property Taxes and in accordance with applicable law;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA;

1. That the following proposed millage rate to fund an adjusted tentative general county budget is hereby approved for further consideration in accordance with applicable law:

General Fund 8.6299 mills

2. The millage rate levied herein is less than the rolled back rate of 8.7224 by 1.06 percent.

3. That the following proposed millage rate to fund an adjusted tentative debt service budget is hereby approved for further consideration in accordance with applicable law:

Debt Service - Alachua County Forever .2500 mills

4. The millage rate levied herein is less than the rolled back rate of .2603 by 3.96 percent.

5. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September, A.D., 2011

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By _____
Lee Pinkoson, Chair

ATTEST:

_____
J.K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

RESOLUTION 11-97

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO ITS BUDGET FOR THE 2011-12 FISCAL YEAR; REVISING THE COUNTY BUDGET OFFICER'S ESTIMATE OF RECEIPTS AND OF BALANCES TO BE BROUGHT FORWARD; APPROVING AN ADJUSTED TENTATIVE GENERAL COUNTY BUDGET; SETTING A PUBLIC HEARING DATE; PROVIDING FOR PUBLICATION OF NOTICE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 7, 2011, the County Manager, as the Alachua County Budget Officer, presented the tentative budget for further consideration by the Board of County Commissioners in accordance with applicable law; and,

WHEREAS, said budget contained estimates of receipts and of balances brought forward as part of the budget presentation; and,

WHEREAS, the Board of County Commissioners wishes to revise the Budget Officer's estimates of receipts and of balances to be brought forward based on the most current information available as of the date of this resolution; and,

WHEREAS, the Board of County Commissioners of Alachua County, Florida, has complied with all conditions precedent to the adoption of an adjusted tentative general County budget; and,

WHEREAS, the Board as of this date adopted a resolution approving proposed millages to fund the adjusted tentative general County budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. In accordance with the requirements of Section 129.03, Florida Statutes, the Budget Officer's estimates of receipts and of balances to be brought forward are revised

as set out in the document entitled "FY12 Adjusted Tentative Budget".

2. The adjusted tentative general County budget contained in the document entitled "FY12 Adjusted Tentative Budget" is hereby approved as adjusted by motion for further consideration at the public hearing established in this resolution.

3. A public hearing will be held to consider the proposed millage rates and final budget for general County purposes on Tuesday the 27th of September, A.D., 2011; at 5:30 p.m., or as soon thereafter as the matter may be heard, in the Jack Durrance Auditorium, County Administration Building, Second Floor, 12 S.E. 1st Street, Gainesville, Florida.

4. The County Manager is hereby authorized and directed to prepare and publish all necessary and required notices prior to the hearing established herein, and to provide copies of this resolution to all parties as may be required by applicable law.

5. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

RESOLUTION 11-98

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO THE LEVY OF ALACHUA COUNTY, MUNICIPAL SERVICE TAXING UNIT-UNINCORPORATED SERVICES AD VALOREM TAXES FOR THE 2011 TAX YEAR; APPROVING A PROPOSED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 12, 2011, the Board of County Commissioners adopted Resolution 11-71, approving the proposed millage rate necessary to fund the tentative Alachua County Municipal Service Taxing Unit-Unincorporated Services budget; and,

WHEREAS, pursuant to law and utilizing the rates established in the said resolution, August 15th, 2011, the Alachua County Property Appraiser mailed a Notice of Proposed Property Taxes to each taxpayer listed on the current year's assessment roll; and,

WHEREAS, the said Notice of Proposed Property Taxes advised the recipients of a public hearing to be conducted by the Board of County Commissioners on this date for consideration of its adjusted tentative Alachua County Municipal Service Taxing Unit-Unincorporated Services budget and the proposed millage necessary to fund the said budget; and,

WHEREAS, the public hearing has been held as specified in the Notice of Proposed Property Taxes and in accordance with applicable law;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. That the following proposed millage rate to fund an adjusted tentative Municipal Service Taxing Unit-Unincorporated budget is hereby approved for further consideration in accordance with applicable law:

Municipal Service Taxing Unit-Unincorporated .4124 mills.

2. The millage rate levied herein is less than the rolled back rate of .4320 by 4.54 percent.

3. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September, A.D., 2011

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

RESOLUTION 11-99

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO ITS BUDGET FOR THE 2011-12 FISCAL YEAR; REVISING THE COUNTY BUDGET OFFICER'S ESTIMATE OF RECEIPTS AND OF BALANCES TO BE BROUGHT FORWARD; APPROVING AN ADJUSTED TENTATIVE MUNICIPAL SERVICE TAXING UNIT-UNINCORPORATED SERVICES BUDGET; SETTING A PUBLIC HEARING DATE; PROVIDING FOR THE PUBLICATION OF NOTICE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 7, 2011, the County Manager, as the Alachua County Budget Officer, presented the tentative budget for further consideration by the Board of County Commissioners in accordance with applicable law; and,

WHEREAS, said budget contained estimates of receipts and of balances brought forward as part of the budget presentation; and,

WHEREAS, the Board of County Commissioners wishes to revise the Budget Officer's estimates of receipts and of balances to be brought forward based on the most current information available as of the date of this resolution; and,

WHEREAS, the Board of County Commissioners of Alachua County, Florida, has complied with all conditions precedent to the adoption of an adjusted tentative Municipal Service Taxing Unit-Unincorporated Services budget; and,

WHEREAS, the Board as of this date adopted a resolution approving proposed millages to fund the adjusted tentative Municipal Service Taxing Unit-Unincorporated Services budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA.

1. In accordance with the requirements of Section 129.03, Florida Statutes, the Budget Officer's estimates of receipts and balances to be brought forward are revised as set out in the document entitled "FY12 Adjusted Tentative Budget".

2. The adjusted tentative Municipal Service Taxing Unit-Unincorporated Services budget contained in the document entitled "FY12 Adjusted Tentative Budget" is hereby approved as adjusted by motion for further consideration at the public hearing established in this resolution.

3. A public hearing will be held to consider the proposed millage rate and final budget for the Municipal Service Taxing Unit-Unincorporated Services on Tuesday the 27th of September, A.D., 2011 at 5:30 p.m., or as soon thereafter as the matter may be heard, in the Jack Durrance Auditorium, County Administration Building, Second Floor, 12 S.E. 1st Street, Gainesville, Florida.

4. The County Manager is hereby authorized and directed to prepare and publish all necessary and required notices prior to the hearing established herein, and to provide copies of this resolution to all parties as may be required by applicable law.

5. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

RESOLUTION 11-100

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO THE LEVY OF ALACHUA COUNTY, MUNICIPAL SERVICE TAXING UNIT-LAW ENFORCEMENT AD VALOREM TAXES FOR THE 2011 TAX YEAR; APPROVING A PROPOSED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 12, 2011, the Board of County Commissioners adopted Resolution 11-71, approving the proposed millage rate necessary to fund the tentative Alachua County Municipal Service Taxing Unit-Law Enforcement budget; and,

WHEREAS, pursuant to law and utilizing the rates established in the said resolution, on August 15th, 2011, the Alachua County Property Appraiser mailed a Notice of Proposed Property Taxes to each taxpayer listed on the current year's assessment roll; and,

WHEREAS, the said Notice of Proposed Property Taxes advised the recipients of a public hearing to be conducted by the Board of County Commissioners on this date for consideration of its adjusted tentative Alachua County Municipal Service Taxing Unit-Law Enforcement budget and the proposed millage necessary to fund the said budget; and,

WHEREAS, the public hearing has been held as specified in the Notice of Proposed Property Taxes and in accordance with applicable law;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. That the following proposed millage rate to fund an adjusted tentative Municipal Service Taxing Unit-Law Enforcement budget is hereby approved for further consideration in accordance with applicable law:

Municipal Service Taxing Unit-Law Enforcement 1.6710 mills.

2. The millage rate levied herein is less than the rolled back rate of 1.7308 by 3.46 percent.

3. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

RESOLUTION 11-101

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO ITS BUDGET FOR THE 2011-12 FISCAL YEAR; REVISING THE COUNTY BUDGET OFFICER'S ESTIMATE OF RECEIPTS AND OF BALANCES TO BE BROUGHT FORWARD; APPROVING AN ADJUSTED TENTATIVE MUNICIPAL SERVICE TAXING UNIT-LAW ENFORCEMENT BUDGET; SETTING A PUBLIC HEARING DATE; PROVIDING FOR THE PUBLICATION OF NOTICE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 7, 2011, the County Manager, as the Alachua County Budget Officer, presented the tentative budget for further consideration by the Board of County Commissioners in accordance with applicable law; and,

WHEREAS, said budget contained estimates of receipts and of balances brought forward as part of the budget presentation; and,

WHEREAS, the Board of County Commissioners wishes to revise the Budget Officer's estimates of receipts and of balances to be brought forward based on the most current information available as of the date of this resolution; and,

WHEREAS, the Board of County Commissioners of Alachua County, Florida, has complied with all conditions precedent to the adoption of an adjusted tentative Municipal Service Taxing Unit-Law Enforcement budget; and,

WHEREAS, the Board as of this date adopted a resolution approving proposed millages to fund the adjusted tentative Municipal Service Taxing Unit-Law Enforcement budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA.

1. In accordance with the requirements of Section 129.03, Florida Statutes, the Budget Officer's estimates of receipts and balances to be brought forward are revised as set out in the document entitled "FY12 Adjusted Tentative Budget".

2. The adjusted tentative Municipal Service Taxing Unit-Law Enforcement budget contained in the document entitled "FY12 Adjusted Tentative Budget" is hereby approved as adjusted by motion for further consideration at the public hearing established in this resolution.

3. A public hearing will be held to consider the proposed millage rate and final budget for the Municipal Service Taxing Unit-Law Enforcement on Tuesday the 27th of September, A.D., 2011 at 5:30 p.m., or as soon thereafter as the matter may be heard, in the Jack Durrance Auditorium, County Administration Building, Second Floor, 12 S.E. 1st Street, Gainesville, Florida.

4. The County Manager is hereby authorized and directed to prepare and publish all necessary and required notices prior to the hearing established herein, and to provide copies of this resolution to all parties as may be required by applicable law.

5. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

RESOLUTION 11-102

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO THE LEVY OF ALACHUA COUNTY, MUNICIPAL SERVICE TAXING UNIT-FIRE PROTECTION SERVICES AD VALOREM TAXES FOR THE 2011 TAX YEAR; APPROVING A PROPOSED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 12, 2011, the Board of County Commissioners adopted Resolution 17-71, approving the proposed millage rate necessary to fund the tentative Alachua County Municipal Service Taxing Unit-Fire Protection Services budget; and,

WHEREAS, pursuant to law and utilizing the rates established in the said resolution, on August 15th, 2011, the Alachua County Property Appraiser mailed a Notice of Proposed Property Taxes to each taxpayer listed on the current year's assessment roll; and,

WHEREAS, the said Notice of Proposed Property Taxes advised the recipients of a public hearing to be conducted by the Board of County Commissioners on this date for consideration of its adjusted tentative Alachua County Municipal Service Taxing Unit-Fire Protection Services budget and the proposed millage necessary to fund the said budget; and,

WHEREAS, the public hearing has been held as specified in the Notice of Proposed Property Taxes and in accordance with applicable law;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. That the following proposed millage rate to fund an adjusted tentative Municipal Service Taxing Unit- Fire Protection Services budget is hereby approved for further consideration in accordance with applicable law:

Municipal Service Taxing Unit- Fire Protection Services 1.3391 mills.

2. The millage rate levied herein is less than the rolled back rate of 1.4023 by 4.51 percent.

3. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing by a two-thirds vote of the membership of the County Commission this 13th day of September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

RESOLUTION 11-103

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RELATING TO ITS BUDGET FOR THE 2011-12 FISCAL YEAR; REVISING THE COUNTY BUDGET OFFICER'S ESTIMATE OF RECEIPTS AND OF BALANCES TO BE BROUGHT FORWARD; APPROVING AN ADJUSTED TENTATIVE MUNICIPAL SERVICE TAXING UNIT-FIRE PROTECTION SERVICES BUDGET; SETTING A PUBLIC HEARING DATE; PROVIDING FOR THE PUBLICATION OF NOTICE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 7, 2011, the County Manager, as the Alachua County Budget Officer, presented the tentative budget for further consideration by the Board of County Commissioners in accordance with applicable law; and,

WHEREAS, said budget contained estimates of receipts and of balances brought forward as part of the budget presentation; and,

WHEREAS, the Board of County Commissioners wishes to revise the Budget Officer's estimates of receipts and of balances to be brought forward based on the most current information available as of the date of this resolution; and,

WHEREAS, the Board of County Commissioners of Alachua County, Florida, has complied with all conditions precedent to the adoption of an adjusted tentative Municipal Service Taxing Unit-Fire Protection Services budget; and,

WHEREAS, the Board as of this date adopted a resolution approving proposed millages to fund the adjusted tentative Municipal Service Taxing Unit-Fire Protection Services budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA.

1. In accordance with the requirements of Section 129.03, Florida Statutes, the Budget Officer's estimates of receipts and balances to be brought forward are revised as set out in the document entitled "FY12 Adjusted Tentative Budget".

2. The adjusted tentative Municipal Service Taxing Unit-Fire Protection Services budget contained in the document entitled "FY12 Adjusted Tentative Budget" is hereby approved as adjusted by motion for further consideration at the public hearing established in this resolution.

3. A public hearing will be held to consider the proposed millage rate and final budget for the Municipal Service Taxing Unit- Fire Protection Services on Tuesday the 27th of September, A.D., 2011 at 5:30 p.m., or as soon thereafter as the matter may be heard, in the Jack Durrance Auditorium, County Administration Building, Second Floor, 12 S.E. 1st Street, Gainesville, Florida.

4. The County Manager is hereby authorized and directed to prepare and publish all necessary and required notices prior to the hearing established herein, and to provide copies of this resolution to all parties as may be required by applicable law.

5. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 13th day of September A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
David W. Wagner, Attorney

Alachua County Board of County Commissioners
FY12 Tentative Budget
Budget Decision Package - Tier 1 General Fund Ongoing Only

Tier 1 - General Fund Ongoing

Budget Issue	Title and Description	FTE	Adjustment
1	Property Tax Revenue - ~~Increase millage rate to Simple Majority~~ Adjusted for Revenue Stabilization Millage approved by the Board		1,557,747
2	~~Core Service Improvement Account~~ BoCC Revenue and Millage Rate Reduction		(1,557,747)
3	Reduction in costs related to FRS contribution rate changes (ongoing portion only)		630,000
4	Employer Compensation Liability Account for employee benefit costs		(630,000)
5	Juvenile Detention Center (State formula reduction)		920,303
6	Inmate Medical Costs		(250,000)
7	Court Services - Mental Health Grant Match CJMSHAG		(166,500)
8	Austin Cary Tower		(29,046)
9	Child Protective Team Medical Expenses		(84,000)
10	Increased Costs for Indigent Burials		(25,000)
11	Fire/Rescue Operational Analysis and Master Plan Update (split funded)		(50,000)
12	Fire Rescue Radio Replacement (split funded)		(96,000)
13	Grace Marketplace One Stop Homeless Center (partial year funding) (Funded at $154,000 in FY13)		(50,000)
14	One Solution Financial System Equipment Replacement (annual contribution)		(18,000)
15	Utility Cost Increase (loss of GRU Business Partner and Rate Increase)		(186,495)
16	Reduction of EPD Office Lease		34,738
17	Eliminate 1.00 FTE (V) - Veterinarian reallocate cost to contractual services	(1.00)	0
18	Eliminate 1.00 FTE (V) Assistant Housing Program Manager (split funded)	(1.00)	0
19	Elimination of CSS Share of building security guards		20,300
20	Eliminate 1.00 FTE (V) - Sr. Programming Analyst in ITS	(1.00)	90,000
21	Equal Opportunity Closed Captioning Reduction in Contract Costs		10,300
22	Sustainability Program Reduction in Operating Costs		7,000
23	Organizational Development & Training Operating Reductions		7,580
24	Community Support Services Reduction in Office Supplies		11,750
25	Eliminate WAV Program Funding in EPD		15,000
26	Reduced Work Hours (F) Housing Manager in Growth Management		11,727
27	Reduction in Operating Cost in Growth Management		13,230

Alachua County Board of County Commissioners
FY12 Tentative Budget
Budget Decision Package - Tier 1 General Fund Ongoing Only

		Tier 1 - General Fund Ongoing		
28		EPD Staff Workload Reallocations		4,496
29		Eliminate .75 FTE (V) - Sr. Staff Assistant in Administrative Services	(0.75)	29,777
30	*	Elimination of Well Florida Funding		10,000
31	*	Reduction in General Fund Tip Fee Waivers for Waste Management		29,267
32	*	Court Administration Reduction in Overtime		3,452
33	*	Decrease County Attorney Operating Budget		45,890
34	*	Reduction in General Fund Transfer In to Gas Tax		57,000
35	*	Eliminate On Call and Shift Differential in ITS		15,872
36	*	Reduction Mowing Contracts for Parks		23,765
37	*	Reduce Prescribed Fire Capital Expense in EPD		19,048
38	*	Facilities Reduction in HVAC Contractual Services (reduced from $40,000 as requested by Department)		25,000
39	*	Reallocation of Planner Workload to Grant Funds in Growth Management		24,113
40	*	Reallocate Staff Salary and Reduce Operating Costs (Administrative Services)		22,501
41	*	Eliminate 1.00 FTE (V) Equal Opportunity Specialist	(1.00)	51,798
42	*	Bus Passes (net difference between budgeted amount and new contract) (Human Resources)		650
43	*	CCC - Adjustment for High Springs Dispatch Center costs		TBD
44	*	Family Data Center (holding place awaiting final Board decision)		(35,000)
Subtotal Tier 1			(4.75)	514,516
FY12 Budget Reduction Goal at Revenue Stabilization				0
Adjusted Balance Allocated to Reserves				514,516

* Previous Tier 2 items moved to Tier 1 based on Board action

Alachua County Board of County Commissioners
FY12 Budget Tentative Budget
Budget Decision Package - General Fund One-time Expenditures

Tier 1 - General Fund One-time Expenditures

Budget Issue	Title and Description	FTE	Adjustment
1	Fund Balance Increase from Operational Costs Reductions (majority from DJJ formula change)		1,700,000
2	Reduction in costs related to FRS contribution rate changes (one-time portion only)		700,000
3	Capital Project (Jail HVAC/Energy Conservation) Debt Service coverage (one year)		(650,000)
4	Supervisor of Elections Presidential Primary Election Funding (one year)		(350,000)
5	Public Safety Radio System Replacement Analysis Consultant (shared funding with City of Gainesville)		(125,000)
6	Public Safety Radio System Infrastructure Replacement Fund (partial funding shared with City of Gainesville)		(500,000)
7	Supervisor of Elections Voter Equipment Replacement (partial funding)		(400,000)
8	Combined Communications Center Equipment Replacement Fund (partial and shared funding)		(125,000)
9	Fire and Rescue Station Emergency Generators (split funded)		(140,000)
10	Exchange Server Purchase for Public Defender (one-time)		(10,000)
11	Capital Technology - Mobile Applications for Website		(100,000)

Subtotal General Fund - One-time Expenditures	0.00	0
FY12 Budget Allocation of One-time Expenditures		0
Balance of Available One-time Allocation		0

Alachua County Board of County Commissioners
FY12 Budget Tentative Budget
Budget Decision Package - Tier 1 Fire MSTU Fund Only

Tier 1 - Fire MSTU

Budget Issue	Title and Description	FTE	Adjustment
1	Reduction in costs related to FRS contribution rate changes (ongoing portion only)		167,335
2	Employer Benefit Liability Account for employee benefit costs		(167,335)
3	Equipment Replacement Fund for CCC (MSTU Share)		(25,034)
4	Replacement of Fire Rescue Radios (split funded)		(96,000)
5	Fire Rescue Generators (split funded)		(169,000)
6	Fire Rescue Services Operational Analysis and Update Master Plan		(50,000)
	Subtotal Tier 1 - Fire MSTU	0.00	(340,034)
	FY12 Budget Reduction Goal at Current Millage Rate		340,034
	Additional Adjustments to Meet Goal at Current Millage Rate		0

Alachua County Board of County Commissioners
FY12 Budget Tentative Budget
Budget Decision Package - Tier 1 MSTU's Only

Tier 1 - Unincorporated MSTU

Budget Issue	Title and Description	FTE	Adjustment
1	Reduction in costs related to FRS contribution rate changes (ongoing portion only)		58,560
2	Employer Benefit Liability Account for employee benefit costs		(58,560)
3	Reduction in Mosquito Control Contract		60,000
4	Eliminate 1.00 FTE R (mid year retirement) Sr. Planner in Growth Management	(1.00)	26,754
5	Reallocate Personnel from MSTU to Gas Tax in Public Works		13,227
6	Reallocate Personnel from MSTU to Grant Programs in EPD		16,078
7	Reduction in Mowing Contracts in Parks		30,000
8	Reduction in EPD Office Lease		11,560
9	Utility Increase and Realignment		525
	Subtotal Tier 1 - Unincorporated MSTU	(1.00)	158,144
	FY12 Budget Reduction Goal at Current Millage Rate		(158,144)
	tional Adjustments to Meet Goal at Current Millage Rate		0

September 13, 2011
Public Hearing (FY12 Adjusted Tentative Budget)
5:30 pm

1. FY12 Adjusted Tentative Budget (Support for Budget Resolutions)
   - Expenditures by Fund and Department
   - Revenues by Fund and Major Type

2. FY12 Adjusted Tentative Budget - FTE Summary Report

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FY12 Adjusted Tentative Budget – Expenditures

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	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
001 General Fund									
00 Non-Departmental									
91 Transfers Out to Other Funds	3,070,228	3,430,872	360,644	3,981,153	550,281	3,981,153	0	0	-3,981,153
00 Non-Departmental	3,070,228	3,430,872	360,644	3,981,153	550,281	3,981,153	0	0	-3,981,153
02 County Commission									
10 Personal Services	478,020	465,503	-12,517	476,153	10,650	476,153	0	0	-476,153
30 Operating Expenditures	43,685	40,523	-3,162	40,523	0	40,523	0	0	-40,523
02 County Commission	521,705	506,026	-15,679	516,676	10,650	516,676	0	0	-516,676
03 County Attorney									
10 Personal Services	804,533	768,626	-35,907	788,170	19,544	788,170	0	0	-788,170
30 Operating Expenditures	104,402	106,260	1,858	106,260	0	60,370	-45,890	0	-60,370
03 County Attorney	908,935	874,886	-34,049	894,430	19,544	848,540	-45,890	0	-848,540
04 Non-Departmental Special Expense									
10 Personal Services	115,000	115,000	0	115,000	0	115,000	0	0	-115,000
30 Operating Expenditures	6,654,285	6,749,472	95,187	8,524,312	1,774,840	6,966,565	-1,557,747	0	-6,966,565
60 Capital Outlay	35,000	35,000	0	35,000	0	35,000	0	0	-35,000
80 Grants And Aid	4,842,085	4,602,197	-239,888	4,574,610	-27,587	4,609,610	35,000	0	-4,609,610
99 Appropriated Reserves	5,765,159	5,765,159	0	6,357,349	592,190	6,633,670	276,321	0	-6,633,670
04 Non-Departmental Special Expense	17,411,529	17,266,828	-144,701	19,606,271	2,339,443	18,359,845	-1,246,426	0	-18,359,845
07 Clerk of Courts									
92 Transfer to Constitutional Offices	1,852,531	1,852,531	0	1,852,531	0	1,852,531	0	0	-1,852,531
07 Clerk of Courts	1,852,531	1,852,531	0	1,852,531	0	1,852,531	0	0	-1,852,531
10 Property Appraiser									
92 Transfer to Constitutional Offices	3,938,971	3,938,971	0	3,921,921	-17,050	3,921,921	0	0	-3,921,921
10 Property Appraiser	3,938,971	3,938,971	0	3,921,921	-17,050	3,921,921	0	0	-3,921,921
12 Supervisor Of Elections									
60 Capital Outlay	0	0	0	400,000	400,000	400,000	0	0	-400,000
91 Transfers Out to Other Funds	1,557,163	1,529,933	-27,230	1,896,917	366,984	1,896,917	0	0	-1,896,917
12 Supervisor Of Elections	1,557,163	1,529,933	-27,230	2,296,917	766,984	2,296,917	0	0	-2,296,917

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
001 General Fund									
16 Information Services									
10 Personal Services	3,053,996	2,927,174	-126,822	2,905,972	-21,202	2,890,100	-15,872	0	-2,890,100
30 Operating Expenditures	604,310	613,789	9,479	731,789	118,000	731,789	0	0	-731,789
60 Capital Outlay	50,000	50,000	0	50,000	0	50,000	0	0	-50,000
16 Information Services	3,708,306	3,590,963	-117,343	3,687,761	96,798	3,671,889	-15,872	0	-3,671,889
17 County Manager									
10 Personal Services	2,107,818	1,998,806	-109,012	2,051,563	52,757	2,051,563	0	0	-2,051,563
30 Operating Expenditures	371,060	368,190	-2,870	361,190	-7,000	361,190	0	0	-361,190
60 Capital Outlay	16,948	16,948	0	16,948	0	16,948	0	0	-16,948
17 County Manager	2,495,826	2,383,944	-111,882	2,429,701	45,757	2,429,701	0	0	-2,429,701
18 Administrative Services									
10 Personal Services	3,696,339	3,545,318	-151,021	3,597,768	52,450	3,528,561	-69,207	0	-3,528,561
30 Operating Expenditures	5,131,136	5,585,050	453,914	5,784,915	199,865	5,754,173	-30,742	0	-5,754,173
91 Transfers Out to Other Funds	526,000	0	-526,000	0	0	0	0	0	0
18 Administrative Services	9,353,475	9,130,368	-223,107	9,382,683	252,315	9,282,734	-99,949	0	-9,282,734
25 Animal Services									
10 Personal Services	1,624,433	1,529,861	-94,572	1,486,335	-43,526	1,486,335	0	0	-1,486,335
30 Operating Expenditures	515,006	533,548	18,542	611,081	77,533	611,081	0	0	-611,081
25 Animal Services	2,139,439	2,063,409	-76,030	2,097,416	34,007	2,097,416	0	0	-2,097,416
29 Community Support Services									
10 Personal Services	2,446,497	2,354,255	-92,242	2,418,056	63,801	2,418,056	0	0	-2,418,056
30 Operating Expenditures	5,334,014	5,329,667	-4,347	5,395,315	65,648	5,395,315	0	0	-5,395,315
80 Grants And Aid	1,041,297	1,041,297	0	1,249,122	207,825	1,239,122	-10,000	0	-1,239,122
91 Transfers Out to Other Funds	296,744	252,722	-44,022	261,849	9,127	261,849	0	0	-261,849
29 Community Support Services	9,118,552	8,977,941	-140,611	9,324,342	346,401	9,314,342	-10,000	0	-9,314,342
32 Sheriff-Jail									
30 Operating Expenditures	175,599	175,599	0	112,218	-63,381	112,218	0	0	-112,218
92 Transfer to Constitutional Offices	26,431,124	25,502,245	-928,879	26,431,124	928,879	26,431,124	0	0	-26,431,124
32 Sheriff-Jail	26,606,723	25,677,844	-928,879	26,543,342	865,498	26,543,342	0	0	-26,543,342

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
001 General Fund									
33 Court Administration									
10 Personal Services	480,791	464,676	-16,115	434,664	-30,012	431,212	-3,452	0	-431,212
30 Operating Expenditures	306,427	313,088	6,661	307,434	-5,654	307,434	0	0	-307,434
33 Court Administration	787,218	777,764	-9,454	742,098	-35,666	738,646	-3,452	0	-738,646
34 State Attorney									
30 Operating Expenditures	179,894	179,108	-786	177,908	-1,200	177,908	0	0	-177,908
60 Capital Outlay	8,455	9,768	1,313	9,768	0	9,768	0	0	-9,768
34 State Attorney	188,349	188,876	527	187,676	-1,200	187,676	0	0	-187,676
35 Public Defender									
10 Personal Services	51,234	49,139	-2,095	49,139	0	49,139	0	0	-49,139
30 Operating Expenditures	94,639	94,820	181	94,149	-671	94,149	0	0	-94,149
60 Capital Outlay	0	0	0	10,000	10,000	10,000	0	0	-10,000
35 Public Defender	145,873	143,959	-1,914	153,288	9,329	153,288	0	0	-153,288
36 Court Services									
10 Personal Services	4,692,276	4,536,788	-155,488	4,589,959	53,171	4,589,959	0	0	-4,589,959
30 Operating Expenditures	3,065,761	3,066,769	1,008	2,146,466	-920,303	2,146,466	0	0	-2,146,466
91 Transfers Out to Other Funds	407,341	314,124	-93,217	535,719	221,595	535,719	0	0	-535,719
36 Court Services	8,165,378	7,917,681	-247,697	7,272,144	-645,537	7,272,144	0	0	-7,272,144
37 Clerk of Courts									
92 Transfer to Constitutional Offices	294,268	294,268	0	294,268	0	294,268	0	0	-294,268
37 Clerk of Courts	294,268	294,268	0	294,268	0	294,268	0	0	-294,268
38 Guardian Ad Litem									
10 Personal Services	84,055	80,839	-3,216	81,871	1,032	81,871	0	0	-81,871
30 Operating Expenditures	24,857	25,138	281	25,138	0	25,138	0	0	-25,138
38 Guardian Ad Litem	108,912	105,977	-2,935	107,009	1,032	107,009	0	0	-107,009
41 Recreation									
10 Personal Services	183,554	175,167	-8,387	179,094	3,927	179,094	0	0	-179,094
30 Operating Expenditures	294,511	297,724	3,213	297,724	0	273,959	-23,765	0	-273,959
41 Recreation	478,065	472,891	-5,174	476,818	3,927	453,053	-23,765	0	-453,053

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
001 General Fund									
54 Fire Rescue									
10 Personal Services	7,581,364	7,334,014	-247,350	7,479,878	145,864	7,479,878	0	0	-7,479,878
30 Operating Expenditures	2,696,277	2,627,591	-68,686	2,812,447	184,856	2,812,447	0	0	-2,812,447
60 Capital Outlay	24,000	24,000	0	757,500	733,500	757,500	0	0	-757,500
80 Grants And Aid	30,385	30,385	0	30,385	0	30,385	0	0	-30,385
91 Transfers Out to Other Funds	28,737	28,737	0	21,553	-7,184	21,553	0	0	-21,553
54 Fire Rescue	10,360,763	10,044,727	-316,036	11,101,763	1,057,036	11,101,763	0	0	-11,101,763
55 Environmental Protection									
10 Personal Services	1,021,304	966,224	-55,080	979,457	13,233	979,457	0	0	-979,457
30 Operating Expenditures	530,814	567,292	36,478	517,554	-49,738	517,554	0	0	-517,554
60 Capital Outlay	32,820	41,820	9,000	41,820	0	22,772	-19,048	0	-22,772
55 Environmental Protection	1,584,938	1,575,336	-9,602	1,538,831	-36,505	1,519,783	-19,048	0	-1,519,783
65 Growth Management									
10 Personal Services	950,969	912,839	-38,130	918,647	5,808	894,534	-24,113	0	-894,534
30 Operating Expenditures	129,443	128,248	-1,195	119,248	-9,000	119,248	0	0	-119,248
65 Growth Management	1,080,412	1,041,087	-39,325	1,037,895	-3,192	1,013,782	-24,113	0	-1,013,782
71 Sheriff									
30 Operating Expenditures	227,903	227,903	0	130,989	-96,914	130,989	0	0	-130,989
91 Transfers Out to Other Funds	1,326,074	1,274,894	-51,180	1,455,648	180,754	1,455,648	0	0	-1,455,648
92 Transfer to Constitutional Offices	17,044,661	16,516,565	-528,096	17,044,661	528,096	17,044,661	0	0	-17,044,661
71 Sheriff	18,598,638	18,019,362	-579,276	18,631,298	611,936	18,631,298	0	0	-18,631,298
76 Waste Management									
30 Operating Expenditures	60,000	60,000	0	60,000	0	30,733	-29,267	0	-30,733
91 Transfers Out to Other Funds	100,000	100,000	0	100,000	0	100,000	0	0	-100,000
76 Waste Management	160,000	160,000	0	160,000	0	130,733	-29,267	0	-130,733
79 Road And Bridge									
91 Transfers Out to Other Funds	1,140,000	1,140,000	0	1,140,000	0	1,083,000	-57,000	0	-1,083,000
79 Road And Bridge	1,140,000	1,140,000	0	1,140,000	0	1,083,000	-57,000	0	-1,083,000
001 General Fund	125,776,197	123,106,444	-2,669,753	129,378,232	6,271,788	127,803,450	-1,574,782	0	-127,803,450

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
002 TD-VCB									
45 Ecomonic Environment									
30 Operating Expenditures	672,585	638,956	-33,629	638,956	0	638,956	0	0	-638,956
45 Ecomonic Environment	672,585	638,956	-33,629	638,956	0	638,956	0	0	-638,956
002 TD-VCB	672,585	638,956	-33,629	638,956	0	638,956	0	0	-638,956
004 TD-Gainesville Sports Commission									
45 Ecomonic Environment									
80 Grants And Aid	110,000	110,000	0	110,000	0	110,000	0	0	-110,000
45 Ecomonic Environment	110,000	110,000	0	110,000	0	110,000	0	0	-110,000
004 TD-Gainesville Sports Commission	110,000	110,000	0	110,000	0	110,000	0	0	-110,000
005 TD-Grants									
45 Ecomonic Environment									
30 Operating Expenditures	299,180	0	-299,180	0	0	0	0	0	0
80 Grants And Aid	0	294,136	294,136	294,136	0	294,136	0	0	-294,136
45 Ecomonic Environment	299,180	294,136	-5,044	294,136	0	294,136	0	0	-294,136
005 TD-Grants	299,180	294,136	-5,044	294,136	0	294,136	0	0	-294,136
006 Destination Enhancement									
45 Ecomonic Environment									
80 Grants And Aid	671,696	643,112	-28,584	643,112	0	643,112	0	0	-643,112
45 Ecomonic Environment	671,696	643,112	-28,584	643,112	0	643,112	0	0	-643,112
006 Destination Enhancement	671,696	643,112	-28,584	643,112	0	643,112	0	0	-643,112
008 MSTU-Unincorporated Services									
00 Non-Departmental									
30 Operating Expenditures	14,633	14,633	0	14,633	0	14,633	0	0	-14,633
00 Non-Departmental	14,633	14,633	0	14,633	0	14,633	0	0	-14,633

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
008 MSTU-Unincorporated Services									
04 Non-Departmental Special Expense									
30 Operating Expenditures	1,125,997	1,125,997	0	1,125,997	0	1,125,997	0	0	-1,125,997
99 Appropriated Reserves	243,245	269,992	26,747	331,710	61,718	331,710	0	0	-331,710
04 Non-Departmental Special Expense	1,369,242	1,395,989	26,747	1,457,707	61,718	1,457,707	0	0	-1,457,707
17 County Manager									
10 Personal Services	53,370	51,290	-2,080	52,499	1,209	52,499	0	0	-52,499
17 County Manager	53,370	51,290	-2,080	52,499	1,209	52,499	0	0	-52,499
18 Administrative Services									
30 Operating Expenditures	7,500	7,500	0	8,025	525	8,025	0	0	-8,025
18 Administrative Services	7,500	7,500	0	8,025	525	8,025	0	0	-8,025
29 Community Support Services									
30 Operating Expenditures	190,100	190,100	0	190,100	0	190,100	0	0	-190,100
29 Community Support Services	190,100	190,100	0	190,100	0	190,100	0	0	-190,100
41 Recreation									
10 Personal Services	488,137	465,443	-22,694	475,971	10,528	475,971	0	0	-475,971
30 Operating Expenditures	748,526	751,992	3,466	721,992	-30,000	721,992	0	0	-721,992
91 Transfers Out to Other Funds	262,000	262,000	0	262,000	0	262,000	0	0	-262,000
41 Recreation	1,498,663	1,479,435	-19,228	1,459,963	-19,472	1,459,963	0	0	-1,459,963
55 Environmental Protection									
10 Personal Services	397,582	381,089	-16,493	374,094	-6,995	374,094	0	0	-374,094
30 Operating Expenditures	109,783	105,735	-4,048	94,175	-11,560	94,175	0	0	-94,175
55 Environmental Protection	507,365	486,824	-20,541	468,269	-18,555	468,269	0	0	-468,269
65 Growth Management									
10 Personal Services	1,239,081	1,187,924	-51,157	1,188,911	987	1,188,911	0	0	-1,188,911
30 Operating Expenditures	283,916	285,668	1,752	285,668	0	285,668	0	0	-285,668
65 Growth Management	1,522,997	1,473,592	-49,405	1,474,579	987	1,474,579	0	0	-1,474,579
68 Public Works									
10 Personal Services	376,185	361,480	-14,705	356,785	-4,695	356,785	0	0	-356,785

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
008 MSTU-Unincorporated Services									
68 Public Works									
30 Operating Expenditures	109,933	109,905	-28	109,905	0	109,905	0	0	-109,905
60 Capital Outlay	0	850	850	850	0	850	0	0	-850
68 Public Works	486,118	472,235	-13,883	467,540	-4,695	467,540	0	0	-467,540
79 Road And Bridge									
10 Personal Services	61,983	66,544	4,561	68,011	1,467	68,011	0	0	-68,011
30 Operating Expenditures	239,498	240,124	626	180,124	-60,000	180,124	0	0	-180,124
79 Road And Bridge	301,481	306,668	5,187	248,135	-58,533	248,135	0	0	-248,135
008 MSTU-Unincorporated Services	5,951,469	5,878,266	-73,203	5,841,450	-36,816	5,841,450	0	0	-5,841,450
009 MSTU-Law Enforcement									
04 Non-Departmental Special Expense									
30 Operating Expenditures	199,033	199,033	0	199,033	0	199,033	0	0	-199,033
99 Appropriated Reserves	0	2,230,200	2,230,200	786,086	-1,444,114	786,086	0	0	-786,086
04 Non-Departmental Special Expense	199,033	2,429,233	2,230,200	985,119	-1,444,114	985,119	0	0	-985,119
71 Sheriff									
30 Operating Expenditures	255,608	255,608	0	130,989	-124,619	130,989	0	0	-130,989
91 Transfers Out to Other Funds	1,699,575	1,809,083	109,508	1,883,443	74,360	1,883,443	0	0	-1,883,443
92 Transfer to Constitutional Offices	14,655,645	14,032,858	-622,787	14,655,645	622,787	14,655,645	0	0	-14,655,645
99 Appropriated Reserves	932,186	0	-932,186	0	0	0	0	0	0
71 Sheriff	17,543,014	16,097,549	-1,445,465	16,670,077	572,528	16,670,077	0	0	-16,670,077
009 MSTU-Law Enforcement	17,742,047	18,526,782	784,735	17,655,196	-871,586	17,655,196	0	0	-17,655,196
010 CHOICES Program									
29 Community Support Services									
10 Personal Services	677,447	648,390	-29,057	662,470	14,080	662,470	0	0	-662,470
30 Operating Expenditures	7,813,704	7,813,757	53	7,813,757	0	7,813,757	0	0	-7,813,757
29 Community Support Services	8,491,151	8,462,147	-29,004	8,476,227	14,080	8,476,227	0	0	-8,476,227
010 CHOICES Program	8,491,151	8,462,147	-29,004	8,476,227	14,080	8,476,227	0	0	-8,476,227

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
011 MSTU - Fire Services									
00 Non-Departmental									
91 Transfers Out to Other Funds	500,000	500,000	0	500,000	0	500,000	0	0	-500,000
00 Non-Departmental	500,000	500,000	0	500,000	0	500,000	0	0	-500,000
04 Non-Departmental Special Expense									
30 Operating Expenditures	141,424	141,424	0	141,424	0	141,424	0	0	-141,424
99 Appropriated Reserves	327,059	327,059	0	1,248,474	921,415	1,248,474	0	0	-1,248,474
04 Non-Departmental Special Expense	468,483	468,483	0	1,389,898	921,415	1,389,898	0	0	-1,389,898
18 Administrative Services									
30 Operating Expenditures	68,250	68,250	0	72,771	4,521	72,771	0	0	-72,771
18 Administrative Services	68,250	68,250	0	72,771	4,521	72,771	0	0	-72,771
54 Fire Rescue									
10 Personal Services	9,019,118	8,626,533	-392,585	8,793,868	167,335	8,793,868	0	0	-8,793,868
30 Operating Expenditures	3,937,480	3,614,856	-322,624	3,646,166	31,310	3,646,166	0	0	-3,646,166
60 Capital Outlay	71,650	71,650	0	333,650	262,000	333,650	0	0	-333,650
91 Transfers Out to Other Funds	261,127	246,308	-14,819	286,161	39,853	286,161	0	0	-286,161
54 Fire Rescue	13,289,375	12,559,347	-730,028	13,059,845	500,498	13,059,845	0	0	-13,059,845
011 MSTU - Fire Services	14,326,108	13,596,080	-730,028	15,022,514	1,426,434	15,022,514	0	0	-15,022,514
024 Metamorphosis July 2010---June 2011									
36 Court Services									
10 Personal Services	445,451	0	-445,451	0	0	0	0	0	0
36 Court Services	445,451	0	-445,451	0	0	0	0	0	0
024 Metamorphosis July 2010---June 2011	445,451	0	-445,451	0	0	0	0	0	0
037 State Court Facilities Capital Preservation (FS 318.18)									
31 Court Related									
30 Operating Expenditures	645,000	40,000	-605,000	40,000	0	40,000	0	0	-40,000
31 Court Related	645,000	40,000	-605,000	40,000	0	40,000	0	0	-40,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
037 State Court Facilities Capital Preservation (FS 318.18)									
33 Court Administration									
30 Operating Expenditures	65,000	65,000	0	65,000	0	65,000	0	0	-65,000
33 Court Administration	65,000	65,000	0	65,000	0	65,000	0	0	-65,000
34 State Attorney									
30 Operating Expenditures	30,000	30,000	0	30,000	0	30,000	0	0	-30,000
34 State Attorney	30,000	30,000	0	30,000	0	30,000	0	0	-30,000
35 Public Defender									
30 Operating Expenditures	30,000	30,000	0	30,000	0	30,000	0	0	-30,000
35 Public Defender	30,000	30,000	0	30,000	0	30,000	0	0	-30,000
37 Clerk of Courts									
30 Operating Expenditures	30,000	30,000	0	30,000	0	30,000	0	0	-30,000
37 Clerk of Courts	30,000	30,000	0	30,000	0	30,000	0	0	-30,000
99 Capital Projects									
30 Operating Expenditures	0	605,000	605,000	605,000	0	605,000	0	0	-605,000
99 Capital Projects	0	605,000	605,000	605,000	0	605,000	0	0	-605,000
037 State Court Facilities Capital Preservation (FS 318.18)	800,000	800,000	0	800,000	0	800,000	0	0	-800,000
040 Criminal Justice Diversion Resource Coord.									
36 Court Services									
10 Personal Services	4,870	2,836	-2,034	4,870	2,034	4,870	0	0	-4,870
30 Operating Expenditures	6,633	6,633	0	6,633	0	6,633	0	0	-6,633
36 Court Services	11,503	9,469	-2,034	11,503	2,034	11,503	0	0	-11,503
040 Criminal Justice Diversion Resource Coord.	11,503	9,469	-2,034	11,503	2,034	11,503	0	0	-11,503
043 Boating Improvement Program									
41 Recreation									
60 Capital Outlay	57,000	57,000	0	57,000	0	57,000	0	0	-57,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
043 Boating Improvement Program									
41 Recreation	57,000	57,000	0	57,000	0	57,000	0	0	-57,000
043 Boating Improvement Program	57,000	57,000	0	57,000	0	57,000	0	0	-57,000
057 Sugarfoot Preserve Special Assessment									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	3,100	3,100	3,100	0	3,100	0	0	-3,100
04 Non-Departmental Special Expense	0	3,100	3,100	3,100	0	3,100	0	0	-3,100
29 Community Support Services									
30 Operating Expenditures	43,000	43,000	0	43,000	0	43,000	0	0	-43,000
99 Appropriated Reserves	3,100	3,100	0	0	-3,100	0	0	0	0
29 Community Support Services	46,100	46,100	0	43,000	-3,100	43,000	0	0	-43,000
057 Sugarfoot Preserve Special Assessment	46,100	49,200	3,100	46,100	-3,100	46,100	0	0	-46,100
061 Florida Council Against Sexual Violence									
29 Community Support Services									
10 Personal Services	10,000	10,000	0	10,000	0	10,000	0	0	-10,000
30 Operating Expenditures	15,005	15,005	0	15,005	0	15,005	0	0	-15,005
29 Community Support Services	25,005	25,005	0	25,005	0	25,005	0	0	-25,005
061 Florida Council Against Sexual Violence	25,005	25,005	0	25,005	0	25,005	0	0	-25,005
066 Judicial Circuitwide Transactions									
33 Court Administration									
10 Personal Services	191,351	184,171	-7,180	188,355	4,184	188,355	0	0	-188,355
30 Operating Expenditures	76,590	90,183	13,593	90,183	0	90,183	0	0	-90,183
60 Capital Outlay	9,234	9,234	0	9,234	0	9,234	0	0	-9,234
33 Court Administration	277,175	283,588	6,413	287,772	4,184	287,772	0	0	-287,772
34 State Attorney									
30 Operating Expenditures	90,505	82,757	-7,748	82,757	0	82,757	0	0	-82,757
60 Capital Outlay	4,355	5,032	677	5,032	0	5,032	0	0	-5,032
34 State Attorney	94,860	87,789	-7,071	87,789	0	87,789	0	0	-87,789

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
066 Judicial Circuitwide Transactions									
35 Public Defender									
30 Operating Expenditures	16,537	16,471	-66	16,471	0	16,471	0	0	-16,471
35 Public Defender	16,537	16,471	-66	16,471	0	16,471	0	0	-16,471
066 Judicial Circuitwide Transactions	388,572	387,848	-724	392,032	4,184	392,032	0	0	-392,032
067 RSVP FY12									
29 Community Support Services									
10 Personal Services	0	88,883	88,883	91,019	2,136	91,019	0	0	-91,019
30 Operating Expenditures	0	89,046	89,046	89,046	0	89,046	0	0	-89,046
29 Community Support Services	0	177,929	177,929	180,065	2,136	180,065	0	0	-180,065
067 RSVP FY12	0	177,929	177,929	180,065	2,136	180,065	0	0	-180,065
068 VOCA FY12									
29 Community Support Services									
10 Personal Services	0	196,189	196,189	200,762	4,573	200,762	0	0	-200,762
30 Operating Expenditures	0	2,244	2,244	2,244	0	2,244	0	0	-2,244
29 Community Support Services	0	198,433	198,433	203,006	4,573	203,006	0	0	-203,006
068 VOCA FY12	0	198,433	198,433	203,006	4,573	203,006	0	0	-203,006
069 FGP FY13									
29 Community Support Services									
10 Personal Services	0	354,279	354,279	356,697	2,418	356,697	0	0	-356,697
30 Operating Expenditures	0	142,096	142,096	142,096	0	142,096	0	0	-142,096
29 Community Support Services	0	496,375	496,375	498,793	2,418	498,793	0	0	-498,793
069 FGP FY13	0	496,375	496,375	498,793	2,418	498,793	0	0	-498,793
070 FDEP Small Quantity Generator Grant									
55 Environmental Protection									
30 Operating Expenditures	6,108	6,108	0	6,108	0	6,108	0	0	-6,108
60 Capital Outlay	3,892	3,892	0	3,892	0	3,892	0	0	-3,892

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
070 FDEP Small Quantity Generator Grant									
55 Environmental Protection	10,000	10,000	0	10,000	0	10,000	0	0	-10,000
070 FDEP Small Quantity Generator Grant	10,000	10,000	0	10,000	0	10,000	0	0	-10,000
072 Intergovernmental Radio Communication Program									
54 Fire Rescue									
30 Operating Expenditures	91,236	91,236	0	93,250	2,014	93,250	0	0	-93,250
54 Fire Rescue	91,236	91,236	0	93,250	2,014	93,250	0	0	-93,250
71 Sheriff									
30 Operating Expenditures	333,764	333,764	0	331,750	-2,014	331,750	0	0	-331,750
71 Sheriff	333,764	333,764	0	331,750	-2,014	331,750	0	0	-331,750
072 Intergovernmental Radio Communication Program	425,000	425,000	0	425,000	0	425,000	0	0	-425,000
073 Teen Court/Other Juvenile Programs 939.185									
71 Sheriff									
92 Transfer to Constitutional Offices	68,700	62,000	-6,700	62,000	0	62,000	0	0	-62,000
71 Sheriff	68,700	62,000	-6,700	62,000	0	62,000	0	0	-62,000
073 Teen Court/Other Juvenile Programs 939.185	68,700	62,000	-6,700	62,000	0	62,000	0	0	-62,000
075 Innovative Court Program 939.185									
33 Court Administration									
10 Personal Services	73,974	50,876	-23,098	52,018	1,142	52,018	0	0	-52,018
30 Operating Expenditures	0	11,124	11,124	9,982	-1,142	9,982	0	0	-9,982
33 Court Administration	73,974	62,000	-11,974	62,000	0	62,000	0	0	-62,000
075 Innovative Court Program 939.185	73,974	62,000	-11,974	62,000	0	62,000	0	0	-62,000
076 Court Technology 28.24									
31 Court Related									
99 Appropriated Reserves	71,000	0	-71,000	0	0	0	0	0	0

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
076 Court Technology 28.24									
31 Court Related	71,000	0	-71,000	0	0	0	0	0	0
33 Court Administration									
10 Personal Services	0	0	0	40,569	40,569	40,569	0	0	-40,569
30 Operating Expenditures	84,315	68,493	-15,822	96,746	28,253	96,746	0	0	-96,746
60 Capital Outlay	14,685	14,685	0	14,685	0	14,685	0	0	-14,685
33 Court Administration	99,000	83,178	-15,822	152,000	68,822	152,000	0	0	-152,000
34 State Attorney									
30 Operating Expenditures	90,000	76,274	-13,726	91,200	14,926	91,200	0	0	-91,200
34 State Attorney	90,000	76,274	-13,726	91,200	14,926	91,200	0	0	-91,200
35 Public Defender									
30 Operating Expenditures	57,500	44,158	-13,342	59,300	15,142	59,300	0	0	-59,300
60 Capital Outlay	2,500	1,500	-1,000	1,500	0	1,500	0	0	-1,500
35 Public Defender	60,000	45,658	-14,342	60,800	15,142	60,800	0	0	-60,800
39 Regional Conflict Counsel									
30 Operating Expenditures	0	2,800	2,800	5,400	2,600	5,400	0	0	-5,400
60 Capital Outlay	0	0	0	10,600	10,600	10,600	0	0	-10,600
39 Regional Conflict Counsel	0	2,800	2,800	16,000	13,200	16,000	0	0	-16,000
076 Court Technology 28.24	320,000	207,910	-112,090	320,000	112,090	320,000	0	0	-320,000
087 NPDES Stormwater Cleanup									
55 Environmental Protection									
10 Personal Services	65,311	61,730	-3,581	63,183	1,453	63,183	0	0	-63,183
30 Operating Expenditures	60,292	62,564	2,272	61,111	-1,453	61,111	0	0	-61,111
60 Capital Outlay	9,706	9,706	0	9,706	0	9,706	0	0	-9,706
55 Environmental Protection	135,309	134,000	-1,309	134,000	0	134,000	0	0	-134,000
087 NPDES Stormwater Cleanup	135,309	134,000	-1,309	134,000	0	134,000	0	0	-134,000
088 DCA Federal EMPG (7/1/10-6/30/11)									
54 Fire Rescue									

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
088 DCA Federal EMPG (7/1/10-6/30/11)									
54 Fire Rescue									
10 Personal Services	33,140	0	-33,140	0	0	0	0	0	0
30 Operating Expenditures	35,206	0	-35,206	0	0	0	0	0	0
60 Capital Outlay	8,500	0	-8,500	0	0	0	0	0	0
54 Fire Rescue	76,846	0	-76,846	0	0	0	0	0	0
088 DCA Federal EMPG (7/1/10-6/30/11)	76,846	0	-76,846	0	0	0	0	0	0
089 EMPG Federal Grant - 7/11 - 6/12									
54 Fire Rescue									
10 Personal Services	11,047	0	-11,047	0	0	0	0	0	0
30 Operating Expenditures	11,736	55,437	43,701	55,437	0	55,437	0	0	-55,437
60 Capital Outlay	2,832	20,773	17,941	20,773	0	20,773	0	0	-20,773
54 Fire Rescue	25,615	76,210	50,595	76,210	0	76,210	0	0	-76,210
089 EMPG Federal Grant - 7/11 - 6/12	25,615	76,210	50,595	76,210	0	76,210	0	0	-76,210
093 FDLE Probation & Pretrial Counseling Services									
36 Court Services									
10 Personal Services	46,550	44,844	-1,706	45,920	1,076	45,920	0	0	-45,920
30 Operating Expenditures	9,861	9,861	0	9,861	0	9,861	0	0	-9,861
36 Court Services	56,411	54,705	-1,706	55,781	1,076	55,781	0	0	-55,781
093 FDLE Probation & Pretrial Counseling Services	56,411	54,705	-1,706	55,781	1,076	55,781	0	0	-55,781
095 State EMPA Grant (7/1/12-6/30/13)									
54 Fire Rescue									
10 Personal Services	0	10,648	10,648	10,893	245	10,893	0	0	-10,893
30 Operating Expenditures	0	14,803	14,803	14,803	0	14,803	0	0	-14,803
60 Capital Outlay	0	1,000	1,000	1,000	0	1,000	0	0	-1,000
54 Fire Rescue	0	26,451	26,451	26,696	245	26,696	0	0	-26,696
095 State EMPA Grant (7/1/12-6/30/13)	0	26,451	26,451	26,696	245	26,696	0	0	-26,696
096 Federal EMPG Grant ((7/1/12-6/30/13)									

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
096 Federal EMPG Grant ((7/1/12-6/30/13)									
54 Fire Rescue									
30 Operating Expenditures	0	20,403	20,403	20,403	0	20,403	0	0	-20,403
60 Capital Outlay	0	5,000	5,000	5,000	0	5,000	0	0	-5,000
54 Fire Rescue	0	25,403	25,403	25,403	0	25,403	0	0	-25,403
096 Federal EMPG Grant ((7/1/12-6/30/13)	0	25,403	25,403	25,403	0	25,403	0	0	-25,403
100 DOJ - No Wrong Door									
36 Court Services									
10 Personal Services	34,578	33,249	-1,329	34,124	875	34,124	0	0	-34,124
30 Operating Expenditures	137,081	137,081	0	137,081	0	137,081	0	0	-137,081
36 Court Services	171,659	170,330	-1,329	171,205	875	171,205	0	0	-171,205
100 DOJ - No Wrong Door	171,659	170,330	-1,329	171,205	875	171,205	0	0	-171,205
106 Slosberg Driver Education Safety									
36 Court Services									
30 Operating Expenditures	300,000	300,000	0	300,000	0	300,000	0	0	-300,000
36 Court Services	300,000	300,000	0	300,000	0	300,000	0	0	-300,000
106 Slosberg Driver Education Safety	300,000	300,000	0	300,000	0	300,000	0	0	-300,000
115 Justice Assistance Grant FY09									
36 Court Services									
10 Personal Services	46,550	44,790	-1,760	45,866	1,076	45,866	0	0	-45,866
30 Operating Expenditures	826	826	0	826	0	826	0	0	-826
36 Court Services	47,376	45,616	-1,760	46,692	1,076	46,692	0	0	-46,692
115 Justice Assistance Grant FY09	47,376	45,616	-1,760	46,692	1,076	46,692	0	0	-46,692
116 FDEP Ambient Groundwater									
55 Environmental Protection									
30 Operating Expenditures	11,000	11,000	0	11,000	0	11,000	0	0	-11,000
55 Environmental Protection	11,000	11,000	0	11,000	0	11,000	0	0	-11,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
116 FDEP Ambient Groundwater	11,000	11,000	0	11,000	0	11,000	0	0	-11,000

122 State EMS Trust (3/1/11-2/28/12)

54 Fire Rescue

30 Operating Expenditures	46,625	30,486	-16,139	30,486	0	30,486	0	0	-30,486
60 Capital Outlay	61,605	8,359	-53,246	8,359	0	8,359	0	0	-8,359
54 Fire Rescue	108,230	38,845	-69,385	38,845	0	38,845	0	0	-38,845
122 State EMS Trust (3/1/11-2/28/12)	108,230	38,845	-69,385	38,845	0	38,845	0	0	-38,845

124 CDBG FY 08 Disaster Recovery Grant

65 Growth Management

10 Personal Services	11,602	10,250	-1,352	0	-10,250	0	0	0	0
65 Growth Management	11,602	10,250	-1,352	0	-10,250	0	0	0	0
124 CDBG FY 08 Disaster Recovery Grant	11,602	10,250	-1,352	0	-10,250	0	0	0	0

125 FDEP Tank Inspection Contract

55 Environmental Protection

10 Personal Services	103,494	73,025	-30,469	73,441	416	73,441	0	0	-73,441
30 Operating Expenditures	33,662	31,975	-1,687	31,559	-416	31,559	0	0	-31,559
55 Environmental Protection	137,156	105,000	-32,156	105,000	0	105,000	0	0	-105,000
125 FDEP Tank Inspection Contract	137,156	105,000	-32,156	105,000	0	105,000	0	0	-105,000

126 E911 Wireless Fund

04 Non-Departmental Special Expense

99 Appropriated Reserves	0	0	0	177,991	177,991	177,991	0	0	-177,991
04 Non-Departmental Special Expense	0	0	0	177,991	177,991	177,991	0	0	-177,991

54 Fire Rescue

10 Personal Services	337,053	323,895	-13,158	331,708	7,813	331,708	0	0	-331,708
30 Operating Expenditures	583,851	513,903	-69,948	513,903	0	513,903	0	0	-513,903
60 Capital Outlay	90,000	40,000	-50,000	40,000	0	40,000	0	0	-40,000
91 Transfers Out to Other Funds	100,000	100,000	0	100,000	0	100,000	0	0	-100,000
99 Appropriated Reserves	7,708	177,991	170,283	0	-177,991	0	0	0	0

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
126 E911 Wireless Fund									
54 Fire Rescue	1,118,612	1,155,789	37,177	985,611	-170,178	985,611	0	0	-985,611
126 E911 Wireless Fund	1,118,612	1,155,789	37,177	1,163,602	7,813	1,163,602	0	0	-1,163,602
128 Ala Cnty Fairgrounds Mgmt									
18 Administrative Services									
30 Operating Expenditures	80,000	80,000	0	74,900	-5,100	74,900	0	0	-74,900
18 Administrative Services	80,000	80,000	0	74,900	-5,100	74,900	0	0	-74,900
41 Recreation									
10 Personal Services	19,931	19,233	-698	19,686	453	19,686	0	0	-19,686
30 Operating Expenditures	40,000	40,801	801	45,448	4,647	45,448	0	0	-45,448
41 Recreation	59,931	60,034	103	65,134	5,100	65,134	0	0	-65,134
128 Ala Cnty Fairgrounds Mgmt	139,931	140,034	103	140,034	0	140,034	0	0	-140,034
138 Metamorphosis - July 2011 - June 2012									
18 Administrative Services									
30 Operating Expenditures	26,830	23,450	-3,380	23,450	0	23,450	0	0	-23,450
18 Administrative Services	26,830	23,450	-3,380	23,450	0	23,450	0	0	-23,450
36 Court Services									
10 Personal Services	8,991	318,310	309,319	336,427	18,117	336,427	0	0	-336,427
30 Operating Expenditures	181,041	133,018	-48,023	133,018	0	133,018	0	0	-133,018
36 Court Services	190,032	451,328	261,296	469,445	18,117	469,445	0	0	-469,445
138 Metamorphosis - July 2011 - June 2012	216,862	474,778	257,916	492,895	18,117	492,895	0	0	-492,895
143 Metamorphosis 7/12 - 6/13									
18 Administrative Services									
30 Operating Expenditures	0	7,490	7,490	7,490	0	7,490	0	0	-7,490
18 Administrative Services	0	7,490	7,490	7,490	0	7,490	0	0	-7,490
36 Court Services									
10 Personal Services	0	106,104	106,104	112,142	6,038	112,142	0	0	-112,142

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
143 Metamorphosis 7/12 - 6/13									
36 Court Services									
30 Operating Expenditures	0	47,681	47,681	47,681	0	47,681	0	0	-47,681
36 Court Services	0	153,785	153,785	159,823	6,038	159,823	0	0	-159,823
143 Metamorphosis 7/12 - 6/13	0	161,275	161,275	167,313	6,038	167,313	0	0	-167,313
144 Combined Communication Center									
71 Sheriff									
60 Capital Outlay	0	0	0	651,425	651,425	651,425	0	0	-651,425
92 Transfer to Constitutional Offices	6,903,256	6,601,873	-301,383	6,903,256	301,383	6,903,256	0	0	-6,903,256
71 Sheriff	6,903,256	6,601,873	-301,383	7,554,681	952,808	7,554,681	0	0	-7,554,681
144 Combined Communication Center	6,903,256	6,601,873	-301,383	7,554,681	952,808	7,554,681	0	0	-7,554,681
148 MSBU-Refuse Collection									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	4,448,747	4,448,747	4,113,067	-335,680	4,113,067	0	0	-4,113,067
04 Non-Departmental Special Expense	0	4,448,747	4,448,747	4,113,067	-335,680	4,113,067	0	0	-4,113,067
76 Waste Management									
10 Personal Services	418,480	400,168	-18,312	409,225	9,057	409,225	0	0	-409,225
30 Operating Expenditures	5,439,636	5,275,967	-163,669	5,041,384	-234,583	5,041,384	0	0	-5,041,384
60 Capital Outlay	7,900	7,900	0	7,900	0	7,900	0	0	-7,900
99 Appropriated Reserves	4,104,822	0	-4,104,822	0	0	0	0	0	0
76 Waste Management	9,970,838	5,684,035	-4,286,803	5,458,509	-225,526	5,458,509	0	0	-5,458,509
148 MSBU-Refuse Collection	9,970,838	10,132,782	161,944	9,571,576	-561,206	9,571,576	0	0	-9,571,576
149 Gas Tax									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	623,654	623,654	517,154	-106,500	460,154	-57,000	0	-460,154
04 Non-Departmental Special Expense	0	623,654	623,654	517,154	-106,500	460,154	-57,000	0	-460,154
18 Administrative Services									

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
149 Gas Tax									
18 Administrative Services									
30 Operating Expenditures	80,838	80,838	0	80,588	-250	80,588	0	0	-80,588
18 Administrative Services	80,838	80,838	0	80,588	-250	80,588	0	0	-80,588
65 Growth Management									
30 Operating Expenditures	14,600	14,600	0	14,600	0	14,600	0	0	-14,600
65 Growth Management	14,600	14,600	0	14,600	0	14,600	0	0	-14,600
79 Road And Bridge									
10 Personal Services	4,348,853	4,192,920	-155,933	4,299,670	106,750	4,299,670	0	0	-4,299,670
30 Operating Expenditures	5,294,157	5,384,057	89,900	5,384,057	0	5,384,057	0	0	-5,384,057
60 Capital Outlay	49,375	47,025	-2,350	47,025	0	47,025	0	0	-47,025
99 Appropriated Reserves	1,060,899	0	-1,060,899	0	0	0	0	0	0
79 Road And Bridge	10,753,284	9,624,002	-1,129,282	9,730,752	106,750	9,730,752	0	0	-9,730,752
149 Gas Tax	10,848,722	10,343,094	-505,628	10,343,094	0	10,286,094	-57,000	0	-10,286,094
150 TD-4th & 6th Cent TD Tax									
45 Ecomonic Environment									
10 Personal Services	368,819	377,223	8,404	385,901	8,678	385,901	0	0	-385,901
30 Operating Expenditures	787,349	727,655	-59,694	718,977	-8,678	718,977	0	0	-718,977
60 Capital Outlay	3,000	3,000	0	3,000	0	3,000	0	0	-3,000
91 Transfers Out to Other Funds	170,034	170,034	0	170,034	0	170,034	0	0	-170,034
99 Appropriated Reserves	8,182	0	-8,182	0	0	0	0	0	0
45 Ecomonic Environment	1,337,384	1,277,912	-59,472	1,277,912	0	1,277,912	0	0	-1,277,912
150 TD-4th & 6th Cent TD Tax	1,337,384	1,277,912	-59,472	1,277,912	0	1,277,912	0	0	-1,277,912
159 Law Enforcement Training									
71 Sheriff									
92 Transfer to Constitutional Offices	180,643	185,000	4,357	185,000	0	185,000	0	0	-185,000
71 Sheriff	180,643	185,000	4,357	185,000	0	185,000	0	0	-185,000
159 Law Enforcement Training	180,643	185,000	4,357	185,000	0	185,000	0	0	-185,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
161 Law Enforcement Trust									
71 Sheriff									
30 Operating Expenditures	11,500	15,000	3,500	15,000	0	15,000	0	0	-15,000
80 Grants And Aid	55,000	20,000	-35,000	20,000	0	20,000	0	0	-20,000
71 Sheriff	66,500	35,000	-31,500	35,000	0	35,000	0	0	-35,000
161 Law Enforcement Trust	66,500	35,000	-31,500	35,000	0	35,000	0	0	-35,000
164 FEMA Disaster Relief									
54 Fire Rescue									
30 Operating Expenditures	0	64,869	64,869	64,869	0	64,869	0	0	-64,869
54 Fire Rescue	0	64,869	64,869	64,869	0	64,869	0	0	-64,869
164 FEMA Disaster Relief	0	64,869	64,869	64,869	0	64,869	0	0	-64,869
167 Donation Fund									
25 Animal Services									
30 Operating Expenditures	60,000	60,000	0	60,000	0	60,000	0	0	-60,000
60 Capital Outlay	5,000	5,000	0	5,000	0	5,000	0	0	-5,000
25 Animal Services	65,000	65,000	0	65,000	0	65,000	0	0	-65,000
29 Community Support Services									
30 Operating Expenditures	20,000	20,000	0	20,000	0	20,000	0	0	-20,000
29 Community Support Services	20,000	20,000	0	20,000	0	20,000	0	0	-20,000
33 Court Administration									
30 Operating Expenditures	5,000	5,000	0	5,000	0	5,000	0	0	-5,000
33 Court Administration	5,000	5,000	0	5,000	0	5,000	0	0	-5,000
36 Court Services									
30 Operating Expenditures	1,500	1,500	0	1,500	0	1,500	0	0	-1,500
36 Court Services	1,500	1,500	0	1,500	0	1,500	0	0	-1,500
54 Fire Rescue									
30 Operating Expenditures	5,450	9,184	3,734	9,184	0	9,184	0	0	-9,184

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
167 Donation Fund									
54 Fire Rescue									
60 Capital Outlay	0	5,441	5,441	5,441	0	5,441	0	0	-5,441
54 Fire Rescue	5,450	14,625	9,175	14,625	0	14,625	0	0	-14,625
68 Public Works									
30 Operating Expenditures	3,500	0	-3,500	0	0	0	0	0	0
68 Public Works	3,500	0	-3,500	0	0	0	0	0	0
76 Waste Management									
30 Operating Expenditures	0	3,500	3,500	3,500	0	3,500	0	0	-3,500
76 Waste Management	0	3,500	3,500	3,500	0	3,500	0	0	-3,500
167 Donation Fund	100,450	109,625	9,175	109,625	0	109,625	0	0	-109,625
168 Tourist Development Tax Fund									
45 Ecomonic Environment									
30 Operating Expenditures	672,584	638,956	-33,628	638,956	0	638,956	0	0	-638,956
45 Ecomonic Environment	672,584	638,956	-33,628	638,956	0	638,956	0	0	-638,956
168 Tourist Development Tax Fund	672,584	638,956	-33,628	638,956	0	638,956	0	0	-638,956
171 Supervisor Of Elections									
12 Supervisor Of Elections									
10 Personal Services	1,178,470	1,153,179	-25,291	1,399,163	245,984	1,399,163	0	0	-1,399,163
30 Operating Expenditures	555,207	559,564	4,357	680,564	121,000	680,564	0	0	-680,564
91 Transfers Out to Other Funds	5,000	5,000	0	5,000	0	5,000	0	0	-5,000
12 Supervisor Of Elections	1,738,677	1,717,743	-20,934	2,084,727	366,984	2,084,727	0	0	-2,084,727
171 Supervisor Of Elections	1,738,677	1,717,743	-20,934	2,084,727	366,984	2,084,727	0	0	-2,084,727
178 Hazardous Materials Code-Environmental Protection									
55 Environmental Protection									
10 Personal Services	141,764	138,242	-3,522	146,033	7,791	146,033	0	0	-146,033
30 Operating Expenditures	86,216	83,210	-3,006	75,419	-7,791	75,419	0	0	-75,419

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
178 Hazardous Materials Code-Environmental Protection									
55 Environmental Protection									
60 Capital Outlay	1,448	1,448	0	1,448	0	1,448	0	0	-1,448
55 Environmental Protection	229,428	222,900	-6,528	222,900	0	222,900	0	0	-222,900
178 Hazardous Materials Code-Environmental Protection	229,428	222,900	-6,528	222,900	0	222,900	0	0	-222,900
190 RSVP FY10									
29 Community Support Services									
30 Operating Expenditures	0	0	0	0	0	0	0	0	0
29 Community Support Services	0	0	0	0	0	0	0	0	0
190 RSVP FY10	0	0	0	0	0	0	0	0	0
191 VOCA FY11									
29 Community Support Services									
10 Personal Services	204,080	0	-204,080	0	0	0	0	0	0
30 Operating Expenditures	2,190	0	-2,190	0	0	0	0	0	0
29 Community Support Services	206,270	0	-206,270	0	0	0	0	0	0
191 VOCA FY11	206,270	0	-206,270	0	0	0	0	0	0
192 Foster Grandparents April 2010 - March 2011									
29 Community Support Services									
10 Personal Services	128,521	0	-128,521	0	0	0	0	0	0
29 Community Support Services	128,521	0	-128,521	0	0	0	0	0	0
192 Foster Grandparents April 2010 - March 2011	128,521	0	-128,521	0	0	0	0	0	0
193 Hazardous Materials									
54 Fire Rescue									
30 Operating Expenditures	11,182	15,491	4,309	15,491	0	15,491	0	0	-15,491
60 Capital Outlay	13,336	18,000	4,664	18,000	0	18,000	0	0	-18,000
54 Fire Rescue	24,518	33,491	8,973	33,491	0	33,491	0	0	-33,491

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
193 Hazardous Materials	24,518	33,491	8,973	33,491	0	33,491	0	0	-33,491
196 RSVP FY11									
29 Community Support Services									
10 Personal Services	92,525	0	-92,525	0	0	0	0	0	0
30 Operating Expenditures	88,090	0	-88,090	0	0	0	0	0	0
29 Community Support Services	180,615	0	-180,615	0	0	0	0	0	0
196 RSVP FY11	180,615	0	-180,615	0	0	0	0	0	0
197 Foster Grandparents April 2011-March 2012									
29 Community Support Services									
10 Personal Services	249,030	18,571	-230,459	18,998	427	18,998	0	0	-18,998
30 Operating Expenditures	145,359	0	-145,359	0	0	0	0	0	0
29 Community Support Services	394,389	18,571	-375,818	18,998	427	18,998	0	0	-18,998
197 Foster Grandparents April 2011-March 2012	394,389	18,571	-375,818	18,998	427	18,998	0	0	-18,998
198 State EMPA Grant (7/1/10-6/30/11)									
54 Fire Rescue									
10 Personal Services	44,279	0	-44,279	0	0	0	0	0	0
30 Operating Expenditures	-2,811	-2,811	0	-2,811	0	-2,811	0	0	2,811
60 Capital Outlay	2,811	2,811	0	2,811	0	2,811	0	0	-2,811
54 Fire Rescue	44,279	0	-44,279	0	0	0	0	0	0
198 State EMPA Grant (7/1/10-6/30/11)	44,279	0	-44,279	0	0	0	0	0	0
199 State EMPA Grant (7/1/11-6/30/12)									
54 Fire Rescue									
10 Personal Services	0	31,943	31,943	32,677	734	32,677	0	0	-32,677
30 Operating Expenditures	41,214	46,412	5,198	46,412	0	46,412	0	0	-46,412
60 Capital Outlay	939	1,000	61	1,000	0	1,000	0	0	-1,000
54 Fire Rescue	42,153	79,355	37,202	80,089	734	80,089	0	0	-80,089
199 State EMPA Grant (7/1/11-6/30/12)	42,153	79,355	37,202	80,089	734	80,089	0	0	-80,089

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
200 General Facilities Capital Preservation									
18 Administrative Services									
30 Operating Expenditures	0	200,000	200,000	541,120	341,120	541,120	0	0	-541,120
18 Administrative Services	0	200,000	200,000	541,120	341,120	541,120	0	0	-541,120
29 Community Support Services									
30 Operating Expenditures	0	45,000	45,000	45,000	0	45,000	0	0	-45,000
29 Community Support Services	0	45,000	45,000	45,000	0	45,000	0	0	-45,000
99 Capital Projects									
30 Operating Expenditures	171,120	4,600	-166,520	42,760	38,160	42,760	0	0	-42,760
99 Capital Projects	171,120	4,600	-166,520	42,760	38,160	42,760	0	0	-42,760
200 General Facilities Capital Preservation	171,120	249,600	78,480	628,880	379,280	628,880	0	0	-628,880
201 FDEP Petroleum Clean-up									
55 Environmental Protection									
10 Personal Services	251,680	241,527	-10,153	140,467	-101,060	140,467	0	0	-140,467
30 Operating Expenditures	-3,878	102,763	106,641	89,533	-13,230	89,533	0	0	-89,533
55 Environmental Protection	247,802	344,290	96,488	230,000	-114,290	230,000	0	0	-230,000
201 FDEP Petroleum Clean-up	247,802	344,290	96,488	230,000	-114,290	230,000	0	0	-230,000
203 CDBG Neighborhood Stabilization Program									
65 Growth Management									
10 Personal Services	26,380	51,733	25,353	18,885	-32,848	18,885	0	0	-18,885
65 Growth Management	26,380	51,733	25,353	18,885	-32,848	18,885	0	0	-18,885
203 CDBG Neighborhood Stabilization Program	26,380	51,733	25,353	18,885	-32,848	18,885	0	0	-18,885
210 Utility Savings Reinvestment Program									
99 Capital Projects									
30 Operating Expenditures	78,000	78,000	0	78,000	0	78,000	0	0	-78,000
99 Capital Projects	78,000	78,000	0	78,000	0	78,000	0	0	-78,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
210 Utility Savings Reinvestment Program	78,000	78,000	0	78,000	0	78,000	0	0	-78,000
213 CJMJSA Grant FY12/14									
36 Court Services									
30 Operating Expenditures	0	0	0	416,500	416,500	416,500	0	0	-416,500
36 Court Services	0	0	0	416,500	416,500	416,500	0	0	-416,500
213 CJMJSA Grant FY12/14	0	0	0	416,500	416,500	416,500	0	0	-416,500
216 Child Support Enforcement Incentive Program									
33 Court Administration									
30 Operating Expenditures	5,000	5,000	0	5,000	0	5,000	0	0	-5,000
60 Capital Outlay	5,000	5,000	0	5,000	0	5,000	0	0	-5,000
33 Court Administration	10,000	10,000	0	10,000	0	10,000	0	0	-10,000
216 Child Support Enforcement Incentive Program	10,000	10,000	0	10,000	0	10,000	0	0	-10,000
221 Alcohol & Other Drug Abuse									
36 Court Services									
30 Operating Expenditures	37,200	37,200	0	37,200	0	37,200	0	0	-37,200
36 Court Services	37,200	37,200	0	37,200	0	37,200	0	0	-37,200
221 Alcohol & Other Drug Abuse	37,200	37,200	0	37,200	0	37,200	0	0	-37,200
234 Choose Life License Plate									
29 Community Support Services									
30 Operating Expenditures	60,000	60,000	0	60,000	0	60,000	0	0	-60,000
29 Community Support Services	60,000	60,000	0	60,000	0	60,000	0	0	-60,000
234 Choose Life License Plate	60,000	60,000	0	60,000	0	60,000	0	0	-60,000
235 Santa Fe Hills Water System									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	19,855	19,855	19,855	0	19,855	0	0	-19,855
04 Non-Departmental Special Expense	0	19,855	19,855	19,855	0	19,855	0	0	-19,855

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
235 Santa Fe Hills Water System									
56 Public Works									
30 Operating Expenditures	32,645	32,645	0	32,645	0	32,645	0	0	-32,645
99 Appropriated Reserves	11,855	0	-11,855	0	0	0	0	0	0
56 Public Works	44,500	32,645	-11,855	32,645	0	32,645	0	0	-32,645
235 Santa Fe Hills Water System	44,500	52,500	8,000	52,500	0	52,500	0	0	-52,500
236 FDEP Hazardous Waste Cooperation									
55 Environmental Protection									
30 Operating Expenditures	124,507	136,836	12,329	136,836	0	136,836	0	0	-136,836
60 Capital Outlay	40,000	40,000	0	40,000	0	40,000	0	0	-40,000
55 Environmental Protection	164,507	176,836	12,329	176,836	0	176,836	0	0	-176,836
236 FDEP Hazardous Waste Cooperation	164,507	176,836	12,329	176,836	0	176,836	0	0	-176,836
238 Legal Aid Program									
36 Court Services									
30 Operating Expenditures	74,994	62,000	-12,994	62,000	0	62,000	0	0	-62,000
36 Court Services	74,994	62,000	-12,994	62,000	0	62,000	0	0	-62,000
238 Legal Aid Program	74,994	62,000	-12,994	62,000	0	62,000	0	0	-62,000
257 Crime Prevention 775.083									
71 Sheriff									
92 Transfer to Constitutional Offices	11,400	22,000	10,600	22,000	0	22,000	0	0	-22,000
71 Sheriff	11,400	22,000	10,600	22,000	0	22,000	0	0	-22,000
257 Crime Prevention 775.083	11,400	22,000	10,600	22,000	0	22,000	0	0	-22,000
260 SJRWMD Water Conservation - Water Quality									
55 Environmental Protection									
10 Personal Services	0	0	0	0	0	0	0	0	0
55 Environmental Protection	0	0	0	0	0	0	0	0	0

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
260 SJRWMD Water Conservation - Water Quality	0	0	0	0	0	0	0	0	0
263 GPD Violence Against Women									
29 Community Support Services									
10 Personal Services	46,550	44,844	-1,706	45,920	1,076	45,920	0	0	-45,920
29 Community Support Services	46,550	44,844	-1,706	45,920	1,076	45,920	0	0	-45,920
263 GPD Violence Against Women	46,550	44,844	-1,706	45,920	1,076	45,920	0	0	-45,920
281 2008 Series Jail Energy Conserv Project Phase II Debt									
04 Non-Departmental Special Expense									
70 Debt Service	0	713,687	713,687	713,687	0	713,687	0	0	-713,687
04 Non-Departmental Special Expense	0	713,687	713,687	713,687	0	713,687	0	0	-713,687
32 Sheriff-Jail									
70 Debt Service	714,687	0	-714,687	0	0	0	0	0	0
32 Sheriff-Jail	714,687	0	-714,687	0	0	0	0	0	0
281 2008 Series Jail Energy Conserv Project Phase II Debt	714,687	713,687	-1,000	713,687	0	713,687	0	0	-713,687
283 2011 Series 1-5 Cent Lcl Opt Gas Tax Bond Debt									
04 Non-Departmental Special Expense									
70 Debt Service	0	952,161	952,161	952,161	0	952,161	0	0	-952,161
99 Appropriated Reserves	0	1,655,385	1,655,385	1,655,385	0	1,655,385	0	0	-1,655,385
04 Non-Departmental Special Expense	0	2,607,546	2,607,546	2,607,546	0	2,607,546	0	0	-2,607,546
283 2011 Series 1-5 Cent Lcl Opt Gas Tax Bond Debt	0	2,607,546	2,607,546	2,607,546	0	2,607,546	0	0	-2,607,546
295 2003 Series ACForever G.O. Bond Debt									
04 Non-Departmental Special Expense									
30 Operating Expenditures	76,365	0	-76,365	0	0	0	0	0	0
70 Debt Service	4,243,938	0	-4,243,938	0	0	0	0	0	0
04 Non-Departmental Special Expense	4,320,303	0	-4,320,303	0	0	0	0	0	0
295 2003 Series ACForever G.O. Bond Debt	4,320,303	0	-4,320,303	0	0	0	0	0	0

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
296 2006 Series Gas Tax Revenue Bond Debt									
04 Non-Departmental Special Expense									
70 Debt Service	1,385,760	1,385,410	-350	1,385,410	0	1,385,410	0	0	-1,385,410
99 Appropriated Reserves	235,735	235,735	0	235,735	0	235,735	0	0	-235,735
04 Non-Departmental Special Expense	1,621,495	1,621,145	-350	1,621,145	0	1,621,145	0	0	-1,621,145
79 Road And Bridge									
91 Transfers Out to Other Funds	3,801,740	3,807,090	5,350	3,807,090	0	3,807,090	0	0	-3,807,090
79 Road And Bridge	3,801,740	3,807,090	5,350	3,807,090	0	3,807,090	0	0	-3,807,090
296 2006 Series Gas Tax Revenue Bond Debt	5,423,235	5,428,235	5,000	5,428,235	0	5,428,235	0	0	-5,428,235
297 2007 Series Public Improvement Revenue Bond Debt									
04 Non-Departmental Special Expense									
70 Debt Service	5,343,771	5,342,271	-1,500	5,342,271	0	5,342,271	0	0	-5,342,271
91 Transfers Out to Other Funds	6,337,089	6,561,775	224,686	6,213,731	-348,044	6,213,731	0	0	-6,213,731
99 Appropriated Reserves	909,962	889,128	-20,834	889,128	0	889,128	0	0	-889,128
04 Non-Departmental Special Expense	12,590,822	12,793,174	202,352	12,445,130	-348,044	12,445,130	0	0	-12,445,130
297 2007 Series Public Improvement Revenue Bond Debt	12,590,822	12,793,174	202,352	12,445,130	-348,044	12,445,130	0	0	-12,445,130
298 2008 Series Gas Tax Revenue Bond									
04 Non-Departmental Special Expense									
70 Debt Service	1,741,407	1,741,407	0	1,741,407	0	1,741,407	0	0	-1,741,407
99 Appropriated Reserves	297,568	297,568	0	297,568	0	297,568	0	0	-297,568
04 Non-Departmental Special Expense	2,038,975	2,038,975	0	2,038,975	0	2,038,975	0	0	-2,038,975
298 2008 Series Gas Tax Revenue Bond	2,038,975	2,038,975	0	2,038,975	0	2,038,975	0	0	-2,038,975
299 2010 Series AC Forever Bonds Debt									
04 Non-Departmental Special Expense									
30 Operating Expenditures	0	76,365	76,365	76,365	0	76,365	0	0	-76,365
70 Debt Service	0	2,737,858	2,737,858	2,744,488	6,630	2,744,488	0	0	-2,744,488
04 Non-Departmental Special Expense	0	2,814,223	2,814,223	2,820,853	6,630	2,820,853	0	0	-2,820,853

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
299 2010 Series AC Forever Bonds Debt	0	2,814,223	2,814,223	2,820,853	6,630	2,820,853	0	0	-2,820,853
300 Capital Projects-General									
00 Non-Departmental									
91 Transfers Out to Other Funds	1,278,112	1,276,088	-2,024	1,276,088	0	1,276,088	0	0	-1,276,088
00 Non-Departmental	1,278,112	1,276,088	-2,024	1,276,088	0	1,276,088	0	0	-1,276,088
31 Court Related									
60 Capital Outlay	0	642,955	642,955	650,000	7,045	650,000	0	0	-650,000
31 Court Related	0	642,955	642,955	650,000	7,045	650,000	0	0	-650,000
99 Capital Projects									
60 Capital Outlay	996,809	276,998	-719,811	276,998	0	276,998	0	0	-276,998
99 Capital Projects	996,809	276,998	-719,811	276,998	0	276,998	0	0	-276,998
300 Capital Projects-General	2,274,921	2,196,041	-78,880	2,203,086	7,045	2,203,086	0	0	-2,203,086
318 Parks and Recreation Capital									
00 Non-Departmental									
91 Transfers Out to Other Funds	346,020	348,044	2,024	0	-348,044	0	0	0	0
00 Non-Departmental	346,020	348,044	2,024	0	-348,044	0	0	0	0
41 Recreation									
30 Operating Expenditures	165,980	0	-165,980	0	0	0	0	0	0
60 Capital Outlay	0	0	0	512,000	512,000	512,000	0	0	-512,000
41 Recreation	165,980	0	-165,980	512,000	512,000	512,000	0	0	-512,000
318 Parks and Recreation Capital	512,000	348,044	-163,956	512,000	163,956	512,000	0	0	-512,000
326 Legacy Lands Program									
55 Environmental Protection									
30 Operating Expenditures	0	3,000	3,000	3,000	0	3,000	0	0	-3,000
55 Environmental Protection	0	3,000	3,000	3,000	0	3,000	0	0	-3,000
326 Legacy Lands Program	0	3,000	3,000	3,000	0	3,000	0	0	-3,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
327 Technology Plan Capital									
16 Information Services									
60 Capital Outlay	200,000	200,000	0	200,000	0	200,000	0	0	-200,000
16 Information Services	200,000	200,000	0	200,000	0	200,000	0	0	-200,000
327 Technology Plan Capital	200,000	200,000	0	200,000	0	200,000	0	0	-200,000
334 State Court Facilities Capital (FS 318.18)									
99 Capital Projects									
60 Capital Outlay	50,000	50,000	0	50,000	0	50,000	0	0	-50,000
99 Capital Projects	50,000	50,000	0	50,000	0	50,000	0	0	-50,000
334 State Court Facilities Capital (FS 318.18)	50,000	50,000	0	50,000	0	50,000	0	0	-50,000
336 Impact Fees-NW Transportation District									
65 Growth Management									
10 Personal Services	28,975	27,851	-1,124	28,499	648	28,499	0	0	-28,499
30 Operating Expenditures	16,000	16,000	0	15,352	-648	15,352	0	0	-15,352
65 Growth Management	44,975	43,851	-1,124	43,851	0	43,851	0	0	-43,851
79 Road And Bridge									
60 Capital Outlay	585,939	611,149	25,210	611,149	0	611,149	0	0	-611,149
79 Road And Bridge	585,939	611,149	25,210	611,149	0	611,149	0	0	-611,149
336 Impact Fees-NW Transportation District	630,914	655,000	24,086	655,000	0	655,000	0	0	-655,000
337 Impact Fees-SW Transportation District									
65 Growth Management									
10 Personal Services	49,259	47,347	-1,912	48,449	1,102	48,449	0	0	-48,449
30 Operating Expenditures	15,000	15,000	0	13,898	-1,102	13,898	0	0	-13,898
65 Growth Management	64,259	62,347	-1,912	62,347	0	62,347	0	0	-62,347
79 Road And Bridge									
60 Capital Outlay	1,191,536	1,242,653	51,117	1,242,653	0	1,242,653	0	0	-1,242,653
79 Road And Bridge	1,191,536	1,242,653	51,117	1,242,653	0	1,242,653	0	0	-1,242,653

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
337 Impact Fees-SW Transportation District	1,255,795	1,305,000	49,205	1,305,000	0	1,305,000	0	0	-1,305,000
338 Impact Fees-East Transportation District									
65 Growth Management									
10 Personal Services	2,897	2,784	-113	2,849	65	2,849	0	0	-2,849
30 Operating Expenditures	9,000	9,000	0	8,935	-65	8,935	0	0	-8,935
65 Growth Management	11,897	11,784	-113	11,784	0	11,784	0	0	-11,784
79 Road And Bridge									
60 Capital Outlay	139,899	143,216	3,317	143,216	0	143,216	0	0	-143,216
79 Road And Bridge	139,899	143,216	3,317	143,216	0	143,216	0	0	-143,216
338 Impact Fees-East Transportation District	151,796	155,000	3,204	155,000	0	155,000	0	0	-155,000
339 Impact Fees-Parks									
41 Recreation									
60 Capital Outlay	429,446	95,825	-333,621	95,825	0	95,825	0	0	-95,825
41 Recreation	429,446	95,825	-333,621	95,825	0	95,825	0	0	-95,825
65 Growth Management									
10 Personal Services	8,693	8,355	-338	8,549	194	8,549	0	0	-8,549
30 Operating Expenditures	4,253	4,253	0	4,059	-194	4,059	0	0	-4,059
65 Growth Management	12,946	12,608	-338	12,608	0	12,608	0	0	-12,608
339 Impact Fees-Parks	442,392	108,433	-333,959	108,433	0	108,433	0	0	-108,433
340 Impact Fees-Fire Facilities									
54 Fire Rescue									
60 Capital Outlay	112,798	213,074	100,276	213,074	0	213,074	0	0	-213,074
54 Fire Rescue	112,798	213,074	100,276	213,074	0	213,074	0	0	-213,074
65 Growth Management									
10 Personal Services	6,761	6,499	-262	6,650	151	6,650	0	0	-6,650
30 Operating Expenditures	5,000	5,000	0	4,849	-151	4,849	0	0	-4,849
65 Growth Management	11,761	11,499	-262	11,499	0	11,499	0	0	-11,499

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
340 Impact Fees-Fire Facilities	124,559	224,573	100,014	224,573	0	224,573	0	0	-224,573
341 Transportation Trust Fund									
79 Road And Bridge									
10 Personal Services	131,225	118,906	-12,319	121,840	2,934	121,840	0	0	-121,840
60 Capital Outlay	0	10,647	10,647	7,713	-2,934	7,713	0	0	-7,713
79 Road And Bridge	131,225	129,553	-1,672	129,553	0	129,553	0	0	-129,553
341 Transportation Trust Fund	131,225	129,553	-1,672	129,553	0	129,553	0	0	-129,553
342 Economic Development Capital									
45 Ecomonic Environment									
60 Capital Outlay	367,500	367,500	0	367,500	0	367,500	0	0	-367,500
91 Transfers Out to Other Funds	40,000	40,000	0	40,000	0	40,000	0	0	-40,000
45 Ecomonic Environment	407,500	407,500	0	407,500	0	407,500	0	0	-407,500
342 Economic Development Capital	407,500	407,500	0	407,500	0	407,500	0	0	-407,500
350 1-5 Cent Local Option Gas Tax									
79 Road And Bridge									
60 Capital Outlay	2,073,147	0	-2,073,147	0	0	0	0	0	0
79 Road And Bridge	2,073,147	0	-2,073,147	0	0	0	0	0	0
350 1-5 Cent Local Option Gas Tax	2,073,147	0	-2,073,147	0	0	0	0	0	0
400 Solid Waste System									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	4,630,115	4,630,115	3,806,763	-823,352	3,806,763	0	0	-3,806,763
04 Non-Departmental Special Expense	0	4,630,115	4,630,115	3,806,763	-823,352	3,806,763	0	0	-3,806,763
18 Administrative Services									
30 Operating Expenditures	57,003	57,003	0	64,200	7,197	64,200	0	0	-64,200
18 Administrative Services	57,003	57,003	0	64,200	7,197	64,200	0	0	-64,200
55 Environmental Protection									

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
400 Solid Waste System									
55 Environmental Protection									
10 Personal Services	26,045	14,632	-11,413	14,963	331	14,963	0	0	-14,963
30 Operating Expenditures	25,000	30,784	5,784	30,227	-557	30,227	0	0	-30,227
60 Capital Outlay	0	0	0	0	0	0	0	0	0
55 Environmental Protection	51,045	45,416	-5,629	45,190	-226	45,190	0	0	-45,190
76 Waste Management									
10 Personal Services	1,166,864	1,127,934	-38,930	1,151,669	23,735	1,151,669	0	0	-1,151,669
30 Operating Expenditures	6,531,438	7,074,668	543,230	7,867,314	792,646	7,867,314	0	0	-7,867,314
60 Capital Outlay	0	0	0	0	0	0	0	0	0
99 Appropriated Reserves	5,465,511	0	-5,465,511	0	0	0	0	0	0
76 Waste Management	13,163,813	8,202,602	-4,961,211	9,018,983	816,381	9,018,983	0	0	-9,018,983
400 Solid Waste System	13,271,861	12,935,136	-336,725	12,935,136	0	12,935,136	0	0	-12,935,136
401 Hazardous Waste Management									
00 Non-Departmental									
99 Appropriated Reserves	80,000	0	-80,000	0	0	0	0	0	0
00 Non-Departmental	80,000	0	-80,000	0	0	0	0	0	0
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	80,000	80,000	80,000	0	80,000	0	0	-80,000
04 Non-Departmental Special Expense	0	80,000	80,000	80,000	0	80,000	0	0	-80,000
18 Administrative Services									
30 Operating Expenditures	0	4,589	4,589	4,280	-309	4,280	0	0	-4,280
18 Administrative Services	0	4,589	4,589	4,280	-309	4,280	0	0	-4,280
55 Environmental Protection									
10 Personal Services	474,011	456,345	-17,666	474,221	17,876	474,221	0	0	-474,221
30 Operating Expenditures	432,748	548,930	116,182	531,054	-17,876	531,054	0	0	-531,054
60 Capital Outlay	0	0	0	0	0	0	0	0	0
55 Environmental Protection	906,759	1,005,275	98,516	1,005,275	0	1,005,275	0	0	-1,005,275
401 Hazardous Waste Management	986,759	1,089,864	103,105	1,089,555	-309	1,089,555	0	0	-1,089,555

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
403 Collection Centers									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	2,629,576	2,629,576	2,615,493	-14,083	2,615,493	0	0	-2,615,493
04 Non-Departmental Special Expense	0	2,629,576	2,629,576	2,615,493	-14,083	2,615,493	0	0	-2,615,493
18 Administrative Services									
30 Operating Expenditures	6,570	6,570	0	6,955	385	6,955	0	0	-6,955
18 Administrative Services	6,570	6,570	0	6,955	385	6,955	0	0	-6,955
76 Waste Management									
10 Personal Services	721,085	697,504	-23,581	711,202	13,698	711,202	0	0	-711,202
30 Operating Expenditures	1,260,107	1,134,607	-125,500	1,134,607	0	1,134,607	0	0	-1,134,607
60 Capital Outlay	0	0	0	0	0	0	0	0	0
99 Appropriated Reserves	2,616,205	0	-2,616,205	0	0	0	0	0	0
76 Waste Management	4,597,397	1,832,111	-2,765,286	1,845,809	13,698	1,845,809	0	0	-1,845,809
403 Collection Centers	4,603,967	4,468,257	-135,710	4,468,257	0	4,468,257	0	0	-4,468,257
405 Waste Management Assessment									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	854,101	854,101	846,226	-7,875	846,226	0	0	-846,226
04 Non-Departmental Special Expense	0	854,101	854,101	846,226	-7,875	846,226	0	0	-846,226
18 Administrative Services									
30 Operating Expenditures	23,895	19,306	-4,589	16,050	-3,256	16,050	0	0	-16,050
18 Administrative Services	23,895	19,306	-4,589	16,050	-3,256	16,050	0	0	-16,050
55 Environmental Protection									
91 Transfers Out to Other Funds	904,055	904,055	0	904,055	0	904,055	0	0	-904,055
55 Environmental Protection	904,055	904,055	0	904,055	0	904,055	0	0	-904,055
76 Waste Management									
10 Personal Services	529,606	510,654	-18,952	521,785	11,131	521,785	0	0	-521,785
30 Operating Expenditures	477,025	501,037	24,012	501,037	0	501,037	0	0	-501,037
60 Capital Outlay	0	0	0	0	0	0	0	0	0
91 Transfers Out to Other Funds	717,861	661,042	-56,819	661,042	0	661,042	0	0	-661,042

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
405 Waste Management Assessment									
76 Waste Management									
99 Appropriated Reserves	845,446	0	-845,446	0	0	0	0	0	0
76 Waste Management	2,569,938	1,672,733	-897,205	1,683,864	11,131	1,683,864	0	0	-1,683,864
405 Waste Management Assessment	3,497,888	3,450,195	-47,693	3,450,195	0	3,450,195	0	0	-3,450,195
406 Closure/Post-Closure									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	3,601,863	3,601,863	3,602,294	431	3,602,294	0	0	-3,602,294
04 Non-Departmental Special Expense	0	3,601,863	3,601,863	3,602,294	431	3,602,294	0	0	-3,602,294
18 Administrative Services									
30 Operating Expenditures	13,910	13,910	0	10,700	-3,210	10,700	0	0	-10,700
18 Administrative Services	13,910	13,910	0	10,700	-3,210	10,700	0	0	-10,700
76 Waste Management									
10 Personal Services	130,192	124,108	-6,084	126,887	2,779	126,887	0	0	-126,887
30 Operating Expenditures	273,532	269,236	-4,296	269,236	0	269,236	0	0	-269,236
99 Appropriated Reserves	3,597,769	0	-3,597,769	0	0	0	0	0	0
76 Waste Management	4,001,493	393,344	-3,608,149	396,123	2,779	396,123	0	0	-396,123
406 Closure/Post-Closure	4,015,403	4,009,117	-6,286	4,009,117	0	4,009,117	0	0	-4,009,117
410 Permits & Development Fund									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	84,120	84,120	84,120	0	84,120	0	0	-84,120
04 Non-Departmental Special Expense	0	84,120	84,120	84,120	0	84,120	0	0	-84,120
65 Growth Management									
10 Personal Services	923,277	885,486	-37,791	906,252	20,766	906,252	0	0	-906,252
30 Operating Expenditures	353,019	348,930	-4,089	348,930	0	348,930	0	0	-348,930
99 Appropriated Reserves	109,652	0	-109,652	0	0	0	0	0	0
65 Growth Management	1,385,948	1,234,416	-151,532	1,255,182	20,766	1,255,182	0	0	-1,255,182

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
410 Permits & Development Fund	1,385,948	1,318,536	-67,412	1,339,302	20,766	1,339,302	0	0	-1,339,302
500 Computer Replacement									
04 Non-Departmental Special Expense									
30 Operating Expenditures	605,868	605,868	0	605,868	0	605,868	0	0	-605,868
60 Capital Outlay	0	0	0	0	0	0	0	0	0
99 Appropriated Reserves	432,079	432,079	0	432,079	0	432,079	0	0	-432,079
04 Non-Departmental Special Expense	1,037,947	1,037,947	0	1,037,947	0	1,037,947	0	0	-1,037,947
500 Computer Replacement	1,037,947	1,037,947	0	1,037,947	0	1,037,947	0	0	-1,037,947
501 Self Insurance Fund									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	2,250,000	2,250,000	3,241,475	991,475	3,241,475	0	0	-3,241,475
04 Non-Departmental Special Expense	0	2,250,000	2,250,000	3,241,475	991,475	3,241,475	0	0	-3,241,475
18 Administrative Services									
10 Personal Services	301,727	288,980	-12,747	295,934	6,954	313,343	17,409	0	-313,343
30 Operating Expenditures	3,324,169	3,664,235	340,066	3,042,138	-622,097	3,024,729	-17,409	0	-3,024,729
99 Appropriated Reserves	2,380,152	0	-2,380,152	0	0	0	0	0	0
18 Administrative Services	6,006,048	3,953,215	-2,052,833	3,338,072	-615,143	3,338,072	0	0	-3,338,072
501 Self Insurance Fund	6,006,048	6,203,215	197,167	6,579,547	376,332	6,579,547	0	0	-6,579,547
502 Equipment Replacement Fund - CCC									
04 Non-Departmental Special Expense									
60 Capital Outlay	0	0	0	325,713	325,713	325,713	0	0	-325,713
99 Appropriated Reserves	0	0	0	325,712	325,712	325,712	0	0	-325,712
04 Non-Departmental Special Expense	0	0	0	651,425	651,425	651,425	0	0	-651,425
502 Equipment Replacement Fund - CCC	0	0	0	651,425	651,425	651,425	0	0	-651,425
503 Fleet Management									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	1,282,554	1,282,554	1,260,068	-22,486	1,260,068	0	0	-1,260,068
04 Non-Departmental Special Expense	0	1,282,554	1,282,554	1,260,068	-22,486	1,260,068	0	0	-1,260,068

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
503 Fleet Management									
11 Fleet Management									
10 Personal Services	1,037,881	998,652	-39,229	1,021,138	22,486	1,021,138	0	0	-1,021,138
30 Operating Expenditures	3,348,793	3,512,093	163,300	3,512,093	0	3,512,093	0	0	-3,512,093
60 Capital Outlay	0	0	0	0	0	0	0	0	0
99 Appropriated Reserves	1,247,811	0	-1,247,811	0	0	0	0	0	0
11 Fleet Management	5,634,485	**4,510,745**	**-1,123,740**	**4,533,231**	**22,486**	**4,533,231**	**0**	**0**	**-4,533,231**
18 Administrative Services									
30 Operating Expenditures	24,000	24,000	0	25,680	1,680	25,680	0	0	-25,680
18 Administrative Services	24,000	**24,000**	**0**	**25,680**	**1,680**	**25,680**	**0**	**0**	**-25,680**
503 Fleet Management	5,658,485	**5,817,299**	**158,814**	**5,818,979**	**1,680**	**5,818,979**	**0**	**0**	**-5,818,979**
504 Telephone Service									
04 Non-Departmental Special Expense									
99 Appropriated Reserves	0	509,276	509,276	499,144	-10,132	499,144	0	0	-499,144
04 Non-Departmental Special Expense	0	**509,276**	**509,276**	**499,144**	**-10,132**	**499,144**	**0**	**0**	**-499,144**
16 Information Services									
10 Personal Services	467,691	445,900	-21,791	456,032	10,132	456,032	0	0	-456,032
30 Operating Expenditures	645,874	645,926	52	645,926	0	645,926	0	0	-645,926
99 Appropriated Reserves	493,745	0	-493,745	0	0	0	0	0	0
16 Information Services	1,607,310	**1,091,826**	**-515,484**	**1,101,958**	**10,132**	**1,101,958**	**0**	**0**	**-1,101,958**
504 Telephone Service	1,607,310	**1,601,102**	**-6,208**	**1,601,102**	**0**	**1,601,102**	**0**	**0**	**-1,601,102**
506 Vehicle Replacement									
04 Non-Departmental Special Expense									
30 Operating Expenditures	1,375,410	1,375,410	0	1,375,410	0	1,375,410	0	0	-1,375,410
60 Capital Outlay	0	0	0	0	0	0	0	0	0
99 Appropriated Reserves	934,041	934,041	0	934,041	0	934,041	0	0	-934,041
04 Non-Departmental Special Expense	2,309,451	**2,309,451**	**0**	**2,309,451**	**0**	**2,309,451**	**0**	**0**	**-2,309,451**
506 Vehicle Replacement	2,309,451	**2,309,451**	**0**	**2,309,451**	**0**	**2,309,451**	**0**	**0**	**-2,309,451**

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
507 Health Insurance									
04 Non-Departmental Special Expense									
10 Personal Services	61,640	59,550	-2,090	60,825	1,275	60,825	0	0	-60,825
30 Operating Expenditures	18,267,026	19,531,726	1,264,700	19,531,726	0	19,531,726	0	0	-19,531,726
99 Appropriated Reserves	5,362,024	3,864,066	-1,497,958	3,862,791	-1,275	3,862,791	0	0	-3,862,791
04 Non-Departmental Special Expense	23,690,690	23,455,342	-235,348	23,455,342	0	23,455,342	0	0	-23,455,342
507 Health Insurance	23,690,690	23,455,342	-235,348	23,455,342	0	23,455,342	0	0	-23,455,342
508 Vehicle Replacement - Gas Tax									
04 Non-Departmental Special Expense									
30 Operating Expenditures	845,000	845,000	0	845,000	0	845,000	0	0	-845,000
60 Capital Outlay	0	0	0	0	0	0	0	0	0
99 Appropriated Reserves	300,000	300,000	0	300,000	0	300,000	0	0	-300,000
04 Non-Departmental Special Expense	1,145,000	1,145,000	0	1,145,000	0	1,145,000	0	0	-1,145,000
508 Vehicle Replacement - Gas Tax	1,145,000	1,145,000	0	1,145,000	0	1,145,000	0	0	-1,145,000
850 Alachua County Housing Finance Authority									
65 Growth Management									
10 Personal Services	27,662	26,618	-1,044	27,257	639	27,257	0	0	-27,257
30 Operating Expenditures	12,353	13,520	1,167	12,881	-639	12,881	0	0	-12,881
65 Growth Management	40,015	40,138	123	40,138	0	40,138	0	0	-40,138
850 Alachua County Housing Finance Authority	40,015	40,138	123	40,138	0	40,138	0	0	-40,138
855 Law Library									
33 Court Administration									
10 Personal Services	37,355	13,735	-23,620	13,802	67	13,802	0	0	-13,802
30 Operating Expenditures	41,975	52,265	10,290	52,198	-67	52,198	0	0	-52,198
60 Capital Outlay	2,500	2,500	0	2,500	0	2,500	0	0	-2,500
33 Court Administration	81,830	68,500	-13,330	68,500	0	68,500	0	0	-68,500
855 Law Library	81,830	68,500	-13,330	68,500	0	68,500	0	0	-68,500
Report Total	315,990,900	310,931,035	-5,059,865	320,173,206	9,242,171	318,541,424	-1,631,782	0	-318,541,424

FY12 Adjusted Tentative Budget – Revenues

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	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
001 General Fund									
30 Ad Valorem Taxes	96,071,250	97,289,327	1,218,077	97,286,799	-2,528	95,729,426	-1,557,373	0	-95,729,426
31 Non Ad Valorem Taxes	252,203	252,203	0	252,203	0	252,203	0	0	-252,203
33 Intergovernmental Revenue	4,471,997	4,471,997	0	4,477,606	5,609	4,477,606	0	0	-4,477,606
34 Charges For Services	9,166,422	9,432,292	265,870	9,432,517	225	9,432,517	0	0	-9,432,517
35 Fines & Forfeitures	13,533	13,533	0	13,533	0	13,533	0	0	-13,533
36 Miscellaneous Revenue	2,963,666	2,962,565	-1,101	2,932,316	-30,249	2,914,907	-17,409	0	-2,914,907
38 Other Sources	12,769,609	12,926,889	157,280	14,983,258	2,056,369	14,983,258	0	0	-14,983,258
001 General Fund	**125,708,680**	**127,348,806**	**1,640,126**	**129,378,232**	**2,029,426**	**127,803,450**	**-1,574,782**	**0**	**-127,803,450**
002 TD-VCB									
31 Non Ad Valorem Taxes	672,585	638,956	-33,629	638,956	0	638,956	0	0	-638,956
002 TD-VCB	**672,585**	**638,956**	**-33,629**	**638,956**	**0**	**638,956**	**0**	**0**	**-638,956**
004 TD-Gainesville Sports Commission									
38 Other Sources	110,000	110,000	0	110,000	0	110,000	0	0	-110,000
004 TD-Gainesville Sports Commission	**110,000**	**110,000**	**0**	**110,000**	**0**	**110,000**	**0**	**0**	**-110,000**
005 TD-Grants									
31 Non Ad Valorem Taxes	100,887	95,843	-5,044	95,843	0	95,843	0	0	-95,843
36 Miscellaneous Revenue	3,500	3,500	0	3,500	0	3,500	0	0	-3,500
38 Other Sources	194,793	194,793	0	194,793	0	194,793	0	0	-194,793
005 TD-Grants	**299,180**	**294,136**	**-5,044**	**294,136**	**0**	**294,136**	**0**	**0**	**-294,136**
006 Destination Enhancement									
31 Non Ad Valorem Taxes	571,696	543,112	-28,584	543,112	0	543,112	0	0	-543,112
38 Other Sources	100,000	100,000	0	100,000	0	100,000	0	0	-100,000
006 Destination Enhancement	**671,696**	**643,112**	**-28,584**	**643,112**	**0**	**643,112**	**0**	**0**	**-643,112**
008 MSTU-Unincorporated Services									
30 Ad Valorem Taxes	2,010,271	2,069,576	59,305	1,905,770	-163,806	1,905,770	0	0	-1,905,770
31 Non Ad Valorem Taxes	1,816,054	1,816,054	0	1,788,751	-27,303	1,788,751	0	0	-1,788,751
32 Permits, Fees & Special Assessments	141,342	140,578	-764	140,578	0	140,578	0	0	-140,578
33 Intergovernmental Revenue	1,016,500	1,016,500	0	1,016,500	0	1,016,500	0	0	-1,016,500
34 Charges For Services	71,150	57,550	-13,600	57,550	0	57,550	0	0	-57,550
36 Miscellaneous Revenue	77,000	25,100	-51,900	25,100	0	25,100	0	0	-25,100
38 Other Sources	833,341	859,442	26,101	907,201	47,759	907,201	0	0	-907,201

FY 2012 Revenue Budget Phase Comparison Summary Report

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
008 MSTU-Unincorporated Services	**5,965,658**	**5,984,800**	**19,142**	**5,841,450**	**-143,350**	**5,841,450**	**0**	**0**	**-5,841,450**
009 MSTU-Law Enforcement									
30 Ad Valorem Taxes	**8,665,000**	8,699,112	34,112	8,377,029	-322,083	8,377,029	0	0	-8,377,029
31 Non Ad Valorem Taxes	**7,154,484**	7,154,484	0	6,750,623	-403,861	6,750,623	0	0	-6,750,623
36 Miscellaneous Revenue	**27,000**	27,000	0	122,000	95,000	122,000	0	0	-122,000
38 Other Sources	**1,895,563**	2,646,186	750,623	2,405,544	-240,642	2,405,544	0	0	-2,405,544
009 MSTU-Law Enforcement	**17,742,047**	**18,526,782**	**784,735**	**17,655,196**	**-871,586**	**17,655,196**	**0**	**0**	**-17,655,196**
010 CHOICES Program									
31 Non Ad Valorem Taxes	**8,480,925**	8,462,147	-18,778	8,476,227	14,080	8,476,227	0	0	-8,476,227
010 CHOICES Program	**8,480,925**	**8,462,147**	**-18,778**	**8,476,227**	**14,080**	**8,476,227**	**0**	**0**	**-8,476,227**
011 MSTU - Fire Services									
30 Ad Valorem Taxes	**6,634,162**	6,621,579	-12,583	6,289,689	-331,890	6,289,689	0	0	-6,289,689
31 Non Ad Valorem Taxes	**5,241,587**	5,241,587	0	5,060,065	-181,522	5,060,065	0	0	-5,060,065
33 Intergovernmental Revenue	**15,100**	15,100	0	15,100	0	15,100	0	0	-15,100
34 Charges For Services	**964,682**	964,682	0	964,682	0	964,682	0	0	-964,682
36 Miscellaneous Revenue	**70,000**	70,000	0	70,000	0	70,000	0	0	-70,000
38 Other Sources	**1,442,695**	1,467,972	25,277	2,622,978	1,155,006	2,622,978	0	0	-2,622,978
011 MSTU - Fire Services	**14,368,226**	**14,380,920**	**12,694**	**15,022,514**	**641,594**	**15,022,514**	**0**	**0**	**-15,022,514**
037 State Court Facilities Capital Preservation (FS 318.18)									
34 Charges For Services	**0**	800,000	800,000	800,000	0	800,000	0	0	-800,000
037 State Court Facilities Capital Preservation (FS 318.18)	**0**	**800,000**	**800,000**	**800,000**	**0**	**800,000**	**0**	**0**	**-800,000**
040 Criminal Justice Diversion Resource Coord.									
33 Intergovernmental Revenue	**11,708**	11,503	-205	11,503	0	11,503	0	0	-11,503
040 Criminal Justice Diversion Resource Coord.	**11,708**	**11,503**	**-205**	**11,503**	**0**	**11,503**	**0**	**0**	**-11,503**
043 Boating Improvement Program									
32 Permits, Fees & Special Assessments	**57,000**	57,000	0	57,000	0	57,000	0	0	-57,000
043 Boating Improvement Program	**57,000**	**57,000**	**0**	**57,000**	**0**	**57,000**	**0**	**0**	**-57,000**
057 Sugarfoot Preserve Special Assessment									
32 Permits, Fees & Special Assessments	**45,900**	45,900	0	45,900	0	45,900	0	0	-45,900

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
057 Sugarfoot Preserve Special Assessment									
36 Miscellaneous Revenue	200	200	0	200	0	200	0	0	-200
057 Sugarfoot Preserve Special Assessment	**46,100**	**46,100**	**0**	**46,100**	**0**	**46,100**	**0**	**0**	**-46,100**
061 Florida Council Against Sexual Violence									
36 Miscellaneous Revenue	25,005	25,005	0	25,005	0	25,005	0	0	-25,005
061 Florida Council Against Sexual Violence	**25,005**	**25,005**	**0**	**25,005**	**0**	**25,005**	**0**	**0**	**-25,005**
066 Judicial Circuitwide Transactions									
34 Charges For Services	389,046	395,471	6,425	392,032	-3,439	392,032	0	0	-392,032
066 Judicial Circuitwide Transactions	**389,046**	**395,471**	**6,425**	**392,032**	**-3,439**	**392,032**	**0**	**0**	**-392,032**
067 RSVP FY12									
33 Intergovernmental Revenue	0	60,773	60,773	60,773	0	60,773	0	0	-60,773
38 Other Sources	0	117,156	117,156	119,292	2,136	119,292	0	0	-119,292
067 RSVP FY12	**0**	**177,929**	**177,929**	**180,065**	**2,136**	**180,065**	**0**	**0**	**-180,065**
068 VOCA FY12									
33 Intergovernmental Revenue	0	169,012	169,012	169,012	0	169,012	0	0	-169,012
38 Other Sources	0	29,421	29,421	33,994	4,573	33,994	0	0	-33,994
068 VOCA FY12	**0**	**198,433**	**198,433**	**203,006**	**4,573**	**203,006**	**0**	**0**	**-203,006**
069 FGP FY13									
33 Intergovernmental Revenue	0	390,230	390,230	390,230	0	390,230	0	0	-390,230
38 Other Sources	0	106,145	106,145	108,563	2,418	108,563	0	0	-108,563
069 FGP FY13	**0**	**496,375**	**496,375**	**498,793**	**2,418**	**498,793**	**0**	**0**	**-498,793**
070 FDEP Small Quantity Generator Grant									
33 Intergovernmental Revenue	10,000	10,000	0	10,000	0	10,000	0	0	-10,000
070 FDEP Small Quantity Generator Grant	**10,000**	**10,000**	**0**	**10,000**	**0**	**10,000**	**0**	**0**	**-10,000**
072 Intergovernmental Radio Communication Program									
35 Fines & Forfeitures	419,000	419,000	0	419,000	0	419,000	0	0	-419,000
36 Miscellaneous Revenue	6,000	6,000	0	6,000	0	6,000	0	0	-6,000
072 Intergovernmental Radio Communication Program	**425,000**	**425,000**	**0**	**425,000**	**0**	**425,000**	**0**	**0**	**-425,000**

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
073 Teen Court/Other Juvenile Programs 939.185									
34 Charges For Services	0	62,000	62,000	62,000	0	62,000	0	0	-62,000
073 Teen Court/Other Juvenile Programs 939.185	**0**	**62,000**	**62,000**	**62,000**	**0**	**62,000**	**0**	**0**	**-62,000**
075 Innovative Court Program 939.185									
34 Charges For Services	74,077	62,000	-12,077	62,000	0	62,000	0	0	-62,000
075 Innovative Court Program 939.185	**74,077**	**62,000**	**-12,077**	**62,000**	**0**	**62,000**	**0**	**0**	**-62,000**
076 Court Technology 28.24									
34 Charges For Services	0	320,000	320,000	320,000	0	320,000	0	0	-320,000
076 Court Technology 28.24	**0**	**320,000**	**320,000**	**320,000**	**0**	**320,000**	**0**	**0**	**-320,000**
087 NPDES Stormwater Cleanup									
33 Intergovernmental Revenue	134,000	134,000	0	134,000	0	134,000	0	0	-134,000
087 NPDES Stormwater Cleanup	**134,000**	**134,000**	**0**	**134,000**	**0**	**134,000**	**0**	**0**	**-134,000**
089 EMPG Federal Grant - 7/11 - 6/12									
33 Intergovernmental Revenue	18,431	130,867	112,436	54,657	-76,210	54,657	0	0	-54,657
38 Other Sources	7,184	21,553	14,369	21,553	0	21,553	0	0	-21,553
089 EMPG Federal Grant - 7/11 - 6/12	**25,615**	**152,420**	**126,805**	**76,210**	**-76,210**	**76,210**	**0**	**0**	**-76,210**
093 FDLE Probation & Pretrial Counseling Services									
33 Intergovernmental Revenue	63,852	54,705	-9,147	55,781	1,076	55,781	0	0	-55,781
093 FDLE Probation & Pretrial Counseling Services	**63,852**	**54,705**	**-9,147**	**55,781**	**1,076**	**55,781**	**0**	**0**	**-55,781**
095 State EMPA Grant (7/1/12-6/30/13)									
33 Intergovernmental Revenue	0	26,451	26,451	26,696	245	26,696	0	0	-26,696
095 State EMPA Grant (7/1/12-6/30/13)	**0**	**26,451**	**26,451**	**26,696**	**245**	**26,696**	**0**	**0**	**-26,696**
096 Federal EMPG Grant ((7/1/12-6/30/13)									
33 Intergovernmental Revenue	0	18,219	18,219	18,219	0	18,219	0	0	-18,219
38 Other Sources	0	7,184	7,184	7,184	0	7,184	0	0	-7,184
096 Federal EMPG Grant ((7/1/12-6/30/13)	**0**	**25,403**	**25,403**	**25,403**	**0**	**25,403**	**0**	**0**	**-25,403**
100 DOJ - No Wrong Door									

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
100 DOJ - No Wrong Door									
33 Intergovernmental Revenue	183,132	170,330	-12,802	171,205	875	171,205	0	0	-171,205
100 DOJ - No Wrong Door	**183,132**	**170,330**	**-12,802**	**171,205**	**875**	**171,205**	**0**	**0**	**-171,205**
106 Slosberg Driver Education Safety									
34 Charges For Services	300,000	300,000	0	300,000	0	300,000	0	0	-300,000
106 Slosberg Driver Education Safety	**300,000**	**300,000**	**0**	**300,000**	**0**	**300,000**	**0**	**0**	**-300,000**
115 Justice Assistance Grant FY09									
33 Intergovernmental Revenue	54,817	45,616	-9,201	46,692	1,076	46,692	0	0	-46,692
115 Justice Assistance Grant FY09	**54,817**	**45,616**	**-9,201**	**46,692**	**1,076**	**46,692**	**0**	**0**	**-46,692**
116 FDEP Ambient Groundwater									
33 Intergovernmental Revenue	11,000	11,000	0	11,000	0	11,000	0	0	-11,000
116 FDEP Ambient Groundwater	**11,000**	**11,000**	**0**	**11,000**	**0**	**11,000**	**0**	**0**	**-11,000**
122 State EMS Trust (3/1/11-2/28/12)									
33 Intergovernmental Revenue	0	38,012	38,012	38,012	0	38,012	0	0	-38,012
36 Miscellaneous Revenue	3,000	833	-2,167	833	0	833	0	0	-833
122 State EMS Trust (3/1/11-2/28/12)	**3,000**	**38,845**	**35,845**	**38,845**	**0**	**38,845**	**0**	**0**	**-38,845**
124 CDBG FY 08 Disaster Recovery Grant									
33 Intergovernmental Revenue	0	10,250	10,250	0	-10,250	0	0	0	0
124 CDBG FY 08 Disaster Recovery Grant	**0**	**10,250**	**10,250**	**0**	**-10,250**	**0**	**0**	**0**	**0**
125 FDEP Tank Inspection Contract									
33 Intergovernmental Revenue	137,000	105,000	-32,000	105,000	0	105,000	0	0	-105,000
125 FDEP Tank Inspection Contract	**137,000**	**105,000**	**-32,000**	**105,000**	**0**	**105,000**	**0**	**0**	**-105,000**
126 E911 Wireless Fund									
33 Intergovernmental Revenue	600,000	600,000	0	600,000	0	600,000	0	0	-600,000
34 Charges For Services	523,789	523,789	0	531,602	7,813	531,602	0	0	-531,602
36 Miscellaneous Revenue	32,000	32,000	0	32,000	0	32,000	0	0	-32,000
126 E911 Wireless Fund	**1,155,789**	**1,155,789**	**0**	**1,163,602**	**7,813**	**1,163,602**	**0**	**0**	**-1,163,602**

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
128 Ala Cnty Fairgrounds Mgmt									
36 Miscellaneous Revenue	40,000	40,000	0	40,000	0	40,000	0	0	-40,000
38 Other Sources	100,034	100,034	0	100,034	0	100,034	0	0	-100,034
128 Ala Cnty Fairgrounds Mgmt	**140,034**	**140,034**	**0**	**140,034**	**0**	**140,034**	**0**	**0**	**-140,034**
138 Metamorphosis - July 2011 - June 2012									
33 Intergovernmental Revenue	223,814	218,242	-5,572	218,242	0	218,242	0	0	-218,242
38 Other Sources	407,341	233,086	-174,255	274,653	41,567	274,653	0	0	-274,653
138 Metamorphosis - July 2011 - June 2012	**631,155**	**451,328**	**-179,827**	**492,895**	**41,567**	**492,895**	**0**	**0**	**-492,895**
143 Metamorphosis 7/12 - 6/13									
33 Intergovernmental Revenue	0	72,747	72,747	72,747	0	72,747	0	0	-72,747
38 Other Sources	0	81,038	81,038	94,566	13,528	94,566	0	0	-94,566
143 Metamorphosis 7/12 - 6/13	**0**	**153,785**	**153,785**	**167,313**	**13,528**	**167,313**	**0**	**0**	**-167,313**
144 Combined Communication Center									
33 Intergovernmental Revenue	3,516,480	3,171,588	-344,892	3,829,429	657,841	3,829,429	0	0	-3,829,429
38 Other Sources	1,326,074	3,430,285	2,104,211	3,725,252	294,967	3,725,252	0	0	-3,725,252
144 Combined Communication Center	**4,842,554**	**6,601,873**	**1,759,319**	**7,554,681**	**952,808**	**7,554,681**	**0**	**0**	**-7,554,681**
148 MSBU-Refuse Collection									
32 Permits, Fees & Special Assessments	5,836,725	5,961,482	124,757	5,400,276	-561,206	5,400,276	0	0	-5,400,276
34 Charges For Services	36,000	36,000	0	36,000	0	36,000	0	0	-36,000
36 Miscellaneous Revenue	61,000	105,300	44,300	105,300	0	105,300	0	0	-105,300
38 Other Sources	4,012,000	4,030,000	18,000	4,030,000	0	4,030,000	0	0	-4,030,000
148 MSBU-Refuse Collection	**9,945,725**	**10,132,782**	**187,057**	**9,571,576**	**-561,206**	**9,571,576**	**0**	**0**	**-9,571,576**
149 Gas Tax									
31 Non Ad Valorem Taxes	4,074,355	3,573,158	-501,197	3,573,158	0	3,573,158	0	0	-3,573,158
33 Intergovernmental Revenue	60,000	60,000	0	60,000	0	60,000	0	0	-60,000
34 Charges For Services	1,018,250	754,750	-263,500	754,750	0	754,750	0	0	-754,750
36 Miscellaneous Revenue	5,000	5,000	0	5,000	0	5,000	0	0	-5,000
38 Other Sources	5,711,388	5,950,186	238,798	5,950,186	0	5,893,186	-57,000	0	-5,893,186
149 Gas Tax	**10,868,993**	**10,343,094**	**-525,899**	**10,343,094**	**0**	**10,286,094**	**-57,000**	**0**	**-10,286,094**
150 TD-4th & 6th Cent TD Tax									
31 Non Ad Valorem Taxes	1,345,170	1,277,912	-67,258	1,277,912	0	1,277,912	0	0	-1,277,912

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
150 TD-4th & 6th Cent TD Tax	**1,345,170**	**1,277,912**	**-67,258**	**1,277,912**	**0**	**1,277,912**	**0**	**0**	**-1,277,912**
159 Law Enforcement Training									
34 Charges For Services	0	185,000	185,000	185,000	0	185,000	0	0	-185,000
159 Law Enforcement Training	**0**	**185,000**	**185,000**	**185,000**	**0**	**185,000**	**0**	**0**	**-185,000**
161 Law Enforcement Trust									
38 Other Sources	66,500	35,000	-31,500	35,000	0	35,000	0	0	-35,000
161 Law Enforcement Trust	**66,500**	**35,000**	**-31,500**	**35,000**	**0**	**35,000**	**0**	**0**	**-35,000**
164 FEMA Disaster Relief									
38 Other Sources	0	64,869	64,869	64,869	0	64,869	0	0	-64,869
164 FEMA Disaster Relief	**0**	**64,869**	**64,869**	**64,869**	**0**	**64,869**	**0**	**0**	**-64,869**
167 Donation Fund									
35 Fines & Forfeitures	12,000	12,000	0	12,000	0	12,000	0	0	-12,000
36 Miscellaneous Revenue	27,750	27,350	-400	27,350	0	27,350	0	0	-27,350
38 Other Sources	60,700	70,275	9,575	70,275	0	70,275	0	0	-70,275
167 Donation Fund	**100,450**	**109,625**	**9,175**	**109,625**	**0**	**109,625**	**0**	**0**	**-109,625**
168 Tourist Development Tax Fund									
31 Non Ad Valorem Taxes	672,584	638,956	-33,628	638,956	0	638,956	0	0	-638,956
168 Tourist Development Tax Fund	**672,584**	**638,956**	**-33,628**	**638,956**	**0**	**638,956**	**0**	**0**	**-638,956**
171 Supervisor Of Elections									
34 Charges For Services	187,810	187,810	0	187,810	0	187,810	0	0	-187,810
38 Other Sources	1,557,163	1,529,933	-27,230	1,896,917	366,984	1,896,917	0	0	-1,896,917
171 Supervisor Of Elections	**1,744,973**	**1,717,743**	**-27,230**	**2,084,727**	**366,984**	**2,084,727**	**0**	**0**	**-2,084,727**
178 Hazardous Materials Code-Environmental Protection									
34 Charges For Services	222,700	222,550	-150	222,550	0	222,550	0	0	-222,550
36 Miscellaneous Revenue	200	350	150	350	0	350	0	0	-350
178 Hazardous Materials Code-Environmental Protection	**222,900**	**222,900**	**0**	**222,900**	**0**	**222,900**	**0**	**0**	**-222,900**
193 Hazardous Materials									
33 Intergovernmental Revenue	6,136	7,523	1,387	7,523	0	7,523	0	0	-7,523

FY 2012 Revenue Budget Phase Comparison Summary Report

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
193 Hazardous Materials									
38 Other Sources	18,382	25,968	7,586	25,968	0	25,968	0	0	-25,968
193 Hazardous Materials	**24,518**	**33,491**	**8,973**	**33,491**	**0**	**33,491**	**0**	**0**	**-33,491**
197 Foster Grandparents April 2011-March 2012									
38 Other Sources	0	18,571	18,571	18,998	427	18,998	0	0	-18,998
197 Foster Grandparents April 2011-March 2012	**0**	**18,571**	**18,571**	**18,998**	**427**	**18,998**	**0**	**0**	**-18,998**
199 State EMPA Grant (7/1/11-6/30/12)									
33 Intergovernmental Revenue	102,405	79,355	-23,050	80,089	734	80,089	0	0	-80,089
199 State EMPA Grant (7/1/11-6/30/12)	**102,405**	**79,355**	**-23,050**	**80,089**	**734**	**80,089**	**0**	**0**	**-80,089**
200 General Facilities Capital Preservation									
38 Other Sources	171,120	249,600	78,480	628,880	379,280	628,880	0	0	-628,880
200 General Facilities Capital Preservation	**171,120**	**249,600**	**78,480**	**628,880**	**379,280**	**628,880**	**0**	**0**	**-628,880**
201 FDEP Petroleum Clean-up									
33 Intergovernmental Revenue	250,000	230,000	-20,000	230,000	0	230,000	0	0	-230,000
201 FDEP Petroleum Clean-up	**250,000**	**230,000**	**-20,000**	**230,000**	**0**	**230,000**	**0**	**0**	**-230,000**
203 CDBG Neighborhood Stabilization Program									
36 Miscellaneous Revenue	0	51,733	51,733	18,885	-32,848	18,885	0	0	-18,885
203 CDBG Neighborhood Stabilization Program	**0**	**51,733**	**51,733**	**18,885**	**-32,848**	**18,885**	**0**	**0**	**-18,885**
210 Utility Savings Reinvestment Program									
38 Other Sources	78,000	78,000	0	78,000	0	78,000	0	0	-78,000
210 Utility Savings Reinvestment Program	**78,000**	**78,000**	**0**	**78,000**	**0**	**78,000**	**0**	**0**	**-78,000**
213 CJMJSA Grant FY12/14									
33 Intergovernmental Revenue	0	0	0	250,000	250,000	250,000	0	0	-250,000
38 Other Sources	0	0	0	166,500	166,500	166,500	0	0	-166,500
213 CJMJSA Grant FY12/14	**0**	**0**	**0**	**416,500**	**416,500**	**416,500**	**0**	**0**	**-416,500**
216 Child Support Enforcement Incentive Program									
36 Miscellaneous Revenue	10,000	10,000	0	10,000	0	10,000	0	0	-10,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
216 Child Support Enforcement Incentive Program	**10,000**	**10,000**	**0**	**10,000**	**0**	**10,000**	**0**	**0**	**-10,000**
221 Alcohol & Other Drug Abuse									
34 Charges For Services	**15,000**	15,000	0	15,000	0	15,000	0	0	-15,000
38 Other Sources	**22,200**	22,200	0	22,200	0	22,200	0	0	-22,200
221 Alcohol & Other Drug Abuse	**37,200**	**37,200**	**0**	**37,200**	**0**	**37,200**	**0**	**0**	**-37,200**
234 Choose Life License Plate									
33 Intergovernmental Revenue	**20,000**	20,000	0	20,000	0	20,000	0	0	-20,000
38 Other Sources	**40,000**	40,000	0	40,000	0	40,000	0	0	-40,000
234 Choose Life License Plate	**60,000**	**60,000**	**0**	**60,000**	**0**	**60,000**	**0**	**0**	**-60,000**
235 Santa Fe Hills Water System									
34 Charges For Services	**18,500**	18,500	0	18,500	0	18,500	0	0	-18,500
38 Other Sources	**26,000**	34,000	8,000	34,000	0	34,000	0	0	-34,000
235 Santa Fe Hills Water System	**44,500**	**52,500**	**8,000**	**52,500**	**0**	**52,500**	**0**	**0**	**-52,500**
236 FDEP Hazardous Waste Cooperation									
33 Intergovernmental Revenue	**148,836**	176,836	28,000	176,836	0	176,836	0	0	-176,836
236 FDEP Hazardous Waste Cooperation	**148,836**	**176,836**	**28,000**	**176,836**	**0**	**176,836**	**0**	**0**	**-176,836**
238 Legal Aid Program									
34 Charges For Services	**74,994**	62,000	-12,994	62,000	0	62,000	0	0	-62,000
238 Legal Aid Program	**74,994**	**62,000**	**-12,994**	**62,000**	**0**	**62,000**	**0**	**0**	**-62,000**
257 Crime Prevention 775.083									
34 Charges For Services	**0**	22,000	22,000	22,000	0	22,000	0	0	-22,000
257 Crime Prevention 775.083	**0**	**22,000**	**22,000**	**22,000**	**0**	**22,000**	**0**	**0**	**-22,000**
263 GPD Violence Against Women									
33 Intergovernmental Revenue	**46,755**	44,844	-1,911	45,920	1,076	45,920	0	0	-45,920
263 GPD Violence Against Women	**46,755**	**44,844**	**-1,911**	**45,920**	**1,076**	**45,920**	**0**	**0**	**-45,920**
281 2008 Series Jail Energy Conserv Project Phase II Debt									
38 Other Sources	**0**	713,687	713,687	713,687	0	713,687	0	0	-713,687
281 2008 Series Jail Energy Conserv Project Phase II	**0**	**713,687**	**713,687**	**713,687**	**0**	**713,687**	**0**	**0**	**-713,687**

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
Debt									
283 2011 Series 1-5 Cent Lcl Opt Gas Tax Bond Debt									
31 Non Ad Valorem Taxes	0	2,600,046	2,600,046	2,600,046	0	2,600,046	0	0	-2,600,046
36 Miscellaneous Revenue	0	7,500	7,500	7,500	0	7,500	0	0	-7,500
283 2011 Series 1-5 Cent Lcl Opt Gas Tax Bond Debt	**0**	**2,607,546**	**2,607,546**	**2,607,546**	**0**	**2,607,546**	**0**	**0**	**-2,607,546**
296 2006 Series Gas Tax Revenue Bond Debt									
31 Non Ad Valorem Taxes	1,253,500	1,253,500	0	1,253,500	0	1,253,500	0	0	-1,253,500
33 Intergovernmental Revenue	3,924,000	3,924,000	0	3,924,000	0	3,924,000	0	0	-3,924,000
36 Miscellaneous Revenue	15,000	15,000	0	15,000	0	15,000	0	0	-15,000
38 Other Sources	230,735	235,735	5,000	235,735	0	235,735	0	0	-235,735
296 2006 Series Gas Tax Revenue Bond Debt	**5,423,235**	**5,428,235**	**5,000**	**5,428,235**	**0**	**5,428,235**	**0**	**0**	**-5,428,235**
297 2007 Series Public Improvement Revenue Bond Debt									
33 Intergovernmental Revenue	10,026,728	10,249,914	223,186	10,249,914	0	10,249,914	0	0	-10,249,914
36 Miscellaneous Revenue	30,000	30,000	0	30,000	0	30,000	0	0	-30,000
38 Other Sources	2,534,094	2,513,260	-20,834	2,165,216	-348,044	2,165,216	0	0	-2,165,216
297 2007 Series Public Improvement Revenue Bond Debt	**12,590,822**	**12,793,174**	**202,352**	**12,445,130**	**-348,044**	**12,445,130**	**0**	**0**	**-12,445,130**
298 2008 Series Gas Tax Revenue Bond									
36 Miscellaneous Revenue	6,000	6,000	0	6,000	0	6,000	0	0	-6,000
38 Other Sources	2,032,975	2,032,975	0	2,032,975	0	2,032,975	0	0	-2,032,975
298 2008 Series Gas Tax Revenue Bond	**2,038,975**	**2,038,975**	**0**	**2,038,975**	**0**	**2,038,975**	**0**	**0**	**-2,038,975**
299 2010 Series AC Forever Bonds Debt									
30 Ad Valorem Taxes	0	2,769,223	2,769,223	2,775,853	6,630	2,775,853	0	0	-2,775,853
36 Miscellaneous Revenue	0	30,000	30,000	30,000	0	30,000	0	0	-30,000
38 Other Sources	0	15,000	15,000	15,000	0	15,000	0	0	-15,000
299 2010 Series AC Forever Bonds Debt	**0**	**2,814,223**	**2,814,223**	**2,820,853**	**6,630**	**2,820,853**	**0**	**0**	**-2,820,853**
300 Capital Projects-General									
38 Other Sources	2,274,921	2,196,041	-78,880	2,203,086	7,045	2,203,086	0	0	-2,203,086
300 Capital Projects-General	**2,274,921**	**2,196,041**	**-78,880**	**2,203,086**	**7,045**	**2,203,086**	**0**	**0**	**-2,203,086**
318 Parks and Recreation Capital									
38 Other Sources	512,000	348,044	-163,956	512,000	163,956	512,000	0	0	-512,000

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
318 Parks and Recreation Capital	**512,000**	**348,044**	**-163,956**	**512,000**	**163,956**	**512,000**	**0**	**0**	**-512,000**
326 Legacy Lands Program									
35 Fines & Forfeitures	0	3,000	3,000	3,000	0	3,000	0	0	-3,000
326 Legacy Lands Program	**0**	**3,000**	**3,000**	**3,000**	**0**	**3,000**	**0**	**0**	**-3,000**
327 Technology Plan Capital									
38 Other Sources	200,000	200,000	0	200,000	0	200,000	0	0	-200,000
327 Technology Plan Capital	**200,000**	**200,000**	**0**	**200,000**	**0**	**200,000**	**0**	**0**	**-200,000**
334 State Court Facilities Capital (FS 318.18)									
34 Charges For Services	50,000	50,000	0	50,000	0	50,000	0	0	-50,000
334 State Court Facilities Capital (FS 318.18)	**50,000**	**50,000**	**0**	**50,000**	**0**	**50,000**	**0**	**0**	**-50,000**
336 Impact Fees-NW Transportation District									
32 Permits, Fees & Special Assessments	630,976	655,000	24,024	655,000	0	655,000	0	0	-655,000
336 Impact Fees-NW Transportation District	**630,976**	**655,000**	**24,024**	**655,000**	**0**	**655,000**	**0**	**0**	**-655,000**
337 Impact Fees-SW Transportation District									
32 Permits, Fees & Special Assessments	1,255,900	1,305,000	49,100	1,305,000	0	1,305,000	0	0	-1,305,000
337 Impact Fees-SW Transportation District	**1,255,900**	**1,305,000**	**49,100**	**1,305,000**	**0**	**1,305,000**	**0**	**0**	**-1,305,000**
338 Impact Fees-East Transportation District									
32 Permits, Fees & Special Assessments	151,802	155,000	3,198	155,000	0	155,000	0	0	-155,000
338 Impact Fees-East Transportation District	**151,802**	**155,000**	**3,198**	**155,000**	**0**	**155,000**	**0**	**0**	**-155,000**
339 Impact Fees-Parks									
32 Permits, Fees & Special Assessments	221,205	108,433	-112,772	108,433	0	108,433	0	0	-108,433
339 Impact Fees-Parks	**221,205**	**108,433**	**-112,772**	**108,433**	**0**	**108,433**	**0**	**0**	**-108,433**
340 Impact Fees-Fire Facilities									
32 Permits, Fees & Special Assessments	0	100,000	100,000	100,000	0	100,000	0	0	-100,000
36 Miscellaneous Revenue	124,573	124,573	0	124,573	0	124,573	0	0	-124,573
340 Impact Fees-Fire Facilities	**124,573**	**224,573**	**100,000**	**224,573**	**0**	**224,573**	**0**	**0**	**-224,573**
341 Transportation Trust Fund									

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
341 Transportation Trust Fund									
34 Charges For Services	129,553	129,553	0	129,553	0	129,553	0	0	-129,553
341 Transportation Trust Fund	**129,553**	**129,553**	**0**	**129,553**	**0**	**129,553**	**0**	**0**	**-129,553**
342 Economic Development Capital									
38 Other Sources	407,500	407,500	0	407,500	0	407,500	0	0	-407,500
342 Economic Development Capital	**407,500**	**407,500**	**0**	**407,500**	**0**	**407,500**	**0**	**0**	**-407,500**
400 Solid Waste System									
32 Permits, Fees & Special Assessments	450,421	201,000	-249,421	201,000	0	201,000	0	0	-201,000
34 Charges For Services	7,529,375	7,553,457	24,082	7,553,457	0	7,553,457	0	0	-7,553,457
36 Miscellaneous Revenue	316,229	269,000	-47,229	269,000	0	269,000	0	0	-269,000
38 Other Sources	4,911,679	4,911,679	0	4,911,679	0	4,911,679	0	0	-4,911,679
400 Solid Waste System	**13,207,704**	**12,935,136**	**-272,568**	**12,935,136**	**0**	**12,935,136**	**0**	**0**	**-12,935,136**
401 Hazardous Waste Management									
34 Charges For Services	0	70,500	70,500	70,500	0	70,500	0	0	-70,500
36 Miscellaneous Revenue	0	35,000	35,000	35,000	0	35,000	0	0	-35,000
38 Other Sources	984,055	984,055	0	984,055	0	984,055	0	0	-984,055
401 Hazardous Waste Management	**984,055**	**1,089,555**	**105,500**	**1,089,555**	**0**	**1,089,555**	**0**	**0**	**-1,089,555**
403 Collection Centers									
32 Permits, Fees & Special Assessments	0	1,152,520	1,152,520	1,152,520	0	1,152,520	0	0	-1,152,520
34 Charges For Services	3,500	3,500	0	3,500	0	3,500	0	0	-3,500
36 Miscellaneous Revenue	18,500	24,500	6,000	24,500	0	24,500	0	0	-24,500
38 Other Sources	2,787,087	3,287,737	500,650	3,287,737	0	3,287,737	0	0	-3,287,737
403 Collection Centers	**2,809,087**	**4,468,257**	**1,659,170**	**4,468,257**	**0**	**4,468,257**	**0**	**0**	**-4,468,257**
405 Waste Management Assessment									
32 Permits, Fees & Special Assessments	2,539,395	2,539,395	0	2,539,395	0	2,539,395	0	0	-2,539,395
36 Miscellaneous Revenue	10,800	10,800	0	10,800	0	10,800	0	0	-10,800
38 Other Sources	900,000	900,000	0	900,000	0	900,000	0	0	-900,000
405 Waste Management Assessment	**3,450,195**	**3,450,195**	**0**	**3,450,195**	**0**	**3,450,195**	**0**	**0**	**-3,450,195**
406 Closure/Post-Closure									
36 Miscellaneous Revenue	66,600	66,600	0	66,600	0	66,600	0	0	-66,600
38 Other Sources	3,942,517	3,942,517	0	3,942,517	0	3,942,517	0	0	-3,942,517

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
406 Closure/Post-Closure	4,009,117	4,009,117	0	4,009,117	0	4,009,117	0	0	-4,009,117
410 Permits & Development Fund									
32 Permits, Fees & Special Assessments	1,200,264	1,215,000	14,736	1,215,000	0	1,215,000	0	0	-1,215,000
34 Charges For Services	9,000	9,000	0	9,000	0	9,000	0	0	-9,000
35 Fines & Forfeitures	24,000	24,000	0	24,000	0	24,000	0	0	-24,000
36 Miscellaneous Revenue	31,800	33,000	1,200	33,000	0	33,000	0	0	-33,000
38 Other Sources	112,107	37,536	-74,571	58,302	20,766	58,302	0	0	-58,302
410 Permits & Development Fund	1,377,171	1,318,536	-58,635	1,339,302	20,766	1,339,302	0	0	-1,339,302
500 Computer Replacement									
34 Charges For Services	704,187	704,187	0	704,187	0	704,187	0	0	-704,187
38 Other Sources	333,760	333,760	0	333,760	0	333,760	0	0	-333,760
500 Computer Replacement	1,037,947	1,037,947	0	1,037,947	0	1,037,947	0	0	-1,037,947
501 Self Insurance Fund									
34 Charges For Services	3,185,805	3,210,372	24,567	3,210,372	0	3,210,372	0	0	-3,210,372
38 Other Sources	2,868,000	2,992,843	124,843	3,369,175	376,332	3,369,175	0	0	-3,369,175
501 Self Insurance Fund	6,053,805	6,203,215	149,410	6,579,547	376,332	6,579,547	0	0	-6,579,547
502 Equipment Replacement Fund - CCC									
34 Charges For Services	0	0	0	651,425	651,425	651,425	0	0	-651,425
502 Equipment Replacement Fund - CCC	0	0	0	651,425	651,425	651,425	0	0	-651,425
503 Fleet Management									
34 Charges For Services	4,635,580	4,797,438	161,858	4,797,438	0	4,797,438	0	0	-4,797,438
36 Miscellaneous Revenue	12,059	12,059	0	12,059	0	12,059	0	0	-12,059
38 Other Sources	1,009,482	1,009,482	0	1,009,482	0	1,009,482	0	0	-1,009,482
503 Fleet Management	5,657,121	5,818,979	161,858	5,818,979	0	5,818,979	0	0	-5,818,979
504 Telephone Service									
34 Charges For Services	613,207	592,982	-20,225	592,982	0	592,982	0	0	-592,982
36 Miscellaneous Revenue	351,931	365,433	13,502	365,433	0	365,433	0	0	-365,433
38 Other Sources	642,687	642,687	0	642,687	0	642,687	0	0	-642,687
504 Telephone Service	1,607,825	1,601,102	-6,723	1,601,102	0	1,601,102	0	0	-1,601,102
506 Vehicle Replacement									

FY 2012 Revenue Budget Phase Comparison Summary Report

	FY 2012 Preliminary	FY 2012 Requested	Requested Variance	FY 2012 Recom'd	Recom'd Variance	FY 2012 Proposed	Proposed Variance	FY 2012 Adopted	Adopted Variance
506 Vehicle Replacement									
34 Charges For Services	2,120,720	2,120,720	0	2,120,720	0	2,120,720	0	0	-2,120,720
38 Other Sources	188,731	188,731	0	188,731	0	188,731	0	0	-188,731
506 Vehicle Replacement	2,309,451	2,309,451	0	2,309,451	0	2,309,451	0	0	-2,309,451
507 Health Insurance									
34 Charges For Services	18,915,655	23,455,342	4,539,687	23,455,342	0	23,455,342	0	0	-23,455,342
507 Health Insurance	18,915,655	23,455,342	4,539,687	23,455,342	0	23,455,342	0	0	-23,455,342
508 Vehicle Replacement - Gas Tax									
34 Charges For Services	775,000	775,000	0	775,000	0	775,000	0	0	-775,000
38 Other Sources	370,000	370,000	0	370,000	0	370,000	0	0	-370,000
508 Vehicle Replacement - Gas Tax	1,145,000	1,145,000	0	1,145,000	0	1,145,000	0	0	-1,145,000
850 Alachua County Housing Finance Authority									
36 Miscellaneous Revenue	40,138	40,138	0	40,138	0	40,138	0	0	-40,138
850 Alachua County Housing Finance Authority	40,138	40,138	0	40,138	0	40,138	0	0	-40,138
855 Law Library									
34 Charges For Services	72,975	66,700	-6,275	66,700	0	66,700	0	0	-66,700
36 Miscellaneous Revenue	3,300	1,800	-1,500	1,800	0	1,800	0	0	-1,800
855 Law Library	76,275	68,500	-7,775	68,500	0	68,500	0	0	-68,500
Report Total	297,446,512	316,115,769	18,669,257	320,173,206	4,057,437	318,541,424	-1,631,782	0	-318,541,424

FY12 Adjusted Tentative Budget - FTE Summary Report

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Alachua County Government
FY 2012 Tentative Budget and FY 2013 Planned Position Summary

Business Unit	FY 2009 Actual	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Planned
Non Departmental					
Special Expense and Indirect Costs	-	-	-	1.00	1.00
Total Full-Time FTE	-	-	-	1.00	1.00
Total Permanent FTE	-	-	-	1.00	1.00
Constitutional Officers					
Clerk Finance And Accounting	25.00	25.00	25.00	25.00	25.00
Property Appraiser	57.00	56.00	54.00	54.00	54.00
Supervisor Of Elections	13.00	13.00	13.00	13.00	13.00
Tax Collector	69.50	68.50	65.00	65.00	65.00
Sheriff Jail	327.00	327.50	328.00	328.00	328.00
Courts And Corrections	2.00	2.00	2.00	2.00	2.00
Sheriff Law Enforcement	370.75	370.25	372.75	372.75	372.75
Sheriff Communications	113.50	113.00	113.25	113.25	113.25
Sheriff Court Security	38.25	38.25	38.25	38.25	38.25
Total Full-Time FTE	1,016.00	1,013.50	1,011.25	1,011.25	1,011.25
Total Permanent FTE	1,016.00	1,013.50	1,011.25	1,011.25	1,011.25
Judicial					
Court Administration	14.00	14.00	14.00	14.00	14.00
Public Defender	1.00	1.00	1.00	1.00	1.00
Guardian Ad Litem	2.00	2.00	2.00	2.00	2.00
Total Full-Time FTE	17.00	17.00	17.00	17.00	17.00
Total Permanent FTE	17.00	17.00	17.00	17.00	17.00
Information Telecommunications Services					
Information Services	42.75	42.25	39.75	38.75	38.75
Information Services - Telephone	6.25	5.75	6.25	6.25	6.25
Total Full-Time FTE	49.00	48.00	46.00	45.00	45.00
Total Permanent FTE	49.00	48.00	46.00	45.00	45.00
General Government					
County Commission	5.00	5.00	5.00	5.00	5.00
County Attorney	9.00	8.00	8.00	8.00	8.00
County Manager	12.00	11.00	11.50	11.50	11.50
Communications Office	6.00	5.00	4.00	4.00	4.00
Office Of Management And Budget	11.00	11.00	10.75	10.75	10.75
Countywide Sustainability Program	-	1.00	1.25	1.25	1.25
Tourist Development	6.00	6.00	6.00	6.00	6.00
Total Full-Time FTE	49.00	47.00	46.50	46.50	46.50
Total Permanent FTE	49.00	47.00	46.50	46.50	46.50
Administrative Services					
Administration	2.75	3.00	4.00	3.15	3.15
Equal Opportunity	4.75	4.00	4.00	3.00	3.00
Facilities Management	41.30	39.75	38.00	38.00	38.00
Human Resources	9.50	9.00	9.00	9.00	9.00
Purchasing	7.50	6.00	6.00	7.00	7.00
Risk Management	5.00	5.00	5.00	4.10	4.10
Organizational Development And Training	2.00	2.00	2.00	2.00	2.00
Total Full-Time FTE	72.80	68.75	68.00	66.25	66.25
Total Part-Time FTE	-	3.05	3.80	2.80	2.80
Total Permanent FTE	72.80	71.80	71.80	69.05	69.05

Alachua County Government
FY 2012 Tentative Budget and FY 2013 Planned Position Summary

Business Unit	FY 2009 Actual	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Planned
Community Support Services					
Administration	14.00	13.00	13.00	12.50	12.50
Community Agency Partnerships	1.00	1.00	1.00	1.00	1.00
Ag Extension	10.00	9.00	9.00	9.00	9.00
CHOICES	12.00	12.00	12.00	12.50	12.50
Crisis Center	5.00	5.00	5.00	5.00	5.00
Partners for Productive Community	2.00	1.00	1.00	1.00	1.00
Poverty Reduction Program	1.00	2.00	2.00	4.55	5.00
Community Partnerships	6.00	6.00	5.00	2.45	2.00
Social Services	7.00	7.00	7.00	7.00	7.00
Veteran Services	3.00	3.00	3.00	3.00	3.00
Victim Services	11.00	10.00	10.00	10.00	10.00
Total Full-Time FTE	72.00	69.00	68.00	68.00	68.00
Total Part-Time FTE	-	-	-	0.50	0.50
Total Permanent FTE	72.00	69.00	68.00	68.50	68.50
Court Services					
Drug Court	6.65	6.49	6.85	6.99	6.99
Metamorphosis	8.00	7.33	7.28	7.33	7.33
Probation	16.35	15.05	14.97	15.05	15.05
Work Release	18.85	16.75	16.45	16.75	16.75
Day Reporting	8.30	8.30	5.80	5.30	5.30
Jail Population Management Program	4.10	7.10	7.10	6.10	6.10
Community Services	10.45	10.25	10.15	10.25	10.25
Pretrial	21.20	20.30	19.50	19.80	19.80
Outpatient & Aftercare Treatment Program	3.10	3.43	7.40	7.43	7.43
Total Full-Time FTE	97.00	95.00	95.50	95.00	95.00
Total Part-Time FTE	1.25	1.25	1.25	1.75	1.75
Total Permanent FTE	98.25	96.25	96.75	96.75	96.75
Fire Rescue					
Fire Rescue Administration	7.00	7.00	4.00	4.00	4.00
Special Recruitment And Training	5.00	1.50	-	-	-
Emergency Management	4.00	6.00	4.00	4.00	4.00
Wildfire Mitigation & Strategic Planning	5.00	5.00	-	-	-
Enhanced 911	6.50	6.50	6.00	6.00	6.00
Rescue Medical Services	105.50	105.50	103.50	102.00	102.00
Fire Protection Services	110.50	111.00	111.50	111.00	111.00
Total Full-Time FTE	243.50	242.50	229.00	227.00	227.00
Total Permanent FTE	243.50	242.50	229.00	227.00	227.00
Environmental Protection					
Environmental Protection Administration	4.94	4.39	2.54	2.89	2.89
Water Quality	2.45	2.45	2.35	4.45	4.45
Natural Resources Protection	5.59	5.77	5.22	4.27	4.27
Hazardous Materials	5.55	5.41	4.56	3.11	3.11
Hazardous Waste Collection	4.85	5.08	4.98	4.98	4.98
Petroleum Management	5.87	5.30	5.25	5.25	5.25
Land Conservation	6.35	6.10	7.00	7.05	7.05
Total Full-Time FTE	35.60	34.50	31.90	32.00	32.00
Total Part-Time FTE	3.25	3.35	5.10	3.50	3.50
Total Permanent FTE	38.85	37.85	37.00	35.50	35.50

Alachua County Government
FY 2012 Tentative Budget and FY 2013 Planned Position Summary

Business Unit	FY 2009 Actual	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Planned
Growth Management					
Comprehensive Planning	27.10	27.40	26.90	24.90	24.90
Codes Enforcement	31.90	22.60	22.10	22.10	22.10
Total Full-Time FTE	59.00	50.00	49.00	47.00	47.00
Total Part-Time FTE	-	1.00	1.00	1.00	1.00
Total Permanent FTE	59.00	51.00	50.00	48.00	48.00
Public Works					
Fleet Management	18.62	16.62	16.67	16.67	16.67
Animal Services	38.95	35.95	36.05	35.05	35.05
Parks And Recreation	16.66	15.82	16.22	16.22	16.22
Development Review	6.28	5.17	5.92	6.02	6.02
Waste Management	60.72	60.72	57.92	55.92	55.92
Transportation	89.77	89.72	89.72	90.62	90.62
Total Full-Time FTE	231.00	224.00	222.50	220.50	220.50
Total Part-Time FTE	1.00	1.00	1.00	2.00	2.00
Total Permanent FTE	232.00	225.00	223.50	222.50	222.50
Capital Projects					
Comprehensive Planning - CP	-	1.00	1.00	1.00	1.00
Transportation - CP	-	2.00	2.00	2.00	2.00
Total Full-Time FTE	-	3.00	3.00	3.00	3.00
Total Permanent FTE	-	3.00	3.00	3.00	3.00
Countywide Totals					
Total Full-Time FTE	1,941.90	1,912.25	1,887.65	1,879.50	1,879.50
Total Part-Time FTE	5.50	9.65	12.15	11.55	11.55
Total Permanent FTE	1,947.40	1,921.90	1,899.80	1,891.05	1,891.05
Total Temporary FTE	-	-	-	-	-

Alachua County Board of County Commissioners
Adjusted Tentative Budget FY12 Millage - **Property Tax Revenue Only**
As of September 1, 2011

ADJUSTED TENTATIVE BUDGET FY12 MILLAGE RATES

Property Tax Revenue Only	General Fund	MSTU General	MSTU Law Enforcement	MSTU Fire Services
Property Value Growth	-3.19%	-3.40%	-2.09%	-3.38%
Current Millage	8.3763	0.4124	1.6710	1.3391
Projected Revenue	92,847,146	1,891,770	8,347,029	6,274,689
FY11 Adopted Budget	95,657,802	1,957,129	8,525,338	6,489,375
Difference	(2,810,656)	(65,359)	(178,309)	(214,686)
Revenue Stabilization	8.6299	0.4266	1.7067	1.3849
Projected Revenue	95,658,176	1,956,908	8,525,358	6,489,297
FY11 Adopted Budget	95,657,802	1,957,129	8,525,338	6,489,375
Difference	374	(221)	20	(78)
Simple Majority Cap	8.7704	0.4481	1.7403	1.4100
Projected Revenue	97,215,549	2,055,534	8,693,197	6,606,909
FY11 Adopted Budget	95,657,802	1,957,129	8,525,338	6,489,375
Difference	1,557,747	98,405	167,859	117,534
Rollback (up)	8.7224	0.4320	1.7308	1.4023
Projected Revenue	96,683,493	1,981,679	8,645,743	6,570,829
FY11 Adopted Budget	95,657,802	1,957,129	8,525,338	6,489,375
Difference	1,025,691	24,550	120,405	81,454
Super Majority Cap	9.6474	0.4929	1.9143	1.5510
Projected Revenue	106,936,661	2,261,041	9,562,368	7,267,601
FY11 Adopted Budget	95,657,802	1,957,129	8,525,338	6,489,375
Difference	11,278,859	303,912	1,037,030	778,226

September 13, 2011 Regular BoCC Meeting
Agenda Item #22

Title
Public Hearing for the Preservation and Enhancement District non-Ad Valorem Assessment Resolution (Amended)

Amount
Revenue: $49,980.00

Description
Preservation and Enhancement District Assessment Resolution: Public hearing to set rates for the community maintenance assessments in the Surgarfoot Oaks/Cedar Ridge Preservation and Enhancement District for Fiscal Year 2011-2012 and authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector.

Recommendation
Adopt the Assessment Resolution for Fiscal Year 2011-2012 and authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector.

Alternative(s)
Do not Adopt the Resolution and do not collect the Assessment.

Requested By
Elmira K. Warren/Marie Small/Cathie Whitney 264-6706

Originating Department
Community Support Services

Attachment(s) Description
Resolution with Eshibits A through D; Budget for the Preservation and Enhancement District

Documents Requiring Action
Resolution 11-____

Executive Summary
This is the public hearing on the Assessment Resolution to set the rate for the community maintenance assessments in the Surgarfoot Oaks/Cedar Ridge Preservation and Enhancement District for Fiscal Year 2011-2012 and to authorize the Chair to certify the non-ad valorem assessment roll to the Tax Collector.

Background
On December 14, 2010 the Board adopted Resolution 10-120, electing to use the uniform method of collecting non-ad valorem assessments for community maintenance in the Surgarfoot Oaks/Cedar Ridge Preservation and Enhancement District. The Board authorized the public hearing and directed provision of notice on August 9, 2011. This is the public hearing to set rates for the Preservation and Enhancement District assessment. Florida Statutes require notice of the public hearing to be published in a newspaper at least 20 days prior to the public hearing. This requirement has been met. Proof of publication is attached as Exhibit B of the resolution. Additionally, each property owner subject to the assessments has been notified on the Notice of Proposed Taxes (TRIM). On October 23, 2001, the Board of county Commissioners adopted Ordinance 01-24 establishing a neighborhood Preservation and Enhancement District within the Sugarfoot/Cedar Ridge Preservation and Enhancement District. It also established the Neighborhood Community Council (the Council) and provided it with all the powers and duties specified in

§163.524 (3) and §163.526 Florida Statutes. This allows the Board to impose and collect, by the uniform method, a Non-Ad Valorem Assessment on all real property within the boundaries of the neighborhood Preservation and Enhancement District. As required by§163.514(16), F.S., the special assessment was approved by the majority of the voters residing in the district by a mail ballot referendum. The assessment was adopted by the Board of County Commissioners on August 26, 2003.

Issues
Without this special assessment the Preservation and Enhancement neighborhoods will no longer be self-sustaining.

Fiscal Recommendation
Collect approximately $49,980.00 through a Non-Ad Valorem Assessment to fund community maintenance within the Sugarfoot Oaks/Cedar Ridge Preservation and Enhancement District.

Fiscal Alternative(s)
Do not collect approximately $49,980.00 in revenue to fund this program.

Funding Sources
Non-Ad Valorem Assessment Revenue

Account Code(s)
057-2946-564

Attachment: PE_Rate_Resolution_FY11_12.pdf

RESOLUTION 11-____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, ESTABLISHING AND IMPOSING A NON-AD VALOREM ASSESSMENT FOR THE SUGARFOOT OAKS/CEDAR RIDGE ENHANCEMENT PLAN; DESCRIBING THE METHOD OF ASSESSING THE COSTS OF THE ENHANCEMENT PLAN AGAINST PROPERTY OWNERS WHO OWN PARCELS WITHIN THE SPECIAL ASSESSMENT DISTRICT; PROVIDING FOR INCLUSION OF THE ASSESSMENT ON THE ASSESSMENT ROLL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Alachua County, Florida (hereinafter, the "Board"), established the Sugarfoot Oaks/Cedar Ridge Preservation and Enhancement District (hereinafter, the "District"), to further neighborhood preservation and revitalization; and

WHEREAS, the Board provided in Ordinance 01-24 that the Neighborhood Community Council will monitor implementation of the Sugarfoot Oaks/Cedar Ridge Preservation and Enhancement Plan (hereinafter the "Plan"); and

WHEREAS, in accordance with §163.514, F.S. a mail ballot election was held on June 23, 2003, and a majority of the registered voters residing in the District voted in support of the special assessment within the District; and

WHEREAS, the properties to be benefited by the implementation of the Plan have been specifically identified and described in **Exhibit "A"**, and incorporated herein by reference; and

WHEREAS, pursuant to §197.3632(3)(a), F.S., at a public hearing conducted on December 14, 2010, the Board adopted Resolution 10-120 which gave notice of the County's Intent to impose a non-ad valorem assessment for the provision of implementation

and management of the Plan, and of the County's intent to use the uniform method of collecting such assessments; and,

WHEREAS, pursuant to §197.3632(4)(b), F.S., notice of the special assessment was sent to the owners of Assessed Property; and,

WHEREAS, pursuant to §197.3632(4)(b), F.S., Alachua County has provided notice of the implementation of the Plan to the owners of the assessed property within the special assessment district by newspaper publication, with a proof of publication attached hereto as **Exhibit "B"**, and

WHEREAS, the Board conducted a Public Hearing on September 13, 2011, and comments and objections of all interested persons have been heard and considered by the Board as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. This Resolution is adopted pursuant to the County's Home Rule Authority as a Charter County, Sections 125.01(q) and 197.3632, Florida Statutes, and other applicable provisions of law.

2. It is hereby ascertained, determined, and declared that each parcel of assessed property within the Special Assessment District will be specially benefited by the implementation of the Plan in an amount not less than the assessment for such parcel. The implementation of the Plan will enhance the assessed property and should result in an increase in property value.

3. Apportioning the costs of implementation of the Plan equally among the property owners is fair and reasonable, and is proportional to the special benefit received.

4. There is hereby levied and imposed a non-ad valorem assessment against all property owners in this Special Assessment District in the amount of $60.00 per each dwelling unit per year. A copy of the budget for implementation of the Plan is attached as **Exhibit "C"** and a methodology for determining the assessment cost, based on the number of dwelling units, is attached as **Exhibit "D,"** both are incorporated herein by reference.

5. The special assessment shall continue as a lien upon the assessed property that is equal in rank and dignity with the liens of all State, County, District or Municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such liens shall be superior in dignity to all other liens, titles and claims, until paid. Collection of the assessment for Fiscal Year 2011/2012 shall commence with the 2011 Property Tax Notice mailed out during Fiscal Year 2011/2012.

6. The non-ad valorem assessment imposed by this resolution shall be included in the assessment roll that will be adopted by the County and certified by the County Commission Chair no later than September 15, 2011. The County Manager or his designee is authorized and directed to ensure that this assessment is so included on the assessment roll for the Property Tax Notice for 2011 and all applicable subsequent Notices.

7. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this _____ day of _____, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney

EXHIBIT "A"

LEGAL DESCRIPTION OF AREA TO BE ASSESSED

DESCRIPTION OF THE SUGARFOOT OAKS/CEDAR RIDGE PRESERVATION AND ENHANCEMENT DISTRICT

The Boundary of the District includes all of the lots and Streets within the following recorded subdivisions:

Sugarfoot Oaks,
as per plat recorded in Plat Book "J" page 66; and

Cedar Ridge,
as per plat recorded in Plat Book "K" page 08; and

Sugarfoot Oaks Unit No.2,
as per plat recorded in Plat Book "K" page 32; and

Cedar Ridge Addition 1,
as per plat recorded in Plat Book "K" page 80; and

Cedar Ridge Addition 1 Replat
as per plat recorded in Plat Book "L" page 83; and

Sugarlane,
as per plat recorded in Plat Book "K" page 84; and

Sugarfoot Oaks Unit No.3,
as per plat recorded in Plat Book "K" page 91; and

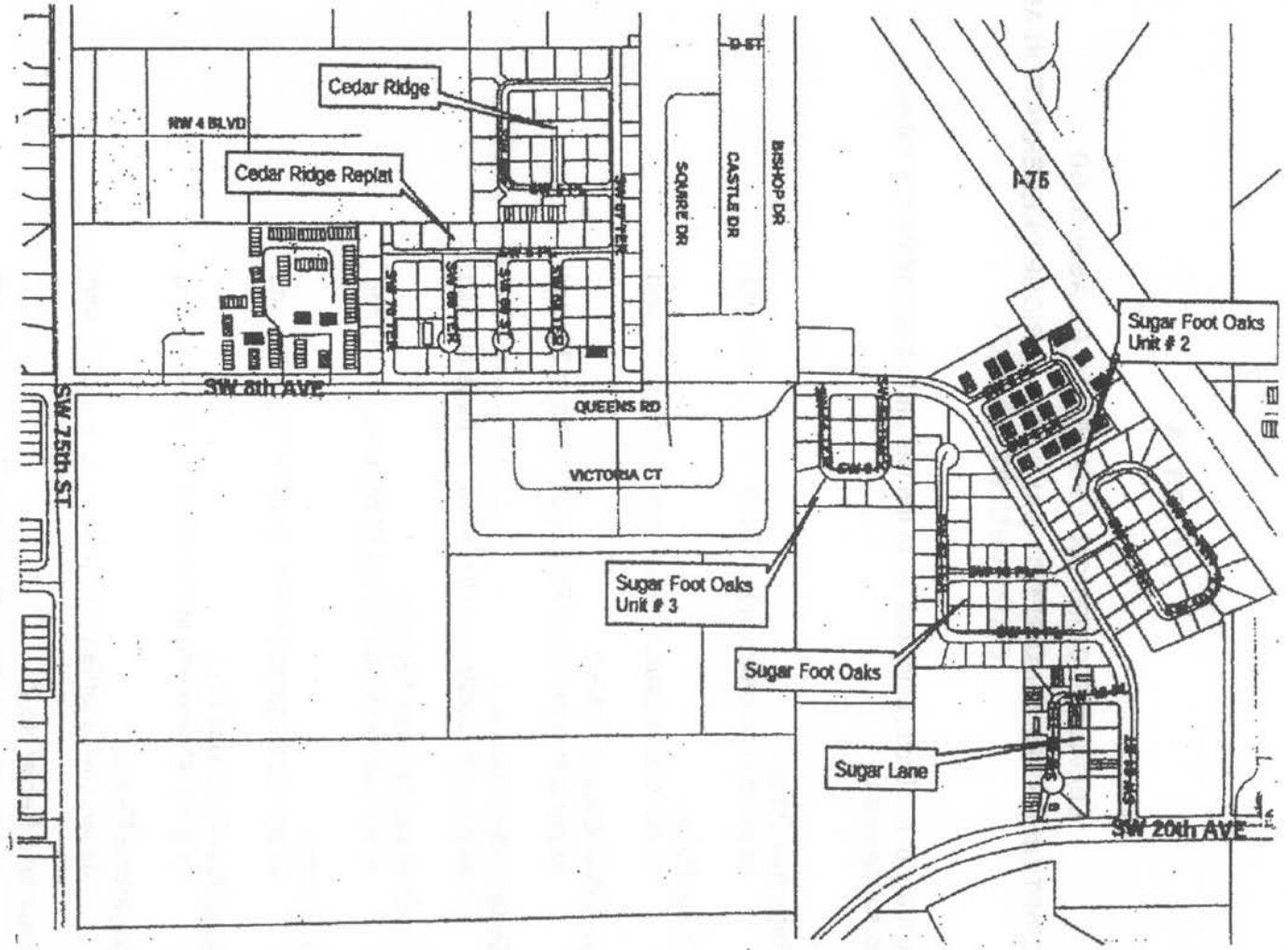
Sugarlane Replat,
as per plat recorded in Plat Book "L" page 80; and

Sugarlane Replat No.2,
as per plat recorded in Plat Book "M" page 09; and

Cedar Ridge Villas,
as per plat recorded in Plat Book "M" page 19;

As of the Public Records of Alachua County, Florida.

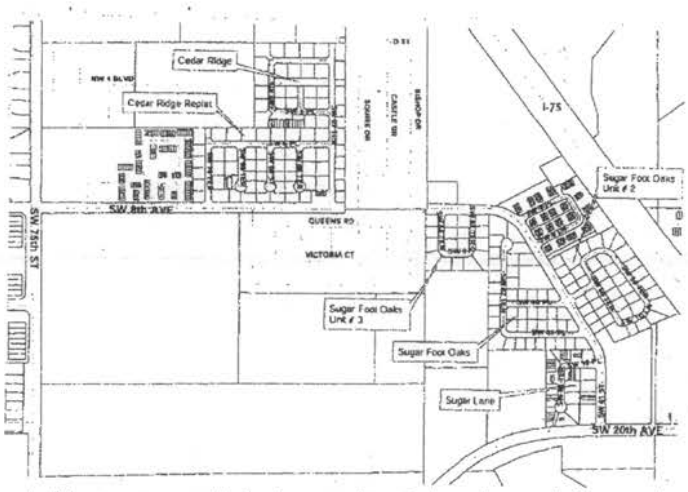
Containing approximately 72.711 acres.


Cedar Ridge
Cedar Ridge Replat
NW 4 BLVD
SW 8th AVE
SW 75th ST
QUEENS RD
VICTORIA CT
SQUIRE DR
CASTLE DR
BISHOP DR
I-75
Sugar Foot Oaks Unit # 2
Sugar Foot Oaks Unit # 3
Sugar Foot Oaks
Sugar Lane
SW 20th AVE

NOTICE OF PUBLIC HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS WITHIN THE SUGARFOOT OAKS/CEDAR RIDGE PRESERVATION AND ENHANCEMENT DISTRICT FOR IMPROVEMENT AND OPERATING EXPENSES TO PROMOTE COMMUNITY REVITALIZATION

Notice is hereby given pursuant to Section 197.3632, Florida Statutes, that the Board of County Commissioners of Alachua County, Florida, (Board), will conduct a public hearing on Tuesday, **September 13, 2011** at 5:00 p.m., or as soon thereafter as the matter may be heard, in room 209, 2nd floor of the Alachua County Administration Building, 12 South East 1st Street, Gainesville, Florida, to consider the imposition of non-ad valorem assessments against certain improved residential properties located within the unincorporated area of Alachua County to fund neighborhood maintenance services to promote community revitalization and to authorize collection of such assessments on the annual ad valorem tax bill. This assessment will be imposed by the Board and will be collected by the Alachua County Tax Collector.

The property subject to the non-ad valorem assessment is the Sugarfoot Oaks/Cedar Ridge Preservation and Enhancement District and is located within the unincorporated area of Alachua County. The proposed assessment includes all dwelling units in the district within the area depicted on the map below.



The amount of the assessment to be imposed against each parcel of property and the legal documentation relating to the assessments are available for viewing at the reception desk on the 2nd floor of the Alachua County Administration Building, 12 South East 1st Street, Gainesville, Florida, between the hours of 8:30 a.m. and 5:00 p.m. Monday through Friday.

The proposed annual non-ad valorem assessment for neighborhood maintenance services to promote community revitalization for the fiscal year October 1, 2011 through September 30, 2012, is $60.00 per dwelling unit.

ALL AFFECTED PROPERTY OWNERS HAVE THE RIGHT TO APPEAR AT THE PUBLIC HEARING AND THE RIGHT TO FILE WRITTEN OBJECTIONS WITH THE BOARD WITHIN 20 DAYS OF THE PUBLICATION OF THIS NOTICE. OBJECTIONS SHOULD BE SENT TO:

THE ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
P. O. BOX 2877, GAINESVILLE, FL 32602-2877

Any persons wishing to appeal any decision of the Board with respect to any matter considered will need a record and may wish to ensure that a verbatim record of the proceedings is made.

IF ANY ACCOMMODATIONS ARE NEEDED FOR PERSONS WITH DISABILITIES, PLEASE CONTACT THE ALACHUA COUNTY EQUAL OPPORTUNITY OFFICE AT 352/374-5275 (VOICE) OR 352/374-5284 (TDD). IF YOU HAVE QUESTIONS REGARDING THE ASSESSMENT, PLEASE CALL THE ALACHUA COUNTY PARTNERS FOR A PRODUCTIVE COMMUNITY AT (352) 264-6716.

EXHIBIT "B"

PROOF OF PUBLICATION

(Attached)

EXHIBIT "C"

BUDGET

The following budget is calculated on assessed fees of $5.00 per unit/per month for 833 units within the Preservation and Enhancement District, totaling $49,980.00 yearly. The budget also reflects the history of the prior year collected funds with a negative variance resulting from four percent (4%) under collected fees and two percent (2%) Tax Collector's processing fee.

CONTRACTED SERVICES ($16,776.00)

This line item will include bi-weekly lawn services for 1200 feet of fence line, mowing of right-of-ways, trimming, seasonal planting, and litter pick-up on all streets within each neighborhood (25 streets) three times a week.

OTHER CURRENT CHARGES ($10,000.00)

This will include paint for new fencing, new, seasonal and replacement landscaping plants along fifteen hundred (1500) feet of fence line in Sugarfoot Oaks and Cedar Ridge and around the four (4) new neighborhood entry signs.

UTILITIES ($5,000.00)

Yearly estimated utility charges (water and electricity) this includes sprinkler system, lighting at three neighborhood signs, and Liability Insurance for recreation site in Cedar Ridge.

POSTAGE ($2,000.00)

This includes first class postage for notification of meetings, legal notification in newspaper and notification to owners and property managers of alleged violations and the rental of a U.S. Postal mail box.

OFFICE SUPPLIES ($1,300.00)

Miscellaneous office supplies will be purchased under this line item.

CONTINGENCY FUND ($13,104.00)

This fund will be available for the common purpose of benefiting the entire District.

EXHIBIT "D"

METHODOLOGY FOR DETERMINING ASSESSMENT COST

The amount to be assessed per parcel is calculated on assessed fees of $5.00 per dwelling unit/per month. For the 810 units within the Sugarfoot Oaks/Cedar Ridge Preservation and Enhancement District the total assessment amount to be collected will be approximately $49,980.00 yearly.

September 13, 2011 Regular BoCC Meeting
Agenda Item #23

Title
Public Hearing for the plat of Lochlosa Florida street vacation (Amended)

Amount
N/A

Description
Public Hearing for Board consideration to adopt a Resolution to vacate certain portions of the un-named paper streets within the plat of Lochloosa Florida subdivision.

Recommendation
Adopt the Resolution to vacate the portions of platted streets as requested within the plat of Lochloosa Florida subdivision and execute the 4 County Deeds. That the Chair be authorized to execute any additional documents approved by the County Attorney, necessary to complete this transaction.

Alternative(s)
Do not adopt the resolution and provide staff with direction.

Requested By
Richard Hedrick (contacy Robert W. Wigglesworth 374-5245-ext. 224

Originating Department
Public Works

Attachment(s) Description
Resolution with location maps, 4 County Deeds and power point presentation.

Documents Requiring Action
Resolution vacating portions of the platted streets in the Lochloosa Florida subdivision plat, and4 County Deeds to the adjacent property owners.

Executive Summary
Public Hearing for the Board of County Commissioners to consider adopting a Resolution authorizing the vacation of portions of the un-named paper streets within the plat of Lochloosa Florida subdivision.

Background
Alachua County Public Works Department has received an application from the property owner's, Dale Peters and Milton Noble, to consider vacating portions of the un-named paper streets that lie within the plat of Lochloosa Florida, as per plat recorded in Plat Book "A", page 98 of the public records of Alachua County, Florida. The property owner's are requesting the vacation of the portions of Four (4) un-named paper streets lying east of US 301 and west of SE 210 Terrace, being described as: north, east and south of Block 8; and north, east and south of Block 7, less the portion lying within the right-of-way of SE 162 Avenue. The County maintains SE 162 Avenue, SE 210 Terrace and SE 166 Avenue, east of US 301. These three roads have been maintained by the County in excess of seven years. A maintenance map was prepared, per F.S. 95.361, and submitted to the Board of County Commissioners for their acceptance on September 9, 2008 and filed in the public records of Alachua County on November 20, 2008 in Maintenance Map Book 2, pages 16-18. The physical location of these three county

maintained roadways do not correspond to any of the paper streets depicted by the Lochloosa Florida plat, recorded in 1888. The North-South, un-named paper street within the said plat, lies to the west of the County's maintained roadway known as SE 210 Terrace. This un-named paper street is one of the streets being requested for vacation and is not part of the existing SE 210 Terrace. Public Works has reviewed their request and is making a favorable recommendation to the Board to consider vacating the portions of said un-named streets as requested. The vacation of these portions of said streets will not deprive any person of a reasonable means of ingress and egress to his or her premises, will not materially interfere with the County's road system, is in the best interest of the public welfare and will not be injurious to the public welfare or violate individual property rights. This Resolution is in accordance with Alachua County Code Chapter 324.

Issues

1.)The physical location of these three county maintained roadways do not correspond to any of the paper streets depicted by the Lochloosa Florida plat, recorded in 1888; as a result the property owners have encroachments in these paper streets that cannot be cleared without this action.2.) There exists a narrow strip of land that lies between the westerly maintained right of way line of SE 210 Terrace and the easterly boundary line of the Lochloosa plat. The ownership of the strip lies with the property owners lying to the east of SE 210 Terrace. This strip is being used by the property owners lying within the Lochloosa plat as access to SE 210 Terrace, which has resulted in complaints by the property owners to the east, especially the owner of Tax Parcel 20080-004-000, the late Brent Mays. 3.) In our review of the deeds to the property lying easterly of SE 210 Terrace, including the May's property, it was found that several of the descriptions indicated, "Reserving for the use of the public for ingress and egress the westerly 40.0 feet", which includes the above strip and the maintained right of way of SE 210 Terrace. 4.) Based upon the above language, we were under the opinion that the property owners within the Lochloosa plat had the right to utilize the questionable strip as access to their property.5.) The vacating of the Lochloosa streets do not have any effect on the Lochloosa plat property owners utilization of the above strip. The use of the strip is not part of the request to vacate, but is being brought to the Boards attention for information.

Fiscal Recommendation

N/A

Fiscal Alternative(s)

N/A

Funding Sources

N/A

Account Code(s)

N/A

Attachment: LOCATION MAPS.pdf
Attachment: RESOLUTION LOCHLOOSA ST VAC.pdf
Attachment: FOUR COUNTY DEEDS.pdf
Attachment: LOCHLOOSA ST VAC PPT.pdf

RESOLUTION 11-107

A RESOLUTION BY THE BOARD OF COUNTY COMMSSIONERS OF ALACHUA COUNTY FLORIDA, TO VACATE CERTAIN PLATTED UN-NAMED PAPER STREETS IN THE PLAT OF LOCHLOOSA FLORIDA; AUTHORIZING THE CHAIR TO EXECUTE ALL DOCUMENTS RELATED THIS ACTION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 336.09, Fla. Stat., and Chapter 324 of the Alachua County Code authorize and empower the Board of County Commissioners (Board), upon the petition of any person(s), to vacate any existing public or private street, and renounce the rights of both the county and the public in and to any land in connection with the vacated street, and

WHEREAS, the Board received a petition from members of the public requesting that the Board consider vacating certain unnamed paper streets in the platted subdivision of Lochloosa Florida, lying Section 27, Township 11 South, Range 22 East, as per Plat Book "A", page 98, of the public records of Alachua County, Florida, also described in Exhibit A, and

WHEREAS, the Board passed a resolution declaring that a public hearing would be held and authorized the advertisement of a public hearing to consider vacating certain un-named paper streets of Lochloosa Florida subdivision which, was published in accordance with the requirements of Section 336.10, Fla. Stat., and Section 324.02(1) of the Alachua County Code, and

WHEREAS, on _____, 2011 at 5:00 p.m., a duly noticed public hearing was held to consider whether to vacate and close the said streets and/or alleyways described in Exhibit A, and

WHEREAS, the Board determined, in accordance with the procedures set forth in section 324.02(8) of the Alachua County Code, that vacating the said streets will not violate individual property rights, or deprive property owners of a reasonable and convenient means of ingress and egress to their property, and

WHEREAS, the Board has determined that vacating the said streets will not injure the public welfare, but instead is in the best interest of the public welfare.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA, COUNTY FLORIDA:

Section 1. Findings. The Board finds, determines, and declares that the recitals in the preamble are true and correct, and hereby incorporates them by reference.

Section 2. Approval of the Petition to Vacate. That the platted streets, as described in Exhibit A, are hereby vacated, abandoned, discontinued and closed.

Section 3. Renunciation of Rights. The Board renounces and disclaims any right of the county and the public in and to any land in connection with the vacation of that portion of the platted un-named paper streets in the Lochloosa Florida subdivision.

Section 4. Authority of Chair. The Chair is hereby authorized to execute any documents approved by the County Attorney related to the vacation of that portion of the platted un-named paper streets in the Lochloosa Florida subdivision.

Section 5. Effective Date. This resolution shall take effect when proof of publication for both the Notice of Public Hearing, and the Notice of Adoption of Resolution -_____, along with the original Resolution _____, are recorded in the official records of Alachua County, Florida.

DULY ADOPTED in regular session, this 13 day of September 2011.

BOARD OF COUNTY COMMISSIONERS
ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby,
Clerk of Court

APPROVED AS TO FORM:

_____
Alachua County Attorney

EXHIBIT "A"

The un-named paper streets lying east of US 301 and west of SE 210 Terrace; north and south of Block 8; and north, east and south of Block 7 of Lochloosa Florida, as per plat recorded in Plat Book "A", page 98 of the Public Records of Alachua County, Florida, lying and being in Section 27, Township 11 South, Range 22 East.

EXHIBIT "B"

PROOF OF PUBLICATION

WILL BE INSERTED

HERE PRIOR

TO THE

PUBLIC HEARING.

This instrument prepared by:
Robert W. Wigglesworth
Public Works Department
P.O. Box 1188
Gainesville, FL 32602-1188

Part of Tax Parcel # 20108-000-000
Lochloosa subdivision
ALACHUA COUNTY, FLORIDA

COUNTY DEED

THIS DEED, made this 13 day of September, A.D., 2011, by **ALACHUA COUNTY, FLORIDA,** a political subdivision of the State of Florida, by its BOARD OF COUNTY COMMISSIONERS, whose mailing address is Post Office Box 1188, Gainesville, Florida 32602-1188, as party of the first part, and **OWEN CASSELLS, JR., and VERA CASSELLS**, whose mailing address is PO Box 9, Lochloosa, Florida 32662-0009, as party of the second part;

W I T N E S S E T H:

That the said party of the first part, for and in consideration of the sum of One Dollar ($1.00) to it in hand paid by the party of the second part, receipt whereof is hereby acknowledged, does hereby convey and transfer unto the party of the second part, their successors and assigns forever, the following described land lying and being in Alachua County, Florida, to wit:

> The North 1/2 of the un-named paper street lying east of US 301, and between Blocks 8 & 7, lying adjacent to and parallel with the southerly lot line of Lot 2 of Block 8, as recorded in Plat Book "A", page 98 of the public records of Alachua County, Florida

TO HAVE AND TO HOLD the premises, and all the estate, right, title, lien, interest and claim whatsoever of the party of the first part, either in law or equity, and all improvements thereon and appurtenances thereto, unto the proper use, benefit and enjoyment of the party of the second part, their heirs and assigns or successors and assigns, forever.

IN WITNESS WHEREOF, the said party of the first part has caused these presents to be executed in its name by its Board of County Commissioners acting by the Chair of said Board, the day and year first above-written.

BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA

(SEAL)

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby,
Clerk of Circuit Court

APPROVED AS TO FORM

_____
County Attorney

This instrument prepared by:
Robert W. Wigglesworth
Public Works Department
P.O. Box 1188
Gainesville, FL 32602-1188

Part of Tax Parcel # 20106-000-000
Lochloosa subdivision
ALACHUA COUNTY, FLORIDA

COUNTY DEED

THIS DEED, made this 13 day of September, A.D., 2011, by **ALACHUA COUNTY, FLORIDA,** a political subdivision of the State of Florida, by its BOARD OF COUNTY COMMISSIONERS, whose mailing address is Post Office Box 1188, Gainesville, Florida 32602-1188, as party of the first part, and **KATHLEEN M. ROGERS,** a single person, whose mailing address is PO Box 205, Lochloosa, Florida 32662-0205, as party of the second part;

W I T N E S S E T H:

That the said party of the first part, for and in consideration of the sum of One Dollar ($1.00) to it in hand paid by the party of the second part, receipt whereof is hereby acknowledged, does hereby convey and transfer unto the party of the second part, their successors and assigns forever, the following described land lying and being in Alachua County, Florida, to wit:

> A parcel of land being more particularly described in **Exhibit "A"** as attached hereto and by reference made a part hereof

TO HAVE AND TO HOLD the premises, and all the estate, right, title, lien, interest and claim whatsoever of the party of the first part, either in law or equity, and all improvements thereon and appurtenances thereto, unto the proper use, benefit and enjoyment of the party of the second part, their heirs and assigns or successors and assigns, forever.

IN WITNESS WHEREOF, the said party of the first part has caused these presents to be executed in its name by its Board of County Commissioners acting by the Chair of said Board, the day and year first above-written.

BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA

(SEAL)

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby,
Clerk of Circuit Court

APPROVED AS TO FORM

_____
County Attorney

EXHIBIT "A"

All of the un-named paper street lying south of Block 7, east of US 301, as per the plat of Lochloosa, as recorded in Plat Book "A", page 98 of the public records of Alachua County, Florida;

AND

That portion of the un-named paper street lying east of Block 7 from its intersection with the centerline of the un-named street running in an east/west direction between Block 7 and 8 to its southerly end as per the plat of Lochloosa, as recorded in Plat Book "A", page 98 of the public records of Alachua County, Florida;

AND

The south 1/2 of the un-named paper street lying between Blocks 7 & 8, east of US 301 to its easterly end as per the plat of Lochloosa, as recorded in Plat Book "A", page 98 of the public records of Alachua County, Florida

This instrument prepared by:
Robert W. Wigglesworth
Public Works Department
P.O. Box 1188
Gainesville, FL 32602-1188

Part of Tax Parcel # 20107-000-000;
20107-001-000; & 20107-003-000
Lochloosa subdivision
ALACHUA COUNTY, FLORIDA

COUNTY DEED

THIS DEED, made this 13 day of September, A.D., 2011, by **ALACHUA COUNTY, FLORIDA,** a political subdivision of the State of Florida, by its BOARD OF COUNTY COMMISSIONERS, whose mailing address is Post Office Box 1188, Gainesville, Florida 32602-1188, as party of the first part, and **DALE PETERS,** whose mailing address is 2810 Hillard Island Road, Kissimmee, Florida 34744, as party of the second part;

W I T N E S S E T H:

That the said party of the first part, for and in consideration of the sum of One Dollar ($1.00) to it in hand paid by the party of the second part, receipt whereof is hereby acknowledged, does hereby convey and transfer unto the party of the second part, their successors and assigns forever, the following described land lying and being in Alachua County, Florida, to wit:

> A parcel of land being more particularly described in **Exhibit "A"** as attached hereto and by reference made a part hereof

TO HAVE AND TO HOLD the premises, and all the estate, right, title, lien, interest and claim whatsoever of the party of the first part, either in law or equity, and all improvements thereon and appurtenances thereto, unto the proper use, benefit and enjoyment of the party of the second part, their heirs and assigns or successors and assigns, forever.

IN WITNESS WHEREOF, the said party of the first part has caused these presents to be executed in its name by its Board of County Commissioners acting by the Chair of said Board, the day and year first above-written.

BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

(SEAL)

ATTEST:

_____
J. K. Irby,
Clerk of Circuit Court

APPROVED AS TO FORM

_____
County Attorney

EXHIBIT "A"

All of the un-named paper street lying north of Block 8, east of US 301

And all of the un-named paper street lying east of Block 8, North of SE 162 Avenue and that portion lying south of SE 162 Avenue, adjacent to and parallel with Block 8 and the centerline of the un-named paper street lying between Block 8 and Block 9.

And the north 1/2 of the said un-named paper street lying adjacent to and parallel with Lots 7 & 8 of Block 8.

As per plat of Lochloosa as recorded in Plat Book "A", page 98 of the public records of Alachua County, Florida

This instrument prepared by:
Robert W. Wigglesworth
Public Works Department
P.O. Box 1188
Gainesville, FL 32602-1188

Part of Tax Parcel # 20107-002-000
Lochloosa subdivision
ALACHUA COUNTY, FLORIDA

COUNTY DEED

THIS DEED, made this 13 day of September, A.D., 2011, by **ALACHUA COUNTY, FLORIDA,** a political subdivision of the State of Florida, by its BOARD OF COUNTY COMMISSIONERS, whose mailing address is Post Office Box 1188, Gainesville, Florida 32602-1188, as party of the first part, and **DEBORAH JEAN MATCHETT,** a single person, whose mailing address is PO Box 14, Lochloosa, Florida 32662, as party of the second part;

W I T N E S S E T H:

That the said party of the first part, for and in consideration of the sum of One Dollar ($1.00) to it in hand paid by the party of the second part, receipt whereof is hereby acknowledged, does hereby convey and transfer unto the party of the second part, their successors and assigns forever, the following described land lying and being in Alachua County, Florida, to wit:

> The North 1/2 of the un-named paper street lying east of US 301, and between Blocks 8 & 7, lying adjacent to and parallel with the southerly lot line of Lot 3 of Block 8, as recorded in Plat Book "A", page 98 of the public records of Alachua County, Florida

TO HAVE AND TO HOLD the premises, and all the estate, right, title, lien, interest and claim whatsoever of the party of the first part, either in law or equity, and all improvements thereon and appurtenances thereto, unto the proper use, benefit and enjoyment of the party of the second part, their heirs and assigns or successors and assigns, forever.

IN WITNESS WHEREOF, the said party of the first part has caused these presents to be executed in its name by its Board of County Commissioners acting by the Chair of said Board, the day and year first above-written.

BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA

(SEAL)

By: _____
Lee Pinkoson, Chair

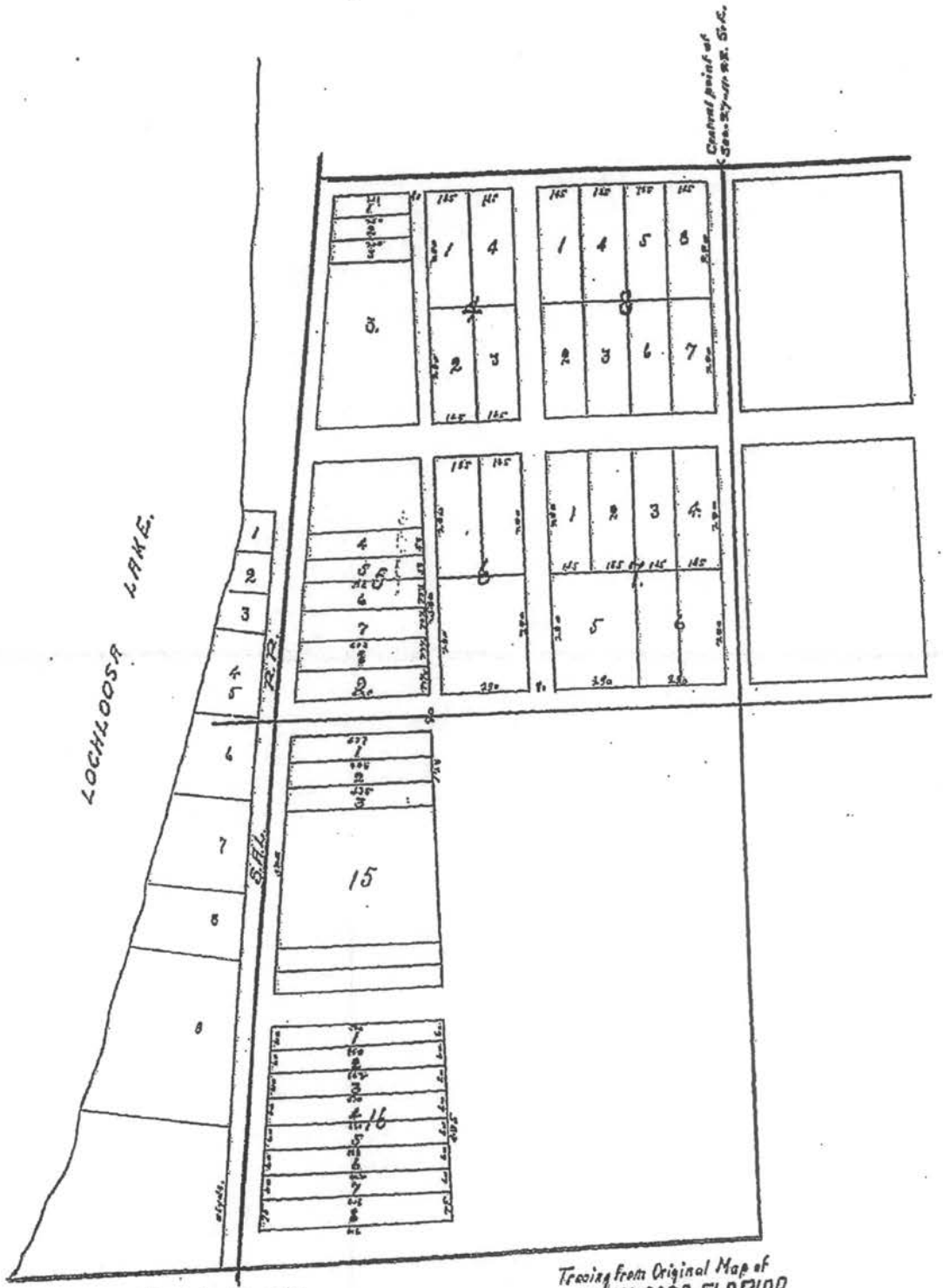
ATTEST:

_____
J. K. Irby,
Clerk of Circuit Court

APPROVED AS TO FORM

_____
County Attorney

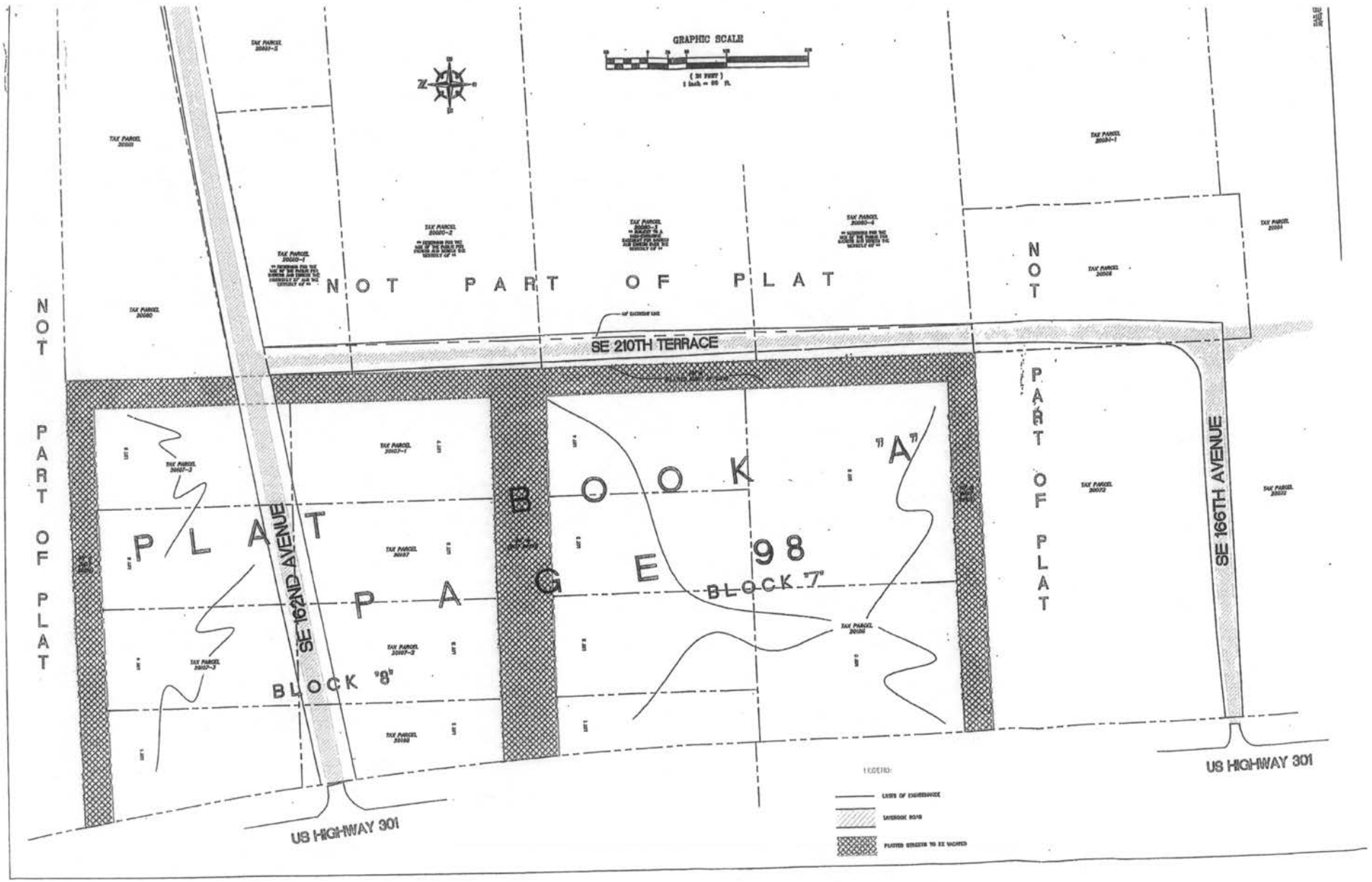
A-98
A-98



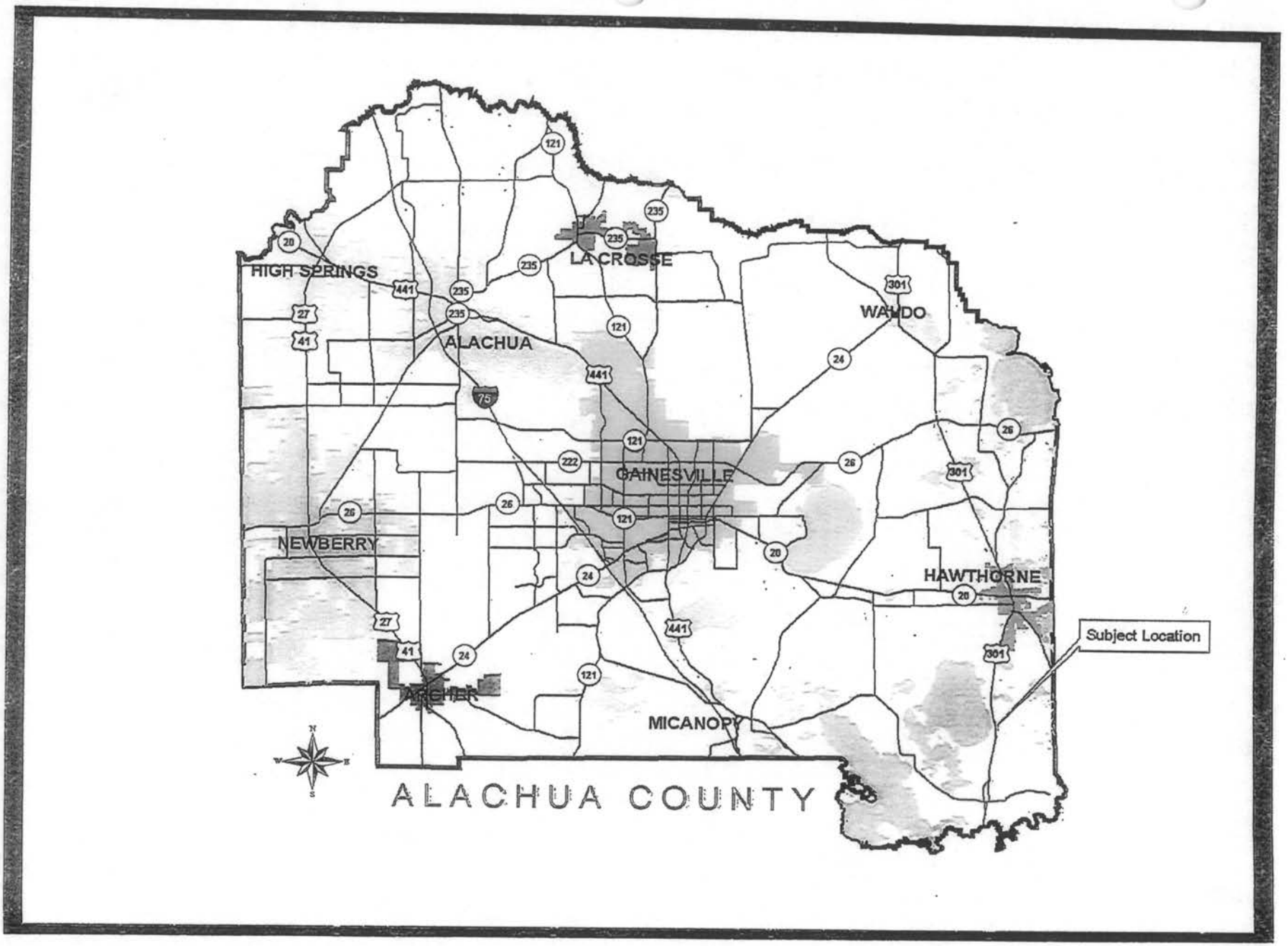
Colored Yellow Property heretofore sold.
Blue Lines define lots in Sec 27

Tracing from Original Map of
LOCHLOOSA FLORIDA
Made by The Florida Town Improvement Co in 1884.

Filed June 20. 1912
Recorded in Book of Plats 1st page 36.
June 22, 1912
S.H. Mizegue Clerk, By H.S. Chase D.C.

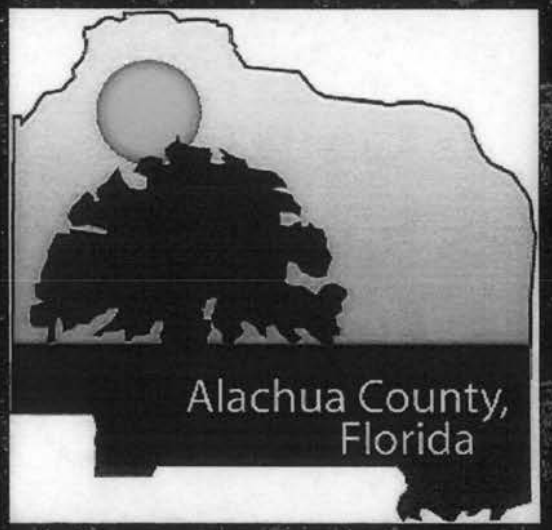

GRAPHIC SCALE
NOT PART OF PLAT
NOT PART OF PLAT
NOT PART OF PLAT
SE 210TH TERRACE
SE 162ND AVENUE
SE 166TH AVENUE
PLAT PAGE 98
BOOK "A"
BLOCK "8"
BLOCK "7"
US HIGHWAY 301
US HIGHWAY 301

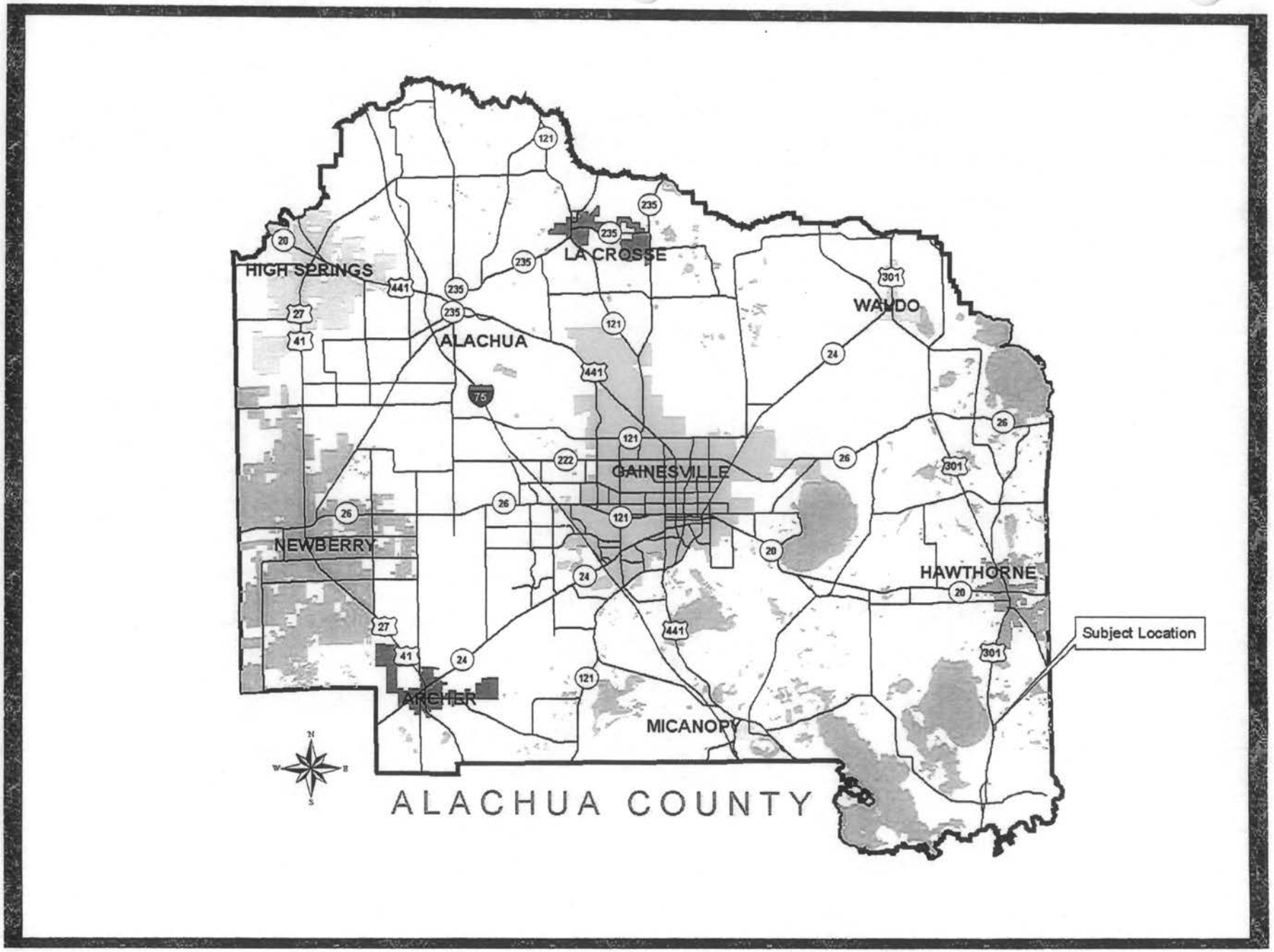
US HIGHWAY 441
STATE ROAD 200
Subject Location

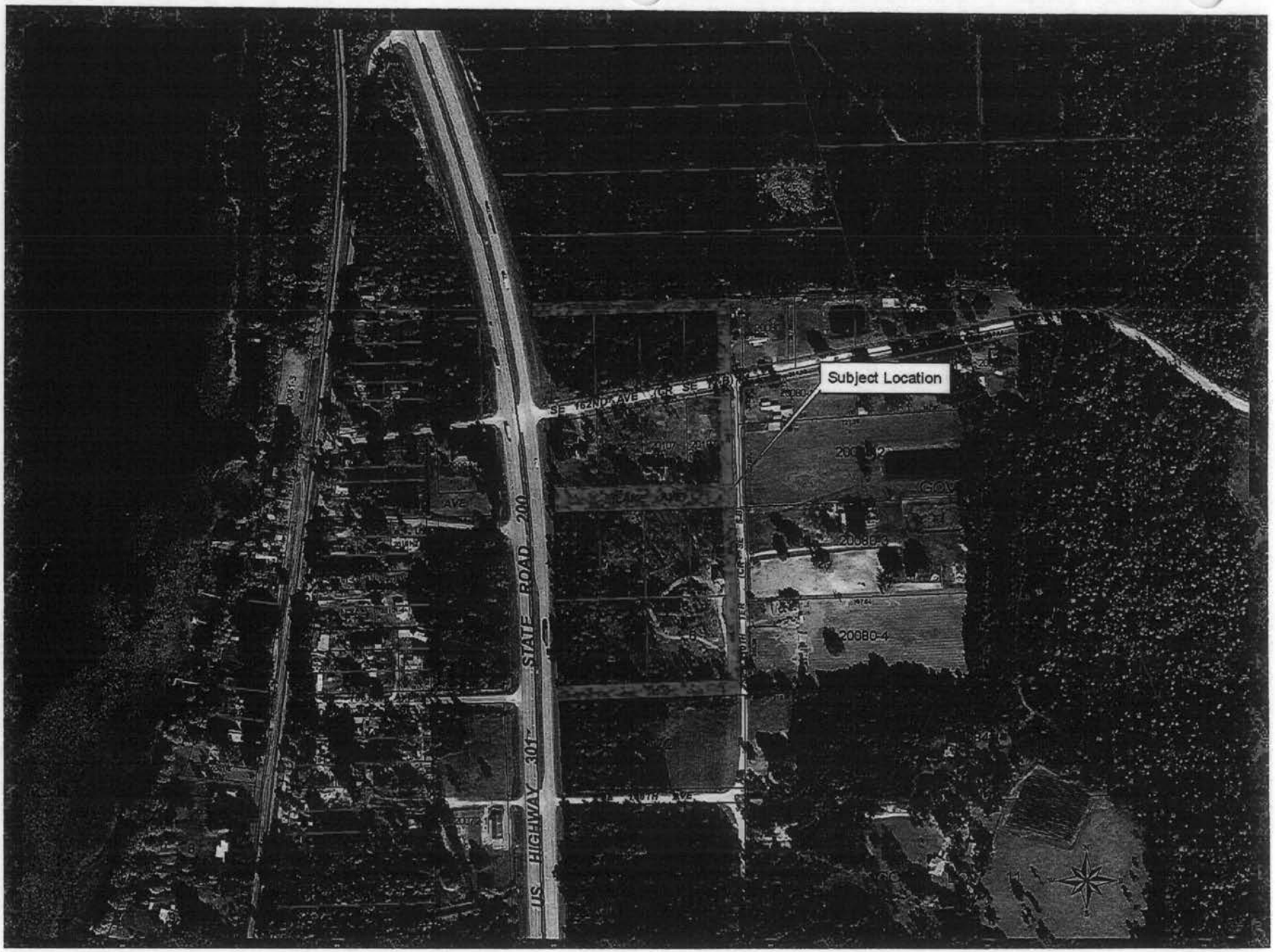

HIGH SPRINGS
LA CROSSE
WALDO
ALACHUA
GAINESVILLE
NEWBERRY
HAWTHORNE
ARCHER
MICANOPY
Subject Location
ALACHUA COUNTY

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS PUBLIC HEARING

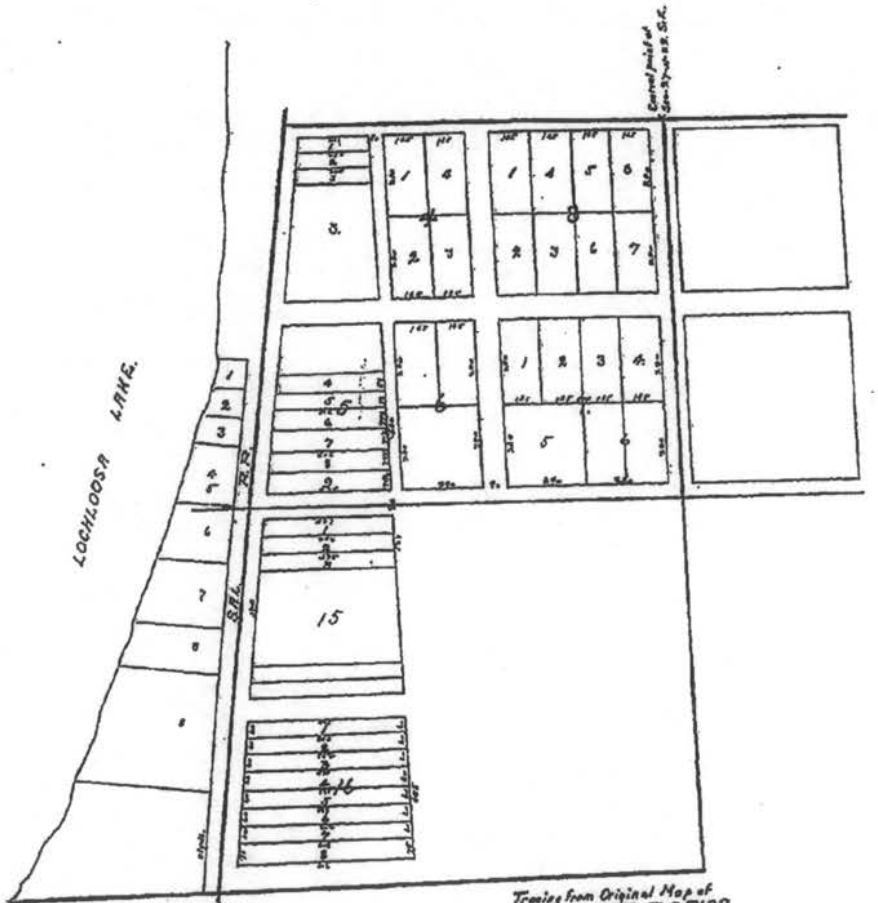
- LOCHLOOSA
- STREET VACATION
- SEPTEMBER 13, 2011
- 5:00 P.M.




HIGH SPRINGS
LA CROSSE
WALDO
ALACHUA
GAINESVILLE
NEWBERRY
HAWTHORNE
ARCHER
MICANOPY
Subject Location
ALACHUA COUNTY


Subject Location
SE 162ND AVE
US HIGHWAY 301
STATE ROAD 200
20080-4

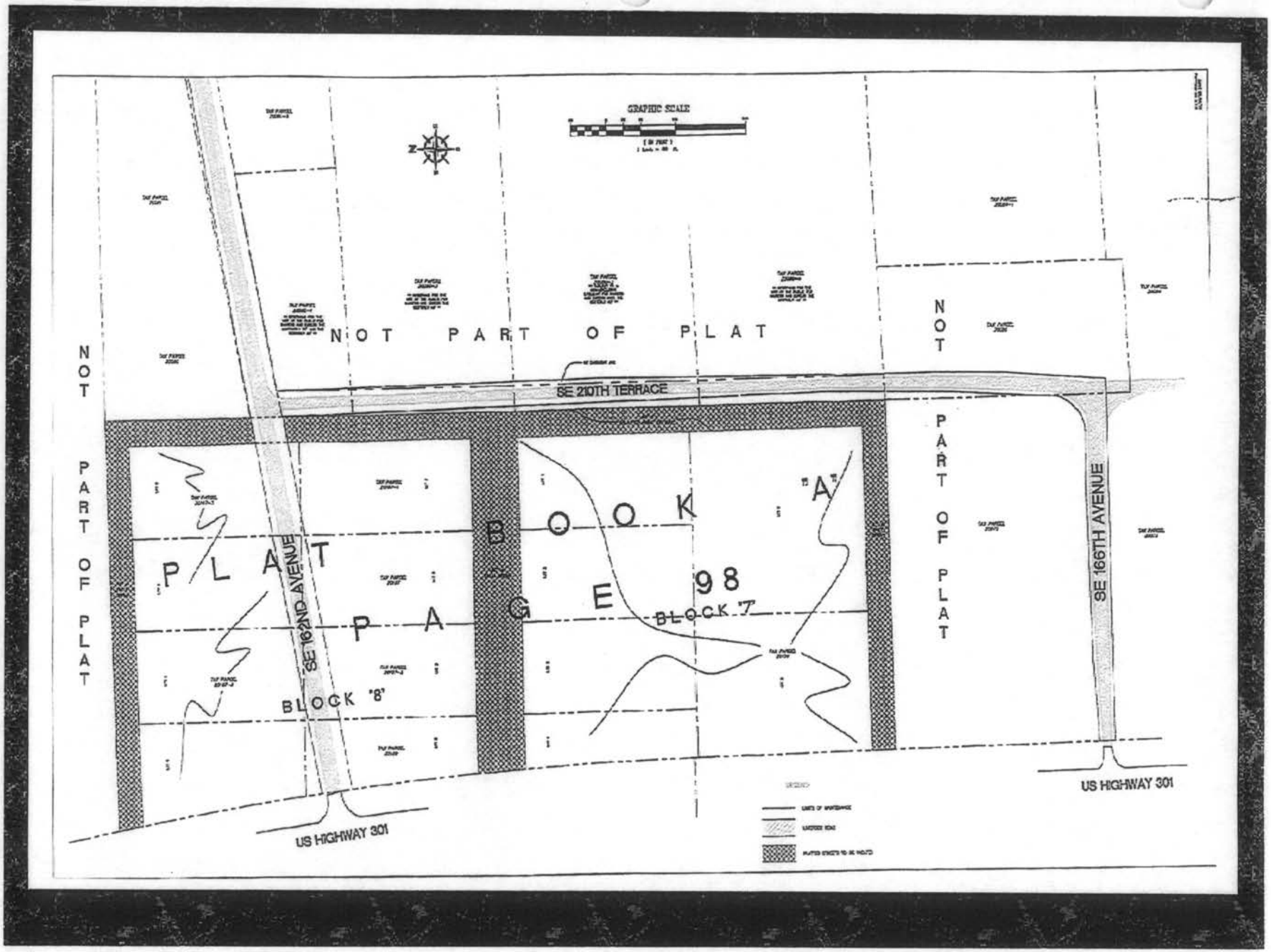
A-98
A-98



Colored Yellow Property heretofore sold.
Blue Lines Salina Lots on Sec 27

Tracing from Original Map of
LOCHLOOSA FLORIDA
Made by The Florida Town Improvement Co. in 1884.

Filed June 30, 1913
Recorded in Book of Plats "B" page 31.
June 23, 1913.
C.H. Mizegue Clerk, By H.E. Crowe D.C.


GRAPHIC SCALE
NOT PART OF PLAT
NOT PART OF PLAT
NOT PART OF PLAT
SE 210TH TERRACE
SE 162ND AVENUE
SE 166TH AVENUE
PLAT PAGE 98
BOOK "A"
BLOCK "8"
BLOCK "7"
US HIGHWAY 301
US HIGHWAY 301

September 13, 2011 Regular BoCC Meeting
Agenda Item #24

Title
Solid Waste: Final Rate Resolution (Amended)

Amount
Revenue: $9,183,791.00

Description
Request Adoption of the Solid Waste Final Assessment Resolution: Public hearing to set rates for solid waste assessments and authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector.

Recommendation
Adopt the Final Assessment Resolution for Fiscal Year 2011-2012 and authorize Chair to certify the non-ad valorem assessment roll to the Tax Collector.

Alternative(s)
Do not adopt the resolution and do not collect the assessments.

Requested By
Richard L. Hedrick, 352-374-5245, ext. 1211

Originating Department
Public Works

Attachment(s) Description
Resolution with Exhibits A through C

Documents Requiring Action
Resolution 11-__

Executive Summary
This is the public hearing on the Final Assessment Resolution to set rates for solid waste assessments for Fiscal Year 2011-2012 and to authorize the Chair to certify the non-ad valorem assessment roll to the Tax Collector.

Background
On December 14, 2010 the Board adopted Resolution 10-120, electing to use the uniform method of collecting non-ad valorem assessments for Mandatory curbside collection, rural collection center and solid waste management programs. Resolution 11-75, authorizing the public hearing and directing provision of notice was adopted by the Board on July 12, 2011. This is the public hearing to set rates for the solid waste assessments. Florida Statutes require notice of the public hearing to be published in a newspaper at least 20 days prior to the public hearing. This requirement has been met. Proof of publication is attached as Exhibit A of the resolution. Additionally, each property owner subject to the assessments has been notified on the Notice of Proposed Taxes (TRIM). The proposed annual non-ad valorem assessment rates for Mandatory solid waste collection, disposal and recycling for FY 2011-2012 are as follows: Per Dwelling Unit: Mini-can 35 gallon 64 gallon 96 gallon $163.42 $183.37 $240.68 $335.75 These rates represent a decrease of 2.7% to 9.6% over the 2010-2011 fiscal year rates. The proposed assessment for the rural collection centers is $88.14 per residential unit in the non-Mandatory area. This rate represents a decrease of 38% over the 2010-2011 fiscal year rate. The solid waste assessment, which has been in place since October of 1997, funds the Waste

Alternatives Program, thirty-six percent of the rural collection centers, and the hazardous waste program. Staff is proposing to add the costs of maintaining the County's four closed landfills and Balu Forest as a future solid waste management facility to the solid waste assessment. Costs for the maintenance of closed landfills and Balu Forest are currently funded through the tipping fee at the Leveda Brown Environmental Park and transfer station. Beginning in January of 2010 one of the commercial waste haulers began diverting 4,000/tons of waste per month out of Alachua County. This has resulted in those customers not contributing to the costs of the maintenance of the closed landfills and Balu Forest. By shifting these costs to the solid waste assessment, all users of the solid waste system will again contribute equitably. The tipping fee at the Leveda Brown Environmental Park will be reduced by approximately $4.00/ton to reflect this change. The proposed assessment rates for solid waste management are: $17.78 per Dwelling Unit on residentially collected Residential Property in the incorporated areas and in the Mandatory area, $11.32 per Dwelling Unit on residentially collected Residential Property in the Non-Mandatory area, and $16.62 per Dwelling Unit on commercially collected Residential Property. This reflects an increase of $0.65 to $1.38 over the current fiscal year. For Commercial Property, the rate is based on waste generation categories, as follows: Less than 5 tons per year, $14.16; 5 to 9.9 tons per year, $43.07; 10 to 19.9 tons per year, $86.44; 20 to 29.9 tons per year, $144.25; 30 to 39.9 tons per year, $202.07; 40 to 49.9 tons per year, $259.88; 50 to 74.9 tons per year, $361.06; 75 to 99.9 tons per year, $505.60; 100 to 149.9 tons per year, $722.41; 150 to 199.9 tons per year, $1,011.49; 200 to 499.9 tons per year, $ 2,023.27; 500 to 999.9 tons per year, $4,335.92; 1,000 to 1,899.9 tons per year, $8,383.04; over 1,900 tons per year, $13,189.01. This is an 18.2% increase, in all categories, from the current fiscal year. Federal, state and local governmental property is not assessed, including the University of Florida (UF).

Issues
Whether or not to continue to collect approximately $9.2 million through non-ad valorem assessments to pay for curbside collection, rural collection center and solid waste management programs.

Fiscal Recommendation
Collect approximately $9.2 million in non-ad valorem assessments to fund the Mandatory curbside collection, rural collection center and solid waste management programs.

Fiscal Alternative(s)
Do not collect approximately $9.2 million in revenue to fund these programs.

Funding Sources
Revenue

Account Code(s)
148-7600-363.10-00; 401-5500-381.90-02; 403-7610-363.10-00; 405-7620-363.10-00

Attachment: Resolution_FINAL_FY11_12_with_Exhibits.pdf

RESOLUTION 11-___

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, ESTABLISHING AND IMPOSING A NON-AD VALOREM ASSESSMENT FOR COLLECTION, DISPOSAL, RECYCLING AND MANAGEMENT OF SOLID WASTE; DESCRIBING THE METHOD OF ASSESSING SOLID WASTE COSTS AGAINST RESIDENTIAL PROPERTY AND COMMERCIAL PROPERTY LOCATED WITHIN THE ALACHUA COUNTY MUNICIPAL SERVICE BENEFIT UNIT WHICH SERVES THE UNINCORPORATED AND INCORPORATED AREAS OF ALACHUA COUNTY; ESTABLISHING AN INTERIM ASSESSMENT FOR PARCELS RECEIVING A CERTIFICATE OF OCCUPANCY ON OR AFTER OCTOBER 1, 2012; ADOPTING THE SOLID WASTE ASSESSMENT ROLL FOR COLLECTION, DISPOSAL, RECYCLING AND MANAGEMENT OF SOLID WASTE; PROVIDING FOR CERTIFICATION OF THE ROLL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Alachua County, Florida (the "Board"), finds that proper collection, disposal, recycling and management of solid and hazardous waste is necessary for the health, safety, and welfare of the citizens of Alachua County, Florida; and,

WHEREAS, the Board finds that having and developing additional property to allow for expansion of facilities to process solid waste and recyclable materials collected curbside is a special benefit to properties in the Universal Area; and,

WHEREAS, Chapter 75 of the Alachua County Code authorizes the imposition of a Solid Waste Assessment against Improved Property throughout the Unit, and,

WHEREAS, the imposition of a Solid Waste Assessment is an equitable and efficient method of allocating and apportioning Solid Waste Costs among parcels of Improved Property located within the Unit; and,

WHEREAS, the Board desires to impose a Solid Waste Assessment against Improved Property within the Unit using the Uniform Assessment Collection Act for the Fiscal Year beginning October 1, 2011; and

WHEREAS, Chapter 75 of the Alachua County Code provides that the Board annually impose the non-ad valorem assessment by resolution; and,

WHEREAS, on July 12, 2011, the Board adopted Resolution 11-75, the Initial Assessment Resolution; and,

WHEREAS, in accordance with the Uniform Assessment Collection Act and Chapter 75 of the Alachua County Code, notice of the Solid Waste Assessment was sent to the owners of Assessed Property; and,

WHEREAS, in accordance with the provisions of the Uniform Assessment Collection Act, notice was given by newspaper publication, and Proof of Publication is attached hereto as Exhibit A; and,

WHEREAS, a public hearing was held on September 13, 2011, and comments and objections of all interested persons have been heard and considered by the Board as required by Chapter 75, of the Alachua County Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Chapter 75 of the Alachua County Code, Resolution 11-75, Chapter 125, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS. This resolution constitutes the Final Assessment Resolution as defined in Chapter 75 of the Alachua County Code. All capitalized

words and terms shall have the meanings set forth in Chapter 75 of the Alachua County Code and Resolution 11-75.

SECTION 3. CONFIRMATION OF THE INITIAL ASSESSMENT RESOLUTION. The Initial Assessment Resolution is hereby confirmed.

SECTION 4. SOLID WASTE ASSESSMENTS.

(A) The parcels of Assessed Property described in the Assessment Roll, which is hereby approved, are hereby found to be specially benefited by the provision of the solid waste services, facilities, and programs described in the Initial Resolution, in the amount of the Solid Waste Assessment set forth in the Assessment Roll, a copy of which was present or available for inspection at the above referenced public hearing and is incorporated herein by reference. It is hereby ascertained, determined and declared that each parcel of Assessed Property within the Unit will be specially benefited by the County's provision of Curbside Collection Service, Rural Collection Center Service and Solid Waste Management Services in an amount not less than the Solid Waste Assessment for such Tax Parcel, computed in the manner set forth in the Initial Assessment Resolution. Adoption of this Final Assessment Resolution constitutes a legislative determination that all parcels assessed derive a special benefit, as set forth in the Ordinance and the Initial Assessment Resolution, from the solid waste services, facilities, and programs to be provided and a legislative determination that the Solid Waste Assessments are fairly and reasonably apportioned among the properties that receive the special benefit as set forth in the Initial Assessment Resolution.

(B) There is hereby levied and imposed for the period of October 1, 2011 through September 30, 2012 a non-ad valorem assessment against all Assessed Property described in the Assessment Roll pursuant to the Cost Apportionment and the Parcel

Apportionment in the amounts determined in the Solid Waste Assessment Rate Schedule, as set forth in Exhibit B attached hereto. The approval of the Solid Waste Assessment Rate Schedule by the adoption of this Final Assessment Resolution determines the amount of the Solid Waste Assessment.

(C) The Solid Waste Assessments specified in the Solid Waste Assessment Rate Schedule are hereby established to fund the specified Solid Waste Cost determined to be assessed in the Fiscal Year commencing October 1, 2011.

(D) It is hereby ascertained, determined and declared the foregoing method of determining the Solid Waste Assessments is a fair and reasonable method of apportioning the Solid Waste Cost and the assessment collection cost among parcels of Assessed Property located within the Unit.

(E) Solid Waste Assessments shall constitute a lien upon Assessed Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

SECTION 5. INTERIM ASSESSMENTS For Residential Property in the Universal Area and Non-Universal Area which are improved and for which a Certificate of Occupancy is issued on or after October 1, 2011, an interim assessment for collection, disposal, and recycling of solid waste shall be collected by the Director of the Office of Codes Enforcement, or his or her designee, prior to the issuance of a Certificate of Occupancy. The amount of the interim assessment for the Fiscal Year beginning October 1, 2011, and ending September 30, 2012, shall be as set forth in Exhibit C attached hereto.

SECTION 6. ADOPTION AND CERTIFICATION OF ROLL. The Board hereby adopts the Assessment Roll for collection, disposal, recycling and management of Solid Waste for the County's Fiscal Year 2011-2012, in accordance with the rates set forth in this resolution and authorizes staff to present the Assessment Roll to the Chair for certification to the Tax Collector, for collection on the ad valorem tax roll. If the Assessment Roll is changed by the Property Appraiser after this certification is completed, a revised Assessment Roll certification to the Tax Collector shall be completed by October 15, 2011.

SECTION 7. EFFECT OF ADOPTION OF RESOLUTION. The adoption of this Final Assessment Resolution shall be the final adjudication of the issues presented herein, (including, but not limited to, the method of apportionment, the rate of assessment, the Assessment Roll and the levy and lien of the Solid Waste Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Final Assessment Resolution.

SECTION 8. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this ____ day of _____, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney

LIST OF EXHIBITS

Exhibit A: Proof of Publication

Exhibit B: Solid Waste Assessment Rate Schedule

Exhibit C: Interim Assessment Schedule

EXHIBIT A

PROOF OF PUBLICATION
(to be provided)

ESTIMATED SOLID WASTE ASSESSMENT RATE SCHEDULE

SECTION F-1. DETERMINATION OF CURBSIDE COLLECTION ASSESSED COSTS. The estimated Curbside Collection Cost to be assessed for the Fiscal Year commencing October 1, 2011, is $5,386,996.89.

SECTION F-2. ESTIMATED CURBSIDE COLLECTION ASSESSMENTS. The estimated Curbside Collection Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Curbside Collection Cost for the Fiscal Year commencing October 1, 2011, are hereby established as follows for the purpose of this Initial Assessment Resolution:

Cart Size and Rate			
Mini can	**35 gallon**	**64 gallon**	**96 gallon**
$ 163.42	$ 183.37	$ 240.68	$ 335.75

SECTION F-3. DETERMINATION OF RURAL COLLECTION CENTER ASSESSED COSTS. The estimated Rural Collection Center Cost to be assessed for the Fiscal Year commencing October 1, 2011, is $1,102,455.12.

SECTION F-4. ESTIMATED RURAL COLLECTION CENTER ASSESSMENTS. The estimated Rural Collection Center Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Rural Collection Center Cost for the Fiscal Year commencing October 1, 2011 are hereby established as follows for the purpose of this Initial Assessment Resolution:

Unit	**Rate**
Dwelling Unit	$ 88.14

SECTION F-5. DETERMINATION OF SOLID WASTE MANAGEMENT ASSESSED COSTS. The estimated Solid Waste Management Cost to be assessed for the Fiscal Year commencing October 1, 2011, is $2,553,109.17

SECTION F-6. ESTIMATED SOLID WASTE MANAGEMENT ASSESSMENTS. The estimated Solid Waste Management Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to

generate the estimated Solid Waste Management Cost for the Fiscal Year commencing October 1, 2011, are hereby established as follows for the purpose of this Initial Assessment Resolution:

Unit Type	Waste Generation Tons per Year	Residentially Collected Residential Rates/Unit, Universal & Municipal	Residentially Collected Residential Rates/Unit, Non-Universal	Commercially Collected Residential Rates/Unit	Commercial Rates/Unit
Dwelling Unit	N/A	$ 17.78			
Dwelling Unit	N/A		$ 11.32		
Dwelling Unit	N/A			$ 16.62	
Parcel	< 5				$ 14.16
	5 - 9.9				$ 43.07
	10 - 19.9				$ 86.44
	20 - 29.9				$ 144.25
	30 - 39.9				$ 202.07
	40 - 49.9				$ 259.88
	50 - 74.9				$ 361.06
	75 - 99.9				$ 505.60
	100 - 149.9				$ 722.41
	150 - 199.9				$ 1,011.49
	200 - 499.9				$ 2,023.27
	500 - 999.9				$ 4,335.92
	1,000 - 1,899.9				$ 8,383.04
	1,900 - above				$ 13,189.01

INTERIM ASSESSMENT

UNIVERSAL REFUSE COLLECTION CHARGES ON ISSUANCE OF CERTIFICATES OF OCCUPANCY

2011

October 1 to October 31	$ 240.68
November 1 to November 30	$ 220.62
December 1 to December 31	$ 200.57

2012

January 1 to January 31	$ 180.51
February 1 to February 28	$ 160.45
March 1 to March 31	$ 140.40
April 1 to April 30	$ 120.34
May 1 to May 31	$ 100.28

THE FOLLOWING FEES ARE FOR SERVICES THROUGH SEPTEMBER 30, 2013

June 1 to June 30	$ 320.91
July 1 to July 31	$ 300.85
August 1 to August 31	$ 280.79
September 1 to September 30	$ 260.74

INTERIM ASSESSMENT

RURAL COLLECTION CENTER CHARGES ON ISSUANCE OF CERTIFICATES OF OCCUPANCY

2011

October 1 to October 31	$ 88.14
November 1 to November 30	$ 80.80
December 1 to December 31	$ 73.45

2012

January 1 to January 31	$ 66.11
February 1 to February 28	$ 58.76
March 1 to March 31	$ 51.42
April 1 to April 30	$ 44.07
May 1 to May 31	$ 36.73

THE FOLLOWING FEES ARE FOR SERVICES THROUGH SEPTEMBER 30, 2013

June 1 to June 30	$ 117.52
July 1 to July 31	$ 110.18
August 1 to August 31	$ 102.83
September 1 to September 30	$ 95.49

September 13, 2011 Regular BoCC Meeting
Agenda Item #25

Title
A variance to permit structures within the 100 foot scenic road setback (Amended)

Amount
N/A

Description
The applicant is requesting a variance from the Board of County Commissioners to allow structures to be built within the 100 foot wide setback of a designated Alachua County Scenic Road.

Recommendation
Staff recommends that the Board hear the item and approve the variance to permit structures within 100 foot of scenic road setback.

Alternative(s)
Do not approve the variance

Requested By
Gerald Brewington (374-5249)

Originating Department
Growth Management

Attachment(s) Description
1) Background Materials 2) Staff Report 3) original scenic road resolution 4) Resolution Z-12-11

Documents Requiring Action
Resolution Z-12-11

Executive Summary
Chapter 405.40 of the ULDC states that the BoCC may grant a variance to the requirements of the scenic road ordinance. The applicant is requesting that the Board grant the variance in order to allow structures within the 100 foot wide scenic road setback.

Background
The property at 1708 SW 51st Avenue has structures located within the 100 foot wide scenic road setback. The Scenic Road Ordinance in the Alachua County ULDC limits development activity within this setback. However, the Code (specifically Chapter 405.40) provides for a variance to the Code in certain cases. This variance must be granted by the Board of County Commissioners.

Issues
Structures already exist within the scenic road setback. A case is presently before the Codes Board (Violation #2011010018) having to do with structures being erected without building permits.

Fiscal Recommendation
NA

Fiscal Alternative(s)
NA

Funding Sources
NA

Account Code(s)
NA

Attachment: Scenic Road Application.pdf
Attachment: Crown Road Resolution.pdf
Attachment: Variance Resolution.pdf
Attachment: Scenic Road Staff Reportx.pdf

RESOLUTION Z-12-11

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA FOR A VARIANCE TO CHAPTER 405.38 (SCENIC ROAD CORRIDORS OVERLAY) OF THE ALACHUA COUNTY UNIFIED LAND DEVELOPMENT CODE AT 1708 SW 51ST AVENUE ON TAX PARCEL NUMBER 07199-001-000

WHEREAS, a request for a variance to Chapter 405, Article 9 of the Alachua County Unified Land Development Code (Scenic Road Corridors Overlay) has been submitted for consideration by the Board of County Commissioners and;

WHEREAS, the Alachua County Board of County Commissioners considered the item at its regular meeting of September 13, 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

A variance to Chapter 405.38 (Scenic Road Corridors Overlay) of the Alachua County Unified Land Development Code (ULDC) on parcel number 07199-001-00 located at 1708 SW 51st Avenue is granted to Amanda D. Holmes with the following conditions and bases:

2011 OCT 18 AM 8 34

Conditions

1) A variance to permit the following specific structures on the property at 1708 SW 51st Terrace (Parcel #7199-1) is granted:

1. Pool terrace and hot tub
2. Terrace (house)
3. Florida Room and main house roof modifications
4. Residence Screen Porch (south elevation)
5. Outdoor shower
6. Parking shed (cars and bikes)
7. Gazebo

2) Existing fences located on the property shall be permitted.

3) All projects shall obtain proper building permits when necessary and resolution of all codes enforcement actions shall be undertaken in conjunction with the granting of this variance.

Bases

1. The configuration of the property and scenic road designation places a scenic road setback over the majority of the property as shown in the staff report. This does not result from the actions of the applicant.

2. The variance requested is the minimum variance that will make possible the reasonable use of the land. The variances allow for modifications to the existing residential structure (built in 1965) on the property (which predates the Scenic Road Ordinance passed in 1980) as well as the addition of outbuildings including a parking shed and pool terrace with hot tub.

3. The Board finds that:

a) special conditions exist regarding this parcel. It is longitudinally located along SW 17th Terrace and the imposition of a 100' wide setback from that road would create an undue hardship on the applicant by placing the setback over the majority of the parcel.

b) These conditions and circumstances do not result from the actions of the applicant

c) The variance, if granted, is the minimum variance that will make possible the reasonable use of the land, building, or structure by allow building permits to be issued for various outbuildings, residential additions and accessory structures on the property.

d) The variance would serve the public interest by allowing reasonable use of the property and would not compromise the quality of the scenic road corridor.

This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session this 13th day in September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF

ALACHUA COUNTY, FLORIDA

By: _____

Lee Pinkoson, Chair

ATTEST:

_____

J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____

Alachua County Attorney

DEPARTMENT APPROVAL

AS TO CORRECTNESS

_____

Department of Growth Management

Authorized Designee

It was moved by Mr. Schroepfer, seconded by Mr. Lee that the above Resolution 80-69 be adopted, and the Chairman be authorized to execute the document.

Mr. Turlington discussed the portion of Millhopper Road approximately one mile in length that was not advertised for public hearing.

The above Motion was passed with Mr. Turlington voting "NAY".

It was moved by Mr. Turlington, seconded by Mr. Coward that Staff be instructed to review possibility of extending 43rd west to present designation which consists of approximately one mile.

Dr. Louis Katanis was present and spoke in opposition to the above Motion.

The above Motion of Mr. Turlington failed with Mr. Durrance, Mr. Lee and Mr. Schroepfer voting "NAY".

Mr. Maxwell presented the following Resolution designating Crown Road as a Scenic Road:

RESOLUTION 80-70

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, DESIGNATING CROWN ROAD AS A SCENIC ROAD; PROVIDING CERTAIN RESTRICTIONS IN CONNECTION THEREWITH; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Crown Road was formerly a major artery of transportation to and from Gainesville and around the northwestern and western perimeter of Paynes Prairie, and the residents of Alachua County were dependent on said road; and

WHEREAS, the Crown Road is also a road of significant natural beauty and charm; and

WHEREAS, urbanization threatens this historically significant and beautiful road, making it desirable to assure the preservation and maintenance of said road; and

WHEREAS, the Board of County Commissioners has duly considered the designation of the Crown Road as a Scenic Road pursuant to Alachua County Ordinance 80-4, and has conducted all necessary public hearings in relation thereto;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. The road popularly known as the Crown Road is hereby declared to be a Scenic Road as provided for by Alachua County Ordinance 80-4.

2. The portion of the Crown Road declared to be a Scenic Road is described as follows:

> Southwest 17th Terrace, beginning at its intersection with the Williston Road, more particularly known as State Road 331 and running southerly therefrom approximately one-fourth (1/4) mile, thence curving westward into Southwest 56th Avenue, and thence running westerly to the intersection with the Rocky Point Road, more particularly known as State Road 23, all lying in Alachua County, Florida.

3. The restrictions invoked for said road shall be as follows:

3.1 Outdoor advertising signs shall be prohibited within the Protected Area, except small (seven and one-half square foot maximum) signs advertising residential development or homes for sale on lots or parcels of property immediately adjacent to the road.

3.2 Removal of trees which have attained a diameter of eight inches (8") or more at a point four and one-half feet (4-1/2') above ground level shall be prohibited within the Protected Area, except under circumstances where trees have died and/or overgrown trees have hindered sight lines and safety factors creating traffic hazards.

3.3 No structures shall be constructed within the Protected Area.

3.4 No commercial activity shall be permitted or established within the Protected Area.

3.5 Overhead utilities not previously existing shall be prohibited within the Protected Area, except as provided for by section 5.10 of Ordinance 80-4.

3.6 All classes of travel shall be permitted on the Scenic Road, except through traffic in excess of fifteen (15) tons.

3.7 The speed limit to be posted on said road shall be thirty (30) miles per hour.

4. The County staff is hereby directed to take all necessary steps to provide for the mapping and description of the Scenic Road in the Alachua County Comprehensive Plan as part of the Open Space, Parks and Recreation element thereof.

5. Preservative maintenance and protection of the Scenic Road shall be provided in accordance with Section 7 of Ordinance 80-4.

6. The County Engineer shall post signs notifying the public that the Crown Road has been designated as a Scenic Road by Alachua County, and of the appropriate speed and load limits thereon.

7. The Board of County Commissioners may grant variances from the restrictions herein established in accordance with Section 5.13 or Ordinance 80-4.

8. This Resolution shall take effect upon its adoption.

DULY ADOPTED in regular session this 2nd day of December, A.D. 1980.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: Jack Durrance
Jack Durrance, Chairman

ATTEST:

A. Curtis Powers
A. Curtis Powers, Clerk

(SEAL)

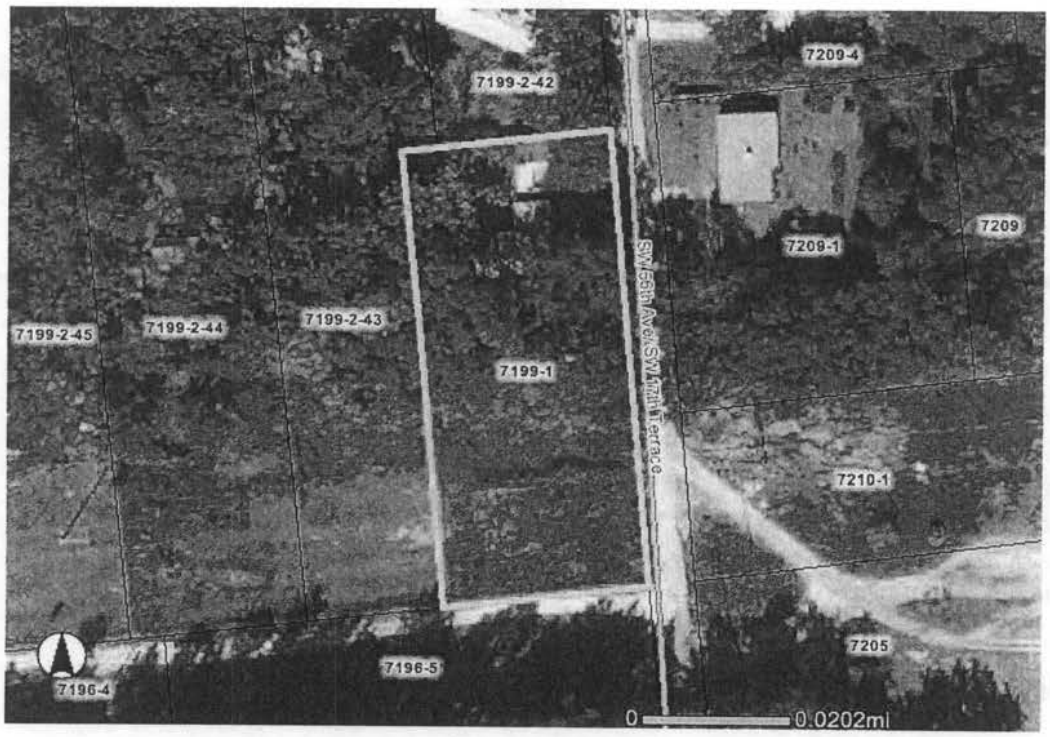
Staff Report

Scenic Road Variance

1708 SW 51st Avenue

Background

The Alachua County Scenic Road Ordinance (ULDC Chapter 405.37) states that *the area within 100 feet of the right-of-way lines or the limits of the County's prescriptive use on any road designated as a scenic road corridor shall be the protected area of the corridor.* Once designated a scenic road corridor, the ULDC provides for certain restrictions along the corridor (ULDC Chapter 405.38). Among these, as cited in 405.38(g), is a prohibition of structures within the protected area. The subject parcel (1708 SW 51st Avenue) is located adjacent to an Alachua County Scenic Road (Crown Road – SW 56th Avenue and 17th Terrace). The applicant has numerous structures within the setback area. The original residence and pool predate the scenic road ordinance found in the Unified Land Development Code (ULDC).



As shown in the aerial photograph above, the scenic road runs along SW 17th Terrace. The approximate width of parcel 7199-1 is 150 feet. The 100 foot setback would therefore encompass the majority of the parcel, including the residence, pool and associated outbuildings.

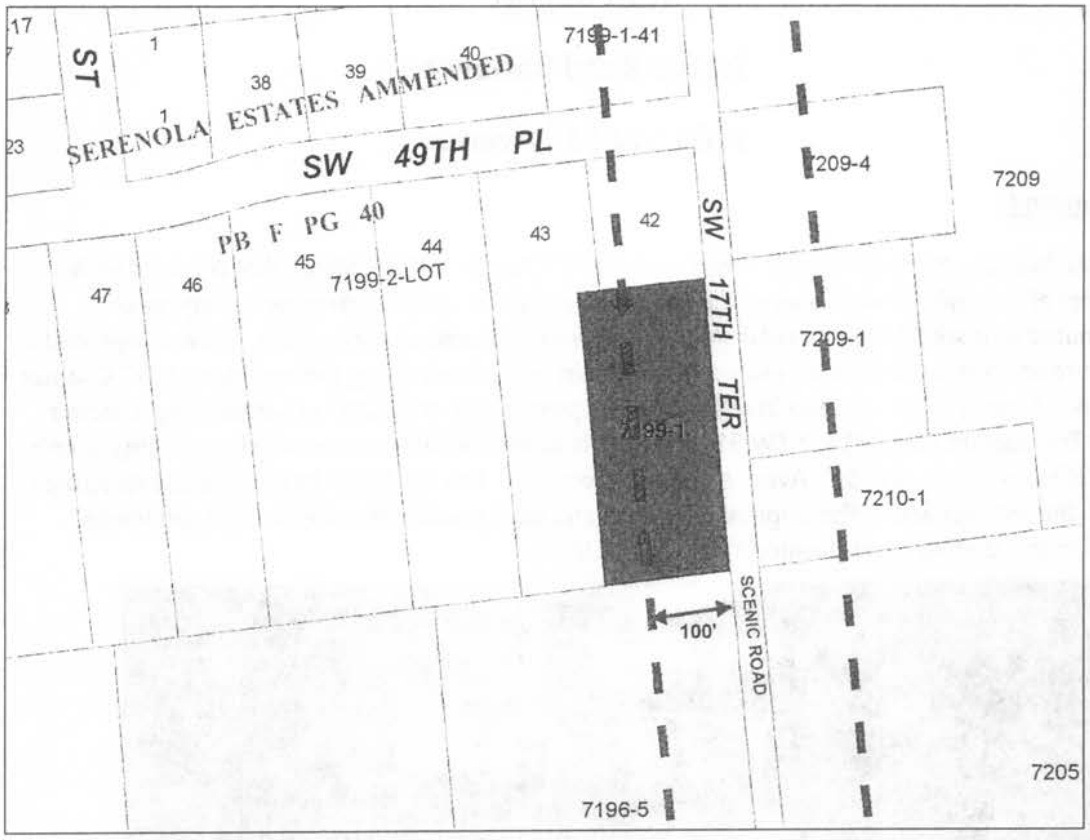


Figure of the Property Showing Scenic Road Setback

Analysis

Chapter 405.40 of the ULDC states that *The County Commission may grant variances from the terms of this Chapter if serving the public interest and where, due to special conditions, a literal enforcement of the provisions would result in unnecessary and undue hardship or a safety hazard. Public notice shall be provided in accordance with Article 4***Error! Reference source not found.** *in Chapter 402 of this ULDC. In granting variances, the County Commission shall make a finding that:*

- **(a)** *Special conditions and circumstances exist which are peculiar to the land, such as size, shape or topography, which are not applicable to other lands in the protected area;*
- **(b)** *The special conditions and circumstances do not result from the actions of the applicant;*
- **(c)** *The variance, if granted, is the minimum variance that will make possible the reasonable use of the land, building, or structure; and*
- **(d)** *The variance is necessary to promote public safety.*

Given the specific conditions associated with the parcel and the fact that the majority of the property lies within the 100 scenic road setback, a literal enforcement of the ULDC provisions

would present an undue hardship on the property owner. Specifically, 405.40(a) applies in that the shape of the property, which sits longitudinally along SW 17th Terrace and as shown in the exhibit above, would prohibit any future construction or alteration of their property due to the fact that the setback encompasses the majority of the property. The variance to allow residential additions as well as the construction of accessory dwellings, will allow for reasonable use of the property. The majority of the parcel is undeveloped and the variance, if granted, would allow for the reasonable use of the land as described in 405.40(c).

Staff Recommendation

Staff recommends that the Board of County Commissioners grant a variance to permit the following specific structures on the property at 1708 SW 51st Terrace (Parcel #7199-1) as shown on the site plan provided with this application:

1. Pool terrace and hot tub
2. Terrace (house)
3. Florida Room and main house roof modifications
4. Screen Porch (south elevation)
5. Outdoor shower
6. Parking shed (cars and bikes)

In addition, existing fences (which do not require a building permit but which do require a variance if constructed within the setback) located on the property shall be permitted.

All projects shall obtain proper building permits when necessary and resolution of all codes enforcement actions shall be undertaken in conjunction with the granting of this variance.

Bases

1. The configuration of the property and scenic road designation places a scenic road setback over the majority of the property as shown in the staff report. This does not result from the actions of the applicant.

2. The variance requested is the minimum variance that will make possible the reasonable use of the land. The variances allow for modifications to the existing residential structure (built in 1965) on the property (which predates the Scenic Road Ordinance passed in 1980) as well as the addition of outbuildings including a parking shed and pool terrace with hot tub.

3. The Board finds that:

a) special conditions exist regarding this parcel. It is longitudinally located along SW 17th Terrace and the imposition of a 100' wide setback from that road would create an undue hardship on the applicant by placing the setback over the majority of the parcel.

b) These conditions and circumstances do not result from the actions of the applicant

c) The variance, if granted, is the minimum variance that will make possible the reasonable use of the land, building, or structure by allow building permits to be issued for various outbuildings, residential additions and accessory structures on the property.

d) The variance would serve the public interest by allowing reasonable use of the property and would not compromise the quality of the scenic road corridor.

20 June 2011

Council of City Commissioners,

I am writing to request a variance for Article 9 (Scenic Road Corridors Overlay) due to reasons that are outlined in 405.40, specifically due to unnecessary and undue hardship.

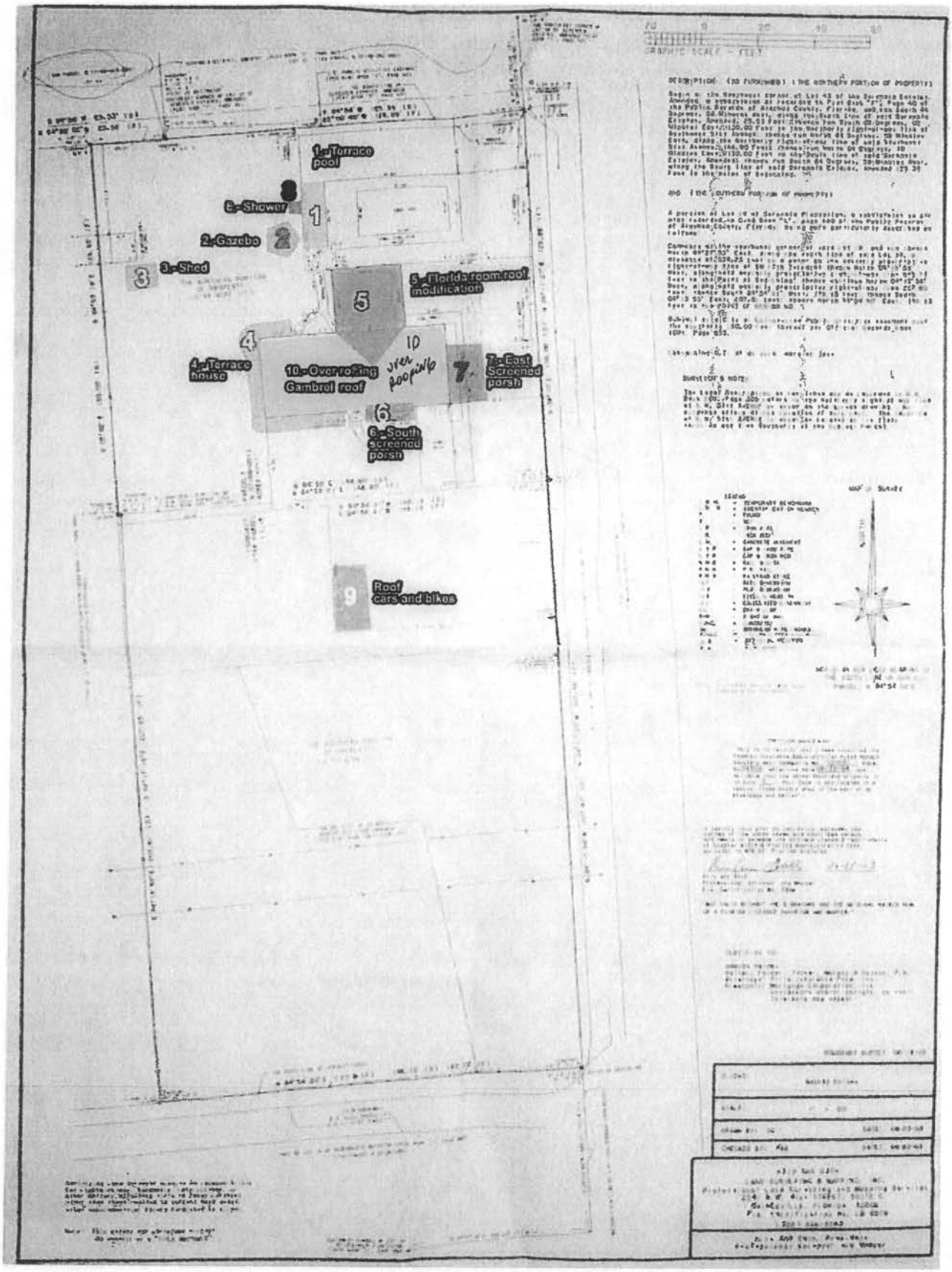
I am referring to the special circumstance that almost the entirety of my plot lays within the 100-foot limited construction zone along the Scenic Road. This includes the existing structures. Thus, the special condition arises because my entire house is within this zone, so any modifications I would like to make with it must now be brought before the city commissioners.

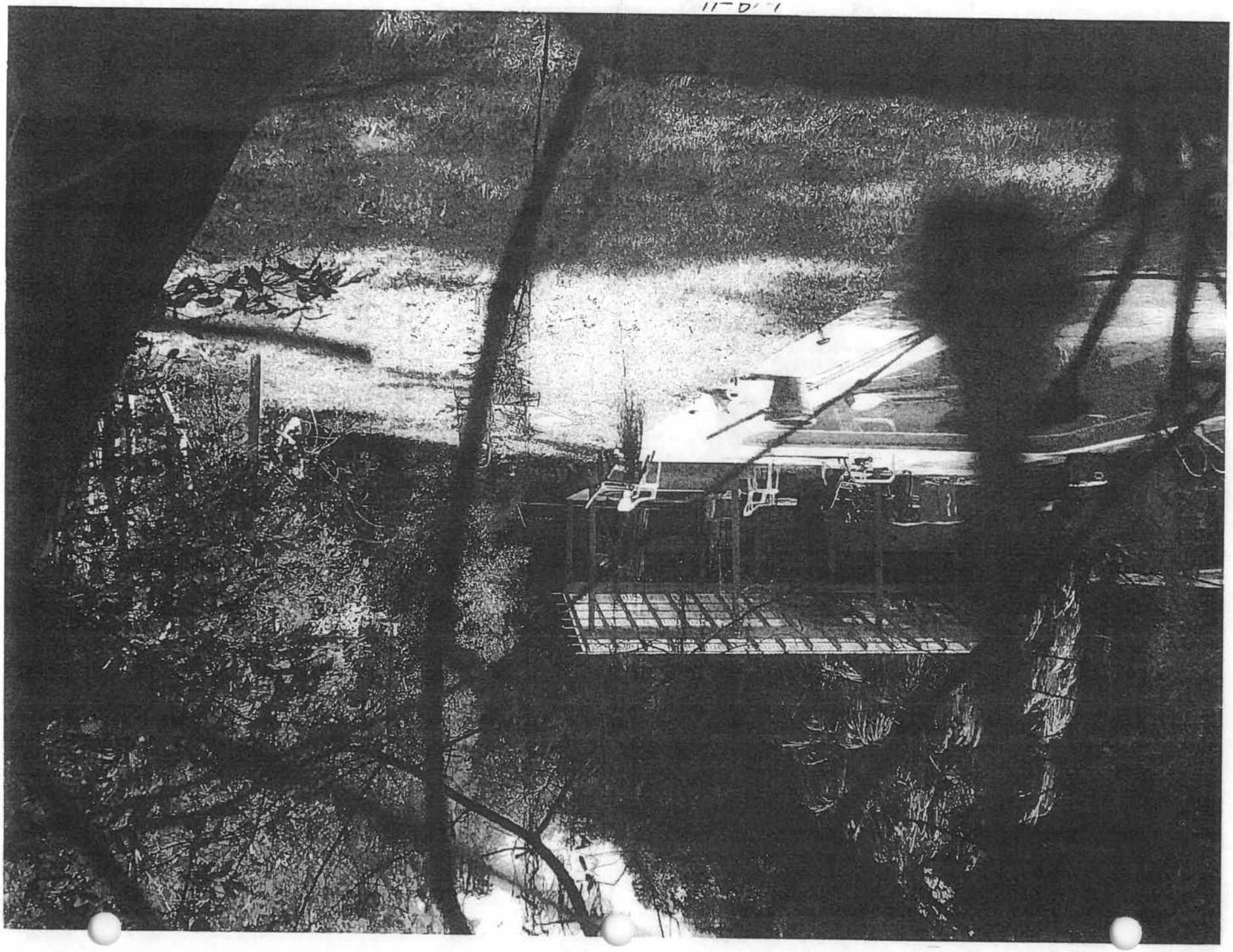
The variance is the minimal variance that will make possible the reasonable use of the land, building or structure. We will not cut down any trees in the process of these modifications. Instead, we have been using our time here to plant more trees.

Thank you in advance for your consideration,

Amanda D. Holmes, Ph.D.
352-336-9242

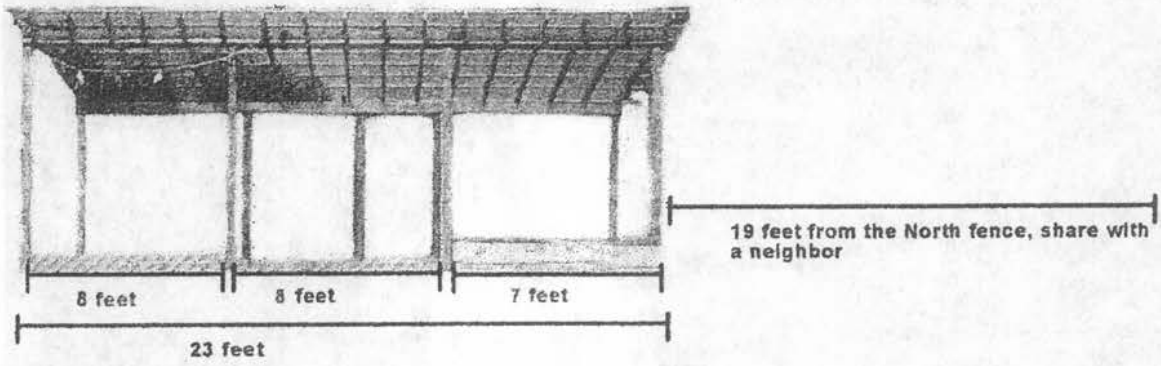
July 15, 2011


1-Terrace pool
6-Shower
2-Gazebo
3-Shed
5-Florida room roof modification
4-Terrace house
10-Over roofing Gambrel roof
over footprint
7-East Screened porch
6-South screened porch
9
Roof cars and bikes

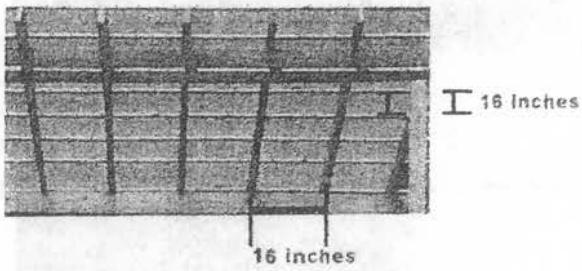


1.- Terrace pool area

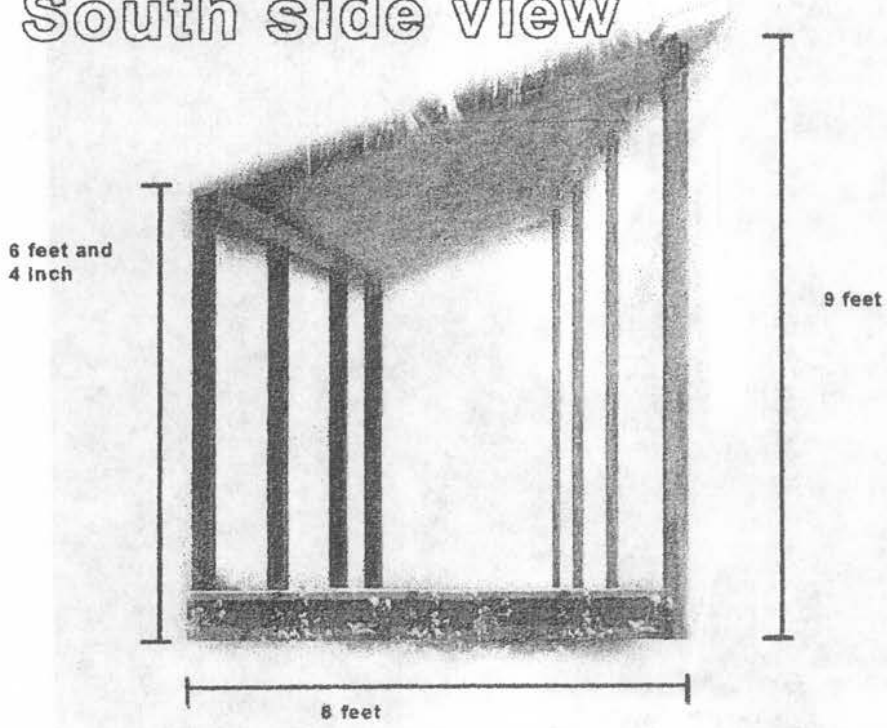
Front view



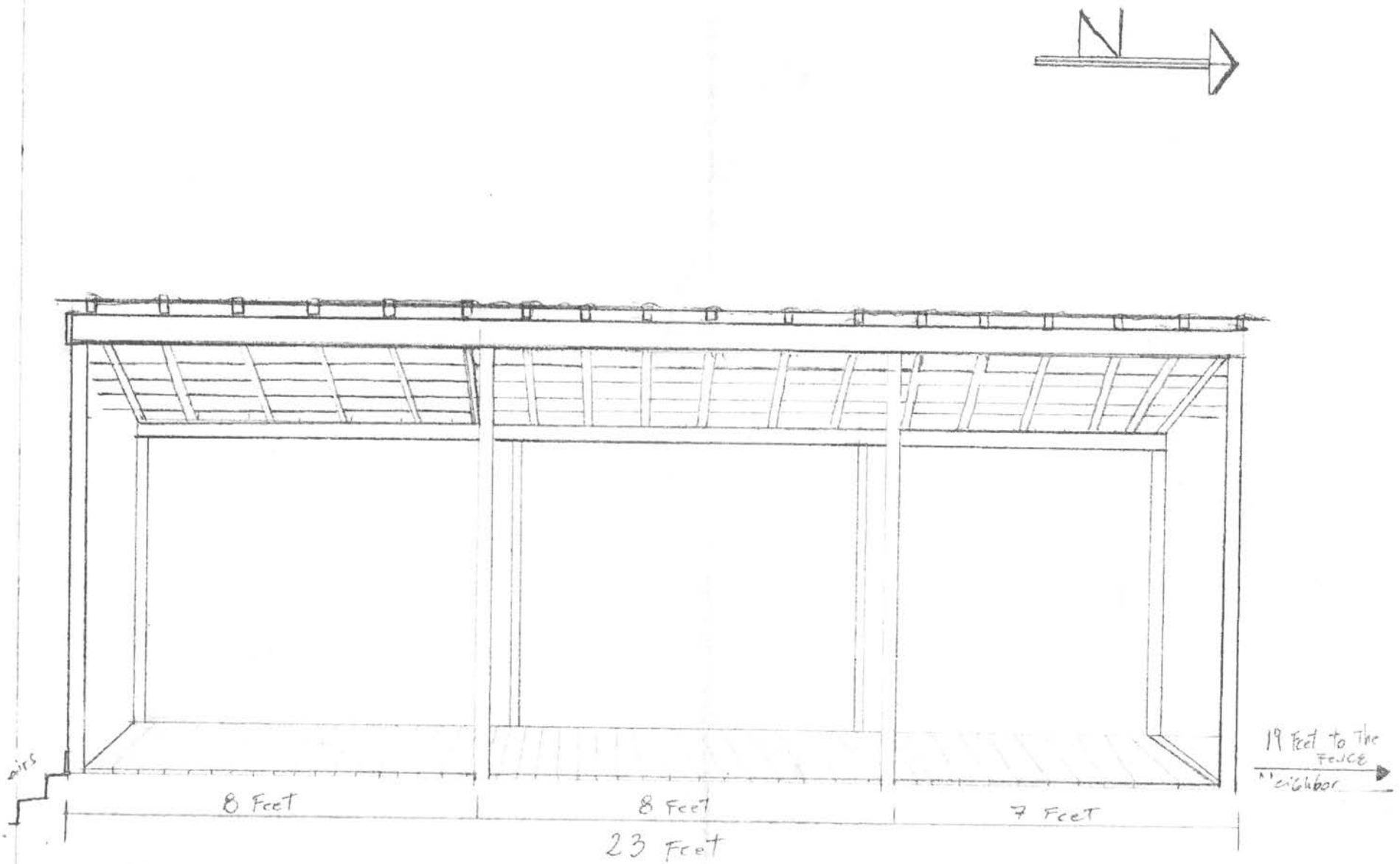
Roof detail



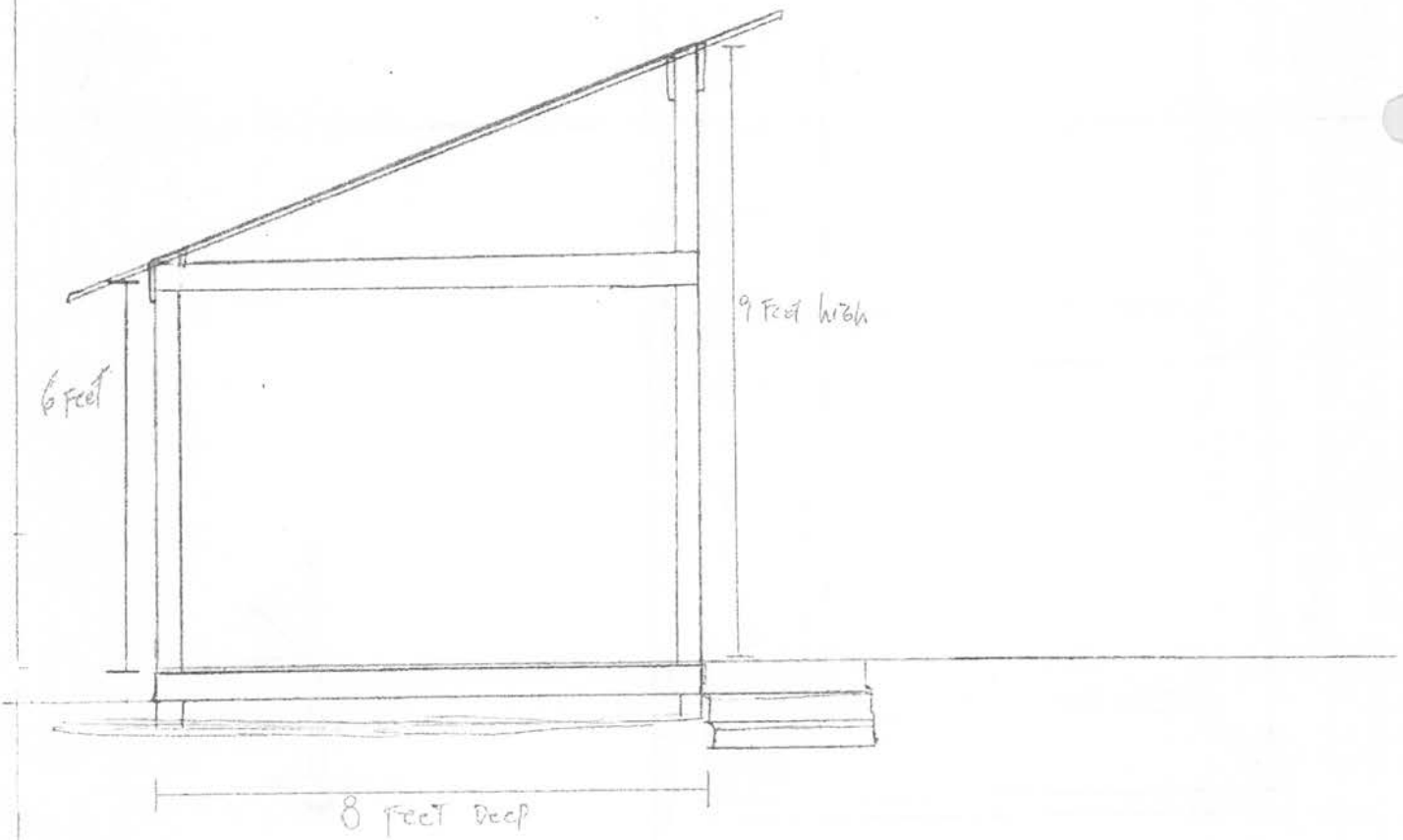
South side view



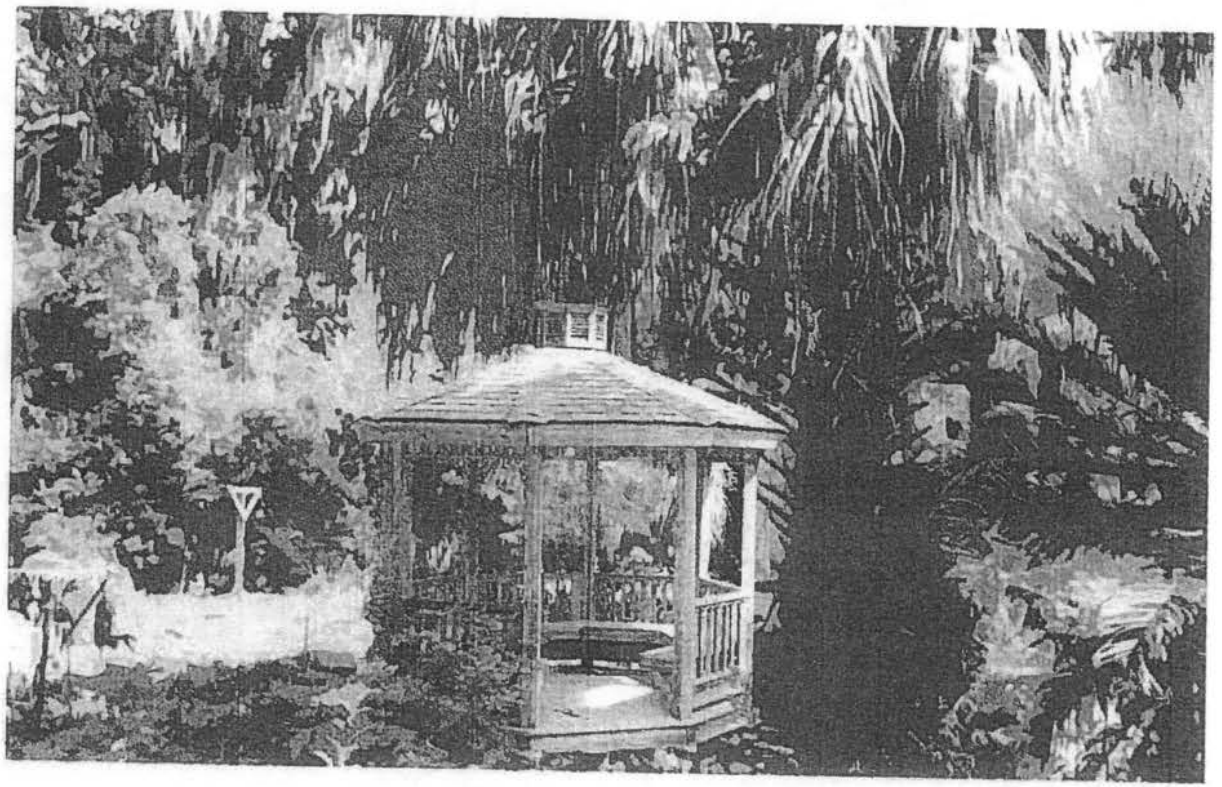
Project #1 : Front View :



Project #1 : Side View



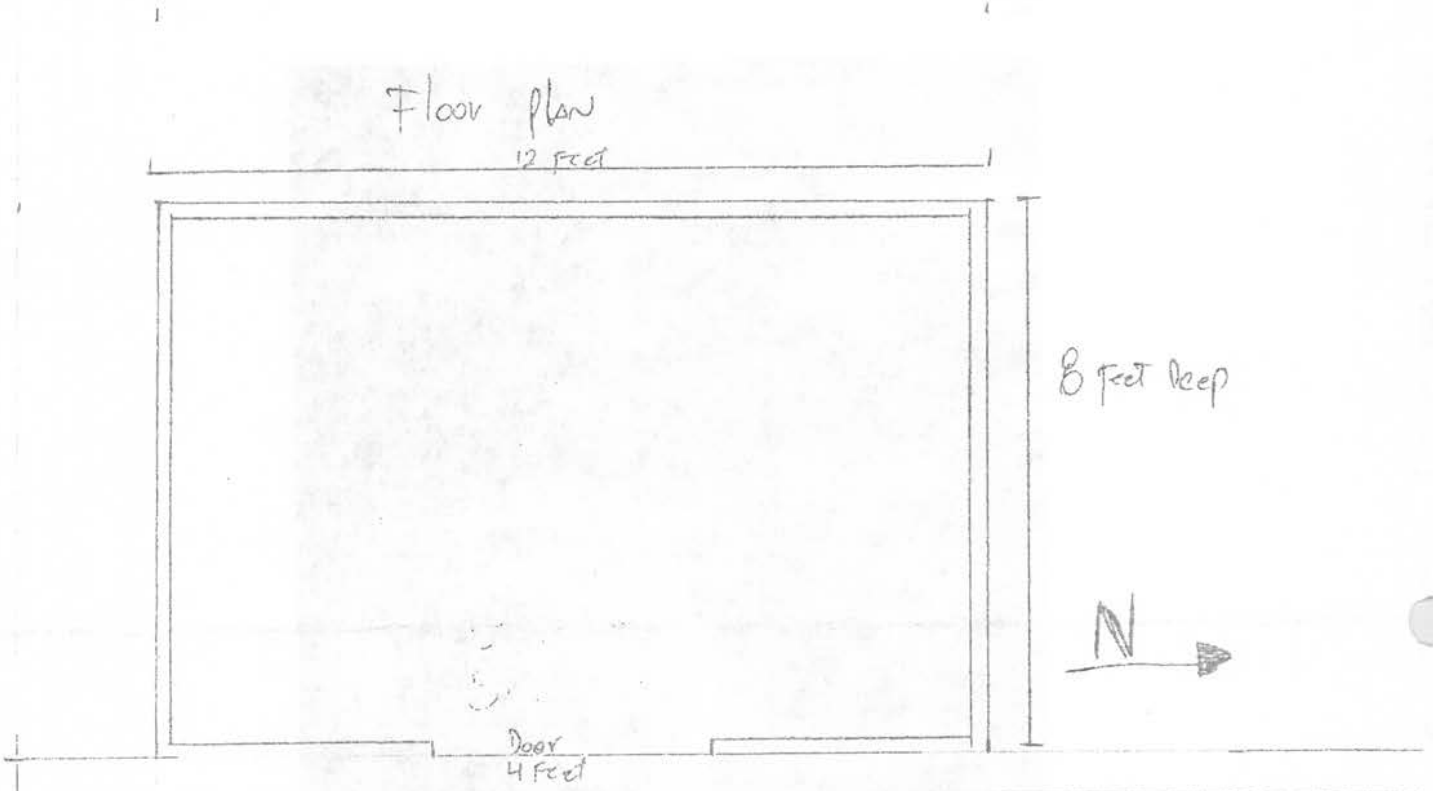
Project 2 - GAZEBO (STANDARD COMMERCIAL SIZE)

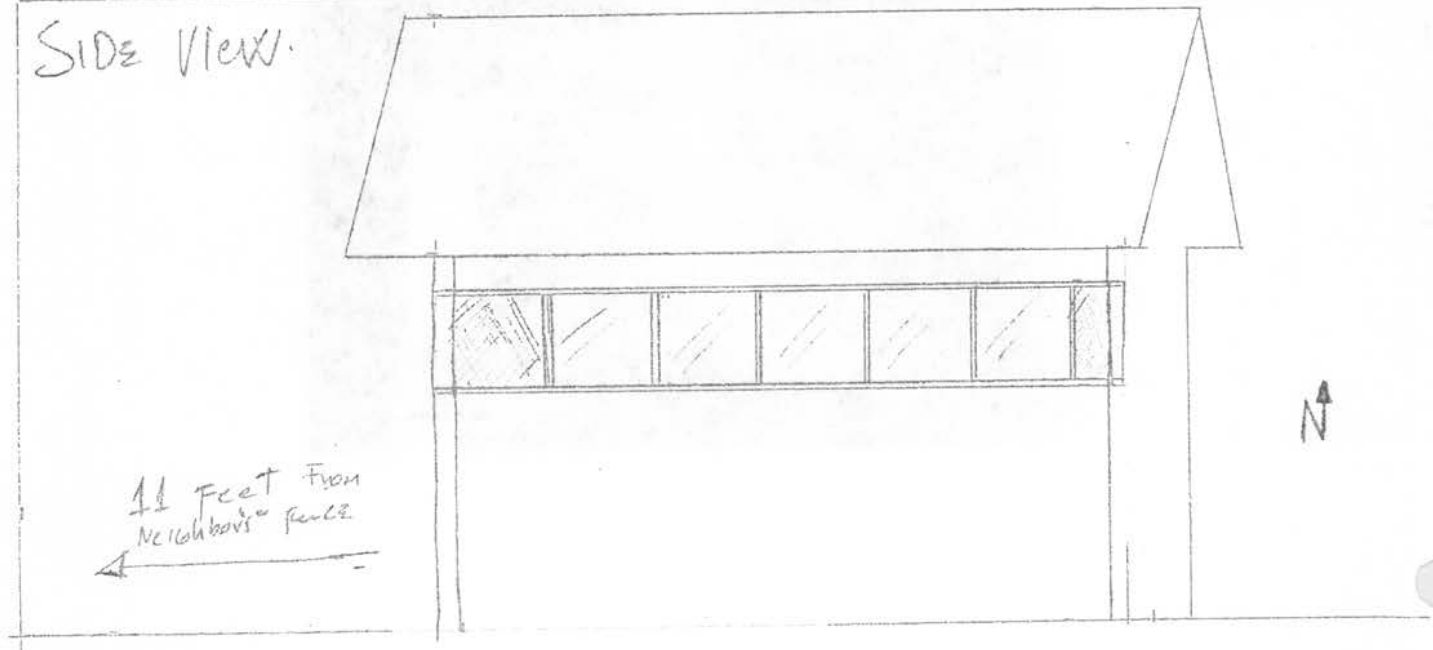


N

Project 2 - GAZEBO

Storage Unit - Project 3
Side View And Floor plan.

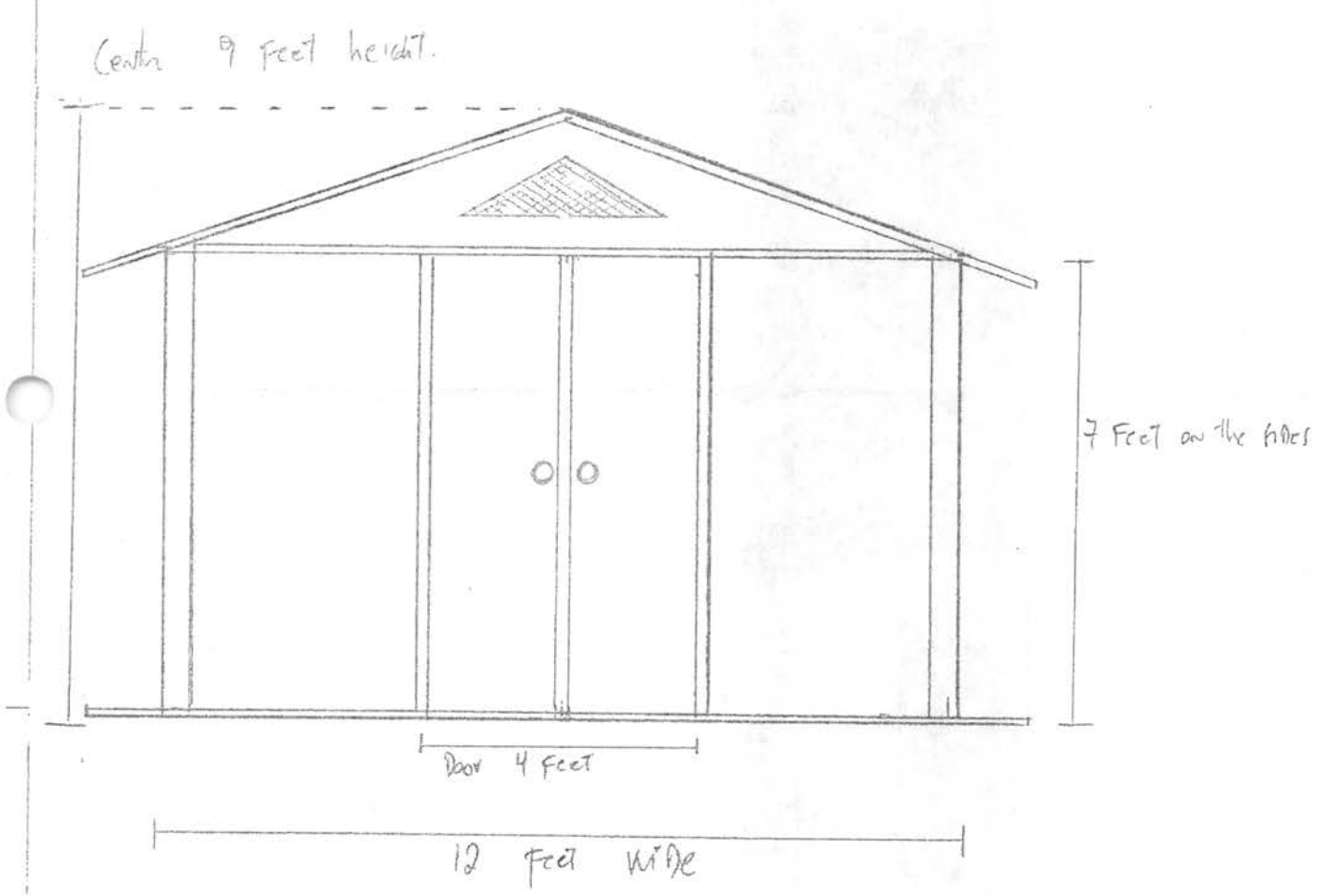




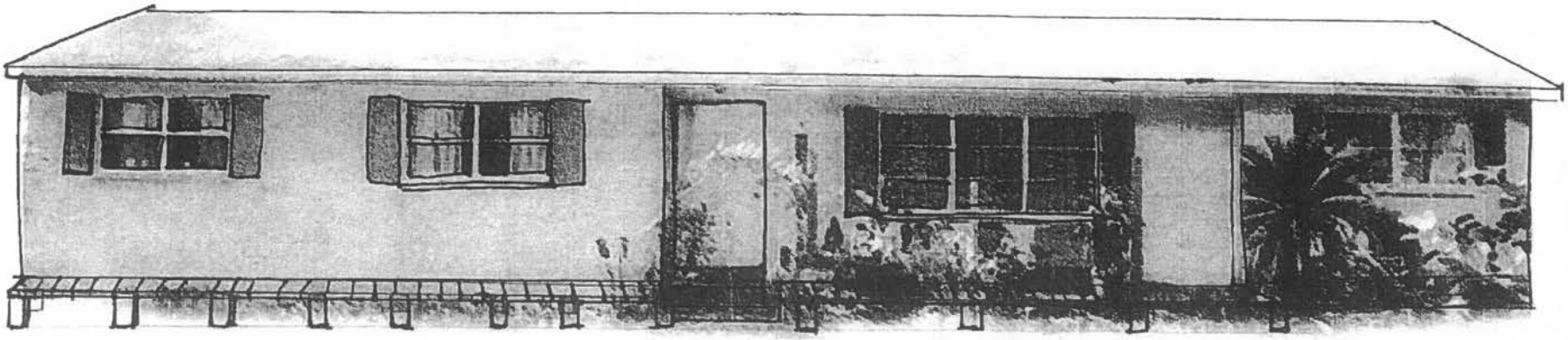
STORAGE UNIT - Project # 3

FRONT AND BACK VIEW

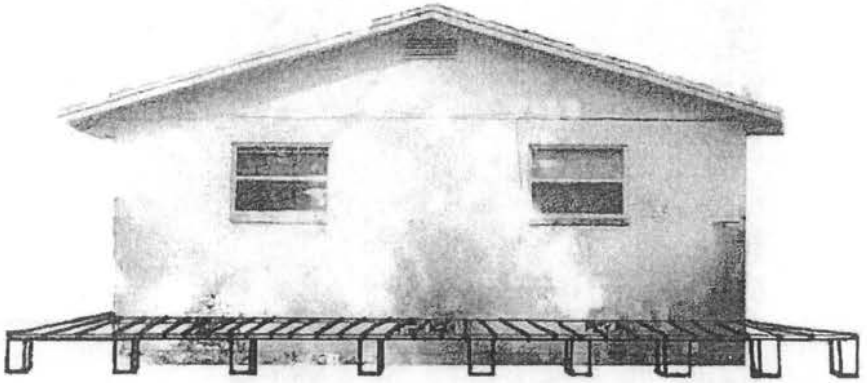
BACK WITH NOT DOOR.



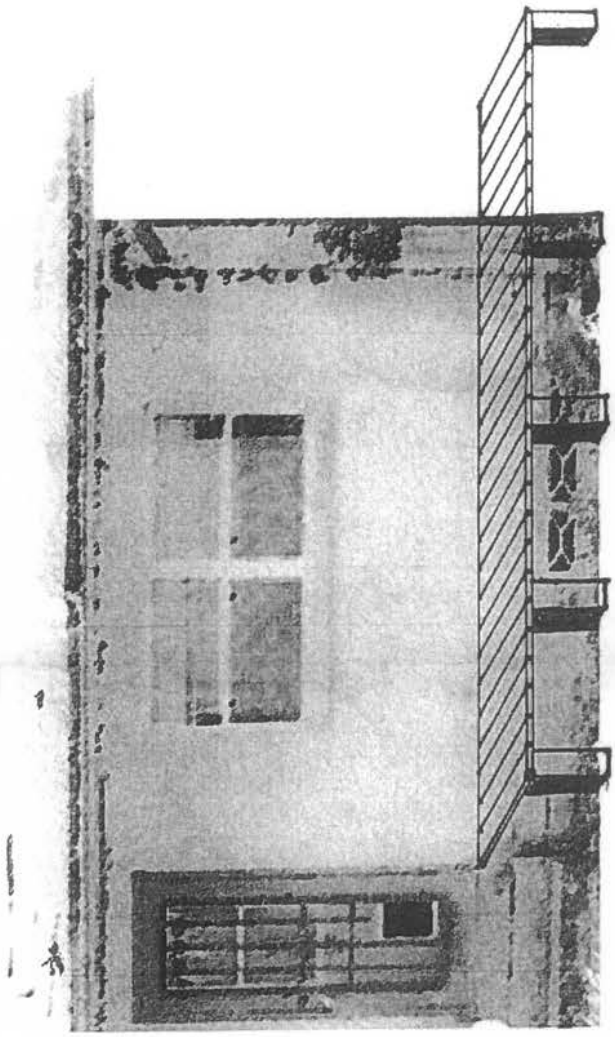
Project 4
Front house (south side)
Terrace house



Project 4
West side (WSide of the house)
Terraca

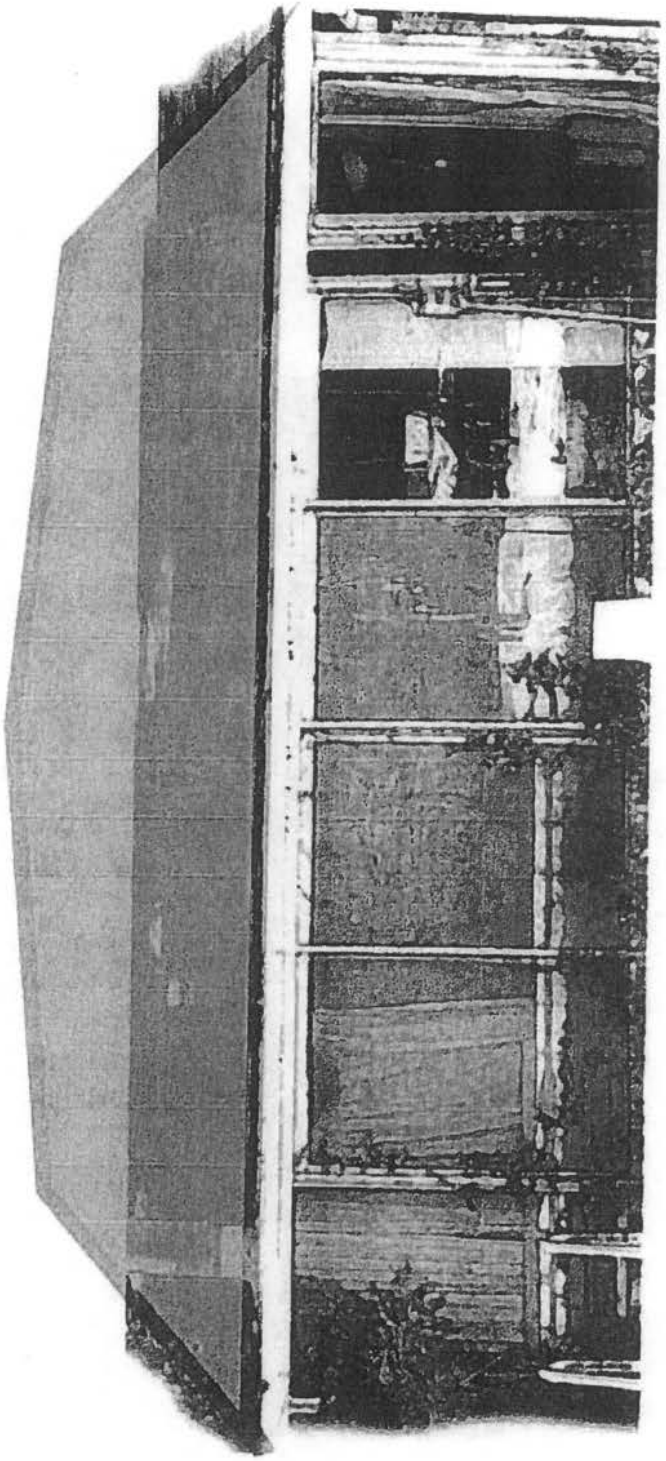


Project 4 - North side (west wing)



Project 4
North side
- Terrace

Project 5 - GAMbrel ROOF over Florida ROOM

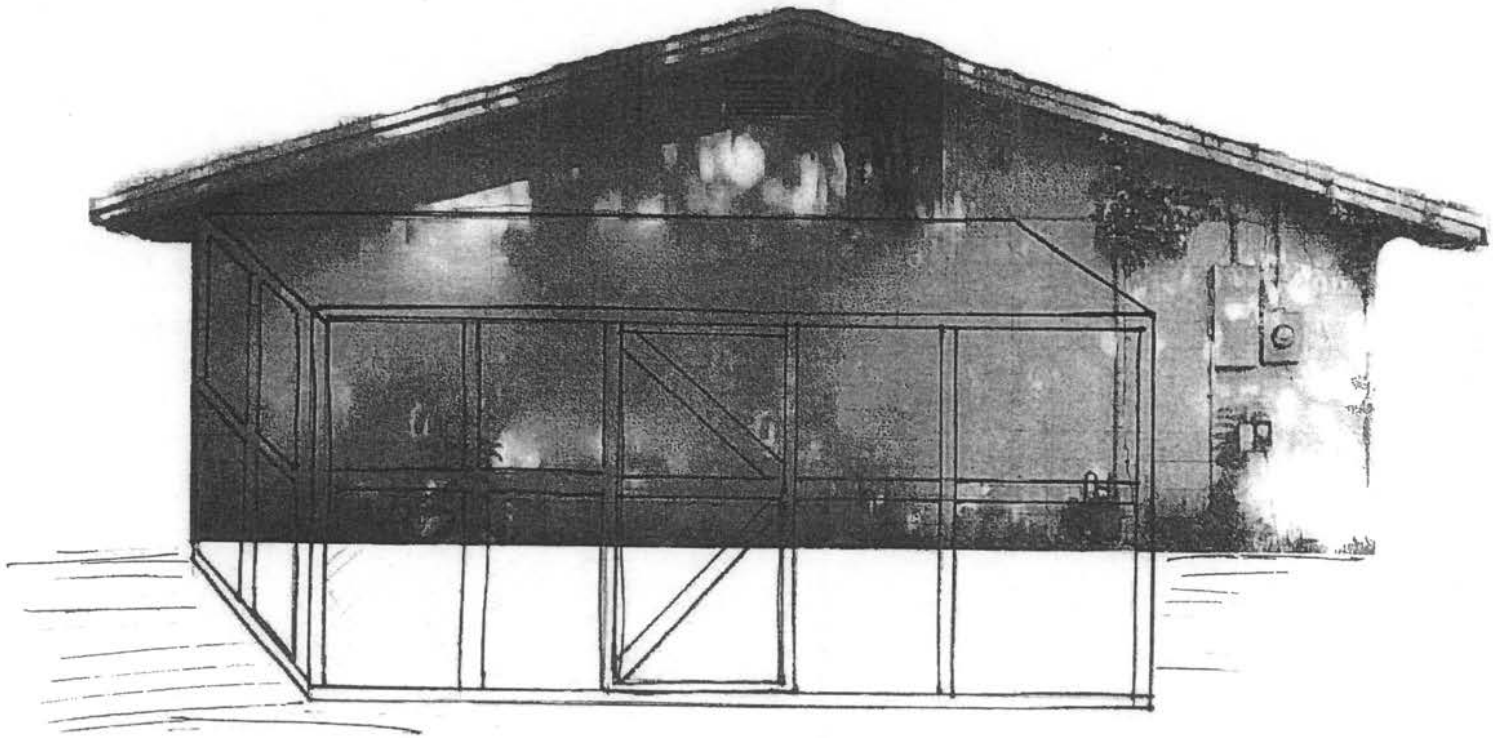


Project 5 - GAMbrel ROOF over Florida ROOM

Project 6

PROJECT 6 SOUTH SURVEILLANCE

Project 7 - East Wind
Screened Porch



N

Project 7 - Screened Porch
East Wind

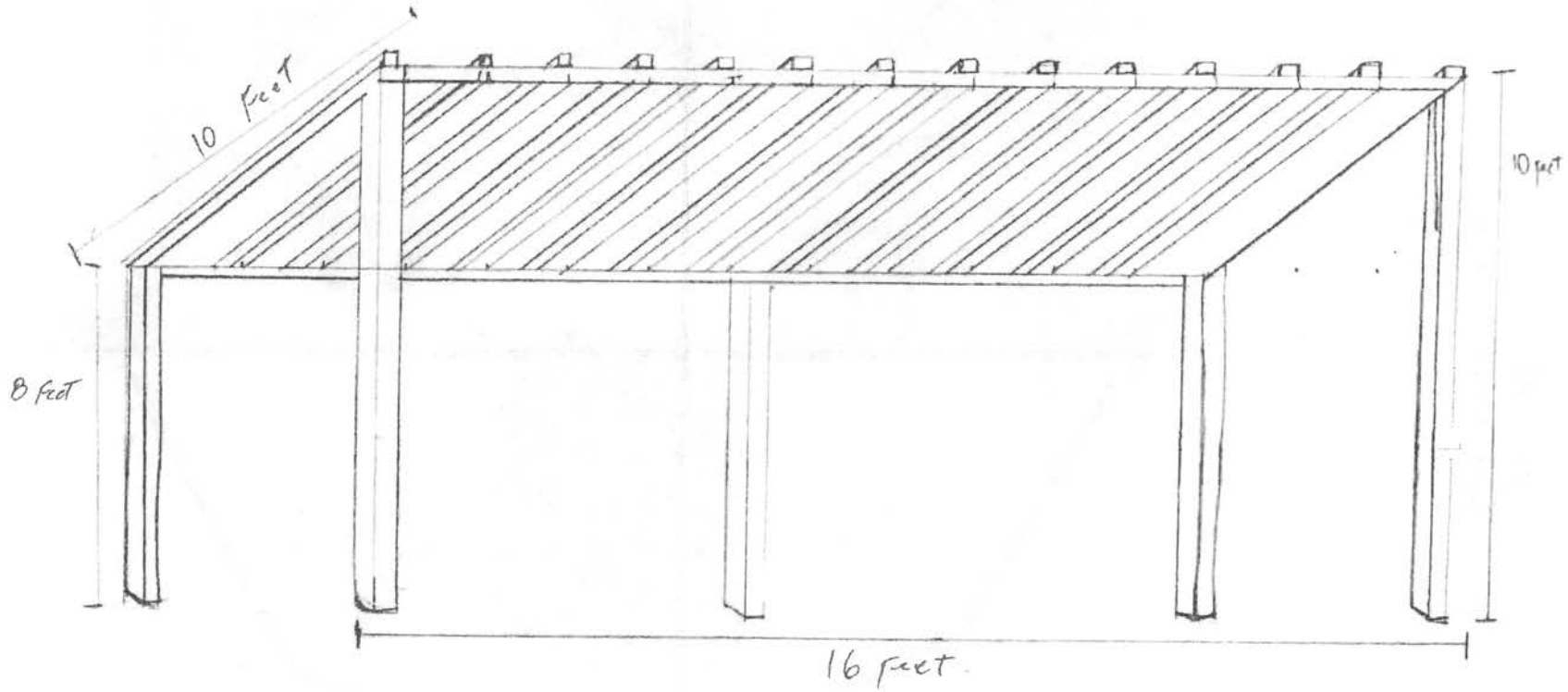
Project 8 - outside shower

- Not ROOF involved

Do We Need A Sketch ?

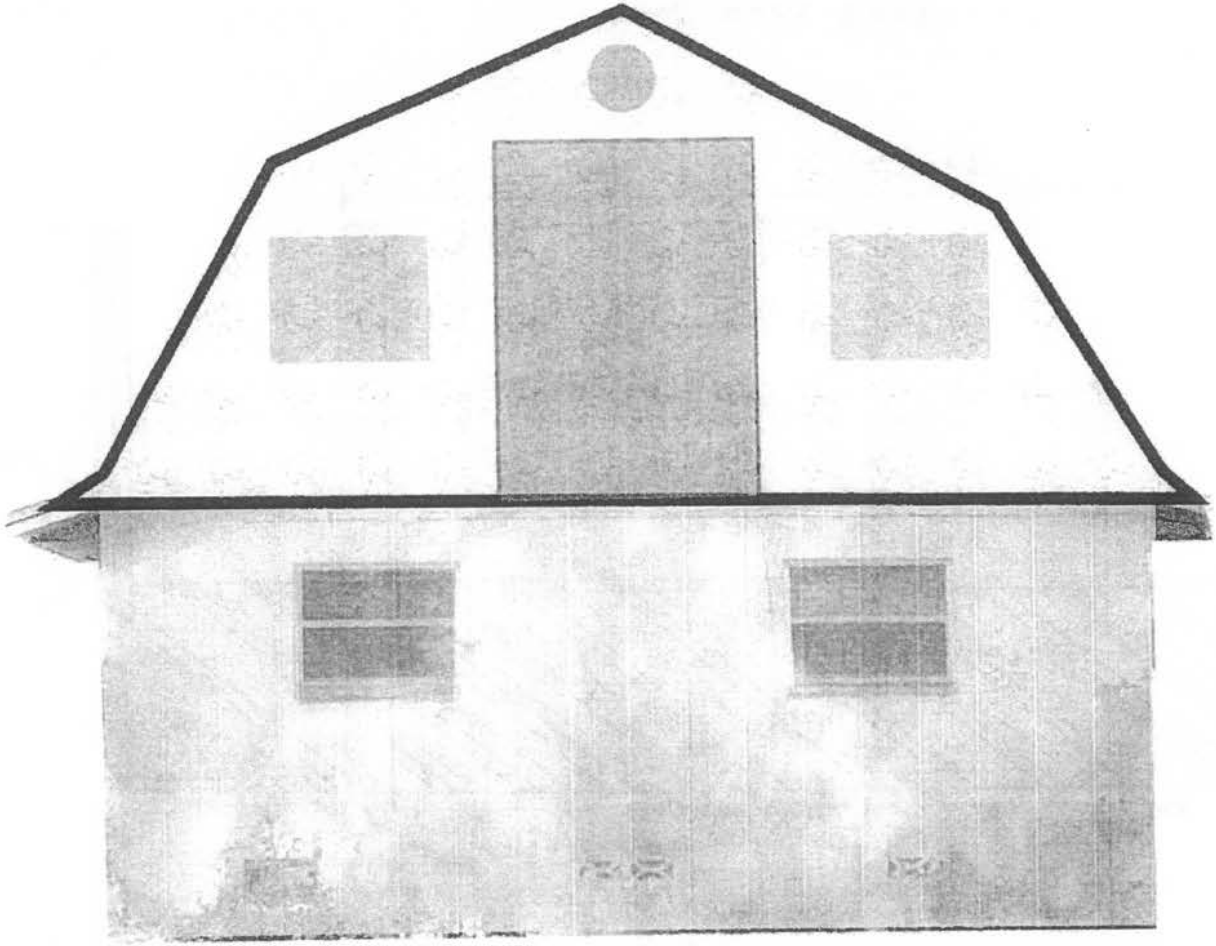
Project 9

Project 9
CARS And bikes ROOF



Front face EAST

Project 10 Other Roofline
GAMBREL ~~ROOF~~ ROOF



Project 10 Other Roofline
GAMBREL ROOF

RECEIVED
9-13-11
AC Growth Mgt.

6282 Baker Road
Keystone Heights, FL 32656
September 13, 2011

Subject: Crown Road Scenic Road Variance
1708 SW 51st Terrace (Parcel #7199-1)
Meeting Agenda Item # 25
Objection

Board of County Commissioners:

I was notified of this proposed variance because I own property on Crown Road. I object to this variance as written because it is not the minimum that will make possible the reasonable use of the land and I believe that it will compromise the quality of the scenic road corridor.

The Staff Report indicates that the original house and the pool predate the Scenic Road Ordinance for Crown Road, but the remaining structures were constructed since that date and apparently without appropriate building permits. The Staff Report also indicates that the majority of the parcel is undeveloped.

Since the original house and the pool were existing at the time of the ordinance those structures should represent the functional scenic road setback for this parcel. Those structures should set the minimum variance and no further construction should be allowed closer to the scenic road in order to preserve the quality of the scenic road corridor. Since so much of the property remains undeveloped, this limitation would not create an undue hardship.

Although not specifically addressed in this variance I would also request that you ensure that all structures on this property should be in compliance with permitting requirements and building codes.

Thank you for your consideration.

Sincerely,

George Marion McDilda

September 13, 2011 Regular BoCC Meeting
Agenda Item #26

Title
A request to amend Section 404.34(b)3 of the Alachua County Unified Land Development Code related to outdoor lighting of sports facilities and parking areas for educational facilities. (Amended)

Amount
N/A

Description
This is a request to amend Section 404.34(b)3 of the Alachua County Unified Land Development Code to update outdoor lighting standards for sports facilities and parking areas of educational facilities.

Recommendation
Continue this item to September 27, 2011

Alternative(s)
Continue this item to a later date.

Requested By
Missy Daniels, Senior Planner, 374-5249

Originating Department
Growth Management

Attachment(s) Description
None

Documents Requiring Action
None

Executive Summary
Oak Hall Private School is requesting an amendment to Section 404.34(b)3 of the ULDC to update outdoor lighting standards related to sports facilities and parking areas of educational facilities. By special request, this application was scheduled for the September 13, 2011 agenda and advertised in anticipation of receiving the full application from the applicant by Tuesday August 30, 2011. The application was submitted Wednesday August 31, 2011 and did not include the requested text amendment. Staff worked with this applicant to get on an agenda but cannot move forward without the proposed text to analyze. When staff receives a complete application, this item will be resubmitted for an agenda.

Background
Oak Hall Private School has conditions in their current special use permit (ZOS-12-04) that limit the outdoor lighting of their sports facilities and parking areas. They would like to install new lighting for the sports fields this fall that would not meet the conditions in their Special Use Permit (SUP). The conditions in the SUP are consistent with current ULDC standards for outdoor lighting of sports fields at schools. The applicant wishes to amend the ULDC and then amend their special use permit to allow the new lights on the fields.

Issues

The applicant did not submit the proposed language they were requesting to amend. This item needs to be rescheduled to a later meeting.

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

September 13, 2011 Regular BoCC Meeting
Agenda Item #27

Title
ZOX-01-11: A request for a special exception for a wildlife sanctuary in an 'A' (Agriculture) district on approximately 249 acres. (Amended)

Amount
N/A

Description
A request by Christine Janks, owner, for a Special Exception to allow an animal sanctuary in an A (Agriculture) district on approximately 249 acres located at 8528 East County Road 225 on Tax Parcel Numbers 16894-000-000, 16894-007-000, 16889-000-000, 16894-003-000 and 16889-002-000.

Recommendation
Staff recommends that the Board hear the item and adopt Resolution Z-11-11 approving the request for a special exception for a wildlife sanctuary.

Alternative(s)
Do not adopt the resolution

Requested By
Gerald Brewington (374-5249)

Originating Department
Growth Management

Attachment(s) Description
1) Staff Report 2) Staff Powerpoint Presentation 3) Background Materials 4) Resolution Z-11-11

Documents Requiring Action
Resolution Z-11-11

Executive Summary
The request is for a special exception for a wildlife sanctuary on approximately 249 acres in the northern part of the county on the Bradford County border. The sanctuary holds non-domesticated exotic species such as tigers, cheetahs and lemurs. The request, if approved, will allow the facility to operate as a wildlife sanctuary for the care of these animals.

Background
The wildlife sanctuary is housed on a 249 acre tract of property in the northern part of the county off of County Road 225. Carson Springs is a registered not-for-profit and has been in operation since 2007. The facility is open to the public by appointment and takes in non-domesticated exotic species that might otherwise have been abandoned or euthanized.

Issues
All animals have been permitted by the Florida Fish and Wildlife Commission and permits for the animals housed in the facility have been obtained. These permits specific the type of enclosures for the animals as well as provide parameters for their care and upkeep. All permits are current.

Fiscal Recommendation
NA

Fiscal Alternative(s)
NA

Funding Sources
NA

Account Code(s)
NA

Attachment: ZOX0111 Powerpoint Presentation.pdf
Attachment: ZOX0111 Staff Report.pdf
Attachment: Resolution for ZOX0111.pdf
Attachment: CarsonSpringsSpecialExceptionApp.pdf

RESOLUTION Z-11-11

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA FOR A SPECIAL EXCEPTION TO ALLOW AN ANIMAL SANCTUARY IN AN A (AGRICULTURE) DISTRICT ON APPROXIMATELY 249 ACRES LOCATED AT 8528 EAST COUNTY ROAD 225 ON TAX PARCEL NUMBERS 16894-000-000, 16894-007-000, 16889-000-000, 16894-003-000 AND 16889-002-000

WHEREAS, Zoning Application ZOX-01-11 has been duly filed and was considered by the Alachua County Planning Commission at its regular meeting of August 17, 2011; and,

WHEREAS, the Alachua County Board of County Commissioners considered the item at its regular meeting of September 13, 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

Zoning Application Z0X-01-11, a request by Christine Janks, owner, for a Special Exception to allow an animal sanctuary in an A (Agriculture) district on approximately 249 acres located at 8528 East County Road 225 on Tax Parcel Numbers 16894-000-000, 16894-007-000, 16889-000-000, 16894-003-000 and 16889-002-000, as summarized in Exhibit A in this resolution, is hereby approved with the following conditions and bases:

RECEIVED
FINANCE & ACCOUNTING
CLERK OF CIRCUIT COURT
2011 SEP 21 PM 4 40

Conditions

1. Development activities (as defined in ULDC Chapter 410) associated with the animal sanctuary use that are proposed or undertaken within 100-year floodplains, surface waters, wetlands, required upland buffers of surface waters and wetlands, or strategic ecosystems shall require review and approval of a Final Development Plan by the Development Review Committee.

2. Special events such as fundraisers shall be limited to no more than 6 times per year and shall not exceed one day in duration.

3. All existing and future cage areas shall have a perimeter chain link or equivalent fence that meets all requirements as set forth by the Florida Game and Freshwater Fish Commission.

4. All facilities for the care and housing of primates as well as any outdoor runs and cages shall be a minimum of 100 feet from any property line.

5. The applicant shall comply with all federal, state and local laws, rules, regulations and ordinances now and hereafter in force that may be applicable to the use of the site.

6. The applicant shall be required to meet the noise ordinance requirements as found in the Alachua County Code.

7. No commercial operation shall be permitted, such as charging admission to the general public or otherwise conducting the facility as an attraction or temporary boarding of animals not belonging to the applicant.

Bases

1.Policy 6.2 of the Future Land Use Element states:

> *Areas identified for Rural/Agriculture on the Future Land Use Map are for rural residential uses, home-based businesses, resource-based recreation, outdoor recreation and agricultural activities including forestry and other agricultural uses, such as cattle grazing, cultivation of field crops, vegetable crops, dairies and those commercial or other uses on a limited scale serving or ancillary to agricultural activities, such as farm equipment and supplies, sales or service, and agricultural products distribution.* ***Other uses involving animals not normally associated with agricultural activities, which would be suitable in the Rural/Agricultural areas, such as animal sanctuaries, kennels, and commercial animal raising, may be approved by the County Commission****[emphasis added]…*

The proposed special exception is for an animal sanctuary. This specific use is

provided in Policy 6.2 of the Future Land Use Element and is allowed in the Agricultural zoning district by special exception, subject to approval by the Alachua County Board of County Commissioners. The proposed use is thus consistent with Policy 6.2 of the Future Land Use Element.

2.Policy 7.1.2 of the Future land Use Element states that *Proposed changes in the zoning map shall consider:*

a. *consistency with the goals, objectives, policies and adopted maps of the Comprehensive Plan*
b. *the availability and capacity of public facilities required to serve the development. When considering a rezoning, this includes availability and capacity of existing public facilities and timing of future facilities based on capital plans. Specific determinations for any exceptions to the requirement to connect to a centralized potable water and sanitary sewer system will be made at the stage of development plan review, as detailed in Policy 2.1 of the Potable Water and Sanitary Sewer Element.*
c. *the relationship of the proposed development to existing development in the vicinity and considerations relating to environmental justice and redevelopment opportunities.*
d. *those factors identified by law, including that as a general matter an applicant is not entitled to a particular density or intensity within the range of densities and intensities permitted by the Comprehensive Plan, given due consideration of legitimate public purposes relating to health, safety, and welfare.*

As previously stated in the staff report, the proposed use is consistent with the Agricultural policies found in the Plan. The proposed use will not adversely impact public facilities as shown in the LOS section of this report. The proposed use is consistent with land use patterns and other development in the area, which are primarily agricultural in nature. Extensive buffers and setbacks help ensure that the use of this site as an animal sanctuary will not impact surrounding properties.

3.Section 402.113 states that *"the Board of County Commissioners shall, as part of a decision to approve an application for a special exception, make a finding that the application complies with both the general criteria and the review factors"* as follows:

a) *The proposed use is consistent with the Comprehensive Plan and ULDC;*
b) *The proposed use is compatible with the existing land use pattern and future uses designated by the Comprehensive Plan;*
c) *The proposed use shall not adversely affect the health, safety, and welfare of the public;*

As previously stated in this staff report, the proposed use is consistent with the Alachua County Comprehensive Plan. The proposed use is consistent with land use patterns and other development in the area, which are primarily agricultural in nature. Vegetative buffers and large setbacks (that vary from a minimum of 733 feet to 2145

feet) help ensure that the use of this site as an animal sanctuary will not impact surrounding properties. Measures have been taken to ensure that the animal enclosures are secure. As such, this facility will not impact the public health, safety and welfare.

Section 402.113(d) states that special exceptions shall address the following specific issues:

1. *ingress and egress to the property and proposed structures thereon with particular reference to automotive, bicycle, and pedestrian safety and convenience, traffic flow and control and access in case of fire or catastrophe;*
   The site has existing ingress and egress that will be adequate to serve the proposed use.

2. *off-street parking and loading areas where required, with particular attention to item 1 above;*
   On-site parking is adequate at this property to serve the proposed use.

3. *the noise, glare or odor effects of the special exception on surrounding properties;*

   The proposed use as an animal sanctuary is not anticipated to generate unusual or offensive noise, glare or odor. The area is agricultural in nature, with cattle, horses and other livestock. While the species housed in the sanctuary may generate occasional noises, these are infrequent and, given the large size of the property in question and the distance between the caging areas and surrounding properties (including surrounding residences), it will have little or no impact on these properties. Similarly, any odors generated will be minimal and in keeping with the agricultural nature of the area.

4. *refuse and service areas, with particular reference to location, screening and items 1 and 2;*

   Refuse is handled by a commercial collection operator and does not create adverse impacts on surrounding properties.

5. *utilities, with reference to location and availability;*

   The facility will rely on existing utilities already on site.

6. *screening and buffering with reference to type, dimensions and character;*
   The facility will use existing buffering whenever possible. The owner shall comply with additional buffering requirements if these are identified during site plan review.

7. *signs, if any, and proposed exterior lighting with reference to glare, traffic safety and compatibility with surrounding properties;*

The applicant shall comply with all applicable sign ordinances found in the ULDC.

8. *required yards and other open space;*

   The applicant shall comply with all open space and setback requirements as found in the ULDC.

9. *general compatibility with surrounding properties; and*

   The surrounding properties are also agricultural in nature. The proposed use as is not out of character with these properties.

10. *any special requirements set forth in this ULDC for the particular use involved.*
    The applicant shall comply with any additional ULDC requirements as identified during the site plan review process as well as the conditions imposed as part of this special exception to ensure compatibility with surrounding uses and to ensure that the public health, safety and welfare are maintained.

This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session this 13th day in September, A.D., 2011.

BOARD OF COUNTY COMMISSIONERS OF

ALACHUA COUNTY, FLORIDA

By: _____

Lee Pinkoson, Chair

ATTEST:

_____

J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____

Alachua County Attorney

DEPARTMENT APPROVAL

AS TO CORRECTNESS

_____

Department of Growth Management

Authorized Designee

EXHIBIT A

Legal Description:

Christine Janks
Section 32, Township 7, Section 21

Parcel I Number 16889-000-000
Leg W1/2 OF NE1/4 & NW1/4 OF SE1/4 & THAT PART OF SW1/4 OF SE
al: 225 ALSO THE SE1/4 OF NE1/4 PER OR 1309/0652) OR 1629/2919
Area 100+ acres

Parcel II: Number 16889-002-000
Legal NE1/4 OF SE1/4 OR 1629/2919 & OR 2258/ 1073
:

Parcel 40-99 acres

Parcel III: Number 16889-000-000
Leg COM SW COR RUN N 2346.87 FT TO POB N 1986.54 FT TO NW CO
al: E 340.55 FT S 40.01 FT W 460.01 TO POB OR 2730/1419

Parcel 11-39 acres

Parcel IV: Number 16894-003-000
Leg S 420 FT OF W 210 FT OF NW1/4 OF SW1/4 AND THAT PART OF W
al: 1629/2919 & OR 2258/1073
Parcel 1-4 acres

Parcel V: Number 16894-007-000
Leg COM SW COR RUN N 1926.87 FT TO POB N 420 FT E 460.01 FT S 8
al: 210 FT TO POB OR 2730/1419
Parcel 5-10 acres

Alachua County

Office of Planning and Development Staff Report

Application Number: ZOX-01-11 Staff Contact: Jerry Brewington, Sr. Planner 352-374-5249

Planning Commission	**Hearing Date: August 17, 2011**
Board of County Commissioners	**Hearing Date: September 13, 2011**
SUBJECT:	A request for a special exception for an animal sanctuary in an 'A' (Agriculture) district on approximately 249 acres.
APPLICANT/AGENT:	Christine Janks
PROPERTY OWNER:	Christine Janks
PROPERTY DESCRIPTION:	Location: 8528 East County Road 225 Parcel Number: 16894; 16894-7; 16889-2;16889; 16894-3 Section/Township/Range: 31 and 32-7-21 Land Use: Rural/Agricultural Zoning: Agricultural Existing Use: Agricultural/Residential Acreage: 249.0
PREVIOUS REQUESTS:	none
STAFF RECOMMENDATION:	*Approval with conditions and bases in Staff Report*
PC RECOMMENDATION:	*Approval with conditions and bases in Staff Report (7-0)*

Alachua County
Office of Planning and Development Staff Report

Analysis of Request

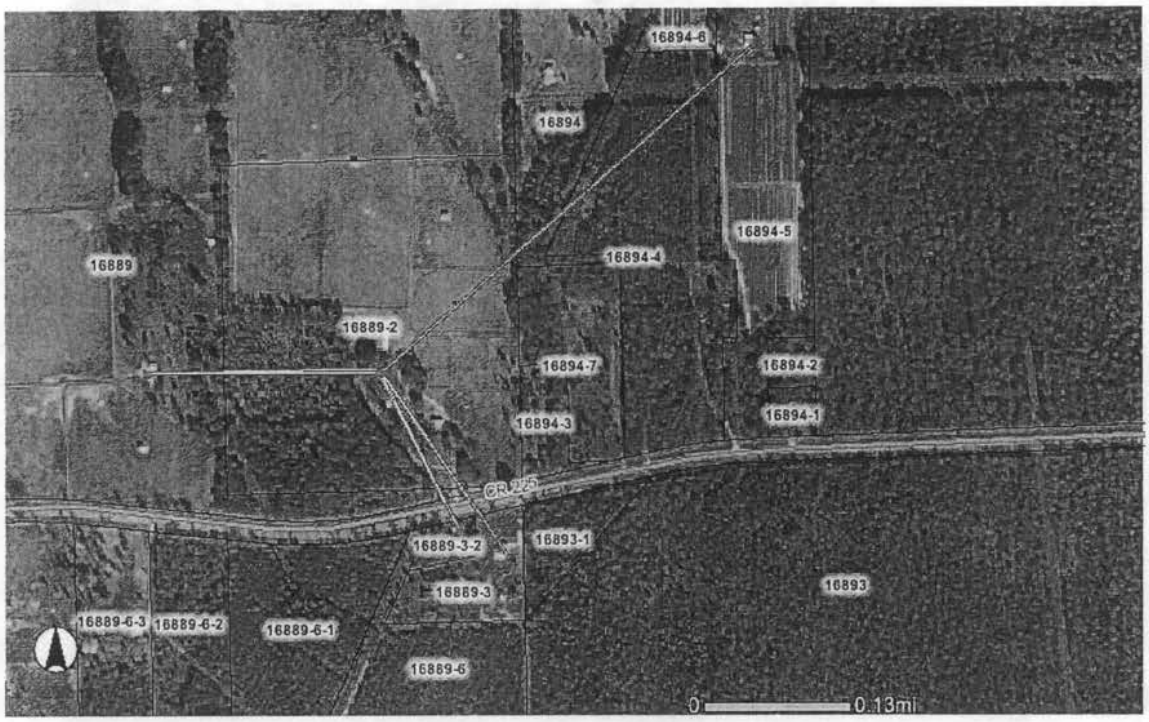
Description of Site and Proposed Request

The subject property is located on the north side of CR 225 near the Bradford County Border. The parcel is approximately 274 acres in size (25 of which are in Bradford County) and contain a residence as well as numerous agriculturally related structures.

Aerial of Subject Property

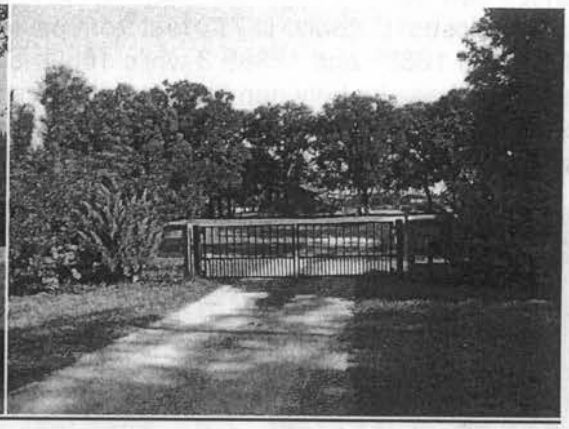
The applicant is requesting a special exception for an animal sanctuary. The facility (Carson Springs Wildlife Foundation) houses numerous species including cats (tigers, cheetahs), fowl, a giraffe, lemurs and other non-native breeds. Animals are housed in a series of secure, fenced enclosures within a larger fenced compound (see photos). Staff have observed the enclosures during a site visit. These are regularly cleaned to contain potential adverse odors. During the duration of the visit, no loud noises from the animals were experienced although occasional calls from certain species do occur. The overall character of the facility was not out of character with the surrounding agricultural uses (including those, such as horse pastures, also located on the subject parcel). As

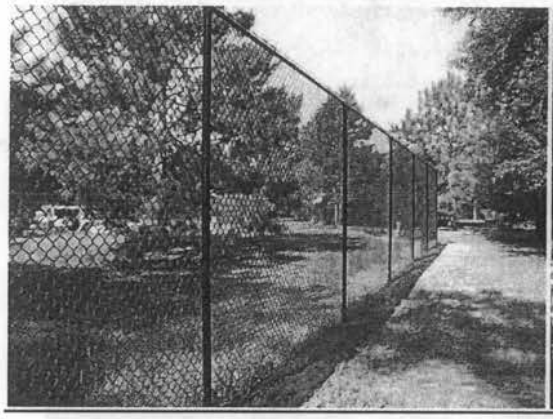
shown on the aerial above, the enclosure areas are located in the south/central portion of this large parcel. The pens/cages are in a treed area that acts as a buffer to surrounding parcels to the south and west (see accompanying photos in this report). Distances between the cage/enclosure areas and the nearest residential structures vary. The closest distance is 733 feet from parcel 16889-2. Other distances include 995 feet from 16889 and 16889-3 while 16894-5 is 2148 feet. Other residences exist in the area but these lie between the two extremes listed here. Visual and noise impacts will be mitigated by the presence of the vegetative screen and by the distance from the pens/enclosures to surrounding properties (surrounding residences).

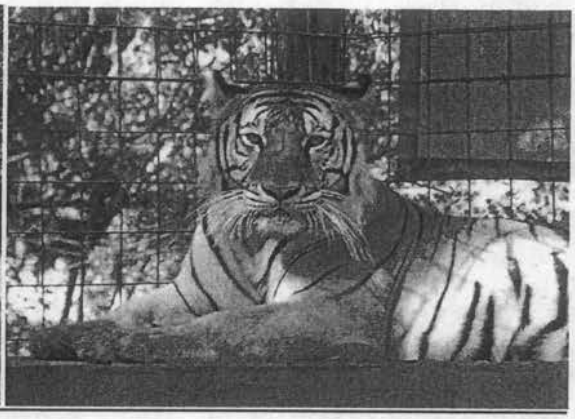


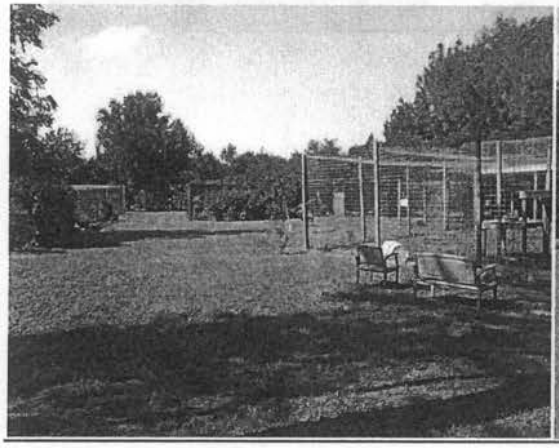
Alachua County
Office of Planning and Development Staff Report

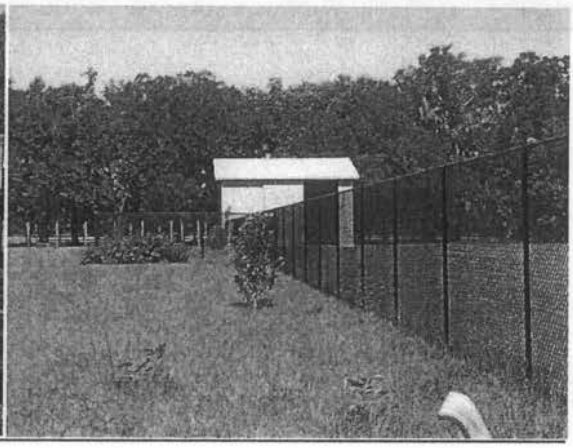
Facility Photos











Levels of Service

The Alachua County Comprehensive Plan Capital Improvement Element requires that the public facilities and services needed to support development be available concurrent with the impacts of development and that issuance of a Certificate of Level of Service Compliance (CLSC) be a condition of all final development orders. 'Concurrent' shall mean that all adopted levels of service (LOS) standards shall be maintained or achieved within a reasonable timeframe. Per **Policies 1.2.4** and **1.2.5** of the Capital Improvements Element of the Alachua County Comprehensive Plan, LOS standards have been adopted for various types of public facilities.

Traffic

The subject property is located on CR 225. The proposed use as a wildlife sanctuary will not cause adopted levels of service to be exceeded.

Mass Transit

The site is not served by mass transit.

Water and Sewer

Policy 1.2.4 (E) describes the minimum Level of Service standards for potable water and sewer. These are summarized as follows:

Policy 1.1.1 The following level of service standards for potable water and sanitary sewer service in the unincorporated portion of Alachua County are hereby adopted, and shall be used as the basis for determining the availability of facility capacity, adequate water supply, and the demand generated by a development within the appropriate service area for the providers listed below for purposes of issuing development orders or building permits.

GAINESVILLE REGIONAL UTILITIES

Potable Water

Raw Water Supply: Average Daily Flow

Treatment Capacity: Peak Daily Flow

Pumping and Distribution Capacity: Peak hourly flow

Storage Capacity:	One-half of peak day volume in gallons. This requirement may be met by a combination of storage and auxiliary power.
Minimum Pressure:	The system shall be designed for a minimum pressure of 40 psig under forecasted peak hourly demands to assure 20 psig under extreme and unforeseen conditions.
Fire Demand:	As determined using Insurance Services Organization guidelines
Potable Water:	
Average Day (gross)	147 gallons per capita per day (including residential and non-residential uses)
Peak Day (gross)	200 gallons per capita per day (including residential and non-residential uses)

Sanitary Sewerage

Collection System:	Peak Hourly Flow 2.5 times the average daily flow
Treatment and Disposal:	Annual average daily flow which allows for anticipated peak hour flow
Sanitary Sewerage:	
Average Day (gross)	106 gallons per capita per day

The site is served by wells and septic tanks.

Drainage

Policy 1.2.4 (D) states that the minimum drainage LOS standard for residential development requires a floor elevation of one (1) foot above the 100-year/critical duration storm elevation.

Solid Waste

Policy 1.2.4 (C) states that the minimum level of service standard for solid waste disposal used for determining the availability of disposal capacity to accommodate demand generated by existing and new development, at a minimum, shall be 0.73 tons

per person per year. In the year 2001-2002, there was generated 3.9 pounds/day (0.71 tons/year per person) in Alachua County (Source: Alachua County Public Works Department Website). The removal of the solid waste related to the operation of this facility is handled by a private contractor at the expense of the operator.

Emergency Services

Policy 1.2.5 (A)3 states that In the rural area, initial unit response LOS guideline is within 12 minutes for 80% of all emergency responses within a 12 month period. Fire suppression/protection service level for all properties in the Rural Area shall be at the ISO (Insurance Service Office) Class Protection of <10. Development will provide adequate water supply for fire suppression and protection, and fire service compliant fire connections, required through land development regulations

Solid Waste

Policy 1.2.4 (C) states that the minimum level of service standard for solid waste disposal used for determining the availability of disposal capacity to accommodate demand generated by existing and new development, at a minimum, shall be 0.73 tons per person per year. Any development at this site will be required to meet these minimum LOS standards as part of development plan approval.

Recreation

The proposed facility will not have an effect on the recreation level of service standard. The proposed facility is non-residential in nature and will not generate additional demand for public recreation in Alachua County.

Schools

The proposed special exception would not have an effect on school capacity or on adopted level of service for public schools. The proposed facility is non-residential in nature and will not generate additional student demand for the Alachua County School District.

Comprehensive Plan Consistency

The requested special exception is for a wildlife sanctuary. The following Comprehensive Plan policies apply to this application.

Agricultural Policies

Policy 6.2 of the Future Land Use Element states:

> *Areas identified for Rural/Agriculture on the Future Land Use Map are for rural residential uses, home-based businesses, resource-based recreation, outdoor recreation and agricultural activities including forestry and other agricultural uses, such as cattle grazing, cultivation of field crops, vegetable crops, dairies and those commercial or other uses on a limited scale serving or ancillary to agricultural activities, such as farm equipment and supplies, sales or service, and agricultural products distribution.* ***Other uses involving animals not normally associated with agricultural activities, which would be suitable in the Rural/Agricultural areas, such as animal sanctuaries, kennels, and commercial animal raising, may be approved by the County Commission****[emphasis added]…*

The proposed special exception is for an animal sanctuary. This specific use is provided in Policy 6.2 of the Future Land Use Element and is allowed in the Agricultural zoning district by special exception, subject to approval by the Alachua County Board of County Commissioners. The proposed use is thus consistent with Policy 6.2 of the Future Land Use Element.

Changes to the Zoning Map

Policy 7.1.2 of the Future land Use Element states that *Proposed changes in the zoning map shall consider:*

a. *consistency with the goals, objectives, policies and adopted maps of the Comprehensive Plan*

b. *the availability and capacity of public facilities required to serve the development. When considering a rezoning, this includes availability and capacity of existing public facilities and timing of future facilities based on capital plans. Specific determinations for any exceptions to the requirement to connect to a centralized potable water and sanitary sewer system will be made at the stage of development plan review, as detailed in Policy 2.1 of the Potable Water and Sanitary Sewer Element.*

c. *the relationship of the proposed development to existing development in the vicinity and considerations relating to environmental justice and redevelopment opportunities.*

d. *those factors identified by law, including that as a general matter an applicant is not entitled to a particular density or intensity within the range of densities and intensities permitted by the Comprehensive Plan, given due consideration of legitimate public purposes relating to health, safety, and welfare.*

As previously stated in the staff report, the proposed use is consistent with the Agricultural policies found in the Plan. The proposed use will not adversely impact public facilities as shown in the LOS section of this report. The proposed use is consistent with land use patterns and other development in the area, which are primarily agricultural in nature. Extensive buffers and setbacks help ensure that the use of this site as an animal sanctuary will not impact surrounding properties.

ULDC Consistency

Staff finds the request to be consistent with the applicable requirements of the ULDC outlined here.

Special Exceptions

Section 402.113 states that *"the Board of County Commissioners shall, as part of a decision to approve an application for a special exception, make a finding that the application complies with both the general criteria and the review factors"* as follows:

(a) *The proposed use is consistent with the Comprehensive Plan and ULDC;*

(b) *The proposed use is compatible with the existing land use pattern and future uses designated by the Comprehensive Plan;*

(c) *The proposed use shall not adversely affect the health, safety, and welfare of the public;*

As previously stated in this staff report, the proposed use is consistent with the Alachua County Comprehensive Plan. The proposed use is consistent with land use patterns and other development in the area, which are primarily agricultural in nature. Vegetative buffers and large setbacks (that vary from a minimum of 733 feet to 2145 feet) help ensure that the use of this site as an animal sanctuary will not impact surrounding properties. Measures have been taken to ensure that the animal

enclosures are secure. As such, this facility will not impact the public health, safety and welfare.

Section 402.113(d) states that special exceptions shall address the following specific issues:

1. *ingress and egress to the property and proposed structures thereon with particular reference to automotive, bicycle, and pedestrian safety and convenience, traffic flow and control and access in case of fire or catastrophe;*

   The site has existing ingress and egress that will be adequate to serve the proposed use.

2. *off-street parking and loading areas where required, with particular attention to item 1 above;*

   On-site parking is adequate at this property to serve the proposed use.

3. *the noise, glare or odor effects of the special exception on surrounding properties;*

   The proposed use as an animal sanctuary is not anticipated to generate unusual or offensive noise, glare or odor. The area is agricultural in nature, with cattle, horses and other livestock. While the species housed in the sanctuary may generate occasional noises, these are infrequent and, given the large size of the property in question and the distance between the caging areas and surrounding properties (including surrounding residences), it will have little or no impact on these properties. Similarly, any odors generated will be minimal and in keeping with the agricultural nature of the area.

4. *refuse and service areas, with particular reference to location, screening and items 1 and 2;*

   Refuse is handled by a commercial collection operator and does not create adverse impacts on surrounding properties.

5. *utilities, with reference to location and availability;*

   The facility will rely on existing utilities already on site.

6. *screening and buffering with reference to type, dimensions and character;*

   The facility will use existing buffering whenever possible. The owner shall comply with additional buffering requirements if these are identified during site plan review.

7. *signs, if any, and proposed exterior lighting with reference to glare, traffic safety and compatibility with surrounding properties;*

   The applicant shall comply with all applicable sign ordinances found in the ULDC.

8. *required yards and other open space;*

   The applicant shall comply with all open space and setback requirements as found in the ULDC.

9. *general compatibility with surrounding properties; and*

   The surrounding properties are also agricultural in nature. The proposed use as is not out of character with these properties.

10. *any special requirements set forth in this ULDC for the particular use involved.*

    The applicant shall comply with any additional ULDC requirements as identified during the site plan review process as well as the conditions imposed as part of this special exception to ensure compatibility with surrounding uses and to ensure that the public health, safety and welfare are maintained.

Staff Recommendation

Staff recommends **approval** of ZOX-01-11 with the following conditions and bases.

Conditions

1. Development activities (as defined in ULDC Chapter 410) associated with the animal sanctuary use that are proposed or undertaken within 100-year floodplains, surface waters, wetlands, required upland buffers of surface waters and wetlands, or strategic ecosystems shall require review and approval of a Final Development Plan by the Development Review Committee.

2. Special events such as fundraisers shall be limited to no more than 6 times per year and shall not exceed one day in duration.

3. All existing and future cage areas shall have a perimeter chain link or equivalent fence that meets all requirements as set forth by the Florida Game and Freshwater Fish Commission.

4. All facilities for the care and housing of primates as well as any outdoor runs and cages shall be a minimum of 100 feet from any property line.

5. The applicant shall comply with all federal, state and local laws, rules, regulations and ordinances now and hereafter in force that may be applicable to the use of the site.

6. The applicant shall be required to meet the noise ordinance requirements as found in the Alachua County Code.

7. No commercial operation shall be permitted, such as charging admission to the general public or otherwise conducting the facility as an attraction or temporary boarding of animals not belonging to the applicant.

Bases

1.Policy 6.2 of the Future Land Use Element states:

> *Areas identified for Rural/Agriculture on the Future Land Use Map are for rural residential uses, home-based businesses, resource-based recreation, outdoor recreation and agricultural activities including forestry and other agricultural uses, such as cattle grazing, cultivation of field crops, vegetable crops, dairies and those commercial or other uses on a limited scale serving or ancillary to agricultural activities, such as farm equipment and supplies, sales or service, and agricultural products distribution.* ***Other uses involving animals not normally associated with agricultural activities, which would be suitable in the Rural/Agricultural areas, such as animal sanctuaries, kennels, and commercial animal raising, may be approved by the County Commission****[emphasis added]…*

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As previously stated in the staff report, the proposed use is consistent with the Agricultural policies found in the Plan. The proposed use will not adversely impact public facilities as shown in the LOS section of this report. The proposed use is consistent with land use patterns and other development in the area, which are primarily agricultural in nature. Extensive buffers and setbacks help ensure that the use of this site as an animal sanctuary will not impact surrounding properties.

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   The surrounding properties are also agricultural in nature. The proposed use as is not out of character with these properties.

10. *any special requirements set forth in this ULDC for the particular use involved.*

    The applicant shall comply with any additional ULDC requirements as identified during the site plan review process as well as the conditions imposed as part of this special exception to ensure compatibility with surrounding uses and to ensure that the public health, safety and welfare are maintained.

Staff Comments

There are no comments from the Department of Public Works and Transportation Planning. Comments from the Environmental Planning Department are as follows:

The property contains several regulated conservation resources: 100-year floodplain, surface waters and wetlands (including Outstanding Florida Waters) and strategic ecosystem. The Environmental Resources Assessment Checklist submitted with the application did not recognize the presence of these resources. Nor did the application include the analyses noted in Conservation & Open Space Element Policy 3.4.1 or Unified Land Development Code Section 406.04.

Nonetheless, it is apparent from staff's site inspection that the applicant, to date, has demonstrated appropriate resource stewardship. Activities associated with management of the existing animal sanctuary have not visibly adversely affected the noted conservation resources.

To address potential future activities that may adversely impact conservation resources, EPD staff recommends the following condition of approval.

Alachua County
Office of Planning and Development Staff Report

"Development activities (as defined in ULDC Chapter 410) associated with the animal sanctuary use that are proposed or undertaken within 100-year floodplains, surface waters, wetlands, required upland buffers of surface waters and wetlands, or strategic ecosystems shall require review and approval of a Final Development Plan by the Development Review Committee."

HENDERSON
ATTORNEY AT LAW

May 12, 2011

Steven Lachnicht, AICP
Director, Growth Management
Alachua County
10 SW 2nd Avenue
Gainesville, Florida 32601-6294

Re: Application for Special Exception
Carson Springs Wildlife Foundation

Dear Mr. Lachnicht:

Enclosed please find the application for a Special Exception on the property owned by Christine K. Janks. Per your request, we have conducted a neighborhood workshop (and mailed the required notices within the timeframe required), prepared the necessary exhibits and submit the required filing fee.

The application requests a reduction of the fee. Please let us know if any additional documentation is necessary. We have prepared the exhibits as best we could with the limited resources of the Foundation. There are no additional impacts to the environment nor are there negative impacts on the public facilities and services of the County.

Also, we received a Notice of Hearing for a Code Violation. Per our conversation on Monday of this week, it is our understanding that this matter will remain on hold until the Board rules on this request for a Special Exception. Please notify me if this is not correct.

Thank you. We look forward to working with your staff and appearing before the County Commission.

Respectfully,

Cynthia A. Henderson

CC: Christine Janks
David Schwartz, County Attorney Office

Table of Contents

Cover Letter

Application

- List of Required Attachments
- Zoning Application
- Proof of Neighborhood Workshop
  - Letter to Neighbors
  - Sign-In Sheet
  - List of Surrounding Owners
  - Receipt from Gainesville Sun
- Legal Description
- Property Owner's Affidavit
- Proof of Payment of Taxes
  - Check and Receipt from Property Collector
  - Receipt for Agricultural Classification
- Detailed Directions to the site
- Detailed Description of Request
- Drawing of the Property (Exhibit B below)
- Proposed Site Plan (Exhibit B below)
- Environmental Resources Assessment Checklist

Exhibit A Proof of Ownership (see Proof of Payment of Taxes Above)

Exhibit B
- Page 1 Aerial of Property with Uses Noted
- Page 2 Current Uses on the Property

Exhibit C Permits from FWC

Exhibit D Memorandum from FWC

Alachua County, Board of County Commissioners
Department of Growth Management
10 SW 2nd Ave., Gainesville, Fl 32601
Tel. 352.374.5249. Fax. 352.338.3224
http://growth-management.alachua.fl.us

Submit Application to:
Development Services Division

REQUIRED ATTACHMENTS

The following items must accompany your application at the time of submittal. No applications will be accepted without these attachments. Please submit the application fee, check made payable to Alachua County Board of County Commissioners, one paper copy and one digital copy of the following:

- ☐ Proof of neighborhood workshop, where applicable.
- ☐ Legal description.
- ☐ Property Owner's Affidavit, notarized.
- ☐ Proof of payment of taxes on all parcels.
- ☐ Detailed directions to the site.
- ☐ Detailed description of request and an explanation of why the request is consistent with the County's Comprehensive Plan and Unified Land Development Code.
- ☐ Survey or scaled drawing of property showing boundaries of property and adjacent properties, roads, easements, and all structures on site.
- ☐ Proposed site plans, no larger than 11" by 17", for all Special Use Permits, Special Exceptions, and Rezonings to RM or RM-1. Site plans should display the following:
    - ☐ Property boundaries and dimensions.
    - ☐ Existing and proposed buildings, additions, or structures, with distances from the property boundaries shown.
    - ☐ Streets, sidewalks, drives, parking and loading areas, and similar features.
    - ☐ Proposed landscape plan, if applicable.
- ☐ Environmental Resources Checklist, conducted by a qualified professional (certain requests may require a more extensive natural resources assessment).
- ☐ Additional requirements (listed separately) for Special Use Permits for Mining Operations, Excavation and Fill Operations, and for Personal Wireless Services Facilities.
- ☐ Other _____

Planning staff reserves the right to require additional information for all applications where such submission is necessary to insure compliance with applicable criteria in the individual case.

- ☐ A digital copy of each of the above, in either Microsoft Word or Adobe PDF format.

Form revised on March 2007. Downloadable from: http://growth-management.alachua.fl.us/forms/docs.cfm

Alachua County, Board of County Commissioners
Department of Growth Management
10 SW 2nd Ave., Gainesville, Fl 32601
Tel. 352.374.5249, Fax. 352.338.3224
http://growth-management.alachua.fl.us

Submit Application to:
Development Services Division

ZONING APPLICATION

For Rezonings (except Planned Developments) and Special Use Permits and Special Exceptions (including Minor SUP's and SE's).

GENERAL INFORMATION (BY APPLICANT/ AGENT)

Applicant/Agent: Christine Janks Contact Person: Christine Janks
Address: 8528 E. CR 225 Gainesville, FL. 32609 Phone: ( ) -
Email address: CARSONSPRINGSC@AOL.COM

SUBJECT PROPERTY DESCRIPTION

Property Owner: Christine Janks Property Address: 8528 E. CR 225
City: Gainesville State: FL. Zip: 32609 Phone: (352) 468- 2827
Tax Parcel #: 16894-000-000 16894-007-000 16889-002-000 16889-002-000 16889-000-000 Section: Township: Range: Grant:
Total Acreage: 274 Zoning: AGRICULTURE Land Use: Agriculture

TYPE OF REQUEST

☐	Rezoning	From:	To:
☐	Special Use Permit	For:	
☐	Minor Special Use Permit	For:	
☐	Special Exception	For:	
☐	Minor Special Exception	For:	

CERTIFICATION

I, the undersigned applicant, hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief. I hereby grant the appropriate County personnel permission to enter the subject property during reasonable hours so that they may investigate and review this zoning request.

Signature of Applicant/Agent: Date:

Applications shall be submitted no later than 4:00 PM on the submittal deadline date

Form revised on March 2007. Downloadable from: http://growth-management.alachua.fl.us/formsdocs.php

Letter to Neighbors

Neighbors List from Code Enforcement

16890-001-000
NITYA JONES
[illegible] E COUNTY ROAD 225
[illegible]INESVILLE, FL 32609-4321

16889-006-000
GO SOUTH PRODUCTIONS INC
9420 SE 7TH AVE RD
OCALA, FL 34480

16889-003-002
EDDY & DAVIS & DAVIS & EDDY
PO BOX 358
LACROSSE, FL 32658

16937-010-002
NGUYEN & NGUYEN
2035 NE 7TH ST
GAINESVILLE, FL 32609

16889-001-000
DALE A LUNDGREN
7010 E COUNTY RD 225
GAINESVILLE, FL 32609-4320

16889-001-000
DALE A LUNDGREN
7010 E COUNTY RD 225
GAINESVILLE, FL 32609-4320

16937-010-003
HA VU
3976 PLATEAU PL
CARSBAD, CA 92008

16894-001-000
ANNIE MAE JACKSON
8922 E COUNTY ROAD 225
GAINESVILLE, FL 32609-4326

16885-000-000
SCHANUTH LUNDGREN & LEE &
MCCRERY &
7010 E COUNTY RD 225
GAINESVILLE, FL 32609-4320

16932-000-000
PLUM CREEK TIMBERLANDS LP
[illegible] ORTH MACON ST
JESUP, GA 31545

16889-001-009
LINDA L HAUZER
1411 NW 50TH TER
GAINESVILLE, FL 32605

16889-001-007
KAREN L LEE
7010 E COUNTY RD 225
GAINESVILLE, FL 32609

16894-002-000
RUTHA MAE MCNEIL
8922 E COUNTY ROAD 225
GAINESVILLE, FL 32609-4326

16937-001-000
TOWER INSURANCE SERVICES INC
8 MARTICVILLE RD
LANCASTER, PA 17603

16893-001-000
EDDY JR & HODGES
PO BOX 647
ARCHER, FL 32618

16889-006-005
WARREN D PARKER Ginger
PO BOX 216
GRAHAM, FL 32042

16894-006-000, 16894-005-000
F J JR GIAMBRONE
8910 E COUNTY RD 225
GAINESVILLE, FL 32609

16889-006-004 Ginger
WARREN D PARKER
PO BOX 216
GRAHAM, FL 32042-0216

16889-001-002
LLP FLORIDA NATIVES
PARTNERSHIP
PO BOX 67128
ST PETERSBURG BEACH, FL 33736

16893-000-000
ALACHUA COUNTY
PO BOX 2877
GAINESVILLE, FL 32602-2877

16889-001-003
MINOR & TURNER
12783 152ND ST N
JUPITER, FL 33478

16894-000-000, 16894-007-000, 16889-002-000, 16889-000-000, 16894-003-000
CHRISTINE K JANKS
8528 EAST COUNTY RD 225
GAINESVILLE, FL 32609

16937-010-004
RALPH CURRA
212 N FEDERAL HIGHWAY
DEERFIELD BEACH, FL 33441

16889-006-002, 16889-006-001
WOODHAVEN INVESTMENTS INC
2018 PROUDE ST
PORT CHARLOTTE, FL 33953

16889-003-000
D A MERCER
PO BOX 158
WALDO, FL 32694-0158

16889-006-003
WAYNE S HYDE
8109 E COUNTY RD 225
GAINESVILLE, FL 32609-4325

16937-010-001
CAPTAIN C HELTON
7701 E COUNTY RD 225
GAINESVILLE, FL 32609

16889-001-008, 16889-001-001
STEVEN D LUNDGREN
7704 E COUNTY RD 225
GAINESVILLE, FL 32609

16889-001-006
CYNTHIA A LUNDGREN
7010 EAST COUNTY RD 225
GAINESVILLE, FL 32609

16894-004-000
ALLAN H SCHISEL
8808 E COUNTY ROAD 225
GAINESVILLE, FL 32609-4326

Legal Description:

Christine Janks
Section 32, Township 7, Section 21

Parcel I Number 16889-000-000

Leg al: W1/2 OF NE1/4 & NW1/4 OF SE1/4 & THAT PART OF SW1/4 OF SE 225 ALSO THE SE1/4 OF NE1/4 PER OR 1309/0652) OR 1629/2919

Area 100+ acres

Parcel II: Number 16889-002-000

Legal: NE1/4 OF SE1/4 OR 1629/2919 & OR 2258/ 1073

Parcel 40-99 acres

Parcel III: Number 16889-000-000

Leg al: COM SW COR RUN N 2346.87 FT TO POB N 1986.54 FT TO NW CO E 340.55 FT S 40.01 FT W 460.01 TO POB OR 2730/1419

Parcel 11-39 acres

Parcel IV: Number 16894-003-000

Leg al: S 420 FT OF W 210 FT OF NW1/4 OF SW1/4 AND THAT PART OF W 1629/2919 & OR 2258/1073

Parcel 1-4 acres

Parcel V: Number 16894-007-000

Leg al: COM SW COR RUN N 1926.87 FT TO POB N 420 FT E 460.01 FT S 8 210 FT TO POB OR 2730/1419

Parcel 5-10 acres

Search Criteria

Last Name:	JANKS
First Name:	CHRISTINE
Search Date:	*5/9/2011 at 1:00:19 PM*
Data updated:	*05/06/11*

Start your next chapter at www.tdstelecom.com/moving.
broadband. phone. TV

Parcel: 16889-000-000 GIS Map (best viewed with IE)

Taxpayer:	JANKS CHRISTINE K
Mailing:	% CARSM SPRINGS FARM 8528 E COUNTY RD 225 GAINESVILLE, FL 32609
Location:	NE COUNTY RD 225 County
Sec-Twn-Rng:	31-7-21
Use:	DAIRIES/FEEDLTS
Tax Jurisdiction:	Suwannee 0300
Area:	100+AC
Subdivision:	

Legal: W1/2 OF NE1/4 & NW1/4 OF SE1/4 & THAT PART OF SW1/4 OF SE1/4 LYING N OF SR 225 AND N1/2 OF SE1/4 OF SE1/4 LYINGN OF SR 225 ALSO THE SE1/4 OF NE1/4 PER OR 1309/0652) OR 1629/2919

Parcel: 16889-002-000 GIS Map (best viewed with IE)

Taxpayer:	JANKS CHRISTINE K
Mailing:	% CARSM SPRINGS FARM 8528 E COUNTY RD 225 GAINESVILLE, FL 32609
Location:	8528 E COUNTY RD 225 County
Sec-Twn-Rng:	31-7-21
Use:	DAIRIES/FEEDLTS
Tax Jurisdiction:	Suwannee 0300

Legal: NE1/4 OF SE1/4 OR 1629/2919 & OR 2258/1073

Area:	40-99 AC
Subdivision:	

Parcel: 16894-000-000 GIS Map (best viewed with IE)

Taxpayer:	JANKS CHRISTINE K	**Legal:** COM SW COR RUN N 2346.87 FT TO POB N 1986.54 FT TO NW COR OF SW1/4 OF NW1/4 E 689.06 FT S 752.69 FT S 24 DEG W1323.02 FT E 340.55 FT S 40.01 FT W 460.01 TO POB OR 2730/1419
Mailing:	8528 EAST COUNTY RD 225 GAINESVILLE, FL 32609	
Location:	County	
Sec-Twn-Rng:	32-7-21	
Use:	DAIRIES/FEEDLTS	
Tax Jurisdiction:	Suwannee 0300	
Area:	11-39 AC	
Subdivision:		

Parcel: 16894-003-0 GIS Map (best viewed with IE)

Taxpayer:	JANKS CHRISTINE K	**Legal:** S 420 FT OF W 210 FT OF NW1/4 OF SW1/4 AND THAT PART OF W 210 FT OF N1/2 OF SW1/4 OF SW1/4 LYING N OF SR-225 OR 1629/2919 & OR 2258/1073
Mailing:	% CARSM SPRINGS FARM 8528 E COUNTY RD 225 GAINESVILLE, FL 32609	
Location:	8604 E COUNTY RD 225 County	
Sec-Twn-Rng:	32-7-21	
Use:	DAIRIES/FEEDLTS	
Tax Jurisdiction:	Suwannee 0300	
Area:	1-4 AC	
Subdivision:		

Parcel: 16894-007-000 GIS Map (best viewed with IE)

Taxpayer:	JANKS CHRISTINE K	**Legal:** COM SW COR RUN N 1926.87 FT TO POB N 420 FT E 460.01 FT S 831.56 FT TO N R/W

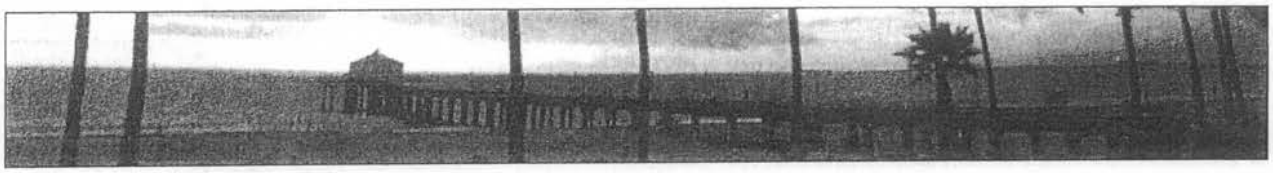
Mailing:	8528 EAST COUNTY RD 225 GAINESVILLE, FL 32609	STATE RD 225 W ALONG R/W 250.93 N 420 FTW 210 FT TO POB OR 2730/1419
Location:	8706 E COUNTY RD 225 County	
Sec-Twn-Rng:	32-7-21	
Use:	TMBR SI 80-89	
Tax Jurisdiction:	Suwannee 0300	
Area:	5-10 AC	
Subdivision:		

There were 5 parcels found with this search.

Displaying parcels 1 thru 5.

Create download file of selected parcels

Map selected Parcels on GIS



The information that is supplied by the Alachua County Property Appraiser's office is public information data and must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Florida Statute. The Alachua County Property Appraiser's Office will not be held liable as to the validity, correctness, accuracy, completeness, and / or reliability of this data. The Alachua County Property Appraiser's Office furthermore assumes no liability whatsoever associated with the use or misuse of this public information data.

Alachua County Property Appraiser • 12 SE 1st Street • Gainesville, FL 32601 • 352-374-5230 (FAX) 352-374-5278

Alachua County, Board of County Commissioners
Department of Growth Management
10 SW 2nd Ave., Gainesville, Fl 32601
Tel. 352.374.5249, Fax. 352.338.3224
http://growth-management.alachua.fl.us

Submit Application to:
Development Services Division

PROPERTY OWNERS' AFFIDAVIT

Christine K. Janks
Owner

Application No.

Additional Owners

Appointed Agent(s)

16894-000-000 16894-007-000 16889-002-000
Parcel Number(s) 16889-000-000 16894-003-000

32 Section | 7 Township | 21 Range

Type of Request

I (we), the property owner(s) of the subject property, being duly sworn, depose and say the following:

1. That I am (we are) the owner(s) and record title holder(s) of the property described in the attached legal description;
2. That this property constitutes the property for which the above noted land use request is being made to the Alachua County Board of County Commissioners;
3. That I (we), the undersigned, have appointed, and do appoint, the above noted person(s) as my (our) agent(s) to execute any agreement(s), and other documents necessary to effectuate such agreement(s) in the process of pursuing the aforementioned land use request;
4. That this affidavit has been executed to induce the Alachua County Board of County Commissioners to consider and act on the subject request;
5. That I (we), the undersigned authority, hereby certify that the foregoing statements are true and correct.

Owner (signature) | Owner (signature) | Owner (signature)

STATE OF FLORIDA
COUNTY OF ALACHUA

SWORN AND SUBSCRIBED BEFORE ME
THIS _____ DAY OF _____, 2_____
BY _____
WHO IS/ARE PERSONALLY KNOWN TO ME OR HAS/HAVE PRODUCED AS IDENTIFICATION
_____
(TYPE OF IDENTIFICATION)

(SEAL ABOVE)

_____ Notary Public, Commission No. _____
_____ (Name of Notary typed, printed, or stamped)

Alachua County Tax Collector

12 SE 1st Street
Gainesville, FL 32601

Site Provided by...
governmax.com

Click on a record below to view more details.

16894-000-000 - JANKS CHRISTINE K

Address:	*Assessed Year:*	*Paid: Y*	*Legal:*
JANKS CHRISTINE K 8528 E COUNTY RD 225 GAINESVILLE FL 32609	2010 *Prior Taxes Due?:* N		COM SW COR RUN N 2346.87 FT TO POB N 1986.54 FT TO NW COR OF SW1/4 OF NW1/4 E 689.06 FT S 752.69 FT S 24 DEG W 1323.02 FT E 340.55 FT S 40.01 FT W 460.01 TO POB OR 2730/1419

16894-007-000 - JANKS CHRISTINE K

Address:	*Assessed Year:*	*Paid: Y*	*Legal:*
JANKS CHRISTINE K 8528 E COUNTY RD 225 GAINESVILLE FL 32609	2010 *Prior Taxes Due?:* N		8706 E COUNTY RD 225 COM SW COR RUN N 1926.87 FT TO POB N 420 FT E 460.01 FT S 831. 56 FT TO N R/W STATE RD 225 W ALONG R/W 250.93 N 420 FT W 210 FT TO POB OR 2730/1419

16889-004-000 - JANKS CHRISTINE K % CARSM SPRINGS FARM

Address:	*Assessed Year:*	*Paid: Y*	*Legal:*
JANKS CHRISTINE K % CARSM SPRINGS FARM 8528 E COUNTY RD 225 GAINESVILLE FL 32609	2006 *Prior Taxes Due?:* N		SE1/4 OF NE1/4 OR 1309/652

16889-000-000 - JANKS CHRISTINE K % CARSM SPRINGS FARM

Address:	*Assessed Year:*	*Paid: Y*	*Legal:*
JANKS CHRISTINE K % CARSM SPRINGS FARM 8528 E COUNTY RD 225 GAINESVILLE FL 32609	2010 *Prior Taxes Due?:* N		8528 NE COUNTY RD 225 W1/2 OF NE1/4 & NW1/4 OF SE1/4 & THAT PART OF SW1/4 OF SE1/4 LYING N OF SR 225 AND N1/2 OF SE1/4 OF SE1/4 LYING N OF SR 225 ALSO THE SE1/4 OF NE1/4 PER OR 1309/0652) OR 1629/2919

16889-002-000 - JANKS CHRISTINE K % CARSM SPRINGS FARM

Address:	*Assessed Year:*	*Paid: Y*	*Legal:*
JANKS CHRISTINE K % CARSM SPRINGS FARM 8528 E COUNTY RD 225 GAINESVILLE FL 32609	2010 *Prior Taxes Due?:* N		8528 E COUNTY RD 225 NE1/4 OF SE1/4 OR 1629/2919 & OR 2258/ 1073

16894-003-000 - JANKS CHRISTINE K % CARSM SPRINGS FARM

Address:	*Assessed Year:*	*Paid: Y*	*Legal:*
JANKS CHRISTINE K % CARSM SPRINGS FARM 8528 E COUNTY RD 225 GAINESVILLE FL 32609	2010 *Prior Taxes Due?:* N		8604 E COUNTY RD 225 S 420 FT OF W 210 FT OF NW1/4 OF SW1/4 AND THAT PART OF W 210 FT OF N1/2 OF SW1/4 OF SW1/4 LYING N OF SR-225 OR 1629 /2919 & OR 2258/1073

Search performedon 5/9/2011 12:58:34 PM EDT
with Owner Name = JANKS CHRISTINE
and Search Type = STARTSWITH
and Show list using = DETAIL

<< First | **Last >>**

Legal Disclaimer / Privacy Statement

ED CRAPO, CFA, ASA, AAS
ALACHUA COUNTY PROPERTY APPRAISER
PO BOX 23817
GAINESVILLE, FL 32602-3817
RETURN SERVICE REQUESTED

PRESORTED
FIRST CLASS
U.S. POSTAGE
PAID
GAINESVILLE, FL
PERMIT 448

RECEIPT FOR 2011 AGRICULTURAL CLASSIFICATION RENEWAL APPLICATION

16889 000 000 ACRES 164.36
6800 DAIRIES/FEEDLTS

LEGAL DESCRIPTION

W1/2 OF NE1/4 & NW1/4 OF SE1/4 & THAT
PART OF SW1/4 OF SE1/4 LYING N OF
SR 225 AND N1/2 OF SE1/4 OF SE1/4 LYING

JANKS, CHRISTINE K
% CARSM SPRINGS FARM
8528 E COUNTY RD 225
GAINESVILLE, FL 32609

NP1 32609

mapquest

Trip to:
Gainesville, FL 32609-4324
15.37 miles
21 minutes

Notes

From Code Enforcement Office which is downtown Gainesville

		Miles Per Section
	10 SW 2nd Ave Gainesville, FL 32601-6260	
	1. Start out going EAST on SW 2ND AVE toward S MAIN ST / SR-329.	**Go 0.01 Mi**
	2. Take the 1st LEFT onto S MAIN ST / SR-329. *If you are on SE 2ND AVE and reach SE 1ST ST you've gone a little too far*	**Go 0.1 Mi**
	3. Take the 2nd RIGHT onto SR-20 / SR-24 / SR-26 / E UNIVERSITY AVE. Continue to follow SR-20 / SR-26 / E UNIVERSITY AVE. *If you are on N MAIN ST and reach NW 1ST AVE you've gone a little too far*	**Go 0.8 Mi**
	4. Turn LEFT onto SR-24 E. *SR-24 E is just past NE 11TH ST*	**Go 4.0 Mi**
	5. Turn LEFT onto CR-232 / NE 53RD AVE. *CR-232 is 0.1 miles past NE 49TH AVE*	**Go 0.04 Mi**
	6. Turn RIGHT onto CR-225 / NE 39TH ST. Continue to follow CR-225. *If you are on NE 53RD AVE and reach NE 15TH ST you've gone about 1.6 miles too far*	**Go 10.3 Mi**
	7. Welcome to GAINESVILLE, FL 32609. *Your destination is just past NE 199TH LN* *If you reach NE CR-1475 you've gone about 2.3 miles too far*	
	Gainesville, FL 32609-4324	**15.4 mi**

Total Travel Estimate: **15.37 miles - about 21 minutes**

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Detailed description of request and an explanation of why the request is consistent with the County's Comprehensive Plan and Unified Land Development Code

This Application is a request for approval of a Special Exception for the property located at 8528 East County Road 225, Gainesville, Florida 32609. The property owner, Christine K. Janks, was requested by the County to file this application based on a provision in the Unified Land Development Code (the "Code") that states an Animal Sanctuary must apply for a Special Exception Permit. The County's position is that the use of the land currently may be a permissible in a zoning classification as a special exception if specific provisions are made. Accordingly, the owner hereby submits this application. Proof of ownership is attached as Exhibit A.

The owner's use of the property with Captive Wildlife is permitted by the Florida Fish and Wildlife Conservation Commission("FWC"). The permits are attached as Exhibit C. Permits for the Class I, II, and III, Wildlife on the property have been lawfully obtained and the Property is in full compliance with the State law for use, for the facilities, for the structural caging and other requirements of Rule 68A-6, Florida Administrative Code. In fact, the owner has been advised by 3 FWC inspectors that this is one of the best constructed and maintained facilities in the state. The zoning code requires for a special exception approval submission of the permits, which are attached hereto.

Animals that are abandoned or taken by the FWC are placed here by FWC for their care and protection. The owner's property serves as a rescue location for FWC when an injured or neglected animal is located. The facility provides the highest quality food and medical services for these beautiful and special animals. There have been no injuries to persons, complaints of smell or noise, or any code violations on the property. One neighbor contacted the zoning department with concerns about the animals residing on the property, all of which are addressed in the owner's emergency plan as

per FWC guidelines. As a result of the sole contact, the County requested the owner make this application. In addition to serving as an animal sanctuary, the land is utilized to raise and train horses. The owner of the property is also a horse race owner and trainer in Illinois. The horses reside in Florida during the cold winters and when not racing.

The owner asks for a waiver or reduction of the fee charged for this application. Funding for the activities on this property come from donations and grants to the not-for-profit and any sums spent on this fee are funds diverted from the care and feeding of the animals. Legal fees are all donated for the preparation and processing of this application. It is the owner's understanding that because there is limited county staff time review needed, there is no future environmental impact proposed (thereby reducing staff review time), and there is a strong public need for this type of facility, that the fee could be reduced to cover public notice and minimal costs. We respectfully request consideration of this reduction in the fee.

A neighborhood workshop was conducted on April 17, 2011, at 6:00 p.m. Although there are very few neighbors within the required notice distance, 15 people signed in and discussed the use of the property. No negative comments were received. The notices to 30 neighbors (2 duplicates and one was property owner) were mailed on April 1, 2011 (more than 15 days before the meeting) and were sent to all property owners within 1,320 feet according to the list provided by the County Code Enforcement. There were no neighborhood associations, property owner's association or other registered associations required to receive notice.

The property is comprised of 249 acres (in Alachua County) plus 25 acres in Bradford, as shown on the attached location map and sketch, Exhibit B. It has an agricultural exemption. The land use designation for this property is compatible with the use. The property is designated A Agricultural, which allows non-domestic animals. Staff has advised it is the most appropriate

category for this use.

Additionally, the zoning is compatible with the existing use. The zoning designation is agricultural and the animals on the property are a permitted use. The county has requested the applicant provide an overview of the current and proposed plans for the property.

Currently the owner resides on the property in the area shown on Exhibit B, page 2. The property also houses approximately 75 horses. The number of horses varies depending on the season. Many of the horses race in Illinois. They are bred here and travel between Florida and Illinois throughout the year.

There are also barns, restrooms, and small agriculture-type structures on the property, which store and secure feed, medical supplies and equipment. Future agriculture structures will be needed to meet the needs of the animals and all County zoning requirements will be met.

In addition to the horses, many other types of animals reside. There are chickens; peacocks; a giraffe named Gracie; African Oryx and Sitatunga create a natural habitat for Gracie; two tigers named Sunflower and Gaby; three cougars named Myra, Jay and Mocha; five lemurs named Sugar Bear, Major, Libby, George and Scout; two servals named Isabelle and Tocatta; two Caracals named Max and Fiona; a bobcat name Sheena; two fox names Destin and Barb; three pigs names Jones, Eggs and Penelope; a deer named John Deer; and a sheep named Mabel. Structures to protect the animals from climate changes and store their food and equipment are on the property. Some temporary housing for staff is located on the property.

All cages meet FWC requirements and included an 8-foot perimeter fence. An additional 8-foot perimeter fence is planned as required for the expansion of the areas. They will be built as funding is received. All future cages will be built strictly in conformance with

FWC requirements and Alachua County zoning requirements.

Parking for guests is provided in the areas shown on Exhibit B page 2. There are no impervious parking areas planned. Circulation around the site may be modified as additional cages are built and the horse training facilities are shifted.

All setbacks for structures will be maintained around the perimeter of the site. As buildings are added, required permits will be obtained and there are no plans to impact environmental areas. No structures will be built within 100 feet of the boundary of the property and none are visible from the residential home on the neighbor's property.

Activities on the property include the care and training of horses; the care of the rescued animals and includes all animals permitted by FWC as a Class 1, 2, and 3 animals; the raising of chickens, hens and other food sources for the animals; tours of the property and educational activities for such groups as the Florida Sheriff's Boys Ranch, school groups such as from UF and the vet school, the Foundation activities to raise money for awareness of the animals and their habitat.

Structures exist or will be added as needed such as treatment structures, food prep areas, public bathrooms, and such similar activities necessary to operate this type of sanctuary. A Sign currently exists at the secured main gate entrance on East County Road 225. The size is 3 feet by 5 feet to identify the entrance. There are two additional existing entrances to the property that can be used for access.

FWC requires that the property be open to the public. When visitors come to the property, all parking is internal to the property and no neighbors can see the parking or the activities occurring on the property. There is no street parking.

None of the activities or facilities is visible by neighbors. There are approximately several hundred

feet separating the activities on the property from the one neighbor who voiced concern. Heavily treed land and crops separate the property and activity. To the north is the Bradford County boundary with no development. To the West are all vacant land and conservation areas for which no development will be undertaken. To the east is what appears to be one house surrounded by large crops and trees with heavy density. No complaints for noise or other external annoyances have been received, other than the one inquiry from the neighboring blueberry farmer to the east expressing concern that tigers were on the property. The County has limited authority on this point but can ensure the zoning and land use criteria are met and proper permits from FWC are in place. The southern boundary is East County Road 225. All boundaries are lined with heavy vegetation and trees. The property is a model for the proper care and comfort of these majestic animals. There are no noise, smell, pollution or safety concerns, as assured by FWC.

A special exception is permitted if the applicant shows that the animals are not detrimental to the public health, safety or general welfare. Clearly, the owner has shown there is no detriment to the health in that there are no noise, smell or pollution concerns. There are no safety concerns in that the proper caging and fencing have been undertaken and approved by FWC and county staff. Current laws and regulations protect the safety of the public. The general welfare has been met by the extreme public service being undertaken by the owner. The owner provides a public benefit by caring for, feeding and healing the abandoned, injured and rescued animals that are in need of a home, as determined by FWC. This is done at no public expense to the county or the citizens. The owner's personal funds and limited donations that are received by the not-for profit entity completely fund this operation. There are limited sites throughout the State of Florida that are available for this service.

This property also serves as a learning place for students at the veterinary schools. It serves as a

the County. The special exception will have a minimal impact, if any, on the surrounding uses and therefore is consistent with land use provisions and the zoning code.

Policies set forth in Chapter 6 of the Comprehensive Plan promote the retention of agricultural uses, open space, and the natural character of the land. The uses proposed in the application further those goals. The County shall encourage the continuation of productive agricultural uses. Policy 6.1.5 states "Agricultural pursuits shall be allowed in all land use classifications, provided that the health, safety and welfare of the general public and the protection of the natural environment are assured." We believe approval of this Special Exception is consistent with this policy. Policy 6.2 provides for the approval of a Special Exception.

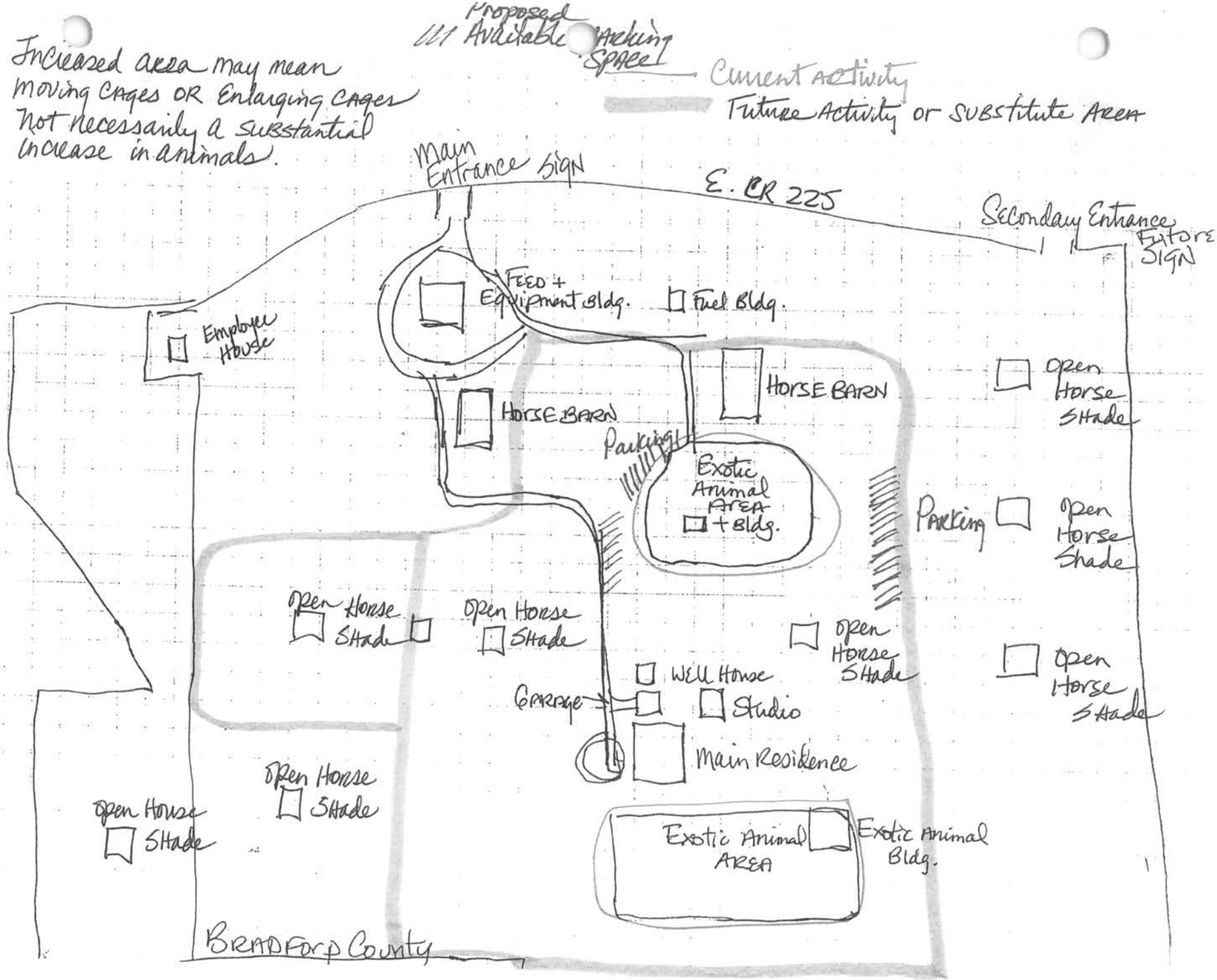
The owner believes strongly that the authority of the County to regulate the residence of the animals on this property is very limited. Nonetheless, to preserve a positive, working relationship with the County, and to limit the resources needed to legally challenge this matter, the owner agreed to submit this application. Article IV, Section 9 of the Florida Constitution grants exclusive constitutional jurisdiction to FWC for allowing animals (Class 1, II and III) to reside on property. FWC has the exclusive constitutional authority to determine caging requirements. Please see the attached memorandum from FWC as Exhibit D.
The County is authorized by law to determine if the caging facilities meet the zoning requirements (location within a zoning category, land area, buffer zones, setbacks and height) and if parking and other zoning requirements are met. The County does not have any jurisdiction as to whether the animals residing on the property is a permitted use. More specifically, if animals of any type are prohibited (such as in a purely single family residential neighborhood), then they county may determine that our captive wildlife is not permitted. But if cows or horses are permitted as they are in our agricultural designation, so must be captive wildlife permitted by FWC. Rule 68A-6.003 was amended

in 2010 specifically to clarify that point, after the case law relied upon by staff.

The right to legally challenge this requirement is hereby specifically reserved by the owner. We do not believe it will be necessary and want to cooperate with the request but in doing so we do not waive the legal right to challenge in the event of a dispute.

The uses and approval of this Special Exception may be granted without compromising in any manner the intent of the Comprehensive Plan and zoning code. Approval will not be detrimental to the surrounding area or the general welfare of the local residents. Therefore, we respectfully request approval of this request for a Special Exception and a waiver or reduction in the application fee.

(A) CURRENT USE AREAS
(D) POSSIBLE FUTURE EXPANSION AND PERIMETER FENCING
A current area
B Near Future Expansion
A Current areas
D
D
D
Secondary Gate
C
EAST COUNTY ROAD 133
Mangolia
F
COUNTY ROAD 225
C PROPERTY LINE
B NEAR FUTURE EXPANSION AREA


Increased area may mean moving cages OR Enlarging cages Not necessarily a substantial increase in animals.
Proposed Available Parking Space
Current Activity
Future Activity or Substitute Area
Main Entrance Sign
E. CR 225
Secondary Entrance Future Sign
Feed + Equipment Bldg.
Fuel Bldg.
Employee House
Horse Barn
Horse Barn
Parking
Exotic Animal Area + Bldg.
Open Horse Shade
Parking
Open Horse Shade
Open Horse Shade
Open Horse Shade
Open Horse Shade
Well House
Garage
Studio
Main Residence
Open Horse Shade
Open Horse Shade
Exotic Animal Area
Exotic Animal Bldg.
Bradford County

LICENSE TO SELL OR EXHIBIT CLASS I &/OR CLASS II WILDLIFE (26 + ANIMALS)

Florida Fish and Wildlife Conservation Commission
PO Box 6150, Tallahassee, FL 32314-6150
(850) 488-3641

ESB 642 Cost: $250.00 Issued: 03/04/2011

Applicant ID: 2721 License ID: 402-71008 Expires: 03/03/2012

CARSON SPRINGS WILDLIFE FOUNDATION
8528 E. COUNTY ROAD #225
GAINESVILLE, FL 32609-0000

Location Address:
JANKS, CHRISTINE K
8528 E. COUNTY ROAD #225
GAINWESVILLE, FL 32609-0000

LICENSEE AUTHORIZATIONS

CLASS 1 - This licensee IS authorized to exhibit Class I wildlife.
FELIDAE
Meets Financial Responsibility- Cash

CLASS 2
FELIDAE
GIRAFFIDAE
BOVIDAE
CANIDAE

2008

FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION
OFFICE OF THE GENERAL COUNSEL

MEMORANDUM

To: **FWC Captive Wildlife Program**
Through: **James V. Antista, General Counsel** James V. Antista
From: **Carla J. Oglo, Assistant General Counsel**
Date: **May 17, 2007**
Re: **LOCAL ORDINANCES AND THE REGULATION OF CAPTIVE WILDLIFE**

This memorandum addresses the applicability of local ordinance and zoning codes to the regulation of captive wildlife. For purposes of this memorandum, the term captive wildlife means wildlife regulated under Rule 68A-6, F.A.C.

Background

As the population of Florida grows and urban sprawl consumes rural Florida, captive wildlife facilities which were originally on fairly rural land are now found amidst urban and suburban development. Local governments are concerned about the proximity of captive wildlife to people and, based on a relatively few cases of escape, believe in stronger local control over captive wildlife. These concerns are prompting local governments to consider adopting ordinances and zoning codes which directly regulate captive wildlife or to consider zoning codes which directly define the appropriate neighborhoods for the possession of captive wildlife. Both the local governments and those who have captive wildlife facilities are looking to the Florida Fish and Wildlife Conservation Commission (FWC) for guidance as to whether or not, or to what extent, these ordinances and zoning codes may be enacted consistent with the authority granted to the FWC by the Florida Constitution. In order to address this issue, it is necessary to understand some history about regulation of captive wildlife in Florida.

FWC's predecessor agency, the Game and Fresh Water Fish Commission, did not always have constitutional authority over all captive wildlife. In 1960, the Florida Supreme Court held that the then Game and Fresh Water Fish Commission had the authority to regulate *ferae naturae* or untamed animals in the wild, but the agency did not have the authority to regulate ownership of the animals once they became the property of someone, especially non-native animals. Barrow v. Holland, 125 So.2d 749 (Fla. 1960). In response to this issue, the Legislature enacted section 372.921 and 372.922 to authorize GFC to regulate captive wildlife, including wildlife possessed as pets or for exhibition or sale.

In 1974, the Florida Constitution was amended to empower GFC to "exercise the regulatory and executive powers of the State with respect to wild animal life and freshwater aquatic life." Article IV, Section 9, of the Florida Constitution. This constitutional provision has been interpreted to mean that GFC has constitutional authority over all fish and wildlife whether in the wild or in captivity. Charles River Laboratories, Inc. v. Florida Game and Fresh Water Fish

Commission, DOAH Case No. 96-2017 , affirmed at 717 So.2d 1003 (Fla. 1st DCA 1998). In 1998, the citizens of Florida voted to amend the state constitution in order to create the Florida Fish and Wildlife Conservation Commission which continued the grant of constitutional authority to the commission regulated all wildlife. The authority of FWC to regulate captive wildlife as part of its constitutional authority is no longer in question. Miramar v. Bain, 429 So.2d 40 (Fla. 4th DCA 1983) and Haddock & Greyhound Breeders Assn. of Fla. v. Florida Game and Fresh Water Fish Commission, DOAH Case No. 86-3341RP (decided May 19, 1997). Furthermore, FWC rules take precedence over legislative enactments which conflict with those rules. Whitehead v. Rogers, 223 So.2d 330 (Fla. 1969); Beck v. Game and Fresh Water Fish Commission, 33 So.2d 594 (Fla. 1948); State ex rel. Griffin v. Sullivan, 30 So.2d 919 (Fla. 1947) and Price v. City of St. Petersburg, 29 So.2d 753 (Fla. 1947).

Chapter 372, Florida Statutes is now considered to be in aid of FWC's constitutional authority by providing the authority for license fees and penalties for violations of FWC rules on captive wildlife. Rule Chapter 68, Florida Administrative Code provides the administrative rules relating to captive wildlife and Rule 68A-5.004, F.A.C. provides for suspension or revocation of licenses for a violation of the rules. This licensing and permitting program has extensive regulations regarding standards for possessing, housing, feeding, transporting, exhibiting, transferring, caring or selling animals. These regulations involve inspecting the property before the permit is issued. These regulations ensure both the safe and humane treatment of the animals and the public health safety and welfare. In 2007, the Legislature, in response to the escape of Burmese python into the Everglades National Park and to assist FWC in dealing with other reptiles of concern, enacted HB 1505 which provides for enhanced penalties for repeat offenders of captive wildlife violations and for repeat offenders. Both the statutes and the rules are providing a comprehensive and uniform state licensing and permitting process for the possession, exhibition and sale of captive wildlife.

Local government and captive wildlife

Formerly, Rule 68A-6.0022(5)(a)5.b, F.A.C. required appropriate neighborhoods for wildlife. It states:

> 5. Facility Requirements:
>
> b. In order to assure public safety, Class I and Class II wildlife shall only be kept in **appropriate neighborhoods** and, accordingly, facilities that house such wildlife shall meet the requirements of this rule subsection. Compliance with these requirements is a necessary condition for licensure. For purposes of this subsection, a "facility" means the site at which Class I or Class II carnivores are kept or exhibited. Applicants shall submit documentation verifying that the construction of the facility, it cages and enclosures is not prohibited by county ordinances and, if within a municipality, municipal ordinance.

This rule has been replaced by Rule 68A-6.003, F.A.C., to be effective January 1, 2008. The rule deletes the appropriate neighborhood provision and states in pertinent part:

> **68A-6.003 Facility and Structural Caging Requirement for Class I, II and III Wildlife.**
>
> (2) In order to assure public safety, the facilities for the housing of Class I and Class II wildlife shall meet the requirements of this rule. Compliance with these requirements is a necessary condition for licensure. For the purposes of this rule, a "facility" means the site at which Class I or Class II wildlife are kept or exhibited. **Applicants shall submit documentation verifying that the construction of the facility, its cages and enclosures are not prohibited by county ordinance and, if within a municipality, municipal ordinance.**

5. Zoning:

Facilities housing the following Class I wildlife may not be located on property within an area **zoned solely for residential use.** Changes in zoning subsequent to the issuance of the license or permit shall not be disqualifying provided the license is maintained in a current and valid status.

a. Primates (all listed species)
b. Cats (all listed species)
c. Bears (family *Ursidae*)
d. Elephants (family *Elephantidae*)
e. Rhinoceros (family *Rhinocerotidae*)
f. Hippopotamuses (family *Hippopotamidae)*
g. Cape Buffalos (*Syncerus caffer caffer)*

(c) Exemptions:

The following Class I and Class II wildlife are exempt from the facility requirements as listed above:

1. Permits authorizing possession of infants only including:

a. Class I or Class II carnivores until they reach 25 pounds or six (6) months of age, which ever comes first, provided written documentation is available to verify the age of the animal, the animal is marked or otherwise identifiable, and the animal is provided space for exercise on a daily basis:

b. Class I and II primates until they reach the age of twelve (12) months, provided written documentation is available to verify the age of the animal, the animal is marked or otherwise identifiable, and the animal is provided space for exercise on a daily basis.

2. Crocodilians four (4) feet in length or less.

3. Cats: Ocelots (*Leopardus pardalis*), Servals (*Leptailurus serval*), Caracals (*Caracal caracal*), Bobcats (*Lynx rufus*), African golden cats (*Profelis aurata*), Temminck's golden cats (*Profelis temmincki*), and Fishing cats (*Prionailurus viverrina*).

4. Non-human primates: Uakaris (*genus Cacajao*), Bearded sakis (*genus Chiropotes*), and Guenons (*genus Ceropithecus*) not including De Brazza's monkey (*Cercopithecus neglectus*), Blue monkey (*Cercopithecus mitis*), Preuss's monkey (*Cercopithecus preussi*) or any other non-human primate of the genus *Cercopithecus* which exceeds the normal adult weight of fourteen (14) pounds.

(d) Any Class I or Class II wildlife exempt from meeting the facility requirements of this rule must meet the following:

1. Class I wildlife shall not be possessed in **any multi-unit dwellings** or on any premises consisting of less than one quarter acre of land area.

2. Class II wildlife shall not be possessed in **multi-unit dwellings** unless the dwelling in which they are housed is equipped with private entrance, exit and yard area.

3. A fence sufficient to deter entry by the public, which shall be a minimum of five (5) feet in height, shall be present around the premises wherein Class I or Class II animals are housed or exercised outdoors.

(e) The above requirements shall be effective January 1, 2008, but shall not apply to those facilities licensed to possess captive wildlife species prior to that date. After January I, 2008, those licensees that desire to expand their inventory to include a family of Class I or Class II species not previously authorized at their facility location shall comply with the requirements here in. Requests to upgrade wildlife classification authorizations shall be considered new applications for license purposes.

Specific Authority Art. IV, Sec. 9, Fla. Const. Law Implemented Art. IV, Sec. 9, Fla. Const., 372.921, 372.922 FS. History–New 8-1-79, Amended 6-21-82, Formerly 39-6.03, Amended 6-1-86, 7-1-90, 7-1-92, 2-1-98, Formerly 39-6.003, Amended 1-1-08.

City of Miramar v, Bain, 429 So.2d 40 (Fla. 4th DCA 1983) held that and state that the local governments are not authorized to adopt ordinances relating to captive wildlife which conflict with the authority of FWC. See also, Attorney General Opinion 2002-23 (March 15, 2002). These opinions also state that FWC has exclusive authority to enact rules and regulations

governing wildlife. This means that local governments cannot directly regulate captive wildlife, even if the local ordinance is more restrictive than the FWC rules and regulations and even if FWC has no rules or regulations that apply to that particular area. But the District Court of Appeal in City of Miramar v. Bain recognized that local government had some sphere of control to determine "appropriate neighborhoods" and commented about Rule 68A-6.02 (then the "appropriate neighborhood rule" and predecessor to recently repealed Rule 68A-6.0022) as follows:

> We construe Rule 68A-6.02(5)(c) to mean that prior to issuance of a permit, applicants must demonstrate to the Commission that they can provide satisfactory caging facilities without violation of existing city or county building and zoning regulations. This construction provides for harmonious blending of the Commission's permit requirements and city and county building and zoning regulations. It also insures that wildlife will only be maintained in appropriate neighborhoods.
>
> City of Miramar v. Bain at 43.

Under the City of Miramar v. Bain decision, the Fourth District Court recognized that local government could adopt a comprehensive land use plan, **zoning code or building code** that would ensure that permitted wildlife is maintained in suitable neighborhoods or locations as long as those regulations do not discriminate against captive wildlife. Under the former rule, FWC could give deference to these building codes and zoning ordinance to determine the "appropriate neighborhood" for wildlife. However, the new rule deletes the appropriate neighborhood language and, in our view renders the City of Miramar v. Bain language, as to local government sphere of local control over wildlife through zoning, inapplicable.

The new rule, to be effective January 1, 2008, offers no deference to local government to determine appropriate neighborhoods for wildlife; therefore, there is no authority under FWC rules for local governments to determine appropriate neighborhoods for wildlife. FWC interprets Rule 68A-6.003 to only allow local government to control the structural requirements of buildings, that is, the building or facility must meet the requirements of the building code. The new rule further states that Class I captive wildlife may not be possessed in areas zoned "residential only"; other Class I and II wildlife which are exempt from facility requirements (small cats and small primates) may not be possessed in "multi-unit dwellings". It has become a common occurrence for local governments to attempt to regulate some aspect of captive wildlife, which requires FWC to, on ad hoc basis, deal with draft local ordinances on captive wildlife. We hope this memorandum will help local government better understand the role of the state in regulation of captive wildlife and captive wildlife facilities.

The following are examples of some local actions or ordinances that FWC believes are either authorized or unauthorized by the Article IV, Section 9, Florida Constitution and FWC rules thereto.

Types of actions or ordinances which are authorized

- Local government can establish "residential use only" zoning, which can in effect prohibit certain kinds of Class I wildlife. Local governments are authorized to regulate the abatement of public nuisances such as poor sanitation or noise that may be associated with the keeping of wildlife provided the ordinance does not distinguish between nuisances from animals and nuisances from other sources.

- Local government can control structural requirements of buildings and if a property owner wants to build a structure for their animals, the structure must comply with local building codes. Local government can regulate the building of the structures as long as it does not distinguish between structures for wildlife and structures for other purposes.

- Local government can regulate commercial activity provided that captive wildlife is not discriminated against through this regulation.

- Local government may regulate the possession and discharge of firearms within municipal boundaries (FWC requests that portions of Wildlife Management Areas within municipalities be exempted from such restrictions).

- Local government may control the use of local government-owned property and facilities and prohibit or regulate exhibitions thereon, so long as the regulation is directed to behaviors which may be addressed under local police power, and does not regulate wildlife.

- Local government can require persons engaged in occupations to comply with registration requirements. This might require a captive wildlife facility to disclose and describe the captive wildlife in possession.

Types of action or ordinances which are not authorized

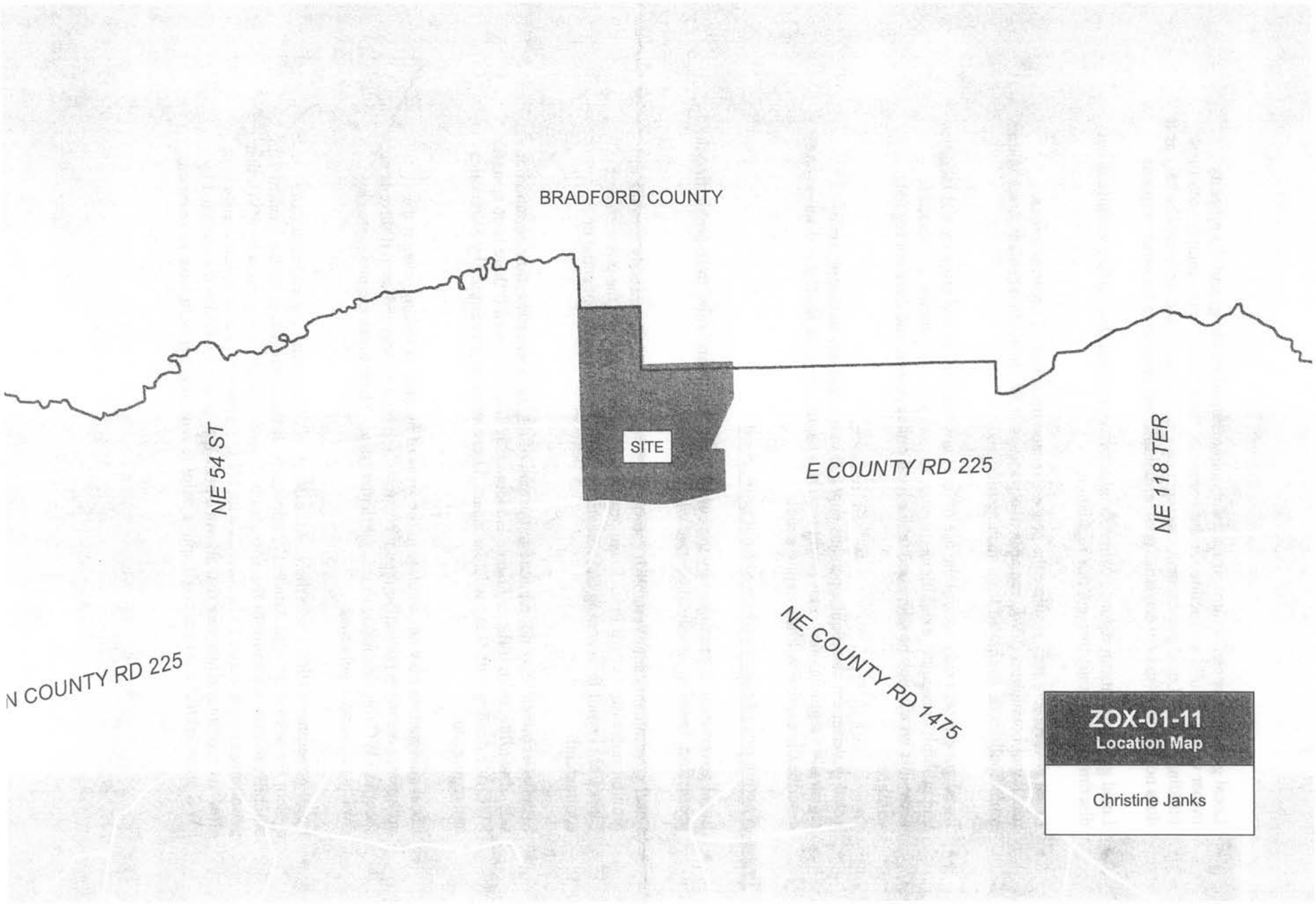
- Local government is prohibited by the constitution, statute and rules from prohibiting the possession, breeding or sale of captive wildlife.

- Local government cannot establish zoning classifications which expressly regulate or prohibit possession of wildlife. Local government cannot prohibit the possession of Class I or II wildlife in zoning classifications such as mixed use residential or commercial.

- Local government may not regulate in the area of taking, possession, transportation or sale of wildlife, even if the ordinance is more restrictive, and even if there is no specific FWC rule dealing with that particular issue. These areas are preempted by FWC rules and regulations.

- Local government may not regulate in the areas of hunting or fishing, even if the ordinances are more restrictive than FWC rules and regulations, and even if there is no specific FWC rule dealing with that particular issue. These areas are preempted by FWC's rules and regulations.

- Local governments that create their own captive wildlife permitting and regulatory system are in conflict with Article IV, Section 9. If the ordinance gives the locality the authority to deny a permit for the possession of captive wildlife regulated by FWC, that permitting system would be in conflict with FWC's authority unless the ordinance is in effect as registration program that allows a person to possess wildlife if authorized by FWC provided that possessors of captive wildlife must register with local government.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ZOX-01-11
Location Map
Christine Janks

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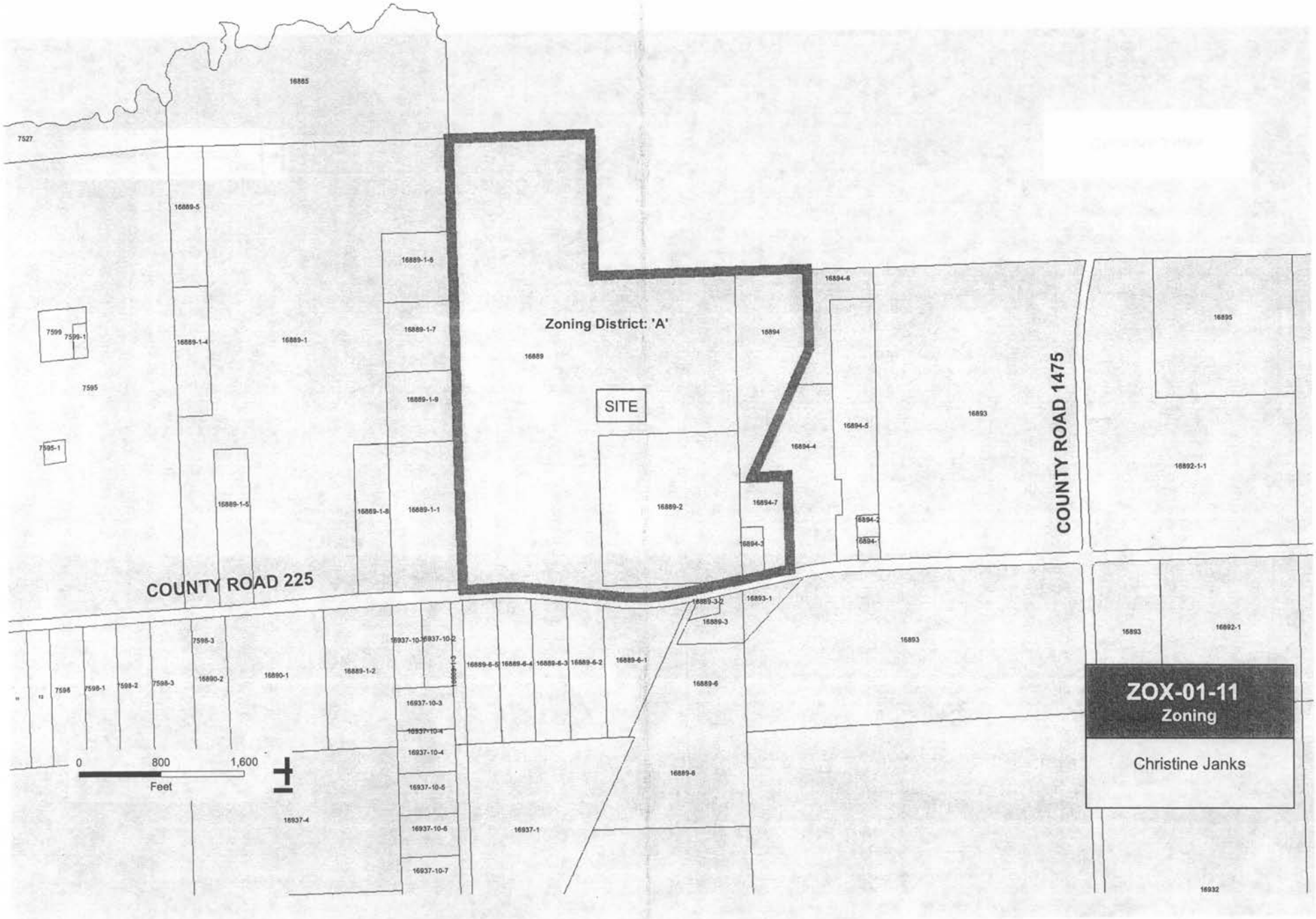
Feet
ZOX-01-11
Aerial Map
Christine Janks


Zoning District: 'A'
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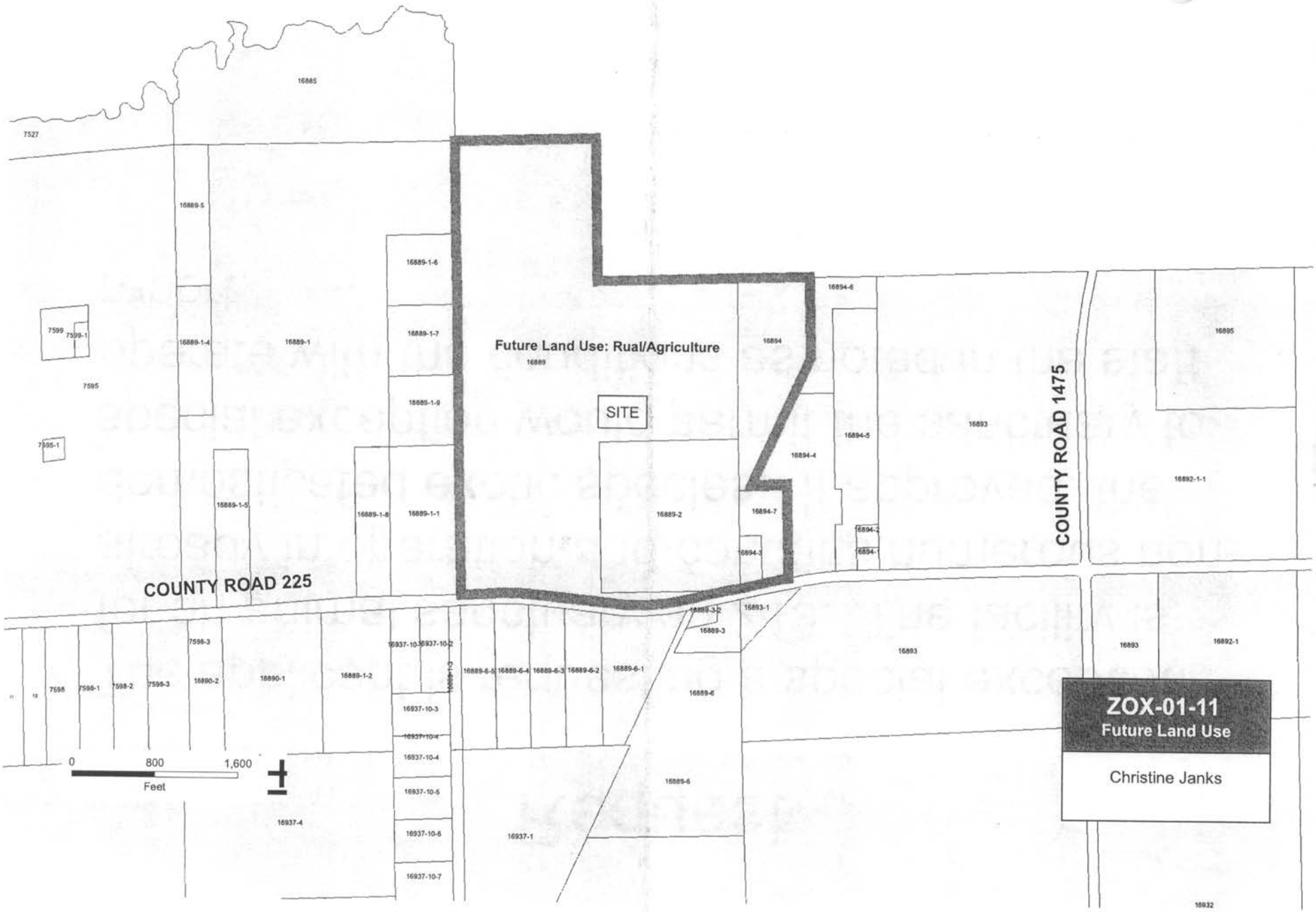
Feet
ZOX-01-11
Zoning
Christine Janks


Future Land Use: Rual/Agriculture
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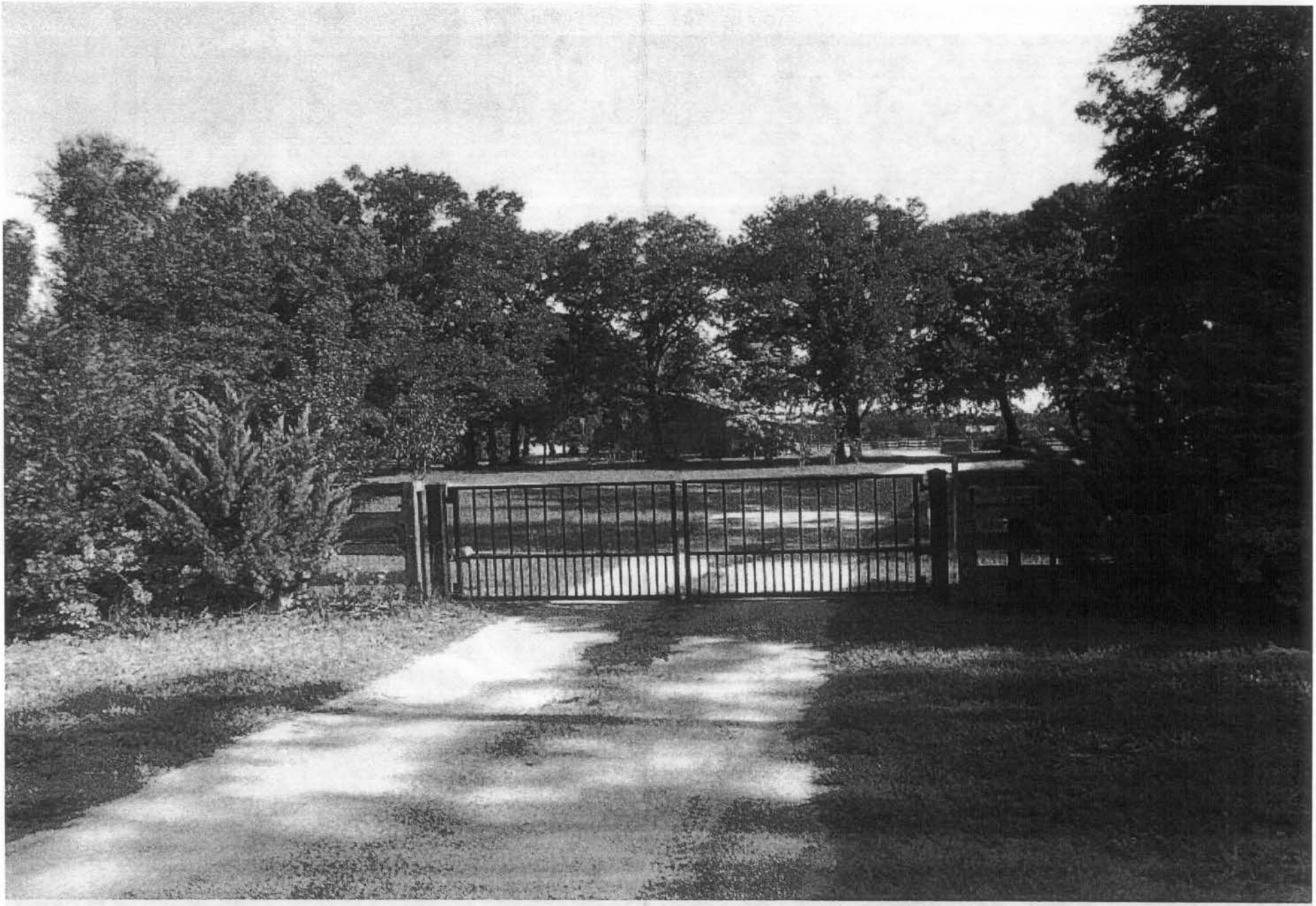
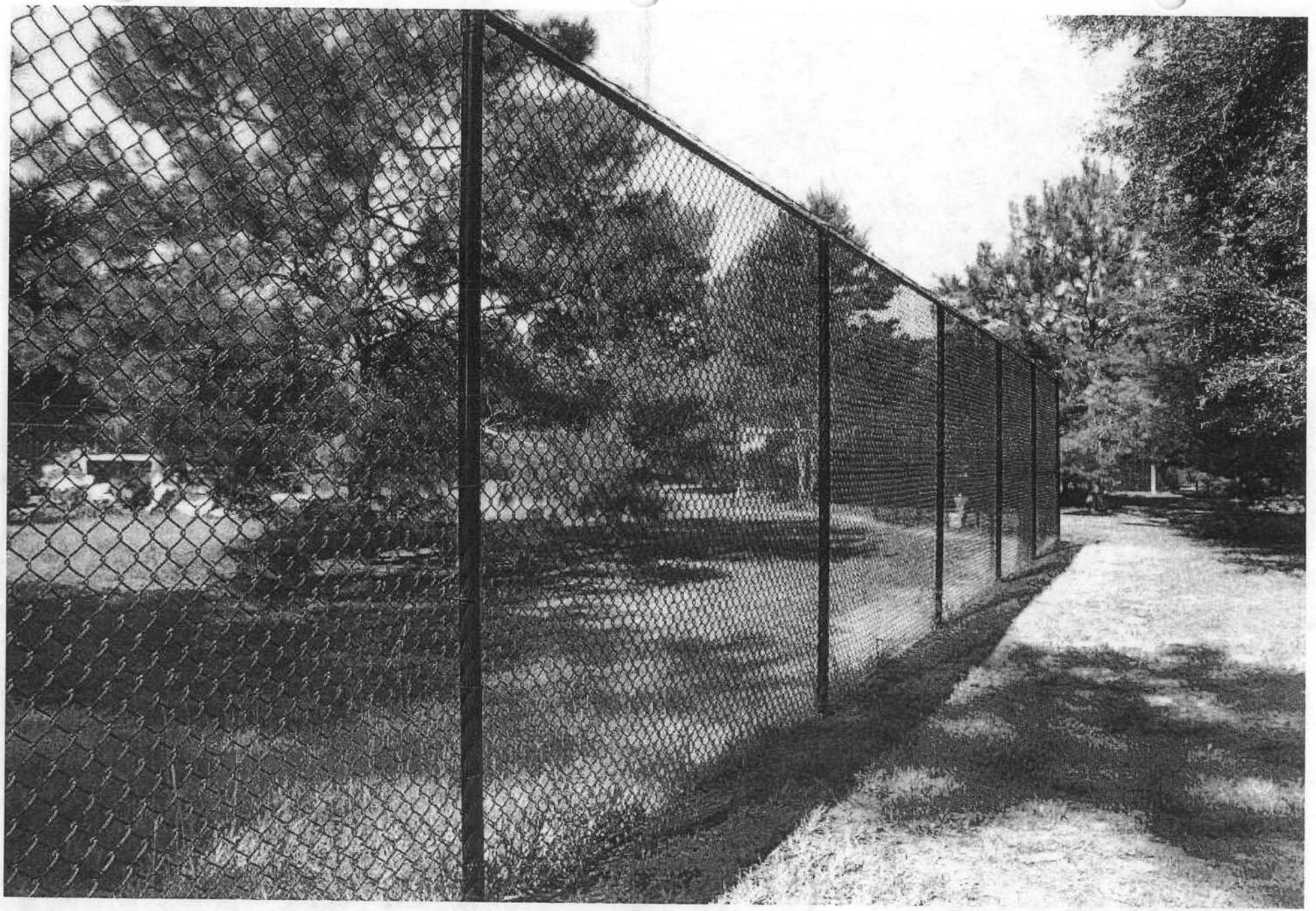
ZOX-01-11
Future Land Use
Christine Janks

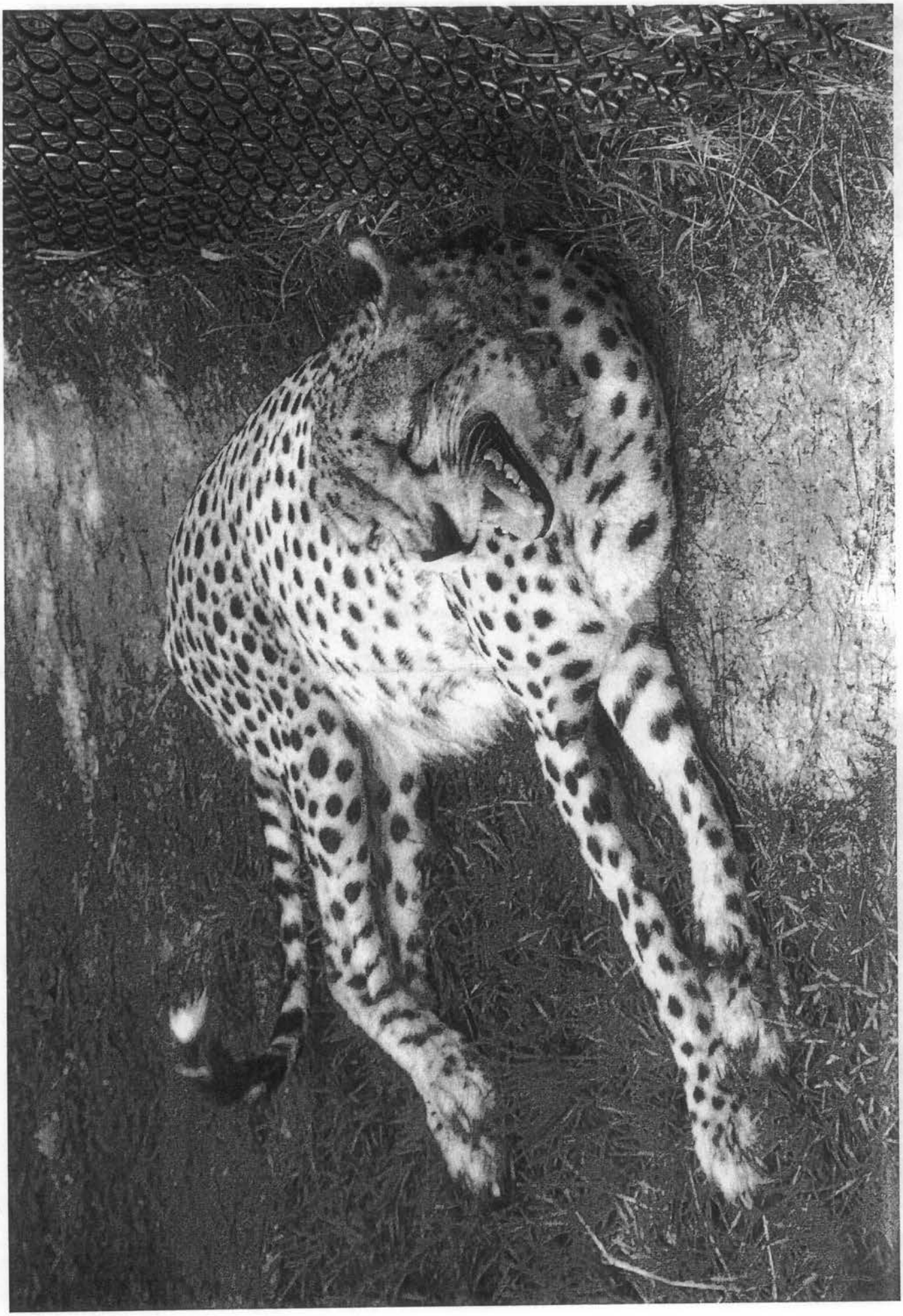
Request

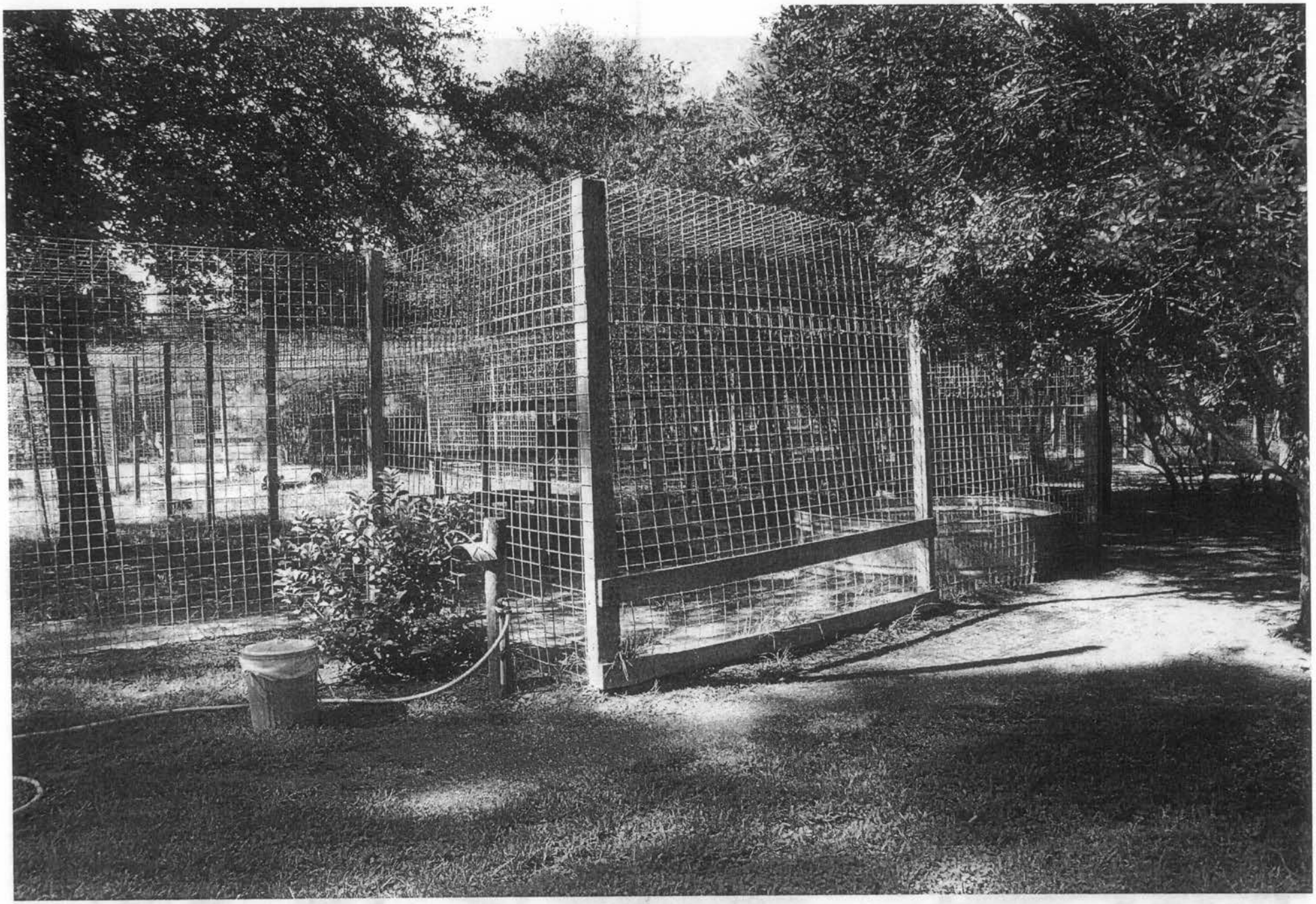
- The applicant is requesting a special exception for an animal sanctuary on 249. The facility is already in operation and contains numerous non-domesticated exotic species. If approved, the special exception would permit the sanctuary to operate with the conditions as noted in the staff report.

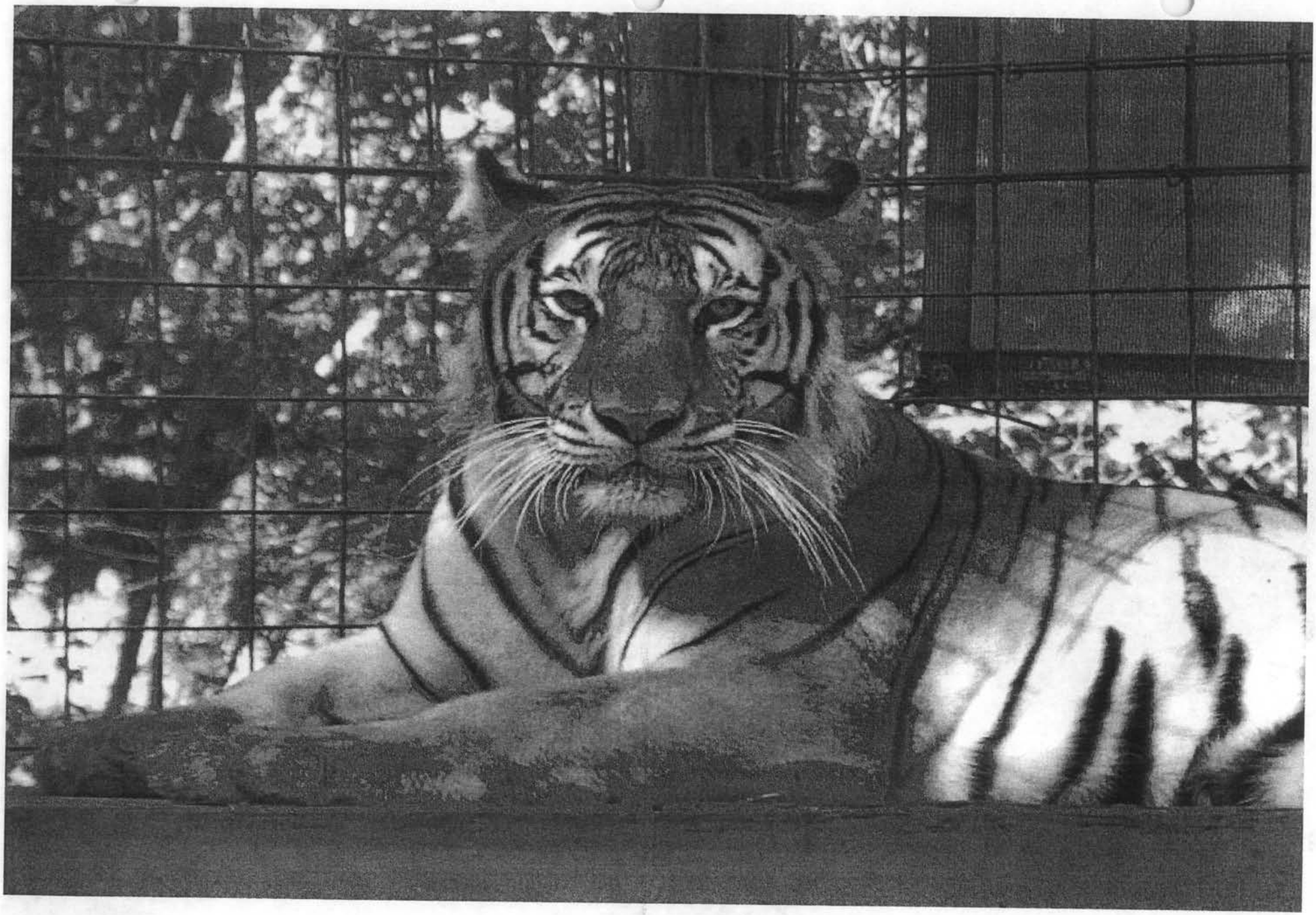
Carson Springs
WILDLIFE FOUNDATION
AND
SANCTUARY
Visitors by Appointment
352-468-2827

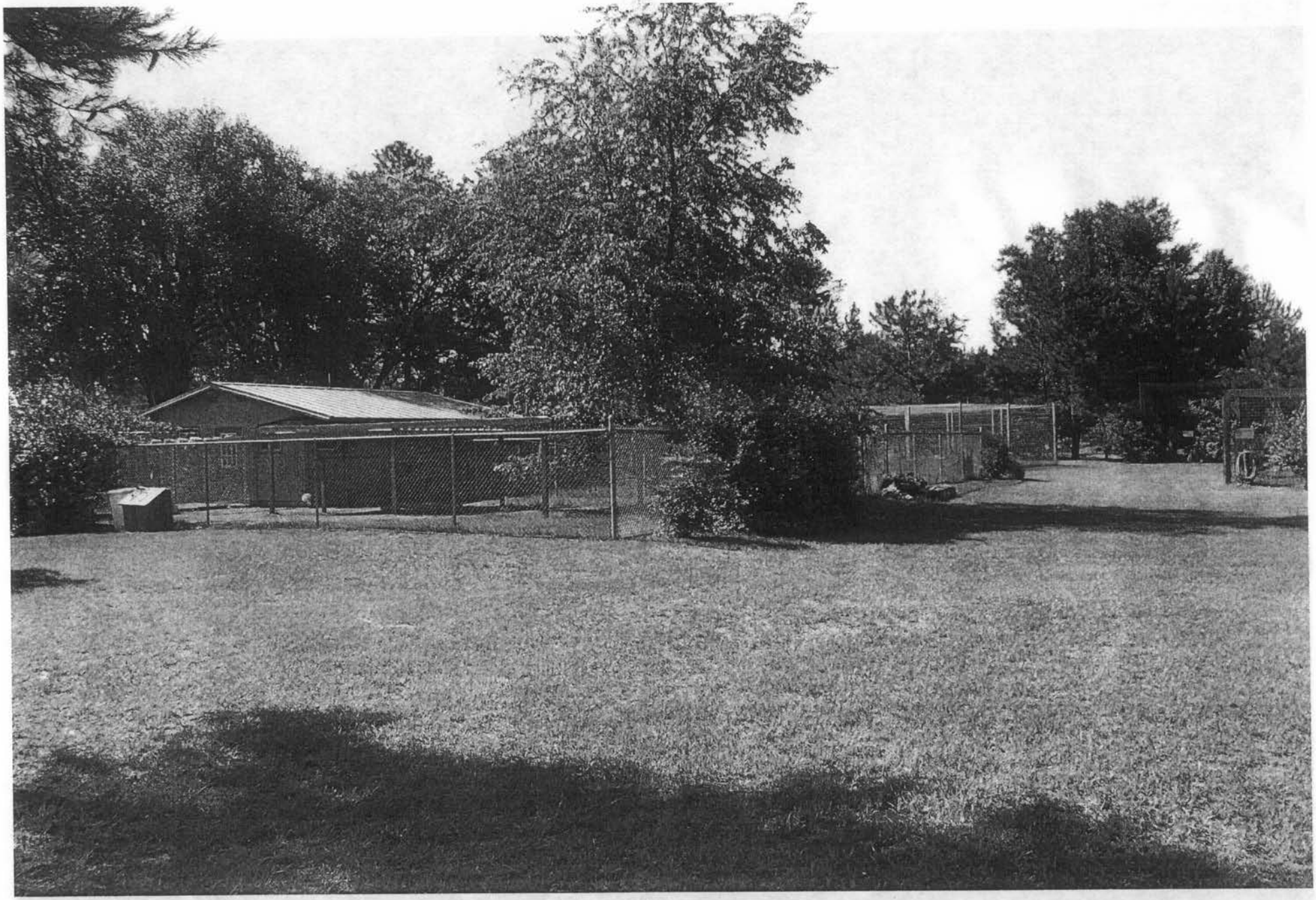


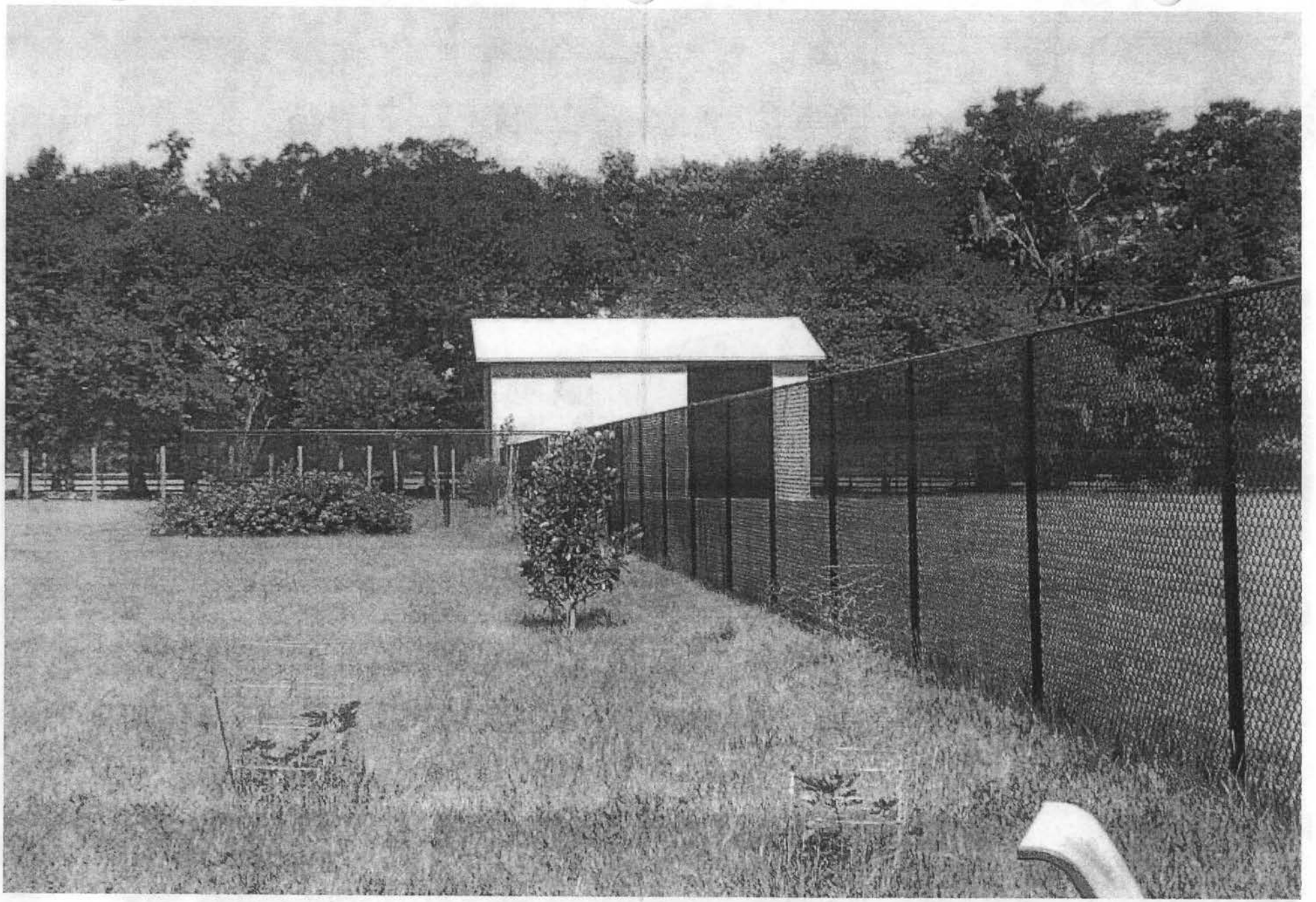


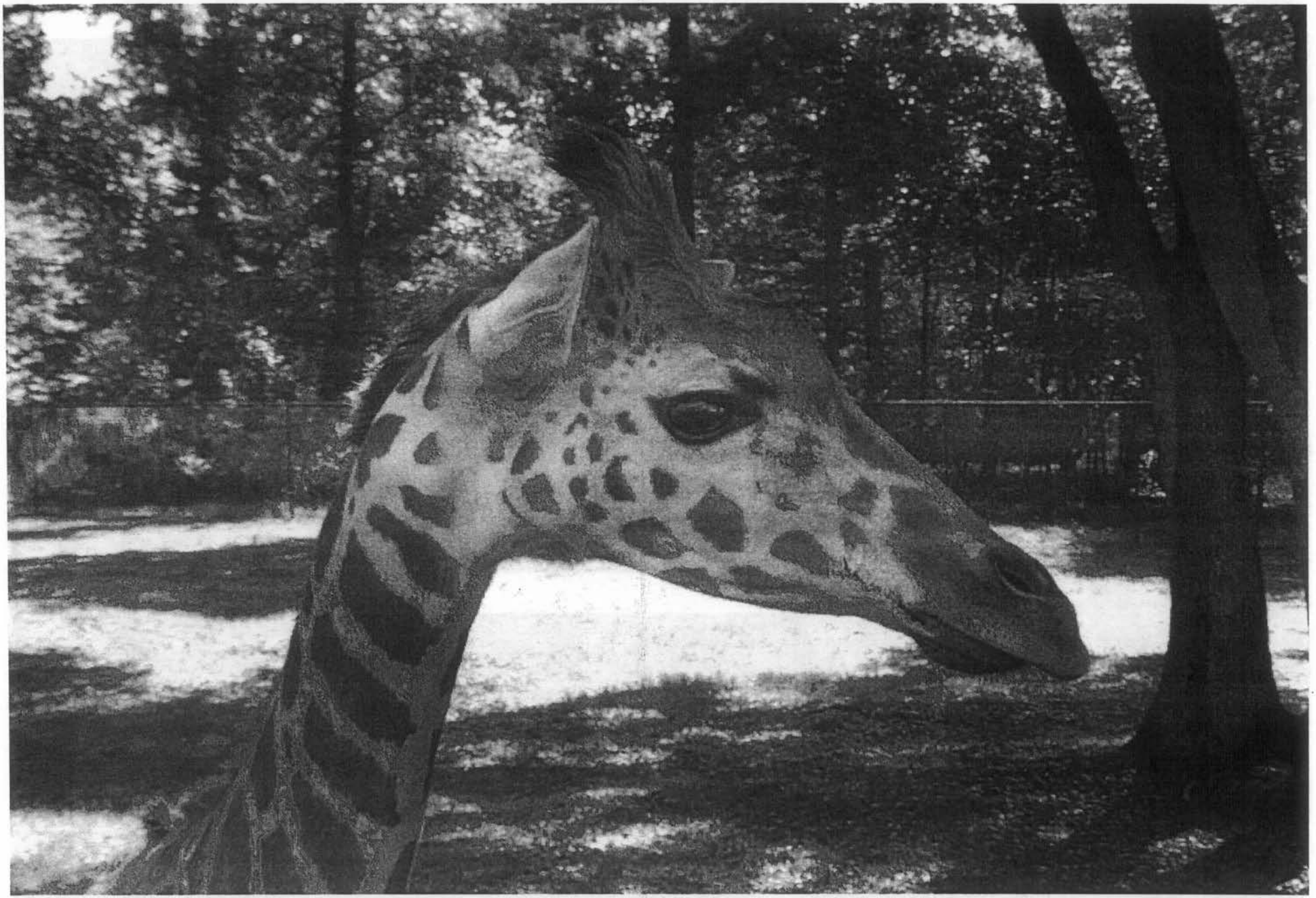


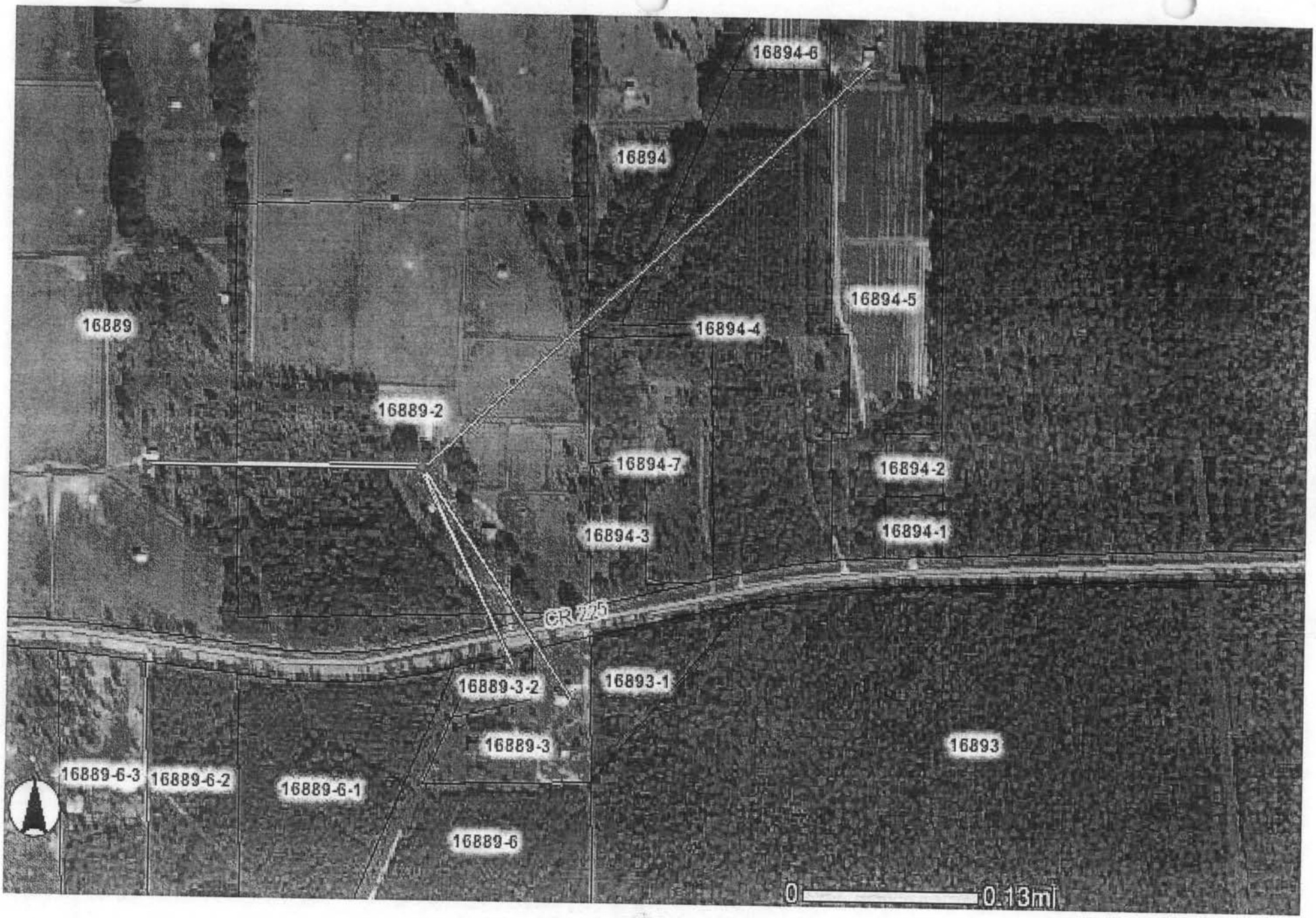








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Staff Recommendation

- Staff recommends that the Commission approve the requested special exception with the conditions as noted in the staff report. Staff finds that the requested special exception is consistent with both the Alachua County Comprehensive Plan and Unified Land Development Code.

September 13, 2011 Regular BoCC Meeting
Agenda Item #28

Title
A request for a minor amendment to the Oak Hall Private School, Inc. Special Use Permit (ZOS-12-04 and ZOS-06-07). (Amended)

Amount
N/A

Description
This application is a request for a minor amendment to a special use permit for Oak Hall Private School (ZOS-06-07, ZOS-12-04) to amend conditions of the special use permit related to lighting standards for sports facilities and parking areas.

Recommendation
Continue this item until the September 27th agenda

Alternative(s)
Continue this item to a later agenda.

Requested By
Missy Daniels, Senior Planner, 374-5249

Originating Department
Growth Management

Attachment(s) Description
None

Documents Requiring Action
None

Executive Summary
Oak Hall Private School is requesting an amendment to two conditions of the special use permit in order to allow new lighting to be placed on the outdoor sports fields. By special request, this application was scheduled for the September 13, 2011 agenda, advertised and notices were sent to the neighbors in anticipation of receiving the full application from the applicant by Tuesday August 30, 2011. The application was submitted Wednesday August 31, 2011 and was not complete. The proposed lighting standard changes were not included. Staff worked with this applicant to get on an agenda but cannot move forward without a complete application. When staff receives a complete application, this item will be resubmitted for an agenda.

Background
Oak Hall Private School was originally approved by Special Use Permit in 1998. That special use permit was amended in 2004 to include conditions limiting the lighting of the outdoor sports fields and parking areas consistent with current ULDC requirements for outdoor lighting at educational facilities. The applicant wishes to amend these conditions with this application.

Issues
A complete application was not submitted. The application did not contain enough information to analyze for a staff report and recommendation. This item needs to be continued to a later date.

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

September 13, 2011 Regular BoCC Meeting
Agenda Item #30

Title
Constitutional Officers' Quarterly Reports for FY 2011 3rd Quarter (Amended)

Amount
N/A

Description
Constitutional Officers' Quarterly Reports of budgeted and actual expenditures for FY 2011 Quarter 3

Recommendation
Accept the Constitutional Officers' Quarterly Reports of Budget and Actual Expenditures for FY 2011 Quarter 3

Alternative(s)
NA

Requested By
Linda Schoellhorn ext 2521

Originating Department
Finance & Accounting

Attachment(s) Description
Quarterly Budget and Actual Expenditure report for each Constitutional Officer and summary of all

Documents Requiring Action
None

Executive Summary
Each quarter the Constitutional Officers prepare a report of expenditures for the fiscal year to date.

Background
NA

Issues
NA

Fiscal Recommendation
NA

Fiscal Alternative(s)
NA

Funding Sources
NA

Account Code(s)
NA

Attachment: Tax_Collector_3rd_Qtr_2011.pdf
Attachment: Supv_of_Elections_3rd_Qtr_2011.pdf
Attachment: Summary_3rd_Qtr_2011.pdf
Attachment: Property_Appraiser_3rd_Qtr_2011.pdf
Attachment: Clerk_3rd_Qtr_2011.pdf
Attachment: Sheriff_3rd_Qtr_2011.pdf

Alachua County
Constitutional Officers Budget to Actual Expenditures
FY 2011 Summary
October 1, 2010 - June 30, 2011

		Budget	Actual to Date	% Expended to Date
Sheriff				
Personal Services		$ 53,248,511	$ 37,802,485	70.99%
Operating		10,744,559	7,446,070	69.30%
Capital Outlay		1,041,616	786,155	75.47%
	Total	$ 65,034,686	$ 46,034,710	70.78%
Clerk				
Personal Services		$ 1,838,597	$ 1,268,403	68.99%
Operating		296,502	238,021	80.28%
Capital Outlay		11,700	14,592	124.72%
	Total	$ 2,146,799	$ 1,521,016	70.85%
Property Appraiser				
Personal Services		$ 3,517,246	$ 2,619,165	74.47%
Operating		731,484	472,161	64.55%
Capital Outlay		9,600	9,158	95.40%
	Total	$ 4,258,330	$ 3,100,484	72.81%
Tax Collector				
Personal Services		$ 3,942,686	$ 2,785,889	70.66%
Operating		1,027,136	661,198	64.37%
Capital Outlay		112,005	16,580	14.80%
	Total	$ 5,081,827	$ 3,463,667	68.16%
Supervisor of Elections				
Personal Services		$ 1,180,341	$ 722,677	61.23%
Operating		555,976	230,440	41.45%
Non-operating		5,000	5,000	100.00%
	Total	$ 1,741,317	$ 958,117	55.02%
Total all Officers				
Personal Services		$ 63,727,381	$ 45,198,619	70.92%
Operating		13,355,657	9,047,890	67.75%
Capital Outlay		1,174,921	826,485	70.34%
Non-Operating		5,000	5,000	100.00%
	Total	$ 78,262,959	$ 55,077,994	70.38%

ALACHUA COUNTY SHERIFF'S OFFICE
Sheriff Sadie Darnell
Post Office Box 1210 • Gainesville, FL 32602-1210

QUARTERLY REPORT TO THE ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE QUARTER ENDING 06-30-11

	Total Budget	Actual To Date*	Unexpended Budget
521 **LAW ENFORCEMENT**			
Personal Services	24,334,755	17,550,705	6,784,050
Operating Expenditures	3,609,926	2,401,577	1,208,349
Capital Outlay	1,005,039	771,802	233,237
	28,949,720	**20,724,084**	**8,225,636**
523 **JAIL**			
Personal Services	20,068,755	14,245,099	5,823,656
Operating Expenditures	6,346,454	4,470,750	1,875,704
Capital Outlay	15,915	5,105	10,810
	26,431,124	**18,720,954**	**7,710,170**
525 **CCC**			
Personal Services	6,239,840	4,208,130	2,031,710
Operating Expenditures	651,379	468,672	182,707
Capital Outlay	12,037	6,330	5,707
	6,903,256	**4,683,132**	**2,220,124**
711 **BAILIFF**			
Personal Services	2,605,161	1,798,551	806,610
Operating Expenditures	136,800	105,071	31,729
Capital Outlay	8,625	2,918	5,707
	2,750,586	**1,906,540**	**844,046**
TOTAL			
Personal Services	53,248,511	37,802,485	15,446,026
Operating Expenditures	10,744,559	7,446,070	3,298,489
Capital Outlay	1,041,616	786,155	255,461
TOTAL BOARD APPROVED BUDGET	**65,034,686**	**46,034,710**	**18,999,976**

*Does not include encumbered amounts

Printed on recycled paper

CLERK OF THE CIRCUIT COURT

Finance and Accounting
Post Office Box 939
Gainesville, Florida 32602

J.K. IRBY
CLERK

TELEPHONE
(352) 374-3605

August 15, 2011

To: Alachua County Board of County Commissioners
c/o Linda Schoellhorn, Division Manager

From: Heather Price, Clerk's Accounting Supervisor
Subject: Quarterly Report for 3rd Quarter of fiscal year 2011

Below is a summary of the Alachua County Clerk of Court's Quarterly Budget Report for the third quarter of fiscal year 2011, detailing year-to-date expenditures compared to the annual budget.

CLERK'S OFFICE
BUDGETED TO ACTUAL EXPENDITURES
FOR THE PERIOD ENDING JUNE 30, 2011

	Total Budget	Actual to Date Expenditures	% Expended to Date
Personal Services	$1,838,597	$1,268,403	68.99%
Operating	296,502	238,021	80.28%
Capital Outlay	11,700	14,592	124.72%
Total	$2,146,799	$1,521,016	70.85%

If you have any questions, please contact me at Ext. 2588.

F&A

DATE: 7/6/2011 TIME: 5:28:36 PM

ALACHUA COUNTY PROPERTY APPRAISER STATEMENT OF REVENUES AND EXPENDITURES

For 10/1/2010 To 6/30/2011

	ACCOUNT	CURRENT ACTUAL	CURRENT BUDGET	YTD ACTUAL	CURRENT YTD BUDGET	YTD VARIANCE	LAST YTD ACTUAL	ANNUAL BUDGET	BUDGET BALANCE
0307-000	General Fund Revenue Personal Services	0.00	271,401.83	2,604,449.00	2,442,616.47	-161,832.53	2,571,072.00	3,256,822.00	652,373.00
0308-000	General Fund Revenue Operating	0.00	53,943.58	323,662.00	485,492.22	161,830.22	462,306.00	647,323.00	323,661.00
0309-000	General Fund Revenue Capital Outlay	0.00	740.75	8,889.00	6,666.75	-2,222.25	11,976.00	8,889.00	0.00
0327-000	Library Revenue Personal Services	0.00	16,607.00	149,463.00	149,463.00	0.00	167,118.00	199,284.00	49,821.00
0328-000	Library Revenue Operating	0.00	3,453.75	31,083.00	31,083.75	0.75	31,512.00	41,445.00	10,362.00
0329-000	Library Revenue Capital outlay	0.00	45.33	544.00	407.97	-136.03	778.00	544.00	0.00
0341-000	Sales of Maps	84.20	0.00	810.40	0.00	-810.40	953.10	0.00	-810.40
0342-000	Digital Ortho Intergovernmental	169.00	0.00	239.00	0.00	-239.00	131.00	0.00	-239.00
0343-000	Solid Waste Revenue Interlocal	0.00	2,500.00	22,500.00	22,500.00	0.00	22,500.00	30,000.00	7,500.00
0344-000	Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0345-000	Collectors RP Revenue	0.00	0.00	3.75	0.00	-3.75	39.75	0.00	-3.75
0346-000	Replacement Fund	0.00	0.00	25,936.00	0.00	-25,936.00	0.00	0.00	-25,936.00
0346-000	Replacement Fund	0.00	0.00	25,936.00	0.00	-25,936.00	0.00	0.00	-25,936.00
0347-000	St. Johns River WMD Revenue Personal	0.00	3,622.67	21,736.00	32,604.03	10,868.03	37,620.00	43,472.00	21,736.00
0348-000	St. Johns River WMD Revenue Operating	0.00	753.42	4,520.00	6,780.78	2,260.78	7,095.00	9,041.00	4,521.00
0349-000	St. Johns River WMD Revenue Capital Outlay	0.00	9.92	0.00	89.28	89.28	175.00	119.00	119.00
0357-000	Suwannee River WMD Personal Services	0.00	1,472.33	24,119.00	13,250.97	-10,868.03	15,037.00	17,668.00	-6,451.00
0358-000	Suwannee River WMD Operating	0.00	306.17	5,017.00	2,755.53	-2,261.47	2,836.00	3,674.00	-1,343.00
0359-000	Suwannee River WMD Capital Outlay	0.00	4.00	167.00	36.00	-131.00	71.00	48.00	-119.00
0361-000	Interest Earnings	0.00	0.00	-1,222.91	0.00	1,222.91	-928.74	0.00	1,222.91
0362-000	Web Advertising Revenue	204.29	0.00	1,874.75	0.00	-1,874.75	0.00	0.00	-1,874.75
0363-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	$457.49	$354,860.75	$3,249,725.99	$3,193,746.75	-$55,979.24	$3,330,291.11	$4,258,329.00	$1,008,603.01

	ACCOUNT	CURRENT ACTUAL	CURRENT BUDGET	YTD ACTUAL	CURRENT YTD BUDGET	YTD VARIANCE	LAST YTD ACTUAL	ANNUAL BUDGET	BUDGET BALANCE
	PERSONAL SERVICES								
1100-000	Property Appraiser	10,620.40	10,761.42	97,587.72	96,852.78	-734.94	96,432.84	129,137.00	31,549.28
1200-000	Employees (Reg)	204,840.57	207,443.58	1,849,739.33	1,866,992.22	17,252.89	1,898,296.90	2,489,323.00	639,583.67
1300-000	Employees Temporary	1,200.00	1,250.00	9,130.00	11,250.00	2,120.00	7,622.00	15,000.00	5,870.00
1400-000	Overtime	464.38	0.00	1,159.27	0.00	-1,159.27	3,193.91	0.00	-1,159.27
1500-000	Special Pay	27,300.08	2,250.00	72,973.36	20,250.00	-52,723.36	48,136.63	27,000.00	-45,973.36
2152-000	FICA Regular	14,277.09	13,746.00	116,399.00	123,714.00	7,315.00	117,169.46	164,952.00	48,553.00
2153-000	FICA Medicare	3,339.04	3,058.67	27,896.15	27,528.03	-368.12	28,484.51	36,704.00	8,807.85
2154-000	FUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2155-000	SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2251-000	Retirement Official	1,979.64	2,005.92	18,190.37	18,053.28	-137.09	15,940.26	24,071.00	5,880.63
2252-000	Retirement Employee	16,136.47	15,923.58	138,267.56	143,312.22	5,044.66	142,171.58	191,083.00	52,815.44
2253-000	Senior Mgt Service	3,019.44	6,956.83	34,506.06	62,611.47	28,105.41	32,392.44	83,482.00	48,975.94
2254-000	DROP	4,079.84	1,726.58	30,840.35	15,539.22	-15,301.13	26,758.80	20,719.00	-10,121.35
2255-100	Retirement - Renewed	0.00	0.00	0.00	0.00	0.00	3,817.56	0.00	0.00
2300-000	Life and Health Insurance	26,746.05	27,981.25	222,475.62	251,831.25	29,355.63	245,780.23	335,775.00	113,299.38
2500-000	Unemployment Comp	0.00	0.00	0.00	0.00	0.00	3,727.00	0.00	0.00
	TOTAL PERSONAL SVCS	$314,003.00	$293,103.83	$2,619,164.79	$2,637,934.47	$18,769.68	$2,669,924.12	$3,517,246.00	$898,081.21
	OPERATING EXPENSES								
3151-000	EDP Services	250.00	10,000.00	57,547.27	90,000.00	32,452.73	39,105.55	120,000.00	62,452.73
3152-000	Appraisal Services	0.00	2,916.67	12,589.00	26,250.03	13,661.03	6,000.00	35,000.00	22,411.00
3153-000	Mapping Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3154-000	Legal Services	14,161.98	16,416.67	113,433.60	147,750.03	34,316.43	133,295.58	197,000.00	83,566.40
3159-000	Other Professional Services	163.35	3,666.67	17,187.38	33,000.03	15,812.65	32,012.98	44,000.00	26,812.62

	ACCOUNT	CURRENT ACTUAL	CURRENT BUDGET	YTD ACTUAL	CURRENT YTD BUDGET	YTD VARIANCE	LAST YTD ACTUAL	ANNUAL BUDGET	BUDGET BALANCE
4000-000	Travel and Per diem	5,454.99	3,333.33	26,420.70	29,999.97	3,579.27	28,433.69	40,000.00	13,579.30
4100-000	Communications	105.25	2,083.33	10,243.61	18,749.97	8,506.36	15,692.47	25,000.00	14,756.39
4251-000	Postage	139.98	3,363.58	34,611.56	30,272.22	-4,339.34	24,281.78	40,363.00	5,751.44
4451-000	Rental Office Equipment	399.00	458.33	1,588.00	4,124.97	2,536.97	1,620.00	5,500.00	3,912.00
4500-000	Insurance	0.00	5,908.42	70,901.00	53,175.78	-17,725.22	73,730.00	70,901.00	0.00
4651-000	Repair Office Equipment	151.64	458.33	2,212.44	4,124.97	1,912.53	6,999.66	5,500.00	3,287.56
4652-000	Repair Vehicles	390.25	562.50	11,635.50	5,062.50	-6,573.00	4,346.64	6,750.00	-4,885.50
4654-000	EDP Maintenance	450.00	1,238.75	10,871.00	11,148.75	277.75	1,798.00	14,865.00	3,994.00
4700-000	Printing	2,810.65	2,507.92	11,130.80	22,571.28	11,440.48	19,336.80	30,095.00	18,964.20
4951-000	Legal Advertisement	114.98	208.33	336.26	1,874.97	1,538.71	650.50	2,500.00	2,163.74
5100-000	Office Supplies	1,439.23	1,356.25	16,250.56	12,206.25	-4,044.31	12,013.12	16,275.00	24.44
5200-000	Operating Supplies	3,551.39	2,357.08	31,832.31	21,213.72	-10,618.59	36,143.95	28,285.00	-3,547.31
5451-000	Books	0.00	83.33	201.50	749.97	548.47	270.71	1,000.00	798.50
5452-000	Subscriptions	228.41	391.67	1,630.35	3,525.03	1,894.68	1,381.73	4,700.00	3,069.65
5453-000	Education	7,049.00	2,500.00	25,631.68	22,500.00	-3,131.68	12,054.00	30,000.00	4,368.32
5454-000	Dues and Memberships	175.00	1,145.83	15,906.00	10,312.47	-5,593.53	18,267.08	13,750.00	-2,156.00
	TOTAL OPERATING EXP	$37,035.10	$60,956.99	$472,160.52	$548,612.91	$76,452.39	$467,434.24	$731,484.00	$259,323.48
	CAPITAL OUTLAY								
6451-000	EDP Equipment	0.00	800.00	0.00	7,200.00	7,200.00	2,298.84	9,600.00	9,600.00
6452-000	Office Furniture	0.00	0.00	9,158.84	0.00	-9,158.84	0.00	0.00	-9,158.84
6453-000	Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6454-000	Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	$0.00	$800.00	$9,158.84	$7,200.00	-$1,958.84	$2,298.84	$9,600.00	$441.16
	NON OPERATING EXP.								

	ACCOUNT	CURRENT ACTUAL	CURRENT BUDGET	YTD ACTUAL	CURRENT YTD BUDGET	YTD VARIANCE	LAST YTD ACTUAL	ANNUAL BUDGET	BUDGET BALANCE
9100-000	EDP Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9200-000	Other Contracts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9300-000	Special Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9400-000	Emergency Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL NON OPERATING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	TOTAL EXPENSES	$351,038.10	$354,860.82	$3,100,484.15	$3,193,747.38	$93,263.23	$3,139,657.20	$4,258,330.00	$1,157,845.85
	TOTAL REVENUES	0.00	-346,192.24	-3,118,090.00	-3,115,730.16	2,359.84	-3,244,762.00	-4,154,307.00	-1,036,217.00
	Balance of Total Revenues less Total	-$350,580.61	-$0.07	$149,241.84	-$0.63	-$149,242.47	$190,633.91	-$1.00	-$149,242.84

Von Fraser

Alachua County

TAX COLLECTOR

August 15, 2011

Alachua County Board of County Commissioners
c/o Linda Schoellhorn
Finance and Accounting
Clerk of the Court

Below is a summary of the Alachua County Tax Collector's Quarterly Budget Report for the Third Quarter of FY 2010-2011, detailing year-to-date expenditures compared to our approved budget.

	Total Budget	Actual to Date Expenditures	% Expended to Date
Personal Services	$ 3,942,686	$ 2,785,889	70.66%
Operating Exp.	$ 1,027,136	$ 661,198	64.38%
Capital Outlay	$ 112,005	$ 16,580	14.80%
Total	$ 5,081,827	$ 3,463,667	68.16%

If you have any questions, please contact me at Ext. 6204.

Respectfully submitted,

Jon Costabile, Executive Director of Finance
Alachua County Tax Collector

PO Box 1439, Gainesville, FL 32602 • (352) 374-5236 • Fax: (352) 381-0175 • E-mail: actc@actcfl.org • Website: actcfl.org

SUPERVISOR OF ELECTIONS
BUDGETED TO ACTUAL EXPENDITURES
FOR THE PERIOD ENDING JUNE 30, 2011

	TOTAL BUDGET	ACTUAL TO DATE EXPENDITURES	% EXPENDED TO DATE
PERSONAL SERVICES	$ 1,180,341	$ 722,677	61.23%
OPERATING	555,976	230,440	41.45%
CAPITAL OUTLAY	-	-	0%
NON-OPERATING	5,000	5,000	100%
TOTAL	$ 1,741,317	$ 958,117	55.02%

September 13, 2011 Regular BoCC Meeting
Agenda Item #31

Title
Extension of 2011 Tax Roll (Amended)

Amount
N/A

Description
Request extension of the 2011 Tax Roll prior to completion of the Value Adjustment Board hearings.

Recommendation
Order the 2011 Tax Roll to be extended prior to completion of the Value Adjustment Board hearings.

Alternative(s)
Do not allow the 2011 Tax Roll to be extended prior to the completion of the Value Adjustment Board hearings.

Requested By
Von Fraser

Originating Department
Tax Collector

Attachment(s) Description
NA

Documents Requiring Action
NA

Executive Summary
Pursuant to Florida Statues 197.323, the Tax Collector requests the Board of County Commissioners authorize the Property Appraiser to extend the 2011 Tax Roll prior to completion of the Value Adjustment Board hearings.

Background
Due to statutory quidelines, the Value Adjustment Board will not be able to finalize hearings on disputed values prior to our deadline to convert, print and mail tax notices. Therefore, the provisions of Statute 193.122, the Board of County Commissioners may upon requst of the Tax Collector and by majority vote order the roll to be extended prior to the completion of the Value Adjustment Board hearings, if completion, therefore would otherwise be the only cause for a delay in the issuance of tax notices beyond November 1, 2011. Furthermore, for any parcel for which tax liability is subsequently altered as a result of board action, the Tax Collector shall resolve the matter by following the same procedure used for correction of errors and issuance of refunds.

Issues
NA

Fiscal Recommendation
Order 2011 Tax Roll to be extended prior to the completion of the Value Adjustment Board hearings.

Fiscal Alternative(s)
Delay in collecting and distrubiting tax receipts to the county and other taxing authorities.

Funding Sources
NA

Account Code(s)
NA

September 13, 2011 Regular BoCC Meeting
Agenda Item #32

Title
Approval of the Board of County Commission Minutes. (Amended)

Amount
N/A

Description
Approval of the following Board of County Commission Minutes: May 24, 2011

Recommendation
Approve the following Board of County Commission Minutes: May 24, 2011

Alternative(s)
Do not approve the minutes.

Requested By
Steve Donahey

Originating Department
Finance & Accounting

Attachment(s) Description
Minutes

Documents Requiring Action
N/A

Executive Summary
N/A

Background
N/A

Issues
N/A

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

Attachment: BOCC 052411.pdf

Tuesday, May 24, 2011 – 9:00 A.M. & 5:00 P.M.
County Administration Building
John R. "Jack" Durrance Auditorium
12 Southeast First Street
Gainesville, Florida

The Alachua County Commission met in regular session.

PRESENT: Chair Lee Pinkoson presiding, Vice Chair Paula M. DeLaney Commissioners Susan Baird, Mike Byerly, and Rodney J. Long

ALSO PRESENT: County Manager Randall Reid Assistant County Manager Richard Drummond, County Attorney David Wagner, Agenda Coordinator Darlene Ryon, Clerk of the Court Irby, Assistant Clerk/Finance Director Todd Hutchison, and Deputy Clerk Steve Donahey

The meeting was televised live on Cox Cable Channel 12.

Chair Pinkoson called the meeting to order at 9:00 A.M.

*****

Invocation

1. Invocation by Pastor Harry Holloman, Celebration United Methodist Church.
Amount: N/A
Recommended Action: Hear Invocation by Pastor Harry Holloman, Celebration United Methodist Church.

Pledge of Allegiance

2. Pledge
Amount: N/A
Recommended Action: Hear Pledge

Approval of Agenda

3. Approve the Agenda
Amount: N/A
Recommended Action: A Motion to Approve the Agenda: (a) approve any amendments to the Regular and Consent Agenda; (b) adopt the Regular Agenda; and (c) approve all items on the Consent Agenda.

Mr. Reid stated that Item #42, CHOICES Enrollment Update was moved from the Consent Agenda to the Regular Agenda for consideration.

Item #45, Coast2Coast Discount Prescription Card was pulled from consideration to be scheduled for a future Informal Meeting discussion per Commissioner Long's request.

Item #14, Proposed CVS Pharmacy at NW 23rd Avenue and NW 43rd Street was removed from consideration per Public Works Director Richard Hedrick's request.

Item #29, Regional Drug Enforcement Strike Force "Pill Mill" Grant has the staff recommended action amended to include adoption of the Resolution and Budget Amendment.

Commissioner Baird asked if the funding for Item #37, SW 8th Avenue: in connection with the SW 8 Avenue to SW 20th Connection - Connect to SW 61 Street improvement project is part of the 1.3 million estimated cost for the project and where the funding is coming from.

Development Program Manager Michael Fay stated that the project would be funded from campus development funds.

Chair Pinkoson recognized Elizabeth Rush who stated that she wished to speak about the CHOICES Item.

Commissioner Baird requested that Item #46, Grant Application for Neighborhood Stabilization Program (NSP) 3 be moved to the Regular Agenda for the purpose of the vote.

Commissioner Long moved adoption of the agenda as amended. The motion carried 5-0.

46. Grant Application for Neighborhood Stabilization Program (NSP) 3
Amount: $1,029,844
Recommended Action: Approve the application for the Neighborhood Stabilization Program 3 Grant Application and authorize the Chair to sign as amended.

Commissioner Long moved to approve the application for the Neighborhood Stabilization Program 3 Grant Application and authorize the Chair to sign as amended. The motion carried 4-1 with Commissioner Baird voting "Nay".

Announcements

4. Announcements, Mark Sexton, Communications Coordinator
Amount: N/A
Recommended Action: Hear Announcements by Mark Sexton Communications Coordinator

Communications Coordinator Mark Sexton presented the following announcements:

1. Mr. Sexton expressed appreciation to the Commission and staff who braved the storm for the Rotary Baseball Fields ribbon cutting ceremony.

2. Mr. Sexton stated that the County is seeking citizens to serve on the Community Agency Partnership Program to review applications for the process and make recommendations to the Board of County Commissioners. Citizens who are interested can contact Lee Roberts at 264-6707.

3. The Alachua County Waste Management Department is teaming up with the Alachua County Master Gardener Program and offer compost bins for $47.00 at the Home Depot on NW 13th Street on May 28, 2011.

Time Certain Items
Public Comments (9:30 AM)

5. A.M. Public Comments
Amount: N/A
Recommended Action: Hear Public Comments

Chair Pinkoson recognized Bruce Nelson, Joyce Hallman, Bob Hallman, Robin Rush, Tamara Robins, and Theresa Summerall who presented comments to the Board.

Community Outreach
Recognitions and Proclamations

6. Proclamation: "Memorial Day" in Alachua County, Florida.
Amount: N/A
Recommended Action: Present a proclamation declaring May 30, 2011 as "Memorial Day" in Alachua County, Florida.

Chair Pinkoson read and presented the Proclamation to Veterans Services Director Major Stroupe who accepted it with gratitude.

Support Services Group

12. Local Vendor Preference Report
Amount: N/A
Recommended Action: Accept the Local Vendor Preference report and schedule a special meeting to discuss all the issues and details required to pursue a local vendor preference policy.

Purchasing Manager Larry Sapp presented the above item.

Commissioner Long moved to accept the Local Vendor Preference report and schedule a special meeting after 5:00 P.M. to discuss all the issues and details required to pursue a local vendor preference policy and that staff work with all stake holders. The motion carried 5-0.

Governmental Units
County Attorney

11. Issuance of Bonds by the Alachua County Health Facilities Authority for Bonita Springs Retirement Village, Inc. (Santa Fe Health Care, Inc.)
Amount: N/A
Recommended Action: Approve the resolution to approve issuance of bonds by the Alachua County Health Facilities Authority to finance capital improvements (amount not to exceed $165,000,000) for Bonita Springs Retirement Village, Inc., and authorize Chair to sign. Authorize the County Attorney to submit an invoice for $5,000.00 for County services to Bonita Springs Retirement Village, Inc.

County Attorney David Wagner presented the above item.

Chair Pinkoson recognized John Stokes, Esq., and Troy Hart who presented comments to the Board.

Commissioner Long moved to approve Resolution 11-53 to approve issuance of bonds by the Alachua County Health Facilities Authority to finance capital improvements (amount not to exceed $165,000,000) for Bonita Springs Retirement Village, Inc., and authorize Chair to sign. Authorize the County Attorney to submit an invoice for $5,000.00 for County services to Bonita Springs Retirement Village, Inc. The motion carried 4-1 with Commissioner Byerly voting "Nay".

42. CHOICES Enrollment Update
Amount: N/A
Recommended Action: Accept the CHOICES Health Services Program Enrollment Update

CHOICES Director Bob Bailey presented the above item.

Commissioner DeLaney moved to accept the CHOICES Health Services Program Enrollment Update. The motion carried 5-0.

Presentations

7. Presentation by CHOICES Advisory Board on the use of CHOICES Funds
Amount: N/A
Recommended Action: Hear the CHOICES Advisory Board Presentation and consider Advisory Board recommendation on CHOICES future as a possible option.

Chair Pinkoson recognized Cynthia Chestnut who presented the above item.

Chair Pinkoson recognized Dr. Hughes who presented comments to the Board.

8. Presentation by Community Support Services & Health Department on Use of CHOICES Funds
Amount: N/A
Recommended Action: Hear presentation and provide direction on use of CHOICES Fund Balance.

CHOICES Director Bob Bailey and Community Support Services Director Elmira Warren presented the above item.

Chair Pinkoson recognized Zoellen Warren, Mary Anderson, Theresa Summerall, Akilah Brown, Laytona Von Hammerville, Eric Sandburg, Dr. James Palodino, Dr. Vann, Roy Huntsmen, Dr. Hart, Anna Ho, Debra Massey, Community Support Services Director Elmira Warren, Finance Director Todd Hutchison, Social Services Director Candie Nixon, Debra Massey, and Assistant Health Department Director Paul Myer who presented comments to the Board.

Commissioner Long moved to accept the advisory board recommendation to maintain the program at current enrollment levels for as long as possible.

Chair Pinkoson recognized Mary Anderson and Cynthia Chestnut who presented comments to the Board.

The motion carried 3-2 with Commissioner Byerly and Baird voting "Nay".

9. Presentation: Changes to CHOICES Surtax Use Plan to permit Santa Fe Students to be eligible
Amount: N/A
Recommended Action: Approve the change to CHOICES Surtax Use Plan to permit Santa Fe Students to be eligible

CHOICES Director Bob Bailey presented the above item.

Commissioner Long moved to approve the change to CHOICES Surtax Use Plan to permit Santa Fe Students to be eligible. The motion carried 3-2 with Commissioners Baird and Pinkoson voting "Nay".

COMMISSION RECESSED AT: 12:52 P.M.

COMMISSION RECONVENED: 2:00 P.M. – Commissioner Baird, Long, and Pinkoson present.

10. 2011 Hurricane Season Briefing from County Emergency Management
Amount: N/A
Recommended Action: Receive the presentation of the 2011 Hurricane Season Briefing

Emergency Management Director David Donnelly presented the above item.

Commissioner DeLaney entered at 2:10 P.M.

Community Planning Group

13. Unified Land Development Code Update 2011
Amount: N/A
Recommended Action: Hear the presentation to describe the ULDC update currently underway to implement the recently adopted EAR-based Comprehensive Plan Amendments

Senior Planner Missy Daniels presented the above item.

15. Proposed Alachua County Eastside Community Redevelopment Area
Amount: N/A
Recommended Action: Authorize staff to proceed with data collection and analysis, field work and documentation of community conditions necessary to: prepare a Finding of Necessity for the conceptual study area; Develop the Resolutions necessary to establish an Alachua County Community Redevelopment Agency; and, bring the Finding of Necessity and Resolutions to the Board of County Commissioners with a request for authorization to advertise the Public Hearing to consider adoption of the resolutions.

Planner Mike Castine presented the above item.

Commissioner Long moved to authorize staff to proceed with data collection and analysis, field work and documentation of community conditions necessary to: prepare a Finding of Necessity for the conceptual study area; Develop the Resolutions necessary to establish an Alachua County Community Redevelopment Agency; and, bring the Finding of Necessity and Resolutions to the Board of County Commissioners with a request for authorization to advertise the Public Hearing to consider adoption of the resolutions. The motion carried 5-0.

~~14. Proposed CVS Pharmacy at NW 23rd Avenue and NW 43rd Street~~
~~**Amount:** N/A~~
~~**Recommended Action:** Direct staff to prepare an agreement between Alachua County and Boos Development Group, Inc. for construction reimbursement in connection with proposed CVS Pharmacy at the northwest corner of the intersection of NW 43rd Street and NW 23rd Avenue.~~

County Manager Reports

18. County Manager's Report
Amount: N/A
Recommended Action: Accept County Manager's Report

1. Principal Planner Ken Zeichner stated that the Governor's Energy Office has informed the County that a $20,000.00 mini grant has been made available to Alachua County that could be used for Community Redevelopment Areas to develop a report for provisions that could assist such areas.

16. FY11 Capital Improvement Program 2nd Quarter Report
Amount: N/A
Recommended Action: Accept the FY11 Capital Improvement Program 2nd Quarter Report and amend the CIP as appropriate.

Office of Management and Budget Director Suzanne Gable presented the above item.

Commissioner DeLaney moved to accept the FY11 Capital Improvement Program 2nd Quarter Report and amend the CIP as appropriate.

Chair Pinkoson recognized Mary Anderson who presented comments to the Board.

The motion carried 5-0.

17. Technical Advisory Committee establishment: to review alternative potential organics recycling technologies for the Sustainable Solid Waste System
Amount: N/A
Recommended Action: Adopt the resolution for Establishment of an eight (8) member technical advisory committee to include five (5) regular members, two (2) ex-officio members and one (1) alternate to review alternative potential organics recycling technologies for the Sustainable Solid Waste System.

Waste Alternatives Manager Sally Palmi presented the above item.

Commissioner Long moved to adopt Resolution 11-54 for Establishment of an eight (8) member technical advisory committee to include five (5) regular members, two (2) ex-officio members and one (1) alternate to review alternative potential organics recycling technologies for the Sustainable Solid Waste System. The motion carried 5-0.

Closing Comments
Public Comments - 15 minutes

19. Closing Comments from the Public
Amount: N/A
Recommended Action: Hear Closing Comments from the Public

Chair Pinkoson recognized Mary Anderson who presented comments to the Board.

Commission Comments

20. Commission Comments
Amount: N/A
Recommended Action: Commission Comments

Commissioner Long stated that the NACO Conference is July 15 through July 19, 2011 in Portland Oregon. Mr. Long stated that he has been the representative for the County for the past several years and he will be in attendance again this year. He requested authority to represent the County if no other Commissioner wished to do so.

Commissioner DeLaney moved to appoint Commissioner Long to represent the County for the purposes of voting at the NACO conference in July. The motion carried 5-0.

Chair Pinkoson stated that he would like to send a letter to the President of the United States regarding the Koppers Superfund Site detailing the problems and concerns of the area residents.

Commissioner DeLaney moved to authorize the Chair to send a letter to the President of the United States regarding the Koppers Superfund Site.

Chair Pinkoson recognized Mary Anderson who presented comments to the Board.

The motion carried 5-0.

COMMISSION RECESSED AT: 4:30 P.M.

COMMISSION RECONVENED: 5:00 P.M.

Evening Community Outreach and Public Hearing (5:00 PM)
Proclamations, Recognitions and Presentations

21. Proclamation: "Take 25 Day" in Alachua County, Florida.
Amount: N/A
Recommended Action: Present a proclamation declaring May 25, 2011 as "Take 25 Day" in Alachua County, Florida.

Chair Pinkoson read and presented the Proclamation to Frank Williams and Sherry Kitchens who accepted it with gratitude.

Public Comments - then resume Public Hearing (5:30 PM)

22. P.M. Public Comments
Amount: N/A
Recommended Action: Hear PM Public Comments

Public Hearings
Regular Matters

23. Public Hearing for Board consideration to adopt a Resolution to vacate portions of certain platted streets within the plat of Rochelle
Amount: N/A
Recommended Action: Adopt the Resolution to vacate portions of certain platted streets within the plat of Rochelle and execute the four (4) County Deeds to Reginald L. and Lanita H. Brown; Thomas H. and Cleo B. Jenkins; Rollin J. and Joan M. Hogan and Franklin S. and Cynthia J. Morgan. That the Chair be authorized to execute any additional documents approved by the County Attorney, necessary to complete this transaction.

Bob Wigglesworth, County Surveyor, presented the above item.

Commissioner Byerly moved to adopt the Resolution to vacate portions of certain platted streets within the plat of Rochelle and execute the four (4) County Deeds to Reginald L. and Lanita H. Brown; Thomas H. and Cleo B. Jenkins; Rollin J. and Joan M. Hogan and Franklin S. and Cynthia J. Morgan. That the Chair be authorized to

execute any additional documents approved by the County Attorney, necessary to complete this transaction.

Chair Pinkoson opened the Public Hearing at 5:06 P.M.

Chair Pinkoson recognized Harold Hogan and County Attorney David Wagner who presented comments to the Board.

Commissioner Byerly moved the substitute motion to defer the item to allow staff to verify that all property owners will have legal access.

Chair Pinkoson recognized Reginald Brown, Cleo Jenkins, Harold Hogan, Frank Morgan, Tommy Hogan, County Surveyor Bob Wigglesworth, Marjory Hogan Bowers, and Cleo Jenkins who presented comments to the Board.

Chair Pinkoson closed the Public Hearing at 5:44 P.M.

Commissioner Byerly moved the substitute motion to defer the item to the June 28, 2011 meeting at 5:00 P.M. or as soon thereafter to allow staff to verify that all property owners will have legal access. The motion carried 5-0.

Quasi-Judicial/Zoning Items
Closing Comments
Public Comments - 15 minutes

24. P.M. Closing Comments from the Public
Amount: N/A
Recommended Action: Hear Closing Comments from the Public

Chair Pinkoson recognized Laurie Newsome, Vernon Howe, Rod Gonzalez, John Reiskind, Mary Anderson, Mark Glazer, and Richard Feagle who presented comments to the Board.

Chair Pinkoson recognized Ted Kubisek who presented comments to the Board regarding his dog being held in solitary confinement for indefinite period of time due to problems with the County Animal Ordinance.

Commissioner Byerly stated that he would like a memo detailing any issues with the County Animal Control Ordinance so that the Board can consider the issue.

Chair Pinkoson recognized Marty Goodkind, John Martin, Bruce Nelson, Tamara Robins, and Ted Kubisek who presented comments to the Board.

There being no further business before the Board the meeting was adjourned at 7:17 P.M.

Adjourn
CONSENT/Community Outreach
Recognitions and Proclamations

25. Proclamation: "Innovation Month" in Alachua County, Florida.
Amount: N/A
Recommended Action: Approve a proclamation declaring May 2011 as "Innovation Month" in Alachua County, Florida. The proclamation will be presented by Chair Pinkoson at an event on May 25, 2011.

26. Proclamation: "Law Enforcement Memorial Day" in Alachua County, Florida.
Amount: N/A
Recommended Action: Approve a proclamation declaring May 10, 2011 as "Law Enforcement Memorial Day" in Alachua County, Florida. Although no Commissioners were available to present this proclamation, it was made available to the event organizers.

27. Proclamation: "Public Works Week" in Alachua County, Florida.
Amount: N/A
Recommended Action: Approve a proclamation declaring May 15 - 21, 2011 as "Public Works Week" in Alachua County, Florida.

28. Proclamation: "Daddy Mick Pool Day" in Alachua County, Florida. (Amended)
Amount: N/A
Recommended Action: Present a proclamation declaring May 27, 2011 as "Daddy Mick Pool Day" in Alachua County, Florida.

CONSENT/Governmental Units
Constitutional Officers/Other Governmental Units

29. Regional Drug Enforcement Strike Force "Pill Mill" Grant
Amount: $101,971.00
Recommended Action: Approve the Grant to provide overtime funding to the Regional Drug Enforcement Strike Force to pursue doctors and other healthcare officials who engage in fraud against private insurance companies and federal/state public benefit programs and accept the $101,971.

30. Constitutional Officers' Quarterly Report for FY2011 Quarter 2
Amount: N/A
Recommended Action: Accept the Constitutional Officers' Quarterly Reports of Budget and Actual Expenditures for FY 2011 Quarter 2

County Attorney

31. Amend the Board of County Commissioners' Rules of Procedure
Amount: N/A
Recommended Action: Approve the resolution to amend the Baord of County Commissioners' Rules of Procedure in accordance with the attached summary document and authorize the Chair to sign.

Support Services Group

32. Annual Self Funded Insurance Renewal
Amount: $257,000.00
Recommended Action: Approve the Self Insurance Review Committees recommendation to offer a self funded health plan, Blue Options 3766, for FY12 at a 4.7 percent funded increase.

33. W W Gay Fire and Integrated Systems, Inc.: Change Order 3 to Purchase Order 110197.
Amount: $5,000.00
Recommended Action: Approve Change Order 3 to Purchase Order 110197, issued to W W Gay Fire and Integrated Systems, Inc. for work to be done at the Criminal Courthouse.

Community Planning Group

34. Development (Site) Plan Consistency Determination for Elementary School "H"
Amount: N/A
Recommended Action: The County Commission should make a written determination that the final development (site) plan for Elementary School "H" is consistent with the Comprehensive Plan and land development regulations, by approving the attached Development Review Committee (DRC) Staff Report.

35. Professional Services Agreement for post design services for the Three Interim Projects included with the SW 62nd Boulevard Connector Project.
Amount: $25,000.00
Recommended Action: Approve the Fifth Amendment to the Professional Services Agreement with HNTB Corporation for post design services for the Three Interim Projects included with the SW 62nd Boulevard Connector Project.

36. Infrastructure improvements in Oakmont Phase 1 Unit 1a.
Amount: N/A
Recommended Action: That the Board approve and accept the Bill of Sale from Parker Road Community Development District to Alachua County for infrastructure improvements in Oakmont Phase I Unit 1a.

37. SW 8th Avenue: in connection with the SW 8 Avenue to SW 20th Connection - Connect to SW 61 Street improvement project. (Amended)
Amount: $495,000.00
Recommended Action: Approve and execute the Purchase and Sale Agreement in connection with SW 8 Avenue to SW 20 Connection-Connect to SW 61 St improvement project. That the Chair be authorized to execute any additional documents necessary to complete this transaction.

38. Corrected Resolution for the Construction and Maintenance Agreement for improvements associated with Archer Braid Bike Path/Trail from the City of Archer to SW 91st Street
Amount: N/A
Recommended Action: Adopts the resolution authorizing the County to enter into a Construction and Maintenance Agreement between Alachua County and the FDOT for improvements associated with Archer Braid Bike Path/Trail from the City of Archer to SW 91st Street and authorize the signature of the chair.

39. MOU with the Tourist Development Council
Amount: N/A
Recommended Action: Approve the 1st Amendment to the Amended and Restated Memorandum of Understanding between the County and the Tourist Development Council

40. Annual Liquid Asphalt Material: Annual Bid 12-49.
Amount: Annual Estimated Budget $300,000.00
Recommended Action: Approve the award of Annual Bid 12-49; Annual Liquid Asphalt Material to North Florida Emulsions, Inc., as the lowest responsive and responsible bidder meeting specifications and authorize the Purchasing Manager to sign the purchase orders.

41. Authorization to Advertise Public Hearing on Change to Reserve Area for City of Gainesville
Amount: $750.00
Recommended Action: Authorize advertisement of Public Hearing on updated Reserve Area and associated Statement of County Services for the Gainesville Reserve Area in accordance with the Boundary Adjustment Act.

Community Services Group

43. Letter to State on Expiration of CHOICES surtax
Amount: N/A
Recommended Action: Authorize Chair to sign and send letter to State Department of Revenue expressing the Boards intent to allow the CHOICES .25 percent Surtax to expire December 2011.

44. Neighborhood Stabilization Program (NSP) Deeds 001 and 008
Amount: N/A
Recommended Action: Approve the form of the deeds for the Neighborhood Stabilization Program 001 and 008 for these buyers.

~~45.~~ ~~Coast2Coast Discount Prescription Card~~
~~**Amount:** N/A~~
~~**Recommended Action:** Authorize Chair to approve and sign agreement between Alachua County and Financial Marketing Concepts, Inc. for Coast2Coast Discount Prescription Card~~

Tuesday, May 24, 2011 – 9:00 A.M. & 5:00 P.M.

September 13, 2011 Regular BoCC Meeting
Agenda Item #33

Title
Ratification of the Warrant List. (Amended)

Amount
N/A

Description
Check registry for the Board of County Commissioners.

Recommendation
Ratify the Warrant List.

Alternative(s)
Do not ratify the warrant list.

Requested By
Steve Donahey

Originating Department
Finance & Accounting

Attachment(s) Description
Warrant List

Documents Requiring Action
Warrant List

Executive Summary
N/A

Background
N/A

Issues
N/A

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

Attachment: Warrant List Board.pdf

CLERK OF THE CIRCUIT COURT

Finance and Accounting
Post Office Box 939
Gainesville, Florida 32602

J.K. "BUDDY" IRBY
CLERK

TELEPHONE
(352) 374-3605

August 25, 2011

MEMORANDUM

TO: Board of County Commissioners

VIA: Todd Hutchison, Finance Director

FROM: Steve Donahey, Deputy Clerk

SUBJECT: Warrant List

PERIOD	WARRANT TYPE	NUMBERED	AMOUNT
06-07-11	Payrolln 6/10	197332 – 197394	$26,195.70
06-21-11	Payroll 6/24	197395 – 197451	$24,682.49
06-28-11	Manual	197452	$325.51
07-05-11	Payroll 7/8	197453 – 197506	$22,267.13
07-19-11	Payroll 7/22	197507 – 197544	$22,400.30
08-02-11	Payroll 8/5	197545 – 197581	$22,028.72
08-04-11	Manual	197582	$421.25
08-04-11	Manual	197583	$421.25
08-04-11	Manual	197584	$403.72
08-04-11	Manual	197585	$567.12
08-04-11	Manual	197586	$640.67
08-04-11	Manual	197587	$617.27
08-12-11	Manual	197588	$176.32
08-18-11	Machine	2244987 – 2245186	$1,399,132.82
08-25-11	Machine	2245188 – 2245326	$431,761.85

The above warrant lists are recommended for ratification by the Board.

TH/sd

September 13, 2011 Regular BoCC Meeting
Agenda Item #34

Title
Authorization to Advertise an Ordinance Approving the Use of Public-Private Partnerships (Amended)

Amount
N/A

Description
This is a request for authorization to advertise an ordinance approving the use of public-private partnerships and authorizing the appropriation of lawfully available non-ad valorem revenues to fund obligations under the agreement between Alachua county and Celebration Pointe Partners, LLC.

Recommendation
Authorize the County Attorney to advertise the ordinance to be heard on September 27, 2011 approving the use of Public-Private Partnerships.

Alternative(s)
Do not authorize the avertisement of the ordinance.

Requested By
Dave Wagner

Originating Department
County Attorney

Attachment(s) Description
(1) proposed ordinance; (2) ad

Documents Requiring Action
ad

Executive Summary
The purpose of this ordinance is to provide legislative findings to support the Southwest District Transportation Improvement Agreement between Alachua County and Celebration Pointe Partners, LLC and authorize the Board to budget and appropriate non-ad valorem funds to fulfill its obligations in this public-private partnership agreement. This ordinance establishes the Southwest Alachua County Transportation Improvement District and transportation and transit funds.

Background
The Board of County Commissioners has recently adopted a Mobility Plan that established Comprehensive Plan policies to promote Transit Oriented Developments. In addition, the Mobility Plan established the ground work for a future multi-modal transportation system that promotes, walking, bicycling, transit ridership and motor vehicle travel. The Mobility Plan also established a alternative to transportation concurrency, known as the Multi-Modal Transportation Mitigation (MMTM) Program. The Board of County Commissioners also established an Urban Service Area consistent with Florida Statute 163.3180 that allowed for larger scale Transit Oriented Development to proceed without the need to go through the state Development of Regional Impact Process. The Urban Service Area policies established requirements for these large scale projects to front-end infrastructure improvements consistent with the Capital Improvements Element. In exchange for front-ending the improvements,

large-scale developers could request to be reimbursed for expenditures above and beyond their MMTM through a Transportation Improvement District. The intent of Transportation Improvement Districts (TID) is to provide and fund viable mobility options for County residents, visitors and businesses and to promote a public-private partnership between the County and private entities seeking to build Transit Oriented Developments (TODs). Transit Oriented Developments, due to their mixture of uses, density and compact design generate significantly higher tax revenues compared to single use developments designed in a typical suburban fashion.

Issues
Should the Board authorize the advertisement of the ordinance to create the Southwest Alachua County Transportation Improvement District and authorize the County to enter public-private partnerships to provide transportation infrastructure and transit service?

Fiscal Recommendation
n/a

Fiscal Alternative(s)
n/a

Funding Sources
n/a

Account Code(s)
n/a

Attachment: SWTransportationDistrictNew.pdf
Attachment: PublicPrivatePartnershipsAd.pdf

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

ORDINANCE 11-

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY FLORIDA PROVIDING FOR PUBLIC TRANSPORTATION IMPROVEMENTS AND TRANSIT OPERATIONS; CREATING CHAPTER 39.13, AUTHORIZING THE SOUTHWEST ALACHUA COUNTY TRANSPORTATION IMPROVEMENT DISTRICT; PROVIDING LEGISLATIVE FINDINGS; PROVIDING DEFINITIONS; AUTHORIZING PUBLIC-PRIVATE PARTNERSHIPS; ESTABLISHING THE SOUTHWEST ALACHUA COUNTY TRANSPORTATION AND TRANSIT FUND AND THE PURPOSES THEREOF; PROVIDING FOR THE FUNDING OF THE FUND FROM NON-AD VALOREM TAX REVENUES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

SECTION 1. Chapter 39.13, to be entitled "Southwest Alachua County Transportation Improvement District" is created as follows:

Sec. 39.13.01. Legislative findings.

It is hereby ascertained, determined, and declared that:

(1) Article VII, Section 1(g), Florida Constitution, and Subsection 125.01(2)(m), Florida Statutes, authorize the County to create the Southwest Alachua County Transportation Improvement District to provide roads, bridges, and other transportation facilities.

(2) The Southwest Urban Area of the unincorporated Alachua County and areas in proximity thereto provide vital economic, recreational and community opportunities for the people of Alachua County, including among other things, pristine natural conservation areas, important public facilities such as schools, parks and libraries, destinations and other valuable resources that distinguish Alachua County for its natural beauty and its quality of life.

(3) The transportation infrastructure which currently supports access to and from the many desirable locations within portions of Southwest Alachua County is in need of improvement to adequately meet the current and future transportation and mobility needs of the people of the County and visitors to arrive in, and move about within, portions of Southwest Alachua County; and such needs are restricting the potential of the property in Southwest Alachua County to realize its economic development potential.

(4) It is necessary and desirable to address the transportation operation and infrastructure needs of portions of southwestern Alachua County to provide for substantial improvements thereto (the "Infrastructure Improvements") in order for such area to reach its full potential (i) to provide sound, clean economic development, (ii) to protect the natural beauty in a manner that enables the public and visitors to enjoy the immense opportunities for recreation, with a minimum of difficulty of access, (iii) to afford adequate and efficient multi-modal traffic corridors so that Southwest Alachua County is more appealing and accessible as a destination for residents, workforce and visitors.

(5) Alachua County Comprehensive Plan Amendment 01-09 (Ordinance 10-05) created the Alachua County Mobility Plan by requiring new development to be built at a density and at locations that support multiple modes of transportation, including transit and bus rapid transit systems.

(6) Funding sources should be identified to provide transportation infrastructure and transit operations to support the Alachua County Mobility Plan.

(7) The construction of transportation infrastructure improvements and the provision of transit services will cause the properties in the Southwest Alachua County Transportation Improvement District to increase in value.

(8) The construction of transportation infrastructure and the provision of transit services may not occur unless the County enters a public-private partnership to allocate the financial risk of constructing improvements and providing transit services.

(9) The Developer's commitment to design and construct multi-modal transportation infrastructure improvements and provide transit services to address the impacts of a transit-oriented development will assist the County in providing the transportation systems necessary to implement the Alachua County Mobility Plan.

(10) The County's investment in transportation mobility infrastructure and transit services will encourage the development of Transit Oriented Developments and Traditional Neighborhood Development which have been demonstrated to be sustainable and fiscally efficient development patterns that support mobility choice, business development, reduced environmental impact and enhance the liveability and economic well-being of the community.

(11) The use of lawfully available County non-ad valorem funds to reimburse the Developer for a portion of the cost of the design and construction of Infrastructure Improvements and to pay for Transit services that benefit property in the Southwest Improvement District serves a valid public purpose by implementing the Alachua County Mobility Plan.

Sec. 39.13.02. Definitions.

The following terms, wherever used or referred to in this part, have the following meanings:

"Agreement" means the Southwest Transportation Improvement Agreement between the County and Celebration Pointe Partners, LLC, a Florida limited liability company.

"County" shall mean Alachua County, a political subdivision of the State of Florida.

"Infrastructure Improvements" include those capital improvements listed in Exhibit "B", attached hereto.

"Southwest Alachua County Transportation Improvement District" means that portion of the unincorporated area of the County on the date of adoption of the Ordinance which is described in Exhibit A, attached hereto.

"Southwest Alachua County Transportation and Transit Fund" shall mean the fund so designated and created pursuant to this Ordinance.

"Tax Increment" shall mean that amount equal to the difference between:

(1) The amount of general ad valorem taxes levied each year by the county, exclusive of any amount from any debt service millage, on taxable real property contained within the geographic boundaries of the Southwest Alachua County Transportation Improvement District; and

(2) The amount of general ad valorem taxes which would have been produced by the rate upon which the tax is levied each year by the county, exclusive of any amount from any debt service millage, upon the total of the assessed value of the taxable real property in calendar year 2012 (the base tax year) of the taxable real property contained within the Southwest Alachua County Transportation Improvement District.

"Transit Service" means passenger services provided by public, private or non-profit entities such as the following surface transit modes: commuter rail, rail rapid transit, light rail transit, light guideway transit, express bus, and local fixed route bus or passenger vans operating on a demand responsive basis and associated park and ride facilities.

Sec. 39.13.03. Creation of the Southwest Alachua County Transportation Improvement District.

There is hereby created the Southwest Alachua County Transportation Improvement District.

DRAFT

Sec. 39.13.04. Public-private partnership for infrastructure improvements and transit services.

The Board is hereby authorized to develop infrastructure improvements and provide for transit operations through public-private partnerships. In connection therewith, the Board may enter into an Agreement for Infrastructure Improvements and transit operations with persons or entities who own property in the Southwest Alachua County Transportation Improvement District to specify the parties' rights and responsibilities related to the ownership, design, construction and operation of Infrastructure Improvements and the provision of transit services. Among other things, the Agreement may include provisions for funding construction of transportation improvements in Southwest Alachua County Transportation Improvement District including the County's covenant to budget and appropriate funds in its annual budget for each fiscal year from non-ad-valorem funds lawfully available to fulfill its obligations under the Agreement.

Sec. 39.13.05. Southwest Alachua County Transportation and Transit Fund.

(1) There is hereby established a Southwest Alachua County Transportation and Transit Fund. Funds allocated to and deposited into this fund shall be used by the County to finance the Infrastructure Improvements and pay contractual obligations for transit operations and maintenance expenses.

(2) The County may, beginning in Fiscal Year 2013 and each year thereafter, appropriate to such fund lawfully available non-ad-valorem revenues in an amount equal to the 30% of the Tax Increment for fiscal years 2012 through 2025 and 25% of the Tax Increment for calendar years 2026 through 2035.

(3) Monies in the Southwest Alachua County Transportation and Transit Fund may be expended from time to time to pay for infrastructure improvements and Transit Service that serve or otherwise benefits the property in the Southwest Alachua County Transportation Improvement District.

SECTION 2. Repealing Clause. All ordinances or parts of ordinances in conflict herewith are, to the extent of the conflict, hereby repealed.

SECTION 3. Inclusion in the Code, Scrivener's Error. It is the intention of the Board of County Commissioners of Alachua County, Florida, and it is hereby provided that, at such time as the Development Regulations of Alachua County are codified, the provisions of this ordinance shall become and be made part of the Unified Land Development Code of Alachua County, Florida; that the sections of this ordinance may be renumbered or re-lettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate

designation. The correction of typographical errors that do not affect the intent of the ordinance may be authorized by the County Manager or designee, without public hearing, by filing a corrected or re-codified copy of the same with the Clerk of the Circuit Court.

SECTION 4. Ordinance to be Liberally Construed. This ordinance shall be liberally construed in order to effectively carry out the purposes hereof which are deemed not to adversely affect public health, safety, or welfare.

SECTION 5. Severability. If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. Effective Date. A certified copy of this ordinance shall be filed with the Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners, and shall take effect upon filing with the Department of State.

DULY ADOPTED in regular session, this _____ day of _____, 2011.

BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA

ATTEST:

By: _____
Lee Pinkoson, Chair

_____
J. K. Irby, Clerk

APPROVED AS TO FORM

_____
County Attorney

(SEAL)

DRAFT

EXHIBIT A
Legal Description and Map

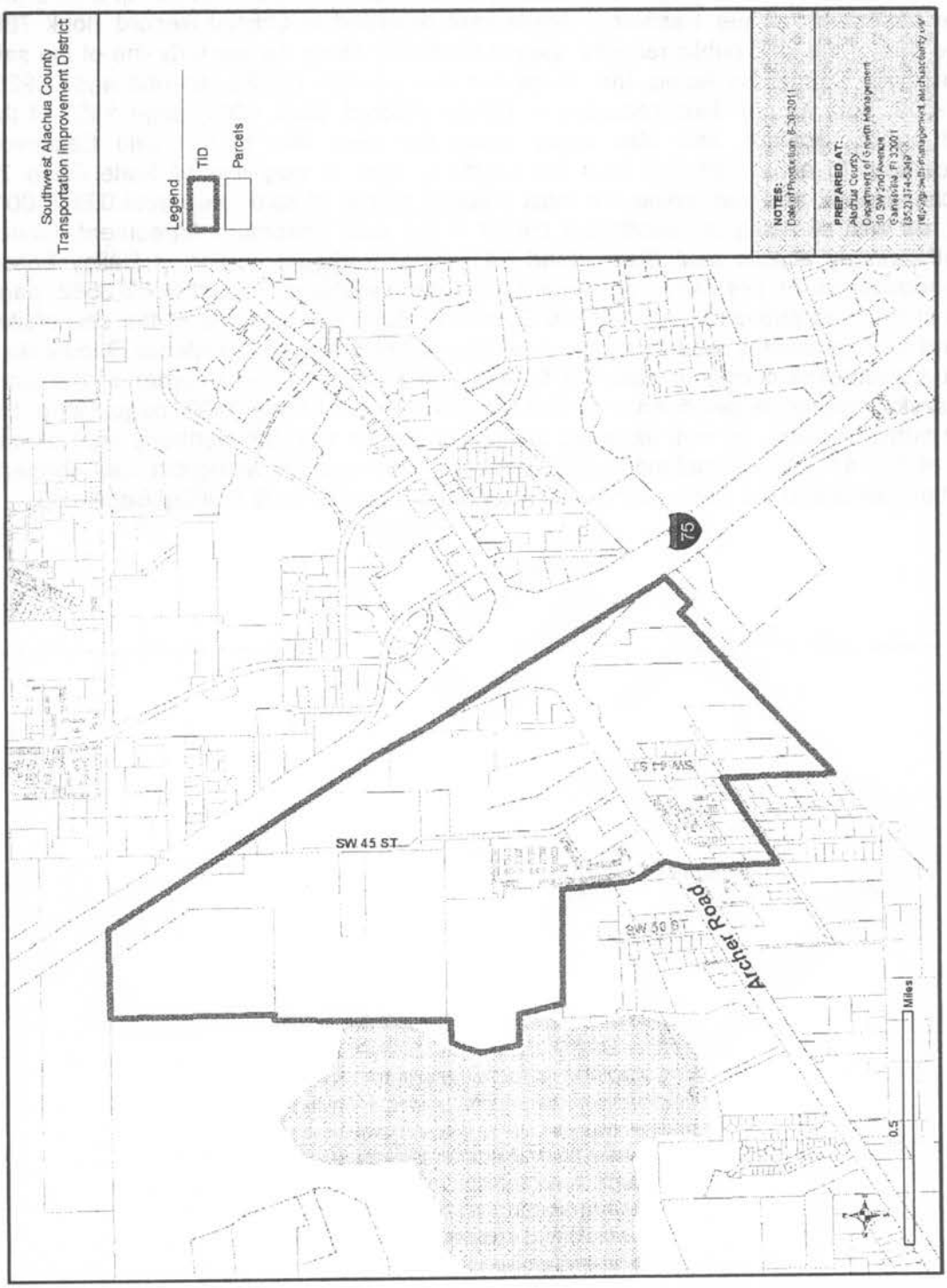
Southwest Transportation Improvement District Description

That part of Section's 14, 15, 22 and 23, Township 10 South, Range 19 East, Alachua County, Florida, and being more particularly described as follows:

Commence at the Southwest corner of Lot 4 (also being the Southeast corner of Lot 5) of "Ricelands Subdivision", as per plat recorded in Plat Book "D", page 74 of the public records of Alachua County, Florida, for the Point of Beginning: thence Southerly across the right of way of SW 47th Way (Riceland Avenue) to the northwest corner of Lot 18 of said Ricelands Subdivision, and also being the northeast corner of "Lyon's Replat of Lot 17", as per plat recorded in Plat Book "F", page 44 of the said public records; thence continue Southerly along the west line of said Lot 18, and along the east line of said Lyon's Replat to the southwest corner of said Lot 18, as well as being at an intersection with the north line of the Gary Grant; thence Northeasterly along the said north line of the Gary Grant to the most northerly corner of the Prairie View Trust Property (tax parcel 07240-000-000); thence Southeasterly along the easterly line of the said Prairie View Trust Property to the most westerly corner of the Beach Construction Holdings, LLC property, as per deed recorded in Official Record Book 3836, page 2286 of the said public records (tax parcel 06800-007-001); thence Northeasterly along the northerly line of the said Beach Construction Holdings, LLC property to an intersection with the westerly right of way line of interstate 75 (State Road 93); thence Northwesterly along the said westerly right of way line to an intersection with the south line of Lot 7 of the "Map of Sec's 9 and 10 Township 10 Range 19 S and E", as per plat recorded in Plat Book "A", page 10 of the said public records; thence Westerly along the said south line of Lot 7 to the northwest corner of the Mabel Barnes Heirs property (tax parcel 06828-000-000), as per deed recorded in Official Record Book 2352, page 2881 of the said public records; thence Southerly along the west line of the said Mabel Barnes Heir property (tax parcel 06828-000-000) to the southwest corner of the said Mabel Barnes Heir property (said corner is at an intersection with the north line of tax parcel 06820-000-000, and also being a part of the Mabel Barnes Heirs property, as per deed recorded in Official Record Book 198, page 359 of the said public records; thence Westerly along the north line of the said Mabel Barnes Heir property (tax parcel 06820-000-000) to the northwest corner of the said Mabel Barnes Heir property; thence Southerly along the west line of the said Mabel Barnes Heir property to a boundary corner of Arc communities 8 LLC property (tax parcel 06819-010-000), as per deed recorded in Official Record Book 2509, page 1168 of the said public records; thence Westerly and Southerly along the westerly line of the said Arc Communities 8 LLC property, to the southwest corner of the said ARC Communities 8 LLC property and being at an intersection with the north line of the Gainesville Council on Aging, Inc. property (tax parcel 06816-000-000), as per deed recorded in Official Record Book 4001, page 1353 of the said public records; thence Easterly along the north line of the said Gainesville Council on Aging, Inc. property to the northeast corner of the said

Gainesville Council on Aging, Inc. property, which is also on the west line of a 30.0 foot wide easement, as per Easement Agreement recorded in Official Record Book 788, page 994 of the said public records; thence Southerly along the easterly line of the said Gainesville Council on Aging, Inc. properties (tax parcel's 06933-001-000 and 06935-001-000, both as per deed recorded in Official Record Book 4001, page 1353 of the said public records), and also being along the west line of the said Easement Agreement to an intersection with the northerly right of way line of State Road 24 (Archer Road), and also being the most easterly corner of said tax parcel 06935-001-000, as well as being the southwest corner of the said Easement Agreement; thence Southwesterly across said State Road 24 to the northeast corner of Hailey Forest Condominiums, as per condo documents recorded in Official Record Book 3562, page 305 of the said public records; thence Southerly along the east line of the said Hailey Forest Condominiums, and along the west line of Lot 5 of said "Ricelands Subdivision" to the southwest corner of said Lot 5, and being the southwest corner of the Gary Lenczyk property; as per deed recorded in Official Record Book 1498, page 196 of the said public records, as well as being at an intersection with the northerly right of way line of SW 47th Way (Riceland Avenue); thence Northeasterly along the said northerly right of way line to the said southwest corner of Lot 4 for the said Point of Beginning.

DRAFT


Southwest Alachua County
Transportation Improvement District
Legend
TID
Parcels
NOTES:
Date of Production: 8-30-2011
PREPARED AT:
Alachua County
Department of Growth Management
10 SW 2nd Avenue
Gainesville, FL 32601
(352) 374-5249
http://growth-management.alachuacounty.us/
75
SW 45 ST
SW 45 ST
SW 30 ST
Archer Road
0.5
Miles

1

EXHIBIT B

Infrastructure Improvements

- SW 45th / SW 47th Street from Archer Road to SW 30th Avenue
  (Travel Lanes, Dedicated Transit Lanes & Multi-Use Path)

- SW 30th Avenue from SW 47th Street to SW 43rd Street
  (Travel Lanes, Dedicated Transit Lanes & Archer Braid Trail)

- Archer Road from Interstate 75 to SW 47th Street
  (Median modification, lane realignment, turns lanes, access management and signal relocation)

- Archer Braid Trail from Veterans Kanapaha Park to Interstate 75

-

- Park and Ride structure or Surface Lot between 200 and 300 spaces

- Cost of a Bus Maintenance Facility to provide maintenance service for four (4) Bus Rapid Transit Vehicles

DRAFT

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Alachua County, Florida, will consider the adoption of an ordinance at its meeting to be held in Room 209 of the Alachua County Administration Building, 12 Southeast First Street, Gainesville, Florida, on the _____ day of_____, 2011, at 5:00 o'clock p.m., or as soon thereafter as the matter may be heard. Said ordinance being titled:

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY FLORIDA PROVIDING FOR PUBLIC TRANSPORTATION IMPROVEMENTS AND TRANSIT OPERATIONS; CREATING CHAPTER 39.13, AUTHORIZING THE SOUTHWEST ALACHUA COUNTY TRANSPORTATION IMPROVEMENT DISTRICT; PROVIDING LEGISLATIVE FINDINGS; PROVIDING DEFINITIONS; AUTHORIZING PUBLIC-PRIVATE PARTNERSHIPS; ESTABLISHING THE SOUTHWEST ALACHUA COUNTY TRANSPORTATION AND TRANSIT FUND AND THE PURPOSES THEREOF; PROVIDING FOR THE FUNDING OF THE FUND FROM NON-AD VALOREM TAX REVENUES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING AN EFFECTIVE DATE.

The proposed ordinance is available for review at the Office of the County Commission, second floor, Alachua County Administration Building, 12 S.E. First Street, Gainesville, FL.

All persons are advised that, if they decide to appeal any decision made at this public hearing, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

All interested persons are invited to attend and be heard. If accommodations for persons with disabilities are needed, please contact the Alachua County Equal Opportunity Office at 374-5275, or TDD number 374-5284.

Lee Pinkoson, Chair
Board of County Commissioners

Please publish one time on _____, _____.

Please send proof of publication to:

Office of Management & Budget
Post Office Box 1467
Gainesville, FL 32602
Attn. Elaine Jordan

September 13, 2011 Regular BoCC Meeting
Agenda Item #35

Title
2011 - 2012 Two Year Plan for FloridaWorks (Amended)

Amount
N/A

Description
Request to approve the 2011-2012 Two Year Plan of the Alachua Bradford Regional Workforce Board (d.b.a. FloridaWorks).

Recommendation
Approve the 2011-2012 Two Year Plan of the Alachua Bradford Regional Workforce Board (d.b.a. FloridaWorks).

Alternative(s)
Do not approve the Two Year Plan and direct staff.

Requested By
Mary Lowry, X6904

Originating Department
County Manager's Office

Attachment(s) Description
Interlocal Agreement between Alachua County and Bradford County, 2011-2012 Two Year Plan for FloridaWorks.

Documents Requiring Action
2011-2012 Two Year Plan for FloridaWorks

Executive Summary
The FloridaWorks Local Workforce Investment Act Two Year Plan represents the Workforce Board's efforts to maximize the resources available under Title I of the Workforce Investment Act (WIA) of 1998, the Wagner-Peyser Act, and the Welfare Transition Act; and to coordinate these resources with the other state and local programs in Alachua County and Bradford County.

Background
The Workforce Investment Act (WIA) of 1998 restructured a multitude of workforce development programs into an integrated workforce development system that is responsive to the employment needs of its customers – the current workforce, employers, the unemployed of laid-off, new entrants to the workforce, and youths. This system is based on a "One-Stop" service delivery concept that provides information about and access to a wide array of vocational and job training, education and employment services, and a variety of support services in a single, customer-focused, user-friendly service system that is available at the local level. The legislation mandates that partnership be formed between workforce development service providers to maximize customer choice, efficiency, effectiveness and performance. Florida's Workforce Innovation Act of 2000 further delineated Florida's commitment to developing and maintaining a system of collaborative workforce development that leads to increased economic development opportunities of Florida's citizens and the business community. Region 9's 2011-2012 Workforce Services Plan will include detailed information on the following: Local Plan Development Process The local plan development process will detail how the local Board and its partners utilized a collaborative approach to designing and implementing workforce

development services. A description of those mandatory and voluntary partners participating in the plan development is included. This section will also include the description of how Florida Workforce Region 9 (Alachua and Bradford Counties) has facilitated the inclusion of public comments into the development of this plan. All comments received will be summarized and included as attachments. Local Vision and Goals This section of the Plan will summarize the FloridaWorks Board's vision and strategic goals for providing workforce services within Alachua County. These goals directly reflect the local vision that corresponds to the goals and vision of Florida's State Plan. This section will also provide a brief overview of the process unwed to develop the local board's strategic goals. Assessment of Needs This section of the plan will describe the regional process used to identify and focus on local needs based on moving towards a more demand-drive economy and system. Included in the identification of needs is a review of local demographics, economy, business environment and occupational trends. A comparison of this information is utilized to identify those necessary job skills and targeted occupations that will develop highly skilled employees to meet the increasing needs of a demand-driven economic model. Local System Infrastructure Region 9's local system infrastructure section will include the local workforce board structure. Identification of the administrative entity, the local workforce grant recipient(s), the fiscal agent, the chief elected officials and the process utilized within the region to award funding to service providers. Description of the One-Stop Delivery System/Services We will clearly delineate and describe our system for delivery of one-stop services to the citizens of Region 9, Alachua and Bradford Counties. Included in this section will be a brief description of the local One-Stop System established for Region 9, how available resources will be pooled within the One-Stop system to provide core, intensive and training services and describes the process of selecting a One-Stop operator. We will describe our process for developing a memorandum of understanding with mandatory and other local service providers. WIA regulations require that the local WIA Plan be developed in close collaboration with mandatory and optional partners – state and local government organizations, private sector businesses, faith-based, community-based and labor organizations, educational institutions and the community at large. The Board is committed to this collaborative approach to ensure the success of the One-Stop Career system in Alachua and Bradford counties.

Issues
Acceptance of this two-year plan supports the recertification of the Alachua Bradford Regional Workforce Board, d.b.a. FloridaWorks.

Fiscal Recommendation
N/A

Fiscal Alternative(s)
N/A

Funding Sources
N/A

Account Code(s)
N/A

Attachment: 2011 2012 Workforce Services Local Plan FloridaWorks For Public Comment.pdf
Attachment: Interlocal 2010 Signed.pdf

Florida Works

Alachua/Bradford • A Community Partnership

Florida Region 9
Workforce Services Plan
2011-2012

FOR PUBLIC COMMENT

INTRODUCTION

The purpose of these instructions is to assist the Regional Workforce Boards (RWBs) with the modification of their local Workforce Services Plan. The Workforce Services Plan is required under Title I of the Workforce Investment Act (WIA), to include Job Corps, Wagner-Peyser Act, Veterans Services, Migrant and Seasonal Farmworker (MSFW) and Trade Adjustment Assistance (TAA). The Workforce Services Plan also includes the Welfare Transition (WT)/Temporary Assistance to Needy Families (TANF) and the Food Stamp Employment and Training (FSET) programs. The modification of the local Workforce Services Plan is critical to having a comprehensive plan consistent with the State Workforce Investment Plan 2011-2012 that was submitted to the United States Department of Labor (USDOL) during April 2011 and recently approved. All current PY 2007 – PY 2008 local Workforce Service Plans, and subsequent modifications, expire June 30, 2011. However, the United States Department of Labor (USDOL) has given the State authority to extend the current plans. Consequently, instead of a total rewrite of local workforce plans, the State is requiring the following:

A. Modification of the current plan with those changes the Regional Workforce Board (RWB) finds necessary to describe any organizational changes and new or modified strategies to respond to changes in the local economy. Make sure that the current plan incorporates all previous modifications as well as changes made for this submission.

B. Update of identified sections, as applicable. These sections are highlighted and identified as "Review/Update Required".

During the modification of the plan, please adhere to the following procedures:

- For each section, highlight changes or indicate "no change".
- Organize the information in the document according to the plan instructions (**Please ensure the sections in the local Workforce Services Plan follow the numbering of the plan instructions**).
- Descriptions should be informative and concise.
- Include a table of contents with page numbers and ensure that each page of the plan is numbered.
- Text should be typed with a font size of 11 or greater.
- Include a list of the plan attachments and submit them in a separate electronic file.

Note: The narrative box will expand to accommodate the RWB responses.

FOR PUBLIC COMMENT

The local Workforce Services Plan is to be submitted in an electronic and searchable format via e-mail to Workforce Florida, Incorporated (WFI) by 5:00 p.m. on September 30, 2011. The plan should be e-mailed to Helen Jones at hjones@workforceflorida.com.

An original, signed ***signature page(s)*** must be submitted to:

Workforce Florida Inc.
1580 Waldo Palmer Lane
Tallahassee, Florida 32308

Attention: Helen Jones

In finalizing your local plan, please allow sufficient time for your local board to review and approve the plan including the appropriate signatures of your local Chief Elected Officials.

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Executive Summary (Optional)

I. Local Plan Process

WIA Section 118 requires that each local board, in partnership with the appropriate chief elected officials, develop and submit a comprehensive one year local plan to the Governor, which identifies and describes certain policies, procedures and activities that are carried out in the local area consistent with the State Workforce Investment Plan. The plan must be developed in collaboration with local partners.

The public, including partners, must have an opportunity for public comment and input into the development of the local Workforce Services Plan prior to its submission to the WFI. The opportunity for public comment must include the following:

- Make copies of the proposed local Workforce Services Plan available to the public (through such means as public hearings and local news media);
- Include an opportunity for comment by members of the local board and members of the public, including representatives of business and labor organizations;
- Provide at least a 30-day period for comment, beginning on the date the proposed plan is made available, prior to its submission to WFI (**Note: The comment period can extend beyond the due date of the plan.**);
- Be consistent with the requirement in WIA Section 117(c), which requires that the local board make information about the plan available to the public on a regular basis through open meetings (public hearings) and local news media; and
- Submit all comments received that express disagreement with the local Workforce Services Plan to the WFI, along with the local plan.

A. Description of Workforce Plan Development Process: Collaboration with Partners for WIA, Wagner-Peyser, WT/TANF, and FSET Programs

I.A1. No change.	Describe the process used to ensure public comment on and input into the development of the local Workforce Services Plan. Include a description of specific steps taken to include input from members of the local board and members of businesses and labor organizations. RWBs that are designated as significant MSFW areas must ensure individuals/organizations serving the MSFWs are informed of the plan and are provided the opportunity to comment on the local Workforce Services Plan.
RWB RESPONSE	
FloridaWorks' initial involvement in the Workforce Development planning process and the development of the One-Stop service delivery concept began with the enactment of the Florida Workforce Investment Act of 1996. This legislation, which sought to streamline and consolidate programs and services by integrating workforce development initiatives with economic development efforts, provided the framework for FloridaWorks, its many agency partners and the community to further develop the "One-Stop" service delivery concept. The state legislation was a precursor to the federal Workforce Investment Act (WIA) of 1998. The WIA Act restructures a multitude of workforce	

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development programs into an integrated workforce development system that is responsive to the needs of the population. Information about and access to a wide array of vocational and job training, education and employment services, and a variety of support services will be available in a single, customer-focused, user friendly service system that is available at the local level. It rewrites current federal statutes governing programs of job training, adult education and literacy, and vocational rehabilitation, replacing them with streamlined and more flexible components of workforce development systems

FloridaWorks has developed this plan using a collaborative approach involving the Board members, the Administrative and Fiscal entities, service providers and mandatory and optional workforce partners. It is FloridaWorks' goal to closely align our local goals with the goals of the state workforce board, Workforce Florida, Inc.

I.A.2.	Describe how comments were considered in the local Workforce Services Plan development process.
RWB RESPONSE	
The Local Plan modifications will be posted on the www.floridaworksonline.com website with a dedicated link where the public may comment on the plan. A notice will be put into the Gainesville Sun and Bradford Register to alert the public of the availability of the plan and their right to make public comment. All public comments will be reviewed prior to plan finalization. Any comments disagreeing with any part of the plan will be evaluated and the plan will be modified if warranted. All public comments will be included as part of this plan at time of submission. The plan will be disseminated to the FloridaWorks board and committees for review and comments. The plan will also be provided to the Alachua and Bradford County commissions for review and comments. As needed the plan will be modified based on these reviews. Any public comments provided to FloridaWorks after submission to Workforce Florida will be provided as an addendum.	

B. Description of Process for Providing Public Comments

I.B.	Summarize and include as an attachment any comments that express disagreement with the plan. Comments received after submission of the local Workforce Services Plan that express disagreement with the plan should also be forwarded to WFI at the address previously indicated in the introduction section above.
RWB RESPONSE	
FloridaWorks has allowed a 30-day comment period to provide an opportunity for public input into the development of the two year WIA plan. The draft plan was posted on FloridaWorks' public website on September 1, 2011 and an e-mail address was provided for submission of electronic comments. All comments, including any that disagree with the regional two-year plan are attached for WFI review.	

II. Local Vision and Goals

Florida's vision and strategic goals have been established in the State Workforce Investment Plan that was recently modified under the direction of

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Governor Scott. Florida's broad strategic economic and workforce development goals are also set forth in the Workforce Florida Act and Enterprise Florida's 2010-2015 Strategic Plan for Workforce Development and its January 1, 2011 Update. The vision and goals will continue to be refined by the Florida State Legislature and State Workforce Board.

II.A.1. Review/Update Required	Describe the local workforce vision and goals reflecting all workforce programs including WT/TANF and FSET that were developed in response to the vision and goals expressed in Sections I and II of the State Workforce Investment Plan. The vision, goals and objectives of these programs should support and complement the vision, goals and objectives identified in the 2010-2015 Strategic Plan for Workforce Development.

RWB RESPONSE

FloridaWorks vision for workforce development is influenced by a variety of factors including alignment with state-level goals that are modified to provide an exact fit for Alachua and Bradford Counties' unique business, economic and demographic profiles. FloridaWorks is specifically focusing on the 7-7-7 job creation plan from governor Scott as mentioned in the State Workforce Investment Plan in Section 1 A with an emphasis on confronting the challenges of getting Floridians back to work, diversifying the economy and increasing global competetiveness.

FloridaWorks Vision is: Our community will have a world-class workforce that meets the needs of business and provides opportunities for job seekers today and in the future.

Strategic Goals

FloridaWorks' priorities align with the six goals defined in the WFI five-year plan: *Creating the Strategy for Today's Needs and Tomorrow's Talent,* which are:

1. World-Class Service to Florida's Target Industry Clusters
2. World-Class Service to Florida's Infrastructure Innovators
3. Top National and State Leadership for the Demand-Driven Solution
4. Aligned, Responsive, Jointly Engaged Talent Supply Chain Team
5. Business Communications and Intelligence for Performance and Accountability
6. Dedicated Commitment to Change Management and Transformation

The FloridaWorks Board convened several committees in the latter part of 2010 and two full board strategic planning sessions in the summer of 2011. The results of these strategic planning sessions have culminated in the following five FloridaWorks priorities:

1. Strongly support job creation through entrepreneurship training. (Aligning with WFI Goal #6)
2. Develop and implement an alternative route to employment + increased education through apprenticeships / internships / residencies – i.e. an "Earn while you learn" system. (Aligning with WFI Goal 1, 4 and 6)

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3. Develop and implement a robust "Soft Skills" training program (professionalism, interpersonal communication, customer service, personal accountability, interviewing...). (Aligning with WFI Gaols 1,2,4 & 6)
4. Establish FloridaWorks as a Subject Matter Expert (SME) and National authority on workforce development. (Aligning with WFI Goal 3)
5. Act as an SME and catalyst in shaping the future direction of workforce development, the welfare system and the education system in both the state and the Nation. (Aligning with WFI Goals 3,5&6)

FloridaWorks' overall goals, consistent with those identified at the state and federal levels, are to serve the employer base in our community by providing them with a higher skilled workforce, develop that workforce as an asset to our community to attract new economic development, increase employment, retention and earnings of jobseekers, and in doing so, improve the quality of the region's workforce to sustain economic growth, enhance productivity and competitiveness, and reduce welfare dependency. Achieving these goals requires providing an appropriate mix of workforce activities that is geared to meeting current and projected needs of employers and employees, as well as meeting the needs of the current and future local labor market by identifying and implementing new employment and training opportunities. This requires an identification and engagement of resources within the local region, coordination of planning and delivery of services, and maximizing opportunities for our business customers and jobseekers to access workforce development services and resources through the Alachua and Bradford County One-Stop career development system.

FloridaWorks will also utilize technology such as; the legally defensible Worker Readiness Certification provided from the Department of Education (Ready To Work) , and identify any award winning nationally relevant emerging technology. FloridaWorks will promote and leverage the Employ Florida Marketplace system.

FloridaWorks is enhancing employment opportunities for youth by continuing our successful summer youth employment program. This program provides employability workshops for youth to prepare them for entering the workplace and assists participants with securing interviews for summer internships with partner businesses.

II.A.2. Review/Update Required	Please describe the economic development goals for the RWB and how they will be aligned with the workforce system.

RWB RESPONSE

In our initial Five-year Workforce Investment Plan, FloridaWorks' aim was to develop and sustain a qualified and effective regional workforce by providing a menu of services and activities to assist individuals to obtain employment sufficient to achieve family self-sufficiency. This five year plan will focus our strategic goals on providing a system that is individualized to the unique business, economic, and social demographics of Alachua and Bradford Counties and that is based on providing a skilled and qualified workforce that is adequately compensated and which meets the ongoing needs of local employers for higher skilled workers

Enterprise Florida's 2010-2015 Statewide Strategic Plan for Economic Development, the *Roadmap to Florida's Future*	FloridaWorks REGION 9 Strategic Goals

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1. ... diversify its economy by focusing on higher value-added, innovation-driven growth...	To create a demand-driven cross-functional team comprised of the local business community, innovators, entrepreneurs and workforce service providers to ensure that educational and training programs offered through the local workforce development system are directly related to the community's job creation efforts and emerging industries within Alachua and Bradford Counties.
2. ...Florida needs a world- class K-20 education system and seamless talent supply chain, particularly in STEM...	To work with our school systems to integrate K-20 education with the needs of our local business community and encourage local businesses, innovators, entrepreneurs and leaders to interact with our students through internships, mentorships and other "earn and learn initiatives" including the growth of pre-apprenticeship programs and apprenticeship programs.
3. ...Florida must support not only strong research, but also its transition into the economy via new products and adoption by companies through strong commercialization support, outreach and capital...	Utilize emerging technology business leaders to enhance Region 9's workforce system. Work closely with the UF Office of Technology Licensing in entrepreneurship programs and other outreach and training opportunities to promote company creation and commercialization support.
4. Florida must shift from "growth management" to "growth leadership"	Pursue the creation of a research center in workfore development in partnership with our higher education institutions and traing our business leaders in workforce development leadership.
5. Florida must re-tool its incentive toolkit to meet new needs, ensuring the state is competitive in the areas of business cost, regulatory systems and friendliness to small business	Support our community's effort to streamline zoning and permitting for new business growth and educate small businesses to opportunities to offset their costs and incorporate efficiency tools, exporting expertise and incentives into their operational toolkits.
6. ... international commerce will remain vital to Florida's recovery...	To increase awareness of the Alachua/Bradford One-Stop System and promote increased usage by employers, jobseekers and other community stakeholders. Provide services, training and education to promote exporting, foreign trade and global opportunities.
7. ...Florida must protect its unique quality of life to attract business, workers and tourists.	Promote training in Green technologies and support efforts in green economic development and company growth through PACE programs and other initiatives.

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B. **Provide a Brief Overview of the Process for Attaining the Local Board's Workforce Goals**

II.B Review/Update Required	Describe the process used to attain the local board's Workforce Service Plan, including a brief overview of the process used in developing strategies that describe current and future plans to improve and deliver services for the WIA, TAA, Wagner-Peyser, Job Corps, MSFW, Veteran, WT/TANF and FSET programs.

RWB RESPONSE

The FloridaWorks Board convened several committees in the latter part of 2010 and two full board strategic planning sessions in the summer of 2011, facilitated by John Spence, author of **"Awesomely Simple Essential Business Strategies for Turning Ideas Into Action"**. Mr Spence was named one of the TOP 100 Thought Leaders of 2010 by Trust Central and has trained executives at Microsoft, GE, IBM, Abbott Labs, Qualcomm, NCR, AT&T, Merrill Lynch, Verizon, and more.

FloridaWorks membership represents a wide variety of interests and sectors including local county government, private businesses, economic development and community based organizations, educational and training institutions, labor, and service providers. This representation has led to the development of strong ties within each sector and an on-going collaborative working relationships throughout the region. The resultshave been a continuing process of generating feedback regarding the employment and other essential needs of the region. This process has directed the development of the local Plan.

The following strategic objectives have been developed to meet the Region 9 strategic goals:

Strategic Goals and Objectives	
<u>Goal 1</u>: Strongly support job creation through entrepreneurship training. (Aligning with WFI Goal #6)	
Strategic Objective 1	Expand the Startup Quest training to train FloridaWorks participants in entrepreneurship and the resources available to commercialize technology at the University of Florida's Office of Technology Licensing. Promote and support our community's professional unemployed to leverage their skills and education, keeping them in our community and helping them prosper, become employed and create new companies.
Strategic Objective 2	Realign our TANF participant training programs to a more entrepreneurial self empowered approach to promote self-employment, self-confidence and self-esteem among those received subsidies. Expand our Opportunity Quest programs.
Strategic Objective 3	Expand entrepreneurial training to our youth through our Tech Quest and Opportunity Quest programs. Expose our youth at highest risk of dropping out of high school to technology innovation in our community and teach them how they can tap into the innovation culture of Alachua and Bradford counties.
<u>Goal 2</u>: Develop and implement an alternative route to employment and increased education. Create an "Earn while you learn" system. (Aligning with WFI Goal 1, 4 and 6)	
Strategic Objective 1	Expand apprenticship programs in our region.

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Strategic Objective 2	Expand pre-apprenticeship programs in our region.
Strategic Objective 3	Expand internships in local businesses for youth, both in the summer and year round.
Strategic Objective 4	Expand the outreach to place our experienced senior workforce in paid mentorships and internships in our local businesses.
Strategic Ovjective 5	Focus on methods to provide opportunity for higher education to those who must work full time and do not have the time nor the tuition to increase their skills.
Goal 3: Develop and implement a robust "Soft Skills" training program (professionalism, interpersonal communication, customer service, personal accountability, interviewing...). (Aligning with WFI Gaols 1,2,4 & 6)	
Strategic Objective 1	Expand the use of Disc Personal Profile, Conover Success Profile, Personal Responsibility Software, and other EQ based tools in our community.
Strategic Objective 2	Expand employability training, customer service training, and workshops on emotional intelligence in our community.
Goal 4: Establish FloridaWorks as a Subject Matter Expert (SME) and National authority on workforce development. (Aligning with WFI Goal 3)	
Strategic Objective 1	Research, locate, and recruit expertise in workforce development nationwide.
Strategic Objective 2	Research the types of data needed in longitudinal workforce activity tracking, integration of workforce outcomes to education, and resources of this data today nationwide.
Strategic Objective 3	Engage expertise in documenting and messaging the effectiveness and ROI of workforce development activities in our region and state.
Strategic Objective 4	Document the effect workforce development will make on the economic development of our region and the nation.
Goal 5: Act as an SME and catalyst in shaping the future direction of workforce development, the welfare system and the education system in both the state and the Nation. (Aligning with WFI Goals 3,5&6)	
Strategic Objective 1	Develop industry cluster, service, and data distribution partnerships. Use existing successful medical, education, and economic development partnerships to expand awareness of the benefits of workfare, welfare, and education reform.
Strategic Objective 2	Leverage workforce data to affect policy change.
Strategic Objective 3	Engage legislators to effect change to support workforce development in our region and nationally.

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III. Assessment of Labor Market Needs (Emphasis on a "Demand-Driven" System)

The State of Florida is committed to focusing on those skill gaps identified by the needs of its employers, and this will continue to be a high priority. Under existing legislation, the RWBs have the policy and service design authority for all local services, including services to employers; and as such, they take the lead in working with the local employer community including determination of the needs of the community. It is anticipated that surveys and other forms of feedback will be conducted with employers who use the one-stop delivery system services to continually improve services, and with employers who do not use the one-stop delivery system services in order to identify needed services. Local input from chambers of commerce, economic development councils and other organizations will continue to shape the level and quality of services provided to employers.

A. Identification of Workforce Needs of Area

III.A Review/Update Required	Describe the process used to identify the workforce needs of the businesses, job seekers and workers in the local area.

RWB RESPONSE

FloridaWorks utilizes the established occupational forecasting systems, data tracking systems, and accountability systems that are currently in place to identify and report comparative information on a broad spectrum of consumer report information covering labor market needs. The Florida Education and Training Placement Information Program (FETPIP) has also developed a system to measure the employment and earnings of participants who complete the education and training programs. Additionally FloridaWorks utilizes feedback from local economic development organizations and trade associations, labor unions, and forums with local employers to indentify workforce needs in our community.

Annually, occupations and associated training programs are reviewed to insure continued growth and demand within the region, with declining occupations being removed and emerging demand occupations being added to the list of approved occupations. Input from the community is gathered for adjustments to the Region 9 Targeted Occupational list annually. The Targeted Occupational list for Region 9 is used by FloridaWorks, the service providers and local Individual Training Account (ITA) training institutions as a guide in developing and offering training that will meet the needs of local employers for skilled and qualified employees in demand occupations.

FloridaWorks has developed a demographic profile of Region 9 using a variety of resources including the United States Census of 2010 and population, income and education updates, the Bureau of Labor Statistics, the Florida Department of Education, local Chambers of Commerce, and the Gainesville Council for Economic Outreach. This demographic profile assisted FloridaWorks in assessing the current and future needs of our community.

FloridaWorks is committed to working with the Region 9 employer and business community through the One-Stop service delivery system to identify the employment needs of Alachua and Bradford counties. Working with area businesses and economic development organizations, job seekers, and employed workers, FloridaWorks will implement feedback mechanisms that would allow for continuous monitoring of the local labor market to identify new and expanding employment opportunities.

The Region 9 workforce region consists of two Florida counties, Alachua and Bradford Counties. These two counties make up a combined area of 1,269 square miles. Alachua County has 969 total square miles (95 square miles being water) while Bradford County has 300 total square miles (7 square miles being water). This region is best described as a mostly rural environment with the city of Gainesville accounting for 39.1% of the total population. The U.S. Bureau of the

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Census has designated Alachua County along with Bradford County as the Gainesville Metropolitan Statistical Area.

Population:

The 2010 population of Workforce Region 09 was estimated at 275,856. This represents a 13 percent change from 2000. Exhibit C shows the most recent population information for Workforce Region 09. These figures are for the 2000 - 2010 time period.

Area	2000 Population	2010 Population	2000-2010 Percent Change
Alachua County	217,955	247,336	13.5%
Bradford County	26,088	28,520	9.3%
Workforce Region 09	244,043	275,856	13.0%
Florida	15,982,378	18,801,310	17.6%
United States	281,421,906	308,745,538	9.7%

Source: US Census

Employment

The total civilian labor force in Workforce Region 09 for June, 2011 was 143,182 of which 131,325 were employed and 11,857 were unemployed. The unemployment rate was 8.3 percent. The following table shows the labor force, employment and unemployment information for Workforce Region 09. These figures are for the June, 2011 time period. These figures are not seasonally adjusted.

Area	Civilian Labor Force	Number Employed	Number Unemployed	Unemployment Rate	Preliminary Data
Workforce Region 09	143,182	131,325	11,857	8.3%	Yes
Florida	9,260,000	8,236,000	1,024,000	11.1%	Yes
United States	154,538,000	140,129,000	14,409,000	9.3%	Yes

Source: Labor Market Statistics, Local Area Unemployment Statistics Program

A review of the transportation and commuting habits demonstrates that 93.8% of the citizens of Alachua County and 54.9% of the citizens of Bradford County

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work within their counties of residence. An additional .5% of Alachua residents work within Bradford County and nearly 6% work in another Florida county. Additional Bradford County residents work in Alachua County (23%) and other Florida Counties (22%). The following table. identifies the county-to-county worker flow:

County of Residence	Works in Alachua		Works in Bradford		Works in other Counties		Total
	Workers	%	Workers	%	Workers	%	Workers
Alachua	95,670	93.8%	492	0.5%	5,831	5.72%	101,993
Bradford	1,879	22.9%	4,503	54.9%	1,822	22.21%	8,204
Region	97,549	88.5%	4,995	4.5%	7,653	6.94%	110,197
Other County	18,980	87.1%	2,822	12.9%	NA	NA	21,802
Total	116,529	93.7%	7,817	6.3%	NA	NA	124,346

The residents of Alachua and Bradford counties primarily used their own transportation and drove alone to get to their jobs. Regionally 75% of the respondents stated that they drove alone; this is slightly lower than the Florida average. Another 12.7% carpooled, 2.3% use public transportation, 3.2% walked, and 3.2% work at home. The mean travel time for Bradford County is almost 7 minutes longer than Alachua. Exhibit F identifies the mode of transportation to work for residents of Alachua and Bradford Counties in relation to the habits of Florida residents as a whole:

Work Transportation	Alachua	Bradford	Region	State
Drove alone	74.7%	78.5%	75.0%	78.8%
Carpooled	12.7%	12.8%	12.7%	12.9%
Public transportation	2.4%	0.4%	2.3%	1.9%
Walked	3.2%	2.7%	3.2%	1.7%
Other	3.6%	2.7%	3.6%	1.7%
Worked at home	3.2%	2.9%	3.2%	3.0%
Mean travel time	21.1 minutes	27.9 minutes		26.2 minutes

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Education

According to the 2005-2009 American Community Survey 5-Year Estimates, the population 25 years and older for the region was 146,974. Of this population 87.8% had at least a high school diploma; 63% of the population has some post-secondary training or degree[1]. This percentage of post-secondary training and education is much higher in Alachua County. The table below identifies the educational attainment for residents of both counties and the region as a whole:

Education Attainment	Alachua		Bradford		Region	
	Number	Percent	Number	Percent	Number	Percent
Population 25 years & over	**127,014**	**100%**	**19,960**	**100%**	**146,974**	**100%**
Less than 9th grade	4,954	3.9%	1,018	5.1%	5,972	4.1%
9th to 12th grade, no diploma	8,891	7.0%	3,234	16.2%	12,125	8.2%
High school graduate (includes equivalency)	28,070	22.1%	8,323	41.7%	36,393	24.8%
Some College, no degree	22,227	17.5%	3,912	19.6%	26,140	17.8%
Associate degree	13,082	10.3%	1,437	7.2%	14,520	9.9%
Bachelor's degree	24,895	19.6%	1,018	5.1%	25,913	17.6%
Graduate or professional degree	25,022	19.7%	1,018	5.1%	26,040	17.7%

Economy

The Workforce Region 9 income levels are reported below.

Income Description	Income Source	Year	Total
Median family income	U.S. Census Bureau	1999	$42,855
Median household income	U.S. Census Bureau	2009	$38,479
Median HUD income	Housing & Urban Development/Fannie Mae	2008	$105,100
Per capita income	Bureau of Economic Analysis	2009	$34,646

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Total personal income	Bureau of Economic Analysis	2009	$9,451,665,000

The average weekly wage for Workforce Region 09 in 3rd Quarter 2010 was $763. This would be equivalent to $19.08 per hour or $39,676 per year, assuming a 40-hour week worked the year around.

Area	Average Weekly Wage
Workforce Region 09	$763
Florida	$780

Source: FL Labor Market Statistics, Quarterly Census of Employment and Wages Program

The table below identifies the poverty levels for residents of Alachua and Bradford Counties compared to the Florida percentage. This information reinforces the need for increased wage opportunities for individuals within the region as Alachua County has a significantly higher rate of poverty than the Florida average at 24.1%.

Poverty Levels	Alachua	Bradford	Region 9	Florida
Individuals	24.1%	15.6%	23.3%	13.2%
Families	11.5%	12.6%	11.6%	9.5%
Female Householder	29.2%	39.9%	30.1%	25.5%

According to the 2005-2009 American Community Survey there were 58,346 individuals and 6,582 families within Region 9 who were living below the poverty level. This equates to 1 out of every 5 individuals within Alachua and Bradford Counties who are living under the poverty level. This is significantly higher than the percentage of individuals and families for Florida as a whole with a poverty level of 13.2%.

The 2010-2011 Lower Living Standard Income Level (LLSIL) for a family of 3 in Region 9 is $12.35.

Based on a data review of the economic and demographic characteristics of the Alachua and Bradford populations presented within this section, FloridaWorks has determined that the following criteria are the most critical workforce needs for the period of 2011 through 2012:

- Identification and development of job seekers with the skills to meet the growing demands of local businesses for qualified workers,
- Promotion of job retention and career advancement opportunities for the lower-income employed worker,

♦ Development of new business opportunities within the region that provide higher compensation occupational and advancement opportunities.

B. Identification of Current and Projected Employment Opportunities

III.B. Review/Update Required	Identify the current and projected employment opportunities in the local area. For assistance in obtaining this information, please refer to the Labor Market Statistics website and the Florida Education and Training Placement Information Program (FETPIP) website.

RWB RESPONSE

Gainesville is home to a diverse group of employers, including a world-class university, nationally-renowned community college, a thriving IT and biotechnology community, and several national distribution and call centers.

Top Employers as identified by the Gainesville Council for Economic Research are listed below:

University of Florida	CH2M Hill
Shands HealthCare	Performance Food Group
Malcom Randall VA Medical Center	Exactech
Alachua County Public Schools	JCPenney
City of Gainesville	Medical Manager
Publix Supermarkets	The Gainesville Sun
North Florida Regional Medical Center	Paradigm Properties
Nationwide Insurance	Bear Archery
Alachua County	Campus USA Credit Union
Santa Fe Community College	BellSouth
Wal-Mart Distribution Center	Florida Department of Children and Families
Gator Dining Services	Sears
Dollar General Distribution Center	LifeSouth Community Blood Centers
Meridian Behavioral Healthcare	Eclipse Aviation
Wal-Mart Stores	Clariant LSM
Tower Hill Insurance Group	MD Tech

Regeneration Technologies Inc.	Florida Credit Union
Cox Communications	Naylor Publications
Hunter Marine	SallieMae
AvMed Health Plans	Bank of America
University of Florida Athletic Association	Wachovia
United States Postal Service	Fabco-Air
Florida Farm Bureau	The Crom Corporation

The total number of employees located in Workforce Region 09 in 3rd Quarter 2010 was 120,927. The largest major industry sector was Health Care and Social Assistance (with 21 percent of the employment), followed by Education Services (with 19 percent), and Retail Trade (44 & 45) (with 11 percent). The predominant industries within the region are Education and Healthcare.

Industry Group	Establishments	Employees
Health Care and Social Assistance	739	25,064
Education Services	106	23,576
Retail Trade (44 & 45)	1,033	13,552
Accommodation and Food Services	630	11,466
Public Administration	149	9,048
Professional, Scientific & Technical Svc	977	5,872
Manufacturing (31-33)	214	4,421
Construction	734	4,322
Admin., Support, Waste Mgmt, Remediation	429	3,942
Finance and Insurance	311	3,850
Other Services (except Public Admin.)	721	3,483
Transportation and Warehousing (48 & 49)	120	2,842
Real Estate and Rental and Leasing	330	2,275

Wholesale Trade	288	2,261
Arts, Entertainment, and Recreation	115	1,903
Information	130	1,692
Agriculture, Forestry, Fishing & Hunting	63	580
Management of Companies and Enterprises	21	254

Source: FL Labor Market Statistics, Quarterly Census of Employment and Wages Program

The predominant industries within the region are Education and Healthcare.

The table below shows the 20 fastest growing industries within Alachua and Bradford Counties as predicted for the period of 2010 through 2018; the ranking is represented by **the percentage of new jobs for each industry**. The industries represented employ at least 225 positions. These 20 industries are estimated to be responsible for the creation of 8,396 new positions within an 8 year period or approximately 1,050 new jobs each year. ** Because most industries experienced job declines in the economic downturn that began in 2007, some of the job growth projected in this forecast includes the recapturing of jobs lost since that time.*

Rank	Industry Code	Industry Title	Employment 2010	Employment 2018	Total % Change
1	425	Wholesale Electronic Markets and Agents and Brokers	284	441	6.91
2	484	Truck Transportation	499	705	5.16
3	423	Merchant Wholesalers, Durable Goods	1,115	1,530	4.65
4	523	Securities, Commodity Contracts, and Other Investments	226	309	4.59
5	236	Construction of Buildings	919	1,252	4.53
6	238	Specialty Trade Contractors	3,275	4,459	4.52
7	493	Warehousing and Storage	1,204	1,611	4.23
8	492	Couriers and Messengers	228	305	4.22
9	442	Furniture and Home Furnishings Stores	373	493	4.02
10	624	Social Assistance	1,899	2,500	3.96
11	327	Nonmetallic Mineral Product Manufacturing	674	863	3.51
12	332	Fabricated Metal Product Manufacturing	487	616	3.31
13	623	Nursing and Residential Care Facilities	2,408	3,033	3.24

14	424	Merchant Wholesalers, Nondurable Goods	1,202	1,499	3.09
15	722	Food Services and Drinking Places	11,157	13,829	2.99
16	446	Health and Personal Care Stores	1,017	1,247	2.83
17	443	Electronics and Appliance Stores	370	453	2.80
18	811	Repair and Maintenance	814	996	2.79
19	522	Credit Intermediation and Related Activities	1,133	1,379	2.71
20	339	Miscellaneous Manufacturing	738	898	2.71

Source: FL Labor Market Statistics, Quarterly Census of Employment and Wages Program

The table below identifies those Region 9 **industries that will gain the most new jobs** between 2010 and 2018. The top industries include hospitality, healthcare and local and state government work.

Rank	Industry Code	Title	Employment		Total Change
			2010	2018	
1	722	Food Services and Drinking Places	11,157	13,829	334
2	622	Hospitals	10,548	12,652	263
3	920	State Government	27,047	29,114	258
4	930	Local Government	11,297	12,768	184
5	621	Ambulatory Health Care Services	6,344	7,645	163
6	238	Specialty Trade Contractors	3,275	4,459	148
7	540	Professional, Scientific, and Technical Services	6,009	7,192	148
8	561	Administrative and Support Services	3,715	4,426	89
9	813	Membership Associations and Organizations	2,913	3,540	78
10	623	Nursing and Residential Care Facilities	2,408	3,033	78
11	624	Social Assistance	1,899	2,500	75
12	524	Insurance Carriers and Related Activities	2,538	3,003	58
13	445	Food and Beverage Stores	3,475	3,932	57
14	423	Merchant Wholesalers, Durable Goods	1,115	1,530	52
15	493	Warehousing and Storage	1,204	1,611	51
16	236	Construction of Buildings	919	1,252	42
17	452	General Merchandise Stores	2,459	2,767	38
18	424	Merchant Wholesalers, Nondurable Goods	1,202	1,499	37

19	522	Credit Intermediation and Related Activities	1,133	1,379	31
20	446	Health and Personal Care Stores	1,017	1,247	29

The table below identifies the top 20 **fastest growing occupations by percentage of new jobs** in the Alachua Bradford Workforce region and their estimated growth (increase or decrease) rate for the period of 2010 through 2018:

Rank	Occupation Code	Title	Employment		% Change	Average Annual Openings
			2010	2018		
1	132052	Personal Financial Advisors	148	212	5.41	10
2	151081	Network Systems and Data Communications Analysts	992	1,408	5.24	69
3	472073	Operating Engineers/Construction Equipment Operators	196	278	5.23	13
4	131051	Cost Estimators	208	292	5.05	16
5	499062	Medical Equipment Repairers	79	109	4.75	6
6	352012	Cooks, Institution and Cafeteria	283	385	4.51	21
7	473013	Helpers - Electricians	93	124	4.17	6
8	472061	Construction Laborers	369	489	4.07	17
9	292021	Dental Hygienists	193	254	3.95	12
10	471011	First-Line Superv. of Construction and Extraction Workers	583	767	3.95	34
11	414012	Sales Representatives, Wholesale and Manufacturing, Other	742	973	3.89	46
12	172112	Industrial Engineers	110	144	3.86	7
13	499021	Heating, A.C., and Refrigeration Mechanics and Installers	405	530	3.86	22
14	531021	First-Line Superv of Helpers, Laborers & Material-Movers, Hand	115	150	3.80	6
15	414011	Sales Representatives, Wholesale & Mfg, Tech. & Sci. Products	175	227	3.71	11
16	472081	Drywall and Ceiling Tile Installers	138	179	3.71	6
17	292052	Pharmacy Technicians	524	678	3.67	32
18	353021	Food Preparation & Serving Workers, Including Fast Food	2,983	3,856	3.66	169
19	292031	Cardiovascular Technologists and Technicians	209	270	3.65	11
20	514121	Welders, Cutters, Solderers, and Brazers	286	369	3.63	19

The table below shows the top 20 **occupations projected to gain the most new jobs** within Alachua and Bradford counties.

Rank	Occupation	Title	Employment	Average

	Code		2010	2018	
1	291111	Registered Nurses	5,399	6,549	234
2	353021	Food Preparation & Serving Workers, Including Fast Food	2,983	3,856	169
3	353031	Waiters and Waitresses	2,452	3,008	207
4	412031	Retail Salespersons	3,346	3,877	161
5	311012	Nursing Aides, Orderlies, and Attendants	2,031	2,507	79
6	439061	Office Clerks, General	2,958	3,376	92
7	151081	Network Systems and Data Communications Analysts	992	1,408	69
8	412011	Cashiers	3,480	3,842	214
9	435081	Stock Clerks and Order Fillers	2,438	2,799	102
10	434051	Customer Service Representatives	1,323	1,643	81
11	251071	Health Specialties Teachers, Postsecondary	3,130	3,449	93
12	533032	Truck Drivers, Heavy and Tractor-Trailer	1,094	1,398	57
13	433031	Bookkeeping, Accounting, and Auditing Clerks	1,996	2,285	60
14	436011	Executive Secretaries and Administrative Assistants	2,071	2,332	61
15	352014	Cooks, Restaurant	1,119	1,358	60
16	132011	Accountants and Auditors	1,302	1,536	50
17	252021	Elementary School Teachers, Except Special Education	872	1,106	49
18	399011	Child Care Workers	1,105	1,338	62
19	414012	Sales Representatives, Wholesale and Manufacturing, Other	742	973	46
20	436014	Secretaries, Except Legal, Medical, and Executive	2,708	2,936	66

The exhibit below identifies those **occupations that are declining or slow growing** in Alachua and Bradford Counties between 2010 and 2018

Rank	Occupation Code	Title	Employment		Annual Percentage Change
			2010	2018	
1	434111	Interviewers, Except Eligibility and Loan	559	421	-3.09
2	434071	File Clerks	458	388	-1.91
3	435053	Postal Service Mail Sorters and Processors	180	133	-3.26

	4	151021	Computer Programmers	545	526	-0.44
	5	419041	Telemarketers	240	229	-0.57
	6	435051	Postal Service Clerks	61	51	-2.05
	7	439022	Word Processors and Typists	162	152	-0.77
	8	519132	Photographic Processing Machine Operators	49	41	-2.04
	9	435052	Postal Service Mail Carriers	270	263	-0.32
	10	439021	Data Entry Keyers	195	189	-0.38
	11	273011	Radio and Television Announcers	44	39	-1.42
	12	439011	Computer Operators	63	58	-0.99
	13	432011	Switchboard Operators, Including Answering Service	85	80	-0.74
	14	439051	Mail Clerks and Machine Operators, Exc. Postal Service	64	59	-0.98
	15	492094	Electronics Repairers, Commercial and Industrial Equip.	79	74	-0.79
	16	434161	Human Resources Assistants, Exc. Payroll	197	195	-0.13
	17	492022	Telecommunications Equipment Installers and Repairers	172	170	-0.15
	18	119033	Education Administrators, Postsecondary	31	30	-0.40
	19	173023	Electrical and Electronic Engineering Technicians	67	66	-0.19
	20	251194	Vocational Education Teachers, Postsecondary	56	56	0.00

C. **Description of Necessary Job Skills**

III.C. No change.	Describe the job skills necessary for participants to obtain employment based on current and projected job opportunities in the region.

RWB RESPONSE

An informal survey of the local labor market reveals that area employers are willing to make an investment to provide appropriate job training skills to potential employees who have some basic employability skills (language, communication, literacy), can demonstrate good work ethic, and are prepared for employment. Increasing knowledge of basic computer skills, computer programming, operations and applications will be required, however, to compete in the current and future workforce. In addition, knowledge of mathematics, reading and basic understanding of scientific and construction and engineering

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concepts, including interpretation of blueprints, plans, and other schematic drawings will be essential skills that will be required to obtain and sustain employment in the region.

Local area employers have indicated that they want employees who possess the necessary soft skills, such as customer service and work maturity skills. Additionally, local employers have indicated that they need assistance in finding high quality employees to fill the growing need within the community for highly skilled technical work. One of the largest areas, as identified in Exhibits L and N above identify healthcare as one of the fastest growing industries and qualified healthcare professionals as one of the fastest growing occupations. Additionally, Exhibit M above identifies many highly skilled construction occupations that are projected to experience growth within Region 9.

Industry	Skills/Attributes	Education	Some Positions within Industry
Health Care (and Biotech)	Hospitals employ workers with all levels of education and training, thereby providing a wider variety of services than is offered by other segments of the health services industry. About 1 in 4 hospital workers is a registered nurse. Hospitals also employ many physicians and surgeons, therapists, and social workers. About 1 in 5 jobs is in a service occupation, such as nursing, psychiatric, and home health aide, or building cleaning worker. Hospitals also employ large numbers of office and administrative support workers. Biotech firms are a growing sector in our region with 26% of the firms in the state located in Alachua County. Positions from entry level through top management are growing in demand.	Students preparing for biotech and health careers can enter programs leading to a certificate or a degree at the associate, baccalaureate, professional, or graduate level. The health services industry provides many job opportunities for people without specialized training beyond high school. More than half of workers in nursing and residential care facilities have a high school diploma or less, as do a quarter of workers in hospitals. Two-year programs resulting in certificates or associate degrees are the minimum standard credential for occupations such as radiology technologist. Most therapists and social workers have at least a bachelor's degree. Health-diagnosing and -treating practitioners, such as Physicians and surgeons, optometrists, and podiatrists, are among the most educated workers, with significant education and training beyond college.	o Technicians o Practitioners o Social Workers o Nurses o CNA/Aides o CNA/Aides o CNA/Aides o Dietary/Food Service o Environmental Services o Training o Administrative Support o Managerial o Security o Compliance
Education Services	Teachers account for almost half of all workers in the industry. Their duties	The educational services industry employs some of the most highly educated workers in the labor	o Teacher o Teacher Aide

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	depend on the age group and subject they teach, as well as on the type of institution in which they work. Teachers should have a sincere interest in helping students and should also have the ability to inspire respect, trust, and confidence. Strong speaking and writing skills, inquiring and analytical minds, and a desire to pursue and disseminate knowledge are vital prerequisites for teachers.	force. However, people with a limited background or little education beyond high school can find a job in the industry.	o Librarian o Janitorial o Food Service o Managerial o Administrative Support o Counselor o Bus Driver
Food Services and Drinking Places	Most food services and drinking places workers spend most of their time on their feet. Upper body strength often is needed to lift heavy items. Work during peak dining hours can be very hectic and stressful. Employees who have direct contact with customers should have a neat appearance and maintain a professional and pleasant manner. Kitchen staff needs to be able to work as a team and to communicate with each other.	The skills and experience required by workers in food services/drinking places differ by occupation and type of establishment. Many positions, such as waiters/waitresses or food preparation workers, require little or no formal education or previous training. Completion of postsecondary training is increasingly important for advancement. Whether it is in the form of a bachelor's degree or as specialized training in culinary arts or hospitality management.	o Waiter/Waitress o Bartender o Host/Hostess o Chef/Cook o Food Prep o Busser/ Dishwasher o Managers/Assistant Managers
Professional, Scientific & Technical Svc	Most organizations require their employees to possess a variety of skills. To a large extent, a degree is only one desired qualification; workers must also possess proven analytical and problem-solving abilities, excellent written and verbal communications skills, experience in a particular specialty, assertiveness and motivation, strong attention to detail,	Training and advancement opportunities vary widely within management, scientific, and technical consulting services, but most jobs in the industry are similar in three respects. First, clients usually hire consulting firms on the basis of the expertise of their staffs; so proper training of employees is vital to the success of firms. Second, although employers generally prefer a bachelor's or higher degree, most jobs also require extensive on-the-job training or related experience. Third,	o Managerial o Business o Financial o Professional Occupations o Administrative Support

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	and a willingness to work long hours if necessary. Consultants also must possess high ethical standards, because most consulting firms and clients will contact references and former clients to make sure that the quality of their work was of the highest standard.	advancement opportunities are best for workers with the highest levels of education. Seventy-two percent of workers have a bachelor's degree or higher	
State and Local Government	Most professional, financial operations, and office and administrative support workers in State and local government work a standard 40-hour week in an office environment. However, workers in some of the most visible local government jobs have very different working conditions and schedules.	The education level and experience needed by workers in State and local government varies by occupation. Most professional jobs require a college degree. Many types of civic occupations require specialized training and certification	o City Manager o Law Enforcement o Fire Fighter o Bus Driver o Legal Representative o Tax/Revenue o Administrative Support
Ambulatory Health Care Services	EMTs and paramedics should be emotionally stable, have good dexterity, agility, and physical coordination, and be able to lift and carry heavy loads. They also need good eyesight (corrective lenses may be used) with accurate color vision.	Formal training and certification is required to become an EMT or paramedic.	o EMT o Ambulance Attendant o Paramedic
Administrative and Support Services	Secretaries and administrative assistants should be proficient in keyboarding and good at spelling, punctuation, grammar, and oral communication. Because secretaries and administrative assistants must be tactful in their dealings with people, employers also look for good customer service and interpersonal skills. Discretion, good judgment, organizational or management ability, initiative, and the ability to work	High school graduates who have basic office skills may qualify for entry-level secretarial positions. However, employers increasingly require extensive knowledge of software applications, such as word processing, spreadsheets, and database management.	o Secretary/ Assistant o General Clerks o Receptionist o Office Manager o Data Entry o Bookkeeper o Administrative Manager

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	independently are especially important for higher-level administrative positions.		
Specialty Trade Contractors	Most skilled craft jobs require proficiency in reading and mathematics. Safety training is required for most jobs. Some laborers can learn their job in a few days, but the skills required for many jobs are substantial; they can be learned through apprenticeships or other employer-provided training programs. Skilled workers such as carpenters, bricklayers, plumbers, and other construction trade specialists need either several years of informal on-the-job experience or apprenticeship training. Workers pick up skills by working with more experienced workers and through instruction provided by their employers. As they demonstrate their ability to perform tasks they are assigned, they move to progressively more challenging work. As they broaden their skills, they are allowed to work more independently, and responsibilities and earnings increase. They may qualify for jobs in related, more highly skilled, occupations. For example, after several years of experience, painters' helpers may become skilled painters.	Persons may enter most skilled craft jobs without any formal classroom training after high school. A few jobs in the insurance industry, especially in office and administrative support occupations, require no more than a high school diploma. However, employers prefer to hire workers with a college education for most jobs, including sales, managerial, and professional jobs.	o Construction o Plumbing o Equipment Operator o Service Technician o Carpenter o Laborer o Truck Driver o Hazardous Material Remover
Insurance	Courses in word processing and	Many employers prefer social and human service	o Sales

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Carriers and Related Activities	business math are assets, and the ability to operate computers is essential.	assistants with some related work experience or college courses in human services, social work, or one of the social or behavioral sciences. Other employers prefer an associate degree or a bachelor's degree in human services or social work. Entry-level jobs for social workers require a bachelor's degree in social work or in an undergraduate major such as psychology or sociology. However, most agencies require a master's degree in social work or a closely related field. Clinical or consultative services require an advanced degree in clinical social work; supervisory, administrative, and staff training positions usually require at least a master's degree.	o Managerial o Customer Service o Administrative Support o Underwriter
Social Assistance	Careers in social assistance appeal to persons with a strong desire to make life better and easier for others. Workers in this industry usually are good communicators and enjoy interacting with people. Some workers spend a substantial amount of time traveling within the local area. For example, home health and personal care aides routinely visit clients in their homes; social workers and social and human service assistants also may make home visits.		o Nursing aide o Attendant o Orderly o Home Health Aide o Personal and Home Care Aide o Social Worker/ Counselor o Managerial/Administrator o Administrative Support o Staff Trainer

Region 9 will use the data on growing industries and match it to the fastest growing occupations, such as hospitals and other healthcare and construction industries with specialized occupations such as registered nurses, and skilled construction tradesmen, to develop linkages between workforce education and job preparation and placement activities to improve the outcomes for the citizens of Alachua and Bradford Counties.

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D. Targeted Occupations

III.D. Review/Update Required	Describe the process used to identify local targeted occupations for providing occupational skills training. To ensure that your local process is consistent with State Targeted Occupation List Process, please refer to the Labor Market Statistics website at http://www.labormarketinfo.com/wec/0910/wec_tolprocess.pdf
RWB RESPONSE	
FloridaWorks receives the preliminary Targeted Occupation Lists from Workforce Florida and the AWI Bureau of Labor Statistics annually. This list is then reviewed at the local level by Board members, including educational entities, for recommendations for inclusion and exclusion of recommended occupations that are in demand at the local level. This information is then provided to WFI for review and final submission.	

IV. Local System Infrastructure

IV.A. Review/Update Required	Please provide the following information for your local plan: 1. Current Membership – Regional Workforce Board – Attachment 1 2. Fiscal Agent Design/Administrative Entity/One-Stop Operator – Attachment 2
RWB RESPONSE	
FloridaWorks current membership is included as Attachment 1 to this plan. The Fiscal Agent Design/Administrative Entity/One-Stop Operator information is included as Attachment 2.	

IV.B. No change.	Describe the process for selecting service providers for all workforce programs including but not limited to WIA, TAA, Wagner-Peyser, Job Corps, Veteran, MSFW, WT/TANF, and FSET.
RWB RESPONSE	
FloridaWorks' has established procedures for the selection of service providers for workforce development service delivery. The procurement process begins with the development of funding priorities based upon both the goals and strategic objectives of Workforce Florida and FloridaWorks. The committees of the Board develop annual goals that lead to funding priorities. These priorities are the guiding principal for the procurement process and the development of Request for Proposals (RFP) or Invitations to Negotiate (ITN). RFPs or ITNs are issued and published on FloridaWorks' website. All responses are reviewed by technical consultants for responsiveness to the RFP or ITN requirements. Only those responses that are deemed responsive will move father through the process. A series of evaluation materials are provided to the FloridaWorks Board review committee to aid them in an unbiased and efficient review process. The selection committee of the Board may use these rating and scoring materials or define their own processes. The Administrative Entity and other outside professionals review the method chosen for proposal scoring to assure proper compliance and procedures are in place, and are	

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consistent with Board policy and legal requirements. The responses are then rated using a pre-established rating form by the Board review committee. The scores of the responses are recorded, with recommendations for funding and present the findings to the committees and/or full Board.

The procurement process is a very important part of providing services to our community. While it is a time consuming process it is critical and needs to be done carefully and in complete compliance, openness, and equality for all respondents.

All proposals received, along with rating forms and other pertinent documentation will be maintained at the Administrative Entity offices for review by independent and government auditors or other interested parties.

V. One-Stop Delivery System/Services

Section 118(b)(2) of the WIA requires the following: a description of the one-stop delivery system to be established or designated in the local area including: (A) a description of how the local board will ensure the continuous improvement of eligible providers of services through the system and that such providers meet the employment needs of local employers and participants; and (B) a list of each Memorandum of Understanding (MOU) described in Section 121(c) between the local board and each of the one-stop partners concerning the operation of the one-stop delivery system in the local area.

The description of the local one-stop system must include at least one comprehensive physical center that must provide the core services specified in WIA Section 134(d)(2) and must provide access to other programs and activities carried out by the one-stop partners. The local system may include additional comprehensive centers, a network of affiliated one-stop sites, and specialized centers that address specific needs. Please refer to the Workforce Florida Act that mandates additional partners other than those mandated by the USDOL. Please provide the following information in the RWB's local Workforce Services Plan:

A. Description of the Local One-Stop System

V.A.1. No change.	A brief description of the local one-stop system established for the region
RWB RESPONSE	
FloridaWorks' One-Stop Career Development system is rooted in the concept of providing quality employer and job seeker services and universal access to a variety of programs and services in a seamless and integrated manner, and is designed to facilitate the effective and efficient delivery of workforce services in the region. Information and access to a comprehensive array of employer services, educational, vocational, job training and other workforce development services, including occupational skills training and lifelong learning, job development and support services will be available to all Alachua and Bradford Counties' residents in a single, customer-focused, user-friendly system. The local vision fulfills the integrated universal access approach by electronically interconnecting all partners (service providers and customers – employees and employers) in order to transfer, share and provide universal access to information and services from anywhere within the two-county area. This process, facilitated through a combination of physical location where providers are co-located in one central facility, and "virtual" connection of service providers through a computer network, demonstrates the concept of universal access.	

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The success of the One-Stop system is dependent on the development of an integrated team that is represented by staff drawn from the various system partners to work efficiently together to serve customers. This integration is accentuated by the Employ Florida Marketplace system that will be used by all agencies throughout the system to obtain and document customer information. The data collected will constitute the basis of the initial participant file that will be maintained in the system from which partners will access common data elements.

V.A.2. No change.	A description of how available resources (WIA, TAA, Wagner-Peyser, and others) will be pooled within the one-stop system to provide core and intensive services;

RWB RESPONSE

The One-Stop system will utilize all programs, including WIA, TAA, Wagner Peyser, FSET, and TANF to assist all job seekers obtain employment and self-sufficiency through an individualized mix of core services, intensive services, training-related activities and work experience.

Core Services

Core services will be available to all individuals through the local One-Stop service delivery system and will be offered in a variety of formats including self-service, limited assistance and will, at a minimum include the following:

- Determinations of whether the individuals are eligible to receive assistance;
- Outreach, intake (which may include worker profiling), and orientation to the information and other services available through the one-stop service delivery system;
- Initial assessment of skill levels, aptitudes, abilities and supportive service needs;
- Job search and placement assistance, and where appropriate, career counseling;
- Provision of employment statistics information, including the provision of accurate information relating to local, regional, and national labor market areas, including: vacancy listings in such labor market areas, information on job skills necessary to obtain jobs, and information relating to local occupations in demand and the earnings and skill requirements for such occupations;
- Provision of performance information and program cost information on eligible providers of training services (described under training herein), provided by program and eligible providers of adult education, providers of postsecondary vocational education activities and vocational education activities available to school dropouts.
- Provision of information to employers and businesses, relating to tax, and other financial incentives. In addition to other labor exchange services, the One-Stop Career System will provide employers with direct access to a highly skilled applicant pool.
- Provision of information regarding how the local area is performing, the local performance measures and any additional performance information with respect to the one-stop delivery system in the local area;

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- Provision of accurate information relating to the availability of supportive services, including child care, housing and transportation, available in the local area and referral to such services, as appropriate;
- Provision of information regarding filing claims for unemployment compensation; and
- Follow-up services, including counseling regarding the workplace for participants in workforce investment activities authorized under this subtitle that are placed in unsubsidized employment, for not less than 12 months after the first day of employment as appropriate.

Intensive Services

Intensive services shall be provided to participants as appropriate to those:

- Who are unemployed and are unable to obtain employment through core services as described above;
- Who have been determined by the One-Stop Provider to be in need of more intensive services in order to obtain employment; and
- Who are employed, but who are determined by the One-Stop Provider to be in need of intensive services in order to obtain or retain employment that allow for self-sufficiency

Intensive services may include, but are not limited to:

- Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may include diagnostic testing and use of other assessment tools;
- In-depth interviewing and evaluation to identify employment barriers and appropriate employment goals;
- Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve the employment goals;
- Group counseling;
- Individual counseling and career planning;
- Career management of participants seeking training services;
- Short-term pre-vocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals for unsubsidized employment or training; and
- Assistance to businesses that are adversely impacted by economic downturn or other critical factors leading to closure.

Training Services

Training activities, some of which will be provided through Individual Training Accounts (ITAs), will be available through the One-Stop System and shall include: Life Management/Job Readiness Skills, Occupational skills training, On-the-Job Training, Customized private sector training programs, Skill upgrading and retraining, job readiness, adult education and literacy training.

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V.A.3. No change.	Identify whether the designated comprehensive one-stop center(s) was a result of a competitive selection or an agreement between the local board and a consortium of at least three or more of the mandatory one-stop partners. Identify whether this designation is the result of a prior decision made by the local board and the chief elected official. Any designation must meet the requirements of WIA Section 121(e); and
RWB RESPONSE	
The designated One Stop Centers in Alachua and Bradford counties were selected through a competitive selections process that met the requirements of WIA section 121(e) and approved by a majority vote of the FloridaWorks board.	

V.A.4. No change.	The process for integrating the Job Corps, MSFW, TAA, WT/TANF, FSET (if applicable), Veterans, and Wagner-Peyser programs, in the one-stop system.
RWB RESPONSE	
The mix of education, employment training, and job placement services is available in both of the Region 9 One-Stop Centers through a combination of physical and electronic network partners. The following services are fully integrated and provided to Job Corps candidates, MSFW, TAA, WT/TANF, FSET, Veterans, and Wagner-Peyser and all consumers without regard to funding stream limitations: • Assessments and career planning • Provide free referral service of workers to employers and a free listing of employer job listings for potential workers; • Provide Labor Market Information to Government, Business and Workers • Job Placement Services • Employment Counseling and Preparation Services • Federal Employer Contracting • Rapid Response Services • Professional Placement Network • Local Disaster Assessment Assistance • Unemployment Claims • Emergency Jobs Assistance • Youth Recruitment • Youth Counseling • Youth Internship Placement • Employment Counseling • Case Management	

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B. **Process of Maintaining Eligible Training Provider List**

The State has compiled a list of all eligible providers based on the lists submitted by the RWBs. This list and the performance and cost information that accompanies the eligible provider identification will be disseminated to the one-stop systems throughout the State. At a minimum, the data and information specified in Section 122(d)(1) and (2)(A)(i)(iii) for each program on the eligible list must be made available to customers in a customer friendly format at every One-Stop Career Center throughout the one-stop delivery system. The statewide list and performance information will be maintained on the Internet, on local computer networks, and on computer terminals that will be accessible throughout the one-stop system. Hard copies will be printed and given broad distribution throughout the one-stop system and its partner agencies, as well as being available on request to the State agency.

V.B.1.	Please describe the process for maintaining/updating an eligible training provider list and attach a copy of the local operation procedures.

RWB RESPONSE:

FloridaWorks has established criteria that training providers must meet in order to participate in the Board's Individual Training Account (ITA) process. The criteria includes:

- Programs that are from appropriately licensed and/or accredited training vendors/institutions.
- Completion of the FloridaWorks application by the Vendors/Institutions.

The Board application and certification process is open ended. Therefore, applications may be submitted at anytime. The Administrative Entity receives and reviews all applications for completeness and forwards them to the Board's Business Competitiveness Committee with recommendations for action, usually at the next scheduled meeting following receipt of the application, provided the application is received 14 days prior to the meeting.

FloridaWorks Certified training program eligibility will be considered based on the following information provided through the application process:

- Accreditation of Agency: Proof of accreditation by an accredited nationally recognized organization or governing body;
- Licensure: Proof of licensure from the state governing body where the agency is registered;
- Total number of available training slots annually;
- Frequency of program starts per year;
- Cost of enrollment (taking into account the unsubsidized nature of private programs);
- Annual number and/or percentage of program completers;
- Annual number and/or percentage of program completers placed into training related employment; and
- Annual number of completers retained in employment six months from date of placement in any employment.

Vendor certification is not automatic. The Business Competitiveness Committee has the right to deny any vendor that requests certification. However, any

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vendor that is approved for certification will receive one of three certification types: Full, Conditional, and Other Region (OR).

Full certification may be granted when all applicable criteria is met by a vendor and/or program. Full certifications are valid for three (3) years.

Conditional certification may be granted to new vendors in their industry. Vendors receive this certification when all vendor and/or program criteria is met except ones that would not be applicable in the early year(s) of operation. For example, annual number and/or percentage of program completers, annual number and/or percentage of program completers placed into training related employment, and the annual number of completers retained in employment six months from the date of placement in any employment. Vendors under conditional certification will also be added to the "watch list". Conditional certification is valid for one (1) year.

Under the OR certification, vendors and/or state programs that are certified eligible by other regions in the State, will be put on a "watch list". This "watch list" allows immediate certification of eligibility in Region 9 as a State approved program but affords the region the opportunity to request additional information based on local criteria and to monitor success of the program. The OR certification is valid for one (1) year.

All programs receiving full certification will be given the opportunity to be recertified at the close of their three (3) years of eligibility. All programs receiving Conditional and OR certifications will also be given the opportunity to be recertified at the close of their one (1) year of eligibility. In order to receive an additional two years of certification, vendors will be required to re-submit the Region's application for certification. If, at recertification, any vendor and/or program does not meet the region's criteria, the committee will have the option to issue a conditional certification for an additional year or cancel the vendor's certification for the succeeding year. This determination will be made on a case by case basis at the discretion of the committee. If the performance of any vendor falls below regional approved standards at any time during their certification, they will be reviewed and given the opportunity to correct the problem. If performance still does not reach an acceptable level the program and/or vendor will lose its regional certification.

The current approved training provider list will be adopted as the official list for Region 9. Each year, the Board will evaluate each program and measure the following items for inclusion in our consumer reports: costs of program, length of courses, open entry/open exit scheduling, graduation and placement rate, and average wage at placement. Minimum standards will be established to allow other training providers and programs to be added to the approved list throughout the year. All providers will be measured against these standards and those not meeting the minimum standards will be removed from the list.

C. **Process for ensuring Continuous Education/Training of Eligible Service Providers, Assessment of Strength and Opportunities, Use of Performance Incentives, Awarding Bonuses to Participants, Use of Individual Training Accounts (ITAs), and Achievement of Performance Goals**

Describe how the following processes will be performed in the local one-stop service system:

V.C.1. No change.	Continuous education and training of eligible service providers through the system and to ensure that the providers meet the employment needs of local employers and participants
RWB RESPONSE	

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FloridaWorks adheres to the minimum criteria for all one stop centers including training/competency tested qualifications for one stop staff for initial hire/certification and to maintain continued professional recognition. FloridaWorks will ensure that the minimum skills training for all front-line service provider staff include:

- Customer service training
- Communication skills training
- Basic computer software skills (e.g. *Word*, *Excel*) training
- Specific programmatic training
- Attainment of Florida Workforce Professional Tier 1 Certification (Dynamic Works Institute; http://www.dynamicinstitute.com/)

Florida Workforce Professional Tier 1 Certification:

Newly hired front line staff must attain the Tier I certification within six months of their hire date. For this purpose, front line staff is defined as any individual who works primarily with customers, either participants or employers. Attainment of the Tier 1 certification does not require completion of individual course work nor taking and passing each module test. However, in order to successfully complete the Tier 1 certification, the comprehensive certification examination must be completed online through Dynamic Works Institute, except where extenuating circumstances do not allow the individual to take the course online. In that instance, arrangements are made directly with Dynamic Works for other testing options.

Newly hired staff that have already been certified through the National Association of Workforce Development Professional (NAWDP), and issued a Certified Workforce Development Professional credential must also complete the three Dynamic Works Tier Florida specific units. These units are; 1) *History and Structure of the Workforce Development System*, 2) *In depth Look at the Workforce Investment Act*, and 3) *In depth Look at the Florida Workforce Innovation Act of 2000*. Staff must complete these units within six months of their hire date.

15 hour Continuing Education Credits:

Subsequent to the attainment of the initial certification, staff must complete in the second year and thereafter, 15 hours of continuing education credits per year in order to remain certified. Courses that may be considered for continuing educational credit are fairly broad, and include, but are not limited to, Dynamic Works online courses related to workforce development, the annual Workforce Summit, similar workforce related conferences, workshops and training sessions offered by workforce organizations, such as training provided by local workforce board staff, service providers or AWI. All training must be documented for each staff, and documentation must be maintained by FloridaWorks.

The objectives of the continuing education requirement are to:

- obtain information on current trends;
- acquire knowledge in specific content areas;
- master new skills and techniques;

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· expand and upgrade current knowledge and skills;

· develop critical inquiry skills; and to

· achieve more balanced professional judgment.

Determining Acceptable Continuing Education:

New staff that complete their Tier 1 Certification have a one year period after the completion date to accumulate their credits. All of the 15 clock hours should relate to at least one of the stated Continuing Education Focus Areas for the Workforce Professional Tier I Certification or job related software training, a program specific training or an economic development symposium.

Only educational portions of a meeting can be counted toward the 15 hours. Business meetings, exhibits, registration, greetings or welcomes, breaks and meals are not considered appropriate continuing education activities. College classes taken for academic credit or on an audit basis are also acceptable.

Method to Determine a Credit Hour:

One clock hour of training equals one clock hour of continuing education.

Sources for Continuing Education Credit:

Activities that can be accepted for continuing education credit include the educational portions of association meetings, relevant workshops, institutes, conferences, seminars and other noncredit sessions that fall within the Continuing Education Focus Areas.

The following are potential sources for continuing education credit:

- Employer provided
- FloridaWorks staff development/in service training
- AWI training programs
- Research and training center programs
- Private sector training programs
- Programs sponsored by professional organizations
- Conferences and workshops
- College and university courses
- Correspondence courses
- Workforce Summit
- Dynamic Works courses

Documentation:

Copies of certificates of attendance/completion for activities/events are acceptable as proof that staff has completed training or education. Documentation

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submitted will be retained in a file. These certificates must list the activity/event name and date(s), the number of clock hours awarded, the sponsoring agency, and it must show staff's name as a participant. A letter or other form of written verification from the training provider will also be acceptable, provided it gives the above information. Academic transcripts, grade reports or letters from instructors to indicate successful completion of the course in question may be used. The documentation must include the name of the participant, the course name and dates, and the name of the school offering the course. Other training activities may be documented on a form that contains the relevant information. A sample form can be found at http://www.floridajobs.org/pdg/Memos/AttachContinuingEducationCredit020205.rtf.

Continuing Education Focus Areas:

Workforce Development competency areas may include, but are not limited to:

· History and Structure of the Workforce Development System
· Career Development Process
· Labor Market Information (LMI)
· Diversity
· Customer Service
· Program Management
· Communication
· Technology
· Collaboration and Problem Solving
· Business and Employer Knowledge
· Interpersonal Relations
· Software Training (job related)
· Program Specific Training (Wagner Peyser, Welfare Transition, Food Stamp Employment and Training, WIA)
· Economic Development

V.C.2. No change.	Assessment of the strengths and opportunities of service providers available in the local one-stop service system;

RWB RESPONSE

FloridaWorks is committed to the continuous improvement of the Alachua and Bradford workforce development system. Service Providers provide written reports and verbal presentations to the Board at each board meeting that documents their strongest achievements and opportunities since the last board meeting. The Board stays current on all aspects of the Service Providers' capabilities, activities and achievements as well as their performance. The minimum strengths and capabilities are tracked within EFM and reported to the Board monthly.

Data integrity and accuracy is a critical component to assess program effectiveness and performance. Data collected and recorded into EFM is utilized by

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FloridaWorks in reporting outcomes and performance to the state and federal governments. Thus, it is important that file and system data is accurate in order to facilitate appropriate analysis and subsequent decision making.

Data systems and case record reviews are completed to ensure that contracted service providers are in compliance with written agency policies, procedures, and directives; to recommend changes that improve the effectiveness and quality of service delivery; and to respond to compliance issues related to performance. In order to achieve the desired level of accuracy, on-going monitoring of the data systems and case files are performed. A Board procedure has been developed to inform service providers of the Board's schedule for monitoring and the process for reviewing programmatic case files for compliance to regulatory requirements. Additionally, monthly performance statistical reports are prepared to inform the service providers and the FloridaWorks Board if Region 9 is meeting and exceeding negotiated state goals for performance.

V.C.3. No change.	Performance incentives to service providers;

RWB RESPONSE

The retention of performance payments to Service Providers are based on each Service Provider meeting negotiated and contracted performance goals.

The primary service provider for One-Stop services within Region 9 is held responsible for maintaining state and federal performance standards for the WIA Adult, Dislocated Worker, Youth, Food Stamp Employment and Training, Wagner-Peyser and Welfare Transition. The retention of performance payments is reconciled on a quarterly basis. Performance documentation is submitted by each service provider and upon verified by the Administrative Entity. Any payment for performance that is not subsequently earned and documented must be returned to FloridaWorks. However, FloridaWorks' contracts enable each Service Provider to "re-earn" returned performance payments by subsequently meeting the annual contracted performance level for that goal.

The FloridaWorks Administrative Entity also provides routine programmatic and fiscal monitoring. Any deficiencies identified through monitoring activities will require that the service provider develop a corrective action plan to address all deficiencies. This corrective action report will be provided to the Board and Administrative Entity. It is expected that an error rate of 10 percent or less will be maintained in Region 9 for all case files reviewed.

V.C.4. No change.	Bonuses to participants; and

RWB RESPONSE

Incentive bonuses are given to WIA and TANF participants based upon available funding and Board policy. Such incentives are used in special programs such as Targeted Services and procedures are defined in the proposals submitted for funding.

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V.C.5.	Use of ITAs.

RWB RESPONSE

ITAs will be issued to eligible adults and dislocated workers who have been assessed and determined to have specific skill-related barriers to employment. Except for on-the-job training and customized training, ITAs will be used by customers to obtain occupational skills training leading to a degree, certification, or employer recognized skill certification under WIA and other funding sources. The skills training must be for demand occupations and must be academically appropriate for the individual customer.

Training will only be provided by providers who are on the State approved list of eligible training providers. The State list includes the providers who are certified by the local Workforce Board to deliver training, and who have submitted description of the programs, performance and cost information. The eligible training provider list can be obtained via the State database of eligible training providers through the State's website address (http://www.floridajobs.org/etpl/).

Prior to approval of an ITA, consideration is given to the appropriateness of the training for the individual customer. This requires a thorough review of the Customer's:

a. Educational level;
b. Previous skills training;
c. Employment readiness level;
d. Career goals;
e. Aptitude for the selected training;
f. Availability and length of training;
g. Cost of training;
h. Financial ability to undertake and complete training; and
i. Potential to obtain employment at a wage that allows the customer to be self-sufficient without training vs. with training.

The career managers will inform each customer of training programs that meet local labor market demands by identifying local area labor market conditions. The career manager will provide customers with a broad array of available program information and performance statistics concerning eligible training providers. The customer, in consultation with the career manager, will use this information to make an informed and independent decision as to which training provider can best meet his/her individual needs.

D. The Memorandum of Understanding Process

Review/Update Required: Provide a list of updated MOUs as described in Section 121(c) of WIA between the RWB and each of the mandatory and/or optional one-stop partners. Each MOU must address the following points:

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- How services will be provided through the one-stop system;
- How the costs of the services and the costs of operating the system will be funded;
- Performance incentives to service providers;
- What is the duration of the MOU; and
- What are the procedures for amending the MOU.

E. Partner Programs

The following is a list of mandatory and optional one-stop programs and activities as described in Section 121(b) of WIA and additional partners required by the Workforce Innovation Act of 2000:

1. Mandatory Partner Programs

1) Programs authorized under Title I of WIA, serving:
   i. Adults;
   ii. Dislocated Workers;
   iii. Youth;
   iv. Job Corps;
   v. Native American Programs;
   vi. Migrant and Seasonal Farmworkers Programs; and
   vii. Veterans Workforce Programs;
2) Programs authorized under the Wagner Peyser Act;
3) Adult education and literacy activities authorized under title II of WIA;
4) Programs authorized under parts A and B of title I of the Rehabilitation Act;
5) Welfare to Work programs;
6) Senior Community Service employment activities;
7) Postsecondary vocational education activities under the Carl D. Perkins Vocational and Applied Technology Education Act;
8) Trade Adjustment Assistance and NAFTA Transitional Adjustment Assistance activities authorized under chapter 2 of title II of the Trade Act of 1974;
9) Activities authorized under chapter 41 of title 38, U.S.C. (local veterans' employment representatives and disabled veterans outreach programs);
10) Employment and Training activities carried out under the Community Services Block Grant;
11) Employment and training activities carried out by the Department of Housing and Urban Development;
12) Programs authorized under State unemployment compensation law in accordance with Federal law.

2. Optional Partner Programs

Other appropriate federal, State, or local programs providing services such as transportation, child care, services offered by community colleges and economic development boards.

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3. Partnership Involvement

V.E.3. No change.	Describe the partnership/involvement that the RWB will have or has with faith-based and community-based initiatives and how these entities will be integrated into the one-stop system.

RWB RESPONSE

FloridaWorks is committed to partnering with a wide variety of faith- and community-based organizations as well as governmental and educational groups. Region 9 has a full-time employee designated to provide community outreach, which includes participating on several boards and coalitions, partnering in, applying for, and executing grant-funded programs, sharing resources, giving presentations to community groups, and creating programs to help targeted populations overcome barriers to employment. The following is a list (including a brief description) of some of the faith- and community-based organizations FloridaWorks has relationships with:

- Alachua County Coalition for the Homeless and Hungry – A FloridaWorks representative sits on this board. We have partnered with the Coalition along with the Alachua County Housing Authority on the Targeted Groups Grant to provide employment assistance and support services in the St. Frances House Homeless Shelter. Hundreds of people have been served with good success. The grant funds are coming to an end however FloridaWorks is enlisting city and county support to keep this program going.
- Communities in Schools of Bradford County (CISTO) – CISTO partners with FloridaWorks to assist with transportation in Bradford County. They drive participants to work and interviews as well as distribute gas cards to participants who have their own vehicles.
- Construction Training Partners – FloridaWorks has partnered with Florida Carpenters Regional Council, Gainesville Academy of Electrical Technology, Santa Fe Community College, Builders Association of North Central Florida, and Tradesmen International to provide entry-level and advanced training to people working in construction. These partnerships have helped to establish relationships with employers so that the region can more effectively assist construction workers in finding jobs.
-
- United Way – A FloridaWorks representative chairs one tier of the allocations committee and participates in the steering committee. The United Way shares information about our programs and resources via the information and referral service as well as their email blasts.
- Juvenile Justice Committee – A FloridaWorks representative attends monthly meetings with representatives from dozens of organizations that serve high risk youth, sharing information and resources, and arranging for speaking engagements at some members' facilities.
- Children's Alliance – A FloridaWorks employee attends monthly meetings with representatives from dozens of organizations serving all youth as well as small children and their families. FloridaWorks information is shared with all.
- Affordable Housing Coalition – A FloridaWorks employee attends monthly meetings to assist in programs to help workers become able to afford housing in this region.
- Interagency Council on Social Services – A FloridaWorks employee co-chairs this group which meets monthly to hear presentations from various organizations that assist all populations. Representatives from dozens of local social services organizations attend these meetings.
- Poverty Reduction Advisory Board for Alachua County – A FloridaWorks employee was chair of this board last year and another employee is currently a member. Through this advisory board a partnership with Alachua County was created to sponsor GreenRide – a web-based carpooling system to help people in our region commute to work.

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- Heart of Florida Prosperity Campaign – A FloridaWorks employee works with the Campaign that provides income tax return assistance to low-income workers. The next step with the Campaign is to jointly bring in foundation and federal funds to start an IDA (individual development accounts) program in the region so our low-income workforce can start their own businesses, further their education, or purchase a home.
- East Gainesville Development Corporation – FloridaWorks partners with this organization in grant-writing proposals.

F. **Selection Process of One-Stop Operator(s)**

V.F. Review/Update Required if RWB operates 1-Stop	Describe the process for selecting One-Stop Operator(s). **Attach a copy of the selection process.** If you are a direct service provider, describe your process for determining to become a direct service provider.

RWB RESPONSE

FloridaWorks is not a direct provider of workforce services. The One-Stop Operator is competitively procured using FloridaWorks regional procurement policies.

FloridaWorks will utilize competitive processes for the procurement of activities and services in compliance with procurement guidelines established by state and federal rules. FloridaWorks has competitively procured and selected Florida Management Solutions, Inc. d/b/a Focused Management Solutions as its Administrative/Fiscal Entity (AE). Subject to the Board's direction, review, and approval, the AE is responsible for facilities, financial oversight, IT and MIS infrastructure, and monitoring of the Board's service providers. FloridaWorks selects the service providers of one-stop career services in a competitive bid process by initiating a Request for Proposal (RFP) or Invitation to Negotiate (ITN) process at certain mandated intervals. The most recent ITN process to select the One-Stop Operator was initiated in the spring of 2010. All submissions to provide workforce services go through a competitive selection process. The FloridaWorks One-Stop Operator selected is the Florida Institute for Workforce Innovation, Inc.

FloridaWorks provides for collaboration and on-site partnership with all mandatory Workforce Investment Act partners.

G. **Mandatory One-Stop Partners' Employment and Training Program Activities and Services including Faith-Based and Community-Based Organization Initiatives.**

Workforce Programs

Pursuant to Florida law and policy, the funding of one-stop core services and intensive services is to be determined by a local MOU between the one-stop partners, and no one partner is presumed to be the sole source of funding for any of the core services. Additionally, using youth formula funds at the local level is to fulfill the mandate of providing universal services through the network of One-Stop Career Centers. Providing services to youth ages 14–21 goes beyond the doors of the One-Stop Career Centers through partnerships with schools, adult education centers, post-secondary education providers, juvenile justice providers, community youth centers, health departments, and referrals from a host of other organizations that provide workforce development related services.

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Provide a description of the one-stop partners' processes for operating the following employment and training programs and for providing workforce activities and services. Attach a copy of local operating procedures when requested.

1. **Wagner-Peyser**

Wagner-Peyser is a labor exchange program that brings together individuals who are seeking employment and employers who are seeking employees. The State shall administer a labor exchange that has the capacity to assist job seekers to find employment; to assist employers in filling jobs; to facilitate the match between job seekers and employers; to participate in a system for clearing labor between the States, including the use of standardized classification systems issued by the Secretary of Labor under Section 15 of the Act; and to meet the work test requirement of the State Unemployment Compensation system.

Self-services are available to all job seekers and employers. Services may be accessed from computer workstations at One-Stop Career Centers and personal desktop computers through the Internet. In addition to accessing information electronically, customers can choose to receive information in more traditional forms such as printed material which will be available at One-Stop Career Centers. Attach a copy of the local operating procedure for the following processes.

V.G.1.a. No change.	Describe how Section 7(a) of the WIA will be implemented in the local One-Stop Career Centers. The description must include job search and placement services to job seekers, including counseling, testing, occupational and labor market information, and referral to employers; recruitment services and special technical services for employers, including on-site employer visits; and One-Stop Career Center plans for meeting the requirement of the basic labor exchange system, including a narrative of how the local center will match job seekers and employers.
RWB RESPONSE	
The Wagner-Peyser Program provides for a no-cost nationwide public employment system that is fully integrated with all other one-stop partners to provide critical employment and training programs mandated through the Workforce Investment Act. The main focus of the Wagner-Peyser system is to promote employment services and training opportunities that are needed by both employers and job seekers by facilitating the match between employers to fill vacancies and job seekers in finding appropriate employment. Services to Florida Region 9 employers and job seekers include interviewing and assessment, job development, recruitment and referrals to the jobs and training; as well as other services relating to preparing people for employment and training opportunities. A continuum of services, ranging from self-help to intensive, individualized services, is available to meet the needs of job applicants. Specific services include intake and assessment, job development, job search, workshops, career management and referral to jobs. Applicants who are not considered job ready can be referred to other partner agencies for appropriate training and assistance, or counseling for problems related to vocational choices, occupational changes or job adjustment. Proficiency and aptitude testing are available to job ready applicants, as well as for those who need further employment preparation. The Employ Florida Marketplace System uses a variety of techniques to ensure that employers who are in need of workers have access to a wide variety of qualified applicants. The techniques range from the traditional manual order taking and matching process to direct on-line employer input and screening.	

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Employers will have direct on-line input via the Internet. Space is made available to employers to conduct interviews for perspective employees. Employers also receive help in obtaining workers, filling jobs with special skills or other job requirements and applying personnel management tools, auxiliary services include comprehensive information on employment, unemployment and labor market information on local, state, regional and national levels. EFM job matching capabilities are used by Job Seeker Services staff as well as Business Services staff to assure that employers and employees are connected. Contracts include shared performance measurables for all service providers that track both job openings filled and jobseekers placed. Emphasis is also placed on Job Fairs and community events that bring job seekers and employers together on a regular basis. Employers come to the One-Stop throughout each month to meet and interview employees referred by FloridaWorks. Training is provided to both jobseekers and employers on how to use the job matching capabilities within EFM.

V.G.1. b. No change.	Describe the One-Stop Career Centers' procedures to ensure that applicants will not be referred to a job at a company that is on strike or lockout status for a particular position. Notice of the strike or lockout is required for applicants who are referred to positions that are not affected by the strike.
RWB RESPONSE	
FloridaWorks One Stop center staff and business services staff communicate daily to ensure that no applicant will be referred to any job at a company that is on strike or lockout status. Staff conducts research to ensure the stability of a company before posting job orders on the EFM system.	

V.G.1. c. No change.	Describe the procedures to ensure that applicants referred to private employment agencies will not be charged a fee. The One-Stop Career Centers will not be prohibited from referring an applicant to the private employment agency as long as the applicant is not charged a fee by the private agency in accordance with the Wagner-Peyser Act, Section 13(b)(1).
RWB RESPONSE	
FloridaWorks Business Services staff conducts interviews with the employer prior to posting a job order to ensure that no applicant that is referred to private employment will be charged a fee. When a job order is posted from a private employment agency, the job order summary will begin with the phrase "Position offered by No Fee Agency". Additionally, the applicant will be informed if the referral is to a temporary agency and that there is no fee for the referral.	

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V.G.1. d.	Describe the procedures to ensure that the One-Stop Career Center will seek prior approval from the AWI to advertise hard-to-fill job openings which pay over $50,000 per year. The One-Stop Career Centers may, from time-to-time, advertise in the newspaper for hard-to-fill job openings which pay up to $50,000 per year as part of the overall economic development effort of the State of Florida. For jobs above this level, the One-Stop Career Center will seek prior approval in accordance with the Wagner-Peyser Act, Section 13(b)(2).
RWB RESPONSE	
FloridaWorks has an annual contract with the local newspaper, the Gainesville Sun, for a banner ad that directs jobseekers to the job listings on the EFM and FloridaWorks websites. FloridaWorks does not incur costs for advertisement of individuals jobs, regardless of annual salary, in the local newspapers. Prior approval from AWI will be obtained should circumstances warrant the advertisement of jobs paying over $50,000 per year in the local news media in compliance with the Wagner-Peyser Act, Section 13(b)(2).	

V.G.1. e.	Describe the placement services planned through the One-Stop Career Center summer youth program. Include private sector involvement planned and identify the types of services to be provided.
RWB RESPONSE	
FloridaWorks' Summer Youth Employment Program provides eligible youth with real world work experience and exposure to the world of work. Summer employment opportunities are provided at public, private, for-profit or non-profit worksites for a limited period of time. Youth between the ages of 14-21 are paid at least the prevailing minimum wage. All work experience opportunities must be consistent with State and Federal Child Labor Laws. Summer employment opportunities must be related to the youth's identified career goal and services provided may include workshops, job shadowing, life skills, basic skills, mentoring, leadership skills and work readiness training. The summer employment program usually begins when the regular school year ends and concludes the day before the school year begins. Youth Career advisors are responsible for the recruitment of employers, providing orientation to the worksite supervisors, the placement of youth at the worksites, monitoring the worksites, process payrolls and payment to the youth, collecting time sheets and making sure that the worksite supervisors complete the youth's work evaluations.	

V.G.1. f.	Describe the reemployment services that will be provided to unemployment insurance claimants, the Priority Reemployment Planning and Reemployment and Eligibility Assessment (if applicable) services that are provided in the One-Stop Career Centers.
RWB RESPONSE	
FloridaWorks offers Reemployment and Eligibility Assessment (REA) services to unemployment claimants. These services include an orientation of all One-Stop services, partners and resources, a one-on-one session with a claimant to provide an assessment. Additionally, we complete an employability development plan, provide labor market information, and a personalized job search based on the claimant's occupation. The claimant is also required to	

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complete a resume; if the claimant does not have an existing resume, they are instructed to complete a resume using the template provided in Employ Florida Marketplace (EFM). If the claimant has a resume, One-Stop staff will critique the resume and offer any feedback. The claimant is assigned a minimum of one work force activity based on identified barriers. If it is deemed necessary, the claimant will be referred to WIA for additional training. We will provide this service to approximately 40 claimants per week which is approximately 95% of the claimants for FloridaWorks. We conduct one orientation per week to include REA and Priority Reemployment Planning (PREP) participants.

We assess all claimants to ensure they receive the appropriate services and are provided with information and referral(s) to alternative services to assist them in returning to work. These services include all mandatory and voluntary one-stop partner services including Workforce Investment Act services, TANF services to ameliorate any emergency situations, food stamps, basic skills remediation, adult basic education, and post-secondary and short-term vocational training from a variety of resources.

To assist the unemployed, the Unemployment Compensation (UC) Priority Reemployment Planning (PREP) System has been designed. The UC PREP system places claimants in a pool early in their UC benefit period to quickly provide them with needed reemployment services. We believe that if services are provided earlier, then these individuals should return to work earlier.

Utilizing the PREP pool, a significant portion are scheduled for the REA program. All REA and PREP customers receive a letter indicating that Florida law requires that they attend an orientation session on a scheduled date, time, and location. Failure to attend may result in the delay or denial of benefits.
The letter also asks if the customer has a definite return-to-work date. If so, the customer is directed to provide that information. If the claimants return to work is eight (8) weeks from the date that they filed for unemployment compensation benefits they are exempted from the One-Stop orientation.

Each Monday a report is run to identify the number of claimants that are in the PREP pool. Of those selected to receive REA services and after the system updates on Monday night, letters are generated for both the PREP pool and claimants that are receiving REA services. Letters are printed on Tuesday morning and mailed to the claimants two weeks in advance of their scheduled appointment.

After orientation is completed, all claimants will be provided an initial assessment to identify which of the four tiers they fall into. REA claimants will be provided an appointment to come into the One-Stop to meet with staff within 7 days of orientation. The claimant is placed into one of four tiers as described below and assigned appropriate activites which they are to complete. They are also provided dates, times, and schedules of workforce activities being offered at the One-Stop , which they should attend to remain in compliance.

A description of the activities assigned to each tier are as follows:

- Tier 1 is for job ready claimants who are seasonal or multiple job holders. These claimants are not likely to exhaust their benefits. Additionally, these claimants usually have multiple employers, are low wage earners, have short tenure on jobs and low level of education. They are sent for immediate and intensive job search. At their initial appointment with a RES staff person they are provided additional job leads. Job Development is provided if there are no suitable openings on file. Referral to our professional networking group CONNECT is provided if applicable.

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- Tier II is for claimants who need job search assistance. These claimants are likely to exhaust their benefits. This group usually had long tenure at their previous job and a higher level of educational achievement. These claimants are good job candidates, but due to the fact that they have not looked for work in quite some time they tend to need counseling on accepting a lower wage, they are not up to date on how to create a resume, their interviewing skills may need to be brushed up, and they need to be provided with LMI for their occupations.

- Tier III claimants are the claimants who need skills training or transferability analysis. This group has a high likelihood of exhausting their benefits. Tier III claimants have long tenures and good work history but lower levels of education and lower wages. They generally need additional skills in order to re-enter the workforce or they need to define their transferrable skills in order to possibly enter a different occupation.

- Tier IV claimants are in need of assessments, intensive services and training. This group has the highest likelihood of exhaustion and a long potential benefit duration. These claimants usually have other barriers that affect their ability to remain employed. This group usually has low job tenure, high reserve wages and low education. Tier IV claimants will need a battery of tests, career counseling, LMI, and possibly a referral to Voc Rehabilitation to receive training or assistance for a disability.

FloridaWorks also provides computer classes for the job seekers without computer skills, testing, and assessments. These services are offered daily on a first come first served basis. Classes offered are Basic MS Word, Excel, PowerPoint, How to Navigate the Internet, and Basic Computer. There are a myriad of tests and assessments that are provided such as Florida Ready to Work credentialing exam, TABE, typing, and all of the MS Office Suite (Beginning, Intermediate and Advanced).

V.G.1. g. Review/Update Required	Describe how the RWB will use the scores obtained from the initial skills review to provide employment and training services to unemployment compensation claimants.

RWB RESPONSE

In order to receive benefits, claimants filing new claims must complete an initial skills review over the Internet. The individuals scores will be loaded into their claimant profile in EFM and accessed by one-stop staff in determining appropriate services to get the claimant back to work, use the scores to assist in job matching, and refer low-scoring claimants to appropriate partner services.

- FloridaWorks will use the results of the skill assessments of each claimant in order to assist them in their job search.
- An initial assessment will be completed on the claimant to determine any additional barriers to employment that the claimant may have and refer them to the appropriate resource in order to assist them with overcoming the barrier.
- The claimant will be provided with Work Search/Activity form to document their activities for reporting to UC. (Attached).
- Each claimant will be required to complete a minimum of 5 activities in order to receive the signature of the One Stop staff. The activities can include 5 documented job searches in EFM, 5 workshops or seminars offered at the One Stop or a combination of activities and job searches, or any reportable service as outlined in EFM that will assist the claimant with obtaining work. It can be all work searches, all work search activities or a combination of work searches and work search activities.

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- The claimant will receive value-added services from One Stop staff based on their assessments until employed or until their refusal to participate in the work search activities.
- Staff will assist each claimant with setting up a virtual recruiter in EFM based on their skills in order for the claimant to receive alerts of any jobs that match their skills, income, and other guidelines.
- All activities provided by staff to claimants will be documented in EFM by One Stop staff.
- One-Stop orientation will be updated to reiterate the new rules and possible consequences for not actively participating in assigned work search activities.
- Job seekers that have received entrepreneurial training will be assigned activities by the One Stop Coordinator to assist them with their goal to start their own business, such as research for licensure, copy writes etc.

V.G.1.h. Review/Update Required	Describe how the RWB will administer the unemployment insurance work test and how feedback requirements (under Sec. 7(a)(3)(F) of the Wagner-Peyser Act) for all Unemployment Compensation claimants are met. Include how the RWB plans to serve claimants seeking to fulfill the weekly work search requirement by meeting with One-Stop Career Center staff.

RWB RESPONSE

To assist those unemployed with reemployment services, the Unemployment Compensation (UC) Priority Reemployment Planning (PREP) System has been designed. The UC PREP system places claimants in a pool early in their UC benefit period to quickly provide them with needed reemployment services. We believe that if services are provided earlier, then these individuals should return to the workforce earlier.

Utilizing PREP, the customer receives a letter indicating that Florida law requires that they attend an orientation session and provides the date and time of their scheduled session. Failure to attend may result in the delay or denial of benefits.

The letter also asks if the customer has a definite return-to-work date. If so, the customer is asked to provide that information in order to be exempted from PREP Orientation.

The customer is provided with an outline of reemployment services available and a "Priority Reemployment Assessment" as required by law. Flyers with notification of upcoming FloridaWorks job fairs are added to the packet sent to the unemployed customer.

The One-Stop Orientation is usually scheduled for every Thursday and includes but is not limited to the following:

A. Employment Services Job Search Counseling
B. Resume preparation guidance and assistance
C. Provision of Labor Market Information
D. WIA Orientation and referral

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E. One Stop Orientation, i.e., Resource Room, PNG, career counseling, assessments and testing
F. Employment Florida Marketplace overview and assistance
G. Requirements as outlined by Unemployment Compensation laws
H. Triage, Initial Assessment
I. Veterans

EFM automatically identifies those customers who are required to attend PREP. The One-Stop staff will utilize EFM to schedule customers for computer generated notices and questionnaires. One-Stop orientation letters are usually sent on Tuesday. The One-Stop orientation is provided on Thursday afternoons. There is usually a sixteen day period between sending the notification and the customer attending the One-Stop orientation.

V.G.1. i.	Describe how counseling services (under Section 7(a)(1) and Section 8(b) in the WIA of 1998) will be delivered to Wagner-Peyser program job seekers;

RWB RESPONSE

Counseling services will be provided to job services through a triage process which identified workers who have one or more barriers to obtaining employment. Those jobseekers that, through the triage process, are identified as needing assisted and intensive services to become employable are referred to a One-Stop career counselor for further assessment, possible eligibility for WIA and other partner services and the development of an employment plan. The career advisor will facilitate an integrated service delivery process including job search assistance, resume assistance, and referrals to partner agencies for other needs such as transportation assistance, training, and childcare assistance. The job seeker realistically decides to choose, change or adapt to a vocation and the job seeker and the staff person creates a plan in a private one to one session. The One-Stop staff also assists the job seeker in gaining a better understanding of self and the work environment. This information is documented by the One Stop Career Counselor in EFM.

V.G.1. j. No change.	Identify the screening process for referrals to job openings on suppressed job orders; and

RWB RESPONSE

FloridaWorks Business Services staff is responsible for reviewing all job orders, whether suppressed or unsuppressed and assessing the needs of the employer. The Business Services Staff enters job orders and also reviews and updates orders entered by employers who choose to use the services of FloridaWorks. The Business Services Staff as well as Job Seeker Services staff utilize EFM to match skill sets and work experience, (along with other minimum requirements requested by the employer) on the job orders with job seekers they are serving and those currently in the database. Jobseeker screening is done by Business Services staff, Intensive Services Staff and Jobseeker Services staff. Business services screens the most highly qualified job

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seekers for the higher salaried positions while Jobseeker and Intensive Service providers screen the rest of the job seekers for all other positions. For mass hirings assisted under employer recruitment agreements, both Business and Jobseeker services providers work together to refer prescreened applicants to the employer, with Business Services supervising the process to assure employer satisfaction.

Throughout the FloridaWorks system, Jobseekers are referred to employers by both Job Seeker and Business Services staff as they both share this activity in their scope of work and both share the same job seekers placed and job orders filled performance goals. They must jointly meet these goals or neither is considered to have reached it and a performance holdback is deducted from both service provider's monthly invoice.

V.G.1. k. No change.	The process the One-Stop Career Center uses in conducting recruiting agreements and job fairs.

RWB RESPONSE

FloridaWorks Business Services Team negotiates and completes FloridaWorks' recruiting agreements with employers. These agreements outline the recruitment process responsibilities of the employers and the responsibilities of FloridaWorks. These responsibilities include the following:

The employer will:

- Post all job openings in EmployFlorida.com as they occur.
- Provide job descriptions, salary ranges, additional job requirements and list of benefits.
- Instruct all applicants' to register in EmployFlorida.com for all job postings.
- Identify range of skill set match required (i.e. 25%-100%) that applicants must meet in order to be referred to your job postings.
- Provide paper applications or website link for online applications or use FloridaWorks universal application.
- Provide FloridaWorks with the "new hire" report each month or update job status in EmployFlorida.com upon hire.
- Allow FloridaWorks to collect the necessary data to assist individuals who are not hired by the employer.

FloridaWorks will:

- Provide job-matching services to ensure applicants meet minimum requirements for percentage match positions listed.
- Instruct applicant's to complete employer's application and/or FloridaWorks universal application when necessary and follow the referral instructions as provided by the company.
- Provide job search assistance for applicants who do not meet specific qualifications as required by employer.
- Provide additional services based on employer's needs. (Assessments, Success Profiler, etc.)
- Provide applicant resume from: EmployFlorida.com.
- Promotion and Outreach: FloridaWorks Website, Flyers, Community Partners, SFCC, City College, Job Talk, Newsletters, etc.

Additionally, FloridaWorks Business staff negotiates an agreement with employers for FloridaWorks to host a job fair, which is called a Targeted Hiring Event.

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This agreement includes the following:

The employer will:

- Post all job openings in EmployFlorida.com as they occur.
- Provide job descriptions, salary ranges, additional job requirements and list of benefits.
- Instruct all applicants' to register in EmployFlorida.com for all job postings.
- Identify range of skill set match required (i.e. 25%-100%) that applicants must meet in order to be referred to your job postings.
- Provide paper applications or website link for online applications or use FloridaWorks universal application.
- Provide FloridaWorks with the "new hire" report each month or update job status in EmployFlorida.com upon hire.
- Allow FloridaWorks to collect the necessary data to assist individuals who are not hired by your company.

FloridaWorks will:

- Promote targeted hiring event at FloridaWorks and on www.floridaworksonline.com
- Coordinate all event logistics.
- Provide job-matching services that ensure applicants meet minimum requirements for percentage match positions listed.
- Instruct applicants to complete the employer's application form and/or FloridaWorks universal application when necessary and follow the referral instructions as provided by the company.
- Provide job search assistance for those applicants that do not meet the specific job qualification criteria of the employer.
- Provide additional services based on employer's needs (assessments, Success Profiler, etc.).
- Provide applicant resume from EmployFlorida.com.

2. Veterans Program

Provide a description of the process for the following Veteran program services and attach a copy of the local operating procedures:

V.G.2. a.	How the State Veterans Program Plan of Service will be implemented in the One-Stop Career Center(s);

RWB RESPONSE

The State Veterans Program Plan of Service will be carried out in the One Stop Career Center by one full time LVER, three full time DVOP, and Veteran Work Studies staff. Veterans are identified at the point of entry of the One-Stop Career Center by being asked if they are a veteran or an eligible person of a veteran. If they attest that they are a veteran or an eligible person then they are advised that they will be given priority of service. They are provided with a veterans brochure that fully explains priority of service and provided with a business card of one of the veteran staff in order to have a point of contact for any questions that they may have regarding One Stop services or veteran benefits. If desired, the veteran may make an appointment with one of the veteran staff persons in order to receive one on one consultation. Veteran staff will provide an initial assessment on the veteran or eligible person to identify any strengths or challenges the participant has. If any challenge(s) are identified, the veteran or eligible person is provided case management to

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help overcome the challenge(s).

V.G.2. b.	How outreach and organizational visits for veterans are conducted;
RWB RESPONSE	
Outreach to veterans is a focal point of our region as we strive to meet the workforce needs of our employers. Veterans are a valuable asset to our workforce and we make every effort to assist veteran jobseekers in obtaining meaningful employment. Outreach and organizational visits are conducted by our business services representatives, LVERS, and DVOPS. Outreach and organizational visits are conducted by, but not limited to, targeting and visiting local employers, federal contractors, veteran organizations, local educational institutions, and the VA Hospital in effort to meet the employment needs of veterans. Job fairs targeting the needs of local employers and veterans are also conducted. The purpose of outreach activities is to advocate for the workforce needs and other services that will benefit veterans. The Veteran staff also provides outreach to the local jails to provide workforce services and to inform the veterans of locations, hours, and services that are available at their local One-Stop. The One-Stop Wagner Peyser Program Manager works closely with veteran and business services staff to ensure outreach and organizational visits are conducted in an efficient manner and on a consistent basis. In addition to the activities listed above, our region participates in Stand Down activities as a component of outreach. Our region also has case management staff located in a local homeless shelter and helps inform veterans of services available to them and provides service linkage. Upcoming veteran events are promoted in the FloridaWorks monthly e-newsletter and on the region's website.	

V.G.2. c.	How the Disabled Veterans Outreach Program specialists and Local Veterans Employment Representatives staff are fulfilling their required roles and responsibilities as indicated in the State Veterans plan at: http://www.floridajobs.org/pdg/vets/Fy07StVetsSrvPlan080706.pdf;
RWB RESPONSE	
The LVER, DVOP, and Veteran Work Study staff work closely with the One-Stop Career Center Wagner Peyser Program Manager and frontline staff to ensure they are fulfilling their required roles as indicated in the State Veterans Plan. LVER, DVOP, and Veteran Work Study staff are available to assist veteran jobseekers in the the One-Stop. Veterans' are given priority of service, employment preparation services, and leads to jobs with federal contractors. This region has partnered with the Veterans Administration to provide monthly training to veterans for completing federal applications and applying for federal jobs. AWI has conducted technical assistance training in Region 9 and assisted the Veterans staff to understand their roles and duties within the One Stop System.	

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V.G.2.d No change.	How technical assistance and best practices can be provided to improve services to veterans.
RWB RESPONSE	
At the request of the Service Providers and the AE Staff, AWI has conducted technical assistance training for the Veterans staff in Region 9. Veterans staff also participate in training on a national level, communicate with peers throughout the state to incorporate techniques and best practices that take place in other regions, and work closely with partner organizations that provide services to veterans in order to deliver a comprehensive scope of services to veterans.	

3. **Migrant and Seasonal Farm Workers**

Review required for significant MSFW One-Stop Career Centers. Specific planning requirements for services to MSFWs are contained in 20 Code of Federal Regulations (CFR), Part IV 651, 653 and 658 Services for MSFWs. These regulations require each significant MSFW One-Stop Career Center to develop an Outreach Plan designed to contact MSFWs not reached by usual One-Stop Career Center intake. The Outreach Plan should reflect the policies contained in 20 CFR, Part 653, Subpart 3, Section 653.107 and its specific guidelines for completing the Outreach Plan.

a. List of significant bilingual One-Stop Career Centers

- Belle Glade One-Stop Career Center—RWB 21
- Bradenton One-Stop Career Center—RWB 18
- Port Saint Lucie One-Stop Career Center—RWB 20
- Homestead One-Stop Career Center—RWB 23
- Immokalee One-Stop Career Center—RWB 24
- Plant City One-Stop Career Center—RWB 15
- Quincy One-Stop Career Center—RWB 5
- Sebring/Wauchula One-Stop Career Centers—RWB 19
- Winter Haven One-Stop Career Center—RWB 17

b. MSFW Outreach Plan format

Using the format below, please develop the MSFW Outreach Plan. Attach copies of the local operating processes and or procedures for the MSFW program.

V.G.3. b. 1. No change.	Assessment of Need:
RWB RESPONSE	
Migrant and Seasonal Farm Workers: FloridaWorks has experienced no demand from jobseekers in our area looking for work in agriculture. Employers in	

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agricultural industries are included in the regions business outreach activities but have not expressed a great need for hiring services in Region 9 to date. Economic Development and LMI resources do not yield a significant employer base. We continue outreach efforts for the MSFW program. A referral to the web link is made available if necessary for the Migrant and Seasonal Farm Worker programs. http://www.floridajobs.org/workforce/msfw_services.html

V.G.3. b. 2. No change.	Assessment of Available Resources;
RWB RESPONSE	
Migrant and Seasonal Farm Workers:. FloridaWorks continues to assess community MSFW resources and needs through local business associations, UF's IFAS department of agricultural sciences and labor union leaders. A referral to the web link is made available if necessary for the Migrant and Seasonal Farm Worker programs: http://www.floridajobs.org/workforce/msfw_services.html	

V.G.3. b. 3. No change.	Proposed Outreach Activities Note: Each MSFW outreach specialist is required to have a minimum of five "quality" contacts of MSFWs per staff day. A quality contact is defined as a contact with an MSFW where a reportable supportive service is provided and documented with the MSFW's name and social security number. The requirement of five MSFW contacts per staff day applies only to the MSFW outreach specialists and not to other staff resources utilized.
RWB RESPONSE	
Not applicable. A referral to the web link is made available if necessary for the Migrant and Seasonal Farm Worker programs: http://www.floridajobs.org/workforce/msfw_services.html	

V.G.3. b. 4. Review/Update Required	Complete the MSFW Outreach Plan (following). The targeted number of MSFW outreach contacts per significant office will be forthcoming within the next week to allow you to complete your outreach plan.

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RWB RESPONSE

Not applicable.

MSFW Outreach Plan

ACTIVITY	July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
	Estimated Hours (include preparation, follow-up and travel)											
FOCUS ON FARMWORKERS												
Visits to MSFWs at labor camps, work sites, gathering areas, etc.												
Presentations to groups of likely MSFWs (migrant ed/head start parents' meeting, ESL class, church, etc.)												
Visits to staff staff meetings at organizations which serve MSFWs												
Attending MSFW interagency "councils"												
Regular outstation visiting/intake												
"Job Show" or other work with Sp/Eng radio/TV												
Distributing posters/flyers on ED service												
Other MSFW outreach activities*												
FOCUS ON EMPLOYERS <u>TO PROMOTE HIRING MSFWs</u>												
Visits to ag businesses												
Visits to Spanish-speaking non-ag businesses												
Visits to English-speaking non-ag businesses												
Presentations to meetings/groups of employers												
Other employer focused activities to promote hiring MSFWs**												
Estimated outreach **hours** in month												

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	Estimated Number of Outreach Contacts with MSFWs^											
Estimated number of MSFW outreach **contacts^** by month												

* Please identify: job fairs, festivals and other unscheduled special events

** Please identify: Dept. of Ag. Employer meetings or training, job fairs, and other unscheduled special events.

^Outreach Contact estimates are the number of potential MSFWs spoken to through/during outreach (e.g., workers talked to at a camp; people who heard our presentation at migrant head start parent meeting; etc.); not estimated number of registered MSFWs.

Estimated total outreach time for the 12 months:

Estimated total outreach contacts for the 12 months:

Number of individual staff estimated to participate in outreach for the 12 months:

Estimated July 1, 20_ _-June 30, 20_ _: Ag Listings: _ ___

Ag Openings: __ __ Ag Openings Filled: _ ___

V.G.3. b.5. No change.	Affirmative Action Plan~~; and~~
	RWB RESPONSE
	Not applicable. A referral to the web link is made available if necessary for the Migrant and Seasonal Farm Worker programs: http://www.floridajobs.org/workforce/msfw_services.html

~~V.G.3.b.6.~~	~~Bilingual Office Plan.~~

V.G.3.c. No change.	Describe the process for providing the required services and activities, such as employer job orders, outreach to the Agricultural Employers, and the MSFWs.
	RWB RESPONSE
	Not applicable. A referral to the web link is made available if necessary for the Migrant and Seasonal Farm Worker programs:

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http://www.floridajobs.org/workforce/msfw_services.html

V.G.3. d. Review/Update Required	Describe the process for meeting the Equity Ratio Indicators and Minimum Service Level Indicators (see the Employ Florida Marketplace System at https://www.employflorida.com/). Equity Ratio Indicators: • Referred to employment • Referred to supportive services • Received staff assisted services • Job development contacts • Career Guidance Minimum Service Level Indicators: • Placed in a job • Placed $0.50 above minimum wage • Place in long term non-agricultural jobs
RWB RESPONSE	
Not applicable. A referral to the web link is made available if necessary for the Migrant and Seasonal Farm Worker programs: http://www.floridajobs.org/workforce/msfw_services.html	

4. **Rapid Response**

The rapid response unit is the State's central point for identifying layoffs and plant closings. This includes receiving the Worker Adjustment Retraining Notification notices from employers as required by federal law. Key strategies in Florida's system are to provide occupational information and skills training to include incumbent workers who are at risk of losing their jobs and to provide immediate reemployment assistance for dislocated workers. These efforts are intended to enable workers to make the transition to new employment as quickly as possible and to lessen the period of unemployment, thereby decreasing the need for unemployment compensation and other supportive service benefits for workers.

Rapid Response Dislocated Worker Unit Organizational Structure

The WIA requires each State to establish a rapid response dislocated worker unit to carry out statewide rapid response activities. WIA 2000 authorizes Workforce Florida, Inc., to expend Title I WIA funds for rapid response and designates the AWI as the administrative entity for rapid

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response activities. The rapid response unit is the state's focal point in dealing with the dislocation of Florida's workers. The unit has the capacity and capability to carry out the specific rapid response duties and responsibilities mandated by the WIA.

i. Describe the procedures for the following rapid response activities and attach a copy of the local operating procedures for the rapid response activities below.

V.G.4.a. No change.	Describe the process for meeting the minimum service level and Equity Ratio Indicators (see the Employ Florida Market Place System at https://www.employflorida.com/). 1. Arranging on-site employer/employee visits and informational sessions; 2. Developing rapid response visit reports; 3. Administering employee surveys; 4. Developing event response plans; 5. Coordinating reemployment services with One-Stop Career Centers; 6. Reporting the employment situation of State employees; 7. Rapid response-related performance measures and goals; 8. Rapid response dislocated worker unit staffing; and 9. Public awareness.

RWB RESPONSE

FloridaWorks Region 9 has established Rapid Response activitiesthat are designed to respond quickly to employer, worker, and community needs when a mass layoff or plant closure appears imminent.

The Rapid Response system first seeks to avert layoffs, when possible, while maintaining the capacity to return workers to productive employment as quickly as possible if the layoff is unavoidable. The objectives of Rapid Response are reemployment on or before the affected worker's last day of employment and, upon notification of layoff, the successful transition of dislocated workers to appropriate services (intensive or training services) to help facilitate a quick return to work.

In addition, Rapid Response is part of the comprehensive system of services to employers. Rapid Response representatives work with the Business Services Team to utilize the team resources to match the skills of workers being laid off with the skills requirements of companies that are hiring. It is widely recognized that maintaining a positive relationship with an employer that is conducting a layoff creates opportunities to assist the company with future staffing needs.

At the local level, FloridaWorks and their providers coordinate the delivery of the following Rapid Response services. They are responsible for:

1. Arranging on-site employer/employee visits and informational sessions

FloridaWorks will obtain the earliest possible indication that a company is laying-off workers or closing a facility, so that strategies to avert layoffs may be developed. Layoff notices, including those submitted in compliance with the Worker Adjustment and Retraining Notification (WARN) Act and Trade Act petitions (TAA, NAFTA), are received at the state level. FloridaWorks is then notified by the next business day of any layoff notices that are received at the state level. FloridaWorks staff or designated Region 9 staff will make the initial contact with the employer and worker representatives to establish the date and time

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for an on-site meeting.

After an initial on-site meeting with the employer and employee representatives, an Employee Information Orientation is conducted on-site and on company time. During this orientation, an overview of available services, including additional services that may be conducted on-site is provided. Additional services may include workshops or seminars on topics such as the job loss/stress management, debt/financial management to include negotiation of payment arrangements, job search skills, and labor market information. The Employee Information Orientation also includes information on UI and, if appropriate, Trade Act services.

When a layoff involves large numbers from a single employer, it may be beneficial to establish an on-site career transition center, when beneficial to company management and labor representatives. All circumstances, including distance from the employer to the closest One-Stop Center, work schedules of the employees, and time off allowed by the employer to attend activities, will be taken into consideration.

2. Developing rapid response visit reports

A report will be developed for each rapid response visit that is conducted. This report summarizes the key factors in the rapid response event.

A format for this report, Rapid Response On-site Visit Report, has been provided by AWI. Additional information is located on the AWI website at: http://www.floridajobs.org/React/resources.html

3. Administering employee surveys

During the Employee Information Orientation, the rapid response representative(s) will introduce workers to the services that will be made available to them. At this time a confidential survey of the workers is conducted to obtain their direct input concerning the types of services and retraining options they would like to see made available. The responses from these surveys will be used to create a service implementation plan in order to ensure a more successful outcome.

A format for this survey, Transitional Reemployment Services Survey, has been provided by AWI. Additional information is located on the AWI website at: http://www.floridajobs.org/React/resources.html

4. Developing event response plans

After the employee orientation and workshop(s), the rapid response representative(s) has a continuing role in dislocation events. A plan for services for the workers will be developed. This plan is based on individual needs conveyed through the survey given at the Employee Information Orientation. Through the response plan, a funding strategy is formulated. There may be a need for a petition to procure Trade Adjustment Assistance if the dislocation is trade impacted. Additional funding may be required from the state reserve level funds or a National Emergency Grant from the national reserve level if the dislocation warrants such actions.

For each dislocation event FloridaWorks staff analyzes reports from the state's MIS on a monthly basis to determine event plan progress. Staff examines progress against the plan and provides any assistance necessary to ensure dislocated workers are given the best services possible.

5. Coordinating reemployment services with One-Stop Career Centers

The rapid response representative is responsible for coordinating reemployment services after the employer has been contacted and on-site meetings with affected workers have been held. The rapid response representative(s) will evaluate reemployment services with the One-Stop Center(s) and develop a report

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for each rapid response need that arises. This report will assess the needs of employers/employees and discuss the various services to be provided as well as the agencies that will provide the services.

A format for this report, Rapid Response Service Implementation Plan, has been provided by AWI. Additional information is located on the AWI website at: http://www.floridajobs.org/React/resources.html

6. Reporting the employment situation of state employees

Weekly transitional activities are mandated by the Governor's Office for those state workers that have been dislocated. A weekly action report of those affected workers will be distributed to the region's Workforce administrator and the local REACT Coordinator.

Time frames:

- Rapid Response services are to be initiated within 48 hours of WARN receipt.
- Rapid Response Reports are to be completed within five days of employer visit.
- Employee Information Orientation must be initiated as soon as possible.
- Workshops informational sessions should be provided no later than two weeks after layoff date.

7. Rapid response-related performance measures and goals

- Weekly regional transition activity reports are to be turned in to the AWI Dislocated Worker Unit by Thursday close of business (COB) in Tallahassee.
- End-of-month activity reports are due in Tallahassee by the fifth working day of following month.

8. Rapid response dislocated worker unit staffing

FloridaWorks has one WIA career manager dedicated for the Dislocated Worker unit.

9. Public awareness

The WIA Dislocated Worker program is explained in the One Stop Career Center orientation and in the WIA orientation.

V.G.4. b. No change.	Describe the process used to ensure that rapid response assistance and appropriate core and intensive services as described in Section 134 of the WIA are made available to the workers for whom a petition for TAA has been filed.
RWB RESPONSE	
FloridaWorks provides upfront assessment and a triage process to ensure that rapid response assistance and appropriate core and intensive services as described in Section 134 of the WIA are made available to the workers for whom a petition for the TAA has been filed. After initial contact, TAA petitioners	

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are referred to career managers to provide full intensive services, if needed, so that the TAA ITA funds can be used to provide training services. Complete services are provided as they are to all intensive services participants to insure successful job preparation, referral, placement, support services and follow-up meet all the needs of the petitioner.

5. **Trade Adjustment Assistance (TAA)**

The Trade Act program for workers was created in 1974. The Trade Act has been amended several times since its initial enactment. Recent changes expanded the program's coverage and provided an opportunity to ensure that effective strategies are utilized to help trade-affected workers obtain new employment. It is essential that the RWBs move trade-affected workers into new jobs as quickly and effectively as possible so that they continue to be productive members of the workforce. To this end, the intervention strategies used for program benefits and services will be aimed toward rapid, suitable and long-term reemployment for adversely affected workers. Under the Trade Act, the RWBs must:

- Increase the focus on early intervention, upfront assessment and reemployment services for adversely affected workers;
- Use One-Stop Career Centers as the main point of participant intake and delivery of benefits and services; and
- Maintain fiscal integrity and promote performance accountability.

V.G.5.a Review/Update Required	Describe the process for ensuring that the TAA program staff at the regional level are merit employees.
RWB RESPONSE	
Under the TAA Reform Act of 2002 (Public Law 107-210), FloridaWorks provides early intervention, upfront assessment, and reemployment services for adversely affected workers. FloridaWorks uses the One Stop Center as the main point on intake and delivery of benefits and services. These services are contracted to and provided by merit staff only.	

V.G.5.b Review/Update Required	Describe local procedures to ensure timely response to trade-affected dislocations, including coordination with Rapid Response, provision of technical assistance for the filing of Petitions, and provision of information sessions to affected employees.
RWB RESPONSE	
FloridaWorks Business Services team coordinate with OneStop staff and Council for Economic Outreach to identify companies in need of Rapid Response Services. We work with the companies HR team to coordinate OneStop services overview and deliver packets of information on how to manage the process of layoff, filing for unemployment and utilizing the OneStop resources in their re-employment search. We offer to host orientations at the place of business or at our offices.	

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V.G.5.c Review/Update Required	Describe local procedures to ensure timely service to trade-affected workers to ensure eligible workers receive all TAA services and benefits for which they qualify.

RWB RESPONSE

AWI sends email to local merit staff that contains the petition number and contact information for the affected worker. The staff person contacts affected person in order to set up an appointment. At the initial appointment:

- An initial assessment is completed, an Employment Development Plan (EDP) is signed and dated by the affected worker, and a copy is provided,
- The affected worker is provided with an orientation that describes all services that are offered at the OneStop,
- The affected worker is instructed on how to use Employ Florida Marketplace (EFM),
- The affected worker's resume is critiqued or the affected worker receives instructions on how to create a resume and cover letter,
- Explain to the affected worker the importance of job search,
- Set up an appointment for the affected worker to take interest inventory test and/or TABE, and
- Set up follow up appointment for affected worker.

2nd appointment

- Review results of interest inventory test and/or TABE,
- Review information in EFM, to include resume, personal information and job search results,
- If job search has not been successful due to lack of skills, assess customer's eligibility using the six program criteria for training,
- If all six criteria are met, the affected worker is provided information on the targeted occupations for the area as well as the training facilities that are available,
- Based on the results of the interest inventory test a course of study is selected,
- If more than one training facility offer the desired course of study then the performance rate of placement is then reviewed with the affected worker and the affected worker selects a facility,
- All paperwork such as the 2100 series are filled out and then signed by the affected worker,
- Financial information is gathered such as cost for tuition, necessary pre-requisites, for each semester of study, books, gas etc.,
- Approval is sought by the local board and then the State for training (if the affected worker is from out of the state then approval is sought from the state in which the petition was filed; if the worker is also seeking TRA benefits and is within the allotted timeframe for receipt of benefits), and
- Next appointment is scheduled.

3rd appointment

- Approval of training is discussed,
- Vouchers issued, and
- Next appointment is scheduled.

4th and subsequent appointments (Case by case- face to face interview or by phone due to gas costs if customer lives 20 miles or more away from One-Stop Center)

- Monthly contacts,
- Provision of registration and class schedule by email if 20 miles or more away,
- Update of course of study, or discussion of any barriers that may arise, and
- Upon completion of course of study, placement services are provided.

V.G.5.d Review/Update Required	Describe coordination with the Agency for Workforce Innovation's (AWI) Special Payment Unit, Wagner Peyser and WIA for the provision of job services and case management to trade-affected workers. Note how TAA funds will be used first for clients who qualify both as trade-affected workers and dislocated workers.

RWB RESPONSE

All services that available to the universal customers are also availiable to trade affected workers including, but not limited to:

- Outreach, intake (which may include worker profiling), orientation to the services available through the One-Stop system;
- Initial assessment of skill levels, aptitudes, abilities, and supportive services needs;
- Job search and placement assistance individually or in groups through the Job Information Service (JIS), the Professional Placement Network (PPN), computerized file search, and where appropriate, career counseling;
- Provision of employment statistics information, including accurate information relating to local, regional and national labor market areas such as job vacancy listings in such labor market areas, information on the job skills necessary to obtain the jobs, information relating to local occupations in demand and the earnings and skill requirements for such occupation;
- Provision of performance information and program cost information on eligible providers of training services;
- Provision of information regarding how the local area is performing on the local performance measures and any additional performance information with respect to the One-Stop delivery system in the local area;
- Provision of accurate information relating to the availability of supportive services including child care and transportation, available in the local are and referral to such services as needed;
- Provision of information regarding filing claims for unemployment compensation;
- Assistance in establishing Welfare-to-Work eligibility and other non-WIA training and education;
- Resource room usage, Internet browsing, and Internet accounts;
- "How to" group sessions (e.g. writing a resume);
- Job referrals (informational, e.g., job scouts, referrals in non-exclusive hiring arrangements, short -term or seasonal placements); and
- Comprehensive, specialized objective assessment of the skill levels and service needs of adults and dislocated workers which may include:
    - Diagnostic testing and use of other assessment tools;
    - In-depth interviewing and evaluation to identify employment barriers and appropriate employment goals;

- Development of an individual employment plan;
- Group counseling;
- Individual counseling and career planning;
- Case management;
- Short-term prevocational services including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct; and
- Stand-alone adult education and literacy training.

V.G.5.e. Review/Update Required	Describe the process for using partner program funds to provide training services to trade-affected workers.
RWB RESPONSE	
WIA will assist with supportive services by providing gas cards and bus passes.	

V.G.5.f Review/Update Required	Describe the process for ensuring that the WIA-funded training activities provided for trade-affected workers are those that are stipulated in Section 236 of the Trade Act and related federal policies and procedures.
RWB RESPONSE	
The FloridaWorks TAA Merit Staff Coordinator conducts an initial assessment and utilizes the six criteria to ensure that section 236 of the Trade Act is adhered to facilitate a reasonable expectation of employment following completion of TAA supported activities.	

6. **Job Corps**

Job Corps is the nation's largest residential education and training program for low-income youth between the ages of 16 and 24 years of age. The Job Corps' mission is to help low-income youth become responsible, employable and productive citizens by providing training that will assist students in accessing technology and developing skills needed for successful participation in the workplace.

V.G.6. Review/Update Required	Describe the relationship of the One-Stop Career Center with Job Corps and the manner in which referrals are made.
RWB RESPONSE	

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The Gainesville Job Corps Center, funded by the U.S. Department of Labor, provides academic, vocational, social skills development and training, and recreational programs for at-risk youths (male and female) aged 16 to 24, in residential and non-residential programs.

Vocational training is offered in 12 occupational categories. The Center also provides assistance to students who are hearing, visually or mobility impaired to overcome barriers to achieving independent living through a Special Needs Program. This Program helps each student obtain vocational and academic training, qualification recognition that is specifically tailored to the student's capabilities, and assists the student in making a successful transition into the labor force upon completion of the Program.

FloridaWorks provides referral services to the Gainesville Job Corps Center as appropriate based on each youth's goals. FloridaWorks also provides outreach through local visits and community forums to local youth providers such as Able Trust, YMCA, YWCA, Boys' and Girls' Club, and other faith- and community-based after school programs to communicate the mission and service available through the local Job Corps program. Additionally, a Job Corps recruitment specialists is housed one day per month in the FloridaWorks One Stop Career Center to meet with interested youth referred by FloridaWorks staff and/or community partners. Likewise, Job Corps refers youth to FloridaWorks to participate in the WIA Youth program as appropriate, and brings a group of students monthly to tour the FloridaWorks' One-Stop Career Center.

7. Youth Programs

The Strengthening Youth Partnerships will continue to be the vehicle by which the federal Shared Youth Vision will be implemented in all participating state agencies and organizations. The following goals have been identified as being appropriate:

- To build consensus for a policy on the preparation of youth for employment in targeted demand occupations.
- To develop regional alliances among workforce, education, state agencies serving the most at-risk youth, economic development, housing, faith and community-based organizations, and transportation stakeholders to better meet the needs of businesses within a region by creating a pipeline of youth who have the hard and soft skills to enter targeted demand occupations.
- To create a blueprint for state level stakeholders to facilitate the creation and growth of state/regional/local alliances.
- To provide a forum for local, regional and state level stakeholders to exchange information and ideas on new initiatives, cross-agency planning, promising practices and data-based decision making.

V.G.7. a.	Describe how the above strategic goals for youth will be implemented in the region.
	RWB RESPONSE
FloridaWorks currently operates a year-round youth program by incorporating core youth development principles with value added services while providing all the required WIA program elements. The above strategic goals as well as others are addressed throughout the FloridaWorks youth program in its convening of the community, its outreach activities, its youth workshops, paid internship programs and its ongoing efforts to serve at risk youth. The FloridaWorks Education and Youth Committee brings together individuals from a range of local organizations who have an interest and expertise in education and youth policy and whose main interest are to ensure that our youth receive the best possible services available in order to become productive citizens. FloridaWorks Education and Youth Committee includes members who are educators, employers, and representatives of human services agencies such	

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as juvenile justice, youth with disabilities and local law enforcement agencies, members who represent organizations that have experience relating to youth activities; and representation from Job Corps. The Education and Youth Committee meets regularly to stay current with the latest activities of our other community youth service providers. Service providers attend these meetings to build and reinforce partnerships and develop more opportunities to find youth needing the services of FloridaWorks and educate the other providers about the employment and training opportunities for the youth they serve.

Under the direction and oversight of the Education and Youth Committee, FloridaWorks will provide the following youth services to align with WFI goals:

1. Outreach to youth throughout our community to provide workshops, presentations, and recruitment activities to the FloridaWorks youth programs;
2. Coordination with private sector employers in high-demand industries to provide internships and job opportunities and related activities to produce a skilled workforce for targeted high demand industries;
3. Promote Career Days events at local hospitals to recruit middle school students into the Health Academy in the Alachua School System;
4. Bring employers and the FloridaWorks Business Services Team for Bradford County to meet with the Bradford-Union Area Career Technical Center to plan career opportunities for Technical Center high school programs;
5. Partner with the Chambers of Commerce and the school boards to create a "Hire Me First" Program which provides a card that is earned through high performance in high school so that employers know that student is ready to work upon graduation;
6. Provide the ten program elements outlined in WIA Regulations Section 664.410;
7. Outreach in high schools to provide career and LMI information to students in the local high schools;
8. Provide services and support needed to keep youth in school in order to decrease the high school dropout rate and increase high school graduation rate;
9. Provide workshops in pregnancy prevention; and
10. Provide paid summer internships for those youth program participants that stay in school and achieve higher performances.

FloridaWorks partners with the business community, educational institutions, and economic development infrastructure to build pipelines to targeted industries for which there is a significant and expanding need for a skilled workforce. Youth internships and work experience activities are an important aspect to building this pipelines and are a major component of FloridaWorks youth program.

FloridaWorks conducts outreach and recruitment for the youth program in the public schools of Alachua and Bradford County, conducting Work Readiness Workshops in 6 local high schools and 2 alternative schools.

V.G.7. b. No change.	Describe the procedures that will be implemented to target and provide workforce services to youth with the following barriers: aged out of foster care; youthful offenders; out-of-school youth; basic skills deficient, etc.
	RWB RESPONSE
To serve youth most at-risk, including those aged out of foster care, youthful offenders, out-of-school youth, and basic skills deficient, FloridaWorks has developed a comprehensive partnership with area agencies to identify the needs and resources available to this population. These partnerships include	

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educators, employers, human services agencies such as juvenile justice, youth with disabilities and local law enforcement agencies, and organizations that have experience relating to youth activities; the Job Corps, the chambers of commerce, trade associations; and economic development entities, public and private educational institutions (including Alachua and Bradford County Public Schools and Santa Fe College); community-based organizations; organized labor; the area's local elected officials; and state agencies, including Department of Children and Families and the Department of Juvenile Justice. The FloridaWorks youth services program provides assessment services for this targeted population to identify what services can be provided by FloridaWorks, and any additional and complementary services that can be provided by partner agencies. FloridaWorks provides the targeted youth with referrals to the additional services.

c. Provide the local definitions for the following youth programmatic elements:

V.G.7. c.i Review/Update Required	Provide the local definition for youth requiring additional assistance to complete an educational program or to secure and hold employment. Definitions should be descriptive and verifiable. Terms such as "working poor," "at-risk," "dysfunctional," etc. should be defined by the board. Operating procedures should further identify criteria that apply to each definition as well as appropriate verification sources.

RWB RESPONSE

The local definitions for youth requiring additional assistance to complete an educational program or to secure and hold employment are:

Youth that require additional assistance to complete an education program is defined as an individual:

- who is attending an alternative educational program/school for at risk youth, or
- who is credit deficient, or
- whose educational achievement is below expected levels appropriate for age, or
- who exhibits past or current attendance and/or discipline problems, or
- who is on academic probation, or
- who has failed any part of the FCAT, or
- who is at risk of dropping out of school.

Credible sources of verification, such as school attendance records, FCAT results, school grades/reports, etc. are collected and retained in the file to support the applicable eligibility criteria. Youth who require additional assistance to secure and hold employment is defined as an individual:

- who has a documented disability, or
- who lacks employability skills (unable to complete a resume; lack of interviewing skills; unaware of local job market; etc.), or
- who has never held a full-time job (more than 30 hous per week) for more than 90 days.

Appropriate sources of verification are documented and retained in the youth's case file. Documentation verifying a disability may include medical,

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psychological, community-based, school, and/or other appropriate official records indicating disability status. Documentation of employability skills may be obtained through a review of the youth's work history, including a lack of resume writing knowledge (or of having a complete resume), lack of interviews , and/or self-awareness of jobs in the local area. A signed self-attest may also be accepted.

V.G.7. c.ii Review/Update Required	Provide the definition for locally identified "additional barriers to employment" for youth who are not low income as referenced in 20 CFR 664.220. Definitions should be descriptive and verifiable. Operating procedures should further identify criteria that apply to each definition as well as appropriate verification sources.

RWB RESPONSE

The local definition for "additional barriers to employment" for youth who are not low-income include:

- Personal or family substance/alcohol abuse, or
- Victim of abuse or domestic violence, or
- Individual who has a parent (within household) with a terminal illness, or
- Individual who has a parent that is incarcerated, or
- Individual or parent of individual that is participating in a mental health or behavioral program, or
- An individual who requires additional assistance to complete an educational program or to secure and hold employment.

Appropriate sources of verification are documented and retained in the youth's case file. Documentation verifying an "Additional barrier to employment" may include:

- Self Attestation,
- Written statement, or
- Other types of verification documentation available that confirms the additional barrier.

8. Welfare Transition Program/TANF

For the WT/TANF section, please provide ***short*** narratives responding to the following informational requests. Where requested, please provide assurances and/or short explanations of local processes. If the RWB has a local operating procedure that meets all required elements of the section, the RWB may attach the document and simply refer to the local operating procedure.

a. Applicant Services

1. Please describe the regional WT/TANF work registration process. Please ensure that the process includes the following in your description:

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V.G.8.a.1. Review/Update Required	a. When and how applicants are advised of WT/TANF program rights and responsibilities; i. Including grievance processes ii. Including application of anti-discrimination laws b. When and how applicants are engaged in a work activity; c. When and how applicants with limited abilities are provided exceptions to the work activity requirements; d. How applicants are assessed for diversions to cash assistance during work registration; e. When participation in the work registration process and program engagement is entered in the data entry system.

RWB RESPONSE

V.G.8.a.1.a. At the time the WT/TANF program applicant is referred to the RWB for work registration, the applicant is scheduled to attend an orientation. During their initial orientation, applicants are provided The Opportunities and Obligations Acknowledgement form explaining their WT/TANF program rights and responsibilities. Applicants sign this form prior to leaving the orientation session to verify that they received a copy and understand their rights and responsibilities as a participant in the WTP program. Also during orientation, the grievance process is explained and applicants sign the grievance procedure form that documents they have received and understand their rights. Anti-discrimination laws are also reviewed with applicants during orientation. Grievance and EEO complaint procedures are provided at the career centers, and all required posters are visible in each career center.

V.G.8.a.1.b. At orientation, applicants are informed of the 12 federal work activities, when they will be assigned (i.e. typically at the first one-on-one meeting with the career manager after the case has been approved for cash assistance), and the requirements to fully participate in the program to maintain their eligibility for cash benefits.

V.G.8.a.1.c. During the orientation session, the orientation specialist will explain when and how participants with limited abilities are provided exceptions to the work activity requirements as described in the deferrals section later in this plan. Applicants are informed that any limitations must be verified by a licensed medical practitioner and that verification must be provided to their assigned career manager at their scheduled appointment.

V.G.8.a.1.d. The orientation specialist will explain the up-front diversion process during orientation. Those applicants who express an interest in the diversion will be scheduled for another appointment within the week to be screened for eligibility for receipt of the diversion services and/or a one-time diversion payment. Additional information regarding Up-Front Diversion procedures are included below in Section V.G.8.a.2.

V.G.8.a.1.e. Applicants' information is entered in the state's management information system (OSST) the same day the applicant attends orientation. The career manager assigned to the case enters a case note documenting the applicant's attendance and completion of orientation.

2. Please describe the RWB's Up-Front Diversion review process:

V.G.8.a.2. Review/Update Required	a. Describe how the Up-Front Diversion process is incorporated in the work registration process; and b. If the RWB provides Up-Front Diversion services to applicants through TANF formula funds, please describe the type of support services.

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RWB RESPONSE
No change. The up-front diversion process is explained to applicants at orientation. Those applicants who express an interest in the diversion will be rescheduled for another appointment with a career manager to determine eligibility and the appropriateness for the diversion. The provider will utilize the Up-Front Diversion Screening form, AWI WTP-2073, to determine the eligibility of the TCA applicant. By reviewing this information, the provider can determine if the applicant would be more appropriately served with diversion services or an Up-Front Diversion payment. If the applicant appears to be a candidate, the career manager will proceed with the Up-Front Diversion eligibility determination process, linking the applicant to employment opportunities and job services. ELIGIBILITY & REQUIRED DOCUMENTATION The career manager will determine if the: • applicant would be more appropriately served with support services or a onetime payment of up to $1,000 rather than cash assistance; or • applicant has a history of retaining employment; or • emergency or unexpected situation is resolved, would the applicant gain employment and/or retain employment. Because the career manager is responsible for the approval or denial of a family for receipt of Up-Front Diversion payment and provision of services, the career manager is responsible for determining/obtaining the following information: 1. Documentation that the individual is an applicant and is not currently receiving TCA; 2. Verifying that the applicant has not exhausted his/her TCA time limit. If the applicant does not qualify for or receive TCA or is not "potentially eligible" for TCA due to exhausting his/her time limits, the applicant is not eligible to receive Up-Front Diversion: 3. Documenting the applicant's identity and citizenship (driver's license, State ID card, work or school ID card, voter's registration card or birth certificate). If the applicant is "qualified non-citizenship status", verification is required as indicated on AWI WTP 0005; a. Eligibility Form for TANF Funded Services (AWI WTP 0005) b. Review the FLORIDA System for Citizenship data 4. Documentation that the household meets the definition of family; a. Eligibility form for TANF Funded Services, AWI WTP Form 0005 b. Florida System to verify data 5. Verify the applicant has a child(ren) under age 19 residing in the home or is a pregnant woman and meets TCA eligibility criteria (for pregnancy criteria, see F.S. 414.095 (6)); 6. Documentthe household composition, including names and social security numbers of each family member (self-attestation is allowable). A social security number (SSN) is required for the TCA applicant, or the applicant must apply for a SSN with the Social Security Administration. A SSN is required for each family member applicable to the case; a. Eligibility Form for TANF Funded Services (AWI WTP 0005), b. FLORIDA System to verify data (if FLORIDA screens are used to document household composition or other eligibility factors, the screens must be printed and placed in the hard file),

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c. Update OSST with this information if needed.

7. Document that the applicant has an emergency/unexpected situation, that if resolved by Up-front Diversion, would eliminate the need for on-going assistance;
   - Catching up on utility bills to avoid an interruption in services;
   - Car repairs;
   - Emergency payment for counseling;
   - Replacement of lost income due to medical leave without pay;
   - Emergency childcare payment (not parent fees) for temporary childcare while securing permanent childcare; and/or
   - A need for tools, clothing, shoes or equipment necessary for employment.
8. Determining what the family needs to resolve the emergency situation (support services or a onetime payment). Resolving the emergency would prevent the family from requiring ongoing TCA. Tools to determine and resolve the emergency may include:
   - The family plan to resolve the emergency situation; and
   - A budget for meeting future expenses or reducing the likelihood of other emergency situations.
9. Determining the services that should be provided to the applicant through the WT Work Registration process and the Up-Front Diversion process;
10. Providing the applicant with referrals for community support services as deemed appropriate;
11. Documenting that the applicant has secured an on-going means for meeting monthly recurring expenses if Up-front Diversion assistance is provided:

Document the household income and resources. Income is defined as income on the date of application. Self-attestations are acceptable forms of verification: and the information provided on FLORIDA is acceptable.

12. Notifying DCF of the career manager's decision; and
13. Notifying the applicant through the Agreement for Up-Front Diversion Payment/Service (AWI WTP-2073), of
    - TCC;
    - The restriction on applying for cash assistance for three months after the receipt of the Up-Front Diversion payment unless an acceptable emergency is demonstrated to the provider; and
    - Repayment of Up-Front Diversion payment. If the participant is approved of an emergency re-application by the RWB after the receipt of the Up-Front Diversion payment prior to the three-month restriction the family must repay the diversion amount.
14. Determining if the family applying for Up-Front Diversion is currently sanctioned. Sanctioned families, including families receiving TCA through a protective payee, are not eligible for Up-Front Diversion. Families with a current level two or three sanction must serve out the minimum sanction period and then comply to have the sanction lifted before requesting Up-Front Diversion.

APPROVAL

Once eligibility and an emergency need has been verified and the applicant has proven the ability to meet on-going economic needs, a one-time payment of up to $1000 per family and/or a provision of supportive services utilizing local TANF funds for up to four months may be offered. The AWI WTP-2073 is completed with the participant and the provider. The AWI WTP-2073 is forwarded to DCF and a copy retained in the case file. Recognizing that Up-Front Diversion is designed to help families cope with emergencies, Up-Front Diversion payments are authorized by DCF within five (5) working days after

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receiving the authorization from the career manager.

The Agreement for Up-Front Diversion Payment/Service is signed by the participant indicating that he/she understands:

- the amount he/she is potentially eligible for;
- that the family is declining to receive TCA for three months once the Up-Front Diversion payment is received;
- he/she may apply for Medicaid or food stamps anytime in the future;
- the Up-Front Diversion payment up to $1,000 is a once in a lifetime benefit;
- he/she may be eligible to receive TCC if he/she is employed within 90 days of the start of the diversion process and the family's income does not exceed 200 percent of the Federal Poverty Level; and
- that if the application for diversion is denied or the applicant chooses not to receive the Up-Front Diversion payment, the TCA application will be processed by DCF.

DENIAL

If the applicant does not meet eligibility criteria or the career manager determines that an Up-Front Diversion payment or provision of services is not appropriate, the Up-Front Diversion will be denied. DCF and the applicant are notified, and DCF completes the TCA application at that time.

3. Does your region have a promising practice for the WT Work Registration process?

V.G.8.a.3.	a. If yes, please describe the promising practice for serving applicants. b. Please describe how the Up-Front Diversion process is incorporated in the WT Work Registration process.

RWB RESPONSE

As part of the orientation process, applicants are shown how to access and register in EFM, search for jobs, post their resume (if they have one), and the process to apply for jobs found via EFM. They are informed that EFM assistance is available in the resource room at the One-Stop Career Center or via their assigned career managers. For those individuals who do not have a resume or the resume is incomplete or unsatisfactory, they are referred to a resume workshop held at the One-Stop Career Center. Additionally during orientation, all applicants participate in an interest assessment titled Career Scope.

FloridaWorks is currently working with the Department of Children and Families in the development of a pay-after-performance project in Alachua and Bradford Counties. The Project will require mandatory work-eligible participants to participate in countable activities prior to receipt of temporary cash assistance. The pilot project is authorized by Florida Statute 414.065(3) and is applicable to all non-exempt TCA recipients referred to the Regional Workforce Board (RWB) for participation in the Welfare Transition Program. An Administrative Rule has been drafted and is in the process of going through DCF approval and public hearings.

The up-front diversion process is explained to applicants at orientation.

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b. **Mandatory Services**

1. Describe the RWB's process for informing mandatory WT/TANF participants of their rights; how and when they are informed of the following:

V.G.8.b.1. Review/Update Required	a. The right to receive domestic violence services, mental health counseling and/or substance abuse counseling if eligible; b. The right and the process to have their case reviewed by a supervisor; c. The right to be treated equitably under the anti-discrimination laws; d. The right and the process to file a grievance; e. The right and the process to report good cause for failing to participate in a required activity; f. The ability to be excused from or rescheduled for an activity and the process to do so. If the RWB requires documentation to support missing activities or good cause, please describe what type of documentation is required, what failures require documentation to support good cause and when documentation is required to be submitted to the RWB/provider.

RWB RESPONSE

As indicated in Section V.G.8.a.1 above, applicants are informed of their rights and responsibilities during the orientation process. Participants are provided with a copy of the Opportunities and Obligations form that details their rights while in the program. This includes a review of the right to receive domestic violence services, mental health counseling and/or substance abuse counseling as appropriate. Additionally, information is provided to the applicants during orientation that they have the right to have their case reviewed by a supervisor and the process for doing so, the right to be treated equitably under the anti-discrimination laws, the right and process to file a grievance, and the right and process to report good cause for failing to participate in a required activity. Participants are also reminded of their rights during meetings with their assigned career advisors.

Each participant will be advised of the circumstances and reasons that participation in work activities may be excused. Participants are encouraged to provide known absences or conflicts to their career advisor prior to the absence. Career advisors will maintain documentation in the case files to support missing activities and/or the granting of good cause. For excused absences the documentation may include a physician's note, hospital records, legal notices, court records, police records, funeral services notices (obituary, etc.), documentation verifying holidays or conflicts (from school / work attendance) via school / employer records (schedules, HR documents, etc.), case note documenting approved State holiday schedule according to the Florida Work Verification Plan.

2. Describe the RWB's process for informing mandatory WT/TANF participants of their rights; how and when they are informed of the following:

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V.G.8.b.2. Review/Update Required	a. The responsibility to work with career center staff; b. The responsibility to participate in assigned activities; c. The responsibility to document and submit participation hours; d. The responsibility to report employment; e. The responsibility to accept suitable employment; and f. The responsibility to retain employment.

RWB RESPONSE

Mandatory participants were first explained their responsibilities during the orientation process - to work with career center staff, to participate in assigned activities, to submit documented participation hours, to accept suitable employment and report such to their career manager, and to retain employment. Participants are provided with a copy of the Opportunities and Obligations form that details their responsibilities while in the program. These requirements are explained again during the first meeting with their career manager after the case has been approved and opened to cash (TANF). The initial assessment process begins during the orientation meeting. During this first one-on-one meeting the participant and career manager go over the initial assessment to determine the participant's work history, educational background, employability, skills sets, goals, barriers, and needs. At this time an Individual Responsibility Plan (IRP) or Alternative Responsibility Plan (ARP) is developed outlining the responsibilities of both the participant (as mentioned previously) and the career manager. Both the participant and career manager sign the IRP to document an awareness, understanding, and knowledge of the responsibilities set forth in the plan.

3. According to the Final Rule 45 CFR 261. et. al., Florida was required to list all activities and services offered under each of the 12 work categories. Based on federal law, the State is required to ensure that services and activities that the RWB receive credit for the participation hours must meet federal and State definitions. Please describe services and activities offered by the RWB and each provider to meet participation requirements under the following work categories:

V.G.8.b.3 Review/Update Required	a. Unsubsidized employment; b. Subsidized employment: i. Describe how the RWB will ensure that participants engaged in subsidized employment activities will be supervised on a daily basis. ii. Describe how the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation.

RWB RESPONSE

Unsubsidized employment is full or part time employment in the public or private sector that is not subsidized by TANF or any other publicly funded program. Acceptable documentation to support self-employment expenditures and earnings may include copies of money orders, checks, receipts for payment of services, invoices for services rendered, or tax returns. Self-attestation is not acceptable documentation. Self-employment is also included as an allowable unsubsidized employment activity. FloridaWorks provides entrepreneurial training opportunities to participants who are unable to find self-

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sustaining employment. Subsidized employment is supervised employment in the public or private sector where the employer receives a subsidy to offset the cost of wages and benefits paid to a TANF participant. Only actual hours worked are reported for participation, and the participant must be supervised on a daily basis in the activity. The career manager verifies hours of actual participation from employer documentation that may include a verification of employment form (to include wages and hours signed by the employer or supervisor at the worksite), pay stubs, employer timesheets, or locally developed timesheet forms signed by the worksite supervisor.

V.G.8.b.3. Review/update required	c. Job Search and Job Readiness i. Job searches at the employer's place of business (on-site job search) are supervised on a daily basis. ii. Describe how the daily supervision is documented for "on-site" job searches and how each hour is accounted for. iii. Describe how participants completing job readiness activities and job searches in the One-Stop Career Center are supervised on a daily basis.

RWB RESPONSE

Job Search and Job Readiness activities are those that include the act of seeking or obtaining employment, as well as learning how to seek employment and working towards elimination of barriers (such as substance abuse) that are barriers to employment.

i. Job searches (application/resume submitted, in-person visit) or interviews completed at the employer's place of business will be tracked via a locally developed job search form to include the employer's name, address, phone number, representative participant spoke to or met with, position applied for or inquired about, date of visit, and start and end times of on-site visit. All in-person visits to an employer must be documented and signed by the employer or the employer-designated supervisor.

ii. – iii. Job Search and Job Readiness activities require daily supervision and documentation of attendance. On site job search hours will be kept on a daily basis using *signed* timesheets or job search entry logs (to include dates, and start and end times to track actual hours participated). Participants in a SAMH treatment program may count hours of participation with appropriate documentation (timesheets) signed by the supervising medical or mental health professional.

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V.G.8.b.3. Review/update required	d. Community Service i. Assure the State that the community service worksites are conducted at not-for-profit agencies and for the benefit of the community. ii. Describe the worksite agreement process implemented by the RWB/provider. iii. Describe the information included in the worksite agreement. iv. Describe how the participants of the WT/TANF program are referred to the worksite provider to begin engagement. v. Describe how the RWB ensures that participants are supervised on a daily basis during worksite engagement. vi. Describe how the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation. vii. Describe the steps the RWB has taken to protect employees of the community service provider against displacement.

RWB RESPONSE

Community service is a structured program in which temporary cash assistance recipients perform work for the direct benefit of the community under the auspices of not-for-profit organizations.

i. FloridaWorks ensures that community service is limited to projects operated by a non-profit entity that serve a useful community purpose in fields such as health, social service, environmental protection, education, urban and rural development, welfare, recreation, public facilities, public safety, and child care.

ii. Business services reps and/or WTP career managers at the One-Stop Career Center verify not-for-profit status with the employer, and enter into a worksite agreement (which is completed and signed by both the One-Stop representative and employer).

iii. Worksite agreements include employer name and contact information, party(ies) responsible for supervising the participant on a daily basis, party(ies) responsible for signing timesheets / documents of hours completed at the worksite, job title, job description, and special instructions/conditions (i.e. licensing, drug screening, etc.) required by the employer.

iv. Participants are referred to the community service worksite by the career manager. The career manager calls the employer's designated contact person to make arrangements (i.e. start date, schedule, job duties, etc.) with the participant. At that time, the participant is again counseled regarding the program requirements and expectations (i.e. must return signed timesheets at minimum every two weeks, etc.). The career manager provides the participant with timesheets to be returned, and provided with any additional services (i.e. transportation, etc.) to promote successful outcomes.

v. Participants will be supervised by responsible staff on-site at the community service location and this requirement is documented in the worksite agreement.

vi. Daily supervision is documented via timesheets (to include dates and actual hours of attendance) signed by the participant and site supervisor or authorized employer representative. Documentation is collected by the participant at least every two weeks. Participants assigned to community service shall be assigned hours based on the Fair Labor Standards Act (FLSA), and cannot be required to do more hours than is determined by the monthly calculation (TANF + FS amount / the higher of the federal or state minimum wage).

vii. Each worksite agreement clearly states "no currently employed workers shall be displaced by a participant...this includes partial displacement such as reduction in the hours of non-overtime work, wages or employment benefits." Employers will not be utilized if employees are displaced as a result of

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participants filling a position at the worksite.

V.G.8.b.3. Review/update required	e. Job Skills Training i. Describe how the RWB will ensure that participants engaged in this activity will be supervised on a daily basis. ii. Describe how the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation.
RWB RESPONSE	
Job Skills Training Directly Related to Employment is education or training for job skills required by an employer. This activity includes customized training to meet the needs of a specific employer or adapt to the changing demands of the workplace. This activity may include literacy and language instruction, when such instruction is explicitly focused on skills needed for employment. i. FloridaWorks requires daily supervision of this activity. The service provider will use supervisory, instructor, or other designated person signed attendance records (such as locally developed timesheets/attendance forms or job-site attendance records) as verification the participant attended and received supervision for all countable hours. ii. Documentation of participant's hours is obtained at least every two weeks. Attendance documentation includes the participant's name, the course and instructor's name, the name of the site-designated person certifying the participant's attendance, and the dates and hours of attendance. This information is entered into the OSST when verification of hours is received.	

V.G.8.b.3. Review/update required	f. Education directly related to employment i. Describe how the RWB will ensure that participants engaged in this activity will be supervised on a daily basis. ii. Describe how the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation. iii. Describe how the RWB/provider will verify the participant's satisfactory progress.
RWB RESPONSE	
Education Directly Related to Employment is an educational activity for participants, regardless of age, who have not received a high school diploma or GED, and need further education related to a job in a specific occupation, job, or job offer. i. Region 9 requires daily supervision of this activity. The service provider personnel will use instructor or other designated person signed attendance records (such as locally developed timesheets/attendance forms or school records of attendance) as verification the participant attended and received supervision for all countable hours.	

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ii. Attendance documentation includes the participant's name, the course and instructor's name, the name of the site-designated person certifying the participant's attendance, and the dates and hours of attendance. This information is entered into the OSST when verification of hours is received.

iii. The institution or training facility will determine "satisfactory progress." The service provider personnel will ensure it is documented by assessment or instructor observation records and reported to the workforce provider by the participant. Service provider personnel will retain "satisfactory progress" reports in the case file and document the progress in a case note in OSST.

V.G.8.b.3. Review/update required	g Satisfactory attendance at a secondary school or in a course of study leading to a General Equivalency Diploma (GED) i. Describe how the RWB will ensure that participants engaged in this activity will be supervised on a daily basis. ii. Describe how the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation. iii. Describe how the RWB/provider will verify the participant's satisfactory progress.

RWB RESPONSE

Satisfactory attendance at a secondary school or in a course of study leading to a GED is a restricted activity for those participants without a high school diploma or GED. Participants must regularly attend classes that are a part of a secondary diploma or an equivalent course of study.

i. Region 9 requires daily supervision of this activity. The service provider personnel will use instructor or other designated person signed attendance records (such as locally developed timesheets/attendance forms or school records of attendance) as verification the participant attended and received supervision for all countable hours.

ii. Attendance documentation includes the participant's name, the course and instructor's name, the name of the site-designated person certifying the participant's attendance, and the dates and hours of attendance.

iii. The institution or training facility will determine "satisfactory progress." The service provider personnel will ensure it is documented by assessment or instructor observation records and reported to the workforce provider by the participant. Service provider personnel will retain "satisfactory progress" reports in the case file and document the progress in a case note in OSST. Prior to entry into a secondary school or course of study leading to a GED counted as a work activity, the participant will have a complete assessment through an approved standardized test, such as the TABE. The participant will be retested at least every 6 months and the scores compared and recorded to serve as part of the "good" or "satisfactory" progress determination. Test results / records will be maintained in the participant's case file and recorded in OSST.

V.G.8.b.3. Review/update required	h. Providing childcare services i. Describe how the RWB will ensure that participants engaged in this activity will be supervised on a daily basis. ii. Describe how the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation.

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RWB RESPONSE
Providing Childcare Services is an allowable activity in which a participant provides childcare services for another TANF recipient who is participating in community service programs. i. The maximum number of hours the participant is assigned to "providing childcare services" activity is equal to the number of hours the other participant is engaged in community service. Service provider staff will communicate by telephone with each individual daily to provide supervision and offer any assistance that might be helpful. Evidence of daily supervision for childcare services will be the telephone contact logs maintained by the career manager and the timesheets or attendance records signed by the participant in the community service program and the participant providing child care submitted to provider staff. Staff will record hours in the system and maintain the verification in the case file. ii. Service provider personnel verify hours of attendance through documentation that may include the provider's locally developed timesheets or attendance records kept by both the childcare provider and the community service participant. The documentation will include the signatures of both parties.

4. Provide the following assurances regarding work activity engagement:

V.G.8.b.4. Review/update required	a. Individuals will not be assigned more than 40 hours per week; b. Individuals will not be assigned for the month to a community service or work experience work site greater than the hours calculated based on cash assistance combined with food stamps divided by the state minimum wage; c. The RWB will record hours on the JPR screen for the activity completed. Hours will not be attributed to an activity unless the services or engagement meet the activity's definition; d. The RWB will ensure that unpaid work activities are supervised no less than daily by a responsible party outlined in local operating procedures.

RWB RESPONSE
a. Per FLSA and TANF requirements, participants will not be assigned more than 40 hours per week to any activity or combination of activities. Career managers receive training (local and state level) of these requirements, and are provided with TANF regulations (i.e. Final Interim Rule, Florida's Work Verification Plan, etc.) and other appropriate labor law documents for skills enhancement and maintenance. Quality assurance activities (electronic and hard copy case file reviews) are periodically conducted by the service provider and the Board's administrative entity to ensure adherence to this requirement. b. For community service and work experience, participants will be assigned the maximum hours allowable under the FLSA. The monthly hours to be assigned will be determined by the following calculation: TANF amount + Food Stamp amount divided by the state minimum wage. Each month the career manager checks the benefits screen in OSST and make the necessary adjustments to hours assigned accordingly. Career managers do not assign more hours than the calculation permits. c. Once documentation is received that provides evidence of participation hours, the career manager enters the actual hours completed in the JPR screens in OSST. Career managers are not permitted to enter hours in anticipation of receiving the documentation. Hours are not be entered for activities that do not

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meet the federal definitions of core / non-core components. d. All unpaid work activities are supervised no less than daily by a responsible party (provider staff, educational instructor, worksite representative, etc.). Evidence of daily supervision is documented on established timesheets / attendance forms to include dates of attendance, hours completed daily, and the supervising entity's signature verifying attendance.

V.G.8.b.5. Review/update required	Provide the assurances of documentation of work participation.
RWB RESPONSE	
All work activities are supervised daily by a responsible party (i.e. worksite supervisor, employer, educational instructor, service provider staff). Evidence of daily supervision of the participant's actual hours of participation will be appropriately documented (via pay stubs and/or timesheets, for example). Documentation will include dates of the participant's attendance, hours completed daily, and the supervising entity's signature verifying participation / attendance, at minimum. Documentation is submitted to the career manager no less frequently than every two weeks. Once documentation is received verifying hours of participation, the career manager enters the hours into the state management information system (OSST). Hours are not entered in advance of receiving the documentation. Service providers conduct internal quality control processes to ensure the documentation of work participation is being followed. This includes a review of case files (for hard copy verification) and electronic case file reviews (in JPR screens / OSST) to verify what is being entered in the system matches the documentation received and retained in the hard copy case files. The Q.A. department of the Board's Administrative Entity also conducts periodic monitoring of program compliance. Should there be discrepancies between hours entered in the system and documented hours, a report is issued to the provider documenting the findings. Consequently, the provider is required to submit a corrective action plan to either correct the deficiencies noted and/or to address how these issues will be corrected (i.e. process improvement, increase QA activities, etc.).	

V.G.8.b.6. Review/update required	Describe how the RWB will ensure that documentation to support hours in unpaid work activities is collected at minimum every two weeks. This includes participation in the TANF funded subsidized employment, OJTs and self-employment.
RWB RESPONSE	
To ensure that documentation is timely collected, the RWB has implemented a two-fold review process: the service provider will implement quality assurance processes (i.e. case file reviews) to ensure the documentation is being collected accordingly and the Administrative Entity for the Board will also conduct case file reviews to monitor compliance with documentation requirements. If the provider is found to be out of compliance, the provider must submit a corrective	

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action plan to address and correct the issue(s).

V.G.8.b.7. Review/update required	Describe how the RWB will inform front-line staff that documentation to support hours in unpaid work activities, OJTs, TANF funded subsidized employment and self-employment must be collected before entering Job Participation Rate (JPR) data in the workforce system.
RWB RESPONSE	
Staff will have access to the state's work verification plan, the TANF final and interim rules and other related federal laws / regulations, and local policies regarding documentation requirements to support hours reported for unpaid work activities, OJTs, TANF funded subsidized employment and self-employment. Staff will also attend trainings offered at the local and state level for skills/knowledge maintenance, and/or to be apprised of new developments or changes in policy. All front line staff will be informed that hours may only be entered in the JPR screens of OSST once the documentation is received. Staff will not enter hours in advance of receiving the documents. As part of the service provider's and Administrative Entity's ongoing review process the data entry of participation hours will be matched with corresponding verification and any front-line staff that do not meet the policy will receive ongoing training and counseling.	

V.G.8.b.8. Review/update required	Describe how the RWB will ensure that front-line staff do not enter hours of participation for unpaid work activities, OJTs, TANF funded subsidized employment and self-employment until documentation is received.
RWB RESPONSE	
Staff will have access to the state's work verification plan, the TANF final interim rule and other related federal laws / regulations, and local policies regarding documentation requirements to support hours reported. Staff will also attend trainings offered at the local and state level for skills/knowledge maintenance, and/or to be apprised of new developments or changes in policy. All front line staff will be informed that hours may only be entered in the JPR screens of OSST once the documentation is received. Staff will not enter hours in advance of receiving the documents. Additionally, the service provider will conduct regular case file reviews to monitor compliance with documentation requirements and reporting of hours. The Board's Administrative Entity will also conduct quality assurance reviews (hard copy and electronic files) for compliance and report findings to the Board and service provider. If non-compliance is found, the service provider will submit a corrective action plan to the Board to correct deficiencies. The plan must be approved by the Board's Administrative Entity and/or the Board. Upon approval, the service provider will implement the plan according to the time line(s) specified in the plan.	

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V.G.8.b.9. Review/update required	Deferrals: a. If a participant reports limited abilities, what is the process of putting the participant in deferral status? b. What alternative requirements are included in the IRP? c. Is the individual required to complete vocational or other assessments? d. How are learning disabilities identified? e. If a participant has a learning disability, what other services are they offered?

RWB RESPONSE

A participant who cannot participate in assigned work activities may be deferred from the activity for a specific period of time. However, the participant shall be required to comply with the course of treatment necessary to resume participation.

a. To place the individual into a short- or long-term deferral status, appropriate forms must be completed such as The Medical Verification Form (AWI-WTP 2288(a)) and the Statement of Need for Care Form (2288(b)) to secure documentation regarding the WT participant's medical incapacity, limitations and/or ability to comply. The Substance Abuse and Mental Health Treatment Verification Form (CF-ES 2299) must be completed as appropriate. Medical verification will be obtained in order to evaluate a participant's medical ability to comply. A physician licensed under F.S. 458 or 459 must complete the required forms and should document:

- Nature of participant's disability,
- Participant's limitation (what they can and cannot do),
- The duration of the disability (how long the disability is expected to last),
- The number of hours per week the participant can participate,
- Percentage of the participant's disability, and
- The course of treatment necessary to resume participation.

b. An Alternative Requirement Plan (ARP) will be developed with the deferred participant. This plan will document alternate activities that he/she *must comply with* in order to remove any barriers that hinder participation in work activities and the specific requirements that the participant must meet (i.e. attend all medical appointments, attend SAMH treatments, etc.) based on medical information obtained from the medical provider. The career counselor is responsible for monitoring the deferrals and for the development of an ARP.

c. Applicants are required to complete a screening for hidden disabilities. The screening tool is designed to determine if they need further assessment by a qualified professional. If the score on the screening tool indicates that the participant may have a hidden disability, the career manager will refer the individual to a partner agency or community provider for further assessment. It may also be required that a participant cooperate in an independent, third party medical and/or vocational assessment necessary to evaluate the participant's ability to participate in a work activity. If necessary, a vocational assessment may be completed by referring the participant to the local Division of Vocational Rehabilitation.

d. Learning disabilities may be identified by appropriate documentation received by medical personnel (psychologist, psychiatrist, etc.) and/or via school records documenting the presence of a learning disability.

e. Regardless of the type of disability (including learning disabilities), all WTP customers will be provided with the same opportunities and services available in

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the Welfare Transition program, including referrals to other agencies / medical providers in the community as necessary (i.e. Vocational Rehabilitation, Meridian Behavior Health, Center for Independent Living, AA/NA, and other support groups, etc.). Reasonable accommodations may be provided in accordance with the Americans with Disabilities Act (ADA) and the Rehabilitation Act of 1973. ADA equipment currently located in the region's one stop career centers include: Software: ZoomText v8, and JAWS/ Dedicated ADA station, ZoomText v9 w/ text to speech enabled / Dedicated ADA station; Hardware: Scanner and Image Enlarger.

c. Other

V.G.8.c.1. Review/update required	Provide the relocation maximum allowable payment.
RWB RESPONSE	
FloridaWorks has not designated a maximum allowable payment for relocation. The relocation assistance payment amount is determined on a case by case basis based on the completed relocation budget.	

V.G.8.c.2. Review/update required	Describe how the RWB ensures the confidentiality of program participants. a. Include assurances that domestic violence files are kept in a locked and separate location.
RWB RESPONSE	
FloridaWorks maintains confidentiality of all WTP files by ensuring that they are stored in locked repositories. a. When a WTP participant has disclosed being a victim of domestic violence, the assigned career manager creates a separate case file which will include the information related to the domestic violence interventions. The case file will note the confidentiality requirements to be maintained for the file. Strict release of information requirements will be maintained and all interviews with the customer will be conducted in a private and confidential manner. Service provider staff receive training in the proper handling and storage of domestic violence files.	

V.G.8.c.3. Review/update required	Other than Work Registration, describe when participants are notified of the opportunity to receive support services, counseling, etc. related to domestic violence. a. Briefly describe how applicants and participants who disclose a domestic violence issue are provided services specific to their needs. b. Describe how the RWB ensures that all domestic violence providers are trained and competent to provide such services.

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RWB RESPONSE
FloridaWorks complies with Florida Statute Chapter 414 Family Self-Sufficiency in determining the appropriate process for addressing the needs of domestic violence victims. During the orientation and assessment process, welfare transition participants receive an assessment of whether or not they are a victim of domestic violence. a. If the participant needs domestic violence interventions including exemption from work activities, referral to domestic violence and counseling service providers are identified and initiated. Domestic violence victims may also be provided with diversion services as a one-time intervention and relocation services as appropriate if the situation interferes with the participant's ability to fully participate in the program. The IRP or ARP developed will include these interventions as barriers and steps to self-sufficiency to track participant progress and a plan for individual safety will be included. b. FloridaWorks utilizes Peaceful Paths as its domestic violence intervention services provider. Peaceful Paths is our largest and most experienced provider with staff that are continuously trained with best practices. Board members from Peaceful Paths serve on FloridaWorks committees. FloridaWorks and Peaceful Paths partner in serving on the local homeless coalition. By using a qualified and respected partner, FloridaWorks is confident that the services to our customers are of the highest quality, consistency, and timeliness.

V.G.8.c.4. Review/update required	Describe the local Fair Hearing preparation and attendance process. a. Who attends DCF administrative fair hearings related to the WT/TANF program? b. Describe the process of a supervisory review. c. Describe the process for preparing documentation for the Fair Hearing. d. Include the type of documentation the RWB traditionally presents.

RWB RESPONSE
FloridaWorks has a fair hearing and appeal process for WT participants who are adversely affected by a decision or action of the local workforce system. The fair hearing for grievances and complaints related with non-compliance with work requirements and the workforce service delivery process will be filed with FloridaWorks. Complaints regarding eligibility for benefits are handled by the Department of Children and Families. a. The WT career manager assigned to the case and/or the WT program manager attend the fair hearing. b. If a participant has a complaint or grievance, every attempt is made to reach a resolution in an informal setting. The career manager assigned to the case meets with the participant in efforts to resolve the complaint. If the complaint is not resolved with the career manager the participant has the option of meeting with the WT supervisor within three (3) working days. If the grievance has not been resolved via informal processes and the participant wishes to proceed further, he/she may request an informal meeting with the director by completing a grievance form. If the complaint reaches the level of a Fair Hearing, all applicable information shall be reviewed by the WT career manager assigned to the case and the WTP Program Manager to determine the appropriate plan of action. c. The WT career manager assigned to the case is directed to prepare for the Fair Hearing from the point of orientation up to the point that a Fair Hearing was

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requested. The WT Program Manager will review all documentation with the career manager to ensure that all information is included. The career manager presents all information at the hearing. d. The documentation presented at the Fair Hearing may include a copy of the participant's file; all documentation pertaining to the adverse action including all correspondence to and from the participant and any case notes; and all directives and other procedures as they relate to participants and Fair Hearings.

V.G.8.c.5. Review/update required	Does the RWB use TANF funds for a locally developed special project? a. If yes, what population does the project serve? b. What TANF purpose does the project serve? c. Describe the eligibility requirements and documentation retained in the case file to support eligibility. Briefly describe the program.
RWB RESPONSE	
TANF funds are used in our youth program to provide teen pregnancy prevention activities, to introduce youth to careers and educational opportunities, and to address the lack of youth programs in the community especially in the rural areas of Bradford county. Activities include educational field trips, career opportunity days, internships in local businesses, outreach into the local high schools by career managers, and work skills development training. The purpose of the teen parent and pregnancy prevention program is to provide services to reduce and avoid welfare dependency by reducing teen pregnancy, reducing the incidence of multiple pregnancies to teens, and by assisting teens in completing educational programs. A teen who is determined to be at risk of teen pregnancy or who already has a child shall be deemed eligible to receive services under this program.	

V.G.8.c.6. Review/update required No change.	Does the RWB have an Individual Development Account (IDA) program? a. If yes, what population does the IDA project serve? b. Briefly describe the program.
RWB RESPONSE	
Region 9 does not have an Individual Development Account program.	

9. Food Stamp Employment and Training Program

For the FSET section, please provide ***short*** narratives responding to the following informational requests. If the RWB has a local operating procedure that meets all required elements of the section, the RWB may attach the document and simply refer to the local operating procedure. If the RWB does not implement an FSET program, indicate "does not operate an FSET program."

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Local Operating Procedures

Please refer to the recently approved SNAP Program State Plan as a reference to assist in the preparation of the local plan (see the reference to the appropriate page number(s) in the State Plan). If a local policy exists which addresses any of the items below, refer to that local policy and include it as an attachment.

a. Program Operation

V.G.9.a.1 Review/update required	Describe the local staffing (case management) model used to serve participants.
RWB RESPONSE	
Region 9 has one full time FSET career manager in Alachua County and a part time career manager in Bradford County. The career managers are responsible for all case management activities.	

V.G.9.a.2 Review/update required	Describe the local procedures for contacting participants after the referral has been received from DCF (through the overnight interface). Include the time frame involved and how this process is documented.
RWB RESPONSE	
FloridaWorks is operating a voluntary FSET program. DCF initially contacts the participant to attend an online orientation. Once the participant completes the online orientation, he or she has an option to volunteer. If the customer decides to volunteer, the Career Managers will engage the customer.	

V.G.9.a.3 Review/update required	Describe procedures for notifying the participants of their rights and opportunities while participating in the FSET Program.
RWB RESPONSE	
The participants are notified of their rights and opportunities during the online orientation. After completion, the participant has the option to download and sign the Opportunities and Obligation form. Volunteer participants will also be informed of their rights and opportunities during engagement through the one-stop centers	

b. Program Activities and Components

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1. Orientation and Assessment

V.G.9.b.1 Review/update required	i. Describe the local approach for providing **orientation and assessment** in the FSET Program. Describe assessment tools that are used and when assessment is conducted. ii. Describe the local approach to integrate services for FSET clients with WIA, Wagner-Peyser, and other workforce programs available through the One-Stop Career Center.
RWB RESPONSE	
Orientation is also available to FSET participants by logging onto the OSST system. FloridaWorks has developed a system that provides a single assessment for all new jobseekers and participants of the one-stop centers. An initial assessment enables intake specialists to determine the additional services that are available to assist jobseekers in finding employment or receiving companion services to help them alleviate any barriers they may have to employment. FSET participants who come to the one-stop center complete this assessment and have a program review conducted.	

2. Job Search and Job Search Training Component

V.G.9.b.2 Review/update required	Describe the local approach for determining when to assign a program volunteer to **Job Search** and when to assign a volunteer to **Job Search Training**.
RWB RESPONSE	
FloridaWorks is operating a volunteer FSET program. In the Job Search activity, FSET program volunteers can complete applications, submit resumes, meet with job developers for referrals or recommendations, attend interviews, go to job fairs, etc. The participant records on the Job Search Report Form each time an application is submitted, an interview is attended, etc. Job Search training occurs when participants are provided with meaningful assistance helping the volunteer learn how to look for employment, get employment, or get better employment. FSET volunteer participants are assigned to Job Search as a first step to becoming employed. Those volunteers who state that they need assistance with the job search process or who have not obtained work within 4 weeks may be assigned to Job Search Training activities.	

3. Work Experience Component

V.G.9.b.3 Review/update required	Describe the local approach for developing **Work Experience** sites, including the procedure for securing signed worksite agreements.

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RWB RESPONSE
FloridaWorks is currently operating a volunteer FSET program. Business services reps and/or WTP career managers at the One-Stop Career Center verify not-for-profit status with the employer, and enter into a worksite agreement (which is completed and signed by both the One-Stop representative and employer). Worksite agreements include employer name and contact information, party(ies) responsible for supervising the participant on a daily basis, party(ies) responsible for signing timesheets / documents of hours completed at the worksite, job title, job description, and special instructions/conditions (i.e. licensing, drug screening, etc.) required by the employer.

V.G.9.b.3.a Review/update required	Describe the local approach for ensuring that participants are assigned to Work Experience for the appropriate and allowable number of hours in this component each month.

RWB RESPONSE
FloridaWorks is currently operating a volunteer FSET program. Hours at a worksite during the month are calculated by dividing the participant's food stamp benefits for the month by the higher of the Federal/State minimum wage divided by the number of household participants.

V.G.9.b.3.b Review/update required	Describe the procedures for verifying and documenting participant engagement in **Work Experience**, including how the region will ensure that hours recorded for engagement in this component do not exceed the permissible hours based on the worksite calculation.

RWB RESPONSE
FloridaWorks is currently operating a volunteer FSET program. Initial contact with the worksite supervisor is conducted at time of participant assignment. Worksite supervisors are informed of the number of maximum hours that the participant may participate in work experience during that month. Communication with the worksite supervisors occurs each month and any changes in benefits that affect the number of maximum allowable hours is provided to the worksite supervisor. Worksite supervisors complete the CWEP timesheets every month and may comment on the participant's performance. Every 12 months the worksites are contacted to renew the contracts, and to see if they have any new positions or specific needs as far as the knowledge, skills, and abilities of the volunteers (no felonies, typing speed, cash handling experience, customer service experience, cooking experience, etc.). Service providers develop and visit worksites on an ongoing basis.

4. Self-Initiated Work Experience Component

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V.G.9.b.4 Review/update required	Describe the local approach for providing the **Self-Initiated Work Experience (SIWE)** component. a. Include in the description the process and criteria given to the participants for developing their own worksites. b. Describe procedures for obtaining signed contracts with the worksites.
RWB RESPONSE	
FloridaWorks is currently operating a volunteer FSET program. Volunteers are given a list of local non-profit and charitable agencies that the Region 9 FSET Program has contracts with. If the participant has another organization that fits the criteria and wants to volunteer there, the FSET career manager will contact that organization to execute a contract. The volunteer worksites must be non-profit charitable agencies, and must be able to provide duties for the volunteers that mimic the knowledge, skills, and abilities the participant needs for permanent employment. The agencies are notified that the volunteer positions cannot be used as a means to reduce their permanent staff. These positions are extra assistance for their organization.	

V.G.9.b.4.a Review/update required	Describe the procedures for verifying and documenting participant engagement in **SIWE,** including how the region will ensure that hours recorded for engagement in this component do not exceed the permissible hours based on the worksite calculation.
RWB RESPONSE	
FloridaWorks is currently operating a volunteer FSET program. Initial contact with the worksite supervisor is conducted at time of participant assignment. Worksite supervisors are informed of the number of maximum hours that the participant may participate in work experience during that month. Communication with the worksite supervisors occurs each month and any changes in benefits that affect the number of maximum allowable hours is provided to the worksite supervisor. Worksite supervisors complete the CWEP timesheets every month, and may comment on the participant's performance. Every 12 months the worksites are contacted to renew the contracts, and to see if they have any new positions or specific needs as far as the knowledge, skills, and abilities of the volunteers (no felonies, typing speed, cash handling experience, customer service experience, cooking experience, etc.). Service providers develop and visit worksites on an ongoing basis.	

V.G.9.c.4.b Review/update required	Describe the local approach for ensuring that participants are engaged in **SIWE** for the required number of hours each month (worksite calculation, documentation, etc.).
RWB RESPONSE	
FloridaWorks is currently operating a volunteer FSET program. FSET staff will obtain verification of component participation to ensure that the participant is engaged in an appropriate number of hours in FSET components each month. Documentation can include completed timesheets and schedules. This on-going verification is not used to identify time limited months.	

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5. Vocational Training and Education

V.G.9.b.5 Review/update required	Describe the local approach for providing the **Vocational Training** component (when it is assigned, documentation, etc.

RWB RESPONSE

FloridaWorks is currently operating a volunteer FSET program. Vocational training is training that improves the employability of participants by providing training in a skill or trade. During the first meeting with Career Manager, participants are given a list of training providers, and the WIA information that is included with the One-Stop services. If the participant states they are interested in training, they are referred to WIA staff, which will pre-screen them to make sure they have their GED or HS Diploma, but do not already have a degree. The participant is scheduled for three sets of WIA required assessments. The WIA staff will conduct the assessments and counsel the participant on WIA eligibility. If the participant is eligible for WIA, they are referred to the WIA career manager who gets their file started, assists with a Pell Grant, and registration for classes.

For those volunteer participants who are already in vocational training at the time of FSET enrollment, the training activity will not be funded by FloridaWorks with SNAP funding.

To be considered participating, an individual must participate in vocational training for 32 hours a week unless limited by transportation, medical issues or childcare.

Documentation verifying active participation includes timesheets signed by instructors, progress reports by instructors, online documentation from an Internet-based institution, or other documentation signed by a designated/authorized party.

V.G.9.b.5.a Review/update required	Describe the local approach for providing the **Education** component (when it is assigned, documentation, etc).

RWB RESPONSE

FloridaWorks is currently operating a volunteer FSET program. Education provides participants with the opportunity to improve their basic educational skills, basic literacy, English language skills, the ability to use computers, or skills specifically required by an employer. Program participants may be provided these services by FloridaWorks based on an assessment of their need to become employed. Program participants may also be enrolled in one of these activities at the time of enrollment in the FSET program. Those who are already enrolled will have their enrollment status verified with the training institution and the activity entered in OSST.

To be considered participating, an individual must participate in vocational training for 32 hours a week unless limited by transportation, medical issues or childcare.

Documentation verifying active participation includes timesheets signed by instructors, progress reports by instructors, online documentation from an

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Internet-based institution, or other documentation signed by a designated/authorized party.

6. Workforce Investment Act (WIA) and Trade Adjustment Act (TAA) Component

V.G.9.b.6 Review/update required	Describe the local approach for assigning program volunteers to the WIA and/or TAA component, including documenting enrollment into WIA/TAA program(s) and when to assign to this component.
RWB RESPONSE	
During the initial meeting with the Career Manager, volunteers are given a list of training providers, and the WIA information that is included with the One-Stop services. If the participant states they are interested in training, they are referred to WIA staff, which will pre-screen them to make sure they have their GED or HS Diploma, but do not already have a degree. The participant is scheduled for three sets of WIA required assessments. The WIA staff will conduct the assessments and counsel the participant on WIA eligibility. If the participant is eligible for WIA, they are referred to the WIA career manager who gets their file started, assists with a Pell Grant, and registration for classes. Dually enrolled individuals will be case managed by the WIA case managers with information provided to the FSET staff to verify participation.	

7. Serving Employed Participants

V.G.9.b.7 Review/update required	Describe the local approach for referring employed participants to activities.
RWB RESPONSE	
FloridaWorks is currently operating a volunteer FSET program. If a volunteer becomes employed, he/she is required to turn in a verification of employment in the form of a time sheet or other employer created documentation to the FSET career manager who reviews and verifies the documentation is fully completed and signed by employer. If the volunteer is earning more than $196.50/week, the job is entered in OSST and an exemption request is sent to DCF. If the volunteer is working but not making enough to be exempt, the volunteer can choose to participate in an activity.	

c. Program Outreach

V.G.9.c. Review/update required	Describe the local approach for informing food stamp recipients who are not referred by the Department of Children and Families (DCF) via the FLORIDA/OSST system interface of the FSET program and their ability to volunteer in the program.
RWB RESPONSE	

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FloridaWorks is operating a volunteer FSET program. Due to the limited staffing, FloridaWorks does not currently engage any volunteers who have not been referred by the Department of Children and Families.

d. Program Monitoring

V.G.9.d. Review/update required	Describe the local approach for monitoring the FSET Program. Include information about reports or tools that are used to monitor the program.
RWB RESPONSE	
The FloridaWorks Administrative Entity (AE) provides routine programmatic and fiscal monitoring. Any deficiencies identified through monitoring activities require that the service provider develop a corrective action plan to address all deficiencies. This corrective action plan is provided to the Board and its Administrative Entity. It is expected that an error rate of 10 percent or less will be maintained in Region 9 for all case files reviewed. The FloridaWorks AE uses the AWI monitoring review tools for the FSET program.	

e. Participant Reimbursement

V.G.9.e.1. Review/update required	Describe the local procedures for requesting Food Stamp Reimbursements (FSRs) for eligible participants. Describe under what circumstances and for which activities FSRs are requested.
RWB RESPONSE	
Food Stamp Reimbursements (FSR) are requested each month for participants who have completed their assigned monthly activity, provided documentation, and have expressed the need for transportation or other activity related assistance. When a participant attends an FSET Orientation or a 30-day follow-up with their FSET career manager, and they do not have a sanction on their case, the FSR request is input in the OSST system that same day. A case note is made stating "Processed request for FSR". FloridaWorks currently has a request into the state to allow FloridaWorks to purchase annual bus passes for volunteer FSET participants. This would provide transportation to those participants who are voluntarily participating in FSET activities at a significantly lower cost than what it costs the state to provide transportation reimbursement. The 2010-2011 SNAP State Plan allows RWBs to request a portion of the state's FSET 50/50 grant for transportation reimbursement if it can demonstrate that the transportation services can be purchased for less than what it costs the Agency to pay for the FSR reimbursement.	

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V.G.9.e.2. Review/update required	Describe the local procedures for ensuring that FSRs are requested for program volunteers engaged in components and expressed a need for transportation reimbursement.
RWB RESPONSE	
Program volunteers engaged in activities are eligible to receive food stamp reimbursements (FSR) based on a demonstrated need for the reimbursement up to the state maximum. Required documentation includes case notes and time/attendance sheets to document eligibility for reimbursed costs. Reimbursement will not exceed $20 per month.	

f. Other

V.G.9.f.1. Review/update required	Describe local procedures for linking participants to other services and funding streams as appropriate.
RWB RESPONSE	
FloridaWorks currently operates a volunteer FSET program. The majority of participants receive orientation during registration in the OSST. At on-site orientation, all volunteers are given a list of services and programs available to them at FloridaWorks. They also receive a list of local resources in the area to assist with any other needs they may have. The FSET career manager identifies other participant needs and gives referrals to partnering agencies for additional assistance.	

V.G.9.f.2. Review/update required	Describe local procedures for ensuring that FSET Program staff are represented and proper documentation is provided at the DCF Administrative Fair Hearings.
RWB RESPONSE	
When DCF notifies the FSET career manager that a participant has requested a hearing the FSET career manager prints all relevant OSST case notes and copies relevant pages from the participant's file. The documents are then assembled in a packet using a chronological time line to describe the services and encounters between the FSET program and the participant. The career manager makes copies of the completed packet for the DCF supervisor, the state mediator, the FSET supervisor, and the participant. The packets are distributed at the hearing. The DCF supervisor also provides any relevant written documentation to all attending the hearing. The FSET career manager attends the hearing and testifies on behalf of the FSET program.	

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V.G.9.f.3. Review/update required	Describe local efforts relative to developing jobs for FSET Program participants, assisting them with securing unsubsidized employment, and helping them become self-sufficient.

RWB RESPONSE

FloridaWorks has joined in a partnership with the Chambers of Commerce in Alachua and Bradford Counties. Each Chamber has a representative who visits and recruits businesses and employers with openings to allow the One-Stop to assist in the applicant search. Job orders are placed in the Employ Florida Management (EFM) System, and participants can receive a referral from the employment specialist at FloridaWorks. The FSET career manager communicates with the employment counselors regarding the types of employment the majority of the FSET case load has identified that they are seeking. Some local businesses actively recruit job seekers who are on some form of public assistance. These employers are aware of the WOTC benefits, and/or have a strong need for part-time staff, or staff that is currently in a training program to strengthen their knowledge, skills, and abilities. All participants are informed about any job fairs that are being conducted.

10. Senior Community Services Employment Program

~~V.G.10.~~	~~Describe the process for administering the Senior Community Services Employment Program (SCSEP), provided SCSEP funds are received.~~

11. Workforce Activities and Services

a. Core and Intensive Services

V.G.11.a. No change.	Describe the process for providing core and intensive services to job seekers in the One-Stop Career Centers.

RWB RESPONSE

The process for providing core and intensive services in the FloridaWorks System starts with the complete flow of workforce activities and services that includes employers and jobseekers. Job Seekers enter the system and are greeted and receive an initial triage to determine what their needs are and which service area can best assist them. Services are provided in four categories: Business Services, Job Seeker Services, Intensive Services and Youth Services.

WIA legislated services are available to all participants either directly in the Region's One-Stop Career Centers or through our website, www.floridaworksonline.com. Customers served include Wagner Peyser, Veterans, WIA Adult, WIA Dislocated Workers, WIA Youth, WTP participants, FSET participants, and other targeted populations.

Unassisted Core Services include but are not limited to:

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- Conducting program specific orientations to inform potential program participants and individual job seekers about the services available through the One-Stop,
- Conducting an initial assessment of the aptitudes and abilities of job seekers,
- Providing current labor market information,
- Providing information on other services available in the community and appropriate referrals ,
- Providing assistance in the filing of unemployment compensation (UC) claims using the Internet,
- Providing assistance in using various job search resources, and
- Providing access to application for public assistance. FloridaWorks provides participants with assistance in using the Department of Children and Families' (DCF) on-line application for public benefits.

Assisted Core Services include but are not limited to:

- Workshops that teach employability skills,
- Staff assisted job search and placement assistance,
- Staff assisted job referrals that may include screening to ensure the applicant meets the employer's requirements,
- Staff assisted job development, and
- Follow-up services. Follow-up services shall be conducted quarterly for a period of twelve (12) months following program exit.

Intensive Services include but are not limited to:

- Group or individual counseling,
- Vocational Assessments (e.g. interest, academic, aptitude testing),
- Development of an Individualized Employment Plan (IEP) for each enrolled WIA participant that receives Intensive services, and
- Adult education and literacy and basic skills remediation services.

1. Assessment

V.G.11.a.1.a.	Describe the testing and assessment process(es) for the WIA, TAA, MSFW, Veterans, Wagner-Peyser, FSET and WT/TANF participants.

.RWB RESPONSE

Once the participant is determined to be actively seeking employment, a member of the Assessment Team completes an initial assessment of the participant's skills, aptitudes and capabilities. This initial assessment identifies any special skills, degrees, or certifications they possess, the occupation where they could maximize their existing skills, the type of job they are seeking, their salary requirements, any barriers to employment, and their work history. This assessment allows the front line staff to determine the level of service needed and enables referrals to partner agencies if needed. Individual testing of interest and aptitudes includes CareerScope and SkillChek. Additional assessment tools available for WIA, TAA, FSET, and TANF participants are the Barriers to Employment Success Inventory (BESI,) Test of Adult Basic Education (TABE), and Ready-to-Work.

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V.G.11.a.1.b.	Describe the process and type of tools used to assess youth for assignment to the WIA mandated youth activities and services
RWB RESPONSE	
The Test for Adult Basic Education (TABE) test is used to determine whether a youth is basic skills deficient. It is administered for retests to evaluate literacy and numeric gains. Other assessments may be provided based on the youth's circumstance (such as CareerScope for assisting the youth in identifying interests and aptitudes to help him or her identify a future employment career path/options).	

For the Welfare/TANF program, please respond to the following items regarding assessments:

V.G.11.a.1.c.i No change.	What tool does the RWB use to conduct the initial assessment of the participant's employability, skills, and prior work history? Describe the elements that meet the "employability" component of the initial assessment (i.e., what information does the RWB collect to secure employability information).
RWB RESPONSE	
During the initial screening, the career counselor identifies the participant's: • Practical needs and barriers, such as services that will be needed before the participant begins the actual process of gaining work readiness skills, including: o Transportation o Child care o Counseling or substance abuse treatment • Marketable skills, including any past volunteer or job experience or education and training that would help in the job placement process. • Level of education, including whether or not the participant has completed high school, college or if the participant has low level literacy skills. • Realistic career goals given the information already gathered about the participant, including marketable skills and level of education. • Work history, including whether the participant has been "floating" from job to job, been fired repeatedly for poor performance, or has not applied for a job for an unsubstantiated period. The initial screening tool is a locally developed intake form to obtain all background information and current goals, barriers, and needs as described	

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above. The Barriers to Employment Success Inventory (BESI) is also administered to assess the participant's barrier to obtaining and/or retaining employment.

V.G.11.a.1.c.ii No change.	When is the initial assessment conducted? If the initial assessment is conducted during the work registration process, describe how the information is reviewed, updated and used once the participant becomes mandatory?
RWB RESPONSE	
The initial assessment is initiated during the work registration process. It is reviewed during the first one-on-one meeting between the participant and their career manager after the case opens to cash. The identification of barriers, goals, skills, work history, educational background, and any other information regarding the participant is used to develop the Individual Responsibility Plan (IRP) or Alternative Responsibility Plan (ARP). The IRP/ARP is initiated within 30 days of the case becoming mandatory and is based on the results of the initial assessment and/or other formal assessments conducted (such as the Barriers to Employment Success Inventory).	

V.G.11.a.1.c.iii No change.	At what point does the RWB require the participant to complete other assessments? Attach an example of an initial assessment tool that is used by the RWB.
RWB RESPONSE	
During orientation applicants are administered the Barriers to Employment Success Inventory (BESI). Other assessment tools may be administered on an as needed basis. For example, a participant who is unsure of a career goal (short term or long term) may have the CareerScope administered for career exploration and aptitude testing. The Test of Adult Basic Education (TABE) may be administered to assess academic skill level (math, reading), particularly for participants interested in vocational training or other educational activities (i.e. GED). WorkKeys and/or SkillChek may be beneficial for participants ready to enter the workforce via direct employment or via the community service or work experience programs / activities.	

V.G.11.a.1c.iv	At what point does the RWB require the participant to complete other assessments (e.g., prior to entry into a work experience or vocational training)?
RWB RESPONSE	

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Please see section V.G.11.a.1.c. above.

2. **Individual Responsibility Plan (IRP)/Employability Development Plan (EDP)/ Individual Service Strategies (ISS)**

V.G.11.a.2.a No change.	Describe the procedure for developing IRPs/EDPs/ISSs for participants of the workforce service programs.
RWB RESPONSE	
IRPs/EDPs/ISSs are developed between the participant and career manager and are based on the assessment results of the individual. The assessment may be administered utilizing formal, standardized tools or may be an informal assessment of the participants work history, skills, educational background, socioeconomic background, barriers to employment, and other relevant information. Based on the information obtained, the career plan typically identifies goals (employment, educational, personal), steps to achieving those goals, steps to overcome any identified barriers, start dates, anticipated end dates, and support services that may be provided. Once the plan is established and agreed upon by the participant and career manager, they sign the plan. The plan is updated *at least* every 6 months or as often as changes require.	

In addition, for the WT/TANF program, please respond to the following and attach a copy of all applicable local operating procedures.

V.G.11.a.2.b No change.	When is the IRP initiated? Describe the process of developing the IRP in conjunction with the program participant; Describe how often the steps to self-sufficiency are updated and signed by the program participant and program staff; and Describe the IRP tool that the RWB uses. If the RWB uses a locally developed tool, please attach it to the Workforce Services Plan.
RWB RESPONSE	
The IRP is initiated within 30 days from the date the case open or reopen alert is received from DCF. The IRP is developed by the participant and career manager and documents the responsibilities of both parties. The IRP identifies goals (employment, educational, personal, etc.), barriers to employment, support services provided, activities (and hours) the participant must engage in to be compliant with program requirements, and dates. The IRP is updated as changes occur in the participant's plan (i.e. achievement of steps to self-sufficiency, change in activities assigned, hours assigned, change in support services provided, and so forth), and must be updated at least every 6 months, including signatures. The IRP is developed in OSST utilizing the IRP Wizard, and is printed and signed by both the career manager and participant.	

b. **Occupational Skills Training**

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The Governor's vision in Florida for increasing training access and opportunities for individuals consists of a state policy requiring that 50 percent of the funds for adults and dislocated workers be allocated to ITA unless the local board obtains a waiver from WFI. Attach a copy of the local operating procedures for the following processes.

V.G.11.b.1. No change.	Provide a description of the locally developed ITA system including any limitation (e.g., the dollar amount and/or duration of the ITA) to be placed on the ITA in accordance with 20 CFR 663.440, 663.420, 663.430.

RWB RESPONSE

Under the Workforce Investment Act (WIA), Title I-B training services for adults and dislocated workers will be provided through Individual Training Accounts (ITAs). Participants are expected to take an active role in managing their employment future through the use of ITAs. Adults and dislocated workers receiving training under this approach will receive information (e.g., skills assessment, labor market conditions and trends, training vendor performance) to make a self-informed choice about their own employment future – and the training to support their decision.

The career manager and participant jointly develop a career plan based on the participant's skill level, aptitudes, interests, work history, and barriers. The career plan determines what services are necessary to provide the participant the best chance of becoming self-sufficient. The ITA is developed based on the costs associated with that particular training program.

ITA assistance will be provided to participants who have received at least one core and intensive service and have been unable to obtain/maintain employment through that service resulting in a need for training services. Training services will be available to employed and unemployed adults and dislocated workers who have met eligibility requirements for Intensive services. Evaluation/assessment and case management will determine that the participant is in need of training services, and has the skills and qualifications to successfully complete the selected training program. In addition, to be eligible for WIA funding, there will be documentation/evidence that the participant is unable to obtain funding for training through other resources, including applying for Pell grants and other types of financial aid.

In Region 9, all participants determined through assessment to be in need of occupational or other skills training in order to obtain or retain employment will be considered for ITA assistance. In the event that funding allocated under WIA is limited in Region 9, priority for receipt of adult intensive and training services will be given to participants as follows:

- **First** priority shall be given to recipients of public assistance and other low-income individuals who are also veterans.
- **Second** priority of service shall be given to recipients of public assistance and other low-income non-veterans.
- **Third** priority shall be among participants who are not low income or public assistance recipients. Veterans will receive priority over non-veterans.

In order to efficiently serve the greatest number of eligible participants, the Board has determined that each ITA will have a maximum value of three thousand dollars ($3,000) per participant.

Training assistance will be provided for training programs that are short-term, with a usual maximum length of one year. In order to enable participants to

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continue his/her course of study, exceptions will be considered on an individual basis.

Eligible Cost Associated with ITA

Each semester a "Projected Semester Costs" form will be created for each participant based on specific semester costs necessary to meet training needs. The career manager will complete the form and submit it for supervisory review after which it will be forwarded to the Board's fiscal agent. Notification of approval/denial will be made by the fiscal agent via email to the career manager. This email is printed and maintained in the participant's file as supporting documentation of the ITA.

V.G.11.b.2.	Provide a description of local policy and /or procedures established to ensure that any exceptions to the use of ITAs are consistent with the exceptions contained in WIA.

RWB RESPONSE

The maximum amount for each ITA will be determined each year and will depend on WIA program funding availability. Each ITA is valid for redemption of costs established in the participants training plan, for the fiscal year in which it is issued. The One-Stop Operator will use actual costs to determine the amount of the ITA awards. In addition, in the instance that the Region experiences a sudden demand for training on a large-scale basis, a request may be brought before FloridaWorks via the Business Competitiveness Committee for consideration of a one-time lifting of the maximum amount requirement, subject to funding availability.

Contracts for On the Job Training (OJT) and customized training are used as an exception to ITA. Through the OJT contract, occupational training is provided for a participant by reimbursement of up to $10.00 per hour or 50 percent of the wage rate, whichever is less to compensate for the employer's costs. The length of OJT agreements will be determined by the skills associated for the occupation as described in the US Department of Labor's O*Net database (version 3.1 or higher), job zones listed on O*Net and the Specific Vocational Preparation (SVP). The maximum time for OJT is six months (1040 hours) for full-time employment. Proposed training that exceeds this timeframe must have prior approval from the Board and be justified through skills associated for the occupation as described in the O*Net database. No contract will be awarded to an employer who has exhibited a pattern of failing to provide participants with continued long-term employment with wages, benefits, and working conditions equal to those provided to regular employees.

Customized training is designed to meet the specific requirements of an employer or a group of employers in an industry cluster. The employer must commit to employ, or in the case of employed or incumbent workers, continue to employ, an individual on successful completion of the training. The employer pays for a minimum 50 percent of the cost of the training. Eligible employed workers are those not earning a self-sufficient wage, or require training to retain employment at a self-sufficient wage, as determined by Local Board policy.

V.G.11.b.3. No change.	Provide a description of the local policy and procedures to competitively award grants and contracts for activities and services not funded with ITAs.

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RWB RESPONSE
For any grants or contracts not funded with ITAs, it is the policy of FloridaWorks that all procurement activities shall be conducted in a manner consistent with the standards set forth in the applicable OMB circulars and the applicable laws and regulations of the federal government and the State of Florida. Accordingly, FloridaWorks adheres to the following policy: No employees, officers, members or agents of FloridaWorks or the Administrative Entity shall participate in the selection, award or administration of a contract in which Board funds are used where, to their knowledge, they or their immediate families or partners or organization in which their immediate families or partners have a financial interest or with whom they are negotiating or has any arrangement concerning prospective employment. Neither FloridaWorks nor the Administrative Entity's officers, members, employees or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors or potential contractors. All procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors who develop or draft specifications and other requirements for FloridaWorks solicitation instruments shall be excluded from competing for such procurement. Board members and/or staff conflict of interest is declared at the open meetings of FloridaWorks. Required conflict of interest forms are completed at the meeting and submitted to the Administrative Entity. All conflict of interest declarations are recorded in the official minutes of FloridaWorks meetings. Conflict of interest forms are completed by Board members and are maintained on file at the Administrative Entity office, attached to the official transcript of the relevant FloridaWorks meeting minutes. In accordance with procedures established as a part of FloridaWorks by-laws, members declaring conflict of interest must abstain from voting on the issues for which a conflict of interest has been declared. The Administrative Entity will perform a cost or price analysis in connection with every procurement action including contract modifications. To ensure a reasonable and fair price is negotiated for a service, consideration will be given to the complexity of the service to be performed, the risk borne by the contractor, and the contractor's investment. A cost analysis will be conducted from the required elements of the estimated cost, when adequate price competition is lacking, and for sole source procurement, unless price reasonableness can be established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or based on prices set by laws or regulations. FloridaWorks shall certify that to the best of its knowledge and belief, the cost data is accurate, complete, and current at the time of contract on price. Contracts or modifications negotiated in reliance on such data provides FloridaWorks the right to a price adjustment to exclude any significant sum by which the price was increased because the contractor had submitted data that was not accurate, complete or current as certified.

~~V.G.11.b.4.~~ Moved to TAA section	~~Describe the process for using WIA funds to provide training services to trade-affected workers.~~

~~V.G.11.b.5.~~ Moved to TAA section	~~Describe the process for ensuring that the WIA-funded training activities provided for trade-affected workers are those that are stipulated in Section 236 of the Trade Act and related federal policies and procedures.~~

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12. Work Experience

V.G.12.	Provide a description of the process for developing work experience sites and worksite agreements for all participants enrolled in workforce programs. Attach a copy of local operating procedures.

RWB RESPONSE

Work experience is structured and supervised in exchange for benefits for individuals who lack preparation for or experience in the workforce. Work experience must provide an individual with an opportunity to gain general employability skills, training, job knowledge, and work habits necessary to obtain and retain employment. Business services reps and/or WTP career managers at the One-Stop Career Center conduct outreach activities to recruit employers (not-for-profit or for-profit sites) in the community and enter into a written agreement (which is completed and signed by both the One-Stop Career Center representative and employer). See V.G.12.a. below for additional information regarding worksite agreements.

In addition, describe the following for the WT/TANF program:

V.G.12.a. No change.	How the participants of the WT program are referred to the worksite provider to begin engagement; How the RWB ensures that participants are supervised on a daily basis during worksite engagement; How the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation; and The steps the RWB has taken to protect employees of the worksite employer against displacement.

RWB RESPONSE

Individuals are referred to the employer to participate in work experience activities. Worksite agreements (signed by the employer and One-Stop Career Center representative) include employer name and contact information, party(ies) responsible for supervising the participant on a daily basis, party(ies) responsible for signing timesheets / documents of hours completed at the worksite, job title, job description, and special instructions/conditions (i.e. licensing, drug screening, etc.) required by the employer.

Participants assigned to community service shall be assigned hours based on the Fair Labor Standards Act (FLSA), and cannot be required to do more hours than is determined by the monthly calculation (TANF + FS amount / the highest of the federal or state minimum wage). Daily supervision is documented via timesheets (to include dates and actual hours of attendance) signed by the participant and site supervisor or authorized employer representative. Documentation is collected by the participant at least every two weeks.

The worksite agreement clearly states "no currently employed workers shall be displaced by a participant... this includes partial displacement such as reduction in the hours of non-overtime work, wages or employment benefits." Employers will not be utilized if employees are displaced as a result of participants filling a position at the worksite.

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13. On-the-Job Training

On-the-Job Training (OJT) is defined as training by an employer that is provided to a paid participant while engaged in productive work in a job that provides knowledge or skills essential to the full and adequate performance on the job. Reimbursement is provided to the employer of up to 50 percent of the wage rate of the participant for the extraordinary costs of providing the training and additional supervision related to the training, unless a waiver allows an increase of the reimbursement. The training is limited in duration as appropriate to the occupation for which the participant is being trained. Attach a copy of the local operating procedures for the following processes:

V.G.13. No change.	Provide a description of the process for developing OJT sites and OJT agreements for all participants enrolled in workforce programs.
RWB RESPONSE	
Business services reps and/or career managers at the One-Stop Career Center conduct outreach activities to recruit employers (not-for-profit or for-profit sites) in the community and enter into a written agreement (which is completed and signed by the One-Stop representative and employer). OJT services are marketed through business services reps to employers and contracts are negotiated on a case-by-case basis. Occupations must be on the targeted occupations list and ongoing case management monitors the progress of each participant.	

For WT/TANF, please describe the following:

V.G13.a No change.	How the RWB will ensure that participants engaged in the OJT activity will be supervised on a daily basis; How the RWB will document hours actually completed and the party responsible for signing documentation to support hours of participation; and How often (at minimum) documentation to support hours of participation will be collected.
RWB RESPONSE	
Daily supervision is documented via timesheets (to include dates and actual hours of attendance) signed by the participant and site supervisor or authorized employer representative as determined in the agreement to ensure adequate supervision and training. Documentation is collected by the participant and submitted to the career manager at least every two weeks.	

14. Customized Training

Customized training is defined as training that is designed to meet the special requirements of an employer that is conducted with a commitment by the employer to employ an individual on successful completion of the training and for which the employer pays for not less than 50 percent of the training, unless a waiver allows a lesser employer contribution. Attach a copy of the local operating procedures for the following process(s).

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V.G.14. No change.	Provide a description of the process for developing customized training sites and agreements for all workforce participants enrolled in WIA, Welfare Transition, FSET, etc.

RWB RESPONSE
Business services reps and/or career managers at the One-Stop Career Center conduct outreach activities to recruit employers (not-for-profit or for-profit sites) in the community and enter into a written agreement (which is completed and signed by both the One-Stop Career Center representative and employer). Customized training services are marketed through business services reps to employers and contracts are negotiated on a case-by-case basis. Occupations must be on the targeted occupations list and ongoing case management monitors the progress of each participant.

15.AEmployed Worker Training Program

Workforce Florida's policy established in 2003 required all RWBs in the State to specify how the region would provide for skills upgrade training using local funds, including the establishment of a local Employed Worker Training Program (EWT) program. Since the majority of workforce funds are allocated to the RWBs and all businesses and jobs are local, this strategy would allow for more skills upgrade training to take place statewide. In doing so, many regions have developed strong business and industry champions for the workforce system, leading to additional usage of other tools available through their respective one-stop network.

Provide a description of the process for the EWT program aimed at upgrading the skills of existing workers in the region. The description should include the following and attach a copy of the local operating procedures for the following process(s).

V.G.15.A.1. Review/Update Required	Describe how skills upgrade training will be provided to workers who need training to obtain or retain self-sufficient wages.

RWB RESPONSE
Beginning in 2005, FloridaWorks developed a collaborative, business-driven initiative designed to assist local employers meet their employment need through hiring, upgrading, and advancing skilled workers. The local Chambers of Commerce in both Alachua and Bradford counties have integrated this process into their workforce development strategic plans and are offering it in their company recruiting process. By partnering with the Council for Economic Outreach and Santa Fe College we promote the use of QRT and IWT programs and 1) partnering with business to deliver a demand-driven workforce system; and 2) support training and development of Florida's talent pipeline. FloridaWorks I enhances this process by linking with area employers to develop a comprehensive targeted training program.

WIA law and regulations operationalizes the term self-sufficiency in different contexts:

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- Section 134(d)(3)(A)(ii) limits the provision of intensive (and consequently training) services to individuals who are employed but are determined by a one-stop operator to be in need of such intensive (and training) services *to obtain or retain employment that allows for self-sufficiency*.
- 20 CFR 663.220(b) further discusses the needs of dislocated workers who are employed to receive intensive (and training) services *to obtain or retain employment that leads to self-sufficiency*. Please note: A worker who has received a notice of termination or layoff from his/her current employer is not considered employed.
- The preamble to the Final Regulations, Federal Register, Vol, 65, No. 156, Friday, August 11, 2000, p. 49294, et seq. recognizes that for individuals who receive public assistance, programs should work to transition these low-income working families from welfare to self-sufficiency. (page 49319)
- 20 CFR 663.705 mandates that employed workers may not receive on-the-job training or customized training if they are *earning a self-sufficient wage*.

V.G.15.A.2. Review/Update Required No change.	Provide the local definition(s) of "self-sufficiency" for: •Adult employed workers •Dislocated workers who are working in an income maintenance job. •Recipients of public assistance, and people with disabilities and other barriers to employment Self-sufficiency may be based on the Lower Living Standard Income Level (LLSIL) or wages. If the self-sufficiency level for employed workers is over 250% of the LLSIL and above the average wage in the region, the board must provide acceptable justification that the level is required for an individual to provide for him/herself and family. Does this self-sufficiency definition apply to the WT/TANF program? If not, please provide the self-sufficiency definition for these programs.
RWB RESPONSE	
The local definition of economic self-sufficiency for employed workers is defined as an hourly wage that is more than $25.00 per hour individually earned **or** 250% of the federal poverty level adjusted for family size, whichever is greater, at the time of first service. For an individual who is served with WIA Dislocated Worker funds, self-sufficiency is defined as income of not less than 80% of the earnings prior to job separation. The self-sufficiency level for Welfare Transition Program participants is defined as 200% of the federal poverty level.	

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V.G.15.A.3.	Provide a description of the process for the EWT program aimed at upgrading the skills of existing workers in the region. The description should include the following: • Identify those industries in the region whose workers will be targeted specifically for skills upgrade training and how those industries were identified • Address both those working part-time and full-time, the working poor, and across all earning levels • Identify how additional funds will be leveraged to accomplish skills upgrade training within the region

RWB RESPONSE

The FloridaWorks EWT program is designed to upgrade the occupational skills of workers within Region 9. The program targets industries that are in alignment with the Regional Targeted Occupations List (TOL), the 2007-2012 State Strategic Plan for Economic Development, and the Workforce Florida, Inc. Strategic Plan. Special emphasis is placed on career ladder training in the following industries:

- Healthcare
- Bioscience
- Advanced Manufacturing
- Green Occupations

The FloridaWorks EWT program provides assistance primarily for full time employees at all income levels to include the working poor. Should participants meet specific eligibility requirements other funding sources are utilized in order to best assist each individual. Part time employee training is addressed on a case by case basis. FloridaWorks provides training to qualified employed workers must be training listed on the Region 9 Targeted Occupations List (TOL). All training credentials/certifications must comply with the USDOL/ETA policy definition of a certificate.

Individuals may be granted services by:

1. Documenting that they are in need of services in order to obtain or **retain** employment that allows for self-sufficiency, in accordance with the locally established definition of that term.
2. Employed workers who currently meet the local definition of self-sufficiency, but who need services in order to retain their self-sufficient employment, may be served if documentation is obtained from the employer, verbally or in writing, that the employee(s) will not be retained unless additional training or services are received. (The funding for this activity comes from the WIA local adult allocation).

Should participants meet specific eligibility requirements of other funding sources, those sources are utilized in order to best assist each individual. Part time employee training is addressed on a case by case basis. WIA funding is utilized for the FloridaWorks EWT program. Employer partners are required to provide a minimum of a 50% match to be eligible for funding. FloridaWorks consistently seeks alternative grant funding.

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15.B Layoff-Aversion Incumbent Worker Training Program (LAIWT)

Workforce Florida has received a Waiver Modification from the USDOL that would allow RWBs to use up to 20% of their dislocated worker formula funds to provide incumbent worker training. The USDOL has provided definitions and guidance on the appropriate use of this waiver in TEGLs 26-09 and 30-09.

Describe the process to be used by the RWB to provide LAIWT through the use of the waiver. If the RWB does not intend to use the LAIWT program, please indicate: "Does not operate a LAIWT program."

V.G.15.B.1 Review/Update Required	Describe the RWBs layoff aversion strategy, including a description of how the potential for layoff aversion will be determined, such as: • The likelihood of future layoffs without training • The business circumstances surrounding the probable layoff and how the training will prevent or reduce the magnitude of the layoff • The specific skills to be provided to the workers that will help avert the layoff • How employers will be identified, and how local partners will contribute to this process • Targeted industries and economic sectors • Other local criteria (See TEGL 26-09, 7.A.i.)
RWB RESPONSE	
FloridaWorks does not operate a LAIWT program. FloridaWorks promotes the Short Time Compensation program as a lay off aversion strategy for our local employers. In the event of a lay off, FloridaWorks Business Services offers to go on-site and work with affected staff to introduce them to the services of FloridaWorks. It is up to the job seeker to attend WIA orientation and complete the WIA eligibility process in order to pursue training.	

V.G.15.B.2 Review/Update Required	Describe how the RWB will operationalize "Layoff Aversion" as defined in TEGL 30-09.
RWB RESPONSE	
FloridaWorks does not operate a LAIWT program.	

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V.G.15.B.3 Review/Update Required	Describe how the RWB will determine the eligibility of workers to participate in LAIWT. (See TEGL 26-09, 7.A.ii.)
RWB RESPONSE	
FloridaWorks does not operate a LAIWT program.	

V.G.15.B.4 Review/Update Required	Describe how the skills training will contribute either to the maintenance of employment or increased employment security. (See TEGL 26-09, 7.A.iii.)
RWB RESPONSE	
FloridaWorks does not operate a LAIWT program.	

16. Business Services

Business partnerships are essential to training Florida's workforce to meet the current and future needs of diverse business sectors. The workforce system has successfully partnered with business and industry. Current employer penetration data indicate a tremendous opportunity exists to develop additional business partnerships. Both business and workforce have a vested interest in partnering. Ease of access to Florida's workforce services via the Employ Florida Marketplace is just a start. Provide a description of the processes for implementing the following business services strategies in the region. Attach a copy of the local operating procedures for the following process(s).

V.G.16a. No change.	How the region will aggressively market/communicate, internally and externally, the workforce business value proposition to significantly increase awareness and stimulate workforce system usage (including the Employ Florida Marketplace);
RWB RESPONSE	
The Board has decided to aggressively fund business services at 1/3 of the initial formula fund budget to insure integration of the business services team into the internal day to day activities of the FloridaWorks. FloridaWorks has separately contracted with two organizations to provide Business Services, The Gainesville Area Chamber of Commerce and the North Florida Regional Chamber of Commerce. These contracts include marketing and outreach to the region's business community and shared deliverables with the One Stop Operator. Consequently, the Chambers communicate with FloridaWorks One-Stop Career Center staff in regular meetings and on a daily basis. Business services reps work inside the one-stop with all other One-Stop Career Center staff and in the field working closely with business partners in both counties. Employ Florida Marketplace is marketed heavily. Direct connection to EFM for job seekers and employers is the preferred method of registration from our	

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website. Employers are given presentations of EFM and trained in EFM at business outreach events in person at the employers office and over the phone while the EFM is up on their computer screen and job seekers register in EFM at Job Fairs. Since EFM has become available, the region has doubled the number of employers it serves to almost 1400 out of 10,000 existing businesses in Alachua County alone.

V.G.16.b. No change.	How employer services will be delivered/conducted to employers, including employer visits to obtain job orders for veterans, MSFWs, Agricultural Employers, and other job seekers;

RWB RESPONSE

Business Services reps, vet reps, and board staff regularly interact with the businesses in our area in developing partnerships. In addition, the Business Services team coordinates with the WTP and WIA teams to verify Verifications of Employement (VOE), and recruitment and maintenance of Community service sites and worksites. Services for these partners include job development, job fairs, posting job orders, training employers to post their own job orders, applicant screening, referrals and ongoing follow-up with employers and employees placed in their firms. Vet reps are required to see a minimum number of employers each month and are expected to exceed that number.

All employers are provided with information on all services in the FloridaWorks system including the invitation to host job fairs at the One-Stop Career Center. We have had job fairs that focus on vets, people with disabilities, and other specific populations with employers focusing on hiring from these populations with great success.

Reps post job orders for employers, and contact those that posted their own to clarify and improve those orders. Employers that want One-Stop services can choose to have their orders suppressed from public view so that FloridaWorks staff can work with them closely to provide pre-screened applicants.

V.G.16.c.	How the region will identify and evaluate the most effective local Business Services team;

RWB RESPONSE

FloridaWorks has two business services service providers under contract. The contracts were competitively procured through a Request for Proposal process. The Business Services providers have funded and weighted performance deliverables in their respective contracts. These deliverables are reconciled on a quarterly basis and based on performance, the retention of performance payments is reconciled accordingly. Cumulative performance is achievable under the contract to increase the incentive throughout the year to achieve a performance deliverable if one or more are missed during the program year.

V.G.16.d.	How the region will institutionalize and replicate proven outreach tactics, core processes and performance matrices;

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RWB RESPONSE
FloridaWorks routinely communicates with other regional boards to determine and share best practices that can improve any aspect of service delivery performance. Staff attends consortium meetings on a quarterly basis such as CEO meetings, COO meetings, Employ Florida Consortium meetings for outreach and public relations. In an effort to enhance collaborative interaction among the business community and regional boards throughout north central Florida specificially, FloridaWorks has partnered with neighboring regions to work hand in hand toward the provision of consistent services to employers in order to maximize the engagement and utilization of business services offered through the workforce system. FloridaWorks staff participates with Innovation Gainesville, the North Central Florida region of the Florida Eight Economic Regions, North Florida Economic Development Council (NFEDP), Heart of Florida and other groups that coordinate economic development, workforce development and education to identify opportunities to leverage outreach resources. Business Servcies staff utilize community events and fesitvals to increase recruitment of companies, talent and organizational partnerships in the whole service area and to maintain top of mind brand awareness in the community.

V.G.16.e. No change.	How the region will expand outreach and availability of the following value added, business focused training programs: Incumbent Worker Training; Quick Response Training; and Employed Worker Training.

RWB RESPONSE
IWT, QRT and EWT are presented and explained in all outreach activities of the business services team and by the Center for Economic Outreach (the main Economic Development organization in Alachua County), Santa Fe College and FloridaWorks staff. Santa Fe College staff regulary attend FloridaWorks Business Services team meetings to coordinate outreach, job order and placement tracking for recipients of QRT as well as discuss prospective employers who are candidates for IWT, QRT and EWT. The staff of all three organizations coordinate meetings with prospective applicants and present the training opportunites jointly, thereby streamlining the process and demonstrating multi-organizational, collaborative support for the employer. These programs are currently in such demand in our region that we cannot keep up with it given the continued funding cutbacks. We continue to apply for federal and other funding sources to expand the availability of these programs for our employers. FloridaWorks is committed to providing these programs and promoting them to increase the capacity of our workforce to foster greater economic development in our community. FloridaWorks is engaging its largest employers in developing large scale training programs for entry level workers and is committed to promoting these programs to increase the skills of our existing regional workforce. The Board has instituted a more competitive scoring system to determine those employers that are providing the best career ladders, advancement and pay increases to their employees. This scoring system is utilized when we secure additional funding for EWT.

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V.G.16.f. No change.	In partnership with economic development organizations, how will the region build on existing or establish local, industry-specific workforce business consortiums;

RWB RESPONSE

In partnership with our contracted business services providers (currently two local chambers of commerce) FloridaWorks holds forums for local business consortiums on a regular basis. Recent events include forums for the local healthcare industry, the local staffing industry, Florida Ready to Work partner companies, and is working with our local manufacturers to create a regional manufacturers association to support Alachua, Bradford and Columbia counties.

FloridaWorks activities include presentations to such organizations that showcase EFM and the services of the One-Stop Career Center, including targeted hiring events for specific employers, on-going recruitment and pres-screening cycles and the job fair potential. We often have job fairs with hundreds of job seekers and dozens of employers at the Santa Fe College CIED center downtown or main campus since we are exceeding the size and parking capacity of our One-Stop Center. In Bradford County we use the local county conference center.

V.G.16.g No change.	How the region will prioritize target industry clusters by One-Stop Career Center;

RWB RESPONSE

Target Industry clusters are defined by our Board Committees based on input from our local economic development partners and local business associations. The Board strives to keep representation of such organizations as members on the Board so that FloridaWorks is constantly informed as to current industry needs and priorities. All local targeted occupations are also on the state targeted occupation list.

The largest industry clusters being targeted are healthcare and regenerative health, green technologies and building industries, biotech, education, and technology. These industries have representatives serving on our committees or on the board. Wage rates and the number of positions are analyzed to determine those industries that are most beneficial to the community. The Board has decided to join the state's efforts to support two lower paying occupations due to large local need: Certified Nursing Assistants (CNAs) and childcare workers. Other than these two, all targeted industries and occupations within those industries provide both high wages and large demand. The Board has decided to not target the large demand hospitality sector because of its low wages.

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V.G.16.h. No change.	How the region will provide platform for creation or technical input of industry specific training programs—leverage expertise of strategic partners (Education, Training Providers);

RWB RESPONSE

FloridaWorks engages the local businesses through providing EWT, IWT, and promoting QRT funding to provide a platform for firms to design their own customized industry specific training. Our region is fortunate to have two Banner Centers (one in construction and one in Agriscience) and one of the best colleges, Santa Fe College (SFC) in the country. We also have the University of Florida (UF)and two excellent public school systems. The leaders of all of these fine educational and training institutions sit on the Board and/or committees and work extremely closely with us. We provide them trainees and support in outreach activities to reach the local businesses and jobseekers.

The Board listens to the needs of employers. For example we have found many industries and both large and small employers within these varied industries express the need for better technical learning skills in entry level workers. Consequently, FloridaWorks has pursued additional funding by applying for grants from the state and federal governments to provide such training. FloridaWorks consistently works with our training institutions to bridge the gaps experienced by the employers and the available workforce in our communities.

FloridaWorks also works closely with the Banner Centers to recruit and fund participants in their training program. We also provide marketing and outreach, data entry in EFM and technical assistance for the Banner Centers.

V.G.16.i. No change.	How the region will institutionalize local, regional and statewide "voice of the customer" business forums to keep abreast of current and emerging workforce needs (e.g., through all Employ Florida Banner Centers and other similar business-led initiatives);

RWB RESPONSE

"Voice of the Customer" input is institutionalized through representation on our Board, ongoing business forums, regularly meeting with our employer base, ongoing representation at state and national venues to keep abreast of current and emerging workforce needs. For example, staff coordinates a weekly professional networking in partnership with the local Society of Human Resource Managers chapter, regularly attends Chamber of Commerce and Council for Economic Outreach education and networking events, is working with local manufacturers to create a regional manufacturers association, and is an advocate with Innovation Gainesville.

Ongoing outreach to labor groups, HR professional groups, trade associations and social service and educational organizations also keep FloridaWorks in touch with the current customer needs. In 2009 FloridaWorks received an award naming us as the Region of Excellence by's the US Chamber of Commerce , Institute for a Competitive Workforce Region of Excellence (which recognized the workforce, employers and educators partnership and collaboration in our region) . As another example of our ongoing commitment to engage the community and listening to the customer in 2011 FloridaWorks received the Chamber Chairman's Award for community partnerships that led to innovative job creation.

FOR PUBLIC COMMENT

V.G.16.j. No change.	How the region will increase workforce awareness via visibility at target industry specific events; and
RWB RESPONSE	
FloridaWorks has become known as "THE" source for workforce solutions and often sponsors and is invited to local industry events. Examples of recent events we sponsor or have been asked to participate in are the local BioFlorida events in Progress Park, recruitments for AvMed Healthcare, City of Gainesville, Alachua County Board of County Commission as well as all local healthcare organizations. Our outreach and marketing efforts include large visibility at target industry specific events and continue to increase awareness of FloridaWorks and its services to the community.	

V.G.16.k.	Showcase successful workforce/business partnerships at local economic development business events.
RWB RESPONSE	

The following activities are examples of partnerships with our businesses in a quarter as presented in a report from our Business services team (the two contracted Chambers of Commerce) as part of the year end closeout. Such an array of activities are ongoing each month:

2-Apr	Job Talk Radio Show
2-Apr	Micanopy Community Event
4-Apr	CONNECT Meeting
5-Apr	Alachua Chamber Meeting
5-Apr	Momentum 2015 Celebration
10-Apr	Alachua Spring Festival
11-Apr	CONNECT Meeting
11-Apr	FRTW Profile Presentation
12-Apr	Meeting w/David Bello
13-Apr	FRTW Profile Presentation
13-Apr	AMIKids Board Meeting
14-Apr	Peaceful Paths Guest Chef Networking

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14-Apr	FRTW Profile Presentation
16-Apr	Job Talk Radio Show
18-Apr	CONNECT Meeting
18-Apr	NEG - OJT Webinar
19-Apr-11	SAC Meeting
20-Ap	FRTW SME Tour
20-Apr	Alachua County Career Expo
20-Apr	Employer Visit
20-Apr	Ribbon Cutting
21-Apr	Chamber After Hours
22-Apr	FRTW SME Session –Task Analysis
23-Apr	Reclaiming the Spirit
24-Apr	Reclaiming the Spirit
25-Apr	CONNECT Meeting
25-Apr	FRTW SME Session – Skills Analysis
26-Apr	Business Services Staff Meeting
26-Apr	FRTW SME Tour
27-Apr	FRTW SME Session Task Analysis
28-Apr	Peaceful Paths Presentation
28-Apr	FRTW SME Tour
28-Apr	GAC-Regional Airport Authority Meeting
29-Apr	FRTW SME Tour
30-Apr	Friend-Raiser Kinect-IT
30-Apr	Santa Fe Job Fair
6-May	SFC Emerging Technologies Mtg
10-May	Manufacturer's Association Work group
11-May	Start-Up Quest Graduation
12-May	Cade Prize for Innovation
13-May	Plant Tour Bren-Tronics
15-May	NWDA & State WF mtgs
17-May	GTEC 10th Anniversary
17-May	TechQuest Graduation

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19-May Heart of Florida, Healthcare Steering Cmt
19-May GACC Business Showcase
20-May Mtg w/SFC Provost Ed Bonahue, re: Forming local Manufacturer's Council
21-May Newberry Watermelon Fest.
22-May Iron Chef Preview
24-May WFI Partner's Mtg - Marianna
25-May GAC Regional Airport Mtg
26-May Celebration of Biotechnology

31 -3 Jun Washington DC, Business LEADS Institute, GAO

6-8 Jun DOL, DOC, US Chamber, DQC, House Cmte, Rep. Stearns and Brown

3-Jun Meeting with Lydia Bush, Voc Rehab
3-Jun Library Partnership Job Fair
6-Jun CONNECT Meeting
9-Jun Florida Ready To Work Employer Training
9-Jun SHRM Meeting
13-Jun CONNECT Meeting
14-Jun SAC Meeting
15-Jun FFA Conference
16-Jun FFA Conference
16-Jun Community Relations Council – Job Corp
16-Jun Neighborhood Housing & Development Corporation Employment Relationships and Job Stability
20-Jun CONNECT Meeting
21-Jun Manufacturing Think Tank
21-Jun Employability Workshop
23-Jun FRTW Job Profile Report Jones Edmunds & Associates, Inc.
24-Jun FRTW Job Profile Report Epilepsy Foundation of Florida

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17. Services to Targeted Populations

V.G.17.	Describe the process for providing workforce services to target populations such as the homeless, ex-offender, farmers, hard-to-serve, individuals with disabilities and other target groups.

RWB RESPONSE

FloridaWorks has worked diligently to provide workforce services to target populations to enhance the ability of individuals to become a viable part of the workforce. FloridaWorks ensures that priority for receipt of adult intensive and training services is given to individuals with disabilities, veterans, older workers, recipients of public assistance (including food stamps, subsidized housing, Medicaid, etc.) ex-offenders, homeless, unemployed, employed, and other economically disadvantaged individuals. Through special grant programs and partnerships, FloridaWorks has strived to provide viable opportunities for individuals of targeted populations to enter the workforce. A description of these programs and partnerships are listed below:

- FloridaWorks has served and continues to serve individuals who are homeless FloridaWorks has developed strong partnerships with the Alachua County Coalition for the Homeless and Hungry, St. Francis House Homeless Shelter, and Alachua County Housing Authority. FloridaWorks has employment specialists working at the Alachua County Housing Authority to provide employment planning and counseling, soft skills workshops, resume preparation, job search/placement, career development planning, transitional housing, and support services. This program has helped many individuals move from homelessness to self sufficiency.

- FloridaWorks has developed marketing strategies to reach ex-offenders (including orientation sessions of services conducted at local correctional facilities for soon-to-be released inmates.

- FloridaWorks serves employed individuals that are economically disadvantaged. FloridaWorks provides training funding and opportunities for individuals that are currently at or below 200% of the poverty level, and individuals who do not meet the local economic self-sufficiency definition. FloridaWorks is able to perform outreach to individuals with economic barriers and help create a career ladder that will help them become self sufficient. The WIA and WTP programs also work closely together to maximize services available to TANF recipients.

- FloridaWorks One-Stop Career Center's resource areas are equipped with adaptive IT equipment to reasonably meet the needs of individuals with disabilities. FloridaWorks partners with local mental health and rehabilitative providers to host Diversified Job Fairs in an effort to assist individuals with disabilities enter the workforce.

- The WIA Youth program targets youth aging out of foster care for employment or preparation and/or entry into a vocational training program as an adult. We currently have partnerships with the Department of Children and Families Foster Care Division to identify potential youth for the program. In addition, FloridaWorks collaborates with Corner Drug Store Family and Behavioral Health Services (CDS). CDS operates an independent living program for the foster care provider, Partnership for Strong Families. FloridaWorks also has a designated staff person working in partnership with the Juvenile Justice Council identifying youth who may benefit from services offered at the One Stop Career Centers. Finally, FloridaWorks coordinates services with Reichert House to recruit and serve out-of-school youth .

CONTENT

In addition to the programs listed above, FloridaWorks has partnered with additional organizations to help meet the needs of target populations. Vet Space, Inc. is located in our One-Stop Career Center to provide additional support and assistance to veterans, Experience Works (Bradford County) and the Florida Institute for Workforce Innovation (Alachua County) provide employment training and work experience opportunities for older workers, FloridaWorks will continue to develop effective strategies and partnerships to address the workforce service needs of target populations.

18. **Workforce Program-Specific Definitions-** Attach a copy of the local operating procedures for the following process(s).

a. ~~**Self-Sufficiency**~~ moved to section related to Employed Worker Training

b. **Dislocated Worker Eligibility Standards**

V.G.18.b.1.	Provide the local definition of a substantial layoff for determining dislocated worker status, as referenced in WIA section 101(9)(B)(i).
RWB RESPONSE	
The Reemployment and Emergency Assistance Coordination Team (REACT) serves as the state's dislocated worker unit. The team responds to plant closings and mass layoffs (more than 50 employees) and is alerted to these closings and layoffs by notices received under Worker Adjustment and Retraining Notification(WARN) Act. When REACT obtains information about a major layoff, it responds with on-site services to assist workers facing job losses. The team may also help to set up a labor/management committee at the worksite and/or assist in efforts to avert worker dislocations.	

V.G.18.b.2. Review/Update Required	Provide the local definition for "underemployed" for determining displaced homemaker status, as referenced in WIA section 101(10).
RWB RESPONSE	
An underemployed individual is working part time, is below the local LLSIL self-sufficient wage, desires full-time employment, or is working in employment not commensurate with the individual's demonstrated level of educational achievement.	

V.G.18.b.3. Review/Update Required	Provide the local definition for "income maintenance" for dislocated workers who take an income maintenance job (wages may not exceed self-sufficiency standard for dislocated workers).
RWB RESPONSE	
Dislocated worker income maintenance is defined as an individual who is currently making less than former wage, and/or is in employment that uses	

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significantly less skills or abilities than the job of dislocation, and is not commensurate with the individual's demonstrated level of educational achievement.

c. Priority Services

V.G.18.c.1 Review/Update Required	Describe the criteria to be used for providing priority of services in employment and training to veterans in all workforce programs.

RWB RESPONSE

FloridaWorks notifies Veterans and other covered persons of their right to priority of service at time of initial entry into the physical one-stop career center. Veterans are provided with the means to identify themselves as either a veteran or eligible spouse during one-stop registration for services. Veterans are not required to produce verification documentation at this stage.

FloridaWorks has a WIA intensive and training service priority of service policy in place that identifies a tiered approach to serving jobseekers.

- **First** priority shall be given to recipients of public assistance and other low-income individuals who are also veterans.
- **Second** priority of service shall be given to recipients of public assistance and other low-income non-veterans.
- **Third** priority shall be among participants who are not low income or public assistance recipients. Veterans will receive priority over non-veterans.

This priority of service policy is in compliance with Department of Labor and Employment Service Training and Guidance Letter (TEGL) 10-09 dated November 10, 2009.

To ensure Veterans receive priority of service as required law, all veterans will be identified upon the point of entry to the FloridaWorks One-Stop Center. Veterans who self-register are informed to their right of priority of service when developing their profile and account in EFM. The purpose is to ensure that Veterans and eligible spouses are aware of their entitlement to priority of service, the full array of employment, training and placement services available under priority of service; and specific eligibility requirements for Department of Labor programs that are affected by priority of service. A broad definition of veteran is used as defined in 38 USC 101(2) and FloridaWorks does not require verification of the status at the point of entry unless the veteran is to immediately undergo eligibility determination and be registered in a program and the specific program requires verification of the veterans status.

FloridaWorks has posted signage stating that veterans receive priority of service. The veteran jobseeker is provided with a triage assessment that identifies the specific veterans status and if the veteran has special needs (disability, recently separated, etc.). If the veteran has special needs they will be referred to the appropriate veterans staff for specialized services.

Veterans and eligible spouses receiving universal access services will receive those services prior to a non-covered program participant. For assisted and intensive services veterans and eligible spouses will be informed of how priority of service regulations affect eligibility based upon each programs specific mandatory or discretionary priorities.

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Veterans and eligible spouses receive access to services earlier in time than a non-covered person, or if the resource is limited, the veteran or eligible spouse receives access to the service instead of a non-covered person assuming that all eligibility requirements for a specific service are met. Local policies meet the requirements of 20 CFR 1010.230, published at 73 Federal Register 78132 on December 19, 2008, of the Jobs for Veterans Act regulations issued on December 19, 2008 implementing priority of service for veterans and eligible spouses in Department of Labor training programs.

V.G.18.c.2 Review/Update Required	Describe the strategies used to provide priority of service under the WIA Adult program. i. How will priority of service be provided to low-income individuals and public assistance recipients? ii. How is the availability of other funds taken into account in establishing these strategies? iii. How are the needs of special client groups addressed? iv. How do employed workers fit in the priority of service strategies? v. What other factors does the RWB consider?
RWB RESPONSE	
Limited funding is defined as 25% or less of the total funding remaining for the WIA Adult funding stream. Should it be determined that training funds are limited, FloridaWorks will prioritize intensive and training services to adult jobseekers who are receiving public assistance and other low-income individuals. Veterans who meet this requirement will receive priority for services. (i.e. if two low income individuals are seeking services and one is a veteran, the individual who is a veteran will receive priority for services). Employed workers generally, although not always, fall into the third tier of FloridaWorks local priority of service policy as described above. Should this occur, employed workers may access and benefit from services if all other low-income individuals (including veterans) have received priority for accessing those services first if funding permits.	

V.G.18.c.3 Review/Update Required	i. Explain the process used by the board for determining whether adult formula funds are ***not*** limited, and therefore, priority of services is not required to apply. **Note *Any change*** to this process as well as deactivation and reactivation of priority of services require a modification of the local plan with submission to WFI. ii. Are adult formula funds currently limited so that priority of services does not apply in the region?
RWB RESPONSE	
Limited funding is defined as 25% or less of the total funding remaining for the WIA Adult funding stream. Should it be determined that training funds are limited, FloridaWorks will prioritize intensive and training services to adult jobseekers who are receiving public assistance and other low-income individuals. Veterans who meet this requirement will receive priority for services (i.e. if two low income individuals are seeking services and one is a veteran, the individual	

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who is a veteran will receive priority for services). Currently, adult funds are not limited. However, in the event that funds become limited, the Board relies its the priority of service policy.

19. Services to Targeted Populations

V.G.19	Describe the process for providing workforce services to target populations such as the homeless, ex-offender, migrant farmworkers, individuals with disabilities, older workers, limited English speakers, and other target groups.
RWB RESPONSE	
See V.G.17 above.	

20. Supportive Services

Supportive services should include transportation (gas cards, bus passes and vehicle repairs), childcare, clothing, etc. The description of the supportive services may include a general description of the supportive services to be provided for all programs or a description of the services to be provided to participants of each of the programs. Attach a copy of the local operating procedures for the following process(s).

V.G.20.a.	Describe the process for providing support services including the type, dollar amount, conditions, and duration under which these services will be made available to participants enrolled in workforce service programs. Describe the process for providing workforce services to target populations such as the homeless, ex-offender, migrant farmworkers, individuals with disabilities, older workers, limited English speakers, and other target groups.
RWB RESPONSE	
Universal Customer Support services are not provided to individuals unless they have been determined eligible for intensive services under the WIA program or are TANF eligible. An exception is transportation to and from scheduled appointments for the purpose of determining eligibility. WIA Customers Support services such as transportation and clothing are provided for purposes of structured job searches, employment skills activities, LMI, assessment, training activities, program participation, etc. for recipients that meet WIA eligibility requirements, are enrolled in the WIA program, and are successfully participating in the program. Support service may be received for the duration of a recipients enrollment, but is contingent upon funding availability. Up-Front Diversion Customers Up-Front Diversion recipients are limited to a onetime payment not to exceed $1000.00 per family. Support services such as transportation and child care are also available if the family meets all eligibility requirements. Assistance with shelter, utility payments, car repairs or other immediate needs may be provided through Up-Front Diversion Services. Up-Front Diversion services are not included in the annual limit of $1500 per customer per program year.	

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WT/TANF participants

Support services for WT/TANF applicants are available during the initial two-week job search period. Referrals are made for subsidized child care to program applicants so they can participate in initial job search activities. Support services are provided to mandatory and transitional participants as determined by their case manager provided the participant is completing program requirements.

Support services include, but are not limited to:

- Transportation including mileage, gas cards or vouchers, taxi fare, and bus passes,
- Eye care to correct vision problems. Elective surgery or cosmetic products such as sunglasses are prohibited unless determined to be necessary as a result of a documented medical condition,
- Dental care to correct deficiencies which impact employment prospects. Elective cosmetic treatments such as braces are prohibited,
- Clothing, footwear, hair care, and personal appearance/hygiene products for adequate presentation at job interviews or work,
- Family or personal mental health or substance abuse counseling,
- Domestic abuse counseling,
- Housing assistance to stabilize the household including security deposits, rent, mortgage payments, and utilities. Consultation regarding credit counseling is required,
- Vehicle repair, replacement, and acquisition (see "Vehicle Repair, Replacement and Acquisition Limitations" below),
- Driver and vehicle licensing and personal liability insurance, and
- Specialized assistance not otherwise specifically listed that is required to participate in One-Stop services or to accept or retain employment.

Special Requirements and /or Limitations:

Although support services encompass a broad array of services and activities, some limitations apply:

Medical services, devices or prescriptions otherwise payable under federal, state or personal insurance programs are specifically prohibited under the WT/TANF program. Prior approval from the Board's Administrative Entity or designee is required before medical services can be provided under other support services and activities.

Medical or therapeutic exams or second opinions required to determine psychological, emotional or physical limitations related to program participation or employment, and follow up consultations required to develop plans to accommodate such limitations, are not considered medical services for the purpose of this policy nor are they included in the financial limitations.

Books, supplies, tools, uniforms, clothing, footwear, and protective eyewear required to participate in a training program or accept employment are not included in the financial limitations.

Childcare required to participate in training programs or accept employment, including sick childcare and before and after school care for children under the age of 9 and special needs children under the age of 19, are not included in the financial limitations discussed below. Organized after school activities for children 9 to18 are allowable with appropriate documentation substantiating need and, if provided, are not included in the financial limitations.

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Cost Limitations:

Support services (with the exception of vehicle repair and replacement and other items specifically exempt in this policy) are limited to $1,500 per participant for the duration of the program. Expenditures in excess of this limit require the prior approval of the Board or its designee, which may elect to increase the ceiling for individual participants in the event of extraordinary circumstances. To leverage available program funding, the One-Stop operator is encouraged to rely on the most cost effective means of meeting participants' support service needs.

Target Populations

Support services are made to target populations such as the homeless and ex-offenders through special programs and grants as funding permits. Program requirements are defined in the individual program proposals and budgets.

For the WT/TANF, please add additional information:

V.G.20.b.	Describe when participants are notified of the opportunity to receive support services, including but not limited to, transportation services, counseling, childcare, etc.

RWB RESPONSE

WTP applicants and participants are provided with information on the availability of support services during their initial orientation session. The initial assessment process is included in the orientation/ overview process. Applicants and participants are provided with a basic intake assessment that determines any support services needed, any barriers to participation and work, and a review of what other community referrals may be needed. The initial assessment also includes basic educational and work histories. The initial assessment is the first step in the development of a comprehensive IRP. The need for support services is documented in the IRP.

An informational meeting with the participant provides information about the continued receipt of transitional services within the One Stop Career system, once employment is secured and the WT/TANF case is closed. This meeting is held as soon as the participant secures employment. The participant is informed of the availability, criteria, and time limit for accessing transitional benefits. Documentation of this meeting including a description of transitional benefits is provided to and signed by the participant (a copy is retained in the participant's file.

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V.G.20.c. No change.	WT/TANF funds for support services may be prioritized due to limited funding. Please describe how services are limited by type and by amount. Please include a description for all of the following (at minimum); • Transportation; • Childcare; • Clothing; • Training; and Other-if the RWB provides other support services not listed above, please describe the services and prioritization for such services.

RWB RESPONSE

FloridaWorks welfare transition program provides support services for WTP participants who are actively participating in the program with work activities while they are mandatory participants and with transitional benefits after their cases are closed due to earned income. Documented participation is required for the provision of these services. Types of services that are available include:

- Transportation including mileage, gas cards or vouchers, taxi fare and bus passes,
- Eye care to correct vision problems. Elective surgery or cosmetic products such as sunglasses are prohibited unless determined to be necessary as a result of a documented medical condition,
- Dental care to correct deficiencies which impact employment prospects. Elective cosmetic treatments such as braces are prohibited,
- Clothing, footwear, hair care, and personal appearance/hygiene products for adequate presentation at job interviews or work,
- Family or personal mental health or substance abuse counseling,
- Domestic abuse counseling,
- Housing assistance to stabilize the household including security deposits, rent, mortgage payments, and utilities. Consultation regarding credit counseling is required,
- Vehicle repair, replacement and acquisition,
- Driver and vehicle licensing and personal liability insurance,
- Specialized assistance not otherwise specifically listed herein required to participate in One Stop services or to accept or retain employment,
- Education and Training - Includes tuition and other support services that are necessary for the training. Available for up to two years after TCA has ended, and
- Childcare services while working or in school while working.

The maximum annual allocation available to each individual for support services is $1,500. An exception to the $1,500 limit must have the prior approval of FloridaWorks Administrative Entity. The Region 9 service provider will track and report the cost of support services for each customer.
Vehicle repairs are exempt from the $1,500 annual limit. All vehicle repairs require a written estimate from an ASE or similarly certified technician employed by a repair facility registered under FS559.904. Vehicle repairs are restricted to those affecting the safe functioning of the vehicle. Routine maintenance and auto body repairs are prohibited. Estimates in excess of $500 (or less if the value of the vehicle is near or at this amount) requires a estimate by an independent specialist approved by FloridaWorks to determine the cost/benefit of projected repairs against the value of the vehicle.

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Projected repair costs are defined as the cost of the required repairs plus an estimate of costs associated with likely imminent repairs. Projected repair costs in excess of the value of the vehicle or $2000, whichever is less, requires the prior approval of FloridaWorks or its designee.

Transitional child care is provided to former WTP participants who are employed and lost their cash eligibility due to earned income, who opt not to receive increased child support payments, or whose WTP time limit has expired.

Limitations By Type

Services to participants are not limited by type.

Limitation period (Program Year, 6 months, etc.)

WT program support services are limited to $1,500 per program participant for each program year.

V.G.20.d No change	When and how are customers, including applicants for cash assistance, provided information about One-Stop Career Center services?
RWB RESPONSE	
The initial assessment is included in the orientation/ overview process. Applicants and participants are provided with a basic intake assessment that determines any support services needed, any barriers to participation and work, and a review of what other community referrals may be needed. The initial assessment also includes basic educational and work histories. The initial assessment is the first step in the development of a comprehensive IRP. WTP mandatory participants are informed about the availability of transitional benefits after case closure due to employment at orientation and throughout the case management process. When a mandatory case is closed due to earned income, the career manager sends the participant a letter congratulating them on their employment and announcing the availability of child care, transportation, medical care, and training funds that are meant to help the participant retain employment. Participants are encouraged to contact their career manager to learn more about the program and to apply for benefits.	

V.G.20.e. No change.	When and how are applicants and recipients of cash assistance advised of domestic violence services; Briefly describe how applicants and participants of the WT program who disclose a domestic violence issue are provided services specific to their needs; and Describe how the RWB ensures that all domestic violence providers are trained and competent to provide such services.
RWB RESPONSE	
FloridaWorks complies with Florida Statute Chapter 414 Family Self-Sufficiency in determining the appropriate process for addressing the needs of domestic violence victims. During the orientation and assessment process, welfare transition participants receive an assessment to determine if they are a victim of	

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domestic violence. If the participant is determined to be in need of domestic violence interventions, exemption from work activities and referral to domestic violence and counseling service providers is considered. Domestic violence victims may also be provided with diversion services as a one-time intervention and relocation services as appropriate if the situation interferes with the participant's ability to fully participate in the program. The IRP or ARP will include these interventions as barriers and steps to self sufficiency to track participant progress and a plan for individual safety will be included.

FloridaWorks case management staff receives annual training on domestic violence issues. These workshops are facilitated by Peaceful Paths, our local domestic violence community organization.

During the initial orientation participants are informed of the availability of domestic violence services if needed. Participants who indicate that they are victims, are informed of their rights to receive information about counseling and support services and their right to confidentiality of information related to their case. Participants are encouraged to disclose any domestic violence issues relative to their case. Those who disclose will be referred to community resources. In addition the Domestic Abuse Hotline number will be clearly posted at each center.

When a WTP participant has disclosed being a victim of domestic violence, the assigned career manager will create a separate case file that will include the information related to the domestic violence interventions. The case file will note the confidentiality requirements to be maintained for the file. Strict release of information requirements will be maintained and all interviews with the participant will be private and confidential.

In addition to or in place of an Individual Responsibility Plan, an Alternative Requirement Plan will be developed for WTP participants who have been victims of domestic violence situations. These participants may carry physical or emotional barriers that prevent them from finding and retaining employment. The ARP will also include the plan for safety from domestic violence.

The ARP will be developed for a victim of domestic violence and will consider the two basic needs which are safety for the participant and their family and self-sufficiency. There are many acceptable activities that may be included on the ARP that are focused on the participant achieving counseling and training specifically related to the domestic violence. The participation in these activities does not necessarily eliminate the need to participate in traditional work activities to maintain compliance with the WTP program. Each participant's individualized needs will be addressed and activities will be assigned accordingly.

At a minimum of 6 month intervals, the IRP or ARP is reviewed with the participant to determine what revisions need to be made based on the participant's progress in the program. The career managers will use this opportunity to complete another assessment of support service needs and update participants on the services that are available to them as needed.

FloridaWorks provides new and ongoing staff development for all WTP career managers. This training consists of programmatic requirements and best practices. Training is offered in individual and group modalities. Currently, all new hires are required to attend a new hire orientation. The goal of this orientation is to provide all new staff a structured introduction to the world of workforce development in general and the local services to participants and contractual obligations in particular.

New Welfare Transition Career managers are paired with experienced WT Career managers who provide one-on-one training on the various tasks a Career manager is expected to perform in that position. All One-stop staff are required to meet the state requirement to enroll in and complete Tier 1 Workforce Professional Certification within six months of their hire date.

All WT Career Management staff attend training sessions periodically presented by AWI training personnel and from other relevant and qualified presenters.

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V.G.20.f No change.	Describe the type of support services the RWB provides to applicants of cash assistance.
RWB RESPONSE	
Support services for TCA applicants is available during the initial two-week job search period. Referrals are made for subsidized child care and transportation assistance to program applicants so they can participate in initial job search activities.	

V.G.20.g	Transitional support services: • Describe the type of services offered to participants whose cash assistance closes with earned income. • Describe when and how program participants are informed about transitional benefits and services when they first leave cash assistance. • How long does the RWB authorize a childcare referral for transitional customers? • How often does the RWB require a participant receiving transitional childcare to document employment? • How often are transitional participants receiving support services reviewed for eligibility (family size, income, household composition, etc.)? • If the RWB has a program to encourage employment retention and advancement using support services and/or incentives, please describe it. • Describe the RWB's local operating procedure designed to offer education or training to transitional participants.
RWB RESPONSE	
Transitional Support Services are provided to participants whose assistance case closes with earned income. These services are provided either directly to, or on behalf of, eligible Welfare Transition Program jobseekers, that are necessary to reduce or eliminate barriers in obtaining and/or retaining employment. Support services include, but are not limited to: Transitional Education and Training, Transitional Childcare (TCC), Transitional Transportation, and Employment Related Transitional Benefits (i.e. tools, clothing, uniforms, licenses, dental work, physical exam/drug testing, etc.). Participants are provided with information about the continued provision of services within the One-Stop Career Center System once employment is secured and their Temporary Cash Assistance (TCA) case is closed. This meeting will be held as soon as the jobseeker secures employment. The jobseeker is informed of the availability, criteria, and time limit for accessing transitional benefits. Documentation of this meeting is provided to and signed by the jobseeker (retaining a copy in the client's file), providing a description of transitional benefits, indicating that all information regarding transitional services were discussed and understood. To qualify for transitional benefits:	

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1) The jobseeker's case must be closed due to earned income or,
   a. the jobseeker requested and received Cash Assistance Severance benefit, or
   b. the jobseeker "opted not to receive" TCA and has earned income, or
   c. the jobseeker's TCA time limit expired, and the jobseeker has earned income, or
   d. the jobseeker began to receive or there was an increase in child support payments and the jobseeker has earned income.

2) The family's income must remain below 200% of the Federal Poverty Level (FPL).

3) A child under the age of 19, included in the income calculation, must remain in the home. This includes children who would be included in the income except the child who receives Supplemental Security Income (SSI).

4) The family must demonstrate a need for transitional benefits.

5) The family must attempt to secure needed services from a source(s) other than the One Stop Career system, at no cost, using local community resource guides, prior to accessing transitional benefits.

6) The jobseeker must remain employed and provide monthly employment verification to the career counselor.

7) Jobseekers who receive Up-Front Diversion or Relocation Assistance and are not employed may receive transitional services only if employment is obtained within 90 days after the Up-Front Diversion process start date.

When a need has been identified and transitional benefits are requested, jobseekers are kept apprised of the status of the request, the amount expended year-to-date, and any outstanding issues in processing the request.

Transitional benefits customers have their eligibility to receive services verified every 3 months.

Transitional ChildCare (TCC) is coordinated locally and is operated on a full-day, year-round basis to the maximum extent possible to enable parents to work and become economically self-sufficient. The cost of transitional childcare is subsidized and the parent is responsible for paying a small fee based on a mandatory sliding fee scale. TCC is authorized for up to two years from the date of transitional service status if the transitional participant continues to be employed and maintains participation and eligibility requirements in the transitional services program. Documentation of employment is made monthly to retain TCC.

Incentives

The 1999 Legislature created Chapter 414.085 (4), F.S., which authorizes the Local RWB to provide incentive payments to a participant, and allows the payment to be disregarded for the purposes of calculating the amount of temporary cash assistance the family would receive. Incentives given in the form of cash are not permissible, since cash payment will count as income in the determination of food stamps, childcare, Medicaid, and other benefits that are income based.

FOR PUBLIC COMMENT

Service providers are allowed to provide incentive awards/payments in the form of vouchers, gift cards, and/or gift certificates.

All incentive payments must be provided in a uniform and equitable manner. That is, the incentive must be of the same value for all participants performing the same activity. The following provides the approved payment points for which incentives may be awarded.

- Incentives are provided to participants when they gain employment and retain that employment for 6 months.
- The incentives are contingent upon available funding as specified by the RWB and are a one-time payment to a participant for successful achievement of one or more of the above-specified activities. A participant may qualify for more than one type of incentive award based on achievement of multiple goals. The maximum dollar value of incentive awards to a single participant may not exceed $500.00 total per lifetime and a maximum of $100.00 per payment point category.

Transitional Education and Training (TED)

In order to assist former WT jobseekers who are continuing their training and upgrading their skills, transitional education and training may be provided for up to two (2) years from the date the jobseeker becomes ineligible for TCA. Transitional education and training must be job-related, but may include training to improve job skills in a jobseeker's existing area of employment or may include training to prepare a jobseeker for employment in another occupation. Prior to expending WTP funds, jobseekers must first seek education or training resources available within the community, by applying for Pell Grants (required) and any other grants or available scholarships. Transitional education and training may be provided through an Individual Training Account (ITA).

V.G.20.h	Describe how career center staff link participants of the WT Program to other services and funding streams.
	RWB RESPONSE
Career Center staff assist the WTP career managers in giving referrals and information to WT Program participants about other programs and services. WT Program participants are given information on the WIA program, Veterans Program, any other special funding available at the time, and referrals to other partners if appropriate. In addition, FloridaWorks has developed a comprehensive list of community agencies and contact information that give assistance to low income or working poor families. Resource center staff provide this list to all WT participants.	

VI. Signature Page

Please complete the signature page and ensure that it is signed by both the Chairperson of the local board and the Chief Elected Official. (29 USC 2841 Section 121). The original signed signature page must be mailed to WFI as instructed on page one of these instructions.

VII. Required Attachments

The following documents must be completed and included in the Workforce Services Plan as required by law:

1. Current Membership – Regional Workforce Board – Attachment 1

FOR PUBLIC COMMENT

2. Fiscal Agent Design/Administrative Entity/One-Stop Operator – Attachment 2
3. Inter-local Agreement(s)
4. List of One-Stop MOUs (Board and One-Stop Partners)
5. Local Operating Procedures Referenced in the Local Workforce Services Plan
6. Public Comments on Local Workforce Services Plan
7. WT/TANF Standard Operating Procedures

FOR PUBLIC COMMENT

SIGNATURE PAGE

This plan represents the _____Workforce Board's efforts to maximize resources available under Title I of the Workforce Investment Act (WIA) of 1998, the Wagner-Peyser Act, the Welfare Transition Act, and the Food Stamp Employment and Training programs and to coordinate these resources with other State and local programs in the following geographical workforce investment area: _____ counties.

This comprehensive plan is submitted for the period July 1, 2011 through June 30, 2012 in accordance with the provisions of the Workforce Investment Act, the Wagner-Peyser Act and the Welfare Transition Act and the Food Stamp Employment and Training Act. We further certify that we will operate our Workforce Investment Act, Wagner-Peyser Act, Welfare Transition and the Food Stamp Employment and Training Act programs in accordance with this plan and applicable federal and state laws and regulations.

Workforce Development Board Chair	**Chief Elected Official**
_____	_____
Signature	Signature
Click here to enter text._____	Click here to enter text._____
Name (printed or typed)	Name (printed or typed)
Click here to enter text._____	Click here to enter text._____
Title	Title
_____	_____
Date	Date

Attachment 1

Attachment 1

TOTAL NUMBER OF BOARD MEMBERS 37
NUMBER OF VACANCIES 1
DATE FORM COMPLETED 8/4/11

CURRENT MEMBERSHIP
REGIONAL WORKFORCE BOARD (RWB)

REGION NAME: Alachua Bradford Regional Workforce Board, d.b.a. FloridaWorks REGION NUMBER: 9

NAME OF RWB MEMBERS	AREA(S) OF REPRESENTATION	QUALIFICATIONS	NOMINATING ORGANIZATION	DEMOGRAPHICS	PERIOD OF APPOINTMENT
Tommy McIntosh	BU	Pres., Trend Realty	GACC	M – W	6/30/11-7/1/14
Thomas Coward	BU	Broker, T. Coward Realty	GACC	M – B	6/30/10-7/1/13
Frank McGeown	BU	Owner, Star Imports	GACC	M – W	6/30/09-7/1/12
Paula Fussell	BU & EA	V.P. of HR at UF	GACC	F – W	6/30/09-7/1/12
Gayla Beach	BU	HR Director at Shands	GACC	F – W	6/30/10-7/1/1
Jim Painter	BU	Owner, Painter Masonry	GACC	M – W	6/30/11-7/1/14
Patti Breedlove	BU	Director, UF Biotech Incubator	GACC	F – W	6/30/11-7/1/14
Donna Burdge	BU	HR Director, Sandvik Mining & Construction	GACC	F – W	6/30/09-7/1/12
Dr. Maggie Labarta	BU	CEO/Pres., Meridian Behav. Healthcare	GACC	F – W	6/30/11-7/1/14
Don Davis	BU	Pres. Capital City Bank	GACC	M – W	6/30/10-7/1/13
Ted Gilson	BU	Training Director, New Horizons Computer Ctr	GACC	M – W	6/30/09-7/1/12

Jonathan Jarrell	BU	HR Director, Perform. Food Group	GACC	M – W	6/30/09-7/1/12
Edythe Robinson	BU	Owner, RBH	NFRCC	F – W	6/30/09-7/1/12
Brandi Noegel	BU	Owner, Noegel Auto Sales	NFRCC	F – W	6/30/10-7/1/14
Linda Tatum	BU	Owner, Tatum Bros. Lumber	NFRCC	F – W	6/30/10-7/1/13
Cris Andersen	BU	Retired Business	NFRCC	M – W – OI	6/30/11-7/1/14
Stephen Hess	BU, EA	Regional Director, St. Leo University	GACC	M – W	6/30/11-7/1/14
Gerald Zagaiski	EA	Placement Director, City College	City College	M – W – OI	6/30/09-7/1/12
Dr. Jackson Sasser	EA	President, Santa Fe Col	Santa Fe College	M – W	6/30/11-7/1/14
Dr. Dan Boyd	EA	School Bd of Alachua	School Board	M – W	6/30/11-7/1/14
Dr. Beth Moore	EA	School Bd of Bradford	School Board	F – W	6/30/11-7/1/14
Calvin Camps	OL	GRU Power Systems	NCFLC	M – B	6/30/09-7/1/12
David Raulerson	OL	FL Carpenters Regional Council	NCFLC	M – W	6/30/10-7/1/13
Dr. Linda Sparks	OL	Director, Academy of Electrical Technology	NCFLC	F – W	6/30/11-7/1/14
Ester Tibbs	OSPM	District Admin. DCF	DCF	F – B	6/30/11-7/1/14
Col. Bill Dampier	CBOV	Veterans Service Officer	American Legion #56	M – W – V	6/30/10-7/1/13
William Kennedy	CBOD	Director, Center for Independent Living	CIL	M – W – D	6/30/10-7/1/13
Sonia Douglas	ED	VP, Gainesville Area Chamber of Commerce	GACC	F – W	6/30/11-7/1/14
Lee Pinkoson	LEO	County Commissioner	Alachua BoCC	M – W	6/30/11-7/1/14
Ross Chandler	LEO	County Commissioner	Bradford BoCC	M – B	6/30/11-7/1/14
vacant	ED		Bradford BoCC		6/30/09-7/1/12
Kali Blount	Former WTP client	WTP Client	Service Provider	M – B	6/30/11-7/1/14
Eli Santana	Former WIA Client	WIA Client	Service Provider	M – H	6/30/09-7/1/12

Samuel Kolapo	OSPO	Director, Gainesville Job Corps Center	G'ville Job Corps	M – B	6/30/10-7/1/13
Vianne Marchese	Chief, Community Care Service, NF/SG Veterans Health System	OSPO	Alachua County Housing Authority	F – W	6/30/09-7/1/12
Cindy Roberts	OSPM	Manager, Elder Options	Elder Options	F – W	6/30/10-7/1/13
Lydia Bush	OSPM	Area Director, Div. Of Voc. Rehab.	Voc Rehab	F – W	6/30/09-7/1/12

AREA(S) OF REPRESENTATION CODES

BU – Business

CBOD –Community-based Organizations representing individuals with disabilities

CBOV – Community-based Organizations representing veterans

EA – Education

ED – Economic Development

MIL – Military Installation Representative (Effects regions 1, 2, 4, 8, 13, 15, 23)

NV – Non-voting member

OL – Organized Labor

OSPM – One-Stop Partner, Mandatory (to include VR, DCF, Elder Services)

OSPO – One-Stop Partner, Optional

WT/WS – Current or former recipient of welfare transition assistance or workforce services

DEMOGRAPHICS CODES

GENDER CODES

M – Male

F – Female

ETHNIC CODES

W – White (not Hispanic)

B – black/African American (not Hispanic)

H – Hispanic

O – Other

OTHER CODES

D – Disabled individual

OI – older individual

V – Veteran

ATTACHMENT 2

FISCAL AGENT DESIGN/ADMINISTRATIVE ENTITY/ONE-STOP OPERATOR

NAME OF REGIONAL WORKFORCE BOARD (RWB)	
Name and Title of RWB Chairperson Dr. Margarita Labarta	Name and Title of RWB Staff Director or Main Contact Person Paul Kersenbrock, Director of Operations
Address of the RWB Chairperson Meridian Behavioral Health Care 4316 S.W. 13th Street Gainesville, FL 32608	Address of RWB Staff Director or Main Contact Person 4800 S.W. 13th Street Gainesville, FL 32608
Telephone Number: 352-374-5600 Facsimile Number: 352-371-9841 E-mail Address: Maggie.labarta@mbhci.org	Telephone Number: 352-244-5131 Facsimile Number: 352-244-5931 E-mail Address: pkersenbrock@mfsworks.com
Name of RWB One-Stop Operator Florida Institute for Workforce Innovation	Name of RWB Fiscal Agent James Moore & Co., P.L.
Address of RWB One-Stop Operator P.O. Box 780 20 University Ave., Suite 206 Gainesville, FL 32601	Address of RWB Fiscal Agent 5931 NW 1st Place Gainesville, FL 32607
Telephone Number: 352-872-5904 Facsimile Number: 866-835-1249 E-mail Address: jleslie@fiwi.org	Telephone Number: 352-378-4854 Facsimile Number: 352-372-3741 E-mail Address: donna@jmco.com Click here to enter text.

FOR PUBLIC COMMENT

Name of the RWB Administrative Entity	Name of the Chief Elected Official(s)
Focused Management Solutions	See below.....(Please add additional sheets if required)
Address of RWB Administrative Entity	**Address of the Chief Elected Official(s)**
P. O. Box 817 20 W. University Ave., Third Floor Gainesville, FL 32601	See below.....
Telephone Number: 352-872-5901 **Facsimile Number:** 352-872-5908 **E-mail Address:** apate@fmsworks.com	**Telephone Number:** Click here to enter text. **Facsimile Number:** Click here to enter text. **E-mail Address:** Click here to enter text.

Chief Elected Officials

Alachua County Commission Commissioner Lee Pinkoson	Bradford County Commission Commissioner Ross Chandler
P.O. Box 2877 Gainesville, FL 32601	945 N. Temple Ave., Starke, Florida 32091
Phone: 352-264-6904 Fax: 352-338-7363 e-mail: bocc@alachuacounty.us	Phone: 904-966-6339 Fax: 904-368-3903 e-mail: Rachel_rhoden@bradfordcountyfl.gov

FOR PUBLIC COMMENT

INTERLOCAL AGREEMENT BETWEEN ALACHUA COUNTY AND BRADFORD COUNTY REGARDING ALACHUA-BRADFORD REGIONAL WORKFORCE BOARD D.B.A. FLORIDA WORKS

THIS AGREEMENT, made and entered into pursuant to the authority of Section 163.01, Florida Statutes, by and between the counties of Alachua and Bradford, of the State of Florida,

WITNESSETH:

WHEREAS, the Congress of the United States has enacted the "Workforce Investment Act of 1998" (W1A) and the Legislature of the State of Florida has enacted the "Workforce Innovation Act of 2000" both of which establish and define a program to consolidate, coordinate, and improve employment, training, literacy, and vocational rehabilitation programs; and

WHEREAS, the WIA requires the Governor to designate Local Workforce Investment Areas to promote the effective delivery of services and further provides that a consortium of units of general local government may constitute such as a local workforce investment area; and

WHEREAS, the Board of County Commissioners of Alachua and Bradford Counties desire that their counties be included in a regional program to avail its citizens of the benefits of the WIA; and

WHEREAS, the Governor has designated Alachua and Bradford Counties as a local workforce investment area for the purposes of the WIA; and

WHEREAS, the WIA requires the establishment of a Local Workforce Board to provide policy guidance for, and exercise oversight with respect to, activities under the WIA program of its local workforce investment area in partnership with the units of general local government within its local workforce investment area; and

WHEREAS, it is the responsibility of each county in the local workforce investment area to appoint members to the Florida Works Board which meet the requirements of the local workforce board in accordance with the WIA and the inter-local agreement entered into by the Board of County Commissioners of each county; and

WHEREAS, it is the responsibility of the Florida Works Board to assure that it meets the requirements of a local workforce board, in accordance with the WIA and the inter-local agreement entered into by the Board of County Commissioners of each county in the local workforce investment area, and to determine procedures to develop a WIA plan, and to select an administrative entity to administer the WIA plan; and

WHEREAS, the WIA plan must be approved and submitted jointly by the Local Workforce Board and the Board of County Commissioners of each county in the local workforce investment area; and

NOW THEREFORE, the parties hereto agree as follows:

1. **Establishment of Alachua-Bradford Inter-local Agreement**
There is hereby established a multi-jurisdictional arrangement among the parties hereto for the express purpose of collectively carrying out the individual responsibilities of each party to this Agreement under the WIA.

2. **Identification of Parties to this Agreement**
Each of the parties to this Agreement is a county of the State of Florida, and as such is a general-purpose political subdivision, which has power to levy taxes and spend funds, as well as general corporate and police powers. The governing body of each of the parties to this Agreement is its Board of County Commissioners and each party to the Agreement is identified as follows:

Name	Address
Board of County Commissioners Alachua County, Florida	P.O. Box 2877 Gainesville, FL 32602
Board of County Commissioners Bradford County, Florida	P.O. Drawer B Starke, FL 32091

3. **Geographical Area to be served by this Agreement**

The geographical areas, which will be served by this Agreement, are the entire geographical areas of each of the two (2) member counties, which geographical areas are legally described in Chapter 7, Florida Statutes.

4. **Size of Population to be Served**

The population of the two county area to be served by this Agreement is 244, 043 based upon the population count for the Year 2000 prepared by the United States Census Bureau.

5. **Agreement not Prohibited by Law**

This agreement is not prevented by State or local law from taking effect in the entire geographical area, which it intends to serve.

6. Chief Elected Officials

For Alachua County "Chief Elected Official" means the Board of County Commissioners and for Bradford County this means Chairman of the Bradford County Board of County Commissioners, unless otherwise designated by either board. In the circumstance where a dual appointment is required to be made by both counties, then a four-member consortium may be created with two members of each county commission and the consortium may make the appointment.

The parties to this Agreement hereby authorize the chief elected officials to exercise all decision-making powers, pursuant to WIA, over all plans, programs and agreements. More specifically the chief elected officials are hereby authorized to:

(1) appoint the members of the FloridaWorks Board, in accordance with Section 117 of Title I of the WIA, Chapter 445, F .S. and Section 9 of this agreement, which shall serve the functions as described in Section 106 of Title I of the WIA; and

(2) enter into an agreement or agreements with the FloridaWorks Board which meets the requirements of a Local Workforce Board to determine the selection of a grant recipient to administer the WIA plan as described in Section 117 of Title I of the WIA and to determine the procedure for the development of the WIA plan as described in Section 118 of Title I of the WIA; and

(3) together with the Florida Works Board and the Governor of the State of Florida select the substate grantee as specified in Title I Section 117 (d)(3)(B)(II) of the WIA; and

(4) review and approve all WIA plans prepared under Section 118 of Title I of the WIA and jointly submit, along with the FloridaWorks Board, said plans to the Governor; and

(5) perform any other appropriate duties necessary for the accomplishment of and consistent with the purposes of this Agreement and the WIA.

7. Responsibilities of Florida Works Board

The meetings of the FloridaWorks Board are governed by the provisions of Chapter 286, Fla.Stat (the "Government in the Sunshine Act"). All documents in the custody of the Workforce Board are governed by Chapter 119, Fla.Stat (the Florida Public Records Law) and all documents in the custody of Workforce Board's administrative entity, pertaining to the Workforce Board, are public records.

The FloridaWorks Board shall provide to the Chief Elected Officials, within thirty (30) days of completion, copies of all outside audits and monitoring reports of the Workforce Board, its administrative entity, or its contracted service providers.

8. Establishment, Composition, and Appointment of FloridaWorks Board

There is hereby established a Local Workforce Board (hereinafter called the FloridaWorks Board), which shall be constituted in accordance with the requirements of Section 117 of Title I of the WIA, Chapter 445, F.S., and this Agreement. The number of members of the FloridaWorks Board shall be thirty-seven (37), as shown on the attached membership list.

Members of the FloridaWorks Board are nominated by various agencies as mandated under WIA. Nominations are then submitted to the chief elected officials for selection and appointment. Either County may choose to solicit member nominations directly from the appropriate agencies. Members shall be appointed for fixed and staggered terms and may serve until their successors are appointed. Terms of FloridaWorks Board members shall be three years after the original terms of one, two or three years are served.

Any vacancy in the membership of the FloridaWorks Board shall be filled in the same manner as the original appointment. Termination - All members of the Board are subject to have their membership terminated for failure to attend three (3) Board meetings per year. It shall be the responsibility of the Executive Committee to review each individual case and determine whether the member should be removed or whether extenuating circumstances justify the member's retention. While the official representing the public and private sectors may be appointed and personally serve, it is permissible for them to send designees to those meeting which they may not be able to attend. In such instances, the attendance of all designees shall satisfy attendance requirements but does not extend voting privileges. There are no preclusions under the WIA that prohibits a member to serve in a dual capacity on the Board.

A majority of the members of the FloridaWorks Board shall include representatives of business in the local area who (1) are owners of businesses, chief executives operating officers of businesses, and other business executives or employers with optimum policymaking or hiring authority; (2) represent business opportunities that reflect the employment opportunities of the local area; and (3) are appointed from among individuals nominated by local business organizations and business trade associations.

Private sector nominations, and the individuals selected by each chief elected official from such nominations made by general business organizations or economic development agencies in each chief elected official's respective county, shall reasonably represent the industrial and demographic composition of the business community. Whenever possible, at least one-half of such business and industry representatives shall be representatives of small business (500 employees or less), including minority business. The Chairman of

the FloridaWorks Board shall be elected from among members of the FloridaWorks Board who are representatives of the private sector.

The private sector representatives for Alachua County on the FloridaWorks Board shall be selected by the chief elected official from the individuals nominated by the following organizations within their respective county. Any chamber in Alachua County may make nominations to fill any private sector seat vacancy in Alachua County as soon as such vacancies occur. The allocation of the number of nominations are as follows: Alachua Chamber of Commerce (two (2) nominees), Archer Chamber of Commerce (two (2) nominees), Gainesville Area Chamber of Commerce (eleven (11) nominees), Hawthorne Chamber of Commerce (two (2) nominees), High Springs Chamber of Commerce (two (2) nominees), Newberry Chamber of Commerce (two (2) nominees), Council for Economic Outreach (six (6) nominees).

The private sector representatives from Bradford County on the FloridaWorks Board shall be selected by the chief elected official (Chairman of the Bradford County Board of Commissioners) from the individuals nominated by the following general purpose business organizations or economic development agencies, within their respective county. The allocation of the number of nominations is as follows: The Starke/Bradford Chamber of Commerce/Bradford Industrial Development Authority (seven (7) nominees).

The number of nominations by the following organizations should be at least equal to the number of seats that are vacant; however, nominations may be as many as the nominating organizations deem appropriate:

The one (1) Private Educational (Degree Granting) Institution Representative on the FloridaWorks Board shall be selected by the chief elected officials from among the individuals nominated by private degree-granting institutions.

The one (1) Private Institution (offering certificates or diplomas) Representative on the Florida Works Board shall be selected by the chief elected officials from among the individuals nominated by private institutions offering certificates or diploma programs.

The one (1) higher education representative on the FloridaWorks Board shall be selected by the chief elected officials from among the individuals nominated by the University of Florida and Santa Fe Community College.

The one (1) Department of Children and Family representative on the FloridaWorks Board shall be selected by the chief elected officials from among the individuals nominated by the Regional Administrator for Florida Department of Children and Families Region 3.

The one (1) Welfare Transition client Representative and the one (1) WIA Representative on the Florida Works Board shall be selected by the chief elected officials from among the individuals nominated by area Community Based Organizations.

The one (1) Job Corps Representative on the FloridaWorks Board shall be selected by the chief elected officials from among the individuals nominated by the Gainesville Job Corps Center.

The two (2) Local/Vocational Education Representative seats on the FloridaWorks Board shall be filled by the two school superintendents within the Local Workforce Investment Area as follows: Alachua County School District Superintendent (one seat), Bradford County School District Superintendent (one seat).

The three (3) Organized Labor Representatives on the FloridaWorks Board shall be selected by the chief elected officials from among the individuals nominated by the following local labor foundation: North Central Florida Labor Council.

The two (2) Local Elected Official Representatives on the FloridaWorks Board shall be selected (a) by the chief elected official of Alachua County from the member of the Alachua County Board and County Commissioners (one (1) nominee) and (b) by the chief elected official of Bradford County from the member of the Bradford County Board of County Commissioners (one (1) nominee).

The two (2) Economic Development Agency Representatives on the FloridaWorks Board shall be selected by the chief elected officials from among the individuals nominated by economic development agencies with direct responsibility for economic development in their respective counties. The Alachua County representative shall be nominated by the Alachua County Alliance for Economic Development, and the Bradford County representative shall be nominated by the Bradford County Industrial Development Authority.

The two (2) Community-Based Organization Representatives on the FloridaWorks Board shall be selected by the chief elected officials from among the individuals nominated by Community-Based Organizations (as referred to in Section 117 (b)(2)(A)(iv) of the WIA) in the Local Workforce Investment Area interested in making nominations:

(A) One (1) CBO representative shall be selected from individuals nominated by a CBO serving individuals with disabilities from a CBO serving individuals with disabilities.

(B) One (1) CBO representative shall be selected from individuals nominated by a CBO serving veterans from a CBO serving veterans.

Preference will be given to agencies that receive Community Service Block Grant funds. As stated previously, there is no preclusion against one seat fulfilling multiple requirements.

The one (1) Department of Housing and Urban development Representative seat on the Florida Works Board shall be selected from among the individuals nominated by the Gainesville Housing Authority (one (1) nominee), the Alachua County Housing Authority (one (1) nominee) and the Bradford County Housing Authority (one (1) nominee).

The one (1) Title V. Older American Act Representative on the FloridaWorks Board shall be elected by the chief elected officials from among the individuals nominated by Mid Florida Area Agency on Aging.

The one (1) Vocational Rehabilitation/Transportation Disadvantaged Representative on the Florida Works Board shall be elected by the chief elected officials from among the individuals nominated by the county, agencies, and boards with direct responsibility for Vocational Rehabilitation Transportation Disadvantaged programs.

The number of members of the FloridaWorks Board shall be thirty-seven (37). The membership shall consist of sixteen (16) Private Sector seats, one (1) Private Degree-Granting Institution seat, one (1) Private Institute offering Certificate or Diploma Programs seat, two (2) Economic Development Agency seats, one (1) Higher Education seat, two (2) Local/Vocational Education seats, three (3) Organized Labor seats, one (1) Department of Children and Families seat, two (2) Community-Based Organization seats, two (2) Local Elected Official seats, one (1) Welfare Transition Client Representative seats, one (1) Workforce Investment Act Client Representative seat, one (1) Job Corps seat, one (1) Department of HUD seat, one (1) Title V Older American Act seat, and one (1) Vocational Rehabilitation/Transportation Disadvantaged seat. The membership of the Florida Works Board, as set forth in the attached table, meets all requirements of a workforce development board as prescribed in WIA.

9. Local Workforce Investment Area Designation

Pursuant to the designation by the Governor, the two (2) counties constituting the FloridaWorks Board shall be the Local Workforce Investment Area as provided for in Section 116 of Title 1 for WIA for the geographical area covered by this Agreement.

10. Counties' Liability

The chief elected officials of the two member counties serve as the grant recipients for, and shall be liable for any misuse of the grants funds allocated to the local area under sections 128 and 133 of the Workforce Investment Act.

11. Administrative Responsibilities

The chief elected officials may utilize the Alachua Bradford Workforce Board for the provision of staff services to assist in carrying out its responsibilities pursuant to this Agreement. In particular, an administrative entity agreed upon by the chief elected officials and the Florida Works Board, shall, at the request of the chief elected officials,

make arrangements for meeting locations, mail meeting notices to members, maintain minutes of the meetings, and perform other related administrative duties for the chief elected officials.

12. Duration of Agreement

This agreement shall remain in effect for three years.

13. Meetings

Consortium meetings will be prescheduled for the next year to ensure that all Consortium meetings are on both counties' calendars every three months (quarterly). If no Consortium meeting is required by the ABRWB, the board staff will cancel the prescheduled meetings no later than thirty days in advance.

14. Effective Date

This Agreement and any amendments hereto shall be effective between and among each county passing a resolution adopting this Agreement and any amendments hereto upon filing said resolution and this Agreement and any amendments hereto with the Clerk of the Circuit Court in their county.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on this 27th day of April 2010.

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
Cynthia Moore Chestnut, Chair

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM:

_____
Dave Wagner, Alachua County Attorney

BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
John Wayne Hersey, Chair

ATTEST:

_____
Clerk

(SEAL)

APPROVED AS TO FORM:

_____
Bradford County Attorney

WORKFORCE BOARD MEMBERSHIP LIST

The Chief Elected Officials shall appoint members of the FloridaWorks Board, which shall include the following:

Organization	County Represented	Seat #	Initial Term
Private Sector	Alachua	1	1 year
Private Sector	Alachua	2	2 years
Private Sector	Alachua	3	3 years
Private Sector	Alachua	4	1 year
Private Sector	Alachua	5	2 years
Private Sector	Alachua	6	3 years
Private Sector	Alachua	7	1 year
Private Sector	Alachua	8	2 years
Private Sector	Alachua	9	3 years
Private Sector	Alachua	10	1 year
Private Sector	Alachua	11	2 years
Private Sector	Alachua	12	3 years
Private Sector	Bradford	13	1 year
Private Sector	Bradford	14	2 years
Private Sector	Bradford	15	3 years
Private Sector	Bradford	16	1 year
Private Institution (Degree Granting)	Alachua/Bradford	17	2 years
Privatc Institution (Cert/Diplomas)	Alachua/Bradford	18	3 years
Higher Ed	Alachua/Bradford	19	1 year
Local/Voc Ed	Alachua	20	2 years
Local/Voc Ed	Bradford	21	3 years
Organized Labor	Alachua/Bradford	22	1 year
Organized Labor	Alachua/Bradford	23	2 years
Organized Labor	Alachua/Bradford	24	3 years
DCF	Alachua/Bradford	25	1 year
Community Based/Veterans	Alachua/Bradford	26	2 years
Community Based/Disabled	Alachua/Bradford	27	3 years
Economic Development	Alachua	28	1 year
Local Elected Official	Alachua	29	2 years
Local Elected Official	Bradford	30	3 years
Economic Development	Bradford	31	1 year
Welfare Trans Client Rep	Alachua/Bradford	32	2 years
WIA Client Rep	Alachua/Bradford	33	3 years
Job Corps	Alachua/Bradford	34	1 year
Dept of HUD	Alachua/Bradford	35	2 years
Older Americans Act	Alachua/Bradford	36	3 years
Vocational Rehab./Transportation Disadvantaged	Alachua/Bradford	37	1 year

September 13, 2011 Regular BoCC Meeting
Agenda Item #36

Title
Construction Management "At Risk" Agreement with M.M. Parrish Construction for the Construction of Kanapaha Park Community Center (Amended)

Amount
$1,214,227.00

Description
Request Approval of the First Amendment to the Construction Management "At Risk" Agreement between Alachua County and M.M. Parrish Construction, Co. Guaranteed Maximum Price (GMP) for the Construction of the Kanapaha Park Community Center.

Recommendation
Approve the First Amendment to the Contract between Alachua County Board of County Commissioners and M.M. Parrish Construction, Co. for Construction of the Kanapaha Park Community Center.

Alternative(s)
Do not approve and direct staff.

Requested By
Charlie R. Jackson

Originating Department
Administrative Services/Facilities Management

Attachment(s) Description
First Amendment to Construction Management Agreement Establishing GMP (2 originals)

Documents Requiring Action
First Amendment to Construction Management "At Risk" Agreement between Alachua County and M.M. Parrish Construction, Co. Guaranteed Maximum Price (GMP) for the Construction of the Kanapaha Park Community Center.

Executive Summary
On May 25, 2010, the Alachua County Commission approved the Construction Manager at Risk Agreement with M.M. Parrish to construct the Kanapaha Park Community Center. This First Amendment to that Agreement is to establish the Guaranteed Maximum Price (GMP) for this project. This First Amendment to agreement only covers the base costs for construction of the Kanapaha Community Center. The Alternates and cost approved by the BoCC in the Budget Amendments on 8/23/2011 that are outside the Guaranteed Maximum Price (GMP) of M.M. Parrish will be covered under seperate change order to reflect the increase in scope and cost.

Background
In the 2009 Capital Improvement Program (CIP), the Alachua County Board of County Commissioners approved the Design and Construction of the Kanapaha Park Community Center. The agreement approved by the Alachua County Board of County Commissioners on May 25, 2010 provides for the construction of that community center. This First Amendment provides for the establishment of the Guaranteed Maximum Price (GMP) for this project. On May 20, 2009 and May 27, 2009 this project was

advertised by the Purchasing Department and Proposals were received on July 1, 2009. We received 11 written proposals for construction of the community center This community center will provide restrooms, concession stand facilities and meeting rooms for community groups. This facility will feature high efficiency lighting and HVAC systems as well as dual flush toilets, waterless urinals and low flow faucets for water and energy savings. The groups served by the community center will be members of the local community, veterans, seniors and youth groups. Youth and adult sports leagues will also make great use of the concession facilities and restrooms. There is additional cost for utilities connections, moving a 20" inch reclaimed water main and additional cost for unsuitable soils mitigation and changes in the building foundation to deal with the soil issues.

Issues
Failure to approve the First Amendment to the Construction Manager at Risk Agreement with M.M. Parrish will result in the Kanapaha Park Community Center not being constructed. This First Amendment to agreement only covers the base costs for construction of the Kanapaha Community Center. The Alternates and cost approved by the BoCC in the Budget Amendments on 8/23/2011 that are outside the Guaranteed Maximum Price (GMP) of M.M. Parrish will be covered under seperate change order to reflect the increase in scope and cost.

Fiscal Recommendation
Approve the Amendment to the CMR Agreement

Fiscal Alternative(s)
Do not approve the Amendment

Funding Sources
WPSS-Parks and Recreation and Parks and Recreation Capital

Account Code(s)
303-4122-572.62-10; 339-4122-572.62-10

Attachment: Parrish 1st Amend GMP Kanapaha Final.pdf

EXHIBIT K

GMP AMENDMENT TO AGREEMENT BETWEEN OWNER AND CONSTRUCTION MANAGER

AMENDMENT NO. 1 TO AGREEMENT BETWEEN OWNER AND CONSTRUCTION MANAGER FOR KANAPAHA PARK COMMUNITY CENTER AGREEMENT NO. 5-25-2010

Pursuant to Sections 4B and 7A of the Agreement, dated May 25, 2010, between The County Commissioners of Alachua County, Florida ("Owner") and M.M. Parrish Construction Company ("Construction Manager"), with respect to the construction of the Owner's Kanapaha Park Community Center ("Project"), the Owner and Construction Manager hereby agree to amend and modify the Agreement by this Amendment and establish a Guaranteed Maximum Price and Contract Time for all the Work as set forth below:

ARTICLE 1

SCOPE OF WORK

The scope of the Work consists of the construction of a 5311 Square Foot Community Center at the Kanapaha Veteran's Park, in accordance with the Agreement, this Amendment and the other Contract Documents listed as Attachments 1 through 7 below, which are hereby incorporated into and made a part of the Amendment by this reference:

Attachment No.	Description	Pages	Date
1.	List of Drawings and Specifications	K-6 through K-7	8/8/11
2.	Allowance	K-8 through K-8	8/8/11
3.	Assumptions and Clarifications	K-9 through K-10	8/8/11
4.	Completion Schedule	K-11 through K-13	8/8/11
5.	Schedule of Values	K-14 through K-15	8/8/11
6.	List of Itemized General Conditions	K-16 through K-17	8/8/11
7.	List of Subcontractors and Major Suppliers	K-18 through K-19	8/8/11

ARTICLE 2

GUARANTEED MAXIMUM PRICE

2.1 Construction Manager's Guaranteed Maximum Price ("GMP") for the Work, including the estimated Cost of the Work as defined in Section 5 of the Agreement and Construction Manager's Fee as defined in Section 4 of the Agreement, is One Million Two Hundred Fourteen Thousand Two Hundred Twenty Seven Dollars ($1,214,227.00).

2.2 The GMP includes material that may be purchased directly by the Owner ("Owner Direct Purchases"). The estimated value of materials that may be purchased directly by the Owner is To Be Determined ($TBD). Construction Manager will initially process one (1) deductive Change Order under this Agreement for the entire estimated amount of Owner Direct Purchases, inclusive of sales taxes. Prior to final payment, a final reconciliation of the Owner Direct Purchases against the GMP will be performed and such deductive Change Order will be prepared for the Owner's review and execution.

2.3 The Construction Manager's Fee for the entire Work anticipated on this Project is hereby established as a lump sum amount of Sixty-Six Thousand Four Hundred Nineteen Dollars ($66,419.00), said lump sum amount is included within the above noted GMP.

2.4 The General Condition expenses for the entire Work anticipated on this Project are hereby established as a lump sum amount of One Hundred Thirty-Six Thousand Seven Hundred Forty-One Dollars ($ 136,741.00), said lump sum amount is included within the above noted GMP. The items included as General Condition expenses are listed in the List of Itemized General Conditions attached hereto and incorporated herein as Attachment No. _3_. Except as said lump sum amount for General Condition expenses may be expressly adjusted by Change Order or Construction Change Directive, Construction Manager acknowledges and agrees that Owner shall have no liability for any General Condition expenses beyond payment of the above noted lump sum amount and Construction Manager agrees that it shall not be entitled to receive any additional compensation from Owner for the General Conditions beyond the above lump sum amount.

2.5 Monthly installment payment of the Construction Manager's Fee and the General Condition expenses shall be based upon the percent completion of the designated portion of the Work for each particular month.

2.6 In order to efficiently and timely address any unknown or unanticipated conditions that are within the scope of the required Work and are otherwise reimbursable without duplication as a Cost of the Work, but excluding all items that are to be reimbursed under the lump sum General Condition expense amount noted in paragraph 2.4 above, the parties have agreed to establish a contingency within the GMP in an amount not-to-exceed amount of Twenty Five Thousand Dollars ($ 25,000.00). Contingency funds shall be used to cover costs that may result from incomplete design and unanticipated costs that arise during construction that are not identified by the construction documents. Construction Manager shall not proceed with any portion of the Work which it intends to charge against this contingency without first obtaining

Owner's express written authorization to proceed. The Construction Manager acknowledges and agrees that any work which is to be charged against the contingency allowance that does not receive such prior written approval from the Owner shall be deemed to be part of Construction Manager's basic Work compensated within the GMP and not chargeable against the Owner's Contingency Allowance. The Owner reserves the right, at its sole discretion, to withhold its consent on contingency expenditures. Further, any contingency expenditures become part of the Contract Documents and are incorporated by reference herein. Unused contingency remaining at the end of the job will be credited from the guaranteed maximum price. Construction Manager has no entitlement to any portion of any unused contingency.

2.7 The parties have agreed to establish an allowance within the GMP for Unsuitable Soils, Upgraded Foundations, and Upgraded Electrical Systems in the amount of Forty-Four Thousand Thirty-Six Dollars ($ 44,036.00). Construction Manager shall not proceed with any portion of the Work associated with the aforesaid allowance ("Allowance Work") without first obtaining Owner's express written authorization to proceed with said Allowance Work. Allowance Amounts are reflected in Attachments 2 through 2 .

2.8 Pursuant to Exhibit A, Paragraph 12.4 of the Agreement, if at the time final payment is made to Construction Manager the total Cost of the Work has been increased by approved Change Orders in an amount causing the original GMP as set forth in this Amendment to be exceeded by more than Thirty Thousand Dollars ($ 30,000.00), then Construction Manager shall be entitled to an increase in the Construction Manager's Fee in the amount of Six Percent (6 %) of the amount exceeding the sum of Thirty Thousand Dollars ($ 30,000.00) plus that original GMP amount.

2.9 Construction Manager recognizes that this Contract includes work for trench excavation in excess of five feet deep. Construction Manager acknowledges the requirements set forth in Section 553.63 of the Florida Statutes titled Trench Safety Act. Construction Manager certifies that the required trench safety standards will be in effect during the period of construction of the Project and Construction Manager agrees to comply with all such required trench safety standards.

2.9.1 The amount of Five Hundred Dollars ($ 500.00) has been separately identified for the cost of compliance with the required trench safety standards; said amount is included within the GMP.

2.10 Construction Manager is responsible, without reimbursement from Owner, for re-inspection fees and costs; to the extent such re-inspections are due to the fault or neglect of Construction Manager.

ARTICLE 3

CONTRACT TIME AND DAMAGES

3.1 The Construction Phase Commencement Date for the Work is August 25, 2011. The total period of time beginning with the Construction Phase Commencement Date through

the date required for Substantial Completion of the Work is Two Hundred Twelve (212) days ("Contract Time"). THE SUBSTANTIAL COMPLETION DATE IS THEREFORE ESTABLISHED AS March 23, 2012.

3.2 Should Construction Manager fail to substantially complete the Work within the required time period, Owner shall be entitled to assess, as liquidated damages, but not as a penalty, $ 300.00 for each calendar day thereafter until Substantial Completion is achieved. Should Construction Manager fail to finally complete the Work within the required time period, Owner shall be entitled to assess, as liquidated damages, but not as a penalty, $ 100.00 for each calendar day thereafter until Final Completion is achieved. The liquidated damage rate established shall be assessed for each calendar day Construction Manager fails to achieve Substantial Completion or Final Completion for the Designated Work within the Contract Time.

3.3 If the Work is delayed due to the fault or neglect of Owner or anyone for whom the Owner is liable, and such delays have a cumulative total of more than twenty-one (21) calendar days, Construction Manager may make a claim for its actual and direct delay damages accruing after said twenty-one (21) calendar days. Provided, however, Construction Manager expressly acknowledges and agrees that its actual and direct delay damages shall not exceed $651.00 per calendar day. In no event shall Owner be liable to Construction Manager whether in contract, warranty, tort (including negligence or strict liability) or otherwise for any acceleration, soft costs, lost profits, special, indirect, incidental, or consequential damages of any kind or nature whatsoever.

ARTICLE 4

MISCELLANEOUS

4.1 Except as expressly modified herein, the terms and conditions of the Agreement remain unchanged. In the event of a conflict between the terms of this Amendment and those of the Agreement, Owner and Construction Manager agree that the terms of this Amendment shall prevail and control.

OWNER
Lee Pinkoson- Chair

By: _____

Its: _____

Date: 9/13/2011

Construction Manager
M.M. Parrish Construction Company

By: _____

Its: President

Date: 8/10/11

Attest: (for Owner)

J. K. Irby, Clerk
(SEAL)

Attest (For Construction Manager

By: Miles E. Huene

APPROVED AS TO FORM

Alachua County Attorney

Attachment 1

List of Drawings, Specifications, and Addendums

Drawings	Prepared by Skinner, Vignola, McLean, Inc.	
A0	Cover Sheet/ Index/ Location Map	5/3/11
C0.10	Civil General Notes	5/3/11
C0.11	Civil Legend	5/3/11
C0.12	Civil Existing Conditions Map	5/3/11
C0.13	Civil Demolition Plan	5/3/11
C1.00	Civil Master Site & Open Space Plan	5/3/11
C1.10	Civil Horizontal Control and Site Plan	5/3/11
C2.00	Civil Grading & Drainage Plan	5/3/11
C2.10	Civil Detailed Grading & Drainage Plan	5/3/11
C2.30	Civil Construction Details	5/3/11
C3.00	Civil Utility Master Plan	5/3/11
C3.10	Civil Detailed Utility Plan	5/3/11
C3.20	Civil Utility Plan and Profile	5/3/11
C3.21	Civil Utility Plan and Profile	5/3/11
C4.00	Civil Stormwater Pollution Prevention Plan	5/3/11
C4.10	Civil Stormwater Pollution Prevention Plan Notes	5/3/11
LS-1	Landscape Plan	10/11/10
LS-2	Landscape Notes and Details	10/11/10
IR-1	Irrigation Plan	10/11/10
IR-2	Irrigation Notes and Details	10/11/10
S1.01	Structural Details	5/3/11
S1.02	Structural Details	5/3/11
S1.03	Structural Details	5/3/11
S1.04	Structural Details	5/3/11
S1.05	Structural Details	5/3/11
S1.06	Structural Details	5/3/11
S2.01	Structural Foundation Plan	5/3/11
S3.01	Structural Roof Framing Plan	5/3/11
A1	Floor Plan – Rev. 2	5/3/11
A2	Reflected Ceiling Plan	5/3/11
A3	Roof Plan	5/3/11
A4	Exterior Elevations	5/3/11
A5	Exterior Elevations	5/3/11
A6	Building Sections	5/3/11
A7	Building Sections	5/3/11

A8	Interior Elevations	5/3/11
A9	Interior Elevations	5/3/11
A10	Interior Elevations	5/3/11
A11	Interior Elevations	5/3/11
A12	Sections and Details	5/3/11
A13	Sections and Details	5/3/11
A14	Sections and Details	5/3/11
A15	ICF Door & Window Head/Jamb/Sill Details	5/3/11
A16	CMU Door Head/ Jamb/ Sill Detail	5/3/11
A17	Room Finish, Door & Window Schedules	5/3/11
M-1	Mechanical Legend, Notes, Abbreviations, Details	5/3/11
M-2	Mechanical Floor Plan	5/3/11
M-3	Mechanical Schedules	5/3/11
M-4	Mechanical Roof Plan & Details	5/3/11
E-1	Electrical Legend, Notes, and Abbreviations	5/3/11
E-2	Electrical Site Plan	5/3/11
E-3	Electrical Lighting Plan	5/3/11
E-4	Electrical Lighting Plan (Add. Alt. #3)	5/3/11
E-5	Electrical Power Plan	5/3/11
E-6	Lightning Protection Roof Plan	5/3/11
E-7	Electrical Risers, Schedules, & Panel Boards	5/3/11
P-1	Plumbing Legend, Notes, & Schedules	5/3/11
P-2	Plumbing Floor Plan	5/3/11
P-3	Plumbing Sanitation Riser & Detail	5/3/11
P-4	Plumbing Domestic Water Riser & Detail	5/3/11

Specifications
Project Manual Divisions 1 through 16 as prepared by Skinner, Vignola, McLean, Inc. and dated 5/3/11.

Addenda
Addendum # 1 dated June 6, 2011. 2 pages plus attachments as outlined therein.

Attachment 2
Allowances

Allowance #1- $10,000 to increase size of foundation per soils report. Revised structural design has not been provided at this time.

Allowance #2- $20,036 for unsuitable soils remediation and geotechnical testing

Allowance #3- $2,000 for geotechnical engineer recommended underdrain system. Revised civil drawings detailing underdrain system have not been provided at this time

Allowance #4- $12,000 for upgraded electrical systems due to change to conventional heat pumps from VRF system

Attachment #3
Assumptions and Clarifications

1. The cost of an Alachua County building permit is included.

2. Material testing is included, however soil borings, geotechnical report, radon testing and radon remediation are excluded.

3. A 1400 CY allowance for unsuitable soils is included in the sitework bid package. If additional undercutting is required, the unit cost for removal and replacement with clean fill is $15.00/CY. Rock removal is not included and will be addressed as an unforeseen condition if encountered.

4. 2 x 2 ceramic tile and base is included as base bid in Restrooms A and B.

5. Storefront elevation "G" requires an additional horizontal member, which is included.

6. Communications / Data is included as raceway and cabling only. Devices, punchdown, testing, racks, patch panels, and equipment are excluded.

7. Toilet tissue, paper towel, and soap dispensers are Owner provided.

8. An R-38 insulated roof system will be provided without ½" coverboard.

9. The following **VALUE ENGINEERING** items have been incorporated:

a. Superlite 1XL glass for 45 minute rating at door lites in lieu of IIXL. ($1,315)
b. Jackson overhead concealed at storefront doors in lieu of LCN. ($2,380)
c. Overhead Door Company 600 series galvanized shutters – manual. ($9,458)
d. Standard Cortega 704 ceiling tile with square edge. ($1,740)
e. Revise sanitary below grade piping to enter building through Restroom "C" and continue inside building to pick up all other restrooms in lieu of separate laterals- provide cleanouts only at change of direction. ($5,885)
f. Change P-11 hand sink to Advance Tabco 7-PS-68. ($883)
g. Change water hammer arrestors to Sioux Chief Hydra-Rester 652-A. ($2,119)
h. Change P7A & B electric water coolers to Elkay E25TL8C. ($1,648)
i. Change 80 gallon water heater to 50 gallon State Patriot PCE 52 2ORTA. ($2,354)
j. Change mixing valve to Symmons S-500-CK. ($824)
k. Change 3 compartment sinks to 2 compartment. ($2,140)
l. Change lavatory sensor faucets to T & S metering faucet. ($1,926)
m. Delete hot water to 4 lavatories. ($856)
n. Revise SESCO lighting package. ($21,260) Sesco quote # 110397C attached.
o. Eliminate door-indoor requirements at panel boards. ($802)
p. Change transient surge protection to Adv. Protection Technologies TEXDS Series. ($1,135)
q. Use MC cable above ceiling. Home runs & equip remain in conduit. ($2,675)

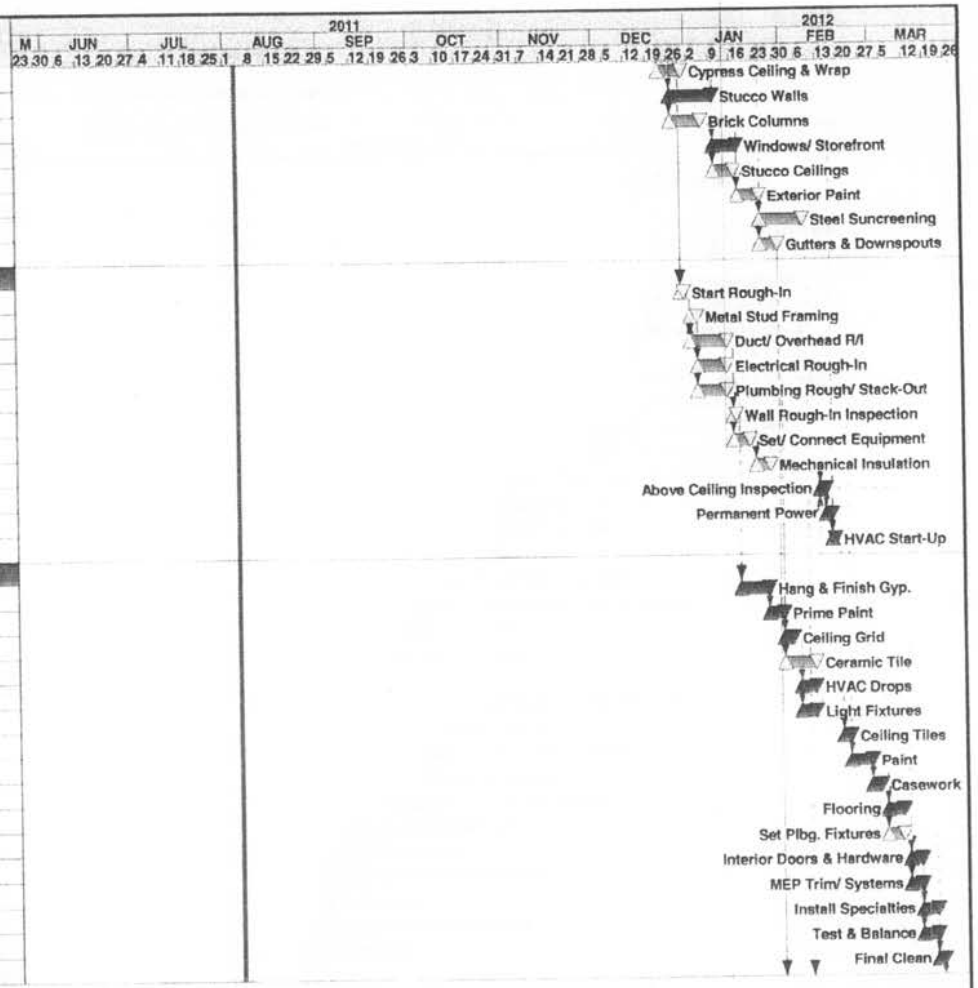
r. Eliminate (5) 4" stub-outs for future sports lighting. ($3,317)
s. Delete lightning protection system. ($12,599)
t. Change from VRF to conventional heat pumps. ($79,071)
u. Delete base bid operable partition. ($6,922)
v. Reduce plantings and modify irrigation. ($5,842)
w. Delete brick veneer at west wall Meeting Room "C". ($3,151)

Attachment 4

Completion Schedule

Activity ID	Activity Description	Early Start	Orig Dur	Early Finish
Bidding				
2220	Sub Bidding	25MAY11A	11	09JUN11A
2230	Submit GMP	10JUN11A	4	08AUG11
2240	Approve GMP (ABCC)	09AUG11	11	23AUG11
2250	Notice to Proceed	24AUG11	1	24AUG11
Preliminary Sitework				
6000	Mobilization	25AUG11	3	29AUG11
6010	Silt Fencing/ Tree Barricades	30AUG11	2	31AUG11
6002	Clear & Grub	01SEP11	2	02SEP11
6018	Preliminary Sitework Complete	02SEP11	1	02SEP11*
6012	Rough Grading	06SEP11	3	08SEP11
6006	Building Pad Prep	09SEP11	10	22SEP11
6004	712' 4" PVC Gravity Sewer	23SEP11	10	06OCT11
6005	Storm System	07OCT11	10	20OCT11
6036	Four 4" Primary Conduits	07OCT11	5	13OCT11
6014	8" Fire Main	14OCT11	5	20OCT11
6008	Sod Pond/ Disturbed Areas	21OCT11	3	25OCT11
Structure				
6200	Layout Foundation	23SEP11	2	26SEP11
6220	Pad Footings	27SEP11	5	03OCT11
6210	Form Slab Edge & Reinforced	04OCT11	8	13OCT11
6240	Underslab MEP Rough-In	14OCT11	6	21OCT11
6250	Prep S.O.G.	24OCT11	5	28OCT11
6260	Place & Finish S.O.G.	31OCT11	1	31OCT11
6270	I.C.F. Walls	01NOV11	15	21NOV11
6280	CMU to 12' bearing	01NOV11	10	14NOV11
6300	Set Wood Trusses/ Rafters	22NOV11	5	30NOV11
6271	Decking/ Sheathing	01DEC11	10	14DEC11
6281	High Framing	15DEC11	4	20DEC11
6290	Structural Insulated Panels	21DEC11	2	22DEC11
Roof Dry-In				
6430	Layout/Set Roof Curbs	15DEC11	2	16DEC11
6400	Roof Insulation/ Dry-In	19DEC11	3	21DEC11
6410	Mod Bit Roofing	22DEC11	5	29DEC11
6420	Standing Seam Roofing	30DEC11	3	03JAN12
6540	Cap Flashing	10JAN12	5	16JAN12
Wall Dry-In				
6520	Brick Wall	15DEC11	7	23DEC11

Activity ID	Activity Description	Early Start	Orig Dur	Early Finish
6500	Cypress Ceiling & Wrap	23DEC11	5	30DEC11
6510	Stucco Walls	27DEC11	10	09JAN12
6530	Brick Columns	27DEC11	8	05JAN12
6670	Windows/ Storefront	10JAN12	6	17JAN12
6560	Stucco Ceilings	10JAN12	5	16JAN12
6680	Exterior Paint	18JAN12	5	24JAN12
6690	Steel Suncreening	25JAN12	10	07FEB12
6550	Gutters & Downspouts	25JAN12	4	30JAN12
Rough-In				
6613	Start Rough-In	30DEC11	1	30DEC11
6601	Metal Stud Framing	02JAN12	2	03JAN12
6603	Duct/ Overhead R/I	02JAN12	10	13JAN12
6610	Electrical Rough-In	04JAN12	8	13JAN12
6615	Plumbing Rough/ Stack-Out	04JAN12	8	13JAN12
6845	Wall Rough-In Inspection	16JAN12	1	16JAN12
6630	Set/ Connect Equipment	16JAN12	5	20JAN12
6620	Mechanical Insulation	23JAN12	5	27JAN12
6950	Above Ceiling Inspection	13FEB12	2	14FEB12
6640	Permanent Power	15FEB12	2	16FEB12
6650	HVAC Start-Up	17FEB12	1	17FEB12
Finishes				
6635	Hang & Finish Gyp.	18JAN12	7	26JAN12
6815	Prime Paint	27JAN12	3	31JAN12
6820	Ceiling Grid	01FEB12	3	03FEB12
6810	Ceramic Tile	01FEB12	8	10FEB12
6830	HVAC Drops	06FEB12	5	10FEB12
6840	Light Fixtures	06FEB12	5	10FEB12
6850	Ceiling Tiles	20FEB12	2	21FEB12
6860	Paint	22FEB12	5	28FEB12
6870	Casework	29FEB12	3	02MAR12
6880	Flooring	05MAR12	5	09MAR12
6890	Set Plbg. Fixtures	05MAR12	5	09MAR12
6900	Interior Doors & Hardware	12MAR12	4	15MAR12
6910	MEP Trim/ Systems	12MAR12	4	15MAR12
6920	Install Specialties	16MAR12	3	20MAR12
6930	Test & Balance	16MAR12	3	20MAR12
6940	Final Clean	21MAR12	2	22MAR12



Start Date 25MAY11
Finish Date 06APR12
Data Date 05AUG11
Run Date 08AUG11 11:31

Early Bar
Progress Bar
Critical Activity

© Primavera Systems, Inc.

KPC2 Sheet 2 of 3

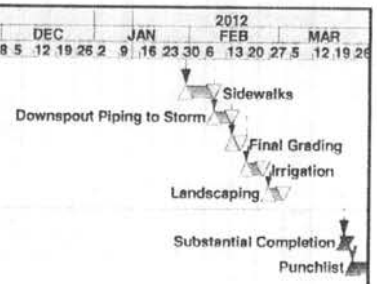
M.M. Parrish Construction Company

Kanapaha Park Community Center

Classic Schedule Layout

Date	Revision	Checked	Approved

Activity ID	Activity Description	Early Start	Orig Dur	Early Finish
Final Sitework				
6970	Sidewalks	31JAN12	7	08FEB12
6991	Downspout Piping to Storm	09FEB12	4	14FEB12
6992	Final Grading	15FEB12	3	17FEB12
6980	Irrigation	20FEB12	5	24FEB12
6993	Landscaping	27FEB12	5	02MAR12
Completion/ Closeout				
6990	Substantial Completion	23MAR12	1	23MAR12
6995	Punchlist	26MAR12	10	06APR12
6998	Final Completion		0	06APR12



Start Date 25MAY11
Finish Date 06APR12
Data Date 05AUG11
Run Date 08AUG11 11:31

Early Bar
Progress Bar
Critical Activity

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KPC2 Sheet 3 of 3

M.M. Parrish Construction Company

Kanapaha Park Community Center

Classic Schedule Layout

Date	Revision	Checked	Approved

Attachment 5
Schedule of Values

G.M.P. Estimate Summary

5,311 Square Feet

Project: Kanapaha Park Community Center

Description	100% CDs 04.04.11	BID DAY 06.09.11	GMP 8/8/2011	Remarks	Project $/SF
Division 1					
General conditions	$ 124,298	$ 124,298	$ 136,741		25.75
As-Built Drawings (CADD)	$ -	$ -	$ -		0.00
Permit Fees	$ 3,000	$ 3,000	$ 3,000		0.56
Testing	$ 3,745	$ 3,745	$ 3,500	UES quote	0.66
Bid Package 2A - Sitework					
Termite control treatment	$ 1,332	$ 1,700	$ 1,839	Florida Pest	0.35
Sitework	$ 109,200	$ 137,097	$ 137,097	Andrews Paving	25.81
Allowance-Unsuitable Soil Remediation	$ 10,360	$ 10,360	$ 20,036	1400cy @ $14 + $436 Testing	3.77
Allowance- Undercut drainage system	$ -	$ -	$ 2,000	0	0.38
Bid Package 2B - Landscape & Irrigation					
Landscape & Irrigation	$ 28,000	$ 24,750	$ 19,290	Gainesville Landscape Contractors	3.63
Bid Package 3A - Concrete					
Concrete	$ 106,215	$ 127,160	$ 107,360	Gulf Construction Services	20.21
Allowance- Geo-Tech recommended foundations			$ 10,000		1.88
Bid Package 3B - Ground & Polished Concrete					
Sealed/Polished Concrete	$ 10,143	$ 6,373	$ 6,373	Alternative Floors	1.20
Bid Package 4A - Masonry					
Masonry	$ 92,800	$ 71,691	$ 71,691	Painter Masonry	13.50
Bid Package 5A - Steel					
Structural steel	$ 17,700	$ 17,400	$ 19,600	Division 5 Steel	3.69
Bid Package 6A - Carpentry					
Rough carpentry	$ 58,464	$ 69,300	$ 67,500	Gulf Construction	12.71
Bid Package 7A - Roofing					
Modified Bit / Metal Roofing	$ 62,310	$ 62,455	$ 62,455	O'Neal Roofing	11.76
Bid Package 8A - Doors & Hardware					
Doors, Frames & Hardware	$ 19,518	$ 29,076	$ 29,076	Taylor, Cotton, & Ridley	5.47
Bid Package 8B - Aluminum Storefront					
Aluminum storefront - Windows	$ 38,060	$ 37,379	$ 36,536	Precision Glass	6.88
Bid Package 8C - Counter Shutters					
OH Doors - 8'x4' Counter Shutter	$ 3,000	$ 11,540	$ 2,700	Overhead Door Co.	0.51
Stainless Pass-Thru Counter Tops	$ -	$ 1,600	$ 1,600		0.30
Division 9 - Finishes					
Drywall & Stucco	$ 42,432	$ 44,744	$ 40,450	Central Florida Drywall	7.62
Bid Package 9B - Painting					
Painting	$ 15,900	$ 17,980	$ 17,980	Professional Painting & Waterproofin	3.39
Bid Package 9C - Flooring					
Flooring	$ 10,024	$ 6,881	$ 3,810	Teal Tile	0.72
Bid Package 9D - Acoustic Treatments					
Acoustical Ceiling Tile	$ 5,300	$ 5,487	$ 3,719	Acousti	0.70
Bid Package 10A - Miscellaneous Specialties					
Miscellaneous Specialties	$ 19,022	$ 11,430	$ 11,430	McLeod	2.15
Bid Package 10B - Signs					
Signage	$ 1,500	$ 2,867	$ 2,867	Sign-A-Rama	0.54
Bid Package 10C - Operable Walls					
Operable Partition - Meeting Rms. A/B	$ 13,176	$ 6,469	$ -	SSE/ Modernfold	0.00
Bid Package 15A - Plumbing					
Plumbing	$ 75,600	$ 98,250	$ 80,935	Quality Plumbing	15.24
Bid Package 15B - Mechanical					
HVAC	$ 121,110	$ 198,898	$ 113,000	Comfort Temp.	21.28
Bid Package 16A - Electrical					
Electrical	$ 64,945	$ 122,263	$ 82,400	Southern State Electric	15.51

Description	100% CDs		BID DAY		GMP	Remarks	Project
	04.04.11		06.09.11		8/8/2011		$/SF
Allowance-Upcharge for revised HVAC					$ 12,000		0.00
Subtotal	$ 1,060,652		$ 1,254,193		$ 1,106,985		
CM Fee	$ 63,639		$ 75,252		$ 66,419		
Subtotal	$ 1,124,291		$ 1,329,444		$ 1,173,404		220.94
General Liability Insurance	$ 1,360		$ 1,609		$ 1,420		
Builders Risk	$ -		$ -		$ 2,669		
Owners Protective Liability	$ -		$ -		$ -		
Bond	$ 11,257		$ 13,311		$ 11,734		
Sub-Total (w/GLI, BR & Bond)	$ 1,136,908		$ 1,344,364		$ 1,189,227		223.92
Project Contingency	$ 50,000		$ 50,000		$ 25,000		4.71
G.M.P. Total					$ 1,214,227		228.62
Pre-construction Services	$ 24,600		$ 24,600		$ 24,600		4.63
Architectural & Engineering Fees	$ 215,300		$ 215,300		$ 215,300		40.54
Foundation Re-Design					$ 950		
Green Globe Certification	$ 8,500		$ 8,500		$ 8,500		1.60
GRU Impact, Utility Relocation & Connection Fee	$ -		$ -		$ 39,886		7.51
Communications/ Data	$ 10,000		$ 10,000		$ 5,000		0.94
Furniture, Fixtures & Equipment (FFE)	$ 50,000		$ 50,000		$ 25,000		
Total Amount	$ 1,495,308		$ 1,702,764		$ 1,533,463		288.73

Alternate No. 1 - Driveway Mod	$ 13,717
Alternate No. 2 - West Shade Structure	$ 27,655
Alternate No. 3 - Additional Operable Partition	$ 11,939
Alternate No. 4 - Quarry Tile Add	$ 3,946
Alternate No. 5 - Spare Conduit to Memorial	$ 2,637
Alternate No. 6 - Carpet Tile in Lieu of Polished Concrete	$ (729)
Alternate No. 7- Base Bid Operable Partition	$ 6,922
Alternate No. 8- Daikin VRF System with Local Controls	$ 25,998

Attachment 6
List of Itemized General Conditions

Project: Kanapaha Park Community Center 5311 sf

CODE	DESCRIPTION	TOTAL Includes Burden (35%),Tax (6.25%)
	0	
	Staff	
1-012	Superintendent	**52650**
1-010	Project Manager	**28350**
1-016	General Labor	**16367**
	Travel Expenses	
1-015	Superintendent Truck	**2975**
1-515	Superintendent Gas	**1488**
1-014	Project Manager's Travel Expense	**1148**
	Field Engineering	
1-021	Layout / Engineer supplies	**372**
1-024	Survey	**500**
	Submittals	
1-304	Progress Schedules and Reports	**372**
1-301	Shop Drawings, Product Data & Samples	**531**
1-305	Construction Photographs	**186**
	Temporary Utilities	
1-504	Temporary electricity - setup	**319**
1-505	Temporary electricity - monthly	**2231**
1-509	Temporary Water - setup	**159**
1-510	Temporary Water - monthly	**1116**
1-503	Temporary Toilets (1/ea w/8 dumps-month)	**2083**
	Temporary Holding Tank (office trailer toilet)	**213**
1-507	Early HVAC start-up	**500**
	Temporary Construction	
1-580	**Construction Area Fence**	**2550**
	Field Office	
1-560	Office Trailer (12'x60')	**1859**
1-561	**Setup / Takedown Trailers**	**1025**
1-602	Copy Machine & Fax Machine	**372**
1-511	Office supplies	**372**
	Miscellaneous	
1-592	Project Identification / Signs	**666**
1-303	Drawing Reproduction (construction)	**2789**
1-526	**Trash Hauling & Dump Fees**	**5578**
1-521	Radio Communication - Nextel	**930**
	Fire Extinguishers	**133**
1-522	Ice Water & Cups	**372**

1-513	First Aid supplies	**372**
1-524	Small Tools	**1859**
1-634	Miscellaneous Equipment Rental	**3719**
	Facility Start-up & Contract Closeout	
1-530	Punchlist	**1175**
1-528	Final Cleaning	**1411**
	Total	**136,741**

Attachment 7
List of Subcontractors and Major Suppliers

Division 1	
Testing	Universal Engineering
Bid Package 2A - Sitework	
Termite control treatment	Florida Pest Control
Sitework	Andrews Paving
Bid Package 2B - Landscape & Irrigation	
Landscape & Irrigation	Gainesville Landscape Contractors
Bid Package 3A - Concrete	
Concrete	Gulf Construction Services
Bid Package 3B - Ground & Polished Concrete	
Sealed/Polished Concrete	Alternative Floors
Bid Package 4A - Masonry	
Masonry	Painter Masonry
Bid Package 5A - Steel	
Structural steel	Division 5 Steel
Bid Package 6A - Carpentry	
Rough carpentry	Gulf Construction Services
Bid Package 7A - Roofing	
Modified Bit / Metal Roofing	O'Neal Roofing
Bid Package 8A - Doors & Hardware	
Doors, Frames & Hardware	Taylor, Cotton, & Ridley
Bid Package 8B - Aluminum Storefront	
Aluminum storefront - Windows	Precision Glass
Bid Package 8C - Counter Shutters	
OH Doors - 8'x4' Counter Shutter	Overhead Door Co.
Division 9 - Finishes	
Drywall & Stucco	Central Florida Drywall
Bid Package 9B - Painting	
Painting	Professional Painting & Waterproofing
Bid Package 9C - Flooring	
Flooring	Teal Tile
Bid Package 9D - Acoustic Treatments	
Acoustical Ceiling Tile	Acousti Engineering
Bid Package 10A - Miscellaneous Specialties	

Miscellaneous Specialties	McLeod General Trades
Bid Package 10B - Signs	
Signage	Sign-A-Rama
Bid Package 10C - Operable Walls	
Operable Partition - Meeting Rms. A/B	SSE/ Modernfold
Bid Package 15A - Plumbing	
Plumbing	Quality Plumbing
Bid Package 15B - Mechanical	
HVAC - Daikin VRF w/ local controls	Comfort Temp.
Bid Package 16A - Electrical	
Electrical	Southern State Electric

September 13, 2011 Regular BoCC Meeting
Agenda Item #37

Title
Coleman Construction, Inc. agreement for Construction Material Hauling (Amended)

Amount
N/A

Description
Request Approval of the Agreement with Coleman Construction, Inc. to provide annual hauling services.

Recommendation
Approve the Agreement with Coleman Construction, Inc. to provide annual hauling services.

Alternative(s)
Do not approve

Requested By
Richard Hedrick via David Cerlanek, 352-374-5245 ext 1214

Originating Department
Public Works

Attachment(s) Description
Agreement for Contractual Services with Coleman Construction, Inc.

Documents Requiring Action
Agreement for Contractual Services with Coleman Construction, Inc. (2 originals)

Executive Summary
Bid # 12-65, Annual Roadway Construction Material Hauling Services was opened on April 13, 2011. Coleman Construction, Inc. and LMW Construction Inc were the lowest responsible and responsive bidders. The Board of County Commissioners approved the Finance Report on June 14, 2011 which recommended awarding a contract to Coleman Construction, Inc. and LMW Construction Inc. The County has the option to renew this agreement for an additional two year period after September 30, 2012. This contract is used to support in-house road and maintenance crews.

Background
Bid # 12-65, Annual Roadway Construction Material Hauling Services was opened on April 13, 2011. Coleman Construction, Inc. and LMW Construction Inc were the lowest responsible and responsive bidders. The Board of County Commissioners approved the Finance Report on June 14, 2011 which recommended awarding a contract to Coleman Construction, Inc. and LMW Construction Inc. The County has the option to renew this agreement for an additional two year period after September 30, 2012. This contract is used to support in-house road and maintenance crews.

Issues
This contract is used to supplement roadway construction and maintenance operations crews.

Fiscal Recommendation

If approved, sufficient funds exist in the FY12 budget.

Fiscal Alternative(s)
N/A

Funding Sources
Gas Tax Uses Fund; Gas Tax Bond

Account Code(s)
149-7900-541.46-52; 351-7910-541.63-xx; 350-7915-541.63-xx

Attachment: Coleman Const Hauling Final.pdf

AGREEMENT FOR CONTRACTUAL SERVICES

This Agreement is entered into this 13 day of September, 2011 between Alachua County, a charter county and political subdivision of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County" and Coleman Construction, Inc, doing business at 25501 NW 8th Lane, Newberry, FL 32669 hereinafter referred to as "Contractor".

WITNESSETH

Whereas, the County desires to employ the Contractor to provide Annual Roadway Construction Material Hauling Services and,

Whereas, the Contractor is qualified to provide these services

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

1. **Term**. This agreement is effective for the period beginning on the date of the fully executed contract, or beginning or October 1, 2011 and continuing through September 30, 2012 unless earlier terminated as provided herein. The County has the option of renewing this Agreement for one (1) additional two (2) year periods at the same terms and conditions outlined herein.

   The County's performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

2. **Duties of the Contractor**. The Contractor shall have and perform the following duties, obligations, and responsibilities to the County As provided in Attachment "A"

3. **Representations and Warranties.** By executing this Agreement, the Contractor makes the following express representations and warranties:

   3.1. The Contractor is a professional qualified to perform the services described.

   3.2. The Contractor warrants all the work performed by the Contractor is adequate and sufficient to meet the requirements and accomplish the purposes of the agreement.

   3.3. The Contractor acknowledges that the County's review of the work performed in no way diminishes the Contractor's warranty pertaining to the work performed.

4. **Method of Payment**. For all services actually, timely and faithfully performed, the Contractor will be paid as follows:

4.1. The Contractor shall be paid subject to additions and deductions as provided in Attachment A.

4.2. As a condition precedent for any payment, the Contractor shall submit monthly, an invoice to the County requesting payment for services properly rendered and expenses due. The Contractor's invoice shall describe with reasonable particularity each service rendered, the date thereof, the time expended if such services were rendered pursuant to an fee and[the person(s) rendering such service. The Contractor's invoice shall be accompanied by such documentation or data in support of expenses for which payment is sought as the County may require. Each invoice shall constitute the Contractor's representation to the County that the services indicated in the invoice have reached the level stated, have been properly and timely performed as required herein, that the expenses included in the invoice have been reasonably incurred in accordance with this Contract, that all services provided have served a public purpose, that all obligations of the Contractor covered by prior invoices have been paid in full, and that the amount requested is currently due and owing, there being no reason known to the Contractor that payment of any portion thereof should be withheld. Submission of the Contractor's invoice for final payment shall further constitute the Contractor's representation to the County that, upon receipt by the County of the amount invoiced, all obligations of the Contractor to others, including its consultants, incurred in connection with the Project, will be paid in full. The Contractor shall submit invoices to the County at the following address:

Alachua County Public Work
ATTN: Wm David Cerlanek
Post Office Box 1188
Gainesville, FL 32602-1188

4.3. Payments for all sums properly invoiced shall be made in accordance with the provisions of Chapter 218, Part VII Florida Statutes ("Local Government Prompt Payment Act") to:

Coleman Construction, Inc
PO Box 1559
Newberry, FL 32669

4.4 No Additional reimbursable expenses will be paid under this Agreement.

5. **Duties of the County**. The County shall have and perform the following duties, obligations, and responsibilities to the Contractor:

5.1. Provide a written request for services and a written Notice to Proceed.

5.2. Provide payment as provide herein to the Contractor for all services actually, timely and faithfully performed.

6. **Personnel**.

6.1. The Contractor will assign only qualified personnel to perform any service concerning this Agreement. At the time of execution of this Agreement, the parties anticipate the following parties will perform those functions indicated:

NAME	FUNCTION
Mark S. Coleman	*Responsible Agent*
Keith A. Gornto	*Superintendent/Alternate Responsible Agent*

6.2. So long as the individuals named above remain actively employed or able to be retained by the Contractor, they shall perform the functions indicated next to their names. The responsible agent may authorize changes to this list in writing.

7. **Notice**. Except as otherwise provided in this Agreement any notice of default or termination from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. For purposes of all notices, Contractor's and County representative are:

County:

Public Works Director
Alachua County Public Works Department
PO Box 1188
Gainesville, FL, 32602-1188

Contractor:

Coleman Construction, Inc.
PO Box 1559
Newberry, FL 32669
ATTN: Mark S. Coleman

A copy of any notice, request or approval to the County must also be sent to:

J. K. Irby
Clerk of the Court
Post Office Box 939
Gainesville, FL 32602
ATTN: Finance and Accounting

and

Office of Management and Budget
Attn: Contracts/Grants
105 SE 1st Avenue, Suite 6
Gainesville, Florida 32601

8. **Default and Termination.**

8.1. The failure of the Contractor to comply with any provision of this Contract will place the Contractor in default. Prior to terminating the Contract, the County will notify the Contractor in writing. This notification will make specific reference to the provision which gave rise to the default. The County will give the Contractor seven (7) days to cure the default. The County Engineer is authorized to provide written notice of default

on behalf of the County, and if the default situation is not corrected within the allotted time the Public Works Director is authorized to provide final termination notice on behalf of the County to the Contractor.

8.2. The County may also terminate the Contract without cause by providing written notice to the Contractor. The County Manager is authorized to provide written notice of termination on behalf of the County. Upon such notice, Contractor will immediately discontinue all services affected (unless the notice directs otherwise); and, deliver to the County all data, drawings, specifications, reports, estimate, summaries, and such other information and materials as may have been accumulated by the Contractor in performing this Agreement, whether completed or in process. In the event of such termination for convenience, Contractor's recovery against County shall be limited to that portion of the Contract amount earned through the date of termination, but Contractor shall not be entitled to any other or further recovery against County, including, but not limited to, damages, consequential or special damages, or any anticipated fees or profit on portions of the work not performed.

8.3. If funds to finance this Contract become unavailable, the County may terminate the Contract with no less than twenty-four hours notice in writing to the Contractor. The County will be the final authority as to the availability of funds. The County will pay the Contractor for all work completed prior to any notice of termination.

9. <u>Project Records.</u>

9.1. For a period of five (5) years, or fifteen (15) years if related to a capital improvement project, after the completion of all work to be performed, or as required by Chapter 119, Florida Statutes (Public Records Act) and schedules published by the Florida Bureau of Archives and Records Management, or federal requirements, whichever period is greater, the Contractor shall keep and make available to the County for inspection and copying, upon written request by the County, all records in Contractor's possession relating to the Agreement. Additionally, the Contractor shall make said records available, upon written request by the County, to any state, federal, or other regulatory authority, and any such authority may review, inspect and copy said records unless exempted under Chapter 119, Florida Statutes.

9.2. Any document submitted to the County may be a public record and is open for inspection or copying by any person or entity. "Public records" are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011(11), Florida Statutes. Any document is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes.

9.3. During the term of this Agreement or license, Contractor may claim that some or all of Contractor's information, including, but not limited to, software, documentation, manuals, written methodologies and processes, pricing, discounts, or other

considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as, confidential and proprietary by Contractor in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Records Act. Contractor shall clearly identify and mark Confidential Information as "Confidential Information" or "CI" and the County shall use its best efforts to maintain the confidentiality of the information properly identified by the Contractor as "Confidential Information" or "CI".

9.4. The County shall promptly notify the Contractor in writing of any request received by the County for disclosure of Contractor's Confidential Information and the Contractor may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. Contractor shall protect, defend, indemnify, and hold the County, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Contractor shall investigate, handle, respond to, and defend, using counsel chosen by the County, at Contractor's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Contractor shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. Contractor releases County from claims or damages related to disclosure by County.

10. Insurance. The Contractor will procure and maintain insurance throughout the entire term of this Agreement of the types and in the minimum amounts detailed in Attachment "B"

11. Permits. The Contractor will obtain and pay for all necessary permits, permit application fees, licenses or any fees required.

12. Laws & Regulations. The Contractor will comply with all laws, ordinances, regulations, and building code requirements applicable to the work required by this Agreement. The Contractor is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the work outlined in this Agreement. If the Contractor is not familiar with state and local laws, ordinances, code rules and regulations, the Contractor remains liable for any violation and all subsequent damages or fines.

13. Indemnification.

13.1. The Contractor agrees to protect, defend, indemnify, and hold the County and director and their officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or directly or indirectly relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this Agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., including but not limited to personal injury,

death, damage to property (including destruction) defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule, or regulation or decree of any court, shall be included in the indemnity hereunder. The contractor further agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent. Contractor agrees that indemnification of the County shall extend to any and all work performed by the Contractor, its subcontractors, employees agents, servants or assigns. This obligation shall in no way be limited in any nature whatsoever by any limitation on the amount or type of Contractor's insurance coverage. This indemnification provision shall survive the termination of the Contract between the County and the Contractor.

13.2. Nothing contained herein shall constitute a waiver by the County of sovereign immunity or the provisions of §768.28, Florida Statutes.

14. **Assignment of Interest**. The Contractor and County recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the County. Therefore, the Contractor hereby assigns to the County any and all claims for such overcharges as to goods, material or services purchased in connection with the Agreement. However, for all other assignments, neither party will assign, convey, pledge, sublet, transfer or otherwise dispose any interest in this Agreement and shall not transfer any interest in same without prior written consent of the other party.

15. **Successors and Assigns**. The County and Contractor each bind the other and their respective successors and assigns in all respects to all of the terms, conditions, covenants, and provisions of this Agreement

16. **Independent Contractor.** In the performance of this Agreement, the Contractor is acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer, or associate of the County. The Contractor is solely responsible for the means, method, technique, sequence, and procedure utilized by the Contractor in the full performance of the agreement.

17. **Collusion**. By signing this Agreement, the Contractor declares that this Agreement is made without any previous understanding, agreement, or connections with any persons, contractors or corporations and that this Agreement is fair, and made in good faith without any outside control, collusion, or fraud.

18. **Conflict of Interest**. The Contractor warrants that it nor any of its employees have any financial or personal interest that conflicts with the execution of this Agreement. The Contractor shall notify the County of any conflict of interest due to any other clients,

contracts, or property interests.

19. **Third Party Beneficiaries**. This agreement does not create any relationship with, or any rights in favor of, any third party.

20. **Severability.** If any provision of this Agreement is declared void by a court of law, all other provisions will remain in full force and effect

21. **Non Waiver.** The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.

22. **Governing Law and Venue**. This agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.

23. **Attachments**. All exhibits attached to this Agreement are incorporated into and made part of this Agreement by reference.

24. **Amendments**. The parties may amend this Agreement only by mutual written agreement of the parties.

25. **Captions and Section Headings**. Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.

26. **Construction**. This agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties. It is recognized that both parties have substantially contributed to the preparation of this Agreement.

27. **Counterparts**:. This agreement may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same instrument

28. **Entire Agreement**. This agreement constitutes the entire agreement and supercedes all prior written or oral agreements, understandings, or representations.

REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney's Office

ATTEST (By Corporate Officer)
By: _____
Print: Mark S. Coleman
Title: Vice President

COLEMAN CONSTRUCTION, INC

By: _____
Print: Joan E. Coleman
Title: President

ATTACHMENT A: SCOPE OF SERVICES

1.0 SCOPE

This work will include the hauling roadway construction materials including but not limited to asphalt millings, limerock and borrow material from the designated work site to another location located within the County as determined by the Alachua County Public Works Department.

1.1 Description of Goods and Services

Any quantities indicated herein are only estimated and the County reserves the option to increase/and or decrease quantities, or delete items as required.

The County reserves the option to add item(s) within the scope of the Agreement, by accepting a mutually-agreed-upon price or by obtaining such items via the County's regular Procurement Procedures.

1.2 Scheduling

Work to be performed will be provided by Alachua County Public Works to the Contractor, in writing, specifying the requested dates for the work to be performed and estimated value of the work. Contractor shall notify Alachua County Public works within five (5) business days the availability of the requested dates and work will be scheduled by the Contractor in a reasonable period of time, compatible with the Contractor's work schedule. Performance and Payment Bond for 100% of the assigned work shall be provided prior to issuance of a Notice to Proceed.

1.3 Method of Measurement

The quantity to be paid for will be by the hour from the time the equipment and labor arrive at the designated work site to the time the last load is dumped.

The work site will be located in one of four zones:

Zone I - Western County Line to CR 241
Zone II – NW 143rd Street to SR 121
Zone III - SR 121 to SR 200 (US 301)
Zone IV - SR 200 (US 301) to Eastern County Line

1.4 Basis of Payment

Price and payment will be full compensation for all work specified in this Section, including the dumping of the material.

If in the sole opinion of the County, and due to events beyond the control of either party, adjustments need to be made beyond those already provided, the parties shall negotiate in good faith to reach a mutually acceptable adjustment.

1.5 **Fee Schedule**

Description	Cost Per Hour
Zone I – Equipment and Labor for Hauling	$60.00
Zone II – Equipment and Labor for Hauling	$60.00
Zone III – Equipment and Labor for Hauling	$60.00
Zone IV – Equipment and Labor for Hauling	$60.00

ATTACHMENT B: INSURANCE REQUIREMENTS

TYPE "A" INSURANCE REQUIREMENTS
"ARTISAN CONTRACTORS / SERVICE CONTACTS"

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

I. **COMMERCIAL GENERAL LIABILITY**.

Coverage must be afforded under a per occurrence form policy for limits not less than $1,000,000 General Aggregate, $1,000,0000 Products / Completed Operations Aggregate, $1,000,000 Personal and Advertising Injury Liability, $1,000,000 each Occurrence, $50,000 Fire Damage Liability and $5,000 Medical Expense.

II. **AUTOMOBILE LIABILITY**.

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident.

III. **WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**.

A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

B Employer's Liability limits for not less then $100,000 each accident; $500,000 disease policy limit and $100,000 disease each employee must be included.

IV. **BUILDER'S RISK / INSTALLATION FLOATERS**.

A When this contract or agreement includes the construction of and/or the addition to a permanent structure or building; including the installation of machinery and/or equipment, the following insurance coverage must be afforded:

B Coverage Form: Completed Value, All Risk in an amount equal to 100% of the value upon completion or value of equipment to be installed.

C When applicable: Waiver of Occupancy Clause or Cessation of Insurance clause. Flood Insurance as available under the National Flood Insurance Program.

V. **OTHER INSURANCE PROVISIONS**.

The policies are to contain, or be endorsed to contain, the following provisions:

A Commercial General Liability and Automobile Liability Coverages

1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.

2 The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, it's officials, employee's or volunteers shall be excess of Contractor's insurance and shall be non-

contributory.

B Workers' Compensation and Employers' Liability Coverages

1 The insurer shall agree to waive all rights of subrogation against the County, for losses arising from work performed by the Contractor for the County.

C All Coverages

1 The Contractor shall provide a Certificate of Insurance to the County with a Thirty (30) day notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

VI. **SUBCONTRACTORS**.

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: **Alachua County Board of County Commissioners**

MAIL or FAX CERTIFICATES TO:

Ebix
212 Kent Street
PO Box 257
Portland, MI 48875
Ph. 517-647-1700
Fax 517-647-7900

OP ID: KA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/18/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance-Ocala 2000 Polaris Parkway P. O. Box 728 Columbus, OH 43216-0728 800-228-4368 614-796-7806	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: COLEM-1
INSURED Coleman Construction, Inc. PO Box 1559 Newberry, FL 32669	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Westfield Insurance Company — 24112 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES — CERTIFICATE NUMBER: — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC			TRA3831365	03/31/11	03/31/12	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 150,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS			TRA3831365	03/31/11	03/31/12	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DEDUCTIBLE [X] RETENTION $			TRA3831365	03/31/11	03/31/12	EACH OCCURRENCE AGGREGATE	$ 6,000,000 $ 6,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER — ALAGA11

Alachua County Board of
County Commissioners
12 SE 1st Street
Gainesville, FL 32601

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kim Otter

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OP ID: CW

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/18/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance 47 SW 17th Street Ocala, FL 34471-8141 Doug Weaver, AAI 352-732-5010 352-732-5344	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: COLEMAN
INSURED Coleman Construction, Inc dba Newberry Trailer Supply PO Box 1559 Newberry, FL 32669	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Bridgefield Employers Ins. Co. — 10701 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES — CERTIFICATE NUMBER: — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ ☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	☐ SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	☐ HIRED AUTOS							$
	☐ NON-OWNED AUTOS							$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DEDUCTIBLE							$
	☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		83030105	04/05/11	04/05/12	X WC STATU-TORY LIMITS ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER — ALACH13

Alachua County Board of
County Commissioners
12 SE 1st Street
Gainesville, FL 32601

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Doug Weaver

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September 13, 2011 Regular BoCC Meeting
Agenda Item #38

Title
LMW Construction, Inc. agreement for Construction Material Hauling (Amended)

Amount
N/A

Description
Request Approval of the Agreement with LMW Construction, Inc. to provide annual hauling services.

Recommendation
Approve the Agreement with LMW Construction, Inc. to provide annual hauling services.

Alternative(s)
Do not approve

Requested By
Richard Hedrick via David Cerlanek, 352-374-5245 ext 1214

Originating Department
Public Works

Attachment(s) Description
Agreement for Contractual Services with LMW Construction, Inc.

Documents Requiring Action
Agreement for Contractual Services with LMW Construction, Inc. (2 originals)

Executive Summary
Bid # 12-65, Annual Roadway Construction Material Hauling Services was opened on April 13, 2011. Coleman Construction, Inc. and LMW Construction Inc were the lowest responsible and responsive bidders. The Board of County Commissioners approved the Finance Report on June 14, 2011 which recommended awarding a contract to Coleman Construction, Inc. and LMW Construction Inc. The County has the option to renew this agreement for an additional two year period after September 30, 2012. This contract is used to support in-house road and maintenance crews.

Background
Bid # 12-65, Annual Roadway Construction Material Hauling Services was opened on April 13, 2011. Coleman Construction, Inc. and LMW Construction Inc were the lowest responsible and responsive bidders. The Board of County Commissioners approved the Finance Report on June 14, 2011 which recommended awarding a contract to Coleman Construction, Inc. and LMW Construction Inc. The County has the option to renew this agreement for an additional two year period after September 30, 2012. This contract is used to support in-house road and maintenance crews.

Issues
This contract is used to supplement roadway construction and maintenance operations crews.

Fiscal Recommendation

If approved, sufficient funds exist in the FY12 budget.

Fiscal Alternative(s)
N/A

Funding Sources
Gas Tax Uses Fund; Gas Tax Bond

Account Code(s)
149-7900-541.46-52; 351-7910-541.63-xx; 350-7915-541.63-xx

Attachment: LMW Const Hauling Final.pdf

AGREEMENT FOR CONTRACTUAL SERVICES

This Agreement is entered into this 13 day of September, 2011 between Alachua County, a charter county and political subdivision of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County" and LMW Constuction Inc., doing business at 28 NW 1st Ave, Williston, FL 32696 hereinafter referred to as "Contractor".

WITNESSETH

Whereas, the County desires to employ the Contractor to provide Annual Roadway Construction Material Hauling Services and,

Whereas, the Contractor is qualified to provide these services

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

1. **Term**. This agreement is effective for the period beginning on the date of the fully executed contract, or beginning or October 1, 2011 and continuing through September 30, 2012 unless earlier terminated as provided herein. The County has the option of renewing this Agreement for one (1) additional two (2) year periods at the same terms and conditions outlined herein.

   The County's performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

2. **Duties of the Contractor**. The Contractor shall have and perform the following duties, obligations, and responsibilities to the County As provided in Attachment "A"

3. **Representations and Warranties.** By executing this Agreement, the Contractor makes the following express representations and warranties:

   3.1. The Contractor is a professional qualified to perform the services described.

   3.2. The Contractor warrants all the work performed by the Contractor is adequate and sufficient to meet the requirements and accomplish the purposes of the agreement.

   3.3. The Contractor acknowledges that the County's review of the work performed in no way diminishes the Contractor's warranty pertaining to the work performed.

4. **Method of Payment**. For all services actually, timely and faithfully performed, the Contractor will be paid as follows:

4.1. The Contractor shall be paid subject to additions and deductions as provided in Attachment A.

4.2. As a condition precedent for any payment, the Contractor shall submit monthly, an invoice to the County requesting payment for services properly rendered and expenses due. The Contractor's invoice shall describe with reasonable particularity each service rendered, the date thereof, the time expended if such services were rendered pursuant to an fee and[the person(s) rendering such service. The Contractor's invoice shall be accompanied by such documentation or data in support of expenses for which payment is sought as the County may require. Each invoice shall constitute the Contractor's representation to the County that the services indicated in the invoice have reached the level stated, have been properly and timely performed as required herein, that the expenses included in the invoice have been reasonably incurred in accordance with this Contract, that all services provided have served a public purpose, that all obligations of the Contractor covered by prior invoices have been paid in full, and that the amount requested is currently due and owing, there being no reason known to the Contractor that payment of any portion thereof should be withheld. Submission of the Contractor's invoice for final payment shall further constitute the Contractor's representation to the County that, upon receipt by the County of the amount invoiced, all obligations of the Contractor to others, including its consultants, incurred in connection with the Project, will be paid in full. The Contractor shall submit invoices to the County at the following address:

Alachua County Public Work
ATTN: Wm David Cerlanek
Post Office Box 1188
Gainesville, FL 32602-1188

4.3. Payments for all sums properly invoiced shall be made in accordance with the provisions of Chapter 218, Part VII Florida Statutes ("Local Government Prompt Payment Act") to:

LMW Construction Inc.
28 NW 1st Ave
Williston, FL 32696

4.4 No Additional reimbursable expenses will be paid under this Agreement.

5. **Duties of the County**. The County shall have and perform the following duties, obligations, and responsibilities to the Contractor:

5.1. Provide a written request for services and a written Notice to Proceed.

5.2. Provide payment as provide herein to the Contractor for all services actually, timely and faithfully performed.

6. **Personnel**.

6.1. The Contractor will assign only qualified personnel to perform any service concerning this Agreement. At the time of execution of this Agreement, the parties anticipate the following parties will perform those functions indicated:

NAME	FUNCTION
Luther White III	*President/Responsible Agent*
Colleen Langston	*Alternate Responsible Agent*

6.2. So long as the individuals named above remain actively employed or able to be retained by the Contractor, they shall perform the functions indicated next to their names. The president may authorize changes to this list in writing.

7. **Notice**. Except as otherwise provided in this Agreement any notice of default or termination from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. For purposes of all notices, Contractor's and County representative are:

County:

Public Works Director
Alachua County Public Works Department
PO Box 1188
Gainesville, FL, 32602-1188

Contractor:

LMW Construction Inc.
28 NW 1st Ave
Williston, FL 32696
ATTN: Luther White III, President

A copy of any notice, request or approval to the County must also be sent to:

J. K. Irby
Clerk of the Court
Post Office Box 939
Gainesville, FL 32602
ATTN: Finance and Accounting

and

Office of Management and Budget
Attn: Contracts/Grants
105 SE 1st Avenue, Suite 6
Gainesville, Florida 32601

8. **Default and Termination.**

8.1. The failure of the Contractor to comply with any provision of this Contract will place the Contractor in default. Prior to terminating the Contract, the County will notify the Contractor in writing. This notification will make specific reference to the provision which gave rise to the default. The County will give the Contractor seven (7) days to cure the default. The County Engineer is authorized to provide written notice of default

on behalf of the County, and if the default situation is not corrected within the allotted time the Public Works Director is authorized to provide final termination notice on behalf of the County to the Contractor.

8.2. The County may also terminate the Contract without cause by providing written notice to the Contractor. The County Manager is authorized to provide written notice of termination on behalf of the County. Upon such notice, Contractor will immediately discontinue all services affected (unless the notice directs otherwise); and, deliver to the County all data, drawings, specifications, reports, estimate, summaries, and such other information and materials as may have been accumulated by the Contractor in performing this Agreement, whether completed or in process. In the event of such termination for convenience, Contractor's recovery against County shall be limited to that portion of the Contract amount earned through the date of termination, but Contractor shall not be entitled to any other or further recovery against County, including, but not limited to, damages, consequential or special damages, or any anticipated fees or profit on portions of the work not performed.

8.3. If funds to finance this Contract become unavailable, the County may terminate the Contract with no less than twenty-four hours notice in writing to the Contractor. The County will be the final authority as to the availability of funds. The County will pay the Contractor for all work completed prior to any notice of termination.

9. Project Records.

9.1. For a period of five (5) years, or fifteen (15) years if related to a capital improvement project, after the completion of all work to be performed, or as required by Chapter 119, Florida Statutes (Public Records Act) and schedules published by the Florida Bureau of Archives and Records Management, or federal requirements, whichever period is greater, the Contractor shall keep and make available to the County for inspection and copying, upon written request by the County, all records in Contractor's possession relating to the Agreement. Additionally, the Contractor shall make said records available, upon written request by the County, to any state, federal, or other regulatory authority, and any such authority may review, inspect and copy said records unless exempted under Chapter 119, Florida Statutes.

9.2. Any document submitted to the County may be a public record and is open for inspection or copying by any person or entity. "Public records" are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011(11), Florida Statutes. Any document is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes.

9.3. During the term of this Agreement or license, Contractor may claim that some or all of Contractor's information, including, but not limited to, software, documentation, manuals, written methodologies and processes, pricing, discounts, or other

considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as, confidential and proprietary by Contractor in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Records Act. Contractor shall clearly identify and mark Confidential Information as "Confidential Information" or "CI" and the County shall use its best efforts to maintain the confidentiality of the information properly identified by the Contractor as "Confidential Information" or "CI".

9.4. The County shall promptly notify the Contractor in writing of any request received by the County for disclosure of Contractor's Confidential Information and the Contractor may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. Contractor shall protect, defend, indemnify, and hold the County, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Contractor shall investigate, handle, respond to, and defend, using counsel chosen by the County, at Contractor's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Contractor shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. Contractor releases County from claims or damages related to disclosure by County.

10. Insurance. The Contractor will procure and maintain insurance throughout the entire term of this Agreement of the types and in the minimum amounts detailed in Attachment "B"

11. Permits. The Contractor will obtain and pay for all necessary permits, permit application fees, licenses or any fees required.

12. Laws & Regulations. The Contractor will comply with all laws, ordinances, regulations, and building code requirements applicable to the work required by this Agreement. The Contractor is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the work outlined in this Agreement. If the Contractor is not familiar with state and local laws, ordinances, code rules and regulations, the Contractor remains liable for any violation and all subsequent damages or fines.

13. Indemnification.

13.1. The Contractor agrees to protect, defend, indemnify, and hold the County and director and their officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or directly or indirectly relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this Agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., including but not limited to personal injury,

death, damage to property (including destruction) defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule, or regulation or decree of any court, shall be included in the indemnity hereunder. The contractor further agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent. Contractor agrees that indemnification of the County shall extend to any and all work performed by the Contractor, its subcontractors, employees agents, servants or assigns. This obligation shall in no way be limited in any nature whatsoever by any limitation on the amount or type of Contractor's insurance coverage. This indemnification provision shall survive the termination of the Contract between the County and the Contractor.

13.2. Nothing contained herein shall constitute a waiver by the County of sovereign immunity or the provisions of §768.28, Florida Statutes.

14. **Assignment of Interest**. The Contractor and County recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the County. Therefore, the Contractor hereby assigns to the County any and all claims for such overcharges as to goods, material or services purchased in connection with the Agreement. However, for all other assignments, neither party will assign, convey, pledge, sublet, transfer or otherwise dispose any interest in this Agreement and shall not transfer any interest in same without prior written consent of the other party.

15. **Successors and Assigns**. The County and Contractor each bind the other and their respective successors and assigns in all respects to all of the terms, conditions, covenants, and provisions of this Agreement

16. **Independent Contractor.** In the performance of this Agreement, the Contractor is acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer, or associate of the County. The Contractor is solely responsible for the means, method, technique, sequence, and procedure utilized by the Contractor in the full performance of the agreement.

17. **Collusion**. By signing this Agreement, the Contractor declares that this Agreement is made without any previous understanding, agreement, or connections with any persons, contractors or corporations and that this Agreement is fair, and made in good faith without any outside control, collusion, or fraud.

18. **Conflict of Interest**. The Contractor warrants that it nor any of its employees have any financial or personal interest that conflicts with the execution of this Agreement. The Contractor shall notify the County of any conflict of interest due to any other clients,

contracts, or property interests.

19. **Third Party Beneficiaries**. This agreement does not create any relationship with, or any rights in favor of, any third party.

20. **Severability.** If any provision of this Agreement is declared void by a court of law, all other provisions will remain in full force and effect

21. **Non Waiver.** The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.

22. **Governing Law and Venue**. This agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.

23. **Attachments**. All exhibits attached to this Agreement are incorporated into and made part of this Agreement by reference.

24. **Amendments**. The parties may amend this Agreement only by mutual written agreement of the parties.

25. **Captions and Section Headings**. Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.

26. **Construction**. This agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties. It is recognized that both parties have substantially contributed to the preparation of this Agreement.

27. **Counterparts**:. This agreement may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same instrument

28. **Entire Agreement**. This agreement constitutes the entire agreement and supercedes all prior written or oral agreements, understandings, or representations.

REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners
DATE: _____

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney's Office

ATTEST:
By: _____
Print: Colleen Langston
Title: Office Administrator

LMW CONSTRUCTION INC

By: _____
Print: Luther White
Title: Pres.
Date: 8/9/11

ATTACHMENT A: SCOPE OF SERVICES

1.0 **SCOPE**

This work will include the hauling roadway construction materials including but not limited to asphalt millings, limerock and borrow material from the designated work site to another location located within the County as determined by the Alachua County Public Works Department.

1.1 **Description of Goods and Services**

Any quantities indicated herein are only estimated and the County reserves the option to increase/and or decrease quantities, or delete items as required.

The County reserves the option to add item(s) within the scope of the Agreement , by accepting a mutually-agreed-upon price or by obtaining such items via the County's regular Procurement Procedures.

1.2 **Scheduling**

Work to be performed will be provided by Alachua County Public Works to the Contractor, in writing, specifying the requested dates for the work to be performed and estimated value of the work. Contractor shall notify Alachua County Public works within five (5) business days the availability of the requested dates and work will be scheduled by the Contractor in a reasonable period of time, compatible with the Contractor's work schedule. Performance and Payment Bond for 100% of the assigned work shall be provided prior to issuance of a Notice to Proceed.

1.3 **Method of Measurement**

The quantity to be paid for will be by the hour from the time the equipment and labor arrive at the designated work site to the time the last load is dumped.

The work site will be located in one of four zones:

Zone I - Western County Line to CR 241
Zone II – NW 143rd Street to SR 121
Zone III - SR 121 to SR 200 (US 301)
Zone IV - SR 200 (US 301) to Eastern County Line

1.4 **Basis of Payment**

Price and payment will be full compensation for all work specified in this Section, including the dumping of the material.

If in the sole opinion of the County, and due to events beyond the control of either party, adjustments need to be made beyond those already provided, the parties shall negotiate in good faith to reach a mutually acceptable adjustment.

1.5 **Fee Schedule**

Description	Cost Per Hour
Zone I – Equipment and Labor for Hauling	$58.00
Zone II – Equipment and Labor for Hauling	$58.00
Zone III – Equipment and Labor for Hauling	$58.00
Zone IV – Equipment and Labor for Hauling	$60.00

ATTACHMENT B: INSURANCE REQUIREMENTS

TYPE "A" INSURANCE REQUIREMENTS
"CONSTRUCTION / SERVICE CONTACTS"

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

I. **COMMERCIAL GENERAL LIABILITY**.

Coverage must be afforded under a per occurrence form policy for limits not less than $1,000,000 General Aggregate, $1,000,0000 Products / Completed Operations Aggregate, $1,000,000 Personal and Advertising Injury Liability, $1,000,000 each Occurrence, $50,000 Fire Damage Liability and $5,000 Medical Expense.

II. **AUTOMOBILE LIABILITY**.

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident.

III. **WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**.

A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

B Employer's Liability limits for not less then $100,000 each accident; $500,000 disease policy limit and $100,000 disease each employee must be included.

IV. **BUILDER'S RISK / INSTALLATION FLOATERS**.

A When this contract or agreement includes the construction of and/or the addition to a permanent structure or building; including the installation of machinery and/or equipment, the following insurance coverage must be afforded:

B Coverage Form: Completed Value, All Risk in an amount equal to 100% of the value upon completion or value of equipment to be installed.

C When applicable: Waiver of Occupancy Clause or Cessation of Insurance clause. Flood Insurance as available under the National Flood Insurance Program.

V. **OTHER INSURANCE PROVISIONS**.

The policies are to contain, or be endorsed to contain, the following provisions:

A Commercial General Liability and Automobile Liability Coverages

1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.

2 The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, it's officials, employee's or volunteers shall be excess of Contractor's insurance and shall be non-

contributory.

B Workers' Compensation and Employers' Liability Coverages

1 The insurer shall agree to waive all rights of subrogation against the County, for losses arising from work performed by the Contractor for the County.

C All Coverages

1 The Contractor shall provide a Certificate of Insurance to the County with a Thirty (30) day notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

VI. **SUBCONTRACTORS**.

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: **Alachua County Board of County Commissioners**

MAIL or FAX CERTIFICATES TO:

Ebix
212 Kent Street
PO Box 257
Portland, MI 48875
Ph. 517-647-1700
Fax 517-647-7900

September 13, 2011 Regular BoCC Meeting
Agenda Item #39

Title
Donation of Surplus Equipment to Conservation Trust for Florida (Amended)

Amount
N/A

Description
Ms. Busy Kislig-Shires Byerly of the Conservation Trust for Florida has requested donation of a piece of equipment declared surplus by the Alachua County Department of Environmental Protection.

Recommendation
Adopt Resolution authorizing Alachua County to donate surplus equipment to the Conservation Trust for Florida. The donation would be effective as of today, September 13, 2011.

Alternative(s)
Do not authorize donation.

Requested By
Linda Schoellhorn ext 2521

Originating Department
F&A for Dept of Environmental Protection

Attachment(s) Description
Letter from the Conservation Trust for Florida requesting the donation; Resolution

Documents Requiring Action
Resolution

Executive Summary
Ms. Busy Kislig-Shires Byerly, Interim Executive Director of the Conservation Trust for Florida, Inc., a 501 (C)(3) non-profit land trust, has requested donation of the above described equipment declared surplus by Alachua County. The server will be used to develop an online file sharing system and to back up files and data for the employees of the Conservation Trust for Florida, in support of protection of Florida's rural landscapes

Background
Alachua County has declared this equipment as surplus to their needs. The equipment is a windows web server, property # 36555, purchased in 2003 and is fully depreciated.

Issues
Chapter 274 F. S. allows governmental units to declare as surplus any property that is obsolete or the continued use of which is uneconomical or inefficient or which serves no useful purpose, and to donate or sell such equipment to private non-profit agencies as defined in Chapter 273.01 F.S. As allowed by 125.38 F.S. the Conservation Trust for Florida, Inc has applied to the Alachua County Board of County Commissioners to donate County surplus equipment. As required by Chapter 274.07 F.S. the disposal of such items must be recorded in the minutes of the Board of County Commissioners.

Fiscal Recommendation
Donate surplus equipment to the Conservation Trust for Florida, Inc.

Fiscal Alternative(s)
Do not donate equipment.

Funding Sources
NA

Account Code(s)
NA

Attachment: CTF_Resolution_Donation_Equip.pdf
Attachment: CTF_Donation request_EPD_ PN36555.pdf

RESOLUTION–11–104

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA AUTHORIZING THE DONATION OF SURPLUS PROPERTY TO THE CONSERVATION TRUST FOR FLORIDA; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Alachua County, a Charter County pursuant to Article VIII, Section 1 (g), of the Florida Constitution, has all powers of local self-government not inconsistent with general law or with special law approved by vote of the electors; and,

WHEREAS, Section 125.38, Florida Statutes, authorizes counties to lease or convey surplus property to the United States government, the state or any agency, political subdivision, or municipality thereof, or to certain not for profit organizations, subject to specified criteria; and,

WHEREAS, Conservation Trust for Florida is a Florida not for profit corporation that was organized for the purposes of protecting the rural landscapes of Florida and,

WHEREAS, Alachua County has declared a Windows web server, property # 36555, purchased in 2003 and fully depreciated, as surplus to their needs and the Conservation Trust for Florida has requested that Alachua County donate said equipment to them to develop an online file sharing system; and,

WHEREAS, the Alachua County Department of Environmental Protection and the Board of County Commissioners have determined that said property, formerly used for public or community interest and welfare, is no longer needed for County purposes; and,

WHEREAS, the Alachua County Board of County Commissioners approves donation of said property; and,

WHEREAS, Section 274.07, Florida Statutes, requires that the disposal of tangible personal property be recorded in the Minutes of the Board of County Commissioners; and,

WHEREAS, the Board of County Commissioners finds that this conveyance complies with Chapters 125 and 274, Florida Statutes, and the Alachua County Purchasing Division Operating Policies and Procedures, Revised May 2009.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. The Board hereby authorizes and approves the donation of the surplus equipment identified above to the Conservation Trust for Florida to support its program.
2. This resolution shall take effect immediately upon its adoption.

Duly adopted in regular session, this September 13, 2011

BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair

ATTEST:

_____
J.K. Irby, Clerk
(SEAL)

APPROVED AS TO FORM:

_____
Alachua County Attorney

Board of Directors
Kathleen S. Williams
President

K. Marlene Conaway
Vice-President

David Pais
Secretary

Michael Campbell
Treasurer

David Carr

David Maren

Ed Montgomery

Stephen Nesbitt

Nancy J. Peterson

Barry Rutenberg

Bill Schlitzkus

Advisory Board
Fay Baird
Kevin Brown
Margaret (Peggy) Carr
Will Ellis
Lisa M. Gearen
Erik Lewis
Anne MacKay
Governor Buddy MacKay
Gary K. Meffe
Hugh L. Popenoe
Bob Simons
Jennifer B. Springfield
Carlton Ward, Jr.
Richard White
Freddie Wood
Terry L. Zinn

Interim Executive Director
Busy Kislig-Shires Byerly

Land Conservation Director
Kristianna J. Lindgren

Greenways Program Research Scientist
Dr. Thomas Scott Hoctor

CONSERVATION TRUST for FLORIDA
"Protecting Our Rural Lands"

August 15, 2011

ATTN: Diane M. Smith, Administrative Support Manager
Alachua County Environmental Protection Department

Ms Linda Schoellhorn, Financial Reporting Manager
Clerk of the Circuit Court - Finance & Accounting
P. O. Box 939
Gainesville, FL 32602

Dear Ms. Schoellhorn:

The Conservation Trust for Florida, Inc., a non-profit land trust located in Micanopy, is requesting donation of the following item declared surplus by Alachua County as allowed by Florida Statutes 125.38:

Windows Server Web 2003 1-2 CPU
property number: 8L80931; serial number: K778C-2QGKF-PX3VW-RG24T-XMF9Q;
tag number: 36555

The item(s) will be used for developing an online file sharing system and to back up files and data for the employees of the Conservation Trust for Florida, Inc.

In addition:

1. We understand if the item(s) are transferred to us, Alachua County (or Alachua County Library District) does not in any way express any warranties for suitability for any purpose or accept any liability for the item(s) transferred or any harm they may cause.
2. The property received is needed and will be used for a public purpose.
3. The property received shall be placed in use for the purpose for which acquired, for a period of at least one year. In the event the property is not in use for a period of one year for the intended purpose, we will immediately notify the Alachua County Clerk's Office.
4. During the one-year period, our office will not sell, trade, lease, lend, bail, encumber or otherwise dispose of the property without the express prior approval of the Alachua County Clerk's Office.

Sincerely,

Interim Executive Director

502 NE Cholokka Boulevard
www.conserveflorida.org

P.O. Box 134
(352) 466-1178

Micanopy, Florida 32667-0134
info@conserveflorida.org

September 13, 2011 Regular BoCC Meeting
Agenda Item #40

Title
Meridian Behavioral Health Care, Inc. agreement for the provision of services for Drug Court clients. (Amended)

Amount
$65,000.00

Description
The agreement is for the provision of behavioral health services (assessments for substance abuse and mental health treatment, intensive outpatient treatment and methadone evaluations) to Drug Court clients in need of a higher level of care than can be provided in-house. These services are an important component of the continuum of treatment available to the Drug Court Program. Funds are budgeted in the general fund for these services.

Recommendation
Authorize the Chair to sign the Meridian Behavioral Health Care, Inc. agreement for the provision of services for Drug Court clients.

Alternative(s)
Do not authorize the Chair to sign and discontinue the service which will create a large gap in the continuum of services available to the Drug Court Program.

Requested By
Jim Santangelo

Originating Department
Court Services

Attachment(s) Description
Agreement between Alachua County and Meridian Behavioral Health Care Inc. for the provision of behavioral health care services for Drug Court Clients.

Documents Requiring Action
Agreement between Alachua County and Meridian Behavioral Health Care Inc. for the provision of behavioral health care services for Drug Court Clients.

Executive Summary
In order to be successful at treating the substance abuse and mental health conditions of the clients referred to Drug Court, it is essential to have a complete continuum of care available to the participants. The continuum begins with the least restrictive mode of treatment (outpatient) and moves through intensive outpatient and eventually residential treatment if needed. This agreement provides for the middle spectrum of the continuum through the provision of intensive outpatient treatment along with mental health and methadone evaluations.

Background
Meridian has been providing behavioral health care services to the Alachua County Drug Court Program since 1999. The current contract will expire on 30 September 2011, and if not renewed will result in a loss of services important to the effective continuum of care available to Drug Court clients.

Issues
The funds for the contract are funded in the coming year's budget. The services provided by this agreement are crucial to maintaining an effective continuum of care for the individuals served by Drug Court. The intensive outpatient services and mental health and methadone evaluations are not available to program participants any where else in the community. Maintaining the full continuum of care is essential to maintain positive outcomes for individuals in treatment. Successful treatment outcomes are directly tied to reductions in recidivism and jail population.

Fiscal Recommendation
Authorize the Chair to sign the agreement.

Fiscal Alternative(s)
Do not sign the agreement and reduce the efficacy of the treatment outcomes realized by the Drug Court Program.

Funding Sources
General fund, Substance Abuse Trust fund

Account Code(s)
001-3600-622.34 - 10, 221-3600-622.34-10

Attachment: Meridian Drug Court Final.pdf

AGREEMENT

This Agreement is entered into this 13 day of September, 2011, by and between Alachua County, a charter county and political subdivision of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County" and Meridian Behavioral Health Care, doing business at 4300 SW 13th Street, Gainesville, Florida 32608, hereinafter referred to as "Meridian";

WITNESSETH:

WHEREAS, the County wishes to obtain behavioral health care services; and,

WHEREAS, the County has determined Meridian to be qualified to perform said behavioral health care services,

WHEREAS, Meridian is willing and able to perform such behavioral health care services;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

1. Term - This Agreement is effective for one (1) year, beginning 01 October 2011 and continuing through 30 September 2012 unless earlier terminated as provide herein. The County has the ability to renew this Agreement for one (1) year under the terms and specifications contained herein.

The County's performance and obligation to pay under this Agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

discharge status.

3. Method of Payment - For all services actually, timely and faithfully performed, Meridian will be paid as follows:

A. The total amount paid under this Agreement shall not exceed sixty-five-thousand dollars ($65,000.00) for any contract year.

B. Meridian shall be paid one-hundred-fifty dollars ($150.00) per hour for mental health evaluations, seventy dollars ($70.00) per hour for individual therapy sessions, thirty dollars ($30.00) per hour for group therapy sessions, one-hundred-eighty dollars ($180.00) for psychiatric evaluations and sixty dollars ($60.00) for follow-up psychiatric consultation. Payment for substance abuse and methadone clinic services shall include one-hundred-fifty dollars ($150.00) for initial screenings and fifteen dollars ($15.00) per client day for Intensive Outpatient services. Any referrals to Meridian must be approved by the Drug Court Program Supervisor prior to being made. Treatment may begin upon completion of the initial assessment. Services provided to clients who have Medicaid, who are eligible for any subsidized aid, or who have insurance that will cover such services, shall not be billed to the County. The County will not pay for any medication that may be prescribed as a course of treatment.

C. As a condition precedent for any payment, Meridian shall submit monthly, an invoice to the County requesting payment for services properly rendered and expenses due. Meridian's invoice shall describe with reasonable particularity each service rendered, the date thereof, and the person(s) rendering such service. Meridian's invoice shall be accompanied by such documentation or data in support of expenses for which payment is sought as the County may require. Each invoice shall bear the signature of a designated Meridian official, which signature shall constitute Meridian's representation to the County that the services indicated in the invoice have reached the level stated, have served a public purpose, have been properly and timely performed as required herein, that the expenses included in the invoice have been reasonably incurred in accordance with this Agreement, that all obligations of Meridian covered by prior invoices have been paid in full, and that the amount requested is currently due and owing, there being no reason known to Meridian that payment of any portion thereof should be withheld. Meridian shall submit invoices to the County at the following address:

Gainesville, FL 32608

A copy of any notice, request or approval to the County must also be sent to:

J. K. Irby
Clerk of the Court
Post Office Box 939
Gainesville, FL 32602
ATTN: Finance and Accounting

And to

Office of Management and Budget
Attn: Contracts
105 SE 1st Avenue, Suite 6
Gainesville, Florida 32607

7. Default and Termination - The failure of Meridian to comply with any provision of this Agreement will place Meridian in default. Prior to terminating the Agreement, the County will notify Meridian in writing. This notification will make specific reference to the provision which gave rise to the default. The County will give Meridian seven (7) days to cure the default. The Director of Court Services is authorized to provide written notice of default on behalf of the County, and if the default situation is not corrected within the allotted time, the County Manager is authorized to provide final termination notice on behalf of the County to Meridian.

The County may terminate the Agreement without cause by first providing at least twenty four (24) hours written notice to Meridian prior to the termination date. The County's Director of Court Services is authorized to provide written notice of termination on behalf of the County.

If funds to finance this Agreement become unavailable, the County may terminate the Agreement with no less than twenty-four (24) hours notice in writing to Meridian. The County will be the final authority as to the availability of funds. The County will pay Meridian for all work completed prior to any notice of termination.

8. Project Records - For a period of five (5) years, or fifteen (15) years if related to

disclosure from a court of competent jurisdiction. Meridian shall protect, defend, indemnify, and hold the County, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Meridian shall investigate, handle, respond to, and defend, using counsel chosen by the County, at Meridian's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Meridian shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. Meridian releases County from claims or damages related to disclosure by County.

9. Laws & Regulations - Meridian will comply with all laws, ordinances, regulations, and building code requirements applicable to the work required by this Agreement. Meridian is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the work outlined in this Agreement. If Meridian is not familiar with, federal, state and local laws, ordinances, code rules and regulations, Meridian remains liable for any violation and all subsequent damages or fines.

10. Indemnification - Meridian agrees to protect, defend, indemnify, and hold the County and director and their officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or directly or indirectly relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this Agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., including but not limited to personal injury, death, damage to property (including destruction) defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule, or regulation or decree of any court, shall be included in the indemnity hereunder. Meridian further agrees to investigate, handle, respond to, provide

acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer, or associate of the County. Meridian is solely responsible for the means, method, technique, sequence, and procedure utilized by Meridian in the full performance of the Agreement.

16. Collusion - By signing this Agreement, Meridian declares that this Agreement is made without any previous understanding, Agreement, or connections with any persons, contractors or corporations and that this Agreement is fair, and made in good faith without any outside control, collusion, or fraud.

17. Conflict of Interest - Meridian warrants that neither it nor any of its employees have any financial or personal interest that conflicts with the execution of this Agreement. Meridian shall notify the County of any conflict of interest due to any other clients, contracts, or property interests.

18. Third Party Beneficiaries - This Agreement does not create any relationship with, or any rights in favor of, any third party.

19. Severability - If any provision of this Agreement is declared void by a court of law, all other provisions will remain in full force and effect.

20. Non Waiver - The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.

21. Governing Law and Venue - This Agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.

22. Attachments - All exhibits attached to this Agreement are incorporated into and made part of this Agreement by reference.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above written.

ALACHUA COUNTY, FLORIDA

BY: _____
Lee Pinkoson, Chair
Date: _____

ATTEST:

J. K. Irby, Clerk
(seal)

APPROVED AS TO FORM:

Alachua County Attorney's Office

MERIDIAN BEHAVIORAL HEALTH CARE, INC

BY: _____
Margarita Labarta
PRINT/TYPE:
President/CEO
TITLE:
Date: 8/12/11

ATTEST:

BY: _____
Jennifer Arroyo
PRINT/TYPE:
Executive Assistant
TITLE:

person agrees to be governed by the same restrictions and conditions contained in this Addendum, and that such person will notify the Meridian of any instances of which it is aware in which the confidentiality of the PHI has been breached.

2.3 To bring together the County's PHI in Meridian's possession with the PHI of other covered entities that the Meridian has in its possession through its capacity as a Meridian to such other covered entities, provided that the purpose of bringing the PHI information together is to provide the County with data analyses relating to its Healthcare Operations, as such term is defined in the HIPAA Privacy Rule. The Meridian will not disclose the PHI obtained from County to another covered entity without written authorization from the County.

2.4 De-identify any and all PHI provided that the de-identification conforms to the requirements of applicable law as provided for in 42 C.F.R. § 164.514(b) and that Meridian maintains such documentation as required by applicable law, as provided for in 42 C.F.R. § 164.514(b). The Parties understand that properly de-identified information is not PHI under the terms of this Addendum.

3. **Meridian Covenants**. Meridian agrees to:

3.1 Use or further disclose the minimum necessary PHI in performing the activities called for under the Services Agreement;

3.2 Not to use or further disclose PHI except as permitted under this Addendum, the HIPAA Privacy Rule, and applicable State law, each as amended from time to time;

3.3 Use appropriate safeguards to prevent the use or disclosure of PHI other than as provided for in this Addendum;

3.4 Report to the County any use or disclosure of the PHI not permitted by this Addendum within five (5) days of the Meridian becoming aware of such use or disclosure;

3.5 In conjunction with the requirements of **Section 2.2**, ensure that any subcontractors or agents to whom it provides PHI received from, or created or received by the Meridian on behalf of the County agree to the same restrictions and conditions that apply to the Meridian with respect to the PHI;

3.6 Within ten (10) days of a request by County, report to County all disclosures of PHI to a third party for a purpose other than Treatment, Healthcare Operations or Payment, as such terms are defined in the HIPAA Privacy Rule. The report to the County shall identify: (i) the subject of the PHI (i.e., patient name or identifier), (ii) the PHI disclosed, and (iii) the purpose of the disclosure in accordance with

8. **Access to Books and Records Regarding PHI**. The Meridian will make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by the Meridian on behalf of, the County available to the Secretary of the U.S. Department of Health and Human Services for purposes of determining the County's compliance with the HIPAA Privacy Rule.

9. **Disposition of PHI upon Termination**. The Meridian will, at termination or expiration of the Services Agreement, if feasible, return or destroy all PHI received from, or created or received by the Meridian on behalf of, the County which the Meridian and/or its subcontractors or agents still maintain in any form, and will not retain any copies of such information. If such return or destruction is not feasible, the Meridian will notify the County of such event in writing, and will therefore extend the protections of this Addendum to the PHI and limit further uses and disclosures to those purposes that make the return or destruction of the PHI not feasible.

10. **Representations and Warranties**

10.1 Mutual Representations and Warranties of the Parties.

Each Party represents and warrants to the other Party:

(a) that it is duly organized, validly existing, and in good standing under the laws of the jurisdiction in which it is organized or licensed, it has the full power to enter into this Addendum and to perform its obligations described in this Addendum, and that the performance by it of its obligations under this Addendum have been duly authorized by all necessary corporate or other actions and that such performance will not violate any provision of any organizational charter or bylaws.

(b) that neither the execution of the Services Agreement, including this Addendum, nor its performance, will directly or indirectly violate or interfere with the terms of another agreement to which it is a party, or give any governmental entity the right to suspend, terminate, or modify any of its governmental authorizations or assets required for its performance.

(c) that all of its employees, agents, representatives and members of its workforce, whose services may be used to fulfill obligations under this Addendum are or shall be appropriately informed of the terms of this Addendum and are under legal obligation to each Party, respectively, by contract or otherwise, sufficient to enable each Party to fully comply with all provisions of this Addendum.

(d) that it will reasonably cooperate with the other Party in the performance of the mutual obligations under this Addendum.

limitations and restrictions contained in this Addendum to the Late fees or interest on unpaid claims that are in accordance with the provisions of §218 Part VII, Florida Statutes (Local Government Prompt Pay Act" and the Alachua County Prompt Pay Procedures that are incurred due to actions of the County shall be paid by the Meridian and reimbursed by the County.

13. Meridian's use and/or disclosure of any PHI retained after the termination of this Addendum, and to limit any further uses and/or disclosures to the purposes that make the return or destruction of the PHI not feasible. If it is not feasible for the Meridian to obtain from a subcontractor or agent any PHI in the possession of the subcontractor or agent, the Meridian must provide a written explanation to the County and require the subcontractors and agents to agree to extend any and all protections, limitations and restrictions contained in this Addendum to the subcontractors' and/or agents' use and/or disclosure of any PHI retained after the termination of this Addendum, and to limit any further uses and/or disclosures to the purposes that make the return or destruction of the PHI not feasible.

borrowed by the Contractor.

2 The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, it's officials, employee's or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

C Workers' Compensation and Employers' Liability Coverages

1 The insurer shall agree to waive all rights of subrogation against the County, for losses arising from work performed by the Contractor for the County

D All Coverages

1 The Contractor shall provide a Certificate of Insurance to the County with a Thirty (30) day notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

VI. SUBCONTRACTORS

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: **Alachua County Board of County Commissioners**

MAIL or FAX CERTIFICATES TO:

Ebix
212 Kent Street
PO Box 257
Portland, MI 48875
Ph. 517-647-1700
Fax 517-647-7900

September 13, 2011 Regular BoCC Meeting
Agenda Item #41

Title
Meridian Behavioral Health Care Agreement for Mental Illness Diversion and Case Management Services (Amended)

Amount
$370,000.00

Description
The Agreement with Meridian to provide services to divert individuals with mental health needs from jail (Forensic Specialist Team) expires on 30 September 2011. This Amendment will continue services in the coming year.

Recommendation
Authorize the Chair to sign the Fourth Amendment to the Agreement with Meridian to continue services to divert individuals with mental health needs from the jail.

Alternative(s)
Do not authorize the Chair to sign the Amendment and discontinue the program to divert individuals with mental health problems from the jail.

Requested By
Jim Santangelo

Originating Department
Court Services

Attachment(s) Description
Fourth Amendment to Agreement Between Alachua County and Meridian Behavioral Health Care for Mental Health Diversion and Case Management Services

Documents Requiring Action
Fourth Amendment to Agreement Between Alachua County and Meridian Behavioral Health Care for Mental Health Diversion and Case Management Services

Executive Summary
The contract between the County and Meridian to provide for the diversion of individuals who are mentally ill from jail to community supervision will expire on 30 September 2011. The contract funds the Forensic Specialist Team (FST) that provides treatment and case management services to the mentally ill in the community rather than keeping them in jail.

Background
In an attempt to deal more effectively with jail overcrowding, the County entered into an agreement with Meridian in 2007 to divert individuals with mental illness from the jail to the community for treatment, supervision and case management services. The Program has been successful in diverting these individuals from the jail and helped reduce overcrowding by removing a population from the jail who do not really need to be incarcerated. It is much more effective to deal with them in the community. In the spring of 2011, the County was awarded an enhancement grant to the Criminal Justice Mental Health and Substance Abuse Grant (CJMHSAG). Part of this enhancement award was based on the condition that the Forensic Specialist Team (FST) funded by this amendment would be blended in to work with the CJMHSAG funded services.

Issues
Each year Dr. Labarta presents the outcomes of the program to the BOCC showing the effect the program has had on diverting the mentally ill from jail and treating them in the community. Research points to the efficacy of treating the non-violent mentally ill in the community as opposed to incarcerating them where their conditions may worsen. Failure to fund the Forensic Specialist Team will result in many of the clients served by the FST remaining in jail for extended periods of time and possibly lead to higher levels of recidivism in this population. Loss of this funding might also put the CJMHSAG enhancement grant at risk.

Fiscal Recommendation
Authorize the Chair to sign the Fourth Amendment.

Fiscal Alternative(s)
Do not authorize the Chair to sign the Amendment and cease funding the FST and possibly put the CJMHSAG enhancement grant at risk.

Funding Sources
General fund

Account Code(s)
001-3655-563.34-10

Attachment: Meridian Diversion and Case Mngt 4th Amend Final.pdf

FOURTH AMENDMENT TO AGREEMENT
BETWEEN ALACHUA COUNTY AND MERIDIAN BEHAVIORAL HEALTH CARE FOR MENTAL ILLNESS DIVERSION AND CASE MANAGEMENT SERVICES.

THIS FOURTH AMENDMENT TO AGREEMENT made and entered into this 13 day of September, A.D., 2011, by and between Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County", and Meridian Behavioral Healthcare, hereinafter referred to as "Professional":

W I T N E S SE T H:

WHEREAS, the parties hereto previously entered into an agreement dated 25 September 2007, for the provision of mental illness diversion and case management services; and,

WHEREAS, the parties entered into a First Amendment to the Agreement on 23 September 2008; and,

WHEREAS, the parties entered into a Second Amendment to the Agreement on 08 September, 2009; and

WHEREAS, the parties entered into a Third Amendment to the Agreement on 14 September, 2010; and

WHEREAS, the parties again wish to amend the agreement:

NOW, THEREFORE, the parties hereby agree to amend the 25 September 2007, Agreement, as follows:

A. Section 1. ***Term*** is amended in its entirety to read:

1. Term: This agreement is effective beginning on October 1, 2011 and continuing through September 30, 2012 unless earlier terminated as provided herein.

B. Section 5. ***Method of Payment*** is amended in its entirety to read:

5. Method of Payment – For it assumption and performance of the duties, obligations and responsibilities set forth herein, the Professional shall be paid in accordance with this section.

a. The Professional shall be paid for those services required by this Agreement not to exceed the sum of $370,000 for the initial Agreement term allocated in the following manner:
   (1) Payment shall be made as reimbursement for all expenses made and incurred on a monthly basis
   (2) Meridian will submit a monthly invoice that itemizes reimbursement requested for the following categories: Salaries, Fringe Benefits, Administrative Costs, Staff Travel, Contractual Services, Supplies, Rent, Utilities, and Other Expenses.

b. As a condition precedent for any payment, the Professional shall submit monthly, unless otherwise agreed in writing by the County, an invoice to the County requesting payment for services properly rendered and expenses due. The Professional's invoice shall describe with reasonable particularity each service rendered, the dates thereof, the Professional's invoice shall be accompanied by such documentation or data in support of expenses for which payment is sought as the County may require. If payment is requested for services rendered by Professional, the invoice shall additionally reflect the allocations as provided and shall state the percentage of completion as to each such allocation. Each invoice shall bear the signature of the Professional, which signature shall constitute the Professional's representation to the County that the services indicated in the invoice have reached the level stated, have served a public purpose, have been properly and timely performed as required herein, that the expenses included in the invoice have been reasonably incurred in accordance with this Agreement, that all obligations of the Professional covered by prior invoices have been paid in full, and that the amount requested is currently due and owing, there being no reason known to the Professional that payment of any portion thereof should be withheld. Submission of the Professional's invoice for final payment shall further constitute the Professional's representation to the County that, upon receipt by the County of the amount invoiced, all obligations of the Professional to others, including its consultants, incurred in connection with the Project, will be paid in full. The Professional shall submit invoices to the County at the following address:

Director of Court Services

14 NE 1st Street
Gainesville, Florida 32601

c. In the event that the County becomes credibly informed that any representations of the Professional relating to payment are wholly or partially inaccurate, the County may withhold payment of sums then or in the future otherwise due to the Professional until the inaccuracy, and the cause thereof, is corrected to the County's reasonable satisfaction.

d. The County shall make payment to the Professional, of all sums properly invoiced under the provisions of this paragraph, in accordance with the provisions of Chapter 218, Part VII (Florida Prompt Payment Act), Florida Statutes. Payments shall be made to the following address:

Meridian Behavioral Healthcare, Inc.
Attention: Fiscal Department
4300 SW 13TH Street,
Gainesville, Fl

C. This Fourth Amendment shall take effect upon expiration of the Agreement or Amendment currently in effect.

SAVE and EXCEPT as expressly amended herein, all other terms and provisions of the

original Agreement between the parties, dated 25 September 2007 as amended, shall be and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Second Amendment to Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

BY: _____
Lee Pinkoson, Chair

ATTEST:

_____
J. K. Irby, Clerk

APPROVED AS TO FORM:

_____
Alachua County Attorney's Office

Meridian Behavioral Health Care, Inc.

Attest: (by corporate officer)

Margarita Labarta
Name

President/CEO
Title

_____

_____

September 13, 2011 Regular BoCC Meeting
Agenda Item #42

Title
Seimens Healthcare Diagnostics: Change Order 2 to Purchase Order 110001. (Amended)

Amount
$15,000.00

Description
Request approval of the Finance Report and Change Order 2 to Purchase Order 110001, issued to Seimens Healthcare Diagnostics, for the purchase of additional urinalysis testing supplies and training.

Recommendation
Approve the Finance Report and the issuance of Change Order 1 to Purchase Order 110001, issued to Seimens Healthcare Diagnostics

Alternative(s)
That the Board approve the Finance Report and the issuance of Change Order 1 to Purchase Order 110001, issued to Seimens Healthcare Diagnostics

Requested By
Tom Tonkavich

Originating Department
Court Services/Purchasing

Attachment(s) Description
Finance Report and Change Order

Documents Requiring Action
Finance Report and Change Order

Executive Summary
Request that the Board approve Change Order 1, to Purchase Order 110001, issued to Seimens Healthcare Diagnostics, for an increase of $18,126.00 for the purchase of additional urinalysis testing supplies and training for the Court Services Department. The new purchase order total is $100,565.00.

Background
Blanket Purchase Order 110001 to Seimens Healthcare Diagnostics, was issued September 28, 2010 for urinalysis testing supplies and training, in the amount of $82,439.00. Change Order 1 will increase the Purchase Order by $18,126.00, for a new purchase order total of $100,565.00.Original PO Total: $ 82,439.00Change Order #1: $ 18,126.00Revised Total: $100,565.00

Issues
Rejecting this Change Order will inhibit the Department's ability to serve Alachua County residents.

Fiscal Recommendation
Sufficient funding is available to fund the change order.

Fiscal Alternative(s)
n/a

Funding Sources
ALCOHOL and OTHER DRUG ABUS

Account Code(s)
221-3600-622.52-50

Attachment: 110001FR.pdf
Attachment: 110001PO.pdf

Alachua County
Department of Administrative Services
Purchasing

Larry M. Sapp, CPPB
Purchasing Manager

Christy S. Winters, CPPB
Purchasing Supervisor

August 16, 2011

MEMORANDUM

To: Alachua County Board of County Commissioners

From: Betty M. Baker, Administrative Services Director 8/19/11

Larry M. Sapp, C.P.P.B. Purchasing Manager

Subject: **Finance Report**

Change Order #2, to Purchase Order #110001, issued to Seimens Healthcare Diagnostics, for an increase of $15,000.00 for the purchase of additional urinalysis testing supplies and training, for the Court Services Department. The new purchase order total is $115,565.00.

ADMINISTRATIVE RECOMMENDATION:

That the Board approve the change order and authorize the Chairperson's signature on the same. A copy, if applicable, to be included in the Board's minutes.

APPROVED THIS 13th DAY OF September, 2011

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

BY: _____
Chairperson

ATTEST: _____
Clerk

LS/mm

Larry M. Sapp

om: Tricia Kyzar
ent: Wednesday, August 17, 2011 12:37 PM
To: Randall H. Reid
Cc: Betty Baker (Administrative Services Director); Rhonda Baxter; Richelle M. Sucara; Richard Drummond; David W. Wagner; Todd Hutchison; Chris Bird; Suzanne Gable; Richard Hedrick; Steve Lachnicht; Roland H. Loog; Ed Bailey; Richard C. Mills; Jim Santangelo; Kevin G. Smith; Elmira K. Warren; Ron Akins; Denise O. Bastanzi; DJ Ferguson; Jacqueline A. Chung; Mary Neiberger; Charlie R. Jackson; Angela K. Blake; Kim B. Baldry; Susannah J. Causier; Erika Capin; Larry M. Sapp; Wade F. Gillingham; Alice Pina; Christy S. Winters
Subject: Ms. Baker out off office this afternoon through Monday, 8/22
Attachments: Out of office 08-17-11.pdf

Please see the attached out of office memo from Ms. Baker. She notes:

> I will be out of the office Wednesday, August 17th beginning at noon through Monday August 22nd. In my absence, Kim Baldry, HR Manager, will act on my behalf and will have full signature authority Wednesday, August 17th and Thursday August 18th, and Larry Sapp, Purchasing Manager will act on my behalf and will have full signature authority Friday, August 19th and Monday, August 22nd.
>
> If you need assistance, please do not hesitate to contact my assistant Tricia at (352) 374-5220.

Tricia Kyzar
Alachua County
Sr. Staff Assistant to Ms. Betty Baker, Administrative Services Director, 352-374-5220
r. Administrative Assistant, Utility Information Support, Facilities Management, 352-338-3236

GO GREEN!
GREEN = 4x GOOD
Good for the Present
Good for the Future
Good for the Planet
Good for the Bottom line

PURCHASE ORDER

ALL PACKING SLIPS, INVOICES AND CORRESPONDENCE MUST REFLECT THIS NUMBER

NO. 110001

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS
P.O. BOX 1467
GAINESVILLE, FL 32602
PHONE (352) 374-5202
FAX (352) 491-4569

ORDER DATE	9/01/2010
REQ. NUMBER	
BID NUMBER	
BUYER	MATT STEVENS
ACCOUNT NO.	SEE BELOW
VENDOR NO.	14163

CHANGE NO.: 2
DATE: 8/01/2011

VENDOR

VENDOR I.D. #

SEIMENS HEALTHCARE DIAGNOSTICS
1717 DEERFIELD RD
DEERFIELD IL 60015

SHIP TO

ALACHUA COUNTY
ALACHUA COUNTY DRUG COURT
14 NE FIRST ST.
GAINESVILLE FL 32601

ITEM	REQ'D	B/O	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
			********** CHANGE ORDER **********				
3			CO #2 TO INCREASE PO #110001 BY $15,000.00	15000.00	NA	1.0000	15000.00
						TOTAL	115565.00

REMARKS:

ORIGINAL PO TOTAL: $ 82,439.00
CHANGE ORDER #1: $ 18,126.00
CHANGE ORDER #2: $ 15,000.00
NEW REVISED TOTAL: $115,565.00

REQ. NO.	DATE	ACCOUNT NO.	PROJECT	AMOUNT
0000054305	6/22/2010	00136006225250		64285.93
M/SS/BO/11/DC/MCCOY				
0000054305	6/22/2010	00136405285250		18153.07
M/SS/BO/11/DC/MCCOY				

BILLING INSTRUCTIONS TO VENDOR:

1. ALL PRODUCTS ARE TO BE SHIPPED F.O.B. GAINESVILLE, INSIDE DELIVERY, UNLESS OTHERWISE NOTED.
2. THIS PURCHASE ORDER IS SUBJECT TO AND GOVERNED BY ALL TERMS AND CONDITIONS ON THE REVERSE HEREOF.
3. MAIL ALL INVOICES TO THE SHIP TO ADDRESS AS STATED ABOVE.
4. FLORIDA SALES TAX EXEMPTION NO. 85-8013937423C-9

DATE APPROVED

VENDOR COPY

AUTHORIZED SIGNATURE

PURCHASE ORDER

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS
P.O. BOX 1467
GAINESVILE, FL 32602
PHONE (352) 374-5202
FAX (352) 491-4569

ALL PACKING SLIPS, INVOICES AND CORRESPONDENCE MUST REFLECT THIS NUMBER

NO. 110001

ORDER DATE	9/01/2010
REQ. NUMBER	
BID NUMBER	
BUYER	MATT STEVENS
ACCOUNT NO.	SEE BELOW
VENDOR NO.	14163

CHANGE NO.: 2 ** CONTINUED **
DATE: 8/01/2011

VENDOR

VENDOR I.D. # ☐

SEIMENS HEALTHCARE DIAGNOSTICS

SHIP TO

ALACHUA COUNTY

ITEM	REQ'D	B/O	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
			********** CHANGE ORDER **********				
			REQ. NO. DATE ACCOUNT NO. PROJECT			AMOUNT	
			0000057210 7/26/2011 2213600622525O CO/11/DC/CHRIS			18126.00	
			0000057378 8/09/2011 0013600622525O CO/11/DC/MCCOY			15000.00	

BILLING INSTRUCTIONS TO VENDOR:

1. ALL PRODUCTS ARE TO BE SHIPPED F.O.B. GAINESVILLE, INSIDE DELIVERY, UNLESS OTHERWISE NOTED.
2. THIS PURCHASE ORDER IS SUBJECT TO AND GOVERNED BY ALL TERMS AND CONDITIONS ON THE REVERSE HEREOF.
3. MAIL ALL INVOICES TO THE SHIP TO ADDRESS AS STATED ABOVE.
4. FLORIDA SALES TAX EXEMPTION NO. 85-8013937423C-9

DATE APPROVED

VENDOR COPY

AUTHORIZED SIGNATURE

September 13, 2011 Regular BoCC Meeting
Agenda Item #43

Title
Interlocal Agreement with City of Gainesville for Homeless Respite Care (Amended)

Amount
$3,000.00

Description
Interlocal Agreement with City of Gainesville for Homeless Respite Care

Recommendation
Approve Interlocal agreement and authorize Manager to execute the Interlocal agreement and the subsequent post October 1, 2011 amendment that would only use existing County Budget resources.

Alternative(s)
Do not approve interlocal agreement and direct Manager to make specified changes for further consideration by BOCC.

Requested By
Elmira K Warren/John Skelly/Cathie Whitney 264-6706

Originating Department
Community Support Services

Attachment(s) Description
Interlocal Agreement with City of Gainesville for Homeless Respite Care

Documents Requiring Action
Interlocal Agreement with City of Gainesville for Homeless Respite Care

Executive Summary
The Implementation Committee (IMPCOM) for the 10 Year Plan to End Homelessness recommended to BOCC that the County and City of Gainesville jointly fund a 6 month pilot project to provide respite care to homeless persons who are temporarily in need of sanitary conditions, access to bathrooms, food and other non-medical services following discharge from Shands and North Florida Regional hospitals.

Background
On June 14, 2011 the BOCC direct the Manager to develop and bring back to the BOCC an interlocal agreement with the City of Gainesville for the purpose of jointly funding a 6 month pilot homeless respite care program. Implementation of the Interlocal agreement will require the Manager's execution of an associated contract with St. Francis House (SFH) to deliver respite care services in collaboration with Shands and North Florida Regional hospitals and the Department of Health Medical Home program. The County share (50%) of funding for the pilot project ($2,600) was to come from existing operational funds in the Poverty Reduction Program. However, the City of Gainesville Commission acted on June 16, 2011 and directed the City Manager to develop an interlocal agreement for the same purpose, but allocated $1,500 from the current City Budget, with a stated intent to allocate additional funds in the upcoming FY to cover the City's share (50%) of expenses incurred beyond Oct. 1, 2011, plus additional funds to continue the program beyond the pilot period. Because of the City Commission action, the Interlocal provides for $1,500 each to be contributed by BOCC and City Commission, and that the interlocal would be amended

after October 1, 2011 to add additional funds from both entities. Under terms of the interlocal, the County will contract with St. Francis House for provision of services, and City of Gainesville will provide $1,500 to the County up front to cover anticipated expenses.

Issues
The interlocal agreement will need to be amended after October 1, 2011 to add additional City of Gainesville funding of $1,100 and reflect matching BOCC commitment of $1,100. The post October 1, 2011 additional BOCC finding will be contained in the operational budget of the Poverty Reduction Program for FT 2011-2012 and will not require an additional allocation of funds.

Fiscal Recommendation
Approve Interlocal Agreement there is suffieient moneys in the budget

Fiscal Alternative(s)
Do not approve Interlocal Agreement

Funding Sources
General Fund

Account Code(s)
001-2950-564

Attachment: Gvillr Respite Care Funding.pdf

INTERLOCAL AGREEMENT BETWEEN ALACHUA COUNTYAND THE CITY OF GAINESVILLE FOR RESPITE CARE FOR HOMELESS PERSONS DISCHARGED FROM SHANDS AND NORTH FLORIDA REGIONAL HOSPITALS

This Agreement is entered into this _____ day of _____, 2011 between Alachua County, a charter county and political subdivision of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County" and the City of Gainesville, a municipal corporation, hereinafter referred to as "City".

WITNESSETH

WHEREAS, the County and the City are authorized by §163.01, Florida Statutes, to enter into interlocal agreements to cooperatively and efficiently use their powers to provide public services that will advance the general health, safety and welfare of the citizens of Alachua County; and,

WHEREAS, the County and the City wish to support the provision of respite care services for the purposes of ensuring the health and safety of homeless individuals during brief periods of recovery after discharge from medical care at Shands at the University of Florida and North Florida Regional Medical Center hospitals,

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

1. Term - The term of this agreement is August 1, 2011 through September 30, 2012, pursuant to §163.01(11), Florida Statutes.

2. Funding - Pursuant to the terms and conditions of this agreement, the Board of County Commissioners contribute an initial amount of $1,500 in FY2010-2011; and the City Commission shall contribute an initial amount of $1,500 in FY 2010-2011 for a total amount of $3,000. During the term of this agreement, the dollar amounts to be contributed and paid by the City and County; may be amended by exchange of written letters between the City Manager and County Manager, as funding is appropriated by the City Commission and Board of County Commissioners.

The City's and County's performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the City Commissioners and the Board of County Commissioners. The parties hereto understand that this agreement is not a commitment of future appropriations.

3. Duties of the County - The County shall have and perform the following duties, obligations, and responsibilities to the City:

a. Manage and expend the funding provided under this agreement for the sole purpose of reimbursing local service provider(s), selected by the County through such procurement processes as it deems appropriate, for the provision of respite care housing and services to homeless patients discharged from Shands at University of Florida and North Florida Regional Medical Center hospitals in Gainesville, Florida and referred to such local service provider(s). Respite care housing and services will be provided to homeless persons who have been discharged and referred by either of the two hospitals identified above, who has been judged in need of respite services at the hospitals. The County will require the service provider(s) to operate the respite care programs in a secure, effective, and efficient manner, in compliance with all laws, and to complete and maintain such records as are necessary to document all services provided under the respite care program.

b. Expend the funding provided by the City and the County pursuant to Section 2 in equal amounts, such that the City and County are equally splitting the cost of the services provided pursuant to this agreement.

4. Duties of the City - The City shall have and perform the following duties, obligations, and responsibilities to the County: the City shall pay the funding described in Section 2 to the County upon receipt from the County of an invoice requesting payment of same which shall be used by the County solely for the delivery of services described herein.

5. Method of Payment - For all services actually, timely and faithfully performed, the County will be paid as follows:

a. The County shall be paid as described in Section 4, Duties of the City.

b. The invoices shall bear the signature of the County, which signature shall constitute the County's representation to the City that the services indicated in the invoice will be provided, will reach the level stated, will serve a public purpose, will be properly and timely performed as required herein, and that the anticipated costs included in the invoice will be reasonably incurred in accordance with this Agreement. Any excess funds originating from the City under terms of this agreement and remaining unexpended by the County pursuant to purposes established in this agreement shall be returned to the City. The County shall

provide a financial close out report within 30 days of the termination or expiration of the term of this agreement consisting of documentation of the County's expenditures of both City and County funds for services provided during the term of this agreement. The County shall submit invoices to the City at the following address:

City of Gainesville
Billing & Collections
P.O. Box 490, MS 47
Gainesville, FL 32602-0490

c. The City shall make payment to the County, of all sums properly invoiced under the provisions of this paragraph, in accordance with the provisions of Chapter 218, Part VII ("Florida Prompt Payment Act"), Florida Statutes. Payments shall be made to the following address:

Community Support Services Department
c/o John Skelly
218 SE 24Street
Gainesville, FL 32641

6. Notice - Except as otherwise provided in this agreement any notice of default or termination from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. For purposes of all notices, City's and County representative are:

County: Randall H. Reid, Alachua County Manager
12 SE 1st Street
Gainesville, FL 32601

City: Russ Blackburn, City of Gainesville Manager
P O Box 490, Station 6
Gainesville, FL 32602

A copy of any notice, request or approval to the County must also be sent to:

J.K. Irby
Clerk of the Court
Post Office Box 939
Gainesville, FL 32602
ATTN: Finance and Accounting

and

Office of Management and Budget
Alachua County
105 SE 1st Ave., #6
Gainesville, FL 32601

7. Default and Termination - The failure of either party to this agreement to comply with any provision of this agreement will place that party in default. Prior to terminating the

agreement, the either party will notify the other party in writing. This notification will make specific reference to the provision which gave rise to the default. The complaining party will give the other party seven (7) days to cure the default.
The Director of Community Support Services is authorized to provide written notice of default on behalf of the County, and if the default situation is not corrected within the allotted time, the County Manager is authorized to provide final termination notice on behalf of the County to the City.

The City Manager or his designee is authorized to provide written notice of default on behalf of the City, and if the default situation is not corrected within the allotted time, the City Manager or is authorized to provide final termination notice on behalf of the City to the County.

Either party may terminate the agreement without cause by first providing at least thirty (30) days written notice to the other prior to the termination date. The County Manager Randall H. Reid is authorized to provide written notice of termination on behalf of the County. The City Manager Russ Blackburn is authorized to provide written notice of termination on behalf of the City.

If funds to finance this agreement become unavailable, either party may terminate the agreement with no less than twenty-four hours notice in writing to the other. The terminating party will be the final authority as to the availability of funds.

8. Project Records - The parties will retain all records relating to this agreement for three years after the completion of all work is performed. The parties will make available any and records relating to this agreement for copying and inspection upon written request of the other. Furthermore, the parties will make any records relating to this agreement available to any state, federal or regulatory authorities who may wish to review, inspect or copy these records.

9. Insurance - The parties certify that they are self insured in accordance with the provisions of §768.28, Florida Statutes.

10. Permits – The County will obtain and pay for all necessary permits, permit application fees, licenses or any fees required.

11. Laws & Regulations – The County will comply with all laws, ordinances, regulations, and building code requirements applicable to the work required by this agreement. The ~~party~~ County is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the work outlined in this agreement.

12. Liability -Each party shall be solely responsible for the negligent or wrongful acts of its employees and agents. Nothing contained herein shall constitute a waiver by either party of its sovereign immunity or the provisions of §768.28, Florida Statutes.

13. Assignment of Interest - Neither party will assign or transfer any interest in this agreement without prior written consent of the other party.

14. Successors and Assigns - The County and City each bind the other and their respective successors and assigns in all respects to all of the terms, conditions, covenants, and provisions of this agreement

15. Third Party Beneficiaries - This agreement does not create any relationship with, or any rights in favor of, any third party.

16. Severability - If any provision of this agreement is declared void by a court of law, all other provisions will remain in full force and effect

17. Non Waiver - The failure of any party to exercise any right in this agreement shall not be considered a waiver of such right.

18. Governing Law and Venue - This agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.

19. Attachments - All exhibits attached to this agreement are incorporated into and made part of this agreement by reference.

20. Amendments – Except as otherwise provided by this agreement, the parties may amend this agreement only by mutual written agreement of the parties.

21. Captions and Section Headings - Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.

22. Construction - This agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties. It is recognized that both parties have substantially contributed to the preparation of this agreement.

23. Recording of Agreement. The County, upon execution of this agreement by all parties, shall record this interlocal agreement in the public records of Alachua County, Florida.

24. Entire Agreement - This agreement constitutes the entire agreement and supersedes all prior written or oral agreements, understandings, or representations.

ALACHUA COUNTY, FLORIDA

By:_____
Randall H. Reid, County Manager

Witness:

_____

APPROVED AS TO FORM

_____
Alachua County Attorney's Office

CITY OF GAINESVILLE

By: _____
Russ Blackburn, City Manager

Witness:

Helen Harris

APPROVED AS TO FORM
AND LEGALITY:

Nicolle M. Shalley
City Attorney – Sr. Assistant

September 13, 2011 Regular BoCC Meeting
Agenda Item #44

Title
Solid Waste: First Amendment to the Group 5 and Associates, Inc. and Alachua County agreement for public education campaigns. (Amended)

Amount
$181,792.00

Description
Request approval of the First Amendment to the Group 5 and Associates, Inc. and Alachua County agreement for promotional activities with regard to the Waste Watcher waste reduction campaign, the Curbside Recycling and Reduction of Solid Waste and Yard Trash campaign and the Hazardous Waste Collection Programs. This amendment extends the term of the contract an additional two years.

Recommendation
Approve the First Amendment to the Group 5 and Associates, Inc. and Alachua County agreement for promotional activities with regard to the Waste Watcher waste reduction campaign, the Curbside Recycling and Reduction of Solid Waste and Yard Trash campaign and the Hazardous Waste Collection Programs..

Alternative(s)
Do not extend the term and direct staff to prepare an RFP for the services.

Requested By
Richard L. Hedrick, 352-374-5245, ext. 1211

Originating Department
Public Works

Attachment(s) Description
First Amendment to agreement March 23, 2011 Agreement

Documents Requiring Action
First Amendment to the Group 5 and Associates, Inc. and Alachua County agreement

Executive Summary
The agreement for Professional services to provide for Public Education and Promotional Campaigns for Recycling and Reduction of Solid Waste/Yard Trash and for the Alachua County Hazardous Waste Collection Programs was executed on March 22, 2011. This agreement will expire September 30, 2011. This is the first amendment to extend the term of the agreement for the period of October 1, 2011 through September 30, 2013.

Background
The waste reduction campaigns include, but are not limited to, backyard composting, curbside recycling, recycling at the Rural Collection Centers, commercial recycling, Tools for Schools and the Environmental Protection Department (EPD) Hazardous Waste Collection Program. The County has used outside professional agencies to assist in the development of public education and promotional campaigns for over 15 years. The professional agency will develop an advertising and promotional campaign, which is to include budget estimates based on approved marketing and advertising objectives and strategies. This campaign will be

general in nature so as to be applicable in the County's mandatory refuse collection area, the County's mandatory commercial recycling areas including multi-family, the County's Hazardous Waste Collection Program and applicable to the County's 75% waste reduction goal by the year 2020.

Issues
Alachua County's Comprehensive Plan requires that the County provide education to the public about waste reduction and recycling. This agreement assists the Office of Waste Alternatives, the Curbside Collection Program and EPD Hazardous Waste Collection program to achieve that mission.

Fiscal Recommendation
Approve agreement. Amount is budgeted

Fiscal Alternative(s)
Identify alternative funding sources

Funding Sources
Solid Waste and Hazardous Waste Center Funds

Account Code(s)
148-7600-534.48-20; 401-5541-537.48-50; 405-7620-534.48-20

Attachment: Group_5_Contract_2011.pdf
Attachment: Group 5 1st Amend Final.pdf

FIRST AMENDMENT TO THE AGREEMENT BETWEEN ALACHUA COUNTY AND GROUP 5 AND ASSOCIATES, INC., FOR PUBLIC EDUCATION CAMPAIGNS FOR RECYCLING AND REDUCTION OF SOLID WASTE / YARD TRASH AND HAZARDOUS WASTE

THIS FIRST AMENDMENT TO THE AGREEMENT, made and entered into this 13 day of September, 2011, by and between Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as County, and Group 5 Associates, Inc., hereinafter referred to as Consultant:

W I T N E S S E T H:

WHEREAS, Alachua County and Group 5 & Associates, Inc., previously entered into an agreement dated March 22, 2011, for the provision of public education/information campaign services; and,

WHEREAS, Alachua County and Group 5 & Associates, Inc., wish to amend the agreement to renew the term;

NOW, THEREFORE, the parties hereby agree to amend the March 22, 2011, agreement as follows:

A. Section 1, *Term*, is amended in its entirety to read:

> This agreement is effective for the period beginning October 1, 2011, and continuing through September 30, 2013, unless earlier terminated as provided herein. This agreement may be amended at the option of the County for one additional two year term at the terms and conditions contained in this Agreement.
>
> The County's performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

SAVE and EXCEPT as expressly amended herein, all other terms and provisions of the original agreement between the parties, dated March 22, 2011, as amended, shall be and remain in full force and effect.

THIS AMENDMENT shall take effect upon expiration of the contract or amendment currently in effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney's Office

CONTRACTOR

ATTEST:

By: _____
Print: DAMION WASYCOW
Title: VICE PRESIDENT

By _____
Print: Candace Taylor
Title: Vice President

Agreement between Alachua County and Group Five and Associates Inc.
for Public Education Campaigns
for Recycling and Reduction of Solid Waste/Yard Trash and Hazardous Waste

This Agreement is entered into this 22ND day of MARCH , 2011 between Alachua County, a charter county and political subdivision of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County" and Group 5 and Associates, Inc., doing business at 1215 NW 14 Avenue, Gainesville, Florida 32601, hereinafter referred to as hereinafter referred to as "Professional".

WITNESSETH

Whereas, the County desires to employ the Professional to provide services for Public Education Campaigns for Recycling and Reduction of Solid Waste/Yard Trash, and for the Alachua County Hazardous Waste Collection Program, and

Whereas, the Professional is qualified to provide these services; and

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

1. **Term**. This Agreement is effective on the date executed by both parties and continues until September 30, 2011. Unless earlier terminated as provide herein. This Agreement may be amended at the option of the County for two additional two year terms at the terms and condition contained in this Agreement.

   The County's performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

2. **Representations**. By executing this Agreement, the Professional makes the following express representations to the County:

   2.1. The Professional is professionally qualified to act as the professional for the Project and is licensed to practice advertising by all public entities having jurisdiction over the Professional and the Project;

   2.2. The Professional shall maintain all necessary licenses, permits or other authorizations necessary to act as professional for the Project until the Professional's duties hereunder have been full satisfied;

   2.3. The Professional has become familiar with the Project site and the local conditions under which the Project is to be designed, constructed, and operated;

   2.4. The Professional shall prepare all deliverables required by this Agreement

including, but not limited to, all contract plans and specifications, in such a manner that they shall be accurate, coordinated, and adequate for the purposes intended and shall be in conformity and comply with all applicable law, codes and regulations;

2.5. The Professional represents that the deliverables prepared by the Professional are adequate and sufficient to accomplish the purposes of the project and meet the requirements of all applicable federal, state and local codes and regulations.

2.6. The Professional acknowledges that the County's review of the deliverables in no way diminishes the Professionals representations pertaining to the deliverables.

3. **Duties of the Professional**. The Professional shall have and perform the following duties, obligations, and responsibilities to the County as outlined in **Attachment "A"**

4. **Duties of the County**. The County shall have and perform the following duties, obligations, and responsibilities to the Professional as outlined in **Attachment "B"**

5. **Method of Payment**. For its assumption and performance of the duties, obligations and responsibilities set forth herein, the Professional shall be paid in accordance with this section.

5.1. The Professional shall be paid for those services required by this Agreement not to exceed the sum of $ 181,792.00 allocated in the following manner:

Alachua County Waste Alternatives	$ 83,500.00
Alachua County Waste Collection	$ 55,000.00
Alachua County Hazardous Waste Collection Program	$ 38,432.00
Professional Liability Errors and Omissions Insurance	$ 4,860.00

5.2. No additional reimbursable expense will be paid under this agreement.

5.3. If the Professional's duties, obligations and responsibilities are materially changed through no fault of the Professional after execution of this Agreement, additional compensation shall be paid as provided in **Exhibit "1"**

5.4. As a condition precedent for any payment, the Professional shall submit monthly, unless otherwise agreed in writing by the County, an invoice to the County requesting payment for services properly rendered and expenses due. The Professional's invoice shall describe with reasonable particularity each service rendered, the date thereof, *[the time expended, if billed by hour,]* and the person(s) rendering such service. The Professional's invoice shall be accompanied by such documentation or data in support of expenses for which payment is sought as the County may require. If payment is requested for services rendered by Professional, the invoice shall additionally reflect the allocations as provided and shall state the percentage of completion as to each such allocation. Each invoice shall constitute the Professional's representation to the County that the services indicated in the invoice have reached the level stated, have served a public purpose, have been properly and timely performed as required herein, that the expenses included in the invoice have been reasonably incurred in accordance with this Agreement, that all obligations of the Professional covered by prior invoices have been paid in full, and that the amount requested is currently due and owing, there being no

reason known to the Professional that payment of any portion thereof should be withheld. Submission of the Professional's invoice for final payment shall further constitute the Professional's representation to the County that, upon receipt by the County of the amount invoiced, all obligations of the Professional to others, including its consultants, incurred in connection with the Project, will be paid in full. The Professional shall submit invoices to the County at the following address:

For the Alachua County Waste Alternatives and Waste Collection Programs:

Dept Director
Dept: Public Works
P.O. Box 1188
Gainesville, Florida, 32602-1188

For the Alachua County Hazardous Waste Collection Program

Dept Director
Alachua County Environmental Protection Dept.
201 SE 2nd Ave. Suite 201
Gainesville, FL 32601

5.5. In the event that the County becomes credibly informed that any representations of the Professional relating to payment are wholly or partially inaccurate, the County may withhold payment of sums then or in the future otherwise due to the Professional until the inaccuracy, and the cause thereof, is corrected to the County's reasonable satisfaction.

5.6. The County shall make payment to the Professional, of all sums properly invoiced under the provisions of this paragraph, in accordance with the provisions of Chapter 218, Part VII (Local Government Prompt Payment Act), Florida Statutes. Payments shall be made to the following address:

Group Five and Associates, Inc.
1215 NW 14 Avenue
Gainesville, Florida 32601

6. Personnel.

6.1. The Professional will assign only qualified personnel to perform any service concerning this Agreement. At the time of execution of this Agreement, the parties anticipate the following parties will perform those functions indicated:

NAME	FUNCTION
Marsha Evans	*President*
Suzanne Bachus	*Vice President, Senior Account Manager*
Damion Wasylow	*Vice President, Creative Director*
Selena Carter	*Art Director*

Candace Taylor	*Business Manager*
Melissa Vloedman	*Account executive, Media Buyer*
Dru Martin	*Web Designer*

6.2. So long as the individuals named above remain actively employed or able to be retained by the Professional, they shall perform the functions indicated next to their names. The Waste Alternatives Manager may authorize changes to this list in writing.

7. **Notice**. Except as otherwise provided in this Agreement, any notice of termination or default from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with a signed proof of delivery. For purposes of notice, Professional's and County representative are:

County: Sally Palmi
Assistant Public Works Director, Waste Management Division
Public Works Department
PO Box 1188
Gainesville, FL 32602-1188

Professional: Marsha Evans
Company Group 5 and Associates, Inc.
Address 1215 NW 14 Avenue
Gainesville, FL 32602-1188

A copy of any notice, request or approval to the County must also be sent to:

J. K. Irby
Clerk of the Court
Post Office Box 939
Gainesville, FL 32602
ATTN: Finance and Accounting

And to

Office of Management and Budget
105 Se 1st Avenue, Suite 6
Gainesville, Florida 32601
Attn: Contracts

8. **Default and Termination.**

8.1. The failure of the Professional to comply with any provision of this Agreement will place the Professional in default. Prior to terminating the Agreement, the County will

notify the Professional in writing. This notification will make specific reference to the provision which gave rise to the default. The County will give the Professional seven (7) days to cure the default. The County Manager is authorized to provide written notice of default on behalf of the County, and if the default situation is not corrected within the allotted time the County Manager is authorized to provide final termination notice on behalf of the County to the Professional.

8.2. The County may also terminate the Agreement without cause by providing written notice to the Professional. The County Manager is authorized to provide written notice of termination on behalf of the County. Upon such notice, Professional will immediately discontinue all services affected (unless the notice directs otherwise); and, deliver to the County all data, drawings, specifications, reports, estimate, summaries, and such other information and materials as may have been accumulated by the Professional in performing this Agreement, whether completed or in process. In the event of such termination for convenience, Professional recovery against County shall be limited to that portion of the Agreement amount earned through the date of termination, but Professional shall not be entitled to any other or further recovery against County, including, but not limited to, damages, consequential or special damages, or any anticipated fees or profit on portions of the work not performed.

8.3. If funds to finance this Agreement become unavailable, the County may terminate the Agreement with no less than twenty-four hours notice in writing to the Professional. The County will be the final authority as to the availability of funds. The County will pay the Professional for all work completed prior to any notice of termination.

9. Project Records.

9.1. For a period of five (5) years, or fifteen (15) years if related to a capital improvement project, after the completion of all work to be performed, or as required by Chapter 119, Florida Statutes (Public Records Act) and schedules published by the Florida Bureau of Archives and Records Management, or federal requirements, whichever period is greater, the Professional shall keep and make available to the County for inspection and copying, upon written request by the County, all records in Professional's possession relating to this Agreement. Additionally, the Professional shall make said records available, upon written request by the County, to any state, federal, or other regulatory authority, and any such authority may review, inspect and copy said records unless exempted under Chapter 119, Florida Statutes.

9.2. Any document submitted to the County may be a public record and is open for inspection or copying by any person or entity. "Public records" are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011(11), Florida Statutes. Any document is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes.

9.3. During the term of this Agreement or license, Professional may claim that some or

all of Professional's information, including, but not limited to, software, documentation, manuals, written methodologies and processes, pricing, discounts, or other considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as, confidential and proprietary by Professional in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Records Act. Professional shall clearly identify and mark Confidential Information as "Confidential Information" or "CI" and the County shall use its best efforts to maintain the confidentiality of the information properly identified by the Professional as "Confidential Information" or "CI".

9.4. The County shall promptly notify the Professional in writing of any request received by the County for disclosure of Professional's Confidential Information and the Professional may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. Professional shall protect, defend, indemnify, and hold the County, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Professional shall investigate, handle, respond to, and defend, using counsel chosen by the County, at Professional's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Professional shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. Professional releases County from claims or damages related to disclosure by County.

10. **Ownership of Deliverables.** All project deliverables and documents are the sole property of the County and may be used by the County for any purpose.

11. **Insurance**. The Professional will procure and maintain insurance throughout the entire term of this Agreement of the types and in the minimum amounts detailed in **Attachment "C".**

12. **Permits**. The Professional will obtain and pay for all necessary permits, permit application fees, licenses or any fees required.

13. **Laws & Regulations**. The Professional will comply with all laws, ordinances, regulations, and building code requirements applicable to the work required by this Agreement. The Professional is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the work outlined in this Agreement. If the Professional is not familiar with state and local laws, ordinances, code rules and regulations, the Professional remains liable for any violation and all subsequent damages or fines.

14. **Indemnification**

14.1. The Professional agrees to protect, defend, indemnify, and hold the County and director and their officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or directly or indirectly relating to any and all claims, liens, demands, obligations, actions, proceedings or causes

of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., including but not limited to personal injury, death, damage to property (including destruction) defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule, or regulation or decree of any court, shall be included in the indemnity hereunder. The Professional further agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent. Professional agrees that indemnification of the County shall extend to any and all work performed by the Professional, its subProfessionals, employees agents, servants or assigns. This obligation shall in no way be limited in any nature whatsoever by any limitation on the amount or type of Professional's insurance coverage. This indemnification provision shall survive the termination of the Contract between the County and the Professional.

14.2. Nothing contained herein shall constitute a waiver by the County of sovereign immunity or the provisions of §768.28, Florida Statutes.

15. **Standard of Care**. The services of the Professional shall be performed with the skill and care which would be exercised by a qualified professional advertising agent performing similar services at the time and place such services are performed. If the failure to meet these standards results in deficiencies in the substandard architectural or engineering design, the Professional shall furnish, at his own cost and expense, the redesign necessary to correct such deficiencies, and shall be responsible for any and all consequential damages arising from those deficiencies.

16. **Assignment of Interest**. Neither party will assign or transfer any interest in this Agreement without prior written consent of the other party.

17. **Successors and Assigns**. The County and Professional each bind the other and their respective successors and assigns in all respects to all of the terms, conditions, covenants, and provisions of this Agreement

18. **Independent Professional or Consultant**. In the performance of this Agreement, the Professional is acting in the capacity of an independent Professional or Consultant and not as an agent, employee, partner, joint venturer, or associate of the County. The Professional is solely responsible for the means, method, technique, sequence, and procedure utilized by the Professional in the full performance of the Agreement.

19. **Collusion**. By signing this Agreement, the Professional declares that this Agreement is made without any previous understanding, Agreement, or connections with any persons, professionals or corporations and that this Agreement is fair, and made in good faith without any outside control, collusion, or fraud.

20. **Conflict of Interest**. The Professional warrants that it nor any of its employees have any financial or personal interest that conflicts with the execution of this Agreement. The Professional shall notify the County of any conflict of interest due to any other clients, contracts, or property interests.

21. **Prohibition Against Contingent Fees**. As required by §287.055(6), Florida Statutes, the Professional warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the Professional to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Professional any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

22. **Third Party Beneficiaries**. This Agreement does not create any relationship with, or any rights in favor of, any third party.

23. **Severability**. If any provision of this Agreement is declared void by a court of law, all other provisions will remain in full force and effect

24. **Non Waiver**. The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.

25. **Governing Law and Venue**. This Agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.

26. **Attachments** . All exhibits attached to this Agreement are incorporated into and made part of this Agreement by reference.

27. **Amendments** . The parties may amend this Agreement only by mutual written agreement of the parties.

28. **Captions and Section Headings**. Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.

29. **Counterparts**. This Agreement may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same instrument.

30. **Construction**. This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties. It is recognized that both parties have substantially contributed to the preparation of this Agreement.

31. **Entire Agreement**. This Agreement constitutes the entire Agreement and supersedes all prior written or oral agreements, understandings, or representations.

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IN WITNESS WHEREOF, the parties have caused this Agreement to be executed for the use and purposes therein expressed on the day and year first above-written

ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney's Office

GROUP 5 AND ASSOCIATES, INC

By: Suzanne A Backus
Print: Suzanne A Backus
Title: Vice President

ATTEST (By Corporate Officer)

By: Candace V. Taylor
Print: Candace V. Taylor
Title: Secretary / Treasurer

ATTACHMENT A: Scope Of Services

1.0 **SCOPE OF SERVICES**

The services requested, herein, are for **Public Education Campaigns for Recycling and Reduction of Solid Waste/Yard Trash and the County's Hazardous Waste Program**.

1.1 **Public Education for Recycling and Reduction of Solid Waste and Yard Trash and Hazardous Waste**

1.1.1 **Program Continuity and Non-Duplication of Services - The Consultant w**ill work collaboratively with the Alachua County Office of Waste Collection, the Alachua County Office of Waste Alternatives and the Alachua County Hazardous Waste Program to ensure continuity among the curbside residential, waste alternatives and commercial campaigns and hazardous waste program to ensure no duplication of services.

1.1.2 **Campaign Development** - The Consultant will become familiar with the short and long term objectives, philosophies and the marketing objectives of the County. It is desired that a special promotional campaign be developed to target those areas where participation is below acceptable levels. Such areas will be decided by the County, but are primarily in the Northeast and Southeast portions of the County's mandatory refuse collection area. The theme of "Embrace Zero Waste" is to be used in the development of the campaign strategy. This theme will be used in most of the promotional materials, and print, radio and television advertisements. The consultant will be responsible for the development of any new or additional program initiated by the County.

1.1.3 **Plans** - The Consultant will develop an advertising and promotional campaign which is to include budget estimates based on approved marketing and advertising objectives and strategies. This campaign will be general in nature so as to be applicable in the County's mandatory refuse collection area, the County's mandatory commercial recycling areas (including multi-family) the County's Hazardous Waste Program and applicable to the County's 75% waste reduction goal(for the year 2020). This campaign will be updated as necessary.

1.1.4 **Program Development** - The Consultant will provide all creative media services to develop advertisements, commercials, radio, television, and newspaper advertising plans, direct mail, brochures, newsletters, press releases, promotional items and other projects as required by the program and agreed to by the County Office of Waste Alternatives, the Office of Waste Collection and the County's Hazardous Waste Program. The Consultant will arrange for all photography, printing, display construction, publicity, and carry through production and distribution in all aspects to completion. The County desires that a small portion of the budget be

spent on promotional items such as bumper stickers, coloring books and magnets.

1.1.5 **Public Relations** - The Consultant will be responsible for the preparation and dissemination of approved press releases and newsletters to trade or consumer media on matters relevant to the recycling and reduction programs as requested by staff.

1.1.6 **Public Education Events** - The Consultant will participate in and be present at all public education activities and events as determined by the County.

1.1.7 **Media Activity** - The Consultant will be responsible for planning, scheduling, contracting, placing, distributing, checking proof of performance, payment and follow-up to all approved media used for advertising and promotion. The Consultant will be required to place at least ten percent (10%) of the advertising budget with minority-owned media. The activities included in this project often qualify as free Public Service Announcements (PSAs). The Consultant should make every effort to provide an effective mix between PSAs and paid advertisements.

1.1.8 **Project Reports** - The Consultant will prepare and present written quarterly reports summarizing the creative, operational and financial aspects of the advertising and promotion program, and evaluate the effectiveness of the campaign in reaching the targeted markets. The reports shall also detail the breakdown between paid advertisement and PSAs. The timing of the quarterly reports shall correlate with the fiscal years of the City and the County. An electronic copy of all work done to date will be included with each quarterly report.

1.2 Embrace Zero Waste **PUBLIC EDUCATION CAMPAIGN**

The services requested, herein, are for developing and implementing a public information/education campaign as an integral part of the County's Waste Alternatives programming. The Consultant will work collaboratively with the Alachua County Office of Waste Collection and the Alachua County Office of Waste Alternatives to ensure continuity between the curbside, residential, waste alternatives and commercial campaigns and to ensure no duplication of services. The Consultant selected will provide the following services, including but not limited to:

1.2.1 **Embrace Zero Waste Public Education Campaign**

1.2.1.1 Plan and conduct a public information/education campaign designed to provide information and motivate school-aged children, residents, and businesses to practice waste alternatives (i.e., including, but not limited to, source reduction, recycling, composting, litter prevention and household hazardous waste).

1.2.1.2 Produce and schedule the broadcast of local television and radio spots.

1.2.1.3 Prepare and secure newspaper and magazine ads.

1.2.1.4 Produce written copy and art work (or graphics).

1.2.1.5 Must meet with the client and generate monthly media calendars, as needed.

1.2.1.6 Help with the procurement of specialty items that specifically promote the practice of waste alternatives.

1.2.1.7 The Consultant will participate in and be present at all public education activities and events as determined by the County.

1.2.1.8 Help inform County staff of and secure booth/exhibit space at SWM/Waste Alternatives related conferences and special events for school-aged children, residents, and/or businesses as directed.

1.2.1.9 Assist in the development and implementation of "closed loop/buy recycled" information for residents and businesses including an online resource center of information.

1.2.1.10 Develop waste alternatives programming for bigger businesses.

1.2.1.11 Develop and implement source reduction and "closed loop" point-of-purchase information for use in local grocery stores.

1.2.1.12 Help coordinate training for grocery store personnel including source reduction, "buy recycled" and proper packing of cloth grocery bags.

1.2.1.13 Help develop and implement information for dissemination regarding the importance of waste alternatives, i.e. why it is advantageous to them.

1.2.1.14 Help develop and produce videos for the Office of Waste Alternatives as an educational tool to promote source reduction and recycling for residents and businesses.

1.2.1.15 **NOTE:** As the "Waste Watchers" campaign has successfully been in effect for ten years, the Alachua County Division of Waste Management/Waste Alternatives Office wishes to keep an ongoing unified theme running; therefore, Agencies are asked to retain the "Embrace Zero Waste" theme, logo, and colors where applicable.

1.2.2 **Public Education Campaign**

1.2.2.1 Develop and implement an aggressive general public relations campaign designed to bring attention to, generate publicity about and reinforce the specific educational programs of the Alachua County Division of Waste Management and Office of Waste Alternatives.

1.2.2.2 Develop, schedule and maintain schedules for television/radio talk shows, newspaper and regional magazine articles, press releases, and presentations to elected officials as a means to build and hold the public's interest in the programming.

1.2.3 **Media Activity** - The Consultant will be responsible for:

1.2.3.1 Planning, scheduling, contracting, placing, distributing, checking proof of performance, payment and follow-up to all approved media used for advertising and promotion.

1.2.3.2 Placing at least ten percent (10%) of the advertising with minority-owned media. The activities included in this project often qualify as free Public Service Announcements (PSAs), and should be utilized to the most maximum extent possible.

1.2.3.3 Making every effort to provide an effective mix between PSAs and paid advertisements.

1.2.4 **Project Reports** - The Consultant will prepare and present written quarterly reports that:

1.2.4.2 Summarize the creative, operational and financial aspects of the advertising and promotional program. Evaluate the effectiveness of the campaign in reaching the targeted markets.

1.2.4.2 Detail the breakdown between paid advertisement and PSAs.

1.2.4.3 Ensure that timing of the quarterly reports correlates with the fiscal calendar of the County.

1.2.4.4 Include an electronic copy of all work completed to date with quarterly reports in a file source as acceptable to County staff.

1.3 Hazardous Waste Program **PUBLIC EDUCATION CAMPAIGN**

The services requested, herein, are for developing and implementing a public information/education campaign as an integral part of the County's Hazardous Waste programming. The general services to be provide include: Client Meeting Preparation/Communication, Meetings and Follow-Up, Media/Vendor Communications, Marketing Plans, Implementation and Consultations, Media Placement, Monitoring and Verification, Campaign Planning and Implementation, Project Research and Coordination, Creative Direction/Concepting, Copy Writing. Specific services to be provided annually include:

1.3.1 Updating and printing services for a variety of printed brochures for the Hazardous Waste Program, including a residential HHW brochure, unwanted medicine brochure, business waste disposal guide, E-scrap brochures and other brochures for new programs;

1.3.2 Purchase promotional items such as rain gauges, jar openers, bumper stickers, and trash bags as well as printing of recycled latex paint labels for the programs annually latex paint giveaway,

1.3.4 Provide print media advertising placement in publications such as the Gainesville Sun and Our Town magazine in addition to coordinating the scheduling of a 30 second television commercial with Cox Media and other television stations;

1.3.5 Creative expertise and artwork in development of public education and outreach programs and consultation on reaching target

audiences; and related services.

1.4 Services in Support of Toxic Roundup Cooperative Collections provided to eight neighboring counties through a grant with the Florida Department of Environmental Protection.
The scope of work includes:

1.4.1 Provide media ads/presentations in support of Cooperative Collection events, campaign development and implementation: (media plan and placement, copy writing, flyer development, distribution of press releases to media, churches and schools), art time and production, postage and ad placement in local newspapers.

1.5 Services in Support of Alachua County Hazardous Waste Program EPA Grant : "Capacity Building of Resilient Biodiesel Production from Waste Vegetable Oil". The scope of services required includes:

1.5.1 Develop an enhanced public outreach and educational program to promote recycling of waste vegetable oil for biodiesel production

1.5.2 Develop a localized, message specific education and action oriented advertising campaign including educational information and outreach tools;

1.5.3 Develop educational brochure, handout for public distribution, web page information, public service announcements, press releases and advertising in print media and webpage development and other services in support of biodiesel production and EPA grant.

1.6 <u>The Budget for Recycling and Reduction Education and Hazardous Waste Program is as Follows</u>:

1.6.1The combined budget for these programs is shall not exceed $181,792.00 from the following sources:

Alachua County Waste Alternatives	$ 83,500.00
Alachua County Waste Collection	$ 55,000.00
Alachua County Hazardous Waste Program	$ 38,432.00
Professional Liability Errors and Omissions Insurance	$ 4,860.00
TOTAL	$ 181,792.00

The amount of $176,933.00 shall be the budget for these projects and shall include the Consultant's compensation for services performed and expenses for media advertising, printing and any other expenses. The Consultant shall be responsible for payment for all media buys and printing and other production costs. Submission of the Consultant's signed invoice for final payment shall further constitute the Consultant's representation to the Client that, upon receipt by the Client of the amount invoiced, all obligations of the Consultant to others,

including its consultants, incurred in connection with the Project, will be paid in full. The County will act as financial administrator for this project. All agency discounts received by the vendor on media placement, shall be passed through to the County. All invoices shall include a breakdown of each service rendered, the date such services were performed, the time and agency hours spent by project member in accordance with the agency fee schedule

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ATTACHMENT B: Duties Of The County

1. The County shall have and perform the following duties, obligations, and responsibilities to the Contractor:

   1.1. Waste Alternatives, Waste Collection and Hazardous Waste Collection staff will coordinate proof and assign all tasks associated with the Waste Watcher Public Education campaign, the curbside collection campaign, the hazardous waste program and all related advertising and publicity and education for the overall Embrace Zero Waste Campaign.

   1.2. Schedule and meet with Group 5 staff biweekly

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ATTACHMENT C: Insurance Requirements

TYPE "A INSURANCE REQUIREMENTS
"Professional or Consulting Services"

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

I. **COMMERCIAL GENERAL LIABILITY**.

Coverage must be afforded under a per occurrence form policy for limits not less than $1,000,000 General Aggregate, $1,000,0000 Products / Completed Operations Aggregate, $1,000,000 Personal and Advertising Injury Liability, $1,000,000 each Occurrence, $50,000 Fire Damage Liability and $5,000 Medical Expense.

II. **AUTOMOBILE LIABILITY**.

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident.

III. **WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**.

A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

B Employer's Liability limits for not less then $100,000 each accident; $500,000 disease policy limit and $100,000 disease each employee must be included.

IV. **PROFESSIONAL LIABILITY or ERRORS AND OMISSIONS LIABILITY (E&O)**.

Professional (E&O) Liability must be afforded for not less than $1,000,000 each claim, $1,000,000 policy aggregate

V. **OTHER INSURANCE PROVISIONS**.

A The policies are to contain, or be endorsed to contain, the following provisions:

B Commercial General Liability and Automobile Liability Coverages

1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.

2 The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, it's officials, employee's or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

C Workers' Compensation and Employers' Liability Coverages

1 The insurer shall agree to waive all rights of subrogation against the County, for losses arising from work performed by the Contractor for the County

D All Coverages

1 The Contractor shall provide a Certificate of Insurance to the County with a Thirty (30) day notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

VI. SUBCONTRACTORS

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: **Alachua County Board of County Commissioners**

MAIL or FAX CERTIFICATES TO:

Ebix
212 Kent Street
PO Box 257
Portland, MI 48875
Ph. 517-647-1700
Fax 517-647-7900

Alachua County Agenda

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

March 22, 2011 Regular Board Meeting
Agenda Item #66

Title
Group Five and Associates, Inc and Alachua County agreement for promotional activities.(Amended) (Amended)

Amount
$181,792.00

Description
Request Approval of Agreement between Alachua County and Group 5 and Associates, Inc. for promotional activities with regard to the Waste Watcher waste reduction campaign, the Curbside Recycling and Reduction of Solid Waste and Yard Trash campaign and the Hazardous Waste Programs.

Recommendation
Approve the Agreement between Alachua County and Group 5 and Associates, Inc. for promotional activities with regard to the Waste Watcher waste reduction campaign, the Curbside Recycling and Reduction of Solid Waste and Yard Trash campaign and the Hazardous Waste Programs.

Alternative(s)
Do not approve the agreement and give staff further direction.

Requested By
Richard Hedrick 374-5245 ext. 1211

Originating Department
Public Works

Attachment(s) Description
Agreement between Alachua County and Group 5 & Associates, Inc.

Documents Requiring Action
Agreement between Alachua County and Group 5 & Associates, Inc.

Executive Summary
This agreement is for Professional services to provide for Public Education and Promotional Campaigns for Recycling and Reduction of Solid Waste/Yard Trash, and for the Alachua County Hazardous Waste Collection Programs. These agreements were from the original Bid # 11-150. The term for the agreement is through September 30, 2011. This Agreement may be amended at the option of the County for two additional two-year terms at the terms and condition contained in this Agreement.

Background
The waste reduction campaigns, include, but are not limited to, backyard composting, curbside recycling, recycling at the rural collection centers, commercial recycling,Tools for Schools and the Hardous Waste Program. The County has used outside professional agencies to assist in the development of public education and promotional campaigns for over 15 years. The professional agency will develop an advertising and promotional campaign, which is to include budget estimates based on approved marketing and advertising objectives and strategies. This campaign will be general in nature so as to be applicable in the County's mandatory refuse collection area, the Countyâ€™s mandatory commercial recycling areas (including multi-family) the Countyâ€™s Hazardous Waste Program and applicable to the Countyâ€™s 75% waste reduction goal(for the year 2020). The waste reduction campaigns, include, but are not limited to, backyard composting, curbside recycling, recycling at the rural collection centers,

commercial recycling,Tools for Schools and the Hazardous Waste Program.

Issues
Alachua County's Comprehensive Plan requires that the County provide education to the public about waste reduction and recycling. This agreement assists the Office of Waste Alternatives. The Curbside Collection Program and Hazardous Waste Program to achieve that mission.

Fiscal Recommendation
Approve agreement amount is budgeted in fiscal year 2011

Fiscal Alternative(s)
Identify alternative funding source(s)

Funding Sources
Waste Alternatives/Solid Waste Fund/Hazardous Waste Fund

Account Code(s)
405-7620-534-4820, 148-7620-534-4820, 401-5541-537.48-50

Attachment: Group 5 PR Final.pdf

September 13, 2011 Regular BoCC Meeting
Agenda Item #45

Title
Public Works: Monitoring of Disaster Debris Recovery Activities (Amended)

Amount
Event Dictated

Description
Agreement for Contractual Services Between Alachua County and O'Brien's Response Management Inc. for monitoring of disaster debris activities.

Recommendation
Execute the agreement with O'Brien's Response Management Inc. for monitoring of disaster debris activities.

Alternative(s)
Do not execute the agreement and do not establish pre-positioned contract for monitoring of disaster debris activities as required by FEMA to be eligible for reimbursement of disaster recovery costs.

Requested By
Richard Hedrick, 374-5245, ext 1211

Originating Department
Public Works

Attachment(s) Description
Agreement for monitoring of disaster debris activities.

Documents Requiring Action
Agreement for Contractual Services Between Alachua County and O'Brien's Response Management Inc.

Executive Summary
This is a request for approval of the monitoring of disaster debris activities agreement negotiated with O'Brien"s Response Management Inc. for a five year term beginning June 1, 2011 and ending May 31, 2016.

Background
FEMA and the Florida Division of Emergency Management require the County to have pre-existing contract(s) for disaster recovery activities. Counties without such contracts may be ineligible for FEMA and state reimbursement for disaster recovery costs in the event of a declared emergency. Staff developed RFPs for monitoring of disaster recovery activities and for disaster debris removal, reduction and disposal. RFP #11-74 for monitoring was advertised on July 7 and July 14, 2010. Three qualified vendors responded. The Board approved the ranking and award for the RFP and authorized staff to negotiate with the top ranked firms on February 8, 2011. As authorized, County staff negotiated with the top ranked vendor, O'Brien"s Response Management Inc., for monitoring of disaster debris activities.

Issues
The County does not have pre-positioned contracts for disaster debris recovery activities as required by FEMA for reimbursement eligibility. This agreement meets this FEMA requirement.

Fiscal Recommendation
Approve and execute the agreement.

Fiscal Alternative(s)
Do not approve the agreement and do not receive state and federal reimbursement for disaster recovery costs.

Funding Sources
MSBU Reserves

Account Code(s)
148-0440-590.99-20

Attachment: Obrein Disaster Mngt Final.pdf

AGREEMENT FOR CONTRACTUAL SERVICES

This Agreement for Contractual Services ("Agreement") is entered into this 13 day of September, 2011 between Alachua County, a charter county and political subdivision of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County" and **O'Brien's Response Management Inc.**, with its corporate office at 2929 East Imperial Highway, Suite 290, Brea, California 92821-6729 hereinafter referred to as "Contractor".

WITNESSETH

Whereas, the County desires to engage the Contractor to provide monitoring of disaster debris collection, disposal and storage services as described in Attachment A ("Services"); and,

Whereas, the Contractor is qualified to provide these Services.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

1. Recitals. The parties agree that the above-referenced recitals are true and correct, and are incorporated herein.

2. Term. This Agreement is effective for five (5) year(s) beginning June 1, 2011 and continuing through May 31, 2016 unless earlier terminated as provided herein. The County has the option of renewing this Agreement for two (2) additional three (3) year periods at the same terms and conditions outlined herein.

The County's performance and obligation to pay under this Agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

3. Duties of the Contractor. The Contractor shall have and perform the following duties, obligations, and responsibilities to the County as provided in Attachment A.

4. Representations and Warranties. By executing this Agreement, the Contractor makes the following express representations and warranties:

4.1. The Contractor is a professional qualified to perform the Services described.

4.2. The Contractor warrants all the work performed by the Contractor is adequate and sufficient to meet the requirements and accomplish the purposes of the Agreement.

4.3. The Contractor acknowledges that the County's review of the work performed in no way diminishes the Contractor's warranty pertaining to the work performed.

5. Method of Payment. For all Services actually, timely and faithfully performed, the Contractor will be paid as follows:

5.1. The Contractor shall be paid for Services at the rates specified in Attachment A.

5.2. As a condition precedent for any payment, the Contractor shall submit monthly, an invoice to the County requesting payment for Services properly rendered and expenses due. The Contractor's invoice shall describe with reasonable particularity each service rendered, the date thereof, the time expended if such Services were rendered pursuant to a fee and the person(s) rendering such service. The

Contractor's invoice shall be accompanied by such documentation or data in support of expenses for which payment is sought as the County may require. Each invoice shall constitute the Contractor's representation to the County that the Services indicated in the invoice have reached the level stated, have been properly and timely performed as required herein, that the expenses included in the invoice have been reasonably incurred in accordance with this Contract, that all Services provided have served a public purpose, that all obligations of the Contractor covered by prior invoices have been paid in full, and that the amount requested is currently due and owing, there being no reason known to the Contractor that payment of any portion thereof should be withheld. Submission of the Contractor's invoice for final payment shall further constitute the Contractor's representation to the County that, upon receipt by the County of the amount invoiced, all obligations of the Contractor to others, including its consultants, incurred in connection with the project, will be paid in full. The Contractor shall submit invoices to the County at the following address:

Public Works Director
ATTN: Richard L. Hedrick
Post Office Box 1188
Gainesville, FL 32602-1188

5.3. Payments for all sums properly invoiced shall be made in accordance with the provisions of Chapter 218, Part VII Florida Statutes ("Local Government Prompt Payment Act") to:

O'Briens Response Management Inc.
2929 East Imperial Highway, Suite 290
Brea, California 92821-6729

5.4. Reimbursable expenses will be paid by the County to the Contractor for the following Services or costs outlined below. The Contractor will invoice for reimbursable services or costs on a monthly basis. Amounts invoiced for reimbursement shall include back-up documentation. Any reimbursement for travel expenses will be in accordance with Section 112.061, Florida Statutes

5.5 No Additional reimbursable expenses will be paid under this Agreement.

6. Duties of the County. The County shall have and perform the following duties, obligations, and responsibilities to the Contractor: coordinating recovery efforts and planning; directing and scheduling services; assisting with complaints from citizens, other contractors and sub-contractors; and monitor the contractor for proper performance of duties and compliance with the provisions of the contract.

7. Personnel.

7.1. The Contractor will assign only qualified personnel to perform any service concerning this Agreement. At the time of execution of this Agreement, the parties anticipate the following parties will perform those functions indicated:

NAME	FUNCTION
Daniel Sanford	Project Manager/Primary Liaison
Jeff Kyte	Alternate Project Manager/Secondary Liaison
Craig Schultz	Alternate Project Manager
Richard Bussey	Project Manager/Ops Coordinator

Shannon Shiver	Coordinator
John LaCaze Jr.	GIS Analyst

7.2. So long as the individuals named above remain actively employed or able to be retained by the Contractor, they shall perform the functions indicated next to their names. The Public Works Senior Administrative Support Manager may authorize changes to this list in writing.

8. Notice. Except as otherwise provided in this Agreement any notice of default or termination from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. For purposes of all notices, Contractors and County representative are:

County:

Richard L. Hedrick
Director
Public Works Dept
PO Box 1188
Gainesville, FL, 32602-1188

Contractor:

O'Briens Response Management Inc.
2929 East Imperial Highway, Suite 290
Brea, California 92821-6729
ATTN: Keith Forster, CFO

A copy of any notice, request or approval to the County must also be sent to:

J. K. Irby
Clerk of the Court
Post Office Box 939
Gainesville, FL 32602
ATTN: Finance and Accounting

and

Office of Management and Budget
Attn: Contracts/Grants
105 SE 1st Avenue, Suite 6
Gainesville, Florida 32601

9. Default and Termination.

9.1. The failure of the Contractor to comply with any provision of this Contract will place the Contractor in default. Prior to terminating the Contract, the County will notify the Contractor in writing. This notification will make specific reference to the provision which gave rise to the default. The County will give the Contractor seven (7) days to cure the default. The Public Works Sr. Administrative Support Manager is authorized to provide written notice of default on behalf of the County, and if the default situation is not corrected within the allotted time the Director of Public Works is authorized to provide final termination notice on behalf of the County to the Contractor.

9.2. The County may also terminate the Contract without cause by providing written notice to the Contractor. The County Manager is authorized to provide written notice of termination on behalf of the County. Upon such notice, Contractor will immediately discontinue all Services affected (unless the notice directs otherwise); and, deliver to the County all data, drawings, specifications, reports, estimate, summaries, and such other information and materials as may have been accumulated by the Contractor in performing this Agreement, whether completed or in process. In the event of such termination for convenience, Contractor's recovery against County shall be limited to that portion of the Contract

amount for Services rendered through the date of termination, but Contractor shall not be entitled to any other or further recovery against County, including, but not limited to, damages, consequential or special damages, or any anticipated fees or profit on portions of the work not performed; provided, however that in no event shall this provision limit or cap any claim that Contractor may have against County for the non-payment of Services, or any other legal right or remedy provided under this Contract or pursuant to state law.

9.3. If funds to finance this Contract become unavailable, the County may terminate the Contract with no less than twenty-four hours notice in writing to the Contractor. The County will be the final authority as to the availability of funds. The County will pay the Contractor for all work completed prior to any notice of termination.

10. Project Records.

10.1. For a period of five (5) years, or fifteen (15) years if related to a capital improvement project, after the completion of all work to be performed, or as required by Chapter 119, Florida Statutes (Public Records Act) and schedules published by the Florida Bureau of Archives and Records Management, or federal requirements, whichever period is greater, the Contractor shall keep and make available to the County for inspection and copying, upon written request by the County, all records in Contractor's possession relating to the Agreement. Additionally, the Contractor shall make said records available, upon written request by the County, to any state, federal, or other regulatory authority, and any such authority may review, inspect and copy said records unless exempted under Chapter 119, Florida Statutes.

10.2. Any document submitted to the County may be a public record and is open for inspection or copying by any person or entity. "Public records" are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011(11), Florida Statutes. Any document is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes.

10.3. During the term of this Agreement or license, Contractor may claim that some or all of Contractor's information, including, but not limited to, documentation, manuals, written methodologies and processes, pricing, discounts, or other considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as, confidential and proprietary by Contractor in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Records Act. Contractor shall clearly identify and mark Confidential Information as "Confidential Information" or "CI" and the County shall use its best efforts to maintain the confidentiality of the information properly identified by the Contractor as "Confidential Information" or "CI".

10.4. The County shall promptly notify the Contractor in writing of any request received by the County for disclosure of Contractor's Confidential Information and the Contractor may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. Contractor shall protect, defend, indemnify, and hold the County, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Contractor shall investigate, handle, respond to, and defend, using counsel chosen by the County, at Contractor's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Contractor shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. Contractor releases County from claims or damages related to disclosure by County.

11. Insurance. The Contractor will procure and maintain insurance throughout the entire term of this Agreement of the types and in the minimum amounts detailed in Attachment "B".

12. Permits. The Contractor will obtain and pay for all necessary permits, permit application fees, licenses or any fees required.

13. Laws & Regulations. The Contractor will comply with all laws, ordinances, regulations, and building code requirements applicable to the work required by this Agreement. The Contractor is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the work outlined in this Agreement. If the Contractor is not familiar with state and local laws, ordinances, code rules and regulations, the Contractor remains liable for any violation and all subsequent damages or fines.

14. Indemnification/Liability.

14.1. The Contractor agrees to protect, defend, indemnify, and hold the County and director and their officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or directly relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly out of this Agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., including but not limited to personal injury, death, damage to property (including destruction) defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule, or regulation or decree of any court, shall be included in the indemnity hereunder. The Contractor further agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent. Contractor agrees that indemnification of the County shall extend to any and all work performed by the Contractor, its subcontractors, employees,agents, servants or assigns. In no event shall Contractor indemnify or hold harmless the County from or against any claim, lien, demand, obligation, action, proceeding or cause of action of any kind in connection with or arising out of any act or omission, strict liability or breach of this Agreement by County, or its officers, employees, agents, representatives, or subcontractors. This obligation shall in no way be limited in any nature whatsoever by any limitation on the amount or type of Contractor's insurance coverage. This indemnification provision shall survive the termination of the Contract between the County and the Contractor.

14.2. Nothing contained herein shall constitute a waiver by the County of sovereign immunity or the provisions of §768.28, Florida Statutes.

14.3 Notwithstanding any other provision contained in this Agreement, neither party shall be liable to the other party for, and each party expressly releases the other party and its subcontractors from, any punitive, indirect, special, exemplary or consequential damages of any kind, including without limitation, lost profits or loss of use, regardless of the cause and legal theory of recovery.

15. Assignment of Interest. The Contractor and County recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the County. Neither party will assign, convey, pledge, sublet, transfer or otherwise dispose any interest in this Agreement

and shall not transfer any interest in same without prior written consent of the other party.

16. Successors and Assigns. The County and Contractor each bind the other and their respective successors and assigns in all respects to all of the terms, conditions, covenants, and provisions of this Agreement

17. Independent Contractor. In the performance of this Agreement, the Contractor is acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer, or associate of the County. The Contractor is solely responsible for the means, method, technique, sequence, and procedure utilized by the Contractor in the full performance of the Agreement.

18. Collusion. By signing this Agreement, the Contractor declares that this Agreement is made **without any previous** understanding, agreement, or connections with any persons, contractors or corporations and that this Agreement is fair, and made in good faith without any outside control, collusion, or fraud.

19. Conflict of Interest. The Contractor warrants that it nor any of its employees have any financial or personal interest that conflicts with the execution of this Agreement. The Contractor shall notify the County of any conflict of interest due to any other clients, contracts, or property interests.

20. Third Party Beneficiaries. This Agreement does not create any relationship with, or any rights in favor of, any third party.

21. Severability. If any provision of this Agreement is declared void by a court of law, all other provisions will remain in full force and effect

22. Non Waiver. The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.

23. Governing Law and Venue. This Agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.

24. Attachments. All exhibits attached to this Agreement are incorporated into and made part of this Agreement by reference.

25. Amendments. The parties may amend this Agreement only by mutual written agreement of the parties.

26. Captions and Section Headings. Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.

27. Construction. This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties. It is recognized that both parties have substantially contributed to the preparation of this Agreement.

28. Counterparts:. This Agreement may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same instrument

29. **Entire Agreement**. This Agreement constitutes the entire agreement and supersedes all prior written or oral agreements, understandings, or representations.

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IN WITNESS WHEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:

J.K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

Alachua County Attorney's Office

.ATTEST (By Corporate Officer)
By: _____
Print: Mayte Cabada
Title: Corporate Secretary

OBriens Response Management, Inc

By: _____
Print: R.S. BRANNAM
Title: EXECUTIVE VICE PRESIDENT

ATTACHMENT A: SCOPE OF SERVICES

The Services requested, herein, are for **Annual Monitoring of Disaster Debris Recovery Activities**

a. **General**

1.a.1 Contractor shall provide all trained labor, materials, equipment, tools, traffic control, signage and any other incidental items to accomplish the monitoring of the debris removal contractor and his subcontractors as directed by the County. This task of the scope of service shall be commenced within the first twenty-four (+/-) hours after post-event mobilization.

1.a.2 Contractor shall provide all trained labor, materials, equipment, tools, traffic control, signage and any other incidental items to accomplish the operation of any and all sites designated by the County as temporary storage sites. This task of the scope of service shall be commenced within the first twenty-four (+/-) hours after post-event mobilization or when deemed necessary by the County.

1.a.3 At a minimum, Contractor's team shall consist of the following positions:

1.a.3.1 Project Manager: primary point-of-contact to the County and overall responsible for all contractor services and personnel.

1.a.3.2 Operations Manager: responsible for field monitoring operations.

1.a.3.3 Field Supervisor: responsible for crews of Field Monitors.

1.a.3.4 Field Monitor: responsible for overseeing debris recovery contractor's compliance and issuing load tickets.

1.a.3.5 Tower Monitor: responsible for recording the volume of debris brought to a debris disposal site by a debris recovery contractor.

1.a.3.6 Drop-off Site Monitor: responsible for determining the eligibility of participants at drop-off sites and issuing load tickets to the debris recovery contractor.

1.a.3.7 Billing/Invoice/Data Entry Tracking: verification and entering of load tickets.

1.a.3.8 Debris Site Security: provides security at debris disposal and public drop-off sites when sites are not open.

1.a.3.9 All members of the contractor's team shall have obtained the appropriate level of the Federal Emergency Management Agency's National Incident Management Certification and copies of all certifications shall be supplied to the County.

1.a.4 Contractor shall equip all members of their team with cellular phones with Global Positioning System capabilities such that:

1.a.4.1 All members of the contractor's assigned staff can be located real time via an online GIS application provided to the County by the Contractor.

1.a.4.2 County will be automatically updated by the online GIS application if any members of the Contractor's team and contractor's staff cross into pre-set areas not under the purview of the County.

1.a.4.3 Contractor team members" location for each day can be traced and saved into an electronic report provided to or accessible by the County at least daily.

1.a.4.4 All members of the team can use their provided cellular phone to obtain present time coordinates for reports and ticket writing.

1.a.5 Contractor shall be responsible for scheduling all work for all their personnel on a daily basis. Contractor shall also assist County in coordinating the work assignments for the debris recovery contractors.

1.a.6 Contractor shall assign an Operations Manager to oversee each debris recovery contractor that is employed by the County.

1.a.7 Any Federal Emergency Management Agency (herafter FEMA) reimbursements for eligible expenses normally due to County that are denied by FEMA due to documented errors or omissions by the Contractor or for which the Contractor is responsible related to the debris monitoring or removal process and any related operational or administrative functions will be reimbursed by Contractor to the County at the rate that FEMA would have reimbursed the County had such errors or omissions not occurred.

1.a.8 Should the Contractor fail to respond within the specified time frame Contractor shall be responsible for any increase in costs incurred by the County in securing services with the specified time frame from alternate contractors.

1.a.9 Contractor's Project Manager shall assist the County in developing a Debris Management Action Plan for the specific occurrence. 1.a.10 Contractor shall prepare and submit operational reports throughout the duration of the recovery operations. Daily reports shall document the activities and progress from the previous day and shall be distributed at a daily briefing and to the designated County representative. Contractor shall also communicate any short or long term problems. Weekly reports shall document the review and validation of debris recovery contractors" load tickets; these reports shall be submitted to the designated County representative prior to submitting invoices for payment.

1.a.11 Contractor shall prepare a final report to be submitted to a distribution list as established by the County within 30 days of completion of the debris recovery operation. Electronic copies in a format acceptable to the County will be provided. At a minimum, the following information will be included in the final report:

1.a.11.1 A summary and discussion of disaster response requirements and results.

1.a.11.2 Copies of manifests, certificates, and related documents.

1.a.11.3 Copies of all load tickets, log books, photographs.
1.a.11.4 Copies of all correspondence, conversations and meeting notes.
1.a.12 The County Contract Manager shall be the Public Works Director or his/her designee.

b. **FIELD MONITORING**
1.b.1 Upon issuance of a Notice to Proceed by the County, the contractor shall provide the following debris management services, primarily on a dawn-to-dusk, 7 day per week basis, as directed by the County. Note: the Project Manager or his/her designee must be reachable 24 hours a day. The contractor shall be available to conduct debris monitoring activities at any time that debris removal is taking place.
1.b.2 Contractor shall provide all labor, materials, equipment, tools, traffic control, signage and any other incidental items to accomplish the monitoring of the debris removal contractor and his subcontractors as directed by the County. This is to include sets of vehicle scales with a minimum capacity of 20,000 pounds per pad (each scale must be able to handle 20,000 pounds) and/or towers at each disposal site for personnel to verify volume contained in each arriving vehicle.
1.b.3 Contractor shall issue weight and/or volume based tickets to all debris removal contractor and sub-contractor vehicles at the collection site. Debris removal contractor and sub-contractor shall take two copies to the disposal site while Contractor shall keep two copies as well, one of which is to be handed over to the County within twenty-four hours of issuance. All tickets shall contain the following information: FEMA disaster number, if applicable source and location of waste collected, date and time weighed, material collected, gross weight of vehicle or estimated net volume of material hauled by the vehicle, name of driver operating vehicle, name of monitor weighing or estimating vehicle cargo, debris removal fleet number of vehicle hauling debris as assigned by the County. All tickets issued at the collection site shall have a unique number between 1 and 99,999 and shall be issued in sequential order starting at 1. Tickets must meet minimum FEMA requirements.
1.b.4 Contractor shall issue different colored tickets for recognized ineligible debris collected at the request of the County.
1.b.5 Contractor shall ensure that only debris qualifying for emergency funding under the Federal Emergency Management Agency is collected.
1.b.6 Contractor shall ensure that the collection crew(s) assigned to specific area(s) remain confined to that assigned area until all collections are completed to the satisfaction of the County.
1.b.7 Contractor shall ensure collection completion of each assigned area prior to providing a crew a new area as assigned by the County.
1.b.8 Contractor shall keep accurate records of areas collected, dates of each collection pass, identity of crew(s) that collected in the area. All records of collected areas shall also be
plotted on a map provided by the County.
1.b.9 Contractor shall survey assigned areas for special needs and record information to be provided to the County on the following: location and size of tree stumps, hazardous trees, and other potential problems.
1.b.10 Contractor shall ensure that the same crew from the debris removal contractor or his subcontractors collects debris in the same area each collection pass if possible.
1.b.11 Contractor shall ensure that debris removal contractor and his sub-contractors do not exceed the daily start and stop times imposed by the County.
1.b.12 Contractor shall ensure that the debris recovery contractors or their subcontractors have not substituted or modified debris recovery equipment.
1.b.13 Contractor shall be responsible for verifying the proper loading and compaction of debris into the debris recovery contractor's equipment.
1.b.14 Contractor shall document all physical (property, personal or vehicle) damages reported, be they alleged or confirmed, and notify County within one business day of occurrence or discovery.

c. **TEMPORARY STORAGE SITES**
1.c.1 Contractor shall provide all trained and qualified labor, materials, equipment, tools, traffic control, signage and any other incidental items to accomplish the operation of all sites designated by the County as temporary storage sites. This is to include vehicle scales with a minimum maximum capacity of 120,000 lbs at all designated temporary storage sites and/or towers for volume estimation.
1.c.2 Contractor shall issue weight and/or volume based tickets to all contractor and sub-contractor vehicles disposing at all temporary storage sites. A copy shall be provided to the driver of the vehicle who in turn shall provide a copy of the ticket issued at the collection site. The ticket issued at the disposal site shall contain the following information: FEMA disaster number, name of temporary disposal site as assigned by County (if applicable), date and time weighed, gross weight of vehicle or estimated cargo volume, name of driver operating vehicle, type of debris, number of the ticket given at collection site, debris removal fleet number of vehicle hauling debris as assigned by the County. All tickets issued at the collection site shall have a unique number between 1 and 99,999 and shall be issued in sequential order starting at 1. All tickets disbursed shall meet FEMA ticket requirements. All measurements must comply with FEMA standards.
1.c.3 Contractor shall be responsible for end of day activities such as closing and securing debris disposal and public debris drop-off sites as directed by the County.

1.c.4 Contractor shall be responsible for assuring that all debris recovery contractors have unloaded all their vehicles of debris and ceased operations for the day by the cessation time designated by the County.
1.c.5 Contractor shall ensure that at each and every site designated as a temporary storage site by County all debris is pushed and compacted into safe manageable piles by equipment deemed appropriate for the job as designated by County. Contractor shall make a good faith effort to keep accumulated debris at temporary storage sites free of dirt and other contaminants.
1.c.6 All fleet vehicles of debris removal Contractor and sub-contractors shall be initially assigned a unique fleet number which shall be matched with the Vehicle Identification number (VIN) along with either
1.c.6.1 Tare weight measured with the fuel tank at 50% capacity, or
1.c.6.2 Volume of cargo space rounded out to the nearest cubic yard
1.c.6.3 All removable devices such as trailers shall be included in the tare weight or cargo volume and the fleet number shall be followed by the letter „T" to indicate that tare weight or cargo volume includes a trailer or other removable device. This is so the monitors can verify the presence of said removable device prior to the assignment of a final gross weight or cargo volume percentage estimate on tickets.
1.c.7 Contractor shall ensure that all vehicles disposing of waste at all temporary sites designated by County are eligible to do so in that they not only belong to the debris removal contractor or his sub-contractors but that they have been properly registered (see section 4). It shall be the responsibility of the Contractor to inform vehicles of ineligible status and inform them of how to manage their debris.
1.c.8 Contractor shall ensure that all drivers, whether employed by Contractor or debris collection Contractor and/or sub-contractors, possess a valid, current Driver's License for the type or types of vehicles operated.
1.c.9 Contractor shall provide a minimum of two debris site monitors per public debris drop-off site who shall be responsible for verifying the eligibility of the debris, recording on load ticket the address of the origin of the eligible load, recording the type and quantity of debris, license plate of the vehicle.
1.c.10 Contractor shall provide a minimum of two debris site tower monitors per debris disposal or public debris drop-off site. All tower monitors shall record the volume or weight of debris brought to the site by the debris recovery contractors on tickets as specified in section 4.2 above. Tower monitors shall also provided photographic records of incoming loads if and as suggested and directed by the County. Tower monitors shall be responsible for collecting all load tickets at the end of the day and providing them to County designated personnel. Tower monitors shall also be responsible for verifying that all debris contractors" equipment has been completely emptied prior to leaving disposal facility.
1.c.11 Contractor shall ensure that no unauthorized vehicles dispose of waste at any temporary site designated by County. Authorizing any ineligible vehicle to dispose of any waste at a temporary site designated by County shall result in penalties for each incident:
1.c.11.1 In the case of weighed loads, that penalty shall be calculated at a rate of $11.50/ton.
1.c.11.2 In the case of volume measured loads, that penalty shall be calculated using a ratio of 125 pounds per cubic yard.
1.c.12 Contractor shall maintain on a current basis, and report at least weekly to the County, the debris removal contractor and sub-contractor fleet vehicle database which shall include the following information: unique fleet number, VIN, vehicle make and type, vehicle color, license plate, tare weight and/or maximum cargo volume.
1.c.13 Contractor shall ensure that all temporary disposal sites open and close at the times designated by County.
1.c.14 Contractor shall provide 24/7 security for all temporary staging and disposal sites to ensure that
1.c.14.1 All stored equipment is protected from theft, vandalism or any other harm.
1.c.14.2 No vehicle dumps any material at the facility outside of operating hours.
1.c.14.3 No individual(s), authorized or not, other than authorized County personnel may access the facility outside of operating hours.
1.c.14.4 Protect all property and individuals on site.
1.c.14.5 No material is hauled from the facility without proper authorization.
1.c.14.6 Stored materials are protected from elements natural and/or human, including but not exclusive to combustion.
1.c.14.7 Any other duties as assigned by the County.
d. Additional Services
1.d.1 Pre-Event Services at no cost. The following services can be summoned by authorized County staff and shall be performed at no cost to Alachua County, its citizens or its employees within a reasonable time frame as decreed by Alachua County or its representative:

1.d.1.1 Review existing Disaster Management Plan
1.d.1.2 Annual coordination and planning of "table top" exercise with removal contractors, and selected County staff.
1.d.1.3 Review of current debris-related public information content
1.d.1.4 Review of local ordinances and codes for emergency and/or disaster debris removal
1.d.1.5 Review and analysis of current debris removal contracts and RFP" S
1.d.1.6 Temporary debris management site review, location, and selection consultation
1.d.1.7 Assistance with pre-event authorizations, creation, printing and implementing for debris management and

temporary storage sites.

1.d.1.8 Training of County staff selected by Alachua County to train in certain positions such as Field Monitor, Tower Monitor and Drop-off Site Monitor

1.d.1.9 Provide IS-100, IS-200, IS-300, IS-400, IS-700 and IS-800 training to all County employees requiring the training.

1.d.1.10 Training of County staff selected by Alachua County in the use of any and all software utilized by Contractor in the monitoring, analysis of monitoring, reporting of monitoring, of disaster debris and any other software utilized by contractor in any other arena pertaining to operations in Alachua County and benefitial to the County's objective of full reimbursement of costs related to the disaster.

ATTACHMENT A

Fee Schedule (remuneration for services)

Position	$/hr	$/10 hr day	$/12 hr day
Project Manager	$89.00	$890.00	$1,068.00
Operations Manager	$72.00	$720.00	$864.00
Field Supervisor	$62.00	$620.00	$744.00
Field Monitor	$31.00	$350.00	$420.00
Tower Monitor	$32.00	$350.00	$420.00
Drop-off Site Monitor	$31.00	$350.00	$420.00
Billing/Invoice/Data Entry Tracking	$39.00	$620.00	$744.00
Debris Site Security	$32.00	$350.00	$420.00

Equipment	$/day	$/week	$/month
Lift tower	$100.00	$505.00	$1,175.00
Portable scale (20,000lb min. capacity)	$133.00	$933.00	$3,990.00
Monitoring vehicle (Midsize or smaller per Avis)	$39.00	$234.00	$716.00
Portable generator with lights	$10.00	$70.00	$300.00
Digital camera	$0.00	$0.00	$0.00
Laptop computer	$0.00	$0.00	$0.00

	$/day	$/month
Cellular phone with GPS capabilities	$0.00	$0.00
Staff lodging per person per diem per FS 112.061	$70.00	$2,129.00
Food per diem per person per diem per FS 112.61	$36.00	$1,080.00

	$/unit
Operating license for GIS application (per County computer)	$0.00
Load ticket (box of 10,000)	$0.00

ATTACHMENT B: INSURANCE REQUIREMENTS

TYPE "A" INSURANCE REQUIREMENTS

"ARTISAN CONTRACTORS / SERVICE CONTACTS"

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

I. **COMMERCIAL GENERAL LIABILITY**.

Coverage must be afforded under a per occurrence form policy for limits not less than $1,000,000 General Aggregate, $1,000,0000 Products / Completed Operations Aggregate, $1,000,000 Personal and Advertising Injury Liability, $1,000,000 each Occurrence, $50,000 Fire Damage Liability and $5,000 Medical Expense.

II. **AUTOMOBILE LIABILITY**.

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident.

III. **WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**.

A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

B Employer's Liability limits for not less then $100,000 each accident; $500,000 disease policy limit and $100,000 disease each employee must be included.

IV. **BUILDER'S RISK / INSTALLATION FLOATERS**.

A When this contract or agreement includes the construction of and/or the addition to a permanent structure or building; including the installation of machinery and/or equipment, the following insurance coverage must be afforded:

B Coverage Form: Completed Value, All Risk in an amount equal to 100% of the value upon completion or value of equipment to be installed.

C When applicable: Waiver of Occupancy Clause or Cessation of Insurance clause. Flood Insurance as available under the National Flood Insurance Program.

V. **OTHER INSURANCE PROVISIONS**.

The policies are to contain, or be endorsed to contain, the following provisions:

A Commercial General Liability and Automobile Liability Coverages

1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.

2 The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, it's officials, employee's or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

B Workers' Compensation and Employers' Liability Coverages

1 The insurer shall agree to waive all rights of subrogation against the County, for losses arising from work performed by the Contractor for the County.

C All Coverages

1 The Contractor shall provide a Certificate of Insurance to the County with a Thirty (30) day notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

VI. **SUBCONTRACTORS**.

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: **Alachua County Board of County Commissioners**

MAIL or FAX CERTIFICATES TO:

Ebix

212 Kent Street

PO Box 257

Portland, MI 48875

Ph. 517-647-1700

Fax 517-647-7900

CERTIFICATE OF LIABILITY INSURANCE

AON

6/2/2011

PRODUCER:

Aon Risk Services of the Northeast
199 Water Street, 30th Floor
New York, NY 10038

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED:

O'Brien's Response Management
2929 E. Imperial Highway, Suite 290
Brea, CA 92821

COMPANIES AFFORDING COVERAGE

COMPANY A	STARR INDEMNITY & LIABILITY COMPANY
COMPANY B	ZURICH AMERICAN INSURANCE COMPANY
COMPANY C	NAVIGATORS INSURANCE COMPANY
COMPANY D	SIGNAL MUTUAL INDEMNITY
COMPANY E	ARCH INSURANCE CONPANY
COMPANY F	CHARITS SPECIALTY LINES INSURANCE COMPANY
COMPANY G	

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCES LISTED HEREIN HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND EXCLUSIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY**				GENERAL AGGREGATE	$ 2,000,000
	[X] COMMERCIAL GENERAL LIAB.				PRODUCTS-COMP/OP AGG	$ 1,000,000
	[ ] CLAIMS MADE [X] OCCUR.	MASILNY00012311	4/8/2011	4/8/2012	PERSONAL & ADV INJURY	$ 1,000,000
	[ ] OWNER'S & CONTRACTOR'S PROT.				EACH OCCURRENCE	$ 1,000,000
	[ ] _____				FIRE DAMAGE (ANY ONE FIRE)	$ 50,000
					MED. EXP. (ANY ONE PERSON)	$ 5,000
B	**AUTOMOBILE LIABILITY**					
	[X] ANY AUTO	BAP 9323983	6/3/2011	6/3/2012	COMBINED SINGLE LIMIT (each)	$ 1,000,000
	[X] ALL OWNED AUTOS				BODILY INJURY (per person)	
	[ ] SCHEDULED AUTOS				BODILY INJURY (per accident)	
	[X] HIRED AUTOS				PROPERTY DAMAGE (per accident)	
	[X] NON-OWNED AUTOS					
	[ ] _____					
C	**EXCESS/UMBRELLA LIABILITY**					
	[ ] CLAIMS MADE [X] OCCUR.	10L1319/01/02	2/20/2011	2/20/2012	EACH OCCURRENCE	$ 10,000,000
					EXCESS OF	UNDERLYING
D	**U.S. LONGSHORE & HARBOR WORKERS**					
	(Compensation Risks)	21400	10/1/2010	10/1/2011	[X] STATUTORY [ ] OTHER	
E	**WORKERS' COMPENSATION AND**				[X] STATUTORY [ ] OTHER	
	EMPLOYERS LIABILITY					
	THE PROPRIETOR / PARTNERS /				EL EACH ACCIDENT	$ 1,000,000
	EXECUTIVE OFFICERS ARE:	ZAWC19813700	10/1/2010	10/1/2011		
					EL DISEASE - EACH EMPLOYEE	$ 1,000,000
	[ ] INCLUDED					
	[ ] EXCLUDED				EL DISEASE - POLICY LIMIT	$ 1,000,000
F	**CONTRACTORS POLLUTION / E&O**	COPS 19131361	6/3/2011	6/3/2012	LIMIT (ANY ONE OCCURRENCE)	$ 1,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS:

EVIDENCE OF INSURANCE

CERTIFICATE HOLDER

TO WHOM IT MAY CONCERN

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

BY: Sherrie Scott

September 13, 2011 Regular BoCC Meeting
Agenda Item #46

Title
Public Works: Disaster Debris Removal, Reduction and Disposal (Amended)

Amount
Event Dictated

Description
Agreement for Contractual Services Between Alachua County and TAG Grinding Services, Inc. for Disaster Debris Removal, Reduction and Disposal.

Recommendation
Execute the agreement with TAG Grinding Services, Inc. for disaster debris removal, reduction and disposal.

Alternative(s)
Do not execute the agreement and do not establish pre-positioned contract for disaster debris removal, reduction and disposal as required by FEMA to be eligible for reimbursement of disaster recovery costs.

Requested By
Richard Hedrick, 374-5245, ext 1211

Originating Department
Public Works

Attachment(s) Description
Agreement for disaster debris removal, reduction and disposal

Documents Requiring Action
Agreement for Contractual Services Between Alachua County and TAG Grinding Services, Inc.

Executive Summary
This is a request for approval of the disaster debris removal, reduction and disposal agreement negotiated with TAG Grinding Services, Inc. for a four year term beginning June 1, 2011 and ending September 30, 2015.

Background
The Federal Emergency Management Agency (FEMA) and the Florida Division of Emergency Management require the County to have pre-existing contract(s) for disaster recovery activities. Counties without such contracts may be ineligible for FEMA and state reimbursement for disaster recovery costs in the event of a declared emergency. Staff developed RFPs for monitoring of disaster recovery activities and for disaster debris removal, reduction and disposal. RFP #11-75 for debris removal was advertised on July 7, 2010 and July 14, 2010. Eleven qualified vendors responded. The Board approved the ranking and award for the RFP and authorized staff to negotiate with the top ranked firms on April 26, 2011. As authorized, County staff negotiated with the three top ranked vendors, Tag Grinding Services, Inc., AshBritt, Inc. and Crowder Gulf for disaster debris removal, reduction and disposal. During the process, the second ranked vendor for debris removal services, AshBritt, Inc., wrote letters of protest to the County. The vendor evaluation and ranking by the selection committee was reviewed by the Public Works Department, Purchasing office, Attorneys' office, and County Manager and it was agreed that the RFP process had been followed correctly. The County Manager sent written response to AshBritt saying that he did not agree with their points of protest

and that their appeal of the ranking was denied.

Issues
The County does not have pre-positioned contracts for disaster debris recovery activities as required by FEMA for reimbursement eligibility. This agreement meets this FEMA requirement.

Fiscal Recommendation
Approve and execute the agreement.

Fiscal Alternative(s)
Do not approve the agreement and do not receive state and federal reimbursement for disaster recovery costs.

Funding Sources
MSBU Reserves

Account Code(s)
148-0440-590.99-20

Attachment: TAG Diaster Debris Final.pdf

AGREEMENT FOR CONTRACTUAL SERVICES

This Agreement is entered into this 13 day of September 2011 between Alachua County, a charter county and political subdivision of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County" and TAG Grinding Services, Inc., doing business at 1113 Horseshoe Bend Road, Dadeville, AL 36853 hereinafter referred to as "Contractor".

WITNESSETH

Whereas, the County desires to employ the Contractor to provide collection and disposal of disaster debris ; and,

Whereas, the Contractor is qualified to provide these services.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

1. **Term**. This agreement is effective beginning June 1, 2011 and continuing through _September 30, 2015_.unless earlier terminated as provided herein. The County has the option of renewing this Agreement for two (2) additional five (5) year periods at the same terms and conditions outlined herein.

   The County's performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

2. **Duties of the Contractor**. The Contractor shall have and perform the following duties, obligations, and responsibilities to the County As provided in Attachment "A"

3. **Representations and Warranties.** By executing this Agreement, the Contractor makes the following express representations and warranties:

   3.1. The Contractor is a professional qualified to perform the services described.

   3.2. The Contractor warrants all the work performed by the Contractor is adequate and sufficient to meet the requirements and accomplish the purposes of the agreement.

   3.3. The Contractor acknowledges that the County's review of the work performed in no way diminishes the Contractor's warranty pertaining to the work performed.

4. **Method of Payment**. For all services actually, timely and faithfully performed, the Contractor will be paid as follows:

4.1. The Contractor shall be paid for services at the rates specified in Attachment A.

4.2. As a condition precedent for any payment, the Contractor shall submit monthly, an invoice to the County requesting payment for services properly rendered and expenses due. The Contractor's invoice shall describe with reasonable particularity each service rendered, the date thereof, the time expended if such services were rendered pursuant to an fee and [the person(s) rendering such service. The Contractor's invoice shall be accompanied by such documentation or data in support of expenses for which payment is sought as the County may require. Each invoice shall constitute the Contractor's representation to the County that the services indicated in the invoice have reached the level stated, have been properly and timely performed as required herein, that the expenses included in the invoice have been reasonably incurred in accordance with this Contract, that all services provided have served a public purpose, that all obligations of the Contractor covered by prior invoices have been paid in full, and that the amount requested is currently due and owing, there being no reason known to the Contractor that payment of any portion thereof should be withheld. Submission of the Contractor's invoice for final payment shall further constitute the Contractor's representation to the County that, upon receipt by the County of the amount invoiced, all obligations of the Contractor to others, including its consultants, incurred in connection with the Project, will be paid in full. The Contractor shall submit invoices to the County at the following address:

Department Director
ATTN: Richard Hedrick
Post Office Box 1188
Gainesville, FL 32602-1188

4.3. Payments for all sums properly invoiced shall be made in accordance with the provisions of Chapter 218, Part VII Florida Statutes ("Local Government Prompt Payment Act") to:

TAG Grinding Services, Inc.
1113 Horseshoe Bend Road
Dadeville, AL 36853

4.4 No Additional reimbursable expenses will be paid under this Agreement.

5. **Duties of the County**. The County shall have and perform the following duties, obligations, and responsibilities to the Contractor: coordinating recovery efforts and planning; directing and scheduling services; assisting with complaints from citizens, other contractors and sub-contractors; and monitor the contractor for proper performance of duties and compliance with the provisions of the contract.

6. **Personnel**.

6.1. The Contractor will assign only qualified personnel to perform any service

concerning this Agreement. At the time of execution of this Agreement, the parties anticipate the following parties will perform those functions indicated:

NAME	FUNCTION
Sonny Armond	Project Manager
Jeff Hill	Emergency Response Manager
Marion Brooks	Debris Management
Bobby Montgomery	Debris Operations
Jean Davis	Subcontractor Management
Charlene Daniel	Pre-removal Documentation
Dorothy Montgomery	Data Entry Manager
Phillip Goodwin	Equipment Procurement
John Bowden	Documentation

6.2. So long as the individuals named above remain actively employed or able to be retained by the Professional, they shall perform the functions indicated next to their names. The Public Works Senior Administrative Support Manager may authorize changes to this list in writing.

7. **Notice**. Except as otherwise provided in this Agreement any notice of default or termination from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. For purposes of all notices, Contractor's and County representative are:

County:

Richard L. Hedrick
Director
Public Works Department
PO Box 1188
Gainesville, FL, 32602-1188

Professional:

TAG Grinding Services, Inc.
1113 Horseshoe Bend Road
Dadeville, AL 36853
ATTN: Jerry Brooks, CFO

A copy of any notice, request or approval to the County must also be sent to:

J. K. Irby Clerk of the Court Post Office Box 939 Gainesville, FL 32602 ATTN: Finance and Accounting	and	Office of Management and Budget Attn: Contracts/Grants 105 SE 1st Avenue, Suite 6 Gainesville, Florida 32601

8. Default and Termination.

8.1. The failure of the Contractor to comply with any provision of this Contract will place the Contractor in default. Prior to terminating the Contract, the County will notify the Contractor in writing. This notification will make specific reference to the provision which gave rise to the default. The County will give the Contractor seven (7) days to cure the default. The Public Works Senior Administrative ~~Support~~ Manager is authorized to provide written notice of default on behalf of the County, and if the default situation is not corrected within the allotted time the _Public Works Director_ is authorized to provide final termination notice on behalf of the County to the Contractor.

8.2. The County may also terminate the Contract without cause by providing written notice to the Contractor. The County Manager is authorized to provide written notice of termination on behalf of the County. Upon such notice, Contractor will immediately discontinue all services affected (unless the notice directs otherwise); and, deliver to the County all data, drawings, specifications, reports, estimate, summaries, and such other information and materials as may have been accumulated by the Contractor in performing this Agreement, whether completed or in process. In the event of such termination for convenience, Contractor's recovery against County shall be limited to that portion of the Contract amount earned through the date of termination, but Contractor shall not be entitled to any other or further recovery against County, including, but not limited to, damages, consequential or special damages, or any anticipated fees or profit on portions of the ~~work not performed~~.

8.3. If funds to finance this Contract become unavailable, the County may terminate the Contract with no less than twenty-four hours notice in writing to the Contractor. The County will be the final authority as to the availability of funds. The County will pay the Contractor for all work completed prior to any notice of termination.

9. Project Records.

9.1. For a period of five (5) years, or fifteen (15) years if related to a capital improvement project, after the completion of all work to be performed, or as required by Chapter 119, Florida Statutes (Public Records Act) and schedules published by the Florida Bureau of Archives and Records Management, or federal requirements, whichever period is greater, the Contractor shall keep and make available to the County for inspection and copying, upon written request by the County, all records in Contractor's possession relating to the Agreement. Additionally, the Contractor shall make said records available, upon written

request by the County, to any state, federal, or other regulatory authority, and any such authority may review, inspect and copy said records unless exempted under Chapter 119, Florida Statutes.

9.2. Any document submitted to the County may be a public record and is open for inspection or copying by any person or entity. "Public records" are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011(11), Florida Statutes. Any document is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes.

9.3. During the term of this Agreement or license, Contractor may claim that some or all of Contractor's information, including, but not limited to, software, documentation, manuals, written methodologies and processes, pricing, discounts, or other considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as, confidential and proprietary by Contractor in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Records Act. Contractor shall clearly identify and mark Confidential Information as "Confidential Information" or "CI" and the County shall use its best efforts to maintain the confidentiality of the information properly identified by the Contractor as "Confidential Information" or "CI".

9.4. The County shall promptly notify the Contractor in writing of any request received by the County for disclosure of Contractor's Confidential Information and the Contractor may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. Contractor shall protect, defend, indemnify, and hold the County, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Contractor shall investigate, handle, respond to, and defend, using counsel chosen by the County, at Contractor's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Contractor shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. Contractor releases County from claims or damages related to disclosure by County.

10. **Insurance**. The Contractor will procure and maintain insurance throughout the entire term of this Agreement of the types and in the minimum amounts detailed in Attachment "B"

11. **Permits**. The Contractor will obtain and pay for all necessary permits, permit application fees, licenses or any fees required.

12. **Laws & Regulations**. The Contractor will comply with all laws, ordinances, regulations, and building code requirements applicable to the work required by this Agreement. The

Contractor is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the work outlined in this Agreement. If the Contractor is not familiar with state and local laws, ordinances, code rules and regulations, the Contractor remains liable for any violation and all subsequent damages or fines.

13. **Indemnification**.

13.1. The Contractor agrees to protect, defend, indemnify, and hold the County and director and their officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or directly or indirectly relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this Agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., including but not limited to personal injury, death, damage to property (including destruction) defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule, or regulation or decree of any court, shall be included in the indemnity hereunder. The contractor further agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent. Contractor agrees that indemnification of the County shall extend to any and all work performed by the Contractor, its subcontractors, employees agents, servants or assigns. This obligation shall in no way be limited in any nature whatsoever by any limitation on the amount or type of Contractor's insurance coverage. This indemnification provision shall survive the termination of the Contract between the County and the Contractor.

13.2. Nothing contained herein shall constitute a waiver by the County of sovereign immunity or the provisions of §768.28, Florida Statutes.

14. **Assignment of Interest**. The Professional and County recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the County. Therefore, the Professional hereby assigns to the County any and all claims for such overcharges as to goods, material or services purchased in connection with the Agreement. However, for all other assignments, neither party will assign, convey, pledge, sublet, transfer or otherwise dispose any interest in this Agreement and shall not transfer any interest in same without prior written consent of the other party.

15. **Successors and Assigns**. The County and Contractor each bind the other and their respective successors and assigns in all respects to all of the terms, conditions, covenants, and provisions of this Agreement

16. **Independent Contractor.** In the performance of this Agreement, the Contractor is acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer, or associate of the County. The Contractor is solely responsible for the means, method, technique, sequence, and procedure utilized by the Contractor in the full performance of the agreement.
17. **Collusion**. By signing this Agreement, the Contractor declares that this Agreement is made without any previous understanding, agreement, or connections with any persons, contractors or corporations and that this Agreement is fair, and made in good faith without any outside control, collusion, or fraud.

18. **Conflict of Interest**. The Contractor warrants that it nor any of its employees have any financial or personal interest that conflicts with the execution of this Agreement. The Contractor shall notify the County of any conflict of interest due to any other clients, contracts, or property interests.

19. **Third Party Beneficiaries**. This agreement does not create any relationship with, or any rights in favor of, any third party.

20. **Severability.** If any provision of this Agreement is declared void by a court of law, all other provisions will remain in full force and effect

21. **Non Waiver.** The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.

22. **Governing Law and Venue**. This agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.

23. **Attachments**. All exhibits attached to this Agreement are incorporated into and made part of this Agreement by reference.

24. **Amendments**. The parties may amend this Agreement only by mutual written agreement of the parties.

25. **Captions and Section Headings**. Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.

26. **Construction**. This agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties. It is recognized that both parties have substantially contributed to the preparation of this Agreement.

27. **Counterparts**:. This agreement may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same instrument

28. **Entire Agreement**. This agreement constitutes the entire agreement and supersedes all prior written or oral agreements, understandings, or representations.

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IN WITNESS WHEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

By: _____
Lee Pinkoson, Chair
Board of County Commissioners

ATTEST:

_____
J. K. Irby, Clerk

(SEAL)

APPROVED AS TO FORM

_____
Alachua County Attorney's Office

. ATTEST (By Corporate Officer)
By: _____
Print: Charlene Daniel
Title: VP Operations

TAG GRINDING SERVICES, INC

By: _____
Print: Jerry W Brooks
Title: CFO

ATTACHMENT A: SCOPE OF SERVICES

The services requested, herein, are for **Annual Diaster Debris Removal, Reduction and Disposal Services**. This Agreement will be for a period based on the date of the fully executed contract and continuing through **September 30, 2015,** with an option by the County to renew for two (2) additional five (5) year periods.

1.1 **Purpose**

1.1.1 Contractor to remove, reduce and dispose of debris determined legal for collection per Federal Emergency Management Agency (hereafter referred to as FEMA) in the event of a natural or man-made disaster.

1.2 **Term of Contract**

1.2.1 Contractor is neither guaranteed or implied any amount of work.

1.2.2 Contractor may not employ or hire as sub-contractor any employee of FEMA.

1.3 **Definition of Terms**

1.3.1 **C&D**: Construction and Demolition Debris uncontaminated with other materials including pressure treated lumber.

1.3.2 **Class I Garbage**: Class I solid waste as defined by the Florida Department of Environmental Protection..

1.3.3 **"Eligible"** means qualifying for emergency funding under FEMA Eligible debris is that which after its clean up and removal:

1.3.3.1 Eliminates immediate threats to life, public health and safety.

1.3.3.2 Eliminates threats of significant damage to improved public or private property; and,

1.3.3.3 Essential by its absence of ensuring economic recovery.

1.3.4 **FDOT**: Florida Department of Transportation.

1.3.5 **FEMA** means Federal Emergency Management Agency.

1.3.6 **"Passes/Sweeps"** means the number of times a Contractor passes through a community or designated geographic area to collect all eligible disaster related debris from the right-of-ways. This service is usually limited to three (3) passes through the community or designated geographic area.

1.3.7 **VIN**: Vehicle Identification Number.

1.3.8 **Fleet Number**: unique number assigned to a debris collection vehicle upon its registration as such.

1.3.9 **FS**: Florida Statute.

1.3.10 **GIS**: A system or tool or computer based methodology to collect, store, manipulate, retrieve and analyze spatially (geo-referenced) data.

1.3.11 **GPS**: Global Positioning System.

1.3.12 **MUTCD**: Manual of Uniform Traffic Control Devices published by the United States Department of Transportation's Federal Highway Administration.

1.3.13 **ROE**: Right-of-Entry; Private property made accessible to recovery crews through waivers, permissions, and/or agreements secured by County personnel.

1.3.14 **ROW**: Right-of-Way.

1.3.15 **Valid Driver's License**: official document issued by one of the 50 states of the United States of America which states that a person may operate a motorized vehicle.

1.4 **General**

1.4.1 Contractor shall provide all trained labor, materials, equipment, tools, traffic control, signage and any other incidental items to accomplish the removal of the event debris as directed by the County. This task of the scope of service shall be commenced within the first twenty-four (+/-) hours after post-event mobilization.

1.4.2 At a minimum, Contractor's team shall consist of the following positions:

1.4.2.1 Project Manager: primary point-of-contact to the County and contracted monitor of recovery effort and overall responsibility for all contractor services and personnel.

1.4.2.2 Operations Manager: responsible for field recovery operations.

1.4.2.3 Operations Personnel: primary for collecting and disposing of event debris as directed by the County.

1.4.2.4 All members of the contractor's team shall have obtained the appropriate level of the Federal Emergency Management Agency's National Incident Management Certification and copies of all certifications shall be supplied to the County.

1.4.2.5 While performing services under this agreement, all members of the contractor's team shall be exclusively assigned to the execution of this contract and shall not be members of teams assigned to recovery efforts in any other jurisdiction within the United States of America.

1.4.3 Contractor shall be responsible for scheduling all work for all their personnel on a daily basis.

1.4.4 Contractor shall collect debris as assigned daily by the County and/or the contracted operations monitor.

1.4.5 Any FEMA reimbursements for eligible expenses normally due to County that are denied by FEMA due to documented errors or omissions by the Contractor or for which the Contractor is responsible related to the debris removal process and any related operational or administrative functions will be reimbursed by Contractor to the County at the rate that FEMA would have reimbursed the County had such errors or omissions not occurred.

1.4.6 Should the Contractor fail to respond within the specified time frame Contractor shall be responsible for any increase in costs incurred by the County in securing services with the specified time frame from alternate contractors

1.4.7 Contractor shall receive copies of the operational reports for the duration of the recovery operations. Daily reports shall document the activities and progress from the previous day and shall be distributed at a daily briefing and to the designated County representative. Weekly reports shall document the review and validation of debris recovery contractors' load tickets; these reports shall be submitted to the designated County representative prior to submitting invoices for payment.

1.4.8 Contractor shall prepare a final report to be submitted to a distribution list as established by the County within 30 days of completion of the debris recovery operation. Electronic copies in a format acceptable to the County will be provided. At a minimum, the following information will be included in the final report:

1.4.8.1 A summary and discussion of disaster response requirements and results.

1.4.8.2 Copies of manifests, certificates, and related documents.

1.4.8.3 Copies of all load tickets, log books, photographs.

1.4.8.4 Copies of all correspondence, conversations and meeting notes.

1.4.9 The County Contract Manager shall be the Public Works Director or his/her designee.

1.5 **Emergency Road Clearance**

1.5.1 Contractor shall provide all labor, materials, equipment, tools, traffic control, signage and any other incidental items to accomplish the sizing, cutting, moving, staging and loading of debris from the primary transportation routes as identified by and directed by the County. This task of the scope of service shall be commenced within the first twenty-fours (+/-) hours after post-event mobilization. This task shall be accomplished consistent with basic safety procedures. All traffic control shall be in accordance with the requirements and standards of the latest edition of the Florida Department of Transportation's Design Standards for the Design, Construction, Maintenance and Utility Operations on the State Highway System and may only be performed by qualified personnel.

1.5.2 Disposal of resulting debris shall be done in accordance with further provisions of this contract at a time and location determined by the County.

1.6 **Right-Of-Way Debris Management**

1.6.1 Contractor shall be responsible to provide all expertise, personnel, tools, materials, equipment, fuel, transportation, supervision, signage, traffic control and all other incidental costs and facilities of any nature to execute, complete and deliver the timely removal and lawful disposal of all eligible* disaster-generated debris, including hazardous and industrial waste materials, as directed by the County. Contractor shall also be responsible for coordinating with all utility contractors whose facilities may inhibit the safe removal of debris. The contractor shall also be responsible for the resolution of any claims made by the utility contractor.

1.6.2 *"Eligible" means qualifying for emergency funding under the Federal Emergency Management Agency (FEMA). Eligible debris is that which after its clean up and removal:

1.6.2.1 Eliminates immediate threats to life, public health and safety.

1.6.2.2 Eliminates threats of significant damage to improved public or private property; and,

1.6.2.3 Essential by its absence of ensuring economic recovery.

1.6.3 County and Contractor will tentatively plan the number of passes/sweeps*for debris pick up following a complete assessment of the volume of disaster generated debris.

1.6.4 *"Passes/Sweeps" means the number of times a Contractor passes through a community or designated geographic area to collect all eligible disaster related debris from the right-of-ways. This service is usually limited to three (3) passes through the community or designated geographic area.

1.6.5 County will approve all designated temporary disposal sites for all or specific eligible disaster debris disposal.

1.6.6 The services shall provide for the cost effective and efficient removal and lawful disposal of debris accumulated on all streets, roads, public, residential and commercial right-of-ways, including any other locally owned facility or site as may be directed by County. Services will only be performed when requested and as designated by the County.

1.6.6.1 This task may consist of up to seven (7) types of debris:

1.6.6.1.1 Clean Construction & Demolition (C&D)

1.6.6.1.2 Clean Vegetation

1.6.6.1.3 Contaminated Construction & Demolition (mixed vegetation and C&D)

1.6.6.1.4 White Goods (i.e. refrigerators, stoves, and other appliances)

1.6.6.1.5 Class I Garbage

1.6.6.1.6 Class I Contaminated Construction & Demolition (mixed garbage and C&D)

1.6.6.1.7 Contaminated Vegetation (mixed garbage and C&D)

1.6.6.2 Task services shall include:

1.6.6.2.1 Picking up debris from right-of-way and transporting debris to the designated temporary disposal site.

1.6.6.2.2 Any other related duty as assigned by County.

1.6.6.3 The Contractor shall:

1.6.6.3.1 Dispose of Class I Garbage and contaminated materials as specified in this contract at the Alachua County Transfer Station or any other location specified by the Alachua County Public Works Department at a later date and shall be compensated for the actual tonnage as reported by the Alachua County Transfer Station or designated emergency scales.

1.6.6.3.2 Contractor shall be responsible for transporting collected white goods to the Alachua County Transfer Station or an assigned recycling vendor within Alachua County. County will reimburse Contractor as follows:

1.6.6.3.2.1 One unit price for pick up and final disposal for each item at the Alachua County Transfer Station.

1.6.6.3.2.2 One unit price for pick up and final disposal for each item at an assigned recycling vendor within Alachua County.

1.6.6.3.2.3 Tipping fees at the current rates established by Alachua County shall be paid by the Contractor or their subcontractor. County and Contractor reserve the right to negotiate and adjust this unit price prior to services. County will not pay an administrative charge or other surcharge to Contractor for this line item.

1.6.6.3.2.4 In instances where volume processed in a final sweep does not justify the use of a temporary disposal site, County may request pick up of right-of-way debris and transporting directly to the Alachua County Transfer Station or a regional lawful landfill as directed by the County.

1.6.6.3.2.5 If required, the Contractor shall be capable of executing services for this task of the scope of service within the first ninety-six (+/-) hours after disaster event.

1.7 **Trees, Tree Stump and Tree Limb Removal**

1.7.1 Contractor shall be responsible to provide all expertise, personnel, tools, materials, equipment, fuel, transportation, supervision, signage, traffic control and all other incidental costs and facilities of any nature to execute and complete the above service as directed by the County

1.7.2 Contractor shall remove and transport eligible tree debris, tree stumps and tree limbs, as directed by the County, to a temporary disposal or processing site designated by the County.

1.7.2.1 County will authorize Contractor to provide these services as they may be required. Contractor shall be responsible for photographing and documenting tree location on a Contractor provided log form.

1.7.2.2 As directed by the County, Contractor shall cut and remove hanging or broken limbs.

1.7.2.3 Contractor shall remove trees and stumps in an efficient and safe manner

1.7.2.4 Once the tree/tree stump or limbs are removed and/or cut into manageable portions, the tree debris shall be removed and transported to the temporary disposal or processing site designated by the County. The contractor shall be responsible for the proper restoration of the area from which the tree was removed.

1.7.3 If required, Contractor shall be capable of executing services for this task of the scope of service within the first ninety-six (+/-) hours after disaster event.

1.8 **Right-of-Entry Debris Management**

1.8.1 Contractor shall be responsible to provide all expertise, personnel, tools, materials, equipment, fuel, transportation, supervision, signage, traffic control and all other incidental costs and facilities of any nature to execute, complete and deliver the timely removal and lawful disposal of all Eligible disaster-generated debris, including hazardous and industrial waste materials, as directed by the County.

1.8.2 Contractor will exercise due diligence in removing Right-Of-Entry debris from private property, as authorized and directed by the County. Contractor also agrees to make reasonable efforts to save from destruction items that the property owners wish to save (i.e. trees, small buildings, etc…). Contractor will exercise caution when working around public utilities (i.e. gas, water, electric, etc…). Every effort will be made to locate these utilities, but the County does not warrant that all utilities will be located before debris removal commences, nor does Contractor warranty that utility damages will not occur as a result of properly conducted services. Contractor will follow all appropriate and required safely precautions and procedures.

1.8.3 County will secure all necessary permissions, waivers and Right-Of-Entry Agreements from real property owners required for the lawful removal of debris from real property.

1.8.4 If required, Contractor shall be capable of executing services for this task of the scope of service within the first ninety-six (+/-) hours after disaster event.

1.8.5 The loading, hauling of Right-Of-Entry debris shall be conducted under the Right-Of-Way management requirements. Right-Of-Way and Right-Of-Entry debris shall be kept separate based on FEMA requirements.

1.9 **Demolition of Structures**

1.9.1 Contractor shall be responsible to provide all expertise, personnel, tools, materials, equipment, fuel, transportation, supervision, signage, traffic control and all other incidental costs and facilities of any nature to execute and complete the above services as directed by the County.

1.9.2 As directed by the County, Contractor shall demolish unsafe structures and remove debris, if authorized by the County, which has been determined by the County to be a threat to the health and safety of the public. Contractor also agrees to make reasonable efforts to save from destruction items that the property owners wish to save (i.e. trees, small buildings, etc…). Contractor will exercise caution when working around public utilities (i.e. gas, water, electric, etc…). Every effort will be made to locate these utilities but the County does not warrant that all utilities will be located before debris removal begins, nor does Contractor warranty that utility damages will not occur as a result of properly conducted services. Debris generated from the demolition will be placed on the right-of-way and collected as part of the right-of-way debris management program.

1.9.3 County will secure all necessary permissions, waivers and Right-Of-Entry Agreements from real property owners required for the lawful removal of debris from real properties.

1.9.4 If required, Contractor shall be capable of executing services for this task of the scope of the service within the first ninety-six (+/-) hours after disaster event.

1.10 **Debris Management Requirements**

1.10.1 **MULTIPLE PASSES/SWEEPS** – Contractor shall make scheduled and/or on request by County passes of each area impacted by the disaster event at the direction of the County. The County shall direct the interval timing of all passes. Sufficient time shall be permitted between subsequent passes to accommodate reasonable recovery and additional debris placement at the right-of-way by the citizens and the County.

1.10.2 **OPERATION OF EQUIPMENT**- Contractor and his subcontractors shall operate all trucks, trailers and all other equipment in compliance with any/all applicable federal, state and local rules and regulations. Equipment shall be in good working condition and meet all Florida Department of Transportation requirements. All trailers must have metal frames; all trailers sides may not exceed metal framing by 18 inches or more; all trailers must have a rear enclosing gate covering a minimum of 75% of the total trailer height. All loading equipment shall be operated from the road, street or right-of-way using buckets and/or boom and grapple devices to collect and load debris. No equipment shall be allowed behind the curb or outside of the public right-of-way unless otherwise directed by the County. Should operation of equipment be required outside of the public right-of-way, the County will provide a Right-Of-Entry Agreement. Contractor shall ensure that every vehicle is capable of unloading its cargo at the temporary debris disposal site without assistance from others. Vehicles unable to unload without assistance will not be authorized to haul debris.

1.10.3 **CERTIFICATION OF LOAD CARRYING CAPACITY**- Contractor shall submit to the County a certified report indicating the type of vehicle, make and model, license plate number and/or trailer VIN number, measured maximum volume in cubic yards of the load bed of each piece of equipment, measured maximum hauling capacity in tons of each piece of equipment to be utilized to haul debris. The measured volume of each piece of equipment shall be calculated from the actual physical measurement performed by the County and Contractor representatives. The tare weight of each piece of equipment shall

be confirmed by the County and Contractor representatives when said piece of equipment is weighed unloaded at an authorized temporary debris disposal site with the fuel tank at 50% capacity. A standard measurement form certifying actual physical measurements and weights of each piece of equipment shall be an attachment to the certified reports submitted to the County.

1.10.4 **SECURITY OF DEBRIS DURING HAULING**- Contractor shall be responsible for the security of debris on/in each vehicle or piece of equipment utilized to haul debris. Prior to leaving the loading sites, Contractor shall ensure that each load is secured and trimmed so that no debris extends horizontally beyond the bed of the equipment in any direction. All loose debris shall be reasonably compacted and secured during transport in accordance with FDOT guidelines. As required, Contractor shall survey the primary routes used by the Contractor as soon as possible after the transport and recover fallen or blown debris from the roadway(s).

1.10.5 **TRAFFIC CONTROL**- Contractor shall mitigate impact on local traffic conditions to the greatest extent possible. Contractor is responsible for establishing and maintaining appropriate traffic control in accordance with the most current edition of the US Department of Transportation's Federal Highway Administration's Manual of Uniform Traffic Control Devices (MUTCD). Contractor shall provide sufficient signing, flashing and barricading to ensure the safety of vehicular and pedestrian traffic at all debris removal, reduction and/or disposal sites.

2.0 Renumeration for services rendered

I- Vegetative Debris

A. Debris Pickup

1- Pick up debris from curbside and haul to designated YT site (per CY)	0-15 miles	$6.18
	16-30 miles	$6.38
	31-60 miles	$6.68
	61-90 miles	$7.11
	91-120 miles	$7.51
1- Pick up debris from curbside and haul to designated YT site (per Ton)	0-15 miles	$34.20
	16-30 miles	$34.20
	31-60 miles	$38.00
	61-90 miles	$45.13
	91-120 miles	$56.05

2- Pick up debris from Right of Entry Personal property and haul to designated Yard trash site (per CY)	0-15 miles	$6.49
	16-30 miles	$6.75
	31-60 miles	$7.01
	61-90 miles	$8.12
	91-120 miles	$8.49
2- Pick up debris from Right of Entry Personal property and haul to designated Yard trash site (per Ton)	0-15 miles	$34.20
	16-30 miles	$34.20
	31-60 miles	$38.00
	61-90 miles	$45.13
	91-120 miles	$56.05

B. Reduction by chipping and grinding

1- Reduction by chipping and grinding and site management (based on incoming yardage/tonnage) Per CY	$2.51
1- Reduction by chipping and grinding and site management (based on incoming yardage/tonnage) Per Ton	$15.44

2- Loading and transportation of mulch to final disposal site within Alachua County (based on reduced material outgoing for	0-15 miles	$2.05
	16-30 miles	$2.39
	31-60 miles	$2.59

final disposal) Per CY		
2- Loading and transportation of mulch to final disposal site within Alachua County (based on reduced material outgoing for final disposal) Per Ton	0-15 miles	$8.00
	16-30 miles	$9.00
	31-60 miles	$10.00

3- Loading and transportation of mulch to final disposal site outside Alachua County (based on reduced material outgoing for final disposal) Per CY	Per mile	$0.09
3- Loading and transportation of mulch to final disposal site outside Alachua County (based on reduced material outgoing for final disposal) Per Ton	Per mile	$0.40

C. Reduction by incineration

1- Reduction by incineration and site management (based on incoming yardage) Per CY	$2.30
1- Reduction by incineration and site management (based on incoming yardage) Per Ton	$13.06

2- Loading and transportation of ash to final disposal site within Alachua County (based on reduced material outgoing for final disposal) Per CY	0-15 miles	$2.15
	16-30 miles	$2.35
	31-60 miles	$2.55
2- Loading and transportation of ash to final disposal site within Alachua County (based on reduced material outgoing for final disposal) Per Ton	0-15 miles	$8.00
	16-30 miles	$9.00
	31-60 miles	$10.00

3- Loading and transportation of ash to final disposal site outside Alachua County (based on reduced material outgoing for final disposal) Per CY	0-15 miles	$2.15
	16-30 miles	$2.41
	31-60 miles	$2.61
	61-90 miles	$2.89
	91-120 miles	$3.51
3- Loading and transportation of ash to final disposal site outside Alachua County (based on reduced material outgoing for	0-15 miles	$8.00
	16-30 miles	$9.00
	31-60 miles	$10.00

final disposal) Per Ton	61-90 miles	$12.00
	91-120 miles	$15.00

II. Clean C&D

A. Pickup of Clean C&D

1- Pick up clean C&D from curbside and haul to designated C&D site Per CY	0-15 miles	$6.38
	16-30 miles	$6.55
	31-60 miles	$6.81
	61-90 miles	$7.12
	91-120 miles	$7.55
1- Pick up clean C&D from curbside and haul to designated C&D site Per Ton	0-15 miles	$34.20
	16-30 miles	$34.20
	31-60 miles	$38.00
	61-90 miles	$45.13
	91-120 miles	$56.05

2- Pick up clean C&D from ROE personal property and haul to designated C&D site Per Cy	0-15 miles	$6.59
	16-30 miles	$6.85
	31-60 miles	$7.25
	61-90 miles	$7.59
	91-120 miles	$8.12
2- Pick up clean C&D from ROE personal property and haul to designated C&D site Per Ton	0-15 miles	$34.20
	16-30 miles	$34.20
	31-60 miles	$38.00
	61-90 miles	$45.13
	91-120 miles	$56.05

B- Reduction by chipping and grinding

1- Reduction of clean C&D by chipping and grinding and site management Per CY	$2.51
1- Reduction of clean C&D by chipping and grinding and site management Per Ton	$15.80

2- Loading and transportation of ground clean C&D to final disposal site within Alachua County Per CY	0-15 miles	$2.05
	16-30 miles	$2.51
	31-60 miles	$3.02
2- Loading and transportation of ground clean C&D to final disposal site within	0-15 miles	$6.00
	16-30 miles	$7.50

Alachua County Per Ton	31-60 miles	$9.00

3- Loading and transportation of ground clean C&D to final disposal site outside Alachua County Per CY	per mile	$0.09
3- Loading and transportation of ground clean C&D to final disposal site outside Alachua County Per Ton	per mile	$0.45

III- Pickup of contaminated C&D debris

A- Contaminated C&D

1- Pick up of contaminated C&D from curbside and haul to designated C&D site Per CY	0-15 miles	$6.90
	16-30 miles	$7.20
	31-60 miles	$8.00
	61-90 miles	$8.50
	91-120 miles	$9.80
1- Pick up of contaminated C&D from curbside and haul to designated C&D site Per Ton	0-15 miles	$34.20
	16-30 miles	$34.20
	31-60 miles	$38.00
	61-90 miles	$45.13
	91-120 miles	$56.05

2- Pick up of contaminated C&D from ROE personal property and haul to designated C&D site- Per CY	0-15 miles	$6.90
	16-30 miles	$7.20
	31-60 miles	$7.95
	61-90 miles	$8.45
	91-120 miles	$9.25
2- Pick up of contaminated C&D from ROE personal property and haul to designated C&D site- Per Ton	0-15 miles	$34.20
	16-30 miles	$34.20
	31-60 miles	$38.00
	61-90 miles	$45.13
	91-120 miles	$56.05

B- Reduction by chipping and grinding

1- Reduction of contaminated C&D by chipping or grinding and site management (based on incoming yardage)	$2.90
1- Reduction of contaminated C&D by	$17.00

chipping or grinding and site management (based on incoming tonnage)		

2- Loading and transporting of ground contaminated C&D to final disposal site within Alachua County (based on reduced material outgoing for final disposal)- Per CY	0-15 miles	$3.50
	16-30 miles	$4.10
	31-60 miles	$4.80
2- Loading and transporting of ground contaminated C&D to final disposal site within Alachua County (based on reduced material outgoing for final disposal)- Per Ton	0-15 miles	$10.00
	16-30 miles	$12.00
	31-60 miles	$14.00

3- Loading and transporting of ground contaminated C&D to final disposal site outside Alachua County (based on reduced material outgoing for final disposal)- Per CY	per mile	$0.09
3- Loading and transporting of ground contaminated C&D to final disposal site outside Alachua County (based on reduced material outgoing for final disposal)-Per Ton	per mile	$0.45

IV- White Goods

1- Pick up of white goods and transportation to the designated white good site	each	$15.00
2- Pick up of white goods and transportation to the Alachua County transfer station for final disposal by the county	each	$12.00
3- Pick up of white goods and transportation to a designated white good site outside of Alachua County	0-15 miles/ each	$15.00
	16-30 miles/each	$16.00
	31-60 miles/each	$17.50
	61-90 miles/each	$19.00
	91-120 miles/each	$21.00

4- Refrigerant recovery- remove and recover refrigerant from any white goods, such as refrigerators, freezers, or air conditioners, at a designated site or final disposal in accordance with all federal, state and local rules, regulations and laws	per unit	$10.00

V- Demolition

A- single story-frame structure, demolish and secure, site only	per square foot	$0.75
B- two story-frame structure, demolish and secure, site only	per square foot	$1.00
C- single story-block structure, demolish and secure, site only	per square foot	$1.00
D- two story-block structure, demolish and secure, site only	per square foot	$1.50
E- additional stories, 3 stories and above, demolish and secure, site only	per square foot	$0.45

VI- Tree and stump removal

A- storm damaged tree removal by diameter class. Locations with trees that can only be brought down via the "climbing method" over structures. Homes, buildings, utilities or public right of way (ROW). Contractor will remove identified trees that must be brought down using the climbing method, which can only be accomplished using the cut and drop method. Trees must be climbed and the fall area will allow for the cut and drop method	6"> to 12" diameter	$35.00
	12" to 23" diameter	$55.00
	24" to 48" diameter	$149.00
	48" and up diameter	$199.00
B- storm damaged tree removal by diameter class. Contractor will remove trees that can only be accessed via "mechanized equip-	6"> to 12" diameter	$35.00
	12" to 23" diameter	$55.00
	24" to 48" diameter	$149.00

ment" (i.e. bucket trucks, skid steer loaders, log skidders, excavators, wheel loaders, etc)	48" and up diameter	$199.00

C- storm damaged tree removal by diameter class. Trees that are uprooted and felled in open areas with easy access or are fallen on already damaged structures. Price includes removal of tree and removal of debris to the curbside.	6"> to 12" diameter	$35.00
	12" to 23" diameter	$55.00
	24" to 48" diameter	$149.00
	48" and up diameter	$199.00

D- storm damaged tree removal by diameter class. Trees broken in two parts or snapped in half with debris not fallen on any dwelling or structure. Prices include flush cutting stump even with ground and removal of debris to the curb	6"> to 12" diameter	$35.00
	12" to 23" diameter	$55.00
	24" to 48" diameter	$125.00
	48" and up diameter	$175.00

E- storm damaged tree removal by diameter class. Trees broken in two parts or snapped in half with crown previously removed with a minimum of 10 foot of trunk still attached. Price included flush cutting stump even with ground and removal of trunk sections to the curb.	6"> to 12" diameter	$35.00
	12" to 23" diameter	$55.00
	24" to 48" diameter	$100.00
	48" and up diameter	$150.00

F- Storm damaged tree removal by diameter class. Trees that meet the above criteria but require "specialized equipment" (i.e. use of cranes to stabilize trees during removal)	6"> to 12" diameter	$35.00
	12" to 23" diameter	$65.00
	24" to 48" diameter	$150.00
	48" and up diameter	$199.00

G- storm damage incidental trimming to remove storm damaged and hazardous broken and hanging limbs no less than 2" in diameter	2" to 6" diameter	$20.00
	7" to 12" diameter	$25.00
	13" to 17" diameter	$30.00
	18" and up diameter	$35.00

VI- Tree and stump removal (cont'd)

H- storm damage removal of uprooted stumps related to storm damage	6"> to 12" diameter	$30.00
	12" to 23" diameter	$75.00
	24" to 48" diameter	$175.00

	48" and up diameter	$225.00
I- storm damage placement of fill after removal of uprooted stumps related to storm damage	per cubic yard	$15.00
J- storm damage removal of palm trees	each	$50.00
K- storm damage removal of fallen wooden light or utility poles (with all wires already removed)	each	$25.00

VII- Hourly Rate Fee Schedule

Equipment Needs

Equipment	Specification	Capacity/Size	HP	Notes	AMOUNT	
					Daily	Weekly
Aerial lift, self-propelled	max. platform height	37ft	to 15	articulated telescoping scissor	$100.00	$600.00
Aerial lift, self-propelled	max. platform height	60ft	to 30	articulated telescoping scissor	$150.00	$900.00
Aerial lift, self-propelled	max. platform height	70ft	to 50	articulated telescoping scissor	$150.00	$900.00
Aerial lift, self-propelled	max. platform height	125ft	to 85	articulated telescoping scissor	$200.00	$1,200.00
Aerial lift, self-propelled	max. platform height	150ft	to 130	articulated telescoping scissor	$200.00	$1,200.00
Aerial lift, truck mounted	max. platform height	25ft		articulated telescoping	$109.50	$843.15
Aerial lift, truck mounted	max. platform	50ft		articulated	$189.50	$1,200.00

	height			telescoping		
Aerial lift, truck mounted	max. platform height	75ft		articulated telescoping	$350.00	$2,100.00
Aerial lift, truck mounted	max. platform height	100ft		articulated telescoping	$450.00	$550.00
Air compressor	air delivery	41cfm	to 10	hoses incl.	$29.50	$227.15
Air compressor	air delivery	103cfm	to 30	hoses incl.	$128.00	$695.00
Air compressor	air delivery	130cfm	to 50	hoses incl.	$160.00	$800.00
Air compressor	air delivery	175cfm	to 90	hoses incl.	$200.00	$1,000.00
Air compressor	air delivery	400cfm	to 145	hoses incl.	$200.00	$1,200.00
Air compressor	air delivery	575cfm	to 230	hoses incl.	$250.00	$1,500.00
Air compressor	air delivery	1100cfm	to 355	hoses incl.	$250.00	$1,500.00
Air compressor	air delivery	1600cfm	to 500	hoses incl.	$275.00	$1,650.00
Air curtain burner			to 50	in ground	$225.00	$1,200.00
Air curtain burner			to 75	in ground	$225.00	$1,350.00
Air curtain burner			to 100	in ground	$225.00	$1,350.00
Air curtain burner			to 50	above ground	$280.00	$1,400.00
Air curtain burner			to 75	above ground	$325.00	$1,950.00
Air curtain burner			to 100	above ground	$350.00	$2,100.00
Auger, portable	hole diameter	16 in	to 6		$29.50	$227.15
Auger, portable	hole diameter	18 in	to 13		$80.00	$450.00
Auger, Tractor mounted	max. auger dia	36 in	to 13	incl. digger	$84.00	$420.00

				boom and mounting hardware		
Auger, Truck mounted	max. auger size	24 in	to 100	guardrail post driver	$84.00	$420.00
Board, arrow			to 8	trailer mount	$16.00	$112.00
Board, message			to 5	trailer mount	$32.00	$224.00
Breaker, pavement			to 70		$280.00	$1,400.00
Breaker, pavement			to 105		$320.00	$1,600.00
Breaker, pavement			to 137		$358.00	$1,925.00
Broom, pavement	broom length	72in	to 20		$120.00	$600.00
Broom, pavement	broom length	84in	to 45		$140.00	$700.00
Broom, pavement	broom length	96in	to 100		$270.00	$1,350.00
Broom, pavement mounted	broom length	72in	to 18		$99.50	$700.00
Broom, pavement pull	broom length	84in	to 20		$80.00	$560.00
Bucket, clamshell	capacity	1.0cy		incl. teeth	$48.00	$240.00
Bucket, clamshell	capacity	2.5cy		incl. teeth	$80.00	$400.00
Bucket, clamshell	capacity	5.0cy		incl. teeth	$112.00	$560.00
Bucket, clamshell	capacity	7.5cy		incl. teeth	$160.00	$800.00
Bucket, dragline	capacity	2.0cy			$40.00	$200.00
Bucket, dragline	capacity	5.0cy			$64.00	$320.00
Bucket, dragline	capacity	10cy			$120.00	$600.00

Bucket, dragline	capacity	14cy			$144.00	$720.00
Chain saw	bar length	16in			$29.50	$180.00
Chain saw	bar length	25in			$37.00	$222.00
Chain saw, pole	bar size	18in			$29.50	$222.00
chipper, brush	chipping cap.	6in	to 35	trailer mount	$45.00	$270.00
chipper, brush	chipping cap.	12in	to 65	trailer mount	$55.00	$330.00
chipper, brush	chipping cap.	16in	to 100	trailer mount	$55.00	$330.00
chipper, brush	chipping cap.	18in	to 125	trailer mount	$65.00	$390.00
chipper, brush	chipping cap.	18in	to 200	trailer mount	$65.00	$390.00
chipper, brush	chipping cap.	19in	to 300	trailer mount	$65.00	$390.00
chipper, brush	chipping cap.	19in	to 450	trailer mount	$65.00	$390.00
chipper, brush			to 650	trailer mount	$70.00	$420.00
clamshell & dragline			to 100	bucket not incl	$280.00	$1,680.00
clamshell & dragline			to 155	bucket not incl	$280.00	$1,680.00
clamshell & dragline			to 235	bucket not incl	$390.00	$2,340.00
clamshell & dragline			to 350	bucket not incl	$400.00	$2,400.00
clamshell & dragline			to 530	bucket not incl	$420.00	$2,520.00
clamshell & dragline			to 800	bucket not incl	$450.00	$2,700.00
cleaner, sewer/catch basin	hopper cap.	5 cy		truck mount	$200.00	$1,000.00

cleaner, sewer/catch basin	hopper cap.	14 cy	truck mount	$325.00	$1,950.00
compactor			to 10	$58.00	$290.00
compactor			to 45	$289.50	$2,160.00
compactor			to 75	$360.00	$2,015.00
compactor			to 95	$400.00	$2,300.00
compactor			to 150	$450.00	$2,700.00
compactor			to 235	$450.00	$2,700.00
compactor			to 335	$450.00	$2,700.00
compactor			to 535	$475.00	$2,850.00
compactor, towed			to 15	$160.00	$800.00
compactor, towed			to 50	$200.00	$1,200.00
compactor, towed			to 100	$300.00	$1,800.00
crane	max lift	8 mt	to 80	$320.00	$1,600.00
crane	max lift	15 mt	to 150	$400.00	$2,000.00
crane	max lift	27 mt	to 200	$1,200.00	$6,000.00
crane	max lift	45 mt	to 300	$1,499.50	$8,000.00
crane	max lift	70 mt	to 350	$1,800.00	$9,000.00
crane	max lift	110 mt	to 450	$2,200.00	$7,500.00
crane, truck mount	max lift	17600lbs		$149.50	$1,151.15
crane, truck mount	max lift	33000lbs		$239.50	$1,844.15
crane, truck mount	max lift	60000lbs		$449.50	$3,450.00

crane, truck mount	max lift	120000lbs			$749.50	$4,800.00
cutter, brush	cutter size	8ft	to 150		$173.00	$865.00
cutter, brush	cutter size	8ft	to 190		$550.00	$3,000.00
cutter, brush	cutter size	10ft	to 245		$550.00	$3,300.00
distributor, asphalt	tank cap	500 gal		truck mount incl. burners insulated tank circul. Spray bar	$120.00	$600.00
distributor, asphalt	tank cap	1000 gal		truck mount incl. burners insulated tank circul. Spray bar	$280.00	$1,400.00
dozer, crawler			to 65		$400.00	$2,000.00
dozer, crawler			to 105		$640.00	$3,200.00
dozer, crawler			to 160		$900.00	$5,400.00
dozer, crawler			to 245		$950.00	$5,700.00
dozer, crawler			to 375		$1,050.00	$6,300.00
dozer, crawler			to 565		$1,800.00	$7,200.00
dozer, crawler			to 850		$1,300.00	$7,800.00
dozer, wheel			to 260		$480.00	$2,400.00
dozer, wheel			to 335		$600.00	$3,000.00
dozer, wheel			to 445		$800.00	$4,000.00
dozer, wheel			to 615		$1,120.00	$5,600.00

Excavator, hydraulic	bucket cap	0.5cy	to 45	crawler, truck & wheel incl. bucket	$319.50	$1,725.00
Excavator, hydraulic	bucket cap	1.0cy	to 90	crawler, truck & wheel incl. bucket	$534.00	$2,670.00
Excavator, hydraulic	bucket cap	1.5cy	to 160	crawler, truck & wheel incl. bucket	$690.00	$3,450.00
Excavator, hydraulic	bucket cap	2.5cy	to 265	crawler, truck & wheel incl. bucket	$960.00	$4,800.00
Excavator, hydraulic	bucket cap	4.5cy	to 420	crawler, truck & wheel incl. bucket	$1,200.00	$6,400.00
Excavator, hydraulic	bucket cap	7.5cy	to 420	crawler, truck & wheel incl. bucket	$1,300.00	$7,800.00
Excavator, hydraulic	bucket cap	12cy	to 1000	crawler, truck & wheel incl. bucket	$1,400.00	$8,400.00
Fork lift	capacity	6000lbs	to 60		$173.00	$865.00
Fork lift	capacity	12000lbs	to 90		$287.00	$1,435.00
Fork lift	capacity	18000lbs	to 140		$400.00	$2,000.00
Fork lift	capacity	50000lbs	to 215		$560.00	$2,800.00
Generator	prime output	5.5kw	to 10		$69.50	$505.00
Generator	prime output	16kw	to 25		$125.00	$750.00
Generator	prime output	43kw	to 65		$240.00	$1,440.00
Generator	prime output	85kw	to 125		$280.00	$1,680.00
Generator	prime output	140kw	to 200		$340.00	$2,040.00

Generator	prime output	210kw	to 300		$450.00	$2,700.00
Generator	prime output	280kw	to 400		$510.00	$3,060.00
Generator	prime output	350kw	to 500		$540.00	$3,240.00
Generator	prime output	530kw	to 750		$850.00	$5,100.00
Generator	prime output	710kw	to 1000		$1,050.00	$6,300.00
Generator	prime output	1100kw	to 1500		$1,150.00	$6,900.00
Generator	prime output	1500kw	to 2000		$1,300.00	$7,800.00
Generator	prime output	1900kw	to 2500		$1,400.00	$8,400.00
Generator	prime output	2400kw	to 3000		$1,500.00	$9,000.00
Golf cart	capacity	2 person			$49.50	$300.00
Graders	Moldboard Size	8ft	to 50	incl. rigid and articulate eq.	$280.00	$1,400.00
Graders	Moldboard Size	10ft	to 100	incl. rigid and articulate eq.	$431.00	$2,155.00
Graders	Moldboard Size	12ft	to 150	incl. rigid and articulate eq.	$560.00	$2,800.00
Graders	Moldboard Size	14ft	to 225	incl. rigid and articulate eq.	$640.00	$3,200.00
Hose, discharge	diameter	3in		per 25 ft length incl. couplings	$9.50	$70.00
Hose, discharge	diameter	4in		per 25 ft length incl. couplings	$9.50	$73.15

Hose, discharge	diameter	6in	per 25 ft length incl. couplings	$9.50	$73.15
Hose, discharge	diameter	8in	per 25 ft length incl. couplings	$16.00	$110.00
Hose, discharge	diameter	12in	per 25 ft length incl. couplings	$22.00	$130.00
Hose, discharge	diameter	16in	per 25 ft length incl. couplings	$25.00	$150.00
Hose, suction	diameter	3in	per 25 ft length incl. couplings	$9.50	$70.00
Hose, suction	diameter	4in	per 25 ft length incl. couplings	$9.50	$73.15
Hose, suction	diameter	6in	per 25 ft length incl. couplings	$17.00	$100.00
Hose, suction	diameter	8in	per 25 ft length incl. couplings	$20.00	$110.00
Hose, suction	diameter	12in	per 25 ft length incl. couplings	$22.00	$130.00
Hose, suction	diameter	16in	per 25 ft length incl. couplings	$25.00	$150.00

jackhammer (dry)	wgt class	25-45 lbs			$19.50	$150.15
Jackhammer (wet)	wgt class	30-55 lbs			$19.50	$150.15
loader, crawler	bucket cap	0.5cy	to 32	inc. bucket	$199.50	$1,325.00
loader, crawler	bucket cap	1cy	to 60	inc. bucket	$339.50	$2,155.00
loader, crawler	bucket cap	2cy	to 118	inc. bucket	$575.00	$2,875.00
loader, crawler	bucket cap	3cy	to 178	inc. bucket	$690.00	$3,450.00
loader, crawler	bucket cap	4cy	to 238	inc. bucket	$760.00	$4,000.00
loader, crawler	bucket cap	5cy	to 300	inc. bucket	$960.00	$5,200.00
loader, skid-steer	operating cap	1000lbs	to 35		$189.50	$1,000.00
loader, skid-steer	operating cap	2000lbs	to 65		$319.50	$1,200.00
loader, skid-steer	operating cap	3000lbs	to 85		$360.00	$1,800.00
loader, skid-steer	operating cap	4000lbs	to 94		$440.00	$3,520.00
loader, tractor, wheel			to 81		$240.00	$1,200.00
Loader, wheel	bucket cap	0.5cy	to 38		$200.00	$1,000.00
Loader, wheel	bucket cap	1cy	to 60		$240.00	$1,200.00
Loader, wheel	bucket cap	2cy	to 105		$320.00	$1,600.00
Loader, wheel	bucket cap	3cy	to 152		$480.00	$2,400.00
Loader, wheel	bucket cap	4cy	to 200		$760.00	$4,800.00
Loader, wheel	bucket cap	5cy	to 250		$1,000.00	$5,200.00
Loader, wheel	bucket cap	6cy	to 305		$1,040.00	$6,000.00
Loader, wheel	bucket cap	7cy	to 360		$1,080.00	$7,560.00

Loader, wheel	bucket cap	8cy	to 415		$800.00	$4,000.00
Loader, wheel	bucket cap	9cy	to 470		$880.00	$4,400.00
Loader, wheel	bucket cap	10cy	to 530		$1,000.00	$5,000.00
Loader-Backhoe, wheel	loader bucket c	0.5cy	to 40	all buckets inc	$120.00	$600.00
Loader-Backhoe, wheel	loader bucket c	1cy	to 70	all buckets inc	$200.00	$1,000.00
Loader-Backhoe, wheel	loader bucket c	1.5cy	to 95	all buckets inc	$240.00	$1,200.00
Loader-Backhoe, wheel	loader bucket c	1.75cy	to 115	all buckets inc	$270.00	$1,350.00
Mixer, concrete portable	batching cap	10 cft			$55.00	$275.00
Mixer, concrete portable	batching cap	16 cft			$66.00	$330.00
mixer, concrete trailer m	batching cap	11 cft	to 10		$80.00	$400.00
mixer, concrete trailer m	batching cap	16 cft	to 25		$100.00	$500.00
motocycle, police					$6.50	$50.05
mulcher, trailer mntd	working cap	7 tph	to 35		$80.00	$400.00
mulcher, trailer mntd	working cap	10 tph	to 55		$112.00	$560.00
mulcher, trailer mntd	working cap	20 tph	to 120		$140.00	$700.00
paver, asphalt			to 50	inc. wheel and crawler equip	$400.00	$2,000.00
paver, asphalt			to 75	inc. wheel and crawler equip	$520.00	$2,600.00
paver, asphalt			to 125	inc. wheel and	$880.00	$4,400.00

				crawler equip		
paver, asphalt			to 175	inc. wheel and crawler equip	$1,040.00	$5,200.00
paver, asphalt			to 250	inc. wheel and crawler equip	$1,280.00	$6,400.00
pick-up, asphalt			to 110		$520.00	$2,600.00
pick-up, asphalt			to 150		$680.00	$3,400.00
pick-up, asphalt			to 200		$920.00	$4,600.00
pick-up, asphalt			to 275		$1,200.00	$6,000.00
Plow, cable	plow depth	18 in	to 30		$10.00	$77.00
Plow, cable	plow depth	36 in	to 45		$15.00	$115.50
Plow, cable	plow depth	48 in	to 110		$20.00	$154.00
Plow, grader mounted	width	to 10 ft			$59.95	$461.62
Plow, grader mounted	width	to 14 ft			$119.95	$923.62
Plow, truck mounted	width	to 15 ft			$129.95	$1,000.62
Plow, truck mounted	width	to 15 ft		with leveling wing	$129.95	$1,000.62
Pump			to 3	hoses not inc	$15.00	$105.00
Pump			to 6	hoses not inc	$20.00	$140.00
Pump			to 10	hoses not inc	$25.00	$175.00
Pump			to 15	hoses not inc	$30.00	$210.00
Pump			to 25	hoses not inc	$45.00	$315.00

Pump			to 40	hoses not inc	$75.00	$525.00
Pump			to 60	hoses not inc	$95.00	$695.00
Pump			to 95	hoses not inc	$130.00	$910.00
Pump			to 140	hoses not inc	$150.00	$1,050.00
Pump			to 200	hoses not inc	$205.00	$1,435.00
Pump extender	Length	20 ft			$9.99	$76.92
Pump, w/o power	pump size	6 in			$8.00	$60.00
Pump, w/o power	pump size	12 in			$12.00	$90.00
Pump, w/o power	pump size	24 in			$16.00	$115.00
saw, concrete	blade dia	14 in	to 14		$24.00	$175.00
saw, concrete	blade dia	26 in	to 35		$32.00	$215.00
saw, concrete	blade dia	48 in	to 65		$45.00	$315.00
saw, rock			to 65		$200.00	$1,000.00
saw, rock			to 90		$350.00	$2,000.00
saw, rock			to 120		$400.00	$2,400.00
Scraper	scraper cap	11cy	to 175		$399.00	$3,072.30
Scraper	scraper cap	16cy	to 250		$450.00	$3,465.00
Scraper	scraper cap	23cy	to 265		$499.00	$3,842.30
Scraper	scraper cap	34cy	to 475		$550.00	$4,235.00
Scraper	scraper cap	44cy	to 600		$599.00	$4,612.30

Sprayer, seed	working cap	750 gal	to 30	trailer & truck mounted	$160.00	$800.00
Sprayer, seed	working cap	1250 gal	to 50	trailer & truck mounted	$200.00	$1,000.00
Sprayer, seed	working cap	3500 gal	to 115	trailer & truck mounted	$320.00	$1,600.00
Spreader, chemical	capacity	5 cy	to 4	trailer & truck mounted	$30.00	$200.00
Spreader, chip	hopper width	12.5 ft	to 152		$200.00	$1,200.00
Spreader, chip	hopper width	16.5 ft	to 215		$225.00	$1,350.00
Spreader, chip, mntd	hopper size	8 ft	to 8	trailer & truck mounted	$59.50	$400.00
Spreader, sand	mounting	tailgate, chassis			$49.50	$381.15
Spreader, sand	mounting	dump body			$80.00	$400.00
Spreader, sand	mounting	truck (10yd)			$80.00	$400.00
Striper	Paint cap	40 gal	to 22		$120.00	$600.00
Striper	Paint cap	90 gal	to 60		$200.00	$1,000.00
Striper	Paint cap	120 gal	to 122		$200.00	$1,200.00
Striper, truck mtd	Paint cap	120 gal	to 460		$225.00	$1,350.00
Striper, walk-behind	paint cap	12 gal			$40.00	$200.00
Sweeper, pavement			to 110		$360.00	$1,800.00
Sweeper, pavement			to 150		$440.00	$2,200.00
Sweeper, pavement			to 200		$250.00	$1,500.00

Trailer, dump	capacity	20 cy	prime mover not incl	$119.50	$800.00
Trailer, dump	capacity	30 cy	prime mover not incl	$175.00	$1,200.00
Trailer, dump	capacity	40 cy	prime mover not incl	$200.00	$1,400.00
Trailer, equipment	capacity	30 tons		$105.00	$600.00
Trailer, equipment	capacity	40 tons		$115.00	$720.00
Trailer, equipment	capacity	60 tons		$125.00	$800.00
Trailer, office	trailer size	8'*24'		$40.00	$200.00
Trailer, office	trailer size	8'*32'		$50.00	$250.00
Trailer, office	trailer size	10'*32'		$60.00	$300.00
Trailer, water	tank cap	4000 gal	incl. centrifugal pump with sump and rear Spray bar	$169.50	$800.00
Trailer, water	tank cap	6000 gal	incl. centrifugal pump with sump and rear Spray bar	$200.00	$1,000.00
Trailer, water	tank cap	10000 gal	incl. centrifugal pump with sump and rear Spray bar	$250.00	$1,250.00
Trailer, water	tank cap	14000 gal	incl. centrifugal pump with sump and rear	$300.00	$1,500.00

				Spray bar		
Trencher			to 35	walk-behind crawler & wheel mounted chain & wheel	$125.00	$840.00
Trencher			to 85	walk-behind crawler & wheel mounted chain & wheel	$160.00	$960.00
Trencher			to 115	walk-behind crawler & wheel mounted chain & wheel	$175.00	$1,080.00
Trencher			to 175	walk-behind crawler & wheel mounted chain & wheel	$200.00	$1,200.00
Trowel, concrete	diameter	90 in	to 25		$55.00	$385.00
Trowel, concrete	diameter	100 in	to 38		$65.00	$455.00
Truck, bucket				add flatbed truck to truck mounted aerial lift	$140.00	$840.00
truck, cleaning				add flatbed truck to sewer cleaner	$240.00	$1,440.00
Truck, concrete mixer	mixer cap	10cy	to 255		$280.00	$1,680.00

Truck, concrete mixer	mixer cap	13 cy	to 300		$450.00	$2,700.00
Truck, dump	struck cap	8 cy	to 210		$280.00	$1,400.00
Truck, dump	struck cap	10cy	to 235		$320.00	$1,600.00
Truck, dump	struck cap	12cy	to 255		$360.00	$1,800.00
Truck, dump	struck cap	18cy	to 330		$504.00	$2,520.00
Truck, dump	struck cap	28cy	to 400		$536.00	$2,680.00
Truck, dump	struck cap	40cy	to 460		$576.00	$2,880.00
Truck, dump	struck cap	50cy	to 620		$656.00	$3,280.00
Truck, flatbed	maximum Gvw	15000l bs	to 150		$200.00	$1,000.00
Truck, flatbed	maximum Gvw	25000l bs	to 180		$250.00	$1,250.00
Truck, flatbed	maximum Gvw	30000l bs	to 215		$250.00	$1,250.00
Truck, flatbed	maximum Gvw	45000l bs	to 250		$300.00	$1,500.00
Truck, flatbed	maximum Gvw	50000l bs	to 300		$400.00	$2,000.00
Truck, flatbed	maximum Gvw		to 375		$450.00	$2,250.00
Truck, flatbed	maximum Gvw		to 450		$500.00	$2,500.00
Truck, knuckle boom				add flatbed truck to truck mounted crane	$800.00	$4,000.00
Truck, pickup			to 130	when transp. people	$150.00	$800.00
Truck, tractor			to 210		$240.00	$1,200.00

Truck, tractor			to 265		$280.00	$1,400.00
Truck, tractor			to 310		$320.00	$1,600.00
Truck, tractor			to 350		$360.00	$1,800.00
Truck, water	tank cap	2500 gal	to 175	inc pump and rear spray system	$240.00	$1,200.00
Truck, water	tank cap	4000 gal	to 250	~~inc pump and~~ rear spray system	$400.00	$2,000.00
tub grinder			to 400		$600.00	$3,000.00
tub grinder			to 500		$800.00	$4,000.00
tub grinder			to 600		$960.00	$4,800.00
tub grinder			to 700		$1,200.00	$6,000.00
tub grinder			to 800		$3,000.00	$20,000.00
tub grinder			to 900		$3,400.00	$20,400.00
tub grinder			to 1000		$3,600.00	$20,800.00
vibrator, concrete			to 4		$25.00	$175.00
vibrator, concrete			to 8		$32.00	$224.00
welder, portable			to 16	inc. ground cable and lead cable	$72.00	$315.00
welder, portable			to 34	inc. ground cable and lead cable	$83.00	$415.00

welder, portable	to 50	inc. ground cable and lead cable	$116.00	$580.00
welder, portable	to 80	inc. ground cable and lead cable	$143.00	$715.00

Personnel needs

Description	Daily	Hourly
Administrative Assistant	$210.00	$24.00
Clerk	$210.00	$24.00
Equipment Operator	$350.00	$35.00
Foreman with truck	$440.00	$48.00
Hazardous Material Containment Area Manager	$550.00	$55.00
Inspector with vehicle	$320.00	$38.40
Laborers	$224.00	$24.00
Operator with chainsaw	$256.00	$32.00
Project coordinator	$560.00	$65.00
Safety Superintendent	$432.00	$54.00
Superintendent with truck	$520.00	$65.00
Traffic Control Personnel	$210.00	$24.00
Truck Driver	$280.00	$30.00

ATTACHMENT B: INSURANCE REQUIREMENTS

TYPE "A" INSURANCE REQUIREMENTS
"ARTISAN CONTRACTORS / SERVICE CONTACTS"

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

I. **COMMERCIAL GENERAL LIABILITY**.

Coverage must be afforded under a per occurrence form policy for limits not less than $1,000,000 General Aggregate, $1,000,0000 Products / Completed Operations Aggregate, $1,000,000 Personal and Advertising Injury Liability, $1,000,000 each Occurrence, $50,000 Fire Damage Liability and $5,000 Medical Expense.

II. **AUTOMOBILE LIABILITY**.

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident.

III. **WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**.

A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

B Employer's Liability limits for not less then $100,000 each accident; $500,000 disease policy limit and $100,000 disease each employee must be included.

IV. **BUILDER'S RISK / INSTALLATION FLOATERS**.

A When this contract or agreement includes the construction of and/or the addition to a permanent structure or building; including the installation of machinery and/or equipment, the following insurance coverage must be afforded:

B Coverage Form: Completed Value, All Risk in an amount equal to 100% of the value upon completion or value of equipment to be installed.

C When applicable: Waiver of Occupancy Clause or Cessation of Insurance clause. Flood Insurance as available under the National Flood Insurance Program.

V. **OTHER INSURANCE PROVISIONS**.

The policies are to contain, or be endorsed to contain, the following provisions:

A Commercial General Liability and Automobile Liability Coverages

1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.

2 The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, it's officials, employee's or volunteers shall be excess of Contractor's insurance and shall be non-

contributory.

B Workers' Compensation and Employers' Liability Coverages

1 The insurer shall agree to waive all rights of subrogation against the County, for losses arising from work performed by the Contractor for the County.

C All Coverages

1 The Contractor shall provide a Certificate of Insurance to the County with a Thirty (30) day notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

VI. **SUBCONTRACTORS**.

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: **Alachua County Board of County Commissioners**

MAIL or FAX CERTIFICATES TO:

Ebix
212 Kent Street
PO Box 257
Portland, MI 48875
Ph. 517-647-1700
Fax 517-647-7900